

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, JANUARY 14, 2025
1:30 PM

Chair: Debbie Goettel, District 5
Vice Chair: Heather Edelson, District 6
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Kevin Anderson, District 7

1. Minutes from Previous Meeting

1.A. December 3, 2024 Minutes

Attachments: [AdminOpsBudget-COMMITTEEMINUTES-3-Dec-2024](#)

2. Open Appointment Interviews

2.A. [25-0008](#)

2025 Community Advisory Board Applicants and Appointments - Adult Mental Health Local Advisory Council (LAC)

2.B. [25-0009](#)

2025 Community Advisory Board Applicants and Appointments - Human Resources Board

2.C. [25-0010](#)

2025 Community Advisory Board Applicants and Appointments - County Extension Committee - University of Minnesota

2.D. [25-0011](#)

2025 Watershed Board Applicants and Appointments - Minnehaha Creek Watershed District

2.E. [25-0012](#)

2025 Community Advisory Board Applicants and Appointments - Race Equity Advisory Council (REAC)

2.F. [25-0013](#)

2025 Community Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act Board (WIOA)

2.G. [25-0014](#)

2025 Community Advisory Board Applicants and Appointments - Three Rivers
Park District Board

2.H. [25-0031](#)

2025 Community Advisory Board Applicants and Appointments - Library Board

3. New Business

Addendum

3.A. [25-0030](#)

Approve Agmt PR00006978 with Cannon Design, Inc to develop the Hennepin
Healthcare System Facilities Framework 01/15/25-12/31/25, NTE \$1,699,915

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-25-0028

Item Description:

December 3, 2024 Minutes

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, DECEMBER 3, 2024
1:30 PM

Chair: Debbie Goettel, District 5
ViceChair: Heather Edelson, District 6
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Kevin Anderson, District 7

Commissioner Debbie Goettel, Chair, called the meeting of the Administration, Operations and Budget Committee for Tuesday, December 3, 2024 to order at 1:34 p.m.

Present: Commissioner Debbie Goettel, Jeff Lunde, Irene Fernando, Marion Greene, Kevin Anderson and Heather Edelson

Absent: Angela Conley

1. Minutes from Previous Meeting

1.A. November 12, 2024 Minutes

APPROVE

Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Minutes.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

1.B. November 21 Budget Hearing Minutes - Commissioner Amendments

APPROVE

Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Minutes.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2. New Business

Routine Items

2.A. [24-0493](#)

Agmt PR00006720 with Affordable Housing Connections, Inc. to provide compliance monitoring services for rental housing projects funded by the HOME Investment Partnerships Program, 01/01/25-12/31/27, NTE \$150,000

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.B. [24-0494](#)

Amd 2 to Agmt PR00006051 with Little & Company to advance Hennepin County's brand inclusive of a redesigned HennepinCounty.gov., ext end date to 12/20/25, incr NTE by \$250,000

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

Items for Discussion and Action

2.C. [24-0495](#)

Neg Agmt with Metre LLC for media planning, media procurement and creative services to advance County's strategic priorities, DOE-12/31/26, NTE \$2,000,000

CONSENT

Commissioner Irene Fernando moved, seconded by Commissioner Heather Edelson, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.D. [24-0496](#)

Hennepin County Youth Activities Grants (HCYAG) 2024 Equipment Grants and Play Area Grants totaling \$2,124,550

CONSENT

Commissioner Kevin Anderson moved, seconded by Commissioner Heather Edelson, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.E. [24-0497](#)

Neg Amt A2412619 with Metropolitan Council for Anti-Displacement Community Prosperity Program, 12/01/24-12/31/30, est recv \$10 million; 2025 supp appr for Disparity Reduction Administration department

CONSENT

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

Addendum

2.F. [24-0520](#)

Neg Amds to Agmts with seven Counties to temporarily board Hennepin County detainees at their county jail or county correctional facility, estimated dates 12/03/24-05/30/25, increasing NTE by \$3,875,000 to a total combined NTE of \$5,420,000

Commissioner Irene Fernando suggested to amend the Resolution adding a new fourth resolving clause. Commissioner Marion Greene added a friendly amendment to the amendment. Commissioner Irene Fernando moved, seconded by Commissioner Marion Greene and approved - 6 Yeas 1 Absent: Conley

Commissioner Jeff Lunde moved to amend the Resolution adding a new fifth resolving clause. Commissioner Debbie Goettel seconded the motion and approved - 6 Yeas 1 Absent: Conley

Commissioner Debbie Goettel moved to amend the Resolution adding a new sixth resolving clause. Commissioner Irene Fernando seconded the motion and approved - 6 Yeas 1 Absent: Conley

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Kevin Anderson, to approve the Resolution as amended.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.G. [24-0523](#)

Negotiate 19 Elevate Hennepin multijurisdictional agreements with local government agencies and the HCHRA, 01/01/25-12/31/26

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.H. [24-0524](#)

Negotiate 9 Repair + Grow grant agreements, 01/01/25-12/31/27, total combined NTE \$17,313,956

CONSENT

Commissioner Kevin Anderson moved, seconded by Commissioner Irene Fernando, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.I. [24-0525](#)

Amd 2025 operating budget to include annual membership dues to Greater MSP, 01/01/25-12/31/25, NTE \$154,500 - Offered by Commissioner Edelson

RETURN TO AUTHOR

Commissioner Heather Edelson moved, seconded by Commissioner Kevin Anderson, to return the Resolution to author.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.J. [24-0526](#)

Commitment to establish a water use baseline and design strategies - Offered by Commissioner Goettel

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.K. [24-0527](#)

Establish Birth Justice Community Advisory Board - Offered by Commissioner Lunde

CONSENT

Commissioner Jeff Lunde moved, seconded by Commissioner Irene Fernando, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2.L. [24-0528](#)

Establish Environmental Advisory Board - Offered by Commissioner Lunde

RETURN TO AUTHOR

Commissioner Jeff Lunde moved, seconded by Commissioner Debbie Goettel, to return the Resolution to author.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

There being no further business, the Administration, Operations and Budget Committee for Tuesday, December 3, 2024 was declared adjourned at 2:58 p.m.

Sheri Selton
Deputy Clerk to the County Board

Board Action Request

25-0008

Item Description:

2025 Community Advisory Board Applicants and Appointments - Adult Mental Health Local Advisory Council (LAC)

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Adult Mental Health Local Advisory Council (LAC):

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0009

Item Description:

2025 Community Advisory Board Applicants and Appointments - Human Resources Board

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Human Resources Board:

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0010

Item Description:

2025 Community Advisory Board Applicants and Appointments - County Extension Committee - University of Minnesota

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the County Extension Committee - University of Minnesota:

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0011

Item Description:

2025 Watershed Board Applicants and Appointments - Minnehaha Creek Watershed District

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy and with Minnesota Statute section 103D.311, the following individual(s) be appointed to the Minnehaha Creek Watershed District Board:

Background:

Consistent with County Board policy and with Minnesota Statutes section 103D.311, Hennepin County has conducted an open appointment application process to fill positions on the watershed board. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available watershed board positions.

This request communicates the names of applicants for the open watershed board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0012

Item Description:

2025 Community Advisory Board Applicants and Appointments - Race Equity Advisory Council (REAC)

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Race Equity Advisory Council (REAC):

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0013

Item Description:

2025 Community Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act Board (WIOA)

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Workforce Innovation and Opportunity Act Board (WIOA):

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0014

Item Description:

2025 Community Advisory Board Applicants and Appointments - Three Rivers Park District Board

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Three Rivers Park District Board:

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to prerecord comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0031

Item Description:

2025 Community Advisory Board Applicants and Appointments - Library Board

Resolution:

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual(s) be appointed to the Library Board:

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill positions on the various community advisory boards. The Hennepin County Board will hear interviews for these positions on January 14, 2025 and possibly February 4, 2025. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

Board Action Request

25-0030

Item Description:

Approve Agmt PR00006978 with Cannon Design, Inc to develop the Hennepin Healthcare System Facilities Framework 01/15/25-12/31/25, NTE \$1,699,915

Resolution:

BE IT RESOLVED, that Agreement PR00006978 with Cannon Design, Inc to develop the Hennepin Healthcare System Facilities Framework, during the period January 15, 2025 through December 31, 2025, with a not to exceed amount of \$1,699,915, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of Hennepin County; and that the Controller be authorized to disburse funds as directed.

Background:

Hennepin Healthcare System (HHS) is a subsidiary corporation of Hennepin County. Hennepin County owns all of HHS's real property, including buildings and infrastructure. HHS's campus, located in downtown Minneapolis, occupies over 3.34 million square feet within eight city blocks. The hospital includes an adult and pediatric trauma center, critical burn center, emergency and inpatient psychiatric care, multiple inpatient units and clinics that provide care to people from the metro area and from across the state.

HHS's primary buildings are very old. Several of the buildings are more than 100 years old and are past their useful life. The current limitations in physical space hinder HHS's ability to fully address all patient needs and hinders efficient healthcare delivery.

Last year, the County Board included additional funding in the Capital Improvement Program (CIP) for planning for the HHS New In-patient Bed Tower (CIP 1009702) (the "Project"), as part of a phased capital improvement approach for HHS's downtown locations. This planning Project will fund initial planning for a behavioral healthcare facility and an in-patient hospital tower to replace the existing, aging facilities. The new in-patient hospital tower will be located at the corner of Chicago Ave. S. and 8th Street. The planning Project will develop a forward-looking facility planning framework that addresses HHS's existing challenges with a flexible, phased approach that is aimed at positioning HHS as a leader of equity, innovation, and excellence in healthcare delivery that will positively impact its team members, patients, communities, and statewide stakeholders.

To that end, last fall Hennepin County solicited proposals from qualified firms to provide a 10-year Hennepin Healthcare System Facility Planning Framework with a goal to consolidate patient services and plan the new inpatient bed tower, new behavioral health care facility, and the restacking of the Red and Purple buildings.

Proposals were due on December 2, 2024. Eleven firms submitted proposals. Leaders from Hennepin County and HHS served on the evaluation panels and recommended Cannon Design, Inc to the Administrator as the best firm for providing the framework. The County Administrator concurs and recommends that the county board approve Agmt PR00006978 with Cannon Design, Inc.

Over the past five years, Cannon Design, Inc has planned, designed, or activated 30 million square feet (9,800 beds) of new community hospital space and they have performed work for 19 of the top 22 hospitals in the

country as ranked by U.S. News and World Report. In the past several years, they have done similar planning work for construction of new safety net hospitals, including Parkland Health & Hospital Systems, in Parkland, TX and OhioHealth's Grant Medical Center in downtown Columbus, OH. They have also done planning work for behavioral healthcare centers.

Cannon Design, Inc will be working with several local small minority business enterprises (SMBE), who will be receiving approximately 15% of the fee.

Cannon Design will build on previous consulting work by HHS to inform this framework. Specific outcomes will include analysis of strategic priorities, operational requirements, programmatic assumptions, operational and space planning, future state planning, hospital and behavioral health adjacencies, resulting in bed count projections, preliminary design scenarios, and capital cost estimates.

This request supports the county's disparity reduction efforts in the health domain by providing improved care and access to Hennepin Healthcare's diverse patient population.

Current Request: This request seeks approval of a contract with Cannon Design, Inc for the development of a 10-year Hennepin Healthcare Facility Planning Framework for the Hennepin Healthcare System (HHS) New In-patient Bed Tower Project (CIP 1009702) for period January 15, 2025 to December 31, 2025, in an amount not to exceed \$1,699,915.

Impact/Outcomes: The 10-year Hennepin Healthcare System Facility Planning Framework will include future building scenarios that balance the needs and priorities of key departments and help decision-makers visualize the benefits, drawbacks, and costs of facility options and will assist county and hospital leaders to plan with maximum flexibility in mind. The framework will assist Hennepin County with strategic facilities decisions to address space needs of the system and its supportive functions and infrastructure.

Recommendation from County Administrator: Recommend Approval