

# HENNEPIN COUNTY

## MINNESOTA

### FINAL COMMITTEE AGENDA

#### RESIDENT SERVICES COMMITTEE

TUESDAY, OCTOBER 8, 2024

1:30 PM

Chair: Heather Edelson, District 6  
ViceChair: Debbie Goettel, District 5  
Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Kevin Anderson, District 7

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#### 1. Minutes from Previous Meeting

1.A. September 10, 2024 RS Minutes

#### 2. New Business

##### Routine Items

2.A. [24-0420](#)

Amd 5 to Agmt A178204 with Better Futures Minnesota f/k/a Network for Better Futures, to provide lawn care, snow removal and salt/sanding services for maintenance of State of Minnesota tax-forfeit properties administered by Hennepin County, ext end date to 12/31/25 and incr NTE by \$500,000

2.B. [24-0421](#)

Amd 5 to Agmt CM00000534 with Better Futures Minnesota for routine exterior property inspections of Hennepin County tax-forfeit properties, ext end date to 12/31/25 and incr NTE by \$500,000

##### Items for Discussion and Action

2.C. [24-0422](#)

Agmt PR00006577 with Election Systems and Software, LLC for ballot printing services, 12/01/24-12/31/27, NTE \$2,200,000

# HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street  
Minneapolis, MN  
55487-0240

## Board Action Request

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**TMP-1458**

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**Item Description:**

September 10, 2024 RS Minutes

# HENNEPIN COUNTY

## MINNESOTA

### COMMITTEE MINUTES

#### RESIDENT SERVICES COMMITTEE

TUESDAY, SEPTEMBER 10, 2024

1:30 PM

Chair: Heather Edelson, District 6  
ViceChair: Debbie Goettel, District 5  
Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Kevin Anderson, District 7

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Commissioner Edelson, Chair, called the meeting of the Resident Services Committee for Tuesday, September 10, 2024 to order at 3:19 p.m.

**Present:** Jeff Lunde, Irene Fernando, Marion Greene, Angela Conley, Debbie Goettel and Commissioner Heather Edelson

**Absent:** Kevin Anderson

#### 1. Minutes from Previous Meeting

1.A. July 9, 2024 Minutes

#### APPROVE

**Commissioner Marion Greene moved, seconded by Commissioner Irene Fernando, to approve the Minutes.**

**Aye:** Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley, Vice Chair Goettel and Commissioner Edelson

**Absent:** Commissioner Anderson

#### 2. New Business

##### Items for Discussion and Action

2.A. [24-0359](#)

Restatement and delegation of the statutory authority, power and responsibility for tax forfeited land administration

#### CONSENT

**Vice Chair Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.**

**Aye:** Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley, Vice Chair Goettel and Commissioner Edelson

**Absent:** Commissioner Anderson

There being no further business, the Resident Services Committee for Tuesday, September 10, 2024 was declared adjourned at 3:24 p.m.

Maria Rose  
Clerk to the County Board

# HENNEPIN COUNTY

## MINNESOTA

300 South Sixth Street  
Minneapolis, MN  
55487-0240

### Board Action Request

24-0420

#### Item Description:

Amd 5 to Agmt A178204 with Better Futures Minnesota f/k/a Network for Better Futures, to provide lawn care, snow removal and salt/sanding services for maintenance of State of Minnesota tax-forfeit properties administered by Hennepin County, ext end date to 12/31/25 and incr NTE by \$500,000

#### Resolution:

BE IT RESOLVED, that the Chair of the Board and County Administrator be authorized to utilize the set-aside contracting authority under Minn. Stat. § 383B.145, Subd. 5 for Amendment 5 to Agreement A178204 with Better Futures Minnesota, to provide lawn care, snow removal, and salt/sanding services for maintenance of Hennepin County's inventory of State of Minnesota tax-forfeit properties, extending the contract period through December 31, 2025 and increasing the not to exceed amount by \$500,000 for a new total not to exceed amount of \$1,250,000, a 3% increase in pricing, be approved, that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

This request seeks approval of amendment 5 to the County's agreement with Better Futures Minnesota (BFM) for lawn care, snow removal, and salt/sanding services at tax forfeited properties managed by the Land Information and Tax Services Department ("LITS"). This amendment adds one year to the contract, adds \$500,000 to the not to exceed ("NTE"), and includes a 3% increase in pricing. The additional expenditure authority is needed because there has been an increase in use of this contract that is expected to continue into 2025. The original contract was directly negotiated pursuant to the set aside statute (Minn. Stat. § 383B.145, Subd. 5) and contains provisions consistent with the findings requirement of the statute. To date, almost \$750,000 has been expended from the contract.

BFM is a Minnesota nonprofit corporation and social enterprise that, since 2008, has provided employment to hundreds of men who are chronically unemployed or formerly incarcerated, while generating revenues to support its mission, utilizing four fundamental components: jobs, housing, health, and coaching supports. Since 2010, providing services under another contract with LITS, BFM Enterprise Division has enrolled more than 1,000 participants in its workforce development services, employing more than 500 at-risk men to provide lawn services and snow removal.

BFM reports that their participant recidivism rate in 2022 was 8%, compared to the national rate of 25% for individuals that return to prison within their first year of being released. Further, the average annual cost of incarcerating an individual in Minnesota is over \$62,800 per year, compared to the average annual cost of \$18,626 for each BFM participant. BFM participants are given the opportunities to transform into engaged citizens in their communities, who are able to pay their taxes and child-support payments. BFM has calculated a social return on investment of \$3.61 for every dollar invested in the program model.

Land Information and Tax Services staff will manage the proposed contract amendment. LITS performs the statutory functions of the county auditor for administration and maintenance of state of Minnesota tax-forfeited lands under delegation of authority from the County Board. Revenues from sales and leases of tax-forfeit properties are deposited into the Forfeited Tax Sale Fund agency fund. County tax-forfeit property

management and related operating expenses are paid from this fund, including the costs under the proposed Amendment 5 of Agreement A178204.

This board action request aligns with Hennepin County disparity reduction efforts by supporting employment and income opportunities for individuals who are chronically unemployed and/or who are returning to the community from the corrections system.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

300 South Sixth Street  
Minneapolis, MN  
55487-0240

### Board Action Request

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24-0421

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#### Item Description:

Amd 5 to Agmt CM00000534 with Better Futures Minnesota for routine exterior property inspections of Hennepin County tax-forfeit properties, ext end date to 12/31/25 and incr NTE by \$500,000

#### Resolution:

BE IT RESOLVED, that the Chair of the Board and County Administrator be authorized to utilize the set-aside contracting authority under Minn. Stat. § 383B.145, Subd. 5 to approve Amendment 5 to Agreement CM00000534, with Better Futures Minnesota for routine exterior property inspections, and the boarding and securing of Hennepin County tax-forfeit properties, extending the contract end date through December 31, 2025 and increasing the not to exceed amount by \$500,000 for a new total not to exceed amount of \$600,000, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

Land Information and Tax Services seeks to amend its current contract with Better Futures Minnesota to increase the NTE, add one year to the agreement, and add boarding and securing services of Hennepin tax-forfeit properties to its routine exterior property inspections work. Better Futures completes exterior inspections both during and outside Hennepin County's normal business hours, including weekends. This contract was directly negotiated as permitted under the set aside statute (Minn. Stat. § 383B.145, Subd. 5), and not derived from a competitive bid.

This request is before the Board because Hennepin County is close to expending the existing NTE of \$100,000. This request adds \$500,000 to the NTE and does changes the end date from 12/31/2024 to 12/31/2025. The increase in the amount of the contract is due to there being more work in 2024 than anticipated and it is expected this increased work will continue in 2025.

Better Futures Minnesota is a Minnesota nonprofit corporation and social enterprise that since 2008 has provided employment to hundreds of men who are chronically unemployed or formerly incarcerated, while generating revenues to support its mission, utilizing four fundamental components: jobs, housing, health, and coaching supports.

This board action request aligns with Hennepin County disparity reduction efforts by supporting employment and income opportunities for individuals who are chronically unemployed and/or who are returning to the community from the corrections system.

**Recommendation from County Administrator:** Recommend Approval

# HENNEPIN COUNTY

## MINNESOTA

300 South Sixth Street  
Minneapolis, MN  
55487-0240

### Board Action Request

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**24-0422**

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**Item Description:**

Agmt PR00006577 with Election Systems and Software, LLC for ballot printing services, 12/01/24-12/31/27, NTE \$2,200,000

**Resolution:**

BE IT RESOLVED, that Agreement PR00006577 with Election Systems and Software, LLC for ballot printing services during the period of December 1, 2024 through December 31, 2027 in an amount not to exceed \$2,200,000 be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

**Background:**

Hennepin County is required to prepare and deliver absentee ballots, election day ballots, and test ballots for each election conducted in Hennepin County. Hennepin County does not have the technology or capability to internally fulfill required ballot printing services.

Under previous agreements, Elections Systems and Software, LLC has provided ballot printing services to Hennepin County since 2013. Through a competitive process Elections Systems and Software LLC was selected as the vendor that provided the best overall value for the County. Continuity of ballot printing services beginning with potential special elections in December 2024 is critical to successful county operations.

This request seeks to establish professional services agreement PR00006577 with Election Systems and Software, LLC for ballot printing services through December 31, 2027.

Approval of this request will enable the county to provide required secure ballot printing and delivery services and ensure continued continuity of operations aligning with Hennepin County disparity reduction efforts by allowing residents the ability to continue to confidently participate in our democracy, hold elected officials accountable, and have a say in important issues affecting themselves and their communities. Election administration and voting directly impact all disparity domains.

**Recommendation from County Administrator:** Recommend Approval