

Hennepin Healthcare System	
Title: Institutional and Endowment Investment Policy Statement	Policy #
Policy Sponsor: Chief Financial Officer (CFO)	
Review Body(s): Compliance, Legal Department , CFO Council Policy Sub-Committee, CFO Council, Organizational Asset Committee of the Hennepin Healthcare System (HHS) Finance Committee, HHS Board Finance Committee	
Approval Body: HHS, Hennepin Healthcare Foundation (HHF) and Hennepin Healthcare Research Institute (HHRI) Board of Directors	
Original Approval Date:	
Reviewed/Revised: NEW	

PURPOSE

The purpose of this policy, in relation to the Hennepin Healthcare System, Inc. (HHS), Hennepin Healthcare Foundation (HHF), and Hennepin Healthcare Research Institute (HHRI) institutional and endowment assets, is to:

- A. Define investment objectives.
- B. Provide a framework and philosophy for prudent management.
- C. Assist the Organizational Asset Committee of the HHS Finance Committee in effectively supervising and monitoring HHS' investments.
- D. Provide written guidelines and standards for selecting the investment programs investment alternatives.
- E. Provide for periodic review of the investment alternatives.

POLICY

HHS, HHF, and HHRI, (together, the Organization) oversee certain institutional and endowment assets, which are to be prudently invested. This policy and its related references provide guidance around oversight of those investments.

The Organization shall ensure a framework exists for direction of the investments through utilization of the Organizational Asset Committee (Committee) to provide oversight; ensure prudent investment; establish and oversee any investment advisor; and adopt, utilize, and update the Investment Guidelines.

DEFINITIONS

Investment Advisor: A vendor obtained to provide independent investment advice to the Committee and who shall be responsible for the following:

- A. Written acknowledgment accepting fiduciary responsibility under all applicable laws.
- B. Assisting in the selection of investment options and in the oversight of existing investment options. This includes, but is not limited to, performance evaluation, changes in employees, ownership, investment process, regulatory issues, fees and expenses, and other changes.
- C. Measuring, evaluating, and reporting investment performance results, including but not limited to the impact of fees and expenses, on a quarterly basis.

- D. Meeting as needed with the Committee and Organization finance leaders to report on the management of the assets.
- E. Monitoring and assessing service providers, including but not limited to fees and expenses charged thereby (investment funds and service providers).
- F. Reviewing fees of other service providers in order to help determine if they are fair, reasonable, and in line with current industry standards.
- G. Providing support to the Committee and management employees.

Organizational Asset Committee (Committee): A committee established by the HHS Board of Directors (BOD) with the intent to provide oversight of the various investments of HHS/ HHRI/HHF and ensure compliance with all applicable laws.

PROCEDURE

I. Organizational Asset Committee (Committee) Responsibilities

The Committee, along with any and all fiduciaries, is responsible for ensuring that the investments are managed prudently and in full compliance with all applicable laws and for the exclusive benefit of the Organization.

SUPPORTING DOCUMENTS

Institutional and Endowment Investment Guidelines

SUPPORTIVE INFORMATION

Regulatory Statute/Standard Reference:
Related Policies: Endowment Policy #0309760
References: Institutional and Endowment Investment Guidelines
Communication/Employee Education:
Patient Education: