

HENNEPIN COUNTY

MINNESOTA

FINAL BOARD AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, JULY 29, 2025
1:30 PM

Chair: Irene Fernando, District 2
Vice-Chair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Marion Greene, District 3
Angela Conley, District 4
Heather Edelson, District 6
Kevin Anderson, District 7

1. **Pledge of Allegiance**

2. **Approval of Agenda**

3. **Hennepin Highlights**

3.A. Hennepin University Partnership - presented by Amy Delahanty, Director of the Hennepin-University Partnership (HUP)

4. **Minutes from Previous Meeting**

4.A. July 8, 2025 Meeting Minutes

Attachments: [BOARDMINUTES-08-Jul-2025](#)

5. **Referral of Correspondence and Department Communications**

Correspondence

5.A. [25N-0034](#)

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 25RAA-10

Attachments: [25RAA-10](#)

5.B. [25N-0035](#)

Letters - 1. 6/23/2025 - Kevin Griebenow, P.E., Regional Engineer, FERC - RE: St. Anthony Falls Hydroelectric Project. - 2. 7/2/2025 - Amy Spong, Deputy State Historic Preservation Officer, MNSHPO - RE: Nomination to National Register of Historic Places.

Attachments: [K.Griebenow-Ltr-St. Anthony Falls Hydroelectric Project-072925](#)
[A.Spong-Ltr-Nomination to National Register of Historic Places-072925](#)

5.C. [25N-0036](#)

Claim/Summons - 1. Alia Sutor - RE: Alia Sutor v. Hennepin County. - 2. Said Ismail Jama - RE: Said Ismail Jama v. Hennepin County. - 3. Abdikatar Madar - RE: Abdikatar Madar v. Hennepin County. - 4. Shawn Owens - RE: Shawn Owens v. Hennepin County. - 5. Nicole Ramtahal - RE: Nicole Ramtahal v. Hennepin County. - 6. Marlene Sanchez Mendoza - RE: Marlene Sanchez Mendoza v. Hennepin County. - 7. Kenneth Shivers JR - RE: Motor Vehicle Damage Claim.

Attachments: [A.Sutor-personal-injury-6.13.25](#)
[S.Jama-vehicle-claim-6.20.25](#)
[A.Madar-personal-injury-6.27.25](#)
[S.Owens-vehicle-claim-7.7.25](#)
[N.Ramtahal-vehicle-claim-7.18.25](#)
[M.SanchezMendoza-vehicle-claim-7.18.25](#)
[K.Shivers JR-vehicle-claim-7.29.25](#)

Department Communications

5.D. [25-0321](#)

Claims Register for the period ending August 1, 2025

5.E. [25-0322](#)

Claims Register for the period ending August 8, 2025

Referred to Administration, Operations and Budget Committee

5.F. [25-0291](#)

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, period 04/01/25-06/30/25

Attachments: [Real Estate Documents Executed by Administrator Second Quarter 2025](#)

5.G. [25-0292](#)

Neg Amd 1 to Agmt PR00002702 with Cyclomedia Technology, Inc. for panoramic images of properties in Hennepin County for an additional five-year period, 09/14/20-09/15/30, NTE \$1,864,245

5.H. [25-0293](#)

Neg Agmt LS00000039 with Minneapolis Public Housing Authority for rental space utilized by NorthPoint Health and Wellness Center at 1015 4th Avenue North, Minneapolis, 10/01/25-09/30/30 (\$28,204 first year gross rent)

Attachments: [BAR Map - NP at Cora McCorvey Center](#)

5.I. [25-0294](#)

Submission of general amendment to the 2021 HUD Annual Action Plan and HOME-ARP Allocation Plan; Neg Agmt A2512985 with City of Minnetonka for CDBG Program, 07/01/25-06/30/30, recv \$79,324; Termination of four CDBG Agreements

5.J. [25-0295](#)

Submission of substantial amendment to the 2022 and 2024 HUD Annual Action Plans; Neg 2 award modifications, 07/01/25-06/30/70, total combined NTE \$950,000; Neg 1 HOME Agreement, 8/13/25-8/12/70, NTE \$900,000

5.K. [25-0296](#)

Accelerating zero-waste implementation in Minneapolis

5.L. [25-0297](#)

County Board governance of Hennepin Healthcare System, Inc.

Referred to Health Committee

5.M. [25-0298](#)

Agmt PR00007654 with Parabon NanoLabs Inc, to provide forensic artist and sculpture services in creating 2D and 3D facial approximations, 08/01/25-07/31/30, NTE \$107,000

Attachments: [PR00007654 - Forensic Artist & Sculptor.docx](#)

Referred to Human Services Committee

5.N. [25-0299](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2511

5.O. [25-0300](#)

Agmt A2513028 with MN Housing Finance Agency to accept grant funds from the FHPAP fund for the Homework Starts with Home program for unstably housed families with school-age children, 10/01/25-09/30/27 \$1,500,000 (recv)

5.P. [25-0301](#)

Agmt A2512992 with MN Housing Finance Agency to accept grant funds for the Family Homeless Prevention and Assistance Program for homelessness prevention and Rapid Re-Housing services for homeless persons, 10/01/25-09/30/27, \$8,075,000 (recv)

Referred to Law, Safety and Justice Committee

5.Q. [25-0302](#)

Amd 1 to Agmt PR00002772 with Act One Group, Inc. to provide a jail management system for the Hennepin County Jail, 11/17/20-11/16/26, incr NTE by \$776,125 for a new total NTE of \$2,606,012.50

Referred to Public Works Committee

5.R. [25-0303](#)

Agmt PR00007377 with Bridging, Inc., 09/01/25-12/31/27, NTE \$35,000 and Agmt PR00007376 with Certified Recycling LLC, 09/01/25-12/31/27, NTE \$160,000

5.S. [25-0304](#)

Declare property at 8941 Portland Ave S, Bloomington surplus and authorize sale to Touchstone Mental Health for Intensive Residential Treatment Services

Attachments: [BAR Map - PropertySale - 8941PortlandAvenueS](#)

5.T. [25-0305](#)

Work Order PR00007648 with SRF Consulting Group, Inc. for design and engineering services for rehabilitation of Bridge No. 27565 and roadway improvements on CSAH 15, CP 2193000, NTE \$511,166.20

Attachments: [Map of Project 2193000 in Orono and Wayzata](#)

5.U. [25-0306](#)

Modify Agmt PW 42-40-22 to include Edina's participation in maintenance responsibilities (CP 2190100), no change to project budget

Attachments: [Map of Corridors of Commerce Project 2190100](#)

5.V. [25-0307](#)

Neg Agmt PW 35-43-25 with Rogers for cost participation and maintenance of Fletcher Bypass (CP 2021000 and 1010101), est county cost \$3,533,985

Attachments: [Map of Project 2021000 in Rogers](#)

5.W. [25-0308](#)

Neg various agmts for Green Partners environmental grants for periods between 09/01/25-08/31/26 and 09/01/25-08/31/27, total NTE \$236,300

5.X. [25-0309](#)

Neg various 2025 ERF grant agmts, total NTE \$1,866,428; neg ERF grant Agmt PR00007667 with St. Louis Park Economic Development Authority for costs incurred 02/11/22-05/10/26, NTE \$177,000; and Amd 2 to Agmt PR00004512 for ERF grant funding with St. Louis Park Economic Development Authority, ext end date to 11/15/27, no change to NTE

Attachments: [Environmental Response Fund Spring 2025 Funding Recommendations](#)

6. Commendations

7. Commissioner Communications/Updates

8. Claims Register

8.A. [25-0260](#)

Claims Register for the period ending July 11, 2025

8.B. [25-0261](#)

Claims Register for the period ending July 18, 2025

8.C. [25-0262](#)

Claims Register for the period ending July 25, 2025

9. Consent

9.A. [25-0263](#)

Establish 2026 premium rates for self-insured dental care program applicable to employees, eligible dependents and retirees.

Attachments: [2026 Dental plan design](#)
[2026 Dental BAR Attachment 1 REVISED 7.17.25](#)

9.B. [25-0264](#)

Neg Amd 2 to Reciprocal Use Agreement Agmt A199463 with NorthPoint Health and Wellness Center, Inc. for space within the NorthPoint Health and Wellness Center at 1313 Penn Avenue North, Mpls

9.C. [25-0265](#)

Approve minor plan amendment to the Elm Creek Watershed Mgmt Plan; set Elm Creek Watershed Mgmt Commission 2026 max levy at \$630,000 for projects to improve water quality

Attachments: [Attachment 1: Staff Recommendation Report](#)

9.D. [25-0266](#)

Set Bassett Creek Watershed Mgmt Commission 2026 max levy at \$2,503,500 for projects to improve water quality and reduce flooding

9.E. [25-0267](#)

Set Shingle Creek Watershed Mgmt Commission 2026 max levy at \$848,400 and West Mississippi Watershed Mgmt Commission 2026 max levy at \$106,050 for projects to improve water quality

9.F. [25-0268](#)

Amd 2 to Agmt A2211522 with the National Health Care for the Homeless Council for the Healthcare for the Homeless Program, ext end date to 12/31/25, no change in NTE

9.G. [25-0269](#)

JPA A2512919 with the MN Dept Veteran Affairs for mutual cooperation and funding for services for veterans experiencing homelessness, 07/01/25-06/30/26, \$300,000 (recv)

9.H. [25-0270](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2510

Attachments: [HSPH Board Report 2510 7-17-2025](#)

9.I. [25-0271](#)

Amd 1 to JPA A2412454 with the City of Bloomington to modify existing services of the Hennepin County Embedded Social Worker Program, 07/01/25-12/31/26

9.J. [25-0272](#)

JPA A2512918 with the MN Dept of Veterans Affairs to provide 1.0 FTE Senior Veteran's Social Worker to address the need of income solutions for veterans, 07/01/25-06/30/26, \$100,000 (recv)

9.K. [25-0273](#)

Authorization to request a variance for the Lake Harriet Parkway paving project (CP 2240800), State Aid Project 027-600-012, no county cost

Attachments: [Map of project 2240800 in Minneapolis](#)

9.L. [25-0274](#)

Agmt PR00007213 with the Hennepin Recycling Group for an organics drop-off grant, 08/01/25-08/01/27, NTE \$15,000

9.M. [25-0275](#)

Execute Contract No. CM00001439 with Millerbernd Manufacturing Co. to purchase traffic signal poles for maintenance replacements, est county cost \$2,000,000 (Fund 10)

9.N. [25-0276](#)

Agmt PW 34-40-25 with MnDOT to accept LBRP grant funds for Bridge No. 91131 replacement along CSAH 10 over Twin Lake Creek in Crystal and Brooklyn Center (CP 2200800); adjust budget; (county recv \$82,680)

Attachments: [Map of Project 2200800 in Crystal and Brooklyn Center](#)

9.O. [25-0277](#)

Neg Amd 1 to PW 05-44-25 with Three Rivers Park District for CSAH 66 multimodal safety improvements, CP 2211000, incr county NTE to \$1,048,000 (\$30,000 Property Tax, \$880,000 Transportation Advancement Account - Active Transportation, and \$138,000 Transportation Operations)

Attachments: [Map of Project 2211000 in Golden Valley](#)

9.P. [25-0278](#)

Agmt PW 36-40-25 with MnDOT to accept federal force account funds for county-supplied signal equipment for CSAH 66 multimodal safety improvements (project 2211003, a subproject of 2211000); (county recv \$1,737,000)

Attachments: [Map of Project 2211000 in Golden Valley](#)

9.Q. [25-0279](#)

Neg various grant agmts for Good Steward grant natural resource projects, total combined NTE \$61,442

9.R. [25-0280](#)

Neg 12 Healthy Tree Canopy grant agmts, 08/01/25-07/31/26, grant total NTE \$332,731

Attachments: [Attachment 1 Tree Planting Priority Areas](#)

9.S. [25-0286](#)

Modify Agmt A2512858 with HUD for 2025 HOME, 07/01/25-06/30/30, incr recv to \$1,564,635; Neg 1 award modification, 07/01/25-06/30/70, NTE \$385,172; Neg Amd 1 to Agmt PR00006192 with St. Louis Park HRA, 07/01/24-06/30/69, NTE \$495,000

9.T. [25-0287](#)

Neg Amd 1 to Agmt A2512991 with Tasks Unlimited Lodges, add three properties, amend and restate related documents, extend term to 12/19/30, incr NTE to \$538,380

9.U. [25-0288](#)

Negotiate Agmt with Region 8 Education Service Center (the Interlocal Purchasing System TIPS Purchasing Cooperative) to allow Hennepin County membership in the national purchasing cooperative at no cost to the County

9.V. [25-0289](#)

Negotiate Agmt with Public Promise Procurement to allow Hennepin County membership in the national purchasing cooperative at no cost to the County

10. Non-Consent

10.A. [25-0290](#)

Amd 1 to Agmt PR00007378 with Miller & Chevalier Chartered for legal services, ext end date to 06/30/26, incr NTE by \$150,000

11. Progressed

12. Old Business

12.A. [25-0218 R1](#)

Loan to Hennepin Healthcare Systems, Inc. for capital medical equipment purchases

13. Immediate Approvals

13.A. [25-0310](#)

Recognizing the 35 Year Anniversary of the Americans with Disabilities Act (ADA)

13.B. [25-0311](#)

Establish a public hearing for comment on the program year 2024 Consolidated Annual Performance and Evaluation Report related to the HUD CDBG, HOME and ESG programs in suburban Hennepin County on Tuesday, September 16, 2025, at 1:30 p.m.

Attachments: [Attachement CAPER Publication hearing](#)

13.C. [25-0312](#)

Labor Agreement with Hennepin County Sheriff's Deputies Association
01/01/25-12/31/27

Attachments: [BAR attachment HCSDA Contract Details 2025-2027- final](#)

13.D. [25-0313](#)

Amd 3 to Agmt A2311867 with MN Housing Finance Agency accepting grant funds for the FHPAP for homeless prevention (HP) and rapid rehousing (RRH) services for homeless persons to revise the grant budget and workplan to move \$830,563 from RRH to HP services; no change to term or recv amt

Attachments: [Hennepin County FHPAP Amendment #3 Standard Grant Contract Agreement](#)
[Amd 3 A#2311867 Budget - Contract Amd form 2024](#)

13.E. [25-0314](#)

Agmt PR00007629 with Unparalleled Security L.L.C., to provide security staffing at Hennepin County facilities, 07/29/25-07/28/27, NTE \$7,781,576

13.G. [25-0316](#)

Approve agreement to purchase Family and Medical Leave (PFML) insurance benefits on behalf of Hennepin County

13.F. [25-0315](#)

Negotiate Agreement with Nationwide to administer a 457(b) Deferred Compensation Plan on behalf of Hennepin County, rescinding BAR 25-0144 and BAR 25-0145 dated April 29, 2025

13.H. [25-0317](#)

Appointment of Jodi Wentland as County Administrator, effective 08/01/2025

13.I. [25-0318](#)

Adoption of changes to leadership structure for the Hennepin County organizational chart; renaming of disparity elimination line of business, effective August 1, 2025

Attachments: [FINAL org chart 08.01.2025](#)

13.J. [25-0319](#)

Confirmation of the appointment of Daniel Rogan to the unclassified position of deputy county administrator, effective August 1, 2025; continued appointment to the offices of County Treasurer/Auditor and Director of Licensing

13.K. [25-0320](#)

Confirmation of the appointment of Kareem Murphy to the unclassified position of deputy county administrator, effective August 1, 2025

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

TMP-25-0541

Item Description:

Hennepin University Partnership - presented by Amy Delahanty, Director of the Hennepin-University Partnership (HUP)

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

TMP-25-0530

Item Description:

July 8, 2025 Meeting Minutes

HENNEPIN COUNTY

MINNESOTA

BOARD MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, JULY 8, 2025
1:30 PM

Chair: Irene Fernando, District 2
Vice-Chair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Marion Greene, District 3
Angela Conley, District 4
Heather Edelson, District 6
Kevin Anderson, District 7

Commissioner Irene Fernando, Chair, called the meeting of the Board of Hennepin County Commissioners for Tuesday, July 8, 2025 to order at 1:30 p.m.

Present: Commissioner Irene Fernando, Commissioner Angela Conley, Commissioner Jeff Lunde, Commissioner Heather Edelson, Commissioner Kevin Anderson, and Commissioner Debbie Goettel

Absent: Commissioner Marion Greene

1. Pledge of Allegiance

Commissioner Irene Fernando led the Pledge of Allegiance.

2. Approval of Agenda

APPROVE

Commissioner Irene Fernando moved item 13E to the Hennepin Highlights section of the Agenda, seconded by Commissioner Kevin Anderson. The Agenda was approved as amended.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

3. Hennepin Highlights

3.A. In Memoriam: Melissa Hortman

4. Minutes from Previous Meeting

4.A. June 10, 2025 Meeting Minutes

APPROVE

Commissioner Jeff Lunde moved, seconded by Commissioner Angela Conley, to approve the Minutes.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5. Referral of Correspondence and Department Communications

Correspondence

CORRESPONDENCE REFERRED AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer as recommended.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.A. [25N-0031](#)

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 25RAA-09

CORRESPONDENCE REFERRED AS RECOMMENDED

5.B. [25N-0032](#)

Claim/Summons - 1. Douglas Weber, SafeCo Claims - RE: Kaylarae McDonough Property Damage.

CORRESPONDENCE REFERRED AS RECOMMENDED

5.C. [25N-0033](#)

Letters - 1. Thomas Ramler-Olson, Planner, City of Bloomington - RE: City of Bloomington Proposed Amendment to the Bloomington 2040 Comprehensive Plan.

CORRESPONDENCE REFERRED AS RECOMMENDED

Department Communications

5.D. [25-0260](#)

Claims Register for the period ending July 11, 2025

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer as recommended the Resolution to the Board of Hennepin County Commissioners.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.E. [25-0261](#)

Claims Register for the period ending July 18, 2025

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer as recommended the Resolution to the Board of Hennepin County Commissioners.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.F. [25-0262](#)

Claims Register for the period ending July 25, 2025

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer as recommended the Resolution to the Board of Hennepin County Commissioners.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

Referred to Administration, Operations and Budget Committee

5.G. [25-0263](#)

Establish 2026 premium rates for self-insured dental care program applicable to employees, eligible dependents and retirees.

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Administration, Operations and Budget Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.H. [25-0264](#)

Neg Amd 2 to Reciprocal Use Agreement Agmt A199463 with NorthPoint Health and Wellness Center, Inc. for space within the NorthPoint Health and Wellness Center at 1313 Penn Avenue North, Mpls

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Administration, Operations and Budget Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.I. [25-0265](#)

Approve minor plan amendment to the Elm Creek Watershed Mgmt Plan; set Elm Creek Watershed Mgmt Commission 2026 max levy at \$630,000 for projects to improve water quality

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Administration, Operations and Budget Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.J. [25-0266](#)

Set Bassett Creek Watershed Mgmt Commission 2026 max levy at \$2,503,500 for projects to improve water quality and reduce flooding

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Administration, Operations and Budget Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.K. [25-0267](#)

Set Shingle Creek Watershed Mgmt Commission 2026 max levy at \$848,400 and West Mississippi Watershed Mgmt Commission 2026 max levy at \$106,050 for projects to improve water quality

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin

Anderson, to refer to committee the Resolution to the Administration, Operations and Budget Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

Referred to Health Committee

5.L. [25-0268](#)

Amd 2 to Agmt A2211522 with the National Health Care for the Homeless Council for the Healthcare for the Homeless Program, ext end date to 12/31/25, no change in NTE

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Health Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.M. [25-0269](#)

JPA A2512919 with the MN Dept Veteran Affairs for mutual cooperation and funding for services for veterans experiencing homelessness, 07/01/25-06/30/26, \$300,000 (recv)

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Health Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

Referred to Human Services Committee

5.N. [25-0270](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2510

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Human Services Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.O. [25-0271](#)

Amd 1 to JPA A2412454 with the City of Bloomington to modify existing services of the Hennepin County Embedded Social Worker Program, 07/01/25-12/31/26

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Human Services Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.P. [25-0272](#)

JPA A2512918 with the MN Dept of Veterans Affairs to provide 1.0 FTE Senior Veteran's Social Worker to address the need of income solutions for veterans, 07/01/25-06/30/26, \$100,000 (recv)

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Human Services Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

Referred to Public Works Committee

5.Q. [25-0273](#)

Authorization to request a variance for the Lake Harriet Parkway paving project (CP 2240800), State Aid Project 027-600-012, no county cost

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.R. [25-0274](#)

Agmt PR00007213 with the Hennepin Recycling Group for an organics drop-off grant, 08/01/25-08/01/27, NTE \$15,000

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.S. [25-0275](#)

Execute Contract No. CM00001439 with Millerbernd Manufacturing Co. to purchase traffic signal poles for maintenance replacements, est county cost \$2,000,000 (Fund 10)

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.T. [25-0276](#)

Agmt PW 34-40-25 with MnDOT to accept LBRP grant funds for Bridge No. 91131 replacement along CSAH 10 over Twin Lake Creek in Crystal and Brooklyn Center (CP 2200800); adjust budget; (county recv \$82,680)

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.U. [25-0277](#)

Neg Amd 1 to PW 05-44-25 with Three Rivers Park District for CSAH 66 multimodal safety improvements, CP 2211000, incr county NTE to \$1,048,000 (\$30,000 Property Tax, \$880,000 Transportation Advancement Account - Active Transportation, and \$138,000 Transportation Operations)

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin

Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.V. [25-0278](#)

Agmt PW 36-40-25 with MnDOT to accept federal force account funds for county-supplied signal equipment for CSAH 66 multimodal safety improvements (project 2211003, a subproject of 2211000); (county recv \$1,737,000)

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.W. [25-0279](#)

Neg various grant agmts for Good Steward grant natural resource projects, total combined NTE \$61,442

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

5.X. [25-0280](#)

Neg 12 Healthy Tree Canopy grant agmts, 08/01/25-07/31/26, grant total NTE \$332,731

REFER TO COMMITTEE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to refer to committee the Resolution to the Public Works Committee.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

6. Commendations

7. Commissioner Communications/Updates

Commissioner Fernando: Highlighted Pride Month celebrations that happened around Hennepin County.

Commissioner Conley: Spoke of "Juneteenth" celebrations that took place at events in Hennepin County.

Commissioner Lunde: Mentioned the Grand Re-opening of the Crystal Cove Aquatic Center, and spoke in Memorium of the late Andy Hoffe.

8. Claims Register

8.A. [25-0234](#)

Claims Register for the period ending June 20, 2025

APPROVE/RATIFY

Commissioner Angela Conley moved, seconded by Commissioner Debbie Goettel, to approve/ratify the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

8.B. [25-0236](#)

Claims Register for the period ending June 27, 2025

APPROVE/RATIFY

Commissioner Angela Conley moved, seconded by Commissioner Debbie Goettel, to approve/ratify the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

8.C. [25-0235](#)

Claims Register for the period ending July 4, 2025

APPROVE/RATIFY

Commissioner Angela Conley moved, seconded by Commissioner Debbie Goettel, to approve/ratify the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

9. Consent

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to adopt the items in the consent agenda.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

9.A. [25-0239](#)

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, period 01/01/25-03/31/25, total NTE \$15,000

ADOPT

9.B. [25-0240](#)

Submission of substantial amendment to the 2023 HUD Annual Action Plan; Neg 2 award modifications, 07/01/25-06/30/27, total combined NTE \$1,000,000

ADOPT

9.C. [25-0241](#)

Neg Agmt PR00005705 with MN Dept of Revenue for administration, collection, and enforcement of Hennepin County local sales taxes

ADOPT

9.D. [25-0242](#)

Schematic Design and budget approval for the ACF Men's Visitation/Education and Staff Training Remodeling project (Project Number 1008038)

ADOPT

9.E. [25-0243](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2509

ADOPT

9.F. [25-0244](#)

Two new agmts with MN District Court for Drug Court and Mental Health Court Services, 07/01/25-06/30/27, recv amt of \$716,878

ADOPT

9.G. [25-0245](#)

Agmt A2512873 with the MN Dept of Corrections for Intensive Supervised Release, contract period 07/01/25-06/30/27, \$3,778,400 (recv)

ADOPT

9.H. [25-0246](#)

Agmt PW 18-40-25 with MnDOT to accept LBRP grant funds for Bridge No. 4510 replacement along Vernon Avenue over Canadian Pacific Railroad in Edina (project 2176600); adjust revenues; (county recv \$1,102,517.06)

ADOPT

9.I. [25-0247](#)

Authorization to request a variance from MN Dept of Transportation standard for State Aid Operations related to CSAH 153 (Lowry Ave) Reconstruction (project 2140800, state projects 027-753-021 and 141-020-145)

ADOPT

9.J. [25-0248](#)

Agmt PW 33-40-25 with MnDOT to accept LBRP grant funds for Bridge No. 90475 replacement along France Avenue over Nine Mile Creek in Bloomington (project 2200900); adjust revenue; (county recv \$357,711.58)

ADOPT

9.K. [25-0249](#)

Amd 1 to Agmt PR00005401 with Padilla to continue work on broad food waste prevention campaign, ext end date to 12/31/26, incr NTE by \$395,000 for a new total NTE of \$995,000

ADOPT

9.L. [25-0250](#)

Agmt PR00007167 with Bolton & Menk, Inc. for environmental education services, 07/08/25-12/31/27, NTE \$90,000

ADOPT

9.M. [25-0251](#)

Various agreements for CSAH 82 (Mill Street), Project 2182300; increase capital budget by \$1,880,000 (est county cost \$1,000,000 - Active Transportation funds, \$855,000 - State Aid Regular, and \$450,000 - State Aid Municipal; est rcv \$381,000)

ADOPT

9.N. [25-0252](#)

Neg Agmt PW 26-17-25 with Plymouth and Three Rivers Park District for CSAH 73, total county cost \$1,060,000 (project 2850700: \$1,000,000 Transportation Advancement Account - Active Transportation, project 1006393: \$60,000 County Bonds); increase capital project 2850700 budget by \$25,000

ADOPT

9.O. [25-0259](#)

Authorize withdrawal from Joint Powers Agmt A166677 between Hennepin County, the City of Minneapolis, and Minneapolis School District No. 1, for Youth Curfew/Truancy Services, effective January 1, 2026

ADOPT

10. Non-Consent

11. Progressed

11.A. [25-0218 R1](#)

Loan to Hennepin Healthcare Systems, Inc. for capital medical equipment purchases

LAI D OVER

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to lay over the Resolution to the July 29th Board meeting.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

11.B. [25-0237](#)

2025 Watershed Board Appointments - Riley Purgatory Bluff Creek Watershed District Board

ADOPT

A roll call vote was taken on the first vacancy. The votes were as follows:

Jeff Lunde - Thomas Duevel
Angela Conley - Thomas Duevel
Debbie Goettel - Thomas Duevel
Heather Edelson - Thomas Duevel
Kevin Anderson - Thomas Duevel
Irene Fernando - Thomas Duevel

Accordingly, Thomas Duevel was re-appointed.

A roll call vote was taken on the second vacancy. The votes were as follows:

Angela Conley - David Ziegler
Debbie Goettel - David Ziegler
Heather Edelson - Leslie Stovring
Kevin Anderson - David Ziegler
Jeff Lunde - David Ziegler
Irene Fernando - Leslie Stovring

There were not enough votes for either applicant. Accordingly, a roll call vote was taken for a second time. The votes were as follows:

Angela Conley - Leslie Stovring

Debbie Goettel - David Ziegler
Heather Edelson - Leslie Stovring
Kevin Anderson - Leslie Stovring
Jeff Lunde - Leslie Stovring
Irene Fernando - Leslie Stovring

Accordingly, Leslie Stovring was appointed.

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

11.C. [25-0238](#)

2025 Community Advisory Board Applicants and Appointments - Workforce Innovation and Opportunity Act Board (WIOA)

ADOPT

A roll call vote was taken on the first vacancy. The votes were as follows:

Debbie Goettel - Amanda Ruch
Heather Edelson - Amanda Ruch
Kevin Anderson - Amanda Ruch
Jeff Lunde - Amanda Ruch
Angela Conley - Amanda Ruch
Irene Fernando - Amanda Ruch

Accordingly, Amanda Ruch was appointed to the Private Business Sector Category.

There was no roll call vote taken on the second vacancy as there was only one applicant.

Accordingly, Debbie Goettel moved to appoint Julio Vargas-Essex to the Higher Education Category, seconded by Angela Conley and approved.

Commissioner Debbie Goettel moved, seconded by Commissioner Irene Fernando, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

12. Old Business

13. Immediate Approvals

13.A. [25-0281](#)

Award Contract FC00000179 to Donlar Construction for the City Hall Jail Medical Unit Expansion project, \$2,335,000

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Jeff Lunde, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

13.B. [25-0282](#)

Recognizing Pretrial, Probation and Parole Supervision Week, (July 20-26, 2025)

ADOPT

Commissioner Irene Fernando moved, seconded by Commissioner Angela Conley, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

13.C. [25-0283](#)

Appointment of Patricia Fitzgerald as the Director of Facility Operations, effective August 10, 2025

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

13.D. [25-0284](#)

Appointment of Liudmila Trandafilava as the Director of Security, effective July 8, 2025

ADOPT

Commissioner Irene Fernando moved, seconded by Commissioner Angela

Conley, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

13.E. [25-0285](#)

Honoring the life and legacy of Speaker Emerita Melissa Hortman - offered by Commissioners Fernando, Lunde, Greene, Conely, Goettel, Edelson, and Anderson

ADOPT

Commissioner Irene Fernando moved, seconded by all Commissioners, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Conley, Commissioner Lunde, Commissioner Edelson, Commissioner Anderson, and Commissioner Goettel

Absent: Commissioner Greene

On a motion by Commissioner Debbie Goettel, seconded by Commissioner Jeff Lunde, the Hennepin County Board of Commissioners meeting was declared adjourned at 2:23 p.m. until Tuesday, July 29, 2025.

Maria Rose
Clerk to the County Board

**Contracting opportunities can be found on the Hennepin County website:
www.hennepin.us**

Board Action Request

25N-0034

Item Description:

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 25RAA-10

Background:

Pursuant to County Board resolution 98-4-233 (Purchasing Rules), the County Board delegated to the County Administrator and Assistant County Administrators the authority to enter into professional, personal and human service agreements of \$25,000 or less on behalf of the county. Under these rules, agreements are then to be communicated to the Board for its information.

Resolution 02-8-500 increased the authority of the County Administrator to enter into professional and personal service agreements of \$50,000 or less.

Resolution 19-0325R1 further increased the authority of the County Administrator to enter into professional and personal service agreements of \$100,000 or less.

This BAR continues communication of these agreements to the Board.

Request for Administrative Approval Report

Report Communicated: July 29, 2025

BAR: 25N-0034

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Attorney's Office						
	PR00005337	Noronha Consulting LLC	Amd 4 to Agmt PR00005337 with Noronha Consulting LLC to provide executive leadership coaching, 06/01/2023-12/31/2026, NTE \$25,000.00.	6/1/2023	12/31/2026	\$25,000.00
Environment and Energy						
	PR00006377	City of Brooklyn Park	Amd 1 to Agmt PR00006377 with City of Brooklyn Park to provide Tree Inventory and Edu Update, 08/01/2024-07/31/2026, NTE \$50,000.00.	8/1/2024	7/31/2026	\$50,000.00
	PR00006380	City of Minneapolis	Amd 1 to Agmt PR00006380 with City of Minneapolis to provide Tree Inventory & Edu Update, 08/01/2024-07/31/2026, NTE \$50,000.00.	8/1/2024	7/31/2026	\$50,000.00
	PR00006391	Independent School District #271	Amd 1 to Agmt PR00006391 with Independent School District #271 to provide Tree Inventory & Edu Update, 08/01/2024-07/31/2026, NTE \$9,850.00.	8/1/2024	7/31/2026	\$9,850.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
HS Housing Stability						
	PR00005263	C4 Innovations, LLC	Amd 2 to Agmt PR00005263 with C4 Innovations, LLC to provide Coordinated Entry System Evaluation, 07/01/2023-06/30/2026, NTE \$80,000.00.	7/1/2023	6/30/2026	\$80,000.00
Information Technology						
	PR00007457	S2E Transformation Inc.	Agmt PR00007457 with S2E Transformation Inc. to provide training services, 09/01/2025-10/31/2025, NTE \$6,000.00.	9/1/2025	10/31/2025	\$6,000.00
Northpoint Health and Wellness Center						
	PR00000682	CHG Companies Inc.	Amd 4 to Agmt PR00000682 with CHG Companies Inc. to provide locum tenens services, 01/01/2019-12/31/2025, NTE \$1,650,000.00.	1/1/2019	12/31/2025	\$1,650,000.00
Public Health						
	PR00006264	Paone & Associates, LLC	Amd 3 to Agmt PR00006264 with Paone & Associates, LLC to provide CAPABLE implementation, 05/01/2024-06/30/2026, NTE \$38,700.00.	5/1/2024	6/30/2026	\$38,700.00
	PR00007094	Sara McGee	Amd 1 to Agmt PR00007094 with Sara McGee to provide Reflective Supervision Training, 01/01/2025-12/31/2025, NTE \$33,600.00.	1/1/2025	12/31/2025	\$33,600.00
	PR00007575	Edmonds, John H.	Agmt PR00007575 with Edmonds, John H. to provide child welfare diversity training, 04/01/2025-12/31/2025, NTE \$9,000.00.	4/1/2025	12/31/2025	\$9,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Sheriff's Office						
	PR00007326	Vantage Point Psychological Consultants,	Agmt PR00007326 with Vantage Point Psychological Consultants, to provide Mental Health threat assessment and threat management services, 05/01/2025-12/31/2026, NTE \$24,000.00.	5/1/2025	12/31/2026	\$24,000.00

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

25N-0035

Item Description:

Letters - 1. 6/23/2025 - Kevin Griebenow, P.E., Regional Engineer, FERC - RE: St. Anthony Falls Hydroelectric Project. - 2. 7/2/2025 - Amy Spong, Deputy State Historic Preservation Officer, MNSHPO - RE: Nomination to National Register of Historic Places.

FEDERAL ENERGY REGULATORY COMMISSION
Office of Energy Projects
Division of Dam Safety and Inspections
Chicago Regional Office

In reply refer to: P-2056

June 23, 2025

VIA Electronic Mail

Mr. Donald Hartinger
Plant Director, Renewable Operations – Hydro
Xcel Energy
Donald.R.Hartinger@xcelenergy.com

Re: St. Anthony Falls Hydroelectric Project (FERC No. 2056)
Hennepin Island Earth Dam Secant Pile Wall Design

- Responses to FERC's April 4, 2025 Comments
- Revised (May 2025) Design Report
- Revised (May 2025) Quality Control and Inspection Plan
- May 2025 Temporary Construction Emergency Action Plan

Dear Mr. Hartinger:

Xcel Energy's (Xcel) June 2, 2025 letter submitted the May 30, 2025 letter, prepared by your consultant Bethany Kelly, P.E. of Barr Engineering (Barr), responding to our ten (10) April 4, 2025 comments regarding the July 2024 Design Report for construction of a secant pile wall in the Hennepin Island Earth Dam (HIED) at the St. Anthony Fall Hydroelectric Project No. 2056. The submittal included a revised (May 2025) Design Report containing updated drawings, specification, Quality Control and Inspection Plan (QCIP), and a copy of Temporary Construction Emergency Action Plan (TCEAP) that was originally filed with Xcel's May 5, 2025 letter.

To recap, the objective of the construction project is to install secant pile wall within the HIED. The intent of the design is to address an area of active seepage through the embankment that manifests on the downstream slope during elevated reservoir pool levels. The secant pile cutoff wall will provide a long-term seepage control in the structure by being extend through the variable embankment fill and weathered bedrock surface and embed into the low-permeability, competent limestone layer for the full length of the HIED. End seals will be constructed at both ends of the cutoff wall to integrate the secant pile wall with the HEID's existing structures to block wrap-around seepage and avoid damage to the existing structures.

We reviewed the information provided and have the following comments:

1. Barr's May 30, 2025 responses and resulting revisions of the plans and specifications adequately address Comments #1, #4, #6, #7 and #8 of our April 4, 2025 letter.
2. A design change has been proposed in the May 2025 Design Report. Construction of a perpendicular secant pile wall, extending from the main stem to the existing Wasteway #1 core wall feature with end seal at the connection is planned to proactively address the low-risk seepage path through this area. We concur with the proposed design changes.
3. Barr's May 30, 2025 responses to Comments #2 and #3 agreed with our request to provide contractor required submittals listed in Section 31 56 00, Subsection 1.07 of the Specifications, noting that FERC's review within a 7-day duration for the key submittals will be important to stay on critical path of construction schedule.

Initially, these can be submitted via email to Mr. Paul Kokoszka, Ms. Marilyn Sabido (marilyn.sabido@ferc.gov), and me (kevin.griebenow@ferc.gov). We will acknowledge and if necessary, provide comments in an e-mail within 7 days after the filing. The submittals and e-mail correspondence can then be formally documented in the monthly and final construction report. We are open to participating in working meetings with Xcel, Barr, and the contractor, if necessary.

4. Barr's May 30, 2025 responses and resulting revisions of the QCIP adequately address Comments #5 and #9 of our April 4, 2025 letter. The May 2025 QCIP provided all the required information on organization staffing and responsibilities identifying who the person with the authority to stop work, field practices for testing and observations, documentation, training, material testing, erosion control and environmental compliance, schedules, and planned use of consultants. We determined that the QCIP was developed in accordance with the Chapter VII of FERC's Engineering Guidelines for the Evaluation of Hydropower Projects.
5. The Temporary Construction Emergency Action Plan (TCEAP) submitted on May 5, 2025, was prepared in accordance with Chapter 6, Section 6-9 of the FERC Engineering Guidelines for Temporary Construction Emergency Action Plans. The submittal adequately addressed Comment #1

You are authorized to proceed with proposed work assuming you have all necessary permits. Any changes to the plans and specifications should be coordinated between the Design Engineer, the QCIP Manager, and FERC. Any change in the operation of the project should be properly coordinated with FERC and understood by all your operators. No changes to the operation of the project can be made to the project until it is authorized by FERC. Any aberrant conditions encountered during the construction should be reported to FERC as soon as practical after the situation is discovered, without

interfering with any necessary emergency response.

Monthly construction reports should be filed by the 15th day of the month following the period covered by the report. The first monthly report, covering July and August, is to be filed by **September 15, 2025**. A Final Construction Report should be submitted within 90 days after the completion of the work (see Enclosure 1- Guidelines for Construction Reports from Licensees). We will use a due date of **December 31, 2026** for compliance tracking purposes. The final report should include certification from:

- A certification by the Design Engineer that the repairs were constructed in accordance with the design intent.
- A certification by the QCIP Manager that the results of the inspection and testing program results in a conclusion that the project was constructed in accordance with the plans and specifications.
- A certification from the Licensee that the construction fulfills the design intent and was constructed in accordance with the plans and specifications reviewed by FERC.

Finally, within 90 days of completing construction, you must file with the Secretary of the Commission revised exhibits (Exhibits A, F, and G), as applicable, to describe and show those new project facilities as built. Please note that you must identify the Exhibit F drawings as Critical Energy Infrastructure Information (CEII) material when filing. If no changes to the approved exhibits are necessary, please file a letter stating this with the Commission.

File your submittal using the Commission's eFiling system at <https://www.ferc.gov/ferc-online/overview>. When eFiling, select Hydro: Dam Safety and Chicago Regional Office from the eFiling menu. The cover page of the filing must indicate that the material was eFiled. For assistance with eFiling, contact FERC Online Support at FERCOnlineSupport@ferc.gov, (866) 208-3676 (toll free), or (202) 502- 8659 (TTY).

You may contact Mr. Paul Kokoszka at 312.596.4457 (Paul.Kokoszka@ferc.gov) or me at (312) 596-4430 or if you have questions.

Sincerely,

KEVIN
GRIEBENOW

Digitally signed by
KEVIN GRIEBENOW
Date: 2025.06.23
09:26:49 -05'00'

Kevin Griebenow, P.E.
Regional Engineer

Enclosure: Guidelines for Construction Reports from Licensees

cc: Mr. Dean Steines, PE. Chief Dam Safety Engineer at Xcel Energy
dean.s.steines@xcelenergy.com

Enclosure – Guidelines for Construction Reports from Licensees

GUIDELINES FOR CONSTRUCTION REPORTS FROM LICENSEES

When mobilization for construction commences, we will require monthly reports to provide timely information on construction progress. Each report should contain, as a minimum, the information described below. If certain sections are not yet applicable on the date of a particular report, so indicate. It is important to supplement each report with pertinent photographs. We would like to receive the reports, in duplicate, including all attachments, not later than the middle of the month following the month for which the report is written.

Monthly Reports

1. Progress of Work. Provide a brief narrative description of construction activities and related events during the reporting period.
2. Status of Construction. Describe the status of progress, as related to the original schedule and quantity estimates of items.
3. Construction Difficulties. Describe unanticipated construction difficulties which could significantly increase project costs and/or affect job progress such as latent conditions, serious job accidents, floods, labor difficulties, quantity overruns, material shortages, and similar events.
4. Contract Status. Identify principal contractors and subcontractors engaged on the work. Describe any special expertise or equipment possessed by contractors.
5. Critical Events and Dates. Report important items and events such as dates of river diversion, start and completion of construction, tunnel closure, initial unit testing, and date of initial commercial generation for each unit.
6. Reservoir Filling. Prior to filling, provide the anticipated schedule and procedures for filling. During filling, note the date of initiation of reservoir filling, filling progress, and the performance of instrumentation installed to reflect structural conditions as affected by reservoir level, such as weir measurements of seepage and flows from wet spots. Report the date maximum normal reservoir level is attained.
7. Foundations. Report specifically on foundation conditions, foundation preparations, the type of material and conditions of placement. Include photographs and descriptions of the foundation areas that have been uncovered.
8. Sources of Major Construction Materials. Provide information on the sources from which major construction materials and equipment are being obtained.

9. Materials Testing and Results. Include periodic summaries of tests on concrete specimens and results of all tests. Field control tests that fail to meet specifications and as a result of which an area was reworked, shall be reported. Tests will be referenced to ASTM or other applicable standards.
10. Instrumentation. When instrumentation of the structures is required by the license or the Regional Engineer, the report shall include the schedule for installation and the program for reading the instrumentation during construction. Before filling the reservoir, the Licensee shall develop and furnish a schedule for monitoring the instrumentation.
11. Photographs. At the outset of construction, establish several photographic vantage points from which periodic progress photographs can be taken to document progress. These photographs shall be supplemented by an appropriate number of detailed photographs to record significant elements of the work. All photographs shall be dated, captioned, and identified as to the report they accompany.
12. Erosion Control and Other Environmental Measures. The report shall include a discussion of erosion control and other measures and their effectiveness. The report should also include a discussion of any instances where sediments or other construction discharges entered the stream(s), the extent of the discharges, an assessment of any damage to the stream(s) and corrective actions taken, including measures to prevent further problems.
13. Other Items of Interest. Note here events not reported elsewhere in the inspection report. Typical items are meeting of boards of consultants, matters requiring continuing or follow-up action, public relations, job safety, important visitors, changes in job management, environmental problems, abnormal weather events, etc. Report significant events involving relationships with interested government agencies such as the U. S. Forest Service, Fish and Wildlife Service, Corps of Engineers, State and county highway and health authorities, State and Federal industrial safety enforcement organizations, and recreational and conservationist groups.

Final Construction Reports

The Licensee should submit a final construction report within 90 days from the completion of work. This report should include all information pertinent to the dam safety in a concise form, should be included by the Licensee in the project file and it should be given to the independent consultant for his safety inspection and analyses, if applicable.

As such, the report should contain a summary of information in each of the applicable sections indicated below (the information was previously presented in the monthly

reports). Tabular form for test result presentation with indication of applicable standard is recommended for conciseness. If certain sections are not applicable, skip them. Include construction difficulties under sections where it applies.

1. General. Briefly present the reason for construction and description of work with dates of beginning and end of construction. Include reservoir drawdown and filing dates, any findings regarding the original structure.
2. Foundations. Present specifically condition of foundation (faults, etc.) when uncovered, and foundation treatment. Attach foundation mapping.
3. Embankments. Describe the equipment, type of materials used in filters and fills, attach gradation and compaction requirements and all test results.
4. Concrete work. Describe equipment and materials, include all concrete and grout test results, describe surface treatments.
5. Anchors. Present summary of drilling operation including boring logs; results of water pressure tests; anchor design calculations, design loads, specification; results of grout test; results of proof and performance tests; and summary of acceptance criteria.
6. Instrumentation. Present plots of existing instrumentation readings during the construction, if the readings are affected. Include details, complete schedule, plan of calibration/reading of all new instrumentation.
7. Drawings. Attach as-built drawings reduced in size to 8.5"x11" or 11"x17". The drawings should include plan, section and details of the structure affected by the new work. Any new instrumentation should be shown on plan and sections.

July 2, 2025

Hennepin County Board of Commissioners
Hennepin County Government Center A2400
300 South 6th St
Minneapolis, MN 55487

Dear Hennepin County Board of Commissioners:

We are pleased to inform you that the properties listed below will be considered by the State Historic Preservation Review Board (SHPRB) for nomination to the National Register of Historic Places. The Register is the official national list of historic properties worthy of preservation. The agenda is as follows:

Caponi Art Park, Eagan, Dakota County

(Author: Lauren Anderson, New History)

Ginny Way, National Register Architectural Historian will present this nomination.

Frederick Martin Hotel, Moorhead, Clay County

(Author: Laurel Fritz and Tamara Halvorsen, Principals, Pigeon Consulting)

Ginny Way, National Register Architectural Historian will present this nomination.

Graeser Roadside Parking Area, Robbinsdale, Hennepin County

(Author: Carole Zellie, Landscape Research LLC)

Ginny Way, National Register Architectural Historian will present this nomination.

Ordean Building, Duluth, St. Louis County

(Author: Phyllis Brower, Historian, Hess, Roise and Company)

Ginny Way, National Register Architectural Historian will present this nomination.

Teien Central School, Teien Township, Kittson County

(Author: Laura Bloomquist-Hammond with assistance from Marlys J. Nelson, Steve Martens and Lawrence Sommer)

Ginny Way, National Register Architectural Historian will present this nomination.

You are invited to attend the SHPRB meeting on Tuesday, August 12, 2025, at which the nominations will be considered. This will be a virtual meeting. For information on how to access the meeting go here: <https://mn.gov/admin/shpo/registration/review-board/meetings/>. The meeting will be called to order at 6:00 p.m. State Historic Preservation Office (SHPO) staff will make an informational presentation on program activities and then the nominations will be presented. Individuals with a disability who need a reasonable accommodation to participate

in this event please contact SHPO at 651-201-3287 two weeks prior to the meeting date or through MN Relay 711.

Listing of the properties provides recognition of their historic importance and assures protective review of Federal and State projects that might adversely affect the character of the properties. If the properties are listed in the National Register, certain Federal and State investment tax credits for rehabilitation and other provisions may apply.

Listing in the National Register does not mean that limitations will be placed on the properties by the Federal government. Public visitation rights are not required of owners. The Federal government will not attach restrictive covenants to the properties or seek to acquire them.

Enclosed please find a notice that explains in greater detail the results of listing in the National Register and describes the rights and procedures by which an owner may comment on or object to listing in the National Register. If you wish to comment in writing on whether or not a property should be nominated to the National Register, please send your comments to Secretary, SHPRB, SHPO, 50 Sherburne Ave., Suite 203 St. Paul, MN 55155, before the SHPRB considers these nominations on Tuesday, August 12, 2025. Any correspondence received after the SHPRB meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the National Register.

A copy of the National Register nomination will be available online at: <https://mn.gov/admin/shpo/registration/review-board/meetings/>. If you do not have internet access and would like a copy of the nomination, please contact our office.

Should you have any questions about this nomination process before the SHPRB meeting, please contact Ginny Way, National Register Architectural Historian, at 651-201-3293, ginny.way@state.mn.us, David Mather, National Register Archaeologist. at 651-201-3289, david.mather@state.mn.us, or the address listed.

Sincerely,



Amy Spong
Deputy State Historic Preservation Officer

enc.: National Register Criteria
Rights of Owners to Comment and/or to Object to Listing in the National Register
National Register Program Sheet
Frequently Asked National Register Questions

NATIONAL REGISTER CRITERIA FOR EVALUATION

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association and

- (a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- (b) that are associated with the lives of persons significant in our past; or
- (c) that embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- (d) that have yielded, or may be likely to yield, information important in prehistory or history.

CRITERIA CONSIDERATIONS. Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years shall not be considered eligible for the National Register. However, such properties will qualify if they are integral parts of districts that meet the criteria or if they fall within the following categories:

- (a) a religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- (b) a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
- (c) a birthplace or grave of a historical figure of outstanding importance if there is no other appropriate site or building directly associated with their productive life; or
- (d) a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- (e) a reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
- (f) a property primarily commemorative in intent if design, age, tradition or symbolic value has invested it with its own historical significance; or
- (g) a property achieving significance within the past 50 years if it is of exceptional importance.

THE NATIONAL REGISTER OF HISTORIC PLACES PROGRAM

The National Register of Historic Places (NRHP) is the official list of historic properties recognized by the Federal Government as worthy of preservation for their significance in American history, architecture, archaeology, engineering or culture. The NRHP was created in 1966 and is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our significant historic places under the provisions of the National Historic Preservation Act. The National Park Service (NPS) provides oversight for the program under the Secretary of the Interior. The program is managed by the professional staff of the National Register in Washington, DC, State Historic Preservation Officers, and the Preservation Officers in Federal Agencies. Contact the State Historic Preservation Office (SHPO) for information describing the National Register program (MNSHPO@state.mn.us). For online information go to:

<https://www.nps.gov/subjects/nationalregister/index.htm>
<http://mn.gov/admin/shpo>

For further information on National Register Federal Program Regulations refer to the Code of Federal Regulations (CFR) 36 CFR60. For online information go to:

<https://www.nps.gov/subjects/nationalregister/what-is-the-national-register.htm>

LISTING IN THE NATIONAL REGISTER PROVIDES BENEFITS TO HISTORIC PROPERTIES:

Eligibility for Federal Tax Provisions: Since 1976 the Federal Internal Revenue Code has contained a variety of incentives to encourage capital investment in historic buildings and to spur revitalization of historic properties. These incentives include a 20% investment tax credit to encourage the preservation of historic commercial, industrial, and rental residential buildings listed in the NRHP by allowing favorable tax treatments for rehabilitation. Owners of NRHP properties who choose to participate in the preservation tax incentive program must follow the Secretary of the Interior's Standards for Rehabilitation and receive approval by the NPS of the rehabilitation project in order to receive the tax credit. For online general information go to: <https://www.nps.gov/tps/tax-incentives.htm>

For further information on building certification requirements refer to 36 CFR67. For online information go to:

<https://www.nps.gov/tps/tax-incentives/taxdocs/36cfr67.pdf>

Eligibility for State Tax Provisions: The Minnesota Historic Structure Rehabilitation State Tax Credit (**Sec. 290.0681**) offers a state tax credit for qualified historic rehabilitations, and parallels the existing federal rehabilitation tax credit. For online information go to: <http://mn.gov/admin/shpo/incentives/state>

Easement Donations: The Federal Internal Revenue Code also provides for Federal income, estate, and gift tax deductions for charitable contributions or partial interests in real property (land and buildings). Taxpayers' gifts of qualified interest may be "exclusively for conservation purposes." For online information go to: <https://www.nps.gov/tps/tax-incentives/taxdocs/easements-historic-properties.pdf>

Because tax aspects outlined above are complex, individuals should consult legal counsel or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. Maria Blake is the IRS representative who serves taxpayers in Minnesota. She can be contacted at (954) 991-4132 or maria.blake@irs.gov.

Consideration in planning for Federal, federally licensed, and federally assisted projects: Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed on or determined eligible for the NRHP. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which is intended to assure that the value of the historic property is considered in project planning. For online information go to: <http://www.achp.gov>

For further information on the Advisory Council refer to 36 CFR Part 800. For online information go to: <https://www.achp.gov/sites/default/files/regulations/2017-02/regs-rev04.pdf> and <https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review>

Qualification for Federal grants for historic preservation: Presently, funding levels are inadequate for these grants to be available.

Consideration in planning for State, state licensed, and state assisted projects: Minnesota Statutes Chapter 138 requires that state departments, state agencies, and political subdivisions of the state (counties, townships, cities, etc.) have the responsibility to protect the physical features and historical character of properties listed in the NRHP. The relevant public agency is required to consult with the SHPO before carrying out any undertaking, or funding, or licensing, or permitting an undertaking by other parties, in order to determine appropriate treatments and to seek ways to avoid and

mitigate any adverse effects on NRHP-listed properties. For further information, refer to Minnesota Statutes Chapter 138.665 and 138.666. The statutes are online at:

<http://www.revisor.mn.gov/statutes/?id=138.665>

<http://www.revisor.mn.gov/statutes/?id=138.666>

Consideration before demolition: The rules of the Minnesota Environmental Quality Board (EQB) require preparation of an Environmental Assessment Worksheet (EAW) by the responsible unit of government for any proposed demolition, in whole or in part, or moving of a property listed in the NRHP. For further information on the Environmental Quality Board refer to Minnesota Rules Parts 4410.0200, 4410.1000 and 4410.4300 subpart 31 or call 651-201-2477. For online information go to:

<https://www.revisor.mn.gov/rules/?id=4410>

<https://www.revisor.mn.gov/rules/?id=4410.4300>

ADDITIONAL INFORMATION ABOUT THE NATIONAL REGISTER PROCESS AND THE MEANING OF LISTING:

Owning a property listed in the National Register does not automatically impose a regulatory burden on an individual property owner. Listing in the NRHP does not mean that the Federal Government wants to acquire the property, place restrictive covenants on the land, or dictate the color or materials used on individual buildings. State and local ordinances, local historical commissions, or laws establishing restrictive zoning, special design review committees, or review of exterior alterations, are not a part of the NRHP.

Historic properties of national, state, or local significance under private or local/state government ownership may be nominated by the SHPO. Property owners, historical consultants and SHPO staff may prepare nominations. A Federal agency's Federal Preservation Officer nominates properties under Federal ownership to the NRHP. For online information go to: <https://www.achp.gov/protecting-historic-properties/fpo-list>

Tribal Historic Preservation Offices (THPO) perform the same type of preservation activities as those performed by SHPO's. These activities, however, are associated with historic properties located on Tribal Lands. Contact the SHPO for a list of THPO's in Minnesota. For online information go to: <http://www.achp.gov/thpo.html> and www.nps.gov/THPO

In recognition of the importance of local actions to historic preservation, the 1980 amendments to the National Historic Preservation Act established the Certified Local Government (CLG) program that required each State preservation program to develop a mechanism for the certification of local governments in the State. As a CLG the mayor and the heritage preservation commission have the opportunity to comment on a property being nominated in their city. If both the mayor and the heritage preservation commission determine that the property does not meet NRHP criteria, the nomination will not be considered unless an appeal is filed with the SHPO. For a list of certified local governments, contact the SHPO.

State Historic Preservation Office
50 Sherburne Ave.
Suite 203
St. Paul, Minnesota 55155
651-201-3287
mnshpo@state.mn.us
<http://mn.gov/admin/shpo>

Updated 6/7/2022

RIGHTS OF OWNERS TO COMMENT, OBJECT, AND/OR WITHDRAW OBJECTION TO LISTING IN THE NATIONAL REGISTER OF HISTORIC PLACES

The National Register is maintained by the National Park Service in the U.S. Department of Interior and administered in each state by the State Historic Preservation Office. For online information about the National Register program go to <http://www.nps.gov/nr>.

Owners of private property nominated to the National Register have an opportunity to concur with or object to the listing of the property in the National Register in accordance with the National Historic Preservation Act and 36 CFR (Code of Federal Regulations) 60.6. The NPS's regulations (36 CFR § 60.6(n)) provide that if the owner of a private property objects to the nomination, the SHPO must submit the nomination to the Keeper for a determination of eligibility, not for listing. The Act does not allow an objection from the owner of a publicly owned property to preclude listing in the National Register.

Any owner or partial owner of private property who chooses to object to listing may submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of the private property and objects to the listing. Each owner or partial owner of private property has one objection regardless of the portion of property the party owns. In nominations with multiple owners of a single private property or in nomination of districts, the property or district will not be listed if a majority of the total number of owners object to listing. In such cases, the State Historic Preservation Office shall submit the nomination to the Keeper of the National Register of Historic Places requesting a determination of eligibility for the property rather than a formal listing.

Any owner or partial owner of private property who chooses to withdraw a previous objection to a property which has been determined eligible in accordance with (36 CFR § 60.6(n)) may submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of the private property and withdraws a former objection to the listing. In nominations with multiple owners of a single private property or in nomination of districts, the property or district will not be listed if a majority of the total number of owners continue to object to listing. The Keeper shall list properties that have been previously determined eligible in the National Register upon receipt of notarized statements from the owner(s) of private property that the owner(s) no longer object to listing.

Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed in the National Register, determined eligible by the Keeper of the National Register, or determined eligible for the National Register by the agency and the State Historic Preservation Office. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which assures that the value of the historic property is considered in project planning.

If you choose to object to the listing of the property, the notarized objection must be submitted to the State Historic Preservation Officer, c/o Amy Spong, Deputy State Historic Preservation Officer, 50 Sherburne Ave., Suite 203, St. Paul, MN 55155. Any correspondence received after the State Review Board meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the Keeper of the National Register.

If you wish to comment on the nomination of the property to the National Register, please send your comments to the address below. A copy of the nomination, the criteria used for evaluation, and more information on the National Register program are available from the State Historic Preservation Office.

State Historic Preservation Office
50 Sherburne Ave
Suite 203
St. Paul, MN 55155
651-201-3287
www.mn.gov/admin/shpo/



Updated 11/2024

The following are the most frequently asked National Register questions. The answers are brief and are intended to address a wide range of questions. You may direct more specific questions to the State Historic Preservation Office.

NATIONAL REGISTER GENERAL PROGRAM QUESTIONS:

What does it mean to me to have my property listed in the National Register?

It means that your property has been documented and evaluated according to federal standards and listed in the National Register because it is significant in American history, architecture, archaeology, engineering or culture.

When my property is listed in the National Register, is it preserved forever?

Listing a property gives it recognition and may change the way people or communities view historic properties. The National Register is sometimes criticized because it does not bring greater protection. Listing does not interfere with an owner's right to alter or dispose of their property if they use their own money.

The Preservation Office encourages owners of historic properties to contact the office if they have questions about changes they are thinking of making to their property. Staff would like to work with them so that the changes respect the historic character of the property.

Does listing in the National Register protect my property during Federal or State projects?

Projects undertaken, funded, licensed, or permitted by Federal agencies are reviewed by the Preservation Office to determine if they will affect properties which are listed in the National Register or eligible for listing in the National Register. The Preservation Office also reviews projects undertaken, funded, or licensed by State departments and agencies which may affect a property which is listed in the National Register. It is the responsibility of the Federal or State agencies to notify the Preservation Office of proposed projects. Ways are then discussed to protect the property or mitigate the effects of the project.

Is additional maintenance required once a property is listed in the National Register?

No. The property owner may maintain the property as they choose following local requirements.

Am I required to open my property to the public when it is listed in the National Register?

No

CHANGES TO NATIONAL REGISTER PROPERTIES:

Are covenants put on the deed when the property is listed in the National Register?

No

Can I request to have my property removed from the National Register?

Properties are removed from the National Register only if they lose the qualities they had at the time of listing. Properties have been removed if they have been destroyed by fire or storms or have been substantially altered. Properties are automatically removed from the Register if they have been moved.

Can I demolish my property if it's listed in the National Register?

Yes, however, the rules of the Minnesota Environmental Quality Board (EQB) require the responsible governmental unit (RGU) to complete an Environmental Assessment Worksheet (EAW) before a property, which is listed in the National Register, is demolished, in whole or in part. For further information contact the EQB at 651-201-2477 or online at www.eqb.state.mn.us.

THE NATIONAL REGISTER AND FINANCES:

Can my property be sold? Can it be given to my heirs?

Yes. It is not required that the Preservation Office be notified when National Register property is sold, purchased, or inherited.

Are my property taxes reduced if my property is listed in the National Register?

There is no property tax relief for National Register properties in Minnesota. While some states have such programs, Minnesota does not.

Do I get a tax credit if I fix up my property?

A property owner can apply for a 20% tax credit on their federal income tax if they rehabilitate a property, which is listed in the National Register and is income producing (commercial or rental). It is required that the rehabilitation follow the Secretary of the Interior's Standards for Rehabilitation. Contact the Preservation Office for more information. Rehabilitation of a private, owner occupied residence does not qualify for tax credits. Information on the federal tax credit is available online at: <http://www.nps.gov/history/hps/tps/tax>.

The Minnesota Historic Structure Rehabilitation Tax Credit offers a 20% state tax credit for qualified historic rehabilitations and must be used in conjunction with the existing federal rehabilitation tax credit. Information on the state tax credit is available online at: <https://mn.gov/admin/shpo/incentives/state/>. This program has expired.

Am I automatically entitled to grants if my property is listed?

Federal grants are currently unavailable. If federal funding levels increase, and grants are once again available, only National Register listed properties will be eligible to apply.

Non-profit organizations and local units of government can apply for State Grants. Here again, properties must be listed in the National Register to be eligible. Information on state Grants is available at: <http://www.mnhs.org/preservation/grants/>. Sometimes grants can be available at the local level. It is important to check with your local housing assistance programs to inquire if funds are available.

Are low interest loans or mortgages available if my property is listed?

The Preservation Office does not manage a low interest loan or mortgage program. It is important to check with local housing assistance programs or financial institutions to determine if low interest financial assistance is available.

THE NATIONAL REGISTER AND GOVERNMENT:

If a property or a historic district is listed in the National Register, does this require the local government in which the property or district is located to form a Heritage Preservation Commission (HPC)?

No. The decision to create an ordinance which would establish a preservation commission rests entirely with the local government and its residents.

If my property is listed in the Register are there provisions in building codes which affect my property?

A property listed in the National Register is not exempt from state and local building codes. The local building inspector may allow some variance for significant historic building features that do not meet modern building codes provided the features do not pose a health or safety hazard. Interpretation is at the discretion of the local building official.

How does the American with Disabilities Act affect National Register properties?

If a National Register property is open to the public, ADA calls for the building to meet basic levels of accessibility for people with disabilities. While the law requires the removal of certain barriers, it does have special provisions for historic structures where changes would destroy a building's significant historic features.

State Historic Preservation Office
50 Sherburne Ave.
Suite 203
St. Paul, MN 55155
651-201-3287
MNSHPO@state.mn.us

June 2022

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25N-0036

Item Description:

Claim/Summons - 1. Alia Sutor - RE: Alia Sutor v. Hennepin County. - 2. Said Ismail Jama - RE: Said Ismail Jama v. Hennepin County. - 3. Abdikatar Madar - RE: Abdikatar Madar v. Hennepin County. - 4. Shawn Owens - RE: Shawn Owens v. Hennepin County. - 5. Nicole Ramtahal - RE: Nicole Ramtahal v. Hennepin County. - 6. Marlene Sanchez Mendoza - RE: Marlene Sanchez Mendoza v. Hennepin County. - 7. Kenneth Shivers JR - RE: Motor Vehicle Damage Claim.

June 13, 2025

Alia Sutor
Jennifer Olson
8300 Norman Center Dr. Ste. 1275
Bloomington, MN 55437

Dear Alia Sutor:

RE: Alia Sutor v. Hennepin County

Your communication dated June 10, 2025, which was served by mail on June 13, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 8, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose
Clerk to the County Board

em

cc: Ben Schweigert

June 20, 2025

Said Ismail Jama
617 Cedar Ave. S.
Minneapolis, MN 55454

Dear Said Ismail Jama:

RE: Said Ismail Jama v. Hennepin County

Your communication dated June 20, 2025, which was served by mail on June 20, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 8, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Sheri Selton
Deputy Clerk to the County Board

em

cc: Ben Schweigert

June 27, 2025

Abdikatar Madar
Geoff Gonzalez
P.O. Box 106170
Atlanta, GA 30348

Dear Abdikatar Madar:

RE: Abdikatar Madar v. Hennepin County

Your communication dated June 9, 2025, which was served by mail on June 27, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 8, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Sheri Selton
Deputy Clerk to the County Board

em

cc: Ben Schweigert

July 7, 2025

Shawn Owens
908 Carlton Ave.
Faribault, MN 55021

Dear Shawn Owens:

RE: Shawn Owens v. Hennepin County

Your communication dated June 24, 2025, which was served by mail on July 7, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 8, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Sheri Selton
Deputy Clerk to the County Board

em

cc: Ben Schweigert



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

July 18, 2025

Nicole Ramtahal
2746 Webster Ave. S
Saint Louis Park, MN 55416

Dear Nicole Ramtahal:

RE: Nicole Ramtahal v. Hennepin County

Your communication dated June 2, 2025, which was served by mail on July 17, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 29, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheri Selton". The signature is stylized with a large, flowing "S" and a distinct "Selton" at the end.

Sheri Selton
Deputy Clerk to the County Board

em

cc: Ben Schweigert



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

July 18, 2025

Marlene Sanchez Mendoza
2243 2nd Ave. SW
Rochester, MN 55902

Dear Marlene Sanchez Mendoza:

RE: Marlene Sanchez Mendoza v. Hennepin County

Your communication dated July 11, 2025, which was served by mail on July 17, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 29, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheri Selton".

Sheri Selton
Deputy Clerk to the County Board

em

cc: Ben Schweigert



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

July 24, 2025

Kenneth Shivers JR
5206 Irving Ave N
Minneapolis, MN 55411

Dear Kenneth Shivers JR:

RE: Motor Vehicle Damage Claim

Your communication dated July 18, 2025, which was served by mail on July 24, 2025, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on July 29, 2025. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

jv

cc: Ben Schweigert

MINNESOTA

Board Action Request

25-0321

Item Description:

Claims Register for the period ending August 1, 2025

Resolution:

BE IT RESOLVED, that the claims register for the period ending August 1, 2025, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

MINNESOTA

Board Action Request

25-0322

Item Description:

Claims Register for the period ending August 8, 2025

Resolution:

BE IT RESOLVED, that the claims register for the period ending August 8, 2025, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

MINNESOTA

Board Action Request

25-0291

Item Description:

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, period 04/01/25-06/30/25

Resolution:

BE IT RESOLVED, that the agreements listed on the report entitled "Quarterly Summary of Real Estate Documents Executed by Administrator, Second Quarter 2025: 4/1/25-6/30/25, dated June 30, 2025" be ratified.

Background:

Resolution 97-04-238, dated April 29, 1997, authorized the County Administrator to sign temporary permits, licenses, leases, lease amendments, and related property agreements, provided that the resulting expenditure does not exceed \$15,000 per year. Resolution 11-0339, dated August 16, 2011, delegated to the County Administrator the responsibility for the management and administration of all leases within the building located at 701 4th Avenue South, Minneapolis. All agreements executed by the County Administrator pursuant to these resolutions are presented to the County Board for ratification on a quarterly basis.

Current Request:

Ratification is requested of those agreements signed by the County Administrator for the period April 1, 2025 through June 30, 2025, as identified on the report entitled, "Quarterly Summary of Real Estate Documents Executed by Administrator, Second Quarter 2025: 4/1/25-6/30/25, dated June 30, 2025."

Recommendation from County Administrator: Recommend Approval

**Quarterly Summary of Real Estate Documents Executed by Administrator,
Second Quarter 2025: 4/1/25-6/30/25
Dated 6/30/25**

Contracting Party	Subject Matter and Property	Date Approved	Authorizing Resolution
State of Minnesota	Facilities Use Agreement LS00000038 for the use of 1,674 sq ft by the Hennepin County Human Services at Minneapolis Community and Technical College located at 1501 Hennepin Avenue, Minneapolis, for the period of July 1, 2025, through June 30, 2026. Rent for the one (1) year term to be \$9,056.	6/30/25	97-4-238
Rivers Law Firm	Amd 6 to Lease Agreement A110886 for the rental of 3,898 sq ft of office space by Rivers Law Firm in Suite 300 of the 701 Building located at 701 Fourth Avenue South, Minneapolis, extending the lease agreement three (3) years through December 31, 2028. First year Rent Revenue: \$84,743.	6/18/25	11-0339
Interfaith Outreach and Community Partners	License Agreement A2512855 to install a kiosk for Human Services at 1605 County Road 101 N., Plymouth, MN., for the period of June 1, 2025, through May 31, 2027. No rent.	5/29/25	97-4-238
St. Olaf Catholic Church	Amendment 4 to Lease Agreement LS00000032 for the rental of 16,281 sq ft of space by the County at 215 South 8 th Street, Minneapolis, extending the lease agreement one (1) month through June 30, 2025. Rent for the one (1) month extension to be \$10,000.	5/25/29	97-4-238
City of Mound	License Agreement A2512810 for nonexclusive use by Hennepin County Library of the main entrance lobby of City Hall located at 2415 Wilshire Blvd., Mound, for the period of June 1, 2025, through October 31, 2026. No rent.	5/21/29	97-4-238
Osseo School District	Amd 1 to License Agreement A2311782 for use of approximately 800 sq ft of office space by Osseo Area Schools at 7051 Brooklyn Blvd., Brooklyn Center, extending the license agreement two (2) years through July 31, 2027. No rent.	5/12/25	97-4-238
U of M Coffman Union	Amd 5 to Lease Agreement A071347 for the rental of 133 sq ft by the County at Coffman Memorial Union located at 300 Washington Avenue SE., Minneapolis, extending the lease agreement five (5) years through June 30, 2030. First year rent: \$5,259.	5/9/25	97-4-238
Special School District No. 1, MPS	Permit For Use Agreement A2512832 for use of the parking lot at South High School for Hennepin County's Environment and Energy's Household Hazardous Waste drop-off event on the dates of August 7, 2025 – August 11, 2025. No rent.	5/9/25	97-4-238

**Quarterly Summary of Real Estate Documents Executed by Administrator,
Second Quarter 2025: 4/1/25-6/30/25
Dated 6/30/25**

General Services Administration	Lease A2512775 for the rental of 4,143 sq. ft. of space in Suite 1740 of the 701 Building located at 701 Fourth Avenue South, effective July 1, 2025, through January 2, 2031. First year Rent Rev: \$190,246.	4/7/25	11-0339
St. Olaf Catholic Church	Amendment 3 to Lease Agreement LS00000032 for the rental of 16,281 sq ft of space at 215 South 8 th Street, Minneapolis, extending the lease agreement one (1) month through May 31, 2025. Rent for the one (1) month extension to be \$10,000.	4/7/25	97-4-238

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0292

Item Description:

Neg Amd 1 to Agmt PR00002702 with Cyclomedia Technology, Inc. for panoramic images of properties in Hennepin County for an additional five-year period, 09/14/20-09/15/30, NTE \$1,864,245

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement PR00002702 with Cyclomedia Technology, Inc. for panoramic images of properties in Hennepin County, extending the contract period through September 15, 2030, increasing the contract amount by \$1,111,240 to a new not to exceed total of \$1,864,245 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Hennepin County seeks to amend Agreement PR00002702 with Cyclomedia Technology, Inc. for an additional five-year term which was previously approved under Board resolution 20-0341. This new term increases the not-to-exceed amount by \$1,111,240 and includes a 2025 fall-time drive capture spanning approximately 6,732 miles, 48 miles of trail capture, along with five years of licensing and hosting services for all resulting street-level imagery.

Hennepin County has been utilizing Cyclomedia's panoramic street-level imagery and related software tools since 2020. The current agreement, which provides countywide 360-degree imagery and LiDAR data access via the StreetSmart platform, is set to expire on September 14, 2025. This tool has proven to be a critical resource in supporting multiple county departments in fulfilling statutory and operational responsibilities more efficiently.

In accordance with Minnesota law, real property must be reviewed at least once every five years for valuation purposes. The high-resolution panoramic imagery and LiDAR data enable the Assessor's Office to perform this work remotely, with a high degree of accuracy, helping the County meet legal obligations while reducing the need for field visits. This remote capability alone is estimated to save the equivalent of 2 full-time employees in the Assessor's Office.

The imagery is used extensively by Public Works, the Assessor's Office, GIS, Emergency Management, and Community Works, among others. Additionally, the tool is made available free of charge to our public agency partners, including 17 participating cities, Mississippi Watershed Management Organization, Local Government Information Systems (LOGIS), and Metropolitan Emergency Services Board (MESB), under existing user agreements. These partners benefit from shared access to a centralized, high-quality imagery resource without duplicating costs or effort.

Beyond direct staffing and travel savings, the tool provides broader operational and financial benefits. Public Works teams are able to assess infrastructure conditions, prioritize maintenance, and support capital planning without requiring field visits. Emergency Management and public agency partners can model evacuation routes and incident impacts using current imagery, improving readiness and reducing delays in crisis response. The Assessor's Office, along with other county departments, benefit from improved staff safety due

to the tool's ability to reduce to number of required field visits. Additionally, the platform supports the county's environmental and sustainability goals by reducing the carbon footprint associated with in-person inspections and site visits.

The renewal will continue coverage for a full five-year term and is structured to ensure uninterrupted access to the imagery platform and related services. By maintaining access to Cyclomedia's imagery, Hennepin County is able to streamline workflows, support cross-department and cross-agency collaboration, and avoid redundant site visits. The data integrates with existing GIS tools and is accessible through secure web applications with enterprise licensing, single sign-on (SSO), and ESRI ArcGIS plug-ins. The investment continues to offer significant return in the form of operational efficiency, improved accuracy, and reduced travel and vehicle usage, contributing to both cost savings and environmental benefits.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

25-0293

Item Description:

Neg Agmt LS00000039 with Minneapolis Public Housing Authority for rental space utilized by NorthPoint Health and Wellness Center at 1015 4th Avenue North, Minneapolis, 10/01/25-09/30/30 (\$28,204 first year gross rent)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Lease Agreement LS00000039 with Minneapolis Public Housing Authority for rental space located at 1015 4th Avenue North, Minneapolis, for the period October 1, 2025 through September 30, 2030, in the amount of \$28,204 first year rent plus operating costs, be approved; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed.

Background:

NorthPoint Health & Wellness Center, located at 1313 Penn Ave. N. in North Minneapolis, is a federally qualified health center. The health center operates as a partnership between NorthPoint's Community Board and Hennepin County Board of Commissioners. NorthPoint, as a public entity community health center, is recognized as an innovative model of shared ownership operating within an integrated health and human services system of care.

NorthPoint's neighborhood sites are strategically placed in areas to serve populations with multiple barriers and health disparities that prevent or limit their ability to obtain services at the main campus. Services provided at neighborhood site clinics are complimentary to and do not duplicate services provided by NorthPoint's main campus.

NorthPoint has leased approximately 2,150 square feet of clinic space within the Cora McCorvey Health & Wellness Center at 1015 4th Avenue North, Minneapolis ("Property") since 2015. This Northpoint clinic is co-located with other senior support organizations including Open Circle Adult Day Center, Lao Center of Minnesota, and Minneapolis High Rise Representative Council. This location is designed for seniors with limited mobility and leverages the resources and expertise of other senior service providers to create a supportive environment for seniors and their caregivers allowing them to age in place in their community. The Property is owned by Minneapolis Public Housing Authority ("MPHA").

Lease Agreement LS00000039 with MPHA will extend the lease at the Property for a new five-year term. The annual rent will be \$28,204 or \$13.13 per square foot for each year of the term, plus certain operating costs including electricity and janitorial expenses. The County may cancel this lease any time by providing notice 120 days in advance.

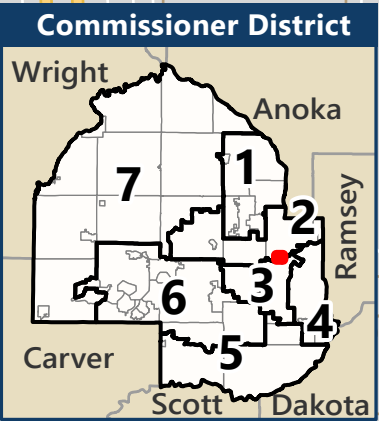
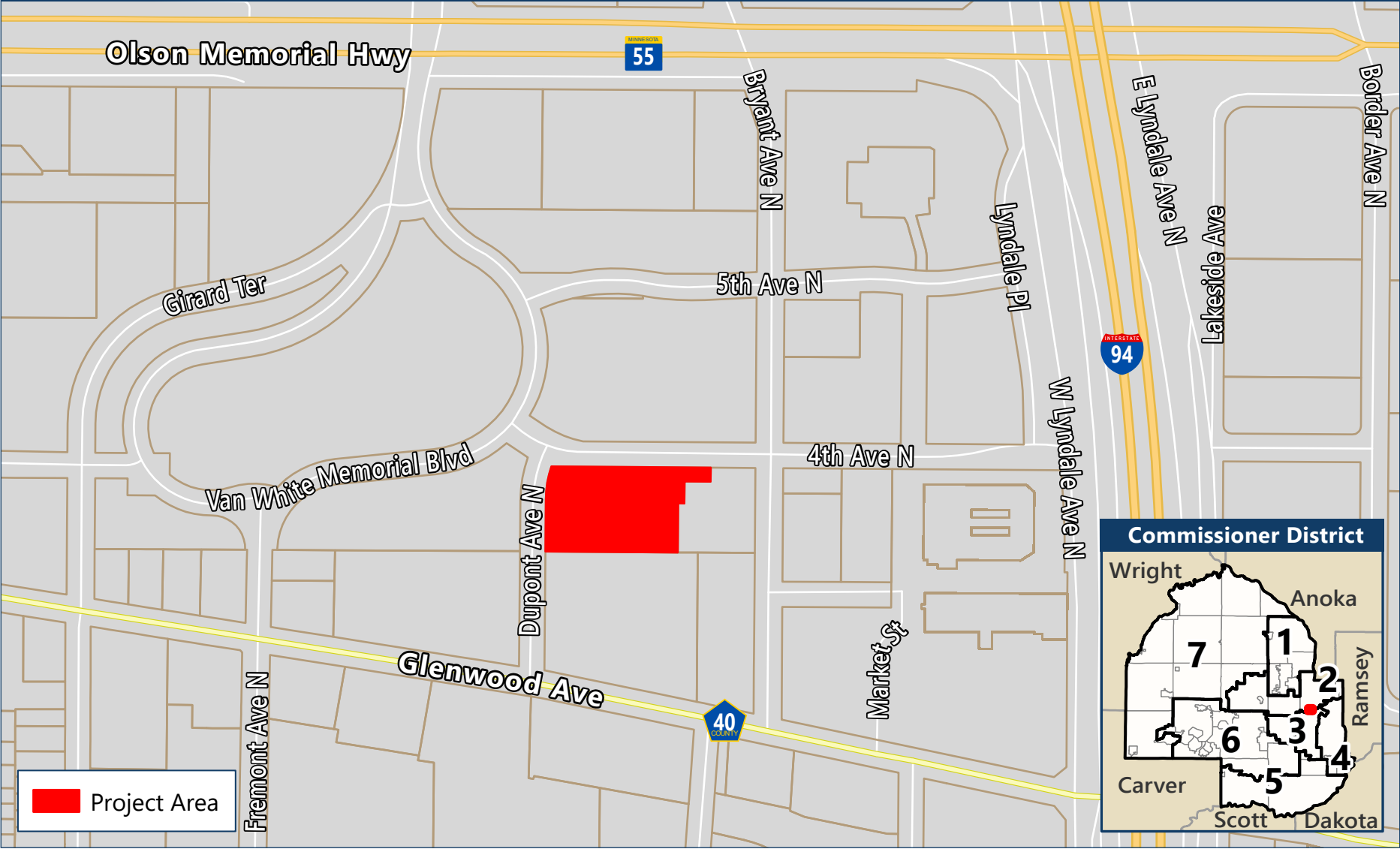
Current Request: This board request provides for authorization to negotiate Agreement LS00000039 with Minneapolis Public Housing Authority for rental space for NorthPoint Health & Wellness Center during the period October 1, 2025, through September 30, 2030, with the not-to-exceed amount of \$28,204 first year gross rent plus operating costs.

Impact/Outcomes: Approval of Agreement LS00000039 will allow NorthPoint Health & Wellness Center, to continue to provide health care services to seniors with multiple barriers and health disparities.

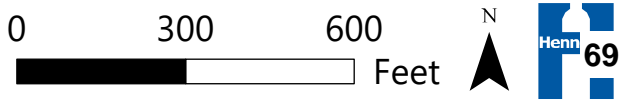
Recommendation from County Administrator: Recommend Approval

Lease Agmt LS00000039, Cora McCorvey Health & Wellness Center

1015 N 4th Ave, Minneapolis 55405



BAR map date:
6/25/2025



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0294

Item Description:

Submission of general amendment to the 2021 HUD Annual Action Plan and HOME-ARP Allocation Plan; Neg Agmt A2512985 with City of Minnetonka for CDBG Program, 07/01/25-06/30/30, recv \$79,324; Termination of four CDBG Agreements

Resolution:

BE IT RESOLVED, that the general amendment to the 2021 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan and HOME-ARP Allocation Plan to reallocate up to \$107,127 of Community Development Block Grant (CDBG) funds, and to increase Community Development Block Grant revenue by \$79,324, be approved; and that the County Administrator be designated as the authorized official to act on behalf of Hennepin County in matter related thereto; and

BE IT FURTHER RESOLVED, that the 2021 CDBG Agreements with Lao Assistance Center (Agreement PR00003284), Somali Community Resettlement Services (Agreement PR00003281), and Volunteers of America (Agreement PR00003289) to provide emergency rent assistance and senior services in Hennepin County, and with Brooklyn Park (PR00003271) for public facility improvements, be terminated, and the remaining \$107,127 be reallocated to the CDBG Consolidated Pool Housing Rehabilitation Program; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement A2512985 with the City of Minnetonka for the CDBG Consolidated Pool Housing Rehabilitation Program, during the period July 1, 2025 through June 30, 2030, with a total estimated receivable amount of \$79,324; that the following review and approval by the County Attorney's Office, the County Administrator and Chair of the Board be authorized to execute the agreements and other necessary documents; and that the Controller be authorized to disburse funds as directed.

Background:

The U.S. Department of Housing and Urban Development (HUD) requires Hennepin County to adopt a Five-Year Consolidated Plan and an Annual Action Plan to receive HUD entitlement funds, including the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME). To allocate or reallocate CDBG or HOME funds, the county is required to create an amendment to the impacted Action Plan.

The 2021 Action Plan (Resolution 21-0162) allocated a combined total of \$403,847 from CDBG to Lao Assistance Center (PR00003284), Somali Community Resettlement Services (PR00003281), Volunteers of America (PR00003289), and Brooklyn Park (PR00003271); these projects subsequently closed out, leaving a balance of \$107,127. In addition, HUD has requested that Hennepin County accept \$79,324 of CDBG Program Income from the City of Minnetonka. This general amendment to the 2021 Action Plan will reallocate these CDBG funds to the CDBG Consolidated Pool Housing Rehabilitation Program, as recommended by the 2025 CDBG RFP.

The general amendment was made available to the public for the HUD required 30-day public comment period between June 24, 2025, and July 25, 2025. Public comments will be incorporated into the final document submitted to HUD.

Current Request: This request is for approval of the general amendment to the HUD 2021 Annual Action Plan, authorization of Agreement A2512985 with the City of Minnetonka, from July 1, 2025 through June 30, 2030, with an estimated receivable of \$79,324, termination of four CDBG Agreements, and allocation of these funds to the county's CDBG Consolidated Pool Housing Rehabilitation Program.

Impact/Outcomes: Consolidated Pool Rehabilitation program will provide approximately 60 low-income homeowners with rehabilitation assistance.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0295

Item Description:

Submission of substantial amendment to the 2022 and 2024 HUD Annual Action Plans; Neg 2 award modifications, 07/01/25-06/30/70, total combined NTE \$950,000; Neg 1 HOME Agreement, 8/13/25-8/12/70, NTE \$900,000

Resolution:

BE IT RESOLVED, that the substantial amendments to the 2022 and 2024 U.S. Department of Housing and Urban Development (HUD) Annual Action Plans to reallocate up to \$1,850,000 of HOME Investment Partnerships (HOME) Program funding and \$234,180 of Community Development Block Grant (CDBG) funding be approved; that the plan be submitted to the U.S. Department of Housing and Urban Development; and that the County Administrator be designated as the authorized official to act on behalf of Hennepin County in matter related thereto; and

BE IT FURTHER RESOLVED, that the 2022 HOME award to MWF Properties, LLC to develop affordable rental housing units in Richfield in the amount not to exceed \$550,000 (Agreement PR00004361), and the 2024 HOME award to Duffy Development to develop affordable rental housing units in Brooklyn Park in the amount not to exceed \$1,300,000 (Agreement PR00006189), be rescinded and reallocated for distribution under the HOME program; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate modifications to two 2025 HOME awards approved under Resolution 25-0192, recognizing the rescinded awards herein, during the period July 1, 2025, through June 30, 2070:

- PR00007295 with West Hennepin Affordable Housing Land Trust, or an affiliated entity, for the Homes Within Reach project, increasing the not to exceed amount by \$550,000 for a new total not to exceed amount of \$1,050,000;
- PR00007323 with St. Louis Park Housing Authority, or an affiliated entity, for the Stable Home - Tenant Based Rental Assistance project, increase the not to exceed amount by \$400,000 for a new total not to exceed amount of \$650,000;

that the following review and approval by the County Attorney's Office, the County Administrator and Chair of the Board be authorized to execute the agreements and other necessary documents; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, the County Administrator be authorized to negotiate Agreement PR00004841 with Lupe Development Partners, LLC, or an affiliated entity, for the American Legion Apartments project, during the period August 13, 2025 through August 12, 2070, with a not to exceed amount of \$900,000; that the following review and approval by the County Attorney's Office, the County Administrator and Chair of the Board be authorized to execute the agreement and other necessary documents; and that the Controller be authorized to disburse funds as directed.

Background:

The U.S. Department of Housing and Urban Development (HUD) requires Hennepin County to adopt a Five-Year Consolidated Plan and an Annual Action Plan to receive HUD entitlement funds, including the Community

Development Block Grant (CDBG), and HOME Investment Partnerships (HOME). To allocate or reallocate CDBG and HOME funds to activities, the Consortium is required to create an amendment to the impacted Action Plan.

The 2022 Action Plan (Resolution 22-0177) allocated \$550,000 from HOME to MWF Properties, LLC to develop affordable rental housing units in Richfield (PR00004361) and the 2024 Action Plan (Resolution 24-0186) allocated \$1,300,000 to Duffy Development to develop affordable housing units in Brooklyn Park (PR00006189); these projects subsequently terminated. The 2025 Coordinated Affordable Housing RFP process proposed reallocation of these unused funds to three affordable housing projects: \$550,000 to West Hennepin Affordable Housing Land Trust for the Homes Within Reach project, \$900,000 to Lupe Development Partners, LLC for the American Legion Apartments project in Richfield, and \$400,000 to St. Louis Park Housing Authority for the Stable Home - Tenant Based Rental Assistance project.

The 2024 Action Plan (Resolution 24-0186) allocated \$385,172 of CDBG funds to Brooklyn Park (PR00006207), of which Brooklyn Park intended to use \$234,180 for the Zanewood Teen Center public facility renovation. Brooklyn Park will shift these funds to the Brooklyn Park Housing Rehabilitation program.

The substantial amendments were made available to the public for the HUD required 30-day public comment period between June 24, 2025, and July 25, 2025. Public comments will be incorporated into the final document submitted to HUD.

Current Request: This request is for approval of the substantial amendment to the HUD 2022 and 2024 Annual Action Plan, authorization to negotiate two award modifications with a combined not to exceed amount of \$950,000 from July 1, 2025 through June 30, 2070, and authorization to negotiate one new HOME Agreement with a not to exceed amount of \$900,000 from August 13, 2025 through August 12, 2070.

Impact/Outcomes: Four projects will create or preserve a total of 167 units of affordable housing to low- and moderate-income households and provide emergency rental assistance to 40 households at or below 50 percent of AMI.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0296

Item Description:

Accelerating zero-waste implementation in Minneapolis

WHEREAS:

WHEREAS, Hennepin County has been a leader on solid waste policy in response to the environmental concerns with landfills and with the establishment of the Minnesota Waste Management Act in 1980, with each decade focused on a significant improvement toward meeting the goal to reduce waste and our reliance on landfills; and

WHEREAS, the 1980s included piloting recycling programs in Minneapolis, adopting the county's recycling ordinance (Ordinance 13) in 1986, making curbside recycling available throughout the county; the 1980s also included responding to the state requirement that metropolitan counties submit plans for facilities that would process waste rather than disposing of it in landfills, which resulted in the siting and permitting of the Hennepin Energy Recovery Center (HERC) with the City of Minneapolis, which began operations in 1989; and the county implemented waste flow designation that requires all haulers to deliver trash to be processed rather than landfilled; and

WHEREAS, the 1990s included a focus on removing hazardous items from the trash with the opening of the county's drop-off facilities in Brooklyn Park and Bloomington and first of its kind collections of e-waste and fluorescent light bulbs; and the state began distributing solid waste management tax revenues as SCORE grants to counties to fund recycling and waste abatement work, and early waste reduction education programs launched, and the last landfill in the county closed in 1993; and the U.S. Supreme Court overturned local flow control ordinances, which shifted the county to contract with waste haulers for trash deliveries to HERC; and

WHEREAS, the 2000s focused on diverting food waste with the county selling backyard compost bins, piloting citywide organics recycling in Wayzata and 21 suburban schools, and the county began providing grants to support recycling programs in schools, businesses, multifamily properties and public spaces; and

WHEREAS, in the 2010s further expansion of waste reduction programming, including the start of the Community Recycling Ambassador program, Fix-it Clinics and the Zero Waste Challenge; in 2014, the state set a recycling rate goal of 75% by 2030 for metropolitan counties and no-sort recycling programs became the norm; in 2018 the county amended its recycling ordinance 13 to require all cities offer organics recycling programs to their residents; require large food waste generators to recycle food waste and strengthened requirements for multifamily and commercial recycling; and

WHEREAS, in 2021 the county committed to achieving a zero-waste future and defined zero waste as preventing 90% or more of all discarded materials from being landfilled or incinerated; and

WHEREAS, the county has followed through on this commitment with increased investments in policy, programming and infrastructure as documented in the creation of the Zero Waste Plan in 2023, a prioritization of the highest impact zero-waste actions in the Plan to Reinvent Hennepin County's Solid Waste System in 2024, and culminated in the county's 2024 Solid Waste Management Plan as required by Minnesota Statute §

473.803; and

WHEREAS, the county has established dashboard metrics for tracking progress toward the Minnesota Pollution Control Agency's metro policy plan objectives and the county's zero-waste goal, including a 75% recycling rate, less than 10% biogenic material in the trash, a 22% reduction in waste generated per capita, and no net increase in landfilling over 2022 actuals; and

WHEREAS, the county has committed resources to the implementation of zero waste by increasing the 2024 waste reduction and recycling budget by \$2.8 million, including hiring new staff, to expand existing programs and develop new initiatives that prioritize reducing materials with the greatest climate impacts such as food, plastics, and building materials, and to address long-standing disparities in access to recycling and organics services, especially in multifamily settings; and

WHEREAS, the City of Minneapolis is the largest city in the county and the county cannot reach its zero-waste goals or the 75% statutory recycling rate unless the city also achieves those goals; and

WHEREAS, the Minneapolis 2040 Comprehensive Plan, policy 75, Waste Reduction, identifies 22 actions steps that the city will take to maintain and expand opportunities to reduce and properly dispose of waste to meet the city's zero-waste goals; and

WHEREAS, the City of Minneapolis' Climate Equity Plan, identifies 31 actions to advance a zero-waste circular economy and reaffirms its goals to achieve a zero-percent growth rate in its total waste stream from 2010 levels by 2030, and to recycle and compost 80% of citywide waste by 2030; and

WHEREAS, the county and the City of Minneapolis have a long history of collaboration on solid waste management, including the establishment of the first curbside recycling collection program in the state, electronics and mattress recycling initiatives, the Recycle Smart campaign to reduce contamination, the rollout of the organics recycling program, joint efforts to conduct waste composition studies, and continuous collaboration on education and outreach efforts; and

WHEREAS, the county required the City of Minneapolis to provide single sort recycling in July 2011 and organics recycling in October 2014 and the city successfully implemented those requirements; and

WHEREAS, the county provided funding to the City of Minneapolis in 2024 in the amount of \$1.7 million in SCORE funding, including more than \$215,000 for multifamily recycling, and an additional \$150,000 to support organics processing, and made available \$1,275,000 in grant funding countywide for schools, businesses, multifamily properties, community groups, food recovery, and deconstruction projects; and

WHEREAS, more than 60% of material in Minneapolis residential trash can be recycled or composted, as found in the 2022 Minneapolis Waste Characterization & Capture Rate Study; and

WHEREAS, approximately 65% of the trash generated in Minneapolis comes from commercial and multifamily sources and more than 40% of Minneapolis households do not have city-provided solid waste and recycling services; and

WHEREAS, the county's 2023 zero-waste engagement and analysis found gaps in the current system and identified the most impactful strategies for implementing zero waste as quickly as possible in the City of Minneapolis, including: 1) improve hauler reporting, 2) increase compliance with existing ordinances, 3) advance organized collection, 4) improve curbside recycling and organics participation, and 5) track progress annually on Climate Equity Plan zero-waste goals; and

WHEREAS, the county has a Plan to Reinvent the County's Solid Waste System to accelerate closure and repurposing of the HERC, which establishes a zero-waste dashboard with criteria to be met to responsibly close HERC and identifies 22 policies that need to be adopted by the State Legislature to realize this zero-waste future and this plan builds on the county's Climate Action Plan and Zero Waste Plan; and

WHEREAS, state law requires the county to comply with landfill abatement policies, which currently prioritize waste-to-energy as a means of processing trash, over landfilling; and

WHEREAS, state leadership is needed to make the transition to zero waste, including financing to match desired outcomes, changing state statutes to support the shift away from disposal and toward a circular economy, expanding accountability for zero waste outcomes to include producer responsibility, redeveloping infrastructure to meet state waste reduction and recycling goals, and supporting markets to adapt to changing demands; and

WHEREAS, the City of Minneapolis Resolution No. 2024R-360 supports a plan for closure of the Hennepin Energy Recovery Center (HERC) and will facilitate such a closure through implementing solid waste diversion and reduction measures as quickly as possible; and

WHEREAS, accelerating progress toward zero waste county-wide is not possible without more implementation by the City of Minneapolis on these strategies.

Resolution:

BE IT RESOLVED, that the City of Minneapolis report the city's residential, including multifamily, commercial, and overall recycling rates, including organics, for 2024 and establish annual targets through 2030; report on compliance rates with existing ordinances and establish annual targets through 2030; establish a date for implementing organized commercial collection; set capture rate targets by material type for 2030; develop a 2026-2027 zero-waste action plan with details about implementation; and submit this information to the Board no later than October 9, 2025; and

BE IT FURTHER RESOLVED, that the county's Residential Waste Reduction and Recycling Funding Policy, which determines the county's distribution of SCORE funding to cities, be revised to include requirements for cities of the first class, including measurable performance standards for local abatement of solid waste through waste reduction and recycling programs, standards and procedures to be used in determining annually whether the city has implemented and satisfied the performance standards for local abatement, and whether the city's policies and programs are consistent with state policy and purposes as outlined in Minn. Stat. §§ 115A.02, 115A.551 and Minn. Stat. §§ 473.842 to 473.849.

Background:

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0297

Item Description:

County Board governance of Hennepin Healthcare System, Inc.

WHEREAS:

WHEREAS, Hennepin Healthcare System, Inc. (HHS), is an integrated system of care that serves as a critically important safety net and teaching hospital for residents of Hennepin County and the State of Minnesota; with a nationally recognized Level I Adult and Pediatric Trauma Center; an acute care hospital; a clinic system; an outpatient Clinic & Specialty Center; an Emergency Medical Services fleet; and more; and

WHEREAS, prior to 2007, the Hennepin County Medical Center operated as a department of Hennepin County, under the direct control and oversight of the County Board; and

WHEREAS, in 2005, the Legislature enacted enabling legislation to create HHS as a public corporation and subsidiary of Hennepin County;

WHEREAS, since January 1, 2007, HHS has operated as a public corporation and a subsidiary of Hennepin County; and

WHEREAS, the County Board strives to promote the continued vitality of HHS and the high-quality health care services provided by its work force; and

WHEREAS, the County Board recognizes the nation-leading work of the HHS's providers and staff and strives to support them in providing excellent patient care; and

WHEREAS, the County Board supports the mission of HHS and recognizes the importance of this critical health care asset to the residents of Hennepin County, the State of Minnesota, and beyond;

WHEREAS, the County Board is committed to proactive, responsible stewardship of public resources for both HHS's healthcare functions and the County's other critically important work in health, human services, housing, justice, and more; and

WHEREAS, under Minnesota Statutes section 383B.908, the County Board retains several reserved powers relating to HHS, including specific controls over HHS's "mission, ability to incur indebtedness through the county, indigent care, and governance," as well as the right of the County Board to "dissolve the corporation, reorganize the corporation, or remove the entire corporate board in order to resume management of Hennepin County Medical Center upon a two-thirds vote of the entire county board"; and

WHEREAS, HHS has experienced an operating net loss for seven of the past eight years, despite receiving significant government support, including federal pandemic funds in 2020 and 2021 (totaling approximately \$61.5 million); directed payments beginning in 2022 (totaling at least \$90 million per year in supplemental funding for Medicaid); additional one-time funding from the County in 2024 (totaling approximately \$4.2 million for employee benefits and \$4.8 million for IT costs); and an increase in uncompensated care funding from the County (from \$26 million in 2022 to \$37.5 million in 2023, \$38 million in 2024, and \$38 million budgeted in

2025); and

WHEREAS, HHS's financial condition has continued to deteriorate at an unsustainable pace, despite HHS's ongoing efforts to implement margin improvement initiatives over a course of several years; and

WHEREAS, in its current financial state, HHS has been unable to self-fund its routine capital medical equipment expenditures in recent years, and recently requested a loan of up to \$30 million from the county; and

WHEREAS, HHS has proposed future campus redevelopment but is unlikely to be able to fund any share of such redevelopment; and

WHEREAS, based on its current financial condition and recent budget forecasts, HHS will not meet its proposed 2025 operating budget and must take immediate action to improve its performance, address its current cost structure, and mitigate a significant operating net loss for this calendar year; and

WHEREAS, in a joint meeting of the County Board and HHS board on June 12, 2025, HHS leadership informed the County Board of significant concerns about HHS's financial condition and long-term viability, including risk of HHS closure in the near future; and

WHEREAS, on the same date of June 12, 2025, the HHS board voted to create a Task Force of its own members to consider the strategic sustainability of HHS and to explore a full range of scenarios; and

WHEREAS, the HHS Task Force has met in person five times (June 27, July 1, July 11, July 18, and July 23) and another meeting planned for August 1, for the purpose of developing cost-saving recommendations regarding the 2026 HHS Budget proposal, to present at the HHS Board meeting on August 6; and

WHEREAS, the 2025 County Board calendar was approved in December 2024, including two joint meetings of the County Board and HHS Board, and four Quarterly Briefing dates, with August 7 being the scheduled date for HHS Board and Leadership to present the 2026 HHS Budget proposal to the County Board; and

WHEREAS, the Quarterly Briefing scheduled for August 7 has since been converted to a joint meeting of the County Board and HHS Board; and

WHEREAS, HHS is a public safety net hospital, serving a high percentage of patients on federal and state programs and providing a significant amount of under- and uncompensated care, and the circumstances around HHS's financial condition have grown even more precarious and urgent in recent weeks due to recent federal legislation and anticipated state and federal funding reductions; and

WHEREAS, HHS faces a real risk of financial failure, which would have a devastating impact on health care access for Hennepin County residents and regional and statewide health systems; and

WHEREAS, the County faces a real risk of financial impacts, including a need to increase the property tax levy, if further financial support from the County is requested or required to sustain HHS, especially given current uncertainty regarding state and federal funding streams, and given the County's need to sustain funding for current County operations and services; and

WHEREAS, the HHS task force and board have been working diligently to prepare and propose a recommended 2026 budget for the County Board's review and approval under Minnesota Statutes section 383B.908; and

WHEREAS, in order to exercise its statutory oversight powers in an effective, informed and fiscally responsible

manner, the County Board intends to be actively involved in decision making regarding HHS's current financial crisis, implementing any turnaround strategies, and developing a long-term vision for HHS's viability and vitality, in order to take into account what is needed to support core HHS functions as well as core County functions, without unreasonable burdens on county residents and taxpayers

Resolution:

BE IT RESOLVED, pursuant to Minn. Stat. 383B.908, subd. 7, the County Board hereby removes the entire corporate board of Hennepin Healthcare System, Inc., in order to resume interim management of its subsidiary corporation HHS, including the Hennepin County Medical Center; and

BE IT FURTHER RESOLVED, the County Board affirms the subsidiary corporate structure of HHS, and remains committed to working with HHS leadership and staff during this transition to ensure operational continuity and to develop and implement a strategy that brings financial stability to the health care system, ensuring that residents across Hennepin County and the State of Minnesota can continue to access high-quality health care services; and

BE IT FURTHER RESOLVED, that the County Board recognizes the dedication and hard work of HHS employees at all levels and vocations, and their importance to delivering healthcare services to Minnesota residents; and

BE IT FURTHER RESOLVED, the County Board expresses appreciation for the time, service and dedication of HHS board members; and

BE IT FURTHER RESOLVED, the County Board directs the County Administrator to prepare recommendations regarding any necessary transition plan, including a transition team, any needed staff or consultants, communications plan, meeting dates through 2025, as well as any other recommendations; and

BE IT FURTHER RESOLVED, the County Board will hold a special meeting to discuss business related to HHS with the County Administrator and the HHS CEO along with any other invited County or HHS staff, including members of the HHS executive leadership team or the proposed transition team, on August 12, 2025, and will consider a motion to close the meeting to the public under Minnesota Statutes 383B.217, subd. 7 and 383B.917.

Background:

If approved by a super-majority, this county board action will remove the HHS corporate board. This action does not unwind the current parent-subsidary corporate structure. Hennepin Healthcare System, Inc., will continue to exist as a public corporation and as a subsidiary of Hennepin County. There is no immediate change to HHS's corporate status and no disruption to HHS's existing contractual and financial obligations (including HHS's collective bargaining agreements).

By removing the HHS corporate board, the County Board will step into the role of the governing board, and this means the County Board will resume management of HHS, including HCMC. This county board action makes no other changes to the management or organizational structure of HHS, and so - subject to future actions by the county board - the current structure of HHS will otherwise remain in place, with the HHS CEO reporting to the county board as the governing body of HHS.

By resuming management of HHS, the County Board will take a more direct oversight role on HHS's

management and operations, including any financial turnaround strategy. The County Board will also have more direct access to information that may be needed to assess any request or need for County financial support, as well as more direct control regarding financial priorities and expenditures.

By exercising this reserved power (rather than its reserved powers to dissolve or reorganize HHS), the County Board can be more actively engaged in the short term, while addressing the current financial crisis. Once HHS is stabilized, the County Board can consider other options for the future governance or structure of HHS.

As historical background, the Hennepin County Medical Center previously operated as a department of Hennepin County, with the head of the hospital reporting up through the County organizational structure and ultimately to the County Board. In 2003, the County Board began evaluating whether a different governance structure could maximize HCMC's operations, preserve its long-term financial viability, and preserve its public mission, with assistance from a Governance Task Force (Resolution 03-4-132R1), and then a Transition Committee (Resolution 04-6-293R2).

In 2003, the County Board's Governance Task Force recommended creation of a new, not-for-profit corporation with its own board, with an expectation that the corporation would be financially self-sustaining. The Governance Task Force further recommended that the County Board retain ownership of HCMC's assets as well as reserved powers to remove the corporate board and resume management.

In 2004, the County Board's Transition Committee recommended that the County seek legislation to create a public benefit corporation as a subsidiary of the County, with an expectation that the corporation would achieve a sustainable positive operating margin within five years and be able to finance its own capital expenditures, with a culture of quality, performance, and accountability. The Transition Committee further recommended that the County Board would continue to decide important public policy matters and critical financial decisions relating to the health system, and similar to the Governance Task Force, the Transition Committee recommended that the County Board retain reserved powers to remove the corporate board and resume control.

In 2004 (Resolution 04-12-680 R1), the County Board voted to adopt the report of the Transition Committee, and to authorize county staff to seek legislation to implement the findings. In 2005, the Minnesota Legislature enacted enabling legislation for the creation of Hennepin Healthcare System, Inc., including several reserved powers for the County Board, and specifically including this reserved power to remove the corporate board and resume management.

Effective January 2007, HHS began to operate as a subsidiary public corporation of Hennepin County. Since 2007, the County Board has performed its statutory oversight role in the parent-subsidary relationship in several ways:

- Conducting quarterly briefings with HHS to receive information regarding its mission, programs and initiatives, and financial condition, Minn. Stat. 383B.217
- Approving HHS's annual budget, Minn. Stat. 383B.908, subd. 5
- Approving certain changes in HHS bylaws, Minn. Stat. 383B.906
- Appointing slates of candidates to the HHS board, Minn. Stat. 383B.903, subd. 3
- Appointing 2 county commissioners to serve as HHS board members, Minn. Stat. 383B.903, subd. 1
- Approving HHS's health services plan, including HHS's coordination with the County on providing health-related services to county residents, Minn. Stat. 383B.918
- Conducting an independent audit of HHS's finances, Minn. Stat. 383B.908, subd. 5
- Holding the lease on real property used by HHS, Minn. Stat. 383B.913
- Issuing bonds to finance capital improvements to property used by HHS, Minn. Stat. 383B.916
- Providing HHS with the opportunity to participate in cooperative purchasing, Minn. Stat. 383B.921, subd. 2

- Providing HHS with legal counsel, Minn. Stat. 383B.922
- Providing HHS with the opportunity to participate in the County's self-insurance programs, Minn. Stat. 383B.923
- Paying for health care and related services to county residents, Minn. Stat. 383B.928

As noted above, HHS has experienced recurring operating losses in recent years. Since late 2023, the County Board has taken several additional actions to better understand current trends and challenges at HHS relating to its management, operations and finances. The County Board retained a consultant to conduct an independent financial analysis and review, developed a new HHS financial dashboard for County Board briefings, increased the number of County Board briefings on HHS, and appointed an additional county commissioner to serve on the HHS board's finance committee. These actions provided the County Board with more information about HHS's challenges, but the financial trends have not improved.

This proposed action is the next step to deepen the County Board's involvement in critical decisions at its subsidiary health system, given its current crisis and the potential impact on both the hospital and the county as a whole.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0298

Item Description:

Agmt PR00007654 with Parabon NanoLabs Inc, to provide forensic artist and sculpture services in creating 2D and 3D facial approximations, 08/01/25-07/31/30, NTE \$107,000

Resolution:

BE IT RESOLVED, that Agreement PR00007654 with Parabon NanoLabs, Inc to provide forensic artist and sculpture services in creating 2D and 3D facial approximations during the period August 1, 2025 through July 31, 2030, in an amount not to exceed \$107,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the program by Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

Background:

This agreement provides for the creation of drawings and sculptures requested by the Hennepin County Medical Examiner's Office to assist with identifying decedents. As part of the contract, the artist will personally transport the sculptures, make any corrections or fix any damage that may occur and bring them to our yearly Missing Persons Day

Recommendation from County Administrator: Recommend Approval

PERSONAL/PROFESSIONAL SERVICE AGREEMENT

This Agreement is between the COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Medical Examiner, 14250 County Road 62, Minnetonka, Minnesota 55345 (“COUNTY”), and Parabon NanoLabs, Inc. 11260 Roger Bacon Drive, Suite 406, Reston, Virginia 20190, a C-corporation organized under the laws of Delaware (“CONTRACTOR”).

The parties agree as follows:

1. **TERM AND COST OF THE AGREEMENT**

This Agreement shall commence on August 1, 2025, and expire on July 31, 2030, unless terminated earlier in accordance with the provisions herein.

The total cost of this Agreement, including all reimbursable expenses, shall not exceed One Hundred Seven Thousand Dollars and No Cents (\$107,000).

2. **SERVICES TO BE PROVIDED**

- A. CONTRACTOR shall provide forensic artist and sculpture services in creating facial approximations, both in 2D and 3D mediums as more fully described in Attachment A.
- B. CONTRACTOR shall comply with COUNTY’s rules, policy, and direction regarding use of COUNTY facilities. COUNTY may deny CONTRACTOR access to any COUNTY facility at any time and may remove any CONTRACTOR personnel from COUNTY facilities at any time and in COUNTY’s sole discretion. CONTRACTOR shall not allow unauthorized personnel to use COUNTY facilities.

3. **PAYMENT FOR SERVICES**

CONTRACTOR shall be paid at a fixed rate for each service provided to COUNTY under this Agreement according to the pricing schedule provided in Attachment A. CONTRACTOR shall perform all services hereunder to the satisfaction of COUNTY, in accordance with the provisions herein, and in compliance with applicable law. If COUNTY determines that CONTRACTOR has not complied with the foregoing, COUNTY shall not have any obligation to pay CONTRACTOR for the non-complying services.

Payment for services shall be made directly to CONTRACTOR after completion of the services and upon the presentation of a claim as provided by law governing COUNTY’s payment of claims and/or invoices. CONTRACTOR shall submit invoices after services

are rendered (as evidenced by the delivery of an illustration or approximation image) on forms which may be furnished by COUNTY. Payment shall be made within thirty-five (35) days from receipt of the invoice. CONTRACTOR may sign up for electronic payment here [Substitute W-9](#). If CONTRACTOR does not elect to receive payment electronically payment COUNTY shall mail checks to:

Parabon NanoLabs, Inc.
281 N Mason St, Unit #1448
Harrisonburg, VA 22803-1448

Reimbursable expenses are limited to the actual cost for necessary expenses directly related to transporting sculptures to Minneapolis in the summers of 2026 and 2027 for annual Missing Person's Day and being present for up to five days during each event for set up, take down, and possible drawing and sculpture corrections and/or modifications. Reimbursable travel expenses may include per diem meals and lodging, ~~mileage~~, parking, and airfare. Any reimbursable expense which is other than travel expenses listed above shall require prior approval from the Contract Administrator.

Reimbursement is subject to the COUNTY's travel policy in Attachment B, which is attached hereto and incorporated herein.

Payments shall be made pursuant to the provisions herein and COUNTY's then applicable payment policies, procedures, rules and directions. COUNTY is not responsible for remedying fraudulent or unauthorized payments requested in CONTRACTOR's name.

Unless expressly approved in writing by COUNTY, CONTRACTOR shall not provide services under this Agreement without receiving a purchase order or purchase order number supplied by COUNTY. All invoices shall display a Hennepin County purchase order number and be emailed to OBF.Internet@hennepin.us or sent to the following central invoice receiving address: PO Box 1388, Minneapolis, MN 55440.

COUNTY may withhold from any payment due to CONTRACTOR any amount which is due and owing COUNTY under this or any other agreement between the parties due to overpayment or as a result of an audit.

4. PROFESSIONAL CREDENTIALS

CONTRACTOR shall provide all information requested by COUNTY to facilitate the verification of educational and professional credentials from primary sources. CONTRACTOR shall undergo a review of professional credentials as requested by COUNTY during the term of this Agreement. During the term of the Agreement CONTRACTOR shall maintain at least one Forensic Artist having a current Forensic Artist certification by the International Association for Identification.

5. INDEPENDENT CONTRACTOR

CONTRACTOR shall select the means, method, and manner of performing the services. Nothing is intended nor should be construed as creating or establishing the relationship of a partnership or a joint venture between the parties or as constituting CONTRACTOR as the agent, representative, or employee of COUNTY for any purpose. CONTRACTOR is and shall remain an independent contractor for all services performed under this Agreement. CONTRACTOR shall secure at its own expense all personnel required in performing services under this Agreement. CONTRACTOR's personnel and/or subcontractors engaged to perform any work or services required by this Agreement will have no contractual relationship with COUNTY and will not be considered employees of COUNTY. COUNTY shall not be responsible for any claims related to or on behalf of any of CONTRACTOR's personnel, including without limitation, claims that arise out of employment or alleged employment under the Minnesota Unemployment Insurance Law (Minnesota Statutes Chapter 268) or the Minnesota Workers' Compensation Act (Minnesota Statutes Chapter 176) or claims of discrimination arising out of applicable law, against CONTRACTOR, its officers, agents, contractors, or employees. Such personnel or other persons shall neither accrue nor be entitled to any compensation, rights, or benefits of any kind from COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and retirement benefits.

6. NON-DISCRIMINATION

- A. In accordance with COUNTY's policies against discrimination, CONTRACTOR shall not exclude any person from full employment rights nor prohibit participation in or the benefits of any program, service or activity on the grounds of any protected status or class, including but not limited to race, color, creed, religion, national origin, sex, gender expression, gender identity, age, disability, marital status, sexual orientation, or public assistance status. No person who is protected by applicable law against discrimination shall be subjected to discrimination.
- B. COUNTY encourages CONTRACTOR to develop and implement a policy promoting diversity, equity, and inclusion in CONTRACTOR's workplace.

7. AFFIRMATIVE ACTION

- A. Exemptions. CONTRACTOR may be granted an exemption from the requirements of this Section for one of the following reasons:
 - (1) Contract is for emergency or life safety-related purchases;
 - (2) CONTRACTOR has no facilities and has no more than one employee operating within the geographic boundaries of Hennepin County;
 - (3) CONTRACTOR had an average of forty (40) or fewer full-time/benefit-earning employees during the twelve (12) months preceding the

submission of the bid, request for proposal or execution of this Agreement; or

- (4) Pursuant to Hennepin County Board policy, the County Administrator or their designee granted an exemption.

B. Requirements. In accordance with Hennepin County Board Resolution and subject to the applicable exemptions, if any, listed above, if this Agreement is for a sum over \$100,000 or is amended to exceed \$100,000, then CONTRACTOR shall abide by COUNTY's Affirmative Action requirements for COUNTY contractors. Those requirements, for purposes of this Agreement, are consistent with those imposed for state contractors pursuant to Minnesota Statutes, sections 363A.36 to .37 and Minnesota Rules, parts 5000.3200 to 5000.3600.

C. Compliance; Remedies. Unless CONTRACTOR qualifies for an exemption (above), CONTRACTOR shall demonstrate compliance by submitting and maintaining a workforce certificate from the Minnesota Department of Human Rights (MDHR), unless COUNTY provides for alternative certification. CONTRACTOR shall remain in compliance with all applicable requirements through the term of this Agreement. CONTRACTOR shall also provide all compliance documentation requested by the MDHR or by COUNTY, and shall cooperate with all compliance activities, including but not limited to site visits. If CONTRACTOR fails to demonstrate good faith efforts to correct any identified Affirmative Action deficiencies or fails to submit requested reports or information required by COUNTY or the MDHR, or has engaged in discriminatory practices, COUNTY may consider this a violation of this Agreement and may exercise any remedies available to it in law or in equity, including, but not limited to, termination of this Agreement.

8. INDEMNIFICATION

CONTRACTOR shall defend, indemnify, and hold harmless COUNTY, its present and former officials, officers, agents, volunteers and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including attorney's fees, resulting directly or indirectly from any act or omission of CONTRACTOR, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Agreement, and against all loss by reason of the failure of CONTRACTOR to perform any obligation under this Agreement. For clarification and not limitation, this obligation to defend, indemnify and hold harmless includes but is not limited to any liability, claims or actions resulting directly or indirectly from alleged infringement of any copyright or any property right of another, the employment or alleged employment of CONTRACTOR personnel, the unlawful disclosure and/or use of protected data, or other noncompliance with the requirements of these provisions.

9. INSURANCE

- A. With respect to the services provided pursuant to this Agreement, CONTRACTOR shall, at its sole expense, procure and maintain insurance of the types, and in the form and amounts described below from insurer(s) authorized to transact business in the state where services or operations will be performed by CONTRACTOR. Such insurance and required coverage shall be in forms acceptable to COUNTY. The insurance requirements described below shall be maintained uninterrupted for the duration of this Agreement and beyond such term when so required, and shall cover CONTRACTOR, and others for whom and/or to whom CONTRACTOR may be liable, for liabilities in connection with work performed for or on behalf of COUNTY, its agents, representatives, employees or contractors. CONTRACTOR is required to have and keep in force the following minimum insurance coverages or CONTRACTOR's actual insurance limits for primary coverage and excess liability or umbrella policy limits, whichever is greater:

	REQUIRED INSURANCE COVERAGES	MINIMUM
<u>(1)</u>	<p><u>Commercial General Liability (CGL)</u></p> <p>General Aggregate Products—Completed Operations Aggregate Personal and Advertising Injury Each Occurrence—Combined Bodily Injury and Property Damage</p> <p>Coverage shall be on an occurrence basis and include contractual liability coverage. Coverage shall be written on the most current ISO (Insurance Services Office, Inc.) CGL form or its equivalent.</p>	<p>\$2,000,000 Not Applicable \$1,500,000 \$1,500,000</p>

<u>(2)</u>	<p style="text-align: center;"><u>Workers' Compensation and Employer's Liability</u></p> <p style="text-align: right;">Workers' Compensation</p> <p>Employer's Liability: Bodily injury by accident—Each Accident \$500,000</p> <p>Employer's Liability: Bodily injury by Disease—Policy Limit \$500,000</p> <p>Employer's Liability: Bodily injury by Disease—Each Employee \$500,000</p> <p>If CONTRACTOR is based outside the state of Minnesota, coverage must comply with Minnesota law. <i>COUNTY will accept self-insurance certificate of CONTRACTOR if CONTRACTOR is self-insured under Minnesota law.</i> If CONTRACTOR is a sole proprietor, it is exempted from the above Workers' Compensation requirements to the extent provided by Minnesota law. In the event that CONTRACTOR should hire employees or subcontract this work, CONTRACTOR shall obtain the required insurance and submit an updated certificate.</p>	
<u>(3)</u>	<u>Professional Liability (PL/E&O)</u>	Not Applicable.
<u>(4)</u>	<u>Automobile Liability</u>	Not Applicable.
<u>(5)</u>	<u>Cyber Security and/or Privacy Liability</u>	Not Applicable.

- B. An umbrella or excess policy is an acceptable method to provide the required commercial general or automobile insurance coverage.

Coverage shall not include any exclusion or other limitations related to:

- (1) Scope of services;
- (2) Delays in project completion and cost overruns;
- (3) Persons or entities authorized to notify the carrier of a claim or potential claim; or
- (4) Mold, fungus, asbestos, pollutants or other hazardous substances.

The above establishes minimum insurance requirements. It is the sole responsibility of CONTRACTOR to determine the need for and to procure additional insurance which may be needed in connection with this Agreement. Upon written request, CONTRACTOR shall promptly submit copies of insurance policies to COUNTY.

CONTRACTOR shall ensure that all of CONTRACTOR's subcontractors (i) independently carry insurance appropriate to cover the subcontractors' exposures and that meet or exceed the Required Insurance Coverages set forth in the table above; (ii) are covered under the CONTRACTOR's policies; or (iii) or both. CONTRACTOR is responsible for monitoring its subcontractors' proof of insurance to ensure compliance with the foregoing obligations. Copies of certificates of insurance shall be maintained by CONTRACTOR and shall be supplied to COUNTY upon request.

CONTRACTOR shall not commence work until it has obtained required insurance and filed with COUNTY a properly executed Certificate of Insurance establishing compliance. The certificate(s) must name Hennepin County as the certificate holder, and as an additional insured for the commercial general liability and the automobile liability coverages required herein. The funding of deductibles and self-insured retentions (SIR) maintained by CONTRACTOR shall be the sole responsibility of CONTRACTOR. If the certificate form contains a certificate holder notification provision, the certificate shall state that the insurer will endeavor to mail to COUNTY thirty (30) day prior written notice in the event of cancellation/termination of any described policies; however, in the event the insurance carrier will not issue or endorse its policy(s) to comply with the notice provision in the preceding clause, CONTRACTOR shall assume such notice obligations. If CONTRACTOR receives notice of cancellation/termination from an insurer, CONTRACTOR shall email a copy of the notice to COUNTY within two (2) business days.

CONTRACTOR shall furnish to COUNTY updated certificates during the term of this Agreement as insurance policies expire. If CONTRACTOR fails to furnish proof of insurance coverages, COUNTY may withhold payments and/or pursue any other right or remedy allowed under contract, law, equity, and/or statute.

CONTRACTOR's or, as applicable, subcontractor(s)' required insurance shall be primary insurance and any insurance or self-insurance maintained by COUNTY shall be in excess of and non-contributory with CONTRACTOR's insurance. CONTRACTOR waives all rights against COUNTY, its officials, officers, agents, volunteers, and employees for recovery of damages to the extent that damages are covered by insurance of CONTRACTOR. If necessary, CONTRACTOR agrees to endorse the required insurance policies to permit waivers of subrogation in favor of COUNTY.

If CONTRACTOR's subcontractor(s) independently carries insurance in accordance with the provisions herein, CONTRACTOR shall have a written agreement with its subcontractor(s) to pass-through all of the foregoing insurance obligations.

10. DUTY TO NOTIFY

CONTRACTOR shall promptly notify COUNTY of any demand, claim, action, cause of action or litigation brought against CONTRACTOR, its employees, officers, agents or subcontractors, which arises out of the services described in this Agreement.

CONTRACTOR shall also notify COUNTY whenever CONTRACTOR has a reasonable basis for believing that CONTRACTOR and/or its employees, officers, agents or subcontractors, and/or COUNTY, might become the subject of a demand, claim, action, cause of action, administrative action, criminal arrest, criminal charge or litigation arising out of and/or related to the services described in this Agreement.

11. DATA, SYSTEMS, AND INTELLECTUAL PROPERTY

- A. CONTRACTOR, its officers, agents, owners, partners, employees, volunteers and subcontractors shall, to the extent applicable, abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13 (MGDPA) and all other applicable law, rules, regulations and orders relating to data or the privacy, confidentiality or security of data. For clarification and not limitation, COUNTY hereby notifies CONTRACTOR that the requirements of Minnesota Statutes section 13.05, subd. 11, apply to this Agreement. CONTRACTOR shall promptly notify COUNTY if CONTRACTOR becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA or other data, data security, privacy or confidentiality laws, and shall also comply with the other requirements of this Section.

Classification of data, including trade secret data, will be determined pursuant to applicable law and, accordingly, merely labeling data as “trade secret” by CONTRACTOR does not necessarily make the data protected as such under any applicable law.

- B. In addition to the foregoing MGDPA and other applicable law obligations, CONTRACTOR shall comply with the following duties and obligations regarding County Data and County Systems (as each term is defined herein). As used herein, “County Data” means any data or information, and any copies thereof, created by CONTRACTOR or acquired by CONTRACTOR from or through COUNTY pursuant to this Agreement, including but not limited to handwriting, typewriting, printing, photocopying, photographing, facsimile transmitting, and every other means of recording any form of communication or representation, including electronic media, email, letters, works, pictures, drawings, sounds, 3D prints, 3D digital files, case file materials, imaging, videos, laboratory notes, laboratory results, medical data, or symbols, or combinations thereof.

If CONTRACTOR has access to or possession/control of County Data, CONTRACTOR shall safeguard and protect the County Data in accordance with generally accepted industry standards, all laws, and all then applicable COUNTY policies, procedures, rules and directions. To the extent of any inconsistency

between accepted industry standards and such COUNTY policies, procedures, rules and directions, CONTRACTOR shall notify COUNTY of the inconsistency and follow COUNTY direction. CONTRACTOR shall immediately notify COUNTY of any known or suspected security breach or unauthorized access to County Data, then comply with all responsive directions provided by COUNTY. The foregoing shall not be construed as eliminating, limiting or otherwise modifying CONTRACTOR's indemnification obligations herein.

- C. COUNTY may, in its sole discretion, grant CONTRACTOR limited access to COUNTY computer/data systems, including but not limited to COUNTY computers, networks, databases, applications and/or environments, ("County Systems") exclusively for the purposes of performing services hereunder. County Systems may be owned by COUNTY or may be licensed by COUNTY from a third party. If COUNTY grants access to County Systems, CONTRACTOR and all CONTRACTOR personnel with access to County Systems: (i) shall secure and safeguard all access and authentication information related to County Systems, including but not limited to usernames, passwords, and other applicable authentication information related to County Systems access, ("Authentication Credentials"); (ii) shall not share or distribute Authentication Credentials with any individual; and (iii) shall comply with then applicable COUNTY data practices and security policies, procedures, rules and directions when accessing and using County Systems. Compliance with such requirements is supplemental to CONTRACTOR's duty to comply with applicable law and regulations and CONTRACTOR's ordinary duty of care in such situations.

For clarification and not limitation of the foregoing, CONTRACTOR's access to County Systems shall be subject to the following: (i) CONTRACTOR shall notify all personnel with access to County Systems of the obligations imposed by this Agreement; (ii) personnel performing on behalf of CONTRACTOR shall complete COUNTY approved data practices and security training as required by COUNTY; (iii) if CONTRACTOR utilizes its own systems, software or equipment in the performance of this Agreement, the same shall meet COUNTY's technical operating and security system requirements, including but not limited to installing and/or maintaining COUNTY approved firewalls, proxies, filters and other monitors and controls; (iv) CONTRACTOR shall immediately notify COUNTY of any known or suspected County System incidents or breaches, then comply with all responsive directions provided by COUNTY; and (v) if any CONTRACTOR personnel with access to County Systems no longer requires said access and/or is no longer performing services hereunder, CONTRACTOR shall immediately notify COUNTY and ensure that said individual no longer has access to County Systems, including but not limited to deleting, eliminating and destroying all Authentication Credentials. COUNTY may terminate, deny or revoke access to County Systems at any time and without notice. Any notice required by the foregoing shall be provided to the COUNTY Contract Administrator (as identified in the CONTRACT ADMINISTRATION provisions below).

- D. CONTRACTOR confirms, transfers, assigns, and conveys to COUNTY all right, title, and interest in all intellectual property, including all work arising from and created for this project, including but not limited to sketches, images, intermediates, prototypes, renderings, and final products (including one-, two- and three-dimensional work) and the right to copy, distribute, loan, exhibit, and/or otherwise use the same, which CONTRACTOR may create, conceive, develop, or originate for COUNTY, either individually or jointly with others, and which arises out of the performance of this Agreement (“Work”), including but not limited to copyrights, patents, trade secrets, trademarks, service marks, and rights in data or other technology (“Intellectual Property Rights”). As applicable, Work shall be considered “works made for hire” as defined in the U.S. Copyright Act. To the extent any Work is not determined to be works made for hire, CONTRACTOR grants and assigns to COUNTY, without reservation, all right, title, and interest in and to said Work. As applicable and to the extent said grant and assignment does not convey all right, title, and interest to COUNTY, CONTRACTOR grants to COUNTY an unlimited, irrevocable, perpetual, royalty-free right and license to use, convey, and distribute the Work.

CONTRACTOR shall, upon request of COUNTY, execute all papers and perform all other acts necessary to assist COUNTY to establish, protect, and preserve COUNTY’s Intellectual Property Rights.

For clarification, each party shall retain ownership of intellectual property developed prior to or outside of this Agreement (“Pre-existing IP”). However, and as applicable, CONTRACTOR grants COUNTY a perpetual, irrevocable, royalty-free license to use Pre-existing IP for COUNTY’s business purposes.

CONTRACTOR warrants that, when legally required, CONTRACTOR shall obtain the written consent of both the owner and licensor to reproduce, publish, and/or use any material supplied to COUNTY including, but not limited to, software, hardware, documentation, and/or any other item. CONTRACTOR further warrants that any material or item delivered by CONTRACTOR is original Work and will not violate the United States copyright law or any property right of another.

- E. Upon expiration or termination of this Agreement:
- (1) At the discretion of COUNTY and as specified in writing by the Contract Administrator, CONTRACTOR shall deliver to the Contract Administrator all County Data so specified by COUNTY.
 - (2) COUNTY shall have full ownership and control of all such County Data. If COUNTY permits CONTRACTOR to retain copies of the County Data, CONTRACTOR shall not, without the prior written consent of COUNTY or unless required by law, use any of the County Data for any purpose or

in any manner whatsoever; shall not assign, license, loan, sell, copyright, patent and/or transfer any or all of such County Data; and shall not do anything which in the opinion of COUNTY would affect COUNTY's ownership and/or control of such County Data.

- (3) Except to the extent required by law or as agreed to by COUNTY, CONTRACTOR shall not retain any County Data that are confidential, protected, privileged, not public, nonpublic, or private, as those classifications are determined pursuant to applicable law. In addition, CONTRACTOR shall, upon COUNTY's request, certify destruction of any County Data so specified by COUNTY.

12. RECORDS – AVAILABILITY/ACCESS

Subject to the requirements of Minnesota Statutes section 16C.05, subd. 5, COUNTY, the State Auditor, or any of their authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CONTRACTOR and involve transactions relating to this Agreement. CONTRACTOR shall maintain these materials and allow access during the period of this Agreement and for six (6) years after its expiration or termination.

13. SUCCESSORS, SUBCONTRACTING AND ASSIGNMENTS

- A. CONTRACTOR binds itself, its partners, successors, assigns and legal representatives to COUNTY for all covenants, agreements and obligations herein.
- B. CONTRACTOR shall not assign, transfer or pledge this Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of COUNTY. A consent to assign shall be subject to such conditions and provisions as COUNTY may deem necessary, accomplished by execution of a form prepared by COUNTY and signed by CONTRACTOR, the assignee and COUNTY. Permission to assign, however, shall under no circumstances relieve CONTRACTOR of its liabilities and obligations under the Agreement.
- C. CONTRACTOR shall not subcontract this Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of COUNTY. Permission to subcontract, however, shall under no circumstances relieve CONTRACTOR of its liabilities and obligations under the Agreement. Further, CONTRACTOR shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between CONTRACTOR and each subcontractor shall require that the subcontractor's services be performed in accordance with this Agreement.

CONTRACTOR shall make contracts between CONTRACTOR and subcontractors available upon request. For clarification and not limitation of the provisions herein, none of the following constitutes assent by COUNTY to a contract between CONTRACTOR and a subcontractor, or a waiver or release by COUNTY of CONTRACTOR's full compliance with the requirements of this Section: (1) COUNTY's request or lack of request for contracts between CONTRACTOR and subcontractors; (2) COUNTY's review, extent of review or lack of review of any such contracts; or (3) COUNTY's statements or actions or omissions regarding such contracts.

- D. As required by Minnesota Statutes section 471.425, subd. 4a, CONTRACTOR shall pay any subcontractor within ten (10) days of CONTRACTOR's receipt of payment from COUNTY for undisputed services provided by the subcontractor, and CONTRACTOR shall comply with all other provisions of that statute.
- E. CONTRACTOR shall notify COUNTY in writing if another person/entity acquires, directly or indirectly, more than fifty percent (50%) of the voting power of the shares entitled to vote for directors of CONTRACTOR. Notice shall be given within ten (10) days of such acquisition and shall specify the name and business address of the acquiring person/entity. COUNTY reserves the right to require the acquiring person/entity to promptly become a signatory to this Agreement by amendment or other document so as to help assure the full performance of this Agreement.

14. MERGER, MODIFICATION AND SEVERABILITY

- A. The entire Agreement between the parties is contained herein and supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items that are referenced or that are attached are incorporated and made a part of this Agreement. If there is any conflict between the terms of this Agreement and referenced or attached items, the terms of this Agreement shall prevail.

CONTRACTOR and/or COUNTY are each bound by its own electronic signature(s) on this Agreement, and each agrees and accepts the electronic signature of the other party.

- B. Any alterations, variations or modifications of the provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties. Except as expressly provided, the substantive legal terms contained in this Agreement, including but not limited to Indemnification, Insurance, Merger, Modification and Severability, Default and Termination or Minnesota Law Governs may not be altered, varied, modified or waived by any change order, implementation plan, scope of work, development specification or other development process or document.

- C. If any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions will not be affected.

15. DEFAULT AND TERMINATION

- A. If CONTRACTOR fails to perform any of the provisions of this Agreement, fails to administer the work so as to endanger the performance of the Agreement or otherwise breaches or fails to comply with any of the terms of this Agreement, it shall be in default. Unless CONTRACTOR's default is excused in writing by COUNTY, COUNTY may upon written notice immediately terminate this Agreement in its entirety. Additionally, failure to comply with the terms of this Agreement shall be just cause for COUNTY to delay payment until CONTRACTOR's compliance. In the event of a decision to withhold payment, COUNTY shall furnish prior written notice to CONTRACTOR.
- B. Notwithstanding any provision of this Agreement to the contrary, CONTRACTOR shall remain liable to COUNTY for damages sustained by COUNTY by virtue of any breach of this Agreement by CONTRACTOR. Upon notice to CONTRACTOR of the claimed breach and the amount of the claimed damage, COUNTY may withhold any payments to CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due COUNTY from CONTRACTOR is determined. Following notice from COUNTY of the claimed breach and damage, CONTRACTOR and COUNTY shall attempt to resolve the dispute in good faith.
- C. The above remedies shall be in addition to any other right or remedy available to COUNTY under this Agreement, law, statute, rule, and/or equity.
- D. COUNTY's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.
- E. This Agreement may be terminated with or without cause by COUNTY upon thirty (30) days' written notice.
- F. If this Agreement expires or is terminated, with or without cause, by either party, at any time, CONTRACTOR shall not be entitled to any payment, fees or other monies except for payments duly invoiced for then-delivered and accepted deliverables/milestones pursuant to this Agreement. In the event CONTRACTOR has performed work toward a deliverable that COUNTY has not accepted at the time of expiration or termination, CONTRACTOR shall not be entitled to any payment for said work, including but not limited to incurred costs of performance, termination expenses, profit on the work performed, other costs founded on

termination for convenience theories or any other payments, fees, costs or expenses not expressly set forth in this Agreement.

- G. Upon written notice, COUNTY may immediately suspend or terminate this Agreement in the event any of the following occur: (i) COUNTY does not obtain anticipated funding from an outside source for this project; (ii) funding for this project from an outside source is withdrawn, frozen, shut down, is otherwise made unavailable or COUNTY loses the outside funding for any other reason; or (iii) COUNTY determines, in its sole discretion, that funding is, or has become, insufficient. COUNTY is not obligated to pay for any services that are provided or costs or expenses or obligations incurred or encumbered after the notice and effective date of the suspension or termination. In the event COUNTY suspends or terminates this Agreement pursuant to this paragraph, COUNTY shall pay any amount due and payable prior to the notice of suspension or termination except that COUNTY shall not be obligated to pay any amount as or for penalties, early termination fees, charges, time and materials for services not then performed, costs, expenses or profits on work done.
- H. CONTRACTOR has an affirmative obligation, upon written notice by COUNTY that this Agreement may be suspended or terminated, to follow reasonable directions by COUNTY, or absent directions by COUNTY, to exercise a fiduciary obligation to COUNTY, before incurring or making further costs, expenses, obligations or encumbrances arising out of or related to this Agreement.

16. SURVIVAL OF PROVISIONS

Provisions that by their nature are intended to survive the term or termination of this Agreement do survive such term or termination. Such provisions include but are not limited to: INDEPENDENT CONTRACTOR; INDEMNIFICATION; INSURANCE; DUTY TO NOTIFY; DATA, SYSTEMS, AND INTELLECTUAL PROPERTY; RECORDS-AVAILABILITY/ACCESS; DEFAULT AND TERMINATION; MEDIA OUTREACH; and MINNESOTA LAW GOVERNS.

17. CONTRACT ADMINISTRATION

In order to coordinate the services of CONTRACTOR with the activities of the Hennepin County Medical Examiner so as to accomplish the purposes of this Agreement, Shawn Wilson, Operations Director, or successor ("Contract Administrator"), shall manage this Agreement on behalf of COUNTY and serve as liaison between COUNTY and CONTRACTOR.

Paula Armantrout, 703-689-9689 extension 250, paula@parabon.com shall manage the agreement on behalf of CONTRACTOR. CONTRACTOR may replace such person but shall immediately give written notice to COUNTY of the name, phone number and email (if available) of such substitute person and of any other subsequent substitute person.

18. COMPLIANCE AND NON-DEBARMENT CERTIFICATION

- A. CONTRACTOR shall comply with all applicable law, conditions of any funding sources, regulations, rules and ordinances currently in force or later enacted.
- B. CONTRACTOR certifies that it is not prohibited from doing business with either the federal government or the state of Minnesota as a result of debarment or suspension proceedings. CONTRACTOR shall immediately notify COUNTY if CONTRACTOR is debarred or suspended during the term of this Agreement.
- C. If the source or partial source of funds for payment of services under this Agreement is from federal or state monies or from a federal, state or other grant source, CONTRACTOR is bound by and shall comply with applicable law, rules, regulations, applicable documentation, other COUNTY directives relating to the source and utilization of such funds, and, as applicable, the Federal Award Contract Provisions Addendum.

19. RECYCLING

COUNTY encourages CONTRACTOR to have a single-sort recycling program or provide recycling service for at least three types of materials, which may include food waste. COUNTY also encourages CONTRACTOR to educate employees about the recycling program.

20. NOTICES

Unless the parties otherwise agree in writing, any notice or demand which must be given or made by a party under this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail. Notices to COUNTY shall be sent to the County Administrator with a copy to the originating COUNTY department at the address given in the opening paragraph of this Agreement. Notice to CONTRACTOR shall be sent to the address stated in the opening paragraph of this Agreement or to the address stated in CONTRACTOR's Form W-9 provided to COUNTY.

21. CONFLICT OF INTEREST

CONTRACTOR affirms that to the best of CONTRACTOR's knowledge, CONTRACTOR's involvement in this Agreement does not result in a conflict or potential conflict of interest with any party or entity which may be affected by the terms of this Agreement. Should any conflict or potential conflict of interest become known to CONTRACTOR, CONTRACTOR shall immediately notify COUNTY of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and advise COUNTY whether CONTRACTOR will or will not resign from the other engagement or representation. A conflict or potential conflict may, in COUNTY's discretion, be cause for termination of this Agreement.

22. MEDIA OUTREACH

CONTRACTOR shall notify COUNTY, prior to publication, release, or occurrence of any Outreach (as defined below). The parties shall coordinate to produce collaborative and mutually acceptable Outreach. For clarification and not limitation, all Outreach shall be approved by COUNTY, by and through its Public Relations Officer or their designee(s) and the Hennepin County Medical Examiner's Office, prior to publication or release. CONTRACTOR shall submit to COUNTY Forensic Scientist, Dr. Jessica Campbell, for review and approval, any publication, release, or occurrence of any Outreach (as defined below) at least 35 working days prior to the expected release or dissemination date. As used herein, the term "Outreach" shall mean all media, social media, news releases, external facing communications, advertising, marketing, training, education, promotions, client lists, civic/community events or opportunities, and/or other forms of outreach created by, or on behalf of, CONTRACTOR (i) that reference or otherwise use the term "Hennepin County" or any derivative thereof in relation to this Agreement or the services performed hereunder; or (ii) that directly or indirectly relate to, reference, or concern the County of Hennepin, this Agreement, the services performed hereunder, or COUNTY personnel, including but not limited to COUNTY employees and elected officials.

23. MINNESOTA LAWS GOVERN

The laws of the state of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement and the legal relations between the parties and their performance. The appropriate venue and jurisdiction for any litigation will be those courts located within the County of Hennepin, state of Minnesota. Litigation, however, in the federal courts involving the parties will be in the appropriate federal court within the state of Minnesota.

24. COOPERATIVE PURCHASING

At the time of this Agreement Hennepin County is a signature party to: (1) a Joint Powers Purchasing Agreement with the counties of Anoka, Carver, Dakota, Olmsted, Ramsey, Scott and Washington ("Metro Cooperative Members"); and (2) a Joint Powers Purchasing Agreement with other signatory organizations located within Hennepin County ("Hennepin Cooperative Members").

If agreed upon pursuant to a separate agreement between CONTRACTOR and any Hennepin or Metro Cooperative Member, the applicable Joint Powers Purchasing Agreement allows such Cooperative Member, subject to the terms of such Joint Powers Purchasing Agreement, to purchase the same or substantially similar services based upon terms that are the same or substantially similar to those set forth in this Agreement, including but not limited to price/cost. COUNTY shall have no obligation, liability or responsibility for any order or purchase made under the contract between a Hennepin or Metro Cooperative Member and CONTRACTOR.

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COUNTY BOARD AUTHORIZATION

Reviewed for COUNTY by
the County Attorney's Office:

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{ {userstamp3_es_:signer3:stamp} }

COUNTY OF HENNEPIN
STATE OF MINNESOTA
By:

{ {Sig_es_:signer6:signature} }
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Reviewed for COUNTY by:

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ATTEST:

{ {Sig_es_:signer7:signature} }
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Board Resolution No:
{ { *BoardResolution_es_:signer4:brs } }

By:

{ {Sig_es_:signer5:signature} }
{ {userstamp5_es_:signer5:stamp} }

Document Assembled by:

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CONTRACTOR

CONTRACTOR warrants that the person who executed this Agreement is authorized to do so on behalf of CONTRACTOR as required by applicable articles, bylaws, resolutions or ordinances.*

By:

{ {Sig_es_:signer2:signature}}
{ {userstamp2_es_:signer2:stamp}}
{ {ttl_es_:signer2:title}}

*CONTRACTOR represents and warrants that it has submitted to COUNTY all applicable documentation (articles, bylaws, resolutions or ordinances) that confirms the signatory's delegation of authority. Documentation is not required for a sole proprietorship.

ATTACHMENT A: SCOPE OF SERVICES

PLAN FOR PERFORMING THE SERVICES UNDER THIS AGREEMENT

The services provided by CONTRACTOR under this Agreement will be performed by CONTRACTOR's Forensic Artist, Mr. Thom Shaw. Mr. Shaw is certified in Forensic Art by the International Association for Identification, and his credentials include training in 2D and 3D facial approximation and 2D postmortem imagery by renowned forensic art pioneers Karen T. Taylor and Betty Pat Gatliff. Mr. Shaw uses time-tested techniques with the latest artistic, technological, and scientific advancements to ensure the highest level of accuracy in approximations. He is also skilled in adapting alternative artistic techniques and incorporating scientific data as needed. CONTRACTOR and CONTRACTOR'S Forensic Artist agree to follow guidelines as published in the latest edition of the ANSI/ASB Best Practice Recommendation 089 "Best Practice Recommendation for Facial Approximation in Forensic Anthropology".

CONTRACTOR agrees to notify COUNTY if Mr. Shaw ceases to be employed by CONTRACTOR for any reason within 15 days of the change in Mr. Shaw's employment status at CONTRACTOR. The Parties will confer and jointly agree on any Forensic Artist personnel changes. CONTRACTOR agrees any change in Forensic Artist personnel will be certified in Forensic Art by the International Association for Identification, be able to produce a minimum of twelve 2D and two 3D illustrations per year, the ability to transport sculptures to Minneapolis in minimally in the summers of 2026 and 2027 for Missing Person's Day, and have a minimum of 10 years' experience in 2D and 3D facial approximations or a minimum of twenty 2D and 3D approximations for unidentified persons.

WORKFLOWS UTILIZED PURSUANT TO THE AGREEMENT

It is contemplated that the common workflows described below will be used in the completion of this AGREEMENT.

Preliminary Discussion of Each Case

Prior to commencing any workflows under this Agreement, COUNTY Forensic Anthropologist will contact CONTRACTOR's Forensic Artist for a preliminary discussion of each case. The discussion will include, but not be limited to, a discussion of the circumstances of each case, selected workflow, optional services, and the expected date for work to be completed by CONTRACTOR. CONTRACTOR's Forensic Artist will provide a written estimate of the cost of case to COUNTY Forensic Anthropologist for review. COUNTY Forensic Anthropologist will provide CONTRACTOR with the authorization to proceed and an authorized purchase order.

1. Workflow for Two-Dimensional (2D) Facial Approximation

The estimated time to complete this workflow is 5-10 hours (based on skull condition and available data.)

Step 1. Receipt of Skull

The CONTRACTOR’S Forensic Artist (“FA”) receives media that may include images, scans, or anthropology report of the skull from COUNTY.

Step 2. Anthropological Assessment Review

The FA consults with COUNTY Forensic Anthropologist to review key biological traits (sex, ancestry, age) and any distinctive features for inclusion in the facial approximation.

Step 3. (Optional) DNA Phenotypes¹

If requested by the COUNTY, DNA from the unidentified subject can be genotyped/sequenced and the resulting single nucleotide polymorphism (SNP) data will be utilized to predict phenotypes and ancestry which can be incorporated into the reconstruction.

CONTRACTOR’S Snapshot DNA Phenotyping analyzes single nucleotide polymorphisms (SNPs) from a DNA sample to predict an individual’s physical traits. By examining 850,000 genetic markers, this process provides scientifically backed estimations for: Hair Color; Eye Color; Skin Tone; Freckling; Facial Morphology; Ancestry.

When combined with skull information and an anthropological assessment, DNA phenotype predictions can enhance the accuracy of forensic facial approximations. The availability of an accurate full-color representation of the unidentified subject can substantially increase the likelihood of recognition, whether by the public, genetic genealogists, or detectives searching missing persons databases. In multiple cases, DNA-predicted ancestry has correctly contradicted anthropological assessments, underscoring the importance of genetic insights in forensic identification and case resolution.

Step 4. Tissue Depth Markers

Reference points indicating soft tissue depth are cut and applied to the skull based on statistical tissue depth data for individuals of similar demographics as described in recent scientifically validated literature, including foundational literature by authors Dr. Stanley Rhine, Dr. C. Elliott Moore and Dr. H.R. Campbell².

Step 5. Photography & Skull Orientation

The skull is positioned in *Frankfort Horizontal* (a standard anatomical plane) and photographed from the front and side with a metric scale ruler. The photographs of the skull are then uploaded to the FA’s computer.

Step 6. Facial Feature Guidelines

¹ Additional fees apply for all SNP DNA processing and phenotyping under this Agreement. See Pricing table, herein.

² Rhine JS, Campbell HR. Thickness of facial tissues in American blacks. J Forensic Sci. 1980;25:847–858. doi: 10.1520/JFS11301J 2 Rhine S. Tissue thickness for Southwestern Indians. Thesis: University of New Mexico; 1983 2 Rhine JS, Moore CE (1984) Tables of facial tissue thickness of American Caucasoids in forensic anthropology. Maxwell Museum Technical Series

The FA opens the front and lateral view photos of the skull with Photoshop and begins to digitally sketch the approximate locations of facial features, including the eyes, nose, mouth, and ears, using anatomical landmarks and tissue depth information.

Step 7. Final Refinements

Artistic techniques are applied to refine shading, texture, and expression, producing an accurate and lifelike 2D image. This final image can be enhanced with hair and accessories based on available information. Reference photos may also be utilized judiciously by the forensic artist and adjusted to depict certain features that are consistent with the information provided by the skull and anthropological assessment. High-definition digital images of both the front and lateral images will be provided to the COUNTY upon completion.

2. Workflow for Three-Dimensional (3D) Clay Facial Approximation

The estimated time to complete this workflow is 7-14 days (based on skull condition, available data, sculpting detail, case complexity, and verification).

Step 1. Receipt of Skull

The CONTRACTOR'S Forensic Artist ("FA") receives media that may include images, scans, or anthropology report of the skull from COUNTY.

Step 2. Anthropological Assessment Review

The FA consults with COUNTY Forensic Anthropologist to review key biological traits (sex, ancestry, age) and any distinctive features for inclusion in the facial approximation.

Step 3. (Optional) DNA Phenotypes

If requested by the COUNTY, DNA from the unidentified subject can be genotyped/sequenced and the resulting single nucleotide polymorphism (SNP) data will be utilized to predict phenotypes and ancestry which can be incorporated into the reconstruction.

CONTRACTOR'S Snapshot DNA Phenotyping analyzes single nucleotide polymorphisms (SNPs) from a DNA sample to predict an individual's physical traits. By examining 850,000 genetic markers, this process provides scientifically backed estimations for: Hair Color; Eye Color; Skin Tone; Freckling; Facial Morphology; Ancestry.

When combined with skull information and an anthropological assessment, DNA phenotype predictions can enhance the accuracy of forensic facial approximations. The availability of an accurate full-color representation of the unidentified subject can substantially increase the likelihood of recognition, whether by the public, genetic genealogists, or detectives searching missing persons databases. In multiple cases, DNA-predicted ancestry has correctly contradicted anthropological assessments, underscoring the importance of genetic insights in forensic identification and case resolution.

Step 4. Skull Mounting

The skull will be mounted and secured on an adjustable stand via the foramen magnum and positioned in *Frankfort Horizontal* (a standard anatomical plane).

Step 5. Tissue Depth Markers

Reference points indicating soft tissue depth are cut and applied to the skull based on statistical tissue depth data for individuals of similar demographics as described in recent scientifically validated literature, including foundational literature by authors by Dr. Stanley Rhine, Dr. C. Elliott Moore and Dr. H.R. Campbell. See Footnote 2.

Step 6. Prosthetic Eye Setting

Prosthetic eyes will be positioned correctly in the skull. The decision on eye color will be made by what is most commonly seen in subjects with the same ancestry or, if utilized, by DNA phenotyping.

Step 7. Artistic Phase / Clay Application & Sculpting

Clay is applied to the skull to match the depth of the tissue markers. Specific scientific and artistic techniques are utilized to determine the shape and size of the lips and nose as well the eyelids. Ears and neck are also sculpted and attached. These techniques are described in the book *Forensic Art & Illustration* by Karen T. Taylor and have been supplemented by direct instruction by Ms. Taylor.

Step 8. Texturing and Finishing

Hair, eyebrows, age indicators and skin texture are added to the sculpt as well as any required accessories.

Step 9. Photos and Display

Digital photos of the facial approximation will be sent to the COUNTY for review and the sculpture will be stored by the Forensic Artist until it is requested by the COUNTY or needed for display by the COUNTY.

3. Workflow for Three-Dimensional (3D) Digital Facial Approximation

The estimated time to complete this workflow is 7-14 days (based on skull condition, available data, sculpting detail, case complexity, and verification).

Step 1. Receipt of Skull Scan

High-resolution three-dimensional scan data of the skull is received by the Forensic Artist. The data is imported into the 3D digital sculpting software *Zbrush* where it can be viewed and assessed.

Step 2. Anthropological Assessment Review

The Forensic Artist will confer with the Forensic Anthropologist regarding determinations made for key biological characteristics such as sex, ancestry, age, and potential distinctive features on the unidentified Subject that need to be conveyed in the facial approximation.

Step 3. DNA Phenotypes (Optional):

If requested by the COUNTY, DNA from the unidentified Subject can be genotyped and the resulting single nucleotide polymorphism (SNP) data can be utilized to predict phenotypes and ancestry which can be incorporated into the approximation.

Step 4. Tissue Depth Markers

Reference points indicating soft tissue depth are generated in *Zbrush* and applied to the skull based on statistical tissue depth data for individuals of similar demographics as described in recent scientifically validated literature, including foundational literature by authors by Dr. Stanley Rhine, Dr. C. Elliott Moore and Dr. H.R. Campbell. See Footnote 2.

Step 5. Eye Setting

Digital 3D eyes are generated, sized appropriately and positioned correctly in the skull.

Step 6. Artistic Phase / 3D Digital Sculpting

Digital 3D forms are applied to the skull to match the depth of the tissue markers. Specific scientific and artistic techniques are utilized to determine the shape and size of the lips and nose as well the eyelids. These techniques are described in the book *Forensic Art & Illustration* by Karen T. Taylor and have been supplemented by direct instruction by Ms. Taylor.

Step 7. Texturing and Finishing

Hair, eyebrows, age indicators and skin texture are added to the sculpt as well as any required accessories.

Step 8. Photos and Display

Digital images of the facial approximation will be sent to the COUNTY for review.

PRICING FOR SERVICES

Table 1. Pricing for primary and optional services.

Cost Proposal Service	Description	Price Each
2D approximation from media of partial or complete skull	Workflow for Two-Dimensional (2D) Facial Approximation	\$695.24
3D Clay approximation	Workflow for Three-Dimensional (3D) Clay Facial Approximation	\$1,927.41

of Printed-partial or complete skull		
3D Digital approximation of partial or complete skull	Workflow for Three-Dimensional (3D) Digital Facial Approximation	\$1,927.41
OP 1: DNA Phenotypes	Bioinformatics: Generate phenotypes & ancestry from existing SNP file provided by COUNTY	\$435.00
OP 2: First Forensic Art Enhancement Applied to an Existing 2D Image	Description: Fee for a secondary set of specifications after the initial 2D reconstruction has been completed. Includes forensic art enhancements to existing image, including age progression/regression or BMI adjustment. Deliverable is a second 2D image.	\$430.00
OP 3: Subsequent Forensic Art Enhancement for an Existing 2D Image	OP 3: Subsequent Forensic Art Enhancement for an Existing Image Fee for each additional set of specifications after the initial and second 2D images. Includes age progression/regression or BMI adjustment. Deliverables are additional 2D images.	\$270.00
OP 4: Forensic Art Enhancement of Accessory Items	Fee for modifications/enhancements/additions of clothing items, jewelry, tattoos or hairstyle change applied to an existing 2D image. Deliverable is a modified 2D image.	\$135.00
3D sculpture transfer to HCME and artist travel to Missing Persons Day	Transportation or shipping of sculptures	In accordance with travel reimbursement provisions in Attachment B, not to exceed \$7,000

ATTACHMENT B: HENNEPIN COUNTY TRAVEL POLICY

Travel and Lodging Expenses

This Attachment B – Travel and Lodging Expenses is attached to the Personal and Professional Services Agreement, Contract No. _____ (the “Agreement”) between COUNTY OF HENNEPIN, STATE OF MINNESOTA, A-2300 Government Center, Minneapolis, Minnesota 55487, on behalf of the Hennepin County Medical Examiner, 14250 County Road 62, Minnetonka, Minnesota 55345 (“COUNTY”), and Parabon NanoLabs, Inc. 11260 Roger Bacon Drive, Suite 406, Reston, Virginia 20190, a C-corporation organized under the laws of Delaware (“CONTRACTOR”) is incorporated into and made a part of the Agreement, and is, thereby, subject to the provisions in the Agreement. Unless otherwise defined herein, all capitalized terms shall have the meaning ascribed in the Agreement.

I. Limited Obligation to Pay Travel and Lodging Expenses. Pursuant to the terms of the Agreement and subject to the restrictions set forth below, COUNTY shall pay CONTRACTOR for travel and lodging expenses if the same is actually incurred and necessary to perform Services pursuant to the following:

A. Travel and transportation:

- 1) Airlines - COUNTY shall pay for coach class airline tickets and flights at actual cost to CONTRACTOR. Pursuant to a duly incurred airline ticket, COUNTY shall also pay reasonable and necessary luggage fees.
- 2) Car Rental – Car rental costs are eligible for reimbursement excluding car rental insurance and fines for traffic and parking violations.

B. Lodging:

- 1) Hotel Room – CONTRACTOR shall arrange and book hotel accommodations, selecting said accommodations on a reasonable basis. Before incurring any hotel accommodation expenses, CONTRACTOR shall notify COUNTY if hotel accommodation expenses will exceed USGSA daily lodging rates posted at [FY 2025 per diem rates for Minnesota | GSA](#) per night.

C. Meals and Incidental Expenses. COUNTY shall pay actual expenses for meals and incidental expenses up to the limit of the then current fiscal year USGSA Meals and Incidental Expenses rates (M&IE), including but not limited to the GSA cap for first and last days of travel. Alcoholic beverages will not be reimbursed.

II. Cancelled Trips If the CONTRACTOR incurs travel expenses related to the performance of Services under this Agreement but is unable or unwilling to complete the travel due to their own negligence or discretionary decision, COUNTY shall not be responsible for reimbursing any associated travel costs. This exclusion does not apply to cancellations or delays resulting from situations outside the CONTRACTOR’S control such as airline disruptions, government actions, acts of nature, terrorism or COUNTY’S decision to cancel the trip.

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0299

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2511

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2511 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Choose an item.

MINNESOTA

Board Action Request

25-0300

Item Description:

Agmt A2513028 with MN Housing Finance Agency to accept grant funds from the FHPAP fund for the Homework Starts with Home program for unstably housed families with school-age children, 10/01/25-09/30/27 \$1,500,000 (recv)

Resolution:

BE IT RESOLVED, that Agreement A2513028 with the Minnesota Housing Finance Agency for the Family Homeless Prevention and Assistance Program fund's Homework Starts with Home program, providing funds to secure stable housing for families with school-age children who have moved frequently and for unaccompanied youth in order to reduce school absenteeism, during the period October 1, 2025 through September 30, 2027, in the receivable amount of \$1,500,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and the Controller be authorized to accept and disburse the funds as directed; and

BE IT FURTHER RESOVLED, that a supplemental appropriation of \$45,387 to the 2025 Human Services and Public Health budget, be approved;

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for this program if these grant funds are not made available or when grant funds are no longer available.

Background:

The Family Homeless Prevention and Assistance Program (FHPAP) was created by the Minnesota Legislature in 1993 as an outcome-oriented grant intended to address issues of homelessness for families with children, single adults, and youth. Hennepin County has been a grantee since 1993. In 2020, Minnesota Housing piloted the Homework Starts with Home (HSWH) program providing funds to secure stable housing for families with school-age children who have moved frequently and for unaccompanied youth in order to reduce school absenteeism.

Hennepin County has previously been a grantee on behalf of two different HSWH collaboratives: 1) Stable Homes Stable Schools that partners with the City of Minneapolis, Minneapolis Public Housing Authority, Minneapolis Public Schools and the YMCA of the North, and 2) Northwest Collaborative that partners with the Osseo School District, Brooklyn Center School District and YMCA of the North. For this new award for the period October 1, 2025 through September 30, 2027, Hennepin County applied on behalf of both collaboratives in a single application to Minnesota Housing.

This funding will also support Hennepin County's administration of a centralized application system for homeless prevention.

Current Action: Approve agreement A2513028 and accept \$1,500,000 in funding from the Minnesota Housing Finance Agency's FHPAP for the HSWH program for the 2025-2027 biennium (10/01/25-09/30/27).

25-0300

This funding will support Hennepin County's and selected provider's work in providing homelessness prevention.

Disparity Reduction: Work under this program is specifically targeted at reducing racial disparities and helps provide housing stability to people affected by systemic racism and the related impacts on education, income, and housing.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0301

Item Description:

Agmt A2512992 with MN Housing Finance Agency to accept grant funds for the Family Homeless Prevention and Assistance Program for homelessness prevention and Rapid Re-Housing services for homeless persons, 10/01/25-09/30/27, \$8,075,000 (recv)

Resolution:

BE IT RESOLVED, that Agreement A2512992 with the Minnesota Housing Finance Agency for the Family Homeless Prevention and Assistance Program, providing funds for homeless prevention and Rapid Re-Housing services during the period October 1, 2025 through September 30, 2027, in the receivable amount of \$8,075,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and the Controller be authorized to accept and disburse the funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for this program if these grant funds are not made available or when grant funds are no longer available.

Background:

The Family Homeless Prevention and Assistance Program (FHPAP) was created by the Minnesota Legislature in 1993 as an outcome-oriented grant intended to address issues of homelessness for families with children, single adults, and youth. Hennepin County has been a grantee since 1993. Most recently, the board accepted FHPAP funding on October 1, 2024 (Board Resolution 24-0386). 100% of FHPAP funds originate from the Minnesota Legislature as state dollars; there are no Federal funds (pass through or direct) used in FHPAP.

FHPAP services are aimed at preventing homelessness and quickly re-housing people who become homeless. These include financial assistance to help prevent households from becoming homeless and Rapid Re-Housing services to help families, singles, and youth obtain housing. Services also include case management to help households stabilize in the community and work toward self-identified goals.

The Human Services outcome-focused model is considered a national best practice by the U.S. Department of Housing and Urban Development and by the National Alliance to End Homelessness. The FHPAP service model has been widely replicated across the country.

Prevention and Rapid Rehousing providers have been intentionally selected because of their ability to provide culturally specific services. For RRH this includes AICDC for the Native American Community and Edith House which prioritizes services to the African American community, primarily single adults, with both providers subject to available referrals from the Coordinated Entry System. Community Mediation and Restorative Services, Inc. (CMRS) prioritizes services to the African-American community, as does Isuroon.

Households served this biennium have dominantly been people of color, at 82% of Head of Households, and vs. 27% of people county-wide who identify as persons of color. The majority served have been African American heads of household (67%), Native American, (4%) and people identifying as more than one race

(7%).

Minnesota Housing requires that the county evaluate outcomes through a racial equity lens. Hennepin County is working to monitor program outcomes for disparities and review/adjust programs and services to address any identified disparities in outcomes.

Organizations funded to provide services through this grant include:

Agate Housing + Services (Formerly St. Stephen's Human Services)

- Comunidades Latinos En Servicios (CLUES)
- Community Mediation and Restorative Services, Inc. (CMRS)
- Edith House
- Greater Minneapolis Council of Churches
- Isuroon
- Lutheran Social Services
- Minnesota Indian Women's Resource Center (MIWRC)
- American Indian Community Development Corporation
- Simpson Housing
- The Aliveness Project
- The Link
- Vail Communities (Formerly Vail Place)
- Young Men's Christian Association (YMCA)
- YouthLink

This funding will also support Hennepin County's administration of direct assistance for the Homeless Prevention. To accomplish this, the grant will support 1.0 current Human Services Representative position.

Current Action: Approve agreement A2512992 and accept \$8,075,000 in funding from the Minnesota Housing Finance Agency's FHPAP for the 2025-2027 biennium (10/01/25-09/30/27). This funding will support Hennepin County's and selected provider's work in providing homelessness prevention and rapid rehousing services.

Disparity Reduction: Work under this program is specifically targeted at reducing racial disparities and helps provide housing stability to people affected by systemic racism and the related impacts on education, income, and housing.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0302

Item Description:

Amd 1 to Agmt PR00002772 with Act One Group, Inc. to provide a jail management system for the Hennepin County Jail, 11/17/20-11/16/26, incr NTE by \$776,125 for a new total NTE of \$2,606,012.50

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement PR00002772 with Act One Group, Inc. to provide a jail management system for the Hennepin County Jail, with no change to the contract period of November 17, 2020 through November 16, 2026, and increasing the not to exceed amount by \$776,125 for a new total not to exceed amount of \$2,606,012.50; that the Chair of the Board be authorized to sign the agreements on behalf of the County; and the Controller be authorized to disburse funds as directed.

Background:

In 2020, the Hennepin County Sheriff's Office (HCSO) entered into agreement PR00002772 with the Act One Group, Inc., doing business as ATIMS, to replace its outdated Jail Management System (JMS). The JMS software was provided via a Service (SaaS) model, along with the necessary hardware and extensive implementation services. The scope of services included project management, data migration, interface development, training, and ongoing support and maintenance. The primary objective was to ensure seamless integration with external systems and compliance with data privacy and security regulations. The agreement also encompassed customization, user acceptance testing, and premium support to meet the specific needs of Hennepin County and ensure efficient system operation.

During the implementation process, additional technical support requirements arose, necessitating change orders. As a result, ATIMS provided services in response to these change orders leading to increased expenditures and the original not to exceed amount of \$1,829,887.50 was met. The increased not to exceed amount is included in the HCSO's 2025 budget and 2026 requested budget. Moving forward, ATIMS and HCSO will continue collaboration to finalize the implementation of the JMS. The revised not-to-exceed amount accounts for ongoing maintenance and support, implementation of change orders, and other related expenses through the end of the agreement term.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0303

Item Description:

Agmt PR00007377 with Bridging, Inc., 09/01/25-12/31/27, NTE \$35,000 and Agmt PR00007376 with Certified Recycling LLC, 09/01/25-12/31/27, NTE \$160,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00007377 with Bridging, Inc. for collection and reuse services for furniture and household goods during the period of September 1, 2025, through December 31, 2027, with a not to exceed amount of \$35,000, and Agreement PR00007376 with Certified Recycling LLC for collection and recycling services for furniture and household goods during the period of September 1, 2025, through December 31, 2027, with a not to exceed amount of \$160,000; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Minnesota State Statute requires metro counties achieve a 75% recycling rate by 2030, and the county's Zero Waste Plan aims to achieve 90% diversion from landfills and incinerators. A new county initiative advances two of the highest impact zero-waste actions: Expand collection and drop-off options for reusable and hard-to-recycle items and ensure that every person has equitable access to zero-waste tools.

The county plans to collaborate with cities and other partners to host events that collect furniture and household goods. The county has successfully coordinated reuse collection events in the past focused on building materials. Following that model for the collection of furniture and household goods will build on best practices.

Staff proposes to contract with Bridging, Inc. to collect and reuse donated items. Bridging is a nonprofit that helps people transition to stable housing by providing them with essential furniture and household goods to furnish their homes. Certified Recycling, LLC proposes to collect and recycle donated items that are not in suitable condition for reuse. Certified Recycling can accept a wide variety of items and has experience participating in events and working with Bridging.

The effort will start with two pilot events in 2025 and will scale up based on the success of the initial events, with approximately 16 events held by the end of 2027. Similar furniture collection events in the metro area have resulted in collection amounts of approximately 8,000 pounds per event, with an 85% reuse rate.

In addition to advancing progress toward zero waste, this initiative supports the county's disparity reduction efforts. It helps ensure that everyone has equitable access to zero-waste tools. The county's Zero Waste Plan gaps analysis found that people without easy access to transportation or convenient drop-off options were not diverting as much material as people with easy access. The lack of access to reuse and recycling options for bulky and hard-to-recycle items is a barrier to achieving an equitable zero-waste system. To improve access, staff plan to host furniture and household good collection events throughout the county. Sites will be selected by applying criteria such as proximity to willing partners and environmental justice areas, distance to

established drop-offs, and availability of different types of transportation, like cars, buses, trains, bicycling and walking. The events will be promoted using inclusive communication strategies and outreach through community partners and trusted messengers.

Current Request:

This request seeks authorization for the County Administrator to negotiate the following agreements for the collection and recycling services of furniture and household goods:

- Agreement PR00007377 with Bridging, Inc. during the period of September 1, 2025, through December 31, 2027, with an amount not to exceed \$35,000; and
- Agreement PR00007376 with Certified Recycling LLC during the period of September 1, 2025, through December 31, 2027, with an amount not to exceed \$160,000.

Impact/Outcomes:

This new county initiative advances two of the highest impact zero-waste actions to expand collection and drop-off options for reusable and hard-to-recycle items and ensure everyone has equitable access to zero-waste tools. These contracts will support approximately 16 collections events, where around 128,000 pounds of usable furniture and household goods will be saved from the trash and given to people moving into stable housing. This initiative also supports the county's climate action goals by avoiding emissions associated with resource extraction and the manufacturing of new products.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

25-0304

Item Description:

Declare property at 8941 Portland Ave S, Bloomington surplus and authorize sale to Touchstone Mental Health for Intensive Residential Treatment Services

Resolution:

BE IT RESOLVED, that public ownership of the property located at 8941 Portland Avenue South in Bloomington is no longer required to facilitate the provision of residential treatment services at this location; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement A2512801 with Touchstone Mental Health, or affiliated entity, for the sale of property at 8941 Portland Avenue South in Bloomington, with an estimated receivable amount of \$1,223,100; that following review and approval by the County Attorney's Office and approval by the Commissioner of Minnesota Management and Budget, the Chair be authorized to sign the agreement, and the County Administrator be authorized to sign all related conveyance documents; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Loan Agreement LS00000040 with Touchstone Mental Health, or an affiliated entity, for the acquisition of the property at 8941 Portland Avenue South in Bloomington for the provision of intensive residential treatment services, during the period September 1, 2025 through December 31, 2035, in an amount not to exceed \$600,000; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the loan agreement, and the County Administrator be authorized to sign all related loan documents; and that the Controller be authorized to receive and disburse funds as directed.

Background:

Hennepin County acquired the property at 8941 Portland Avenue South, Bloomington ("Property") from the State of Minnesota in 2015. The Property was renovated for use as a 16-bed intensive residential treatment services ("IRTS") mental health facility. Since 2015, the Property has been operated by Touchstone Mental Health ("Touchstone"). The IRTS services provided by Touchstone are authorized by a county Human Services and Public Health Department provider agreement and are funded primarily by the State of Minnesota and health plan reimbursement.

The State of Minnesota utilized general obligation bonds to finance the purchase and rehabilitation of the Property when it originally acquired it in the late 1990's. Because the majority of those state bonds have now matured, public ownership of the Property is no longer required to facilitate the ongoing provision of IRTS services at this location. A request for proposals was issued in March 2025 for the sale of the Property for use as a privately-owned IRTS facility. Following a competitive selection process, Touchstone was selected to purchase the Property. To ensure the ongoing use of the Property for the provision of IRTS services, a portion of the sale proceeds will be used to provide a deferred loan to Touchstone for the acquisition. The loan will require use of the Property as an IRTS facility for a minimum 10-year period.

Because a small amount of state bonds used to renovate the Property remain outstanding, sale of the

Property is subject to approval by the Commissioner of Management and Budget ("MMB"). Staff will seek approval from MMB prior to finalizing a purchase agreement for execution.

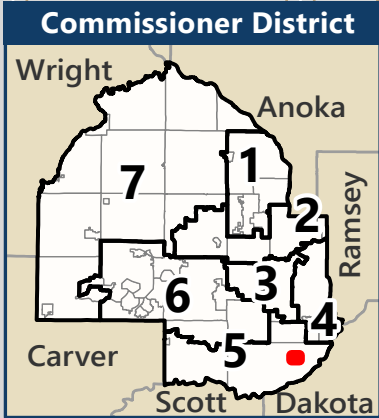
Current Request: This request is for authorization to declare the property at 8941 Portland Avenue, Bloomington surplus and authorization to negotiate Agreements A2512801 and LS00000040 with Touchstone Mental Health for the sale of the Property for ongoing use as an IRTS facility.

Impacts/Outcome: The sale will return surplus property to private ownership, reduce ongoing county operating and maintenance expenses, and promote the continued provision of IRTS services.

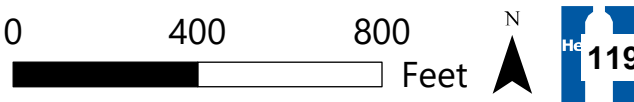
Recommendation from County Administrator: Recommend Approval

Property Sale

8941 Portland Avenue S, Bloomington 55420



BAR map date:
7/22/2025



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0305

Item Description:

Work Order PR00007648 with SRF Consulting Group, Inc. for design and engineering services for rehabilitation of Bridge No. 27565 and roadway improvements on CSAH 15, CP 2193000, NTE \$511,166.20

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Work Order PR00007648 for Agreement PR00002261 with SRF Consulting Group, Inc. to provide preliminary design and engineering services for the rehabilitation of Bridge Number 27565 and roadway improvements on County State Aid Highway 15 (Shoreline Drive) from Ferndale Road to Bridge No. 27565 over the Burlington Northern Santa Fe Railroad in the cities of Orono and Wayzata (capital project 2193000), in an amount not to exceed \$511,166.20; that upon review and approval by the County Attorney's Office, the County Administrator be authorized to sign the work order contract on behalf of the county; and that the Controller be authorized to disburse the funds as directed.

Background:

County staff identified two locations along Shoreline Drive from Ferndale Road to Highway 12 that have experienced reoccurring maintenance issues. To improve Shoreline Drive, Project 2193000 was established in the 2025-2029 Capital Improvement Plan, with expenses being tracked in subprojects 2193001 and 2193002. The improvements will include roadway reconstruction to address settlement issues and rehabilitation of an aging bridge built in 1973.

SRF Consulting Group, Inc. was selected through a qualification-based process to provide preliminary design and engineering services for this project, which is anticipated to begin construction in 2027.

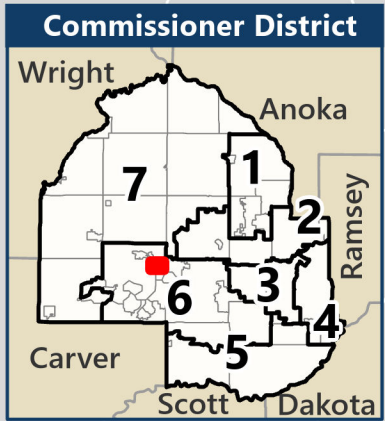
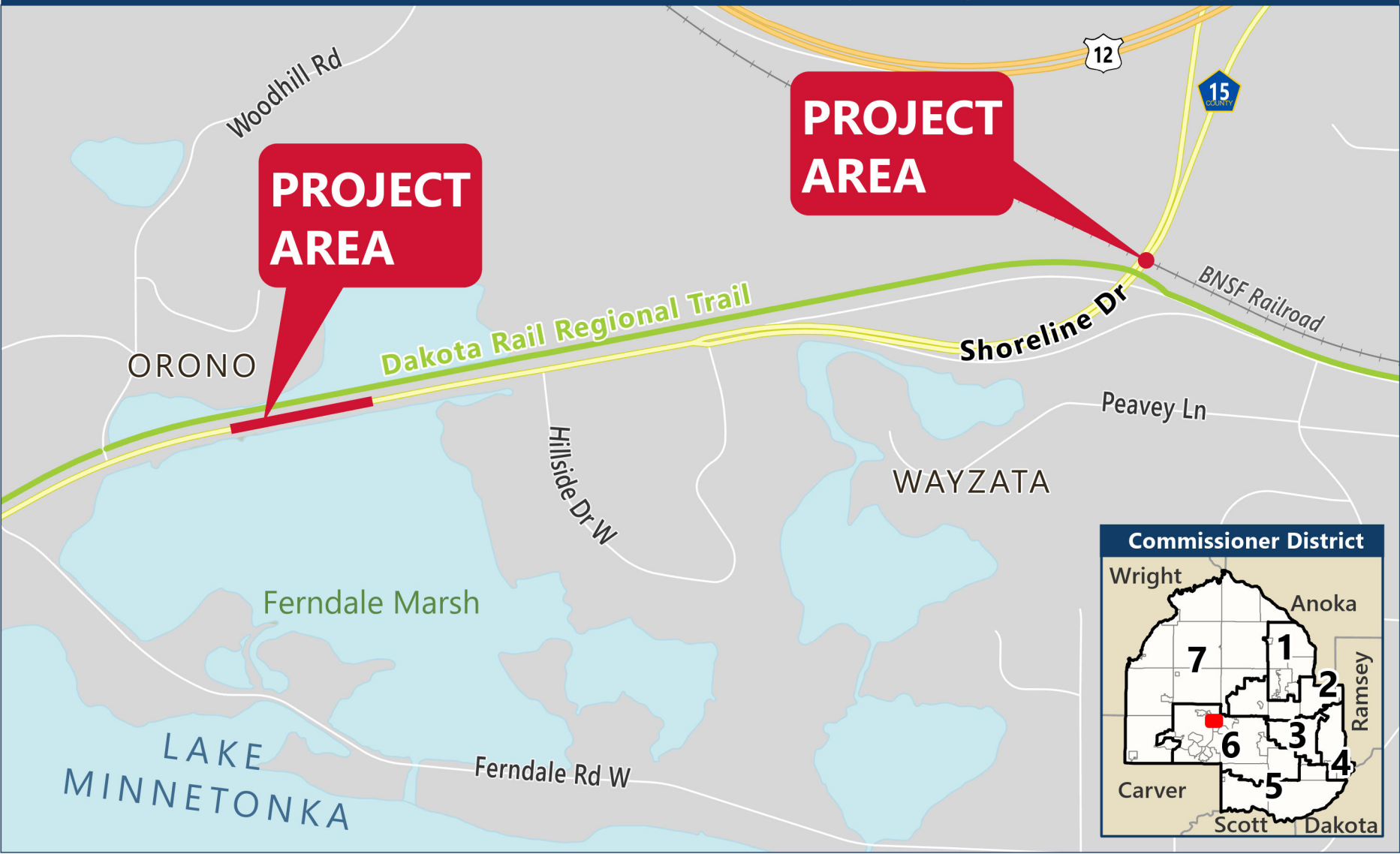
Current Request: This request seeks authorization for the County Administrator to execute Work Order PR00007648 with SRF for preliminary design and engineering services, in an amount not to exceed \$511,166.20.

Impacts/Outcomes: This action supports the county's Mobility 2040 goals, climate action, safety, and disparity reduction efforts by preserving and modernizing our transportation system.

Recommendation from County Administrator: Recommend Approval

CP 2193000

Reconstruct CSAH 15 (Shoreline Dr) from 650' E of Woodhill Rd to 1350' E of Woodhill Rd and preserve Bridge #27565 in the cities of Wayzata and Orono



BAR map date:
7/1/2025

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0306

Item Description:

Modify Agmt PW 42-40-22 to include Edina's participation in maintenance responsibilities (CP 2190100), no change to project budget

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to modify the negotiation of Agreement PW 42-40-22 (State Contact No. 1051546) to include the City of Edina, along with the Minnesota Department of Transportation and the cities of Richfield and Bloomington, for maintenance responsibilities of improvements within MnDOT right of way as part of the I-494 Corridors of Commerce Project, County Project 2190100; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county.

Background:

Minnesota Department of Transportation, in collaboration with the county and the cities of Richfield, Bloomington, and Edina, is leading a roadway reconstruction project along I-494 from East Bush Lake Road to Trunk Highway 77. On November 22, 2022, the county board approved the negotiation of Agreement PW 42-40-22 with MnDOT and the cities of Richfield and Bloomington (Resolution 22-0489).

Negotiations are underway but the agreement has not been signed. MnDOT is requesting a modification to include the City of Edina's responsibilities for stormwater maintenance within MnDOT right of way.

Current Request: This request seeks authorization to modify Agreement PW 42-40-22 to include the City of Edina, along with MnDOT and the cities of Richfield and Bloomington, in maintenance responsibilities for improvements within MnDOT right of way.

Impacts/Outcomes: This action supports the county's mobility 2040 goals, climate action, and disparity reduction efforts by preserving and modernizing our transportation system and improving accessibility, mobility, and safety for multi-modal transportation.

Recommendation from County Administrator: Recommend Approval

CP 2190100 | PW 42-40-22

Participation in MnDOT's I-494 Corridors of Commerce Project in the cities of Bloomington, Edina, and Richfield



BAR map date:
7/7/2025

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

25-0307

Item Description:

Neg Agmt PW 35-43-25 with Rogers for cost participation and maintenance of Fletcher Bypass (CP 2021000 and 1010101), est county cost \$3,533,985

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 35-43-25 with the City of Rogers for cost participation and maintenance responsibilities relating to the design, right-of-way acquisition, and construction of Fletcher Bypass (County State Aid Highway/County Road 116) from County Road 159 (Territorial Road) to County State Aid Highway 81, at an estimated county cost of \$3,533,985 (\$3,230,476 from capital project 2021000 and \$303,509 from capital project 1010101); that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed

Background:

The City of Rogers, in collaboration with Hennepin County, is leading the design and construction of Fletcher Bypass, generally between County Road 159 (Territorial Road) and County State Aid Highway 81. Construction of the following improvements along Fletcher Bypass is anticipated to start in fall 2025:

- Roundabouts at the intersections of Territorial Road and County State Aid Highway 81
- Multiuse trail
- At-grade railroad crossing
- IT connectivity

Federal Congressionally Directed spending through the United States Department of Transportation was made available to the city for this project. The county's cost participation will be funded by \$3,230,476 from capital project 2021000 - CSAH 150 Fletcher to CSAH 81 and \$303,509 from capital project 1010101 - IT Community Connect 2026-2030.

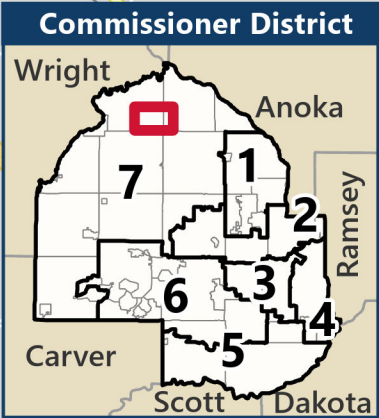
Current Request: This request seeks authorization to negotiate and execute Agreement PW 35-43-25 with the City of Rogers for cost participation and maintenance of Fletcher Bypass, at an estimated county cost of \$3,533,985.

Impacts/Outcomes: This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, connectivity, mobility, and safety for multimodal transportation users.

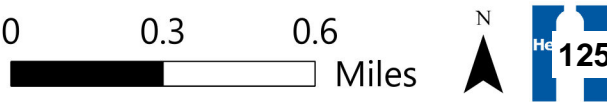
Recommendation from County Administrator: Recommend Approval

CP 2021000

Participation in the City of Roger's Fletcher Bypass Project



BAR map date:
5/21/2025



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0308

Item Description:

Neg various agmts for Green Partners environmental grants for periods between 09/01/25-08/31/26 and 09/01/25-08/31/27, total NTE \$236,300

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following agreements during the period September 1, 2025 to August 31, 2026, with a total amount not to exceed \$89,000;

- PR00007624 with Brooklyn Center Independent School (d/b/a Brooklyn Center Community Schools) for Growing Up Growing BC, Youth Environmental Leadership project, not to exceed \$16,000;
- PR00007626 with EMERGE Community Development for Urban Landscape Technologies & Youth Green Jobs, Youth Environmental Leadership project, not to exceed \$25,000;
- PR00007607 with Greater Minneapolis Council of Churches for Lake Street Youth Labs, Youth Environmental Education project, not to exceed \$15,000;
- PR00007608 with Lyndale Neighborhood Association for Reducing Wasted Food, Environmental Action project, not to exceed \$23,000; and
- PR00007606 with Special School District 1 for Outdoor Explorers & Expedition Minneapolis, Youth Environmental Education project, not to exceed \$10,000; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate the following agreements during the period September 1, 2025 to August 31, 2027, with a total amount not to exceed \$147,300;

- PR00007604 with Appetite for Change, Inc. for Youth Training and Opportunities Program, Youth Environmental Education project, not to exceed \$47,700;
- PR00007622 with Spark-Y for Environmental Service-Learning at Volunteers to America High School, Youth Environmental Leadership project, not to exceed \$50,000; and
- PR00007621 with Urban Strategies, Inc. for Green Garden Bakery Youth Eco-Enterprise, Youth Environmental Leadership project, not to exceed \$49,600; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The Hennepin County Green Partners program provides funding to organizations to actively educate, engage, and motivate residents to become environmental stewards and make positive environmental behavior changes. Since the program was established in 2012, the county has awarded 286 grants totaling more than \$4.3 million. Funding for the program comes from the Solid Waste Enterprise Fund.

The program offers three types of grants: Environmental Action grants for projects that focus on motivating adults to take environmentally friendly actions, Youth Environmental Leadership grants that engage older

youth (high school to age 24) in environmental leadership opportunities, and Youth Environmental Education grants for projects engaging young people in environmental education and stewardship.

Eligible organizations include:

- registered nonprofit organizations such as community groups, youth programs and congregations;
- park districts; and
- private and public schools, including community education programs and early childhood family education.

The county released a request for proposals in March 2025. A total of 62 applications were received, of which four were ineligible and one withdrew its application. A total of 25 grants are recommended, for a total amount of \$547,400.

Eight of the 25 agreements require board approval because these vendors have existing contracts with the county that exceed \$100,000. The remaining 17 agreements will be approved through administrative processes. The full list of agreements is included below.

Environmental Action project awards:

- Amanah Recreational Project (Minneapolis) - \$12,000 for Hijabie Thrift to provide Muslim women with opportunities to reduce waste through secondhand shopping within their own community.
- League of Women Voters (Minneapolis) - \$7,000 to engage members in organics recycling in single-family homes, multi-unit condos, rentals, and co-ops.
- Lyndale Neighborhood Association (South Minneapolis) - \$23,000 to engage renters and homeowners in the Lyndale, Kingfield, and Tangletown neighborhoods in reducing wasted food and recycling organic waste and food scraps through events, door knocking, and outreach.
- Mississippi Park Connection (North Minneapolis) - a two-year \$50,000 grant to connect underrepresented communities in Minneapolis to North Mississippi Regional Park through experiential programming that includes bird watching, stargazing, and interpretive nature programs; learning about the river ecosystem and environmental stewardship; and practicing health and wellness in nature.
- Richfield Foundation (Richfield and Bloomington) - a two-year \$50,000 grant to engage residents in creating biodiverse native habitat in place of lawns by providing community education and innovative ways to reduce barriers to accessing native plants through winter seed sowing and community building.

Youth Environmental Leadership project awards:

- Brooklyn Center Independent Schools (Brooklyn Center) - \$16,000 to offer one middle and two high school courses in environmental leadership during the school day. In these courses, students will explore nature appreciation, wellbeing, stewardship, and experience hands-on learning connected to green careers.
- EcoAlpha (countywide) - \$10,000 to train youth to lead public education on recycling, composting, and waste reduction at cultural festivals, fairs, and community events. Through hands-on learning, multilingual outreach, and peer-led engagement, youth will explore waste systems, zero waste strategies, and the environmental impacts of overconsumption.
- EMERGE Community Development (Minneapolis) - \$25,000 for Urban Landscape Technologies & Youth Green Jobs, a year-round youth development project with curriculum and support from the University of Minnesota that engages a core group of youth leaders in internships, afterschool programming and education, hands-on projects, and community outreach at the intersection of environmental protection and emerging technologies.
- Environmental Initiative (countywide) - \$20,000 for a four-year program designed to equip youth from historically underrepresented communities with the education, skills, and connections needed to pursue careers in environmental fields. Youth will gain field experience, workforce training, mentorship, and networking while learning about environmental topics.

- Independent School District No. 272 (Eden Prairie) - \$5,000 - for Threads4Change, a youth-led project that combines creative fashion with environmental education. Through hands-on upcycling workshops, clothing repair events, and sustainability-focused giveaways, youth in Eden Prairie will learn about the environmental impacts of textile waste and take action to reduce waste.
- Juxtaposition Arts (Minneapolis) \$12,000 - to activate its Healing Pavilion and Garden as a youth-led outdoor classroom and regenerative ecology lab and engage youth apprentices in a year-long program of workshops and hands-on projects, building skills in composting, pollinator planting, seed saving, ecological monitoring, sound ecology, and water-conscious design.
- MIGZI Communications (Minneapolis) - \$25,000 for a Green Tech Institute to expose Indigenous youth and youth in Minneapolis to numerous professional career experiences, equipping them with tools and knowledge to launch a specialized career in STEM/energy and green construction.
- Urban Strategies, Inc. (North Minneapolis) - \$49,600 to engage youth in the Heritage Park neighborhood in Minneapolis in gaining professional development skills for green-focused jobs and investing in their community through the creation and operation of a lending library, adoption of rain gardens, and advocacy for greener development in their neighborhood.
- Zintkala Luta (North Minneapolis) - \$12,000 for a collaborative effort, GrowUs LLC, to expand and extend the impact of existing youth development programs, urban agriculture initiatives, and green construction projects while inspiring the next generation of environmental justice leaders with young adults in Minneapolis.

Youth Environmental Education project awards:

- Appetite for Change, Inc. (Minneapolis) - two-year grant \$47,700 to offer environmental education, hands-on urban gardening experiences, food harvesting for distribution, community engagement, and crucial skills for future success. Participants will explore the related skills and science behind climate and food systems, organic waste, and composting.
- ArtStart (Minneapolis) - \$12,000 to engage third grade elementary students in Minneapolis Public Schools in a nine-month environmental education experience that includes outdoor nature field trips and classroom-based artist residencies that will educate, engage, and motivate kids in appreciating and protecting native birds and their habitats.
- Greater Minneapolis Council of Churches (South Minneapolis) - \$15,000 to increase youth awareness of and confidence in pursuing environmental science- based career paths by increasing student awareness of critical environmental topics including waste reduction, natural habitats, Minnesota wildlife, and experiencing nature around the Midtown Phillips neighborhood.
- Midwest Food Connection (Minneapolis) - a two-year grant of \$42,100 to engage Minneapolis youth in K-8 classrooms in climate-friendly actions related to food by learning about purchasing, packaging, consumption, and waste.
- Minnesota Swahili Christian Congregation (countywide) - \$15,000 to engage young people to be good stewards of environmental resources and engaging congregation members from across the county in waste reduction practices and community swaps.
- MN Trout Association, Inc. (countywide) - \$6,000 to foster environmental stewardship in students in K-8 classrooms across the county by connecting classroom learning with local waterways through outdoor education where students will raise trout from eggs to fingerlings, study aquatic ecosystems, and engage in hands-on outdoor experiences.
- Science Museum of Minnesota (North Minneapolis) - \$12,000 to engage elementary school students in learning about environmental and social justice issues impacting their community while building a small model of a sustainable urban oasis, with pollinator gardens, trees, ponds, and more.
- Special School District 1 (Minneapolis) - \$10,000 to expand environmental education opportunities and field experiences with Minneapolis Park naturalists for youth enrolled in Minneapolis Public School's Summer Scholars and afterschool programming.
- Strong Mind Strong Body Foundation (Minneapolis) - \$6,000 to engage students in a year-long elective class at Ella Baker - districtwide magnet school - to empower middle school youth to become local

changemakers through food justice education and youth-led community journalism on topics including organic waste, composting, water conservation, native plants, pollinators, sustainability, and climate.

- We All Need Food and Water (countywide) - \$15,000 to engage youth and families across the county through environmental participatory puppet performances, hands-on activities to reinforce learning, and making pledges to protect the environment in their daily life.

Current Request: This request is to authorize the County Administrator to negotiate five Green Partners environmental grant agreements during the period September 1, 2025 to August 31, 2026, with a total amount not to exceed \$89,000.

Also, this request is to authorize the County Administrator to negotiate three Green Partners environmental grant agreements during the period September 1, 2025 to August 31, 2027, with a total amount not to exceed \$147,300.

Impact/Outcomes: The Green Partners projects support the county's goals of environmental stewardship, engaging communities, enhancing quality of life, and protecting the environment for current and future generations.

Recommended projects focus primarily on audiences that face disparities. Eleven of the 25 recommended applicants are new to the program and will receive their first Green Partners award in 2025.

Organizations listed in this request will engage more than 9,000 people, which include more than 6,500 youth, in becoming environmental stewards and taking action to protect the environment. These projects are expected to reach more than 165,000 people with environmental messages.

Organizations are required to report project outcomes. Research has shown that these models of community environmental engagement are effective in motivating participants to take actions that have a positive impact on the environment.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0309

Item Description:

Neg various 2025 ERF grant agmts, total NTE \$1,866,428; neg ERF grant Agmt PR00007667 with St. Louis Park Economic Development Authority for costs incurred 02/11/22-05/10/26, NTE \$177,000; and Amd 2 to Agmt PR00004512 for ERF grant funding with St. Louis Park Economic Development Authority, ext end date to 11/15/27, no change to NTE

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following Environmental Response Fund grant agreements for the cleanup of contaminated sites, for periods of one and two years beginning on the dates of execution:

- Agreement PR00007634 with Clare Housing or affiliated entity, in an amount not to exceed \$68,120;
- Agreement PR00007635 with the Little Earth of United Tribes Housing Corporation or affiliated entity, in an amount not to exceed \$135,058;
- Agreement PR00007633 with Minnesota Brownfields, in an amount not to exceed \$400,000;
- Agreement PR00007639 with the City of Minneapolis, in an amount not to exceed \$500,000;
- Agreement PR00007637 with the City of Rogers, in an amount not to exceed \$150,000;
- Agreement PR00007638 with the Three Rivers Park District, in an amount not to exceed \$477,000; and
- Agreement PR00007636 with the City of St. Anthony Village, in an amount not to exceed \$136,250; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon execution of the agreements; that the County Administrator be authorized to approve extensions of a 12-month period to the agreements; and that the Controller be authorized to disburse funds as directed.

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Environmental Response Fund grant agreement PR00007667 with St. Louis Park Economic Development Authority, for costs incurred during the period of February 11, 2022 through May 10, 2026 in an amount not to exceed \$177,000; that upon review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Amendment 2 to Environmental Response Fund Agreement PR00004512 with the St. Louis Park Economic Development Authority extending the end date to November 15, 2027; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

The Environmental Response Fund (ERF) helps revitalize sites by providing funds to assess and clean up

contamination. The grants reduce barriers to site improvement or redevelopment caused by the added costs of environmental cleanup and lessen the risk to human health and the environment posed by the contamination.

Minnesota Statutes, sections 383B.80 and 383B.81, authorize the county to collect a mortgage registry and deed tax for the purpose of establishing an ERF. The board established the ERF in 1997 (Resolution 97-06-410R1) and authorized the grant program in 2001 (Resolution 01-615).

Since 2001, ERF has funded 503 projects totaling \$80.6 million. Projects supported by ERF provide a variety of community benefits, including creating affordable and moderately priced housing, supporting economic development, and making infrastructure improvements. Many ERF grants address environmental contamination in communities with significant disparities in health, including low-income areas and communities of color. Some of these sites become catalysts for new development in neighboring areas, which can help address racial disparities in housing, employment, and income.

In February 2025, the county solicited proposals from municipalities and nonprofit and for-profit developers, receiving nine applications. Applications were evaluated on project need, the risk posed by the contamination and the appropriateness of the cleanup approach, creation or preservation of affordable and/or moderately priced market-rate housing, the fostering of economic development, and the readiness of the project to proceed. To maximize collaboration between funders, the timing of the ERF grant round coincides with additional contamination cleanup grant programs administered by the Minnesota Department of Employment and Economic Development and the Metropolitan Council. Seven of nine applications were recommended for award. The Metropolitan Council is funding the remaining two applications.

As a major economic center for 150 years, the county has a concentration of contaminated sites. Much of this contamination was caused by chemical spills or improper disposal of hazardous waste prior to the existence of environmental regulations. These improper disposal practices of the past can still cause soil and groundwater pollution that present environmental risks today. In addition, many buildings in Hennepin County, particularly in Minneapolis and the inner ring suburbs, were constructed prior to 1970 when the use of asbestos and lead-based paint was prevalent.

Current Request:

This request is to authorize the County Administrator to negotiate ERF grant agreements during various periods, with the total combined amount not to exceed \$1,866,428.

The seven Spring 2025 ERF projects recommended for funding are summarized as follows and are described in the attached report, Environmental Response Fund Spring 2025 Funding Recommendations.

- **Clare Apartments, Minneapolis** - \$68,120 for additional assessment and installation of a soil vapor mitigation system in an existing affordable housing building. (Grantee: Clare Housing or affiliated entity)
- **Little Earth Housing, Minneapolis** - \$135,058 for soil vapor mitigation system associated with the renovation of existing affordable housing. (Grantee: Little Earth of United Tribes Housing Corporation or affiliated entity)
- **Minnesota Brownfields Brownfield Gap Financing Program** - \$400,000 to continue the Brownfields Gap Financing Program, which provides small environmental grants to government entities, non-profit organizations, and emerging developers. (Grantee: Minnesota Brownfields)
- **Northeast Green Campus Expansion, Minneapolis** - \$500,000 for disposal of contaminated soils and installation of active vapor mitigation system in a new affordable housing building. (Grantee: City of Minneapolis on behalf of Mississippi Watershed Management Organization)
- **Rogers Civic Campus Gateway Development, Rogers** - \$150,000 for soil cleanup associated with the development of a new city hall, police department and public plaza. (Grantee: City of Rogers)
- **Sochacki Park Water Quality Improvements, Robbinsdale** - \$477,000 for soil cleanup associated

with the development of stormwater management ponds and landscaping improvements at an existing park. (Grantee: Three Rivers Park District)

- **Tibyan Community Center, Minneapolis** - \$136,250 for the installation of an active vapor mitigation system and sump reroute associated with the redevelopment of the building for use as a community center. (Grantee: City of St. Anthony Village)

This request also seeks approval for the county administrator to sign the agreements; allows the grantees to incur costs after the board approval date, with reimbursements being paid upon execution of the grant agreements; and authorizes the county administrator to approve extensions of a 12-month period to the grant agreements.

This request also seeks approval for the County Administrator to negotiate and sign a second amendment to ERF grant agreement PR00004512 with St. Louis Park Economic Development Agency. This agreement was awarded for soil cleanup and soil vapor mitigation at the Wooddale Station Redevelopment project site to facilitate construction of new market-rate and affordable housing and commercial space (Resolution 22-0297). Due to delays in the project timeline from project staff turnover and changing developers, an additional extension is being requested. No ERF eligible costs have been expended to date, leaving the full balance of \$239,000.

This request also seeks approval for the County Administrator to negotiate and sign ERF grant agreement PR00007667 with St. Louis Park Economic Development Agency for costs incurred during the period of February 11, 2022, through May 10, 2026 in an amount not to exceed \$177,000 for abatement activities, environmental oversight, contaminated soil transport and disposal, lead-contaminated soil stabilization, vapor mitigation installation and monitoring, associated consulting activities, and associated Minnesota Pollution Control Agency fees. This agreement is related to St. Louis Park Economic Development Agency's 2022 Environmental Response Fund grant agreement PR00004027 (Resolution 22-0036) for the Union Park Flats project. This project has been delayed due to project staff changes. The new agreement, PR00007667, is needed to reflect the entirety of the work.

These grant awards are funded by the Environmental Response Fund and are in the 2025 budget.

Impact/Outcome:

The recommended ERF grant awards will fund soil cleanup, vapor mitigation, and pre-development assessments. The awards will also assist developments that increase the tax base, create permanent jobs, create new stormwater management features, and create and preserve affordable housing. The recommended grants support the renovation or construction of 277 affordable housing units.

ERF grants reduce environmental contamination and support projects in communities with disparities in health, housing, employment, and income. Many of the projects supported by these grants include the construction or renovation of buildings that incorporate sustainable features, which support the county's climate action goals.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

Environmental Response Fund Spring 2025 Funding Recommendations



The Calvary Church/Belfry Apartments site in Minneapolis received a Spring 2022 ERF grant for asbestos abatement to support 41 units of deeply affordable housing. The redevelopment included construction of the Belfry Apartment building and renovation of the existing church buildings for use by the residents, church members, and a food shelf.

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Overview

Background

The Environmental Response Fund (ERF) helps revitalize properties by providing funding to assess and clean up contamination. This helps recipients overcome barriers that the cost of environmental cleanup poses to site improvement or redevelopment. Cleaning up these sites also reduces the risk to human health and the environment.

ERF grants are used for a variety of activities that provide community benefit, including:

- Assessment and cleanup of soil and groundwater
- Evaluation and abatement of asbestos and lead-based paint
- Protecting buildings and occupants from contaminated soil vapor building intrusion

Since 2001, ERF has funded 503 projects totaling \$80,590,792.60. Funding for the ERF grant program comes from the Hennepin County mortgage registry and deed tax that was authorized in 1997 under Minnesota Statutes, section 383B.80. The board established the ERF in 1997 (Resolution 97-06-410R1) and authorized the grant program in 2001 (Resolution 01-615).

Applications and review process

A committee of seven staff from Hennepin County's Environment and Energy, Housing and Economic Development, and Land Information and Tax Services departments reviewed the applications and made recommendations for funding. Applications were evaluated on project need, the risk posed by the contamination and the appropriateness of the cleanup approach, creation or preservation of affordable and/or moderately priced market-rate housing, the fostering of economic development, and the readiness of the project to proceed.

The timing of the ERF grant round coincides with contamination cleanup grant programs administered by the Minnesota Department of Employment and Economic Development (DEED) and the Metropolitan Council to maximize collaboration among the three funders.

Summary of award recommendations

Nine applications were received and reviewed. The committee recommends awarding seven grants totaling \$1,866,428. Details on funding recommendations for each project are provided in the individual application summaries that follow.

- **Clare Apartments, Minneapolis** — \$68,120 for additional assessment and installation of a soil vapor mitigation system in an existing affordable housing building. (Grantee: Clare Housing)
- **Little Earth Housing, Minneapolis** — \$135,058 for soil vapor mitigation system associated with the renovation of existing affordable housing. (Grantee: Little Earth of United Tribes Housing Corporation).
- **Minnesota Brownfields Brownfield Gap Financing Program** — \$400,000 to continue the Brownfields Gap Financing Program, which provides small environmental grants to government entities, non-profit organizations, and emerging developers. (Grantee: Minnesota Brownfields)
- **Northeast Green Campus Expansion, Minneapolis** — \$500,000 for disposal of contaminated soils and installation of active vapor mitigation system in a new affordable housing building. (Grantee: City of Minneapolis on behalf of Mississippi Watershed Management Organization)

- **Rogers Civic Campus Gateway Development, Rogers** — \$150,000 for soil cleanup associated with the development of a new city hall, police department and public plaza. (Grantee: City of Rogers).
- **Sochacki Park Water Quality Improvements, Robbinsdale** — \$477,000 for soil cleanup associated with the development of stormwater management ponds and landscaping improvements at an existing park. (Grantee: Three Rivers Park District)
- **Tibyan Community Center, Minneapolis** — \$136,250 requested for the installation of an active vapor mitigation system and sump reroute associated with the redevelopment of the building for use as a community center. (Grantee: City of St. Anthony Village on behalf of Tibyan Community Center)

The recommended ERF grant awards will fund soil cleanup, vapor mitigation, and assessment. The awards will also assist developments that increase the tax base, create or retain permanent jobs, and create or retain affordable housing. The recommended grants provide for the renovation or construction of 277 affordable housing units. ERF grants reduce environmental contamination and support projects in communities with disparities in health, housing, employment, and income.

Additional funding mechanisms

In addition to the ERF, Hennepin County offers several other funding mechanisms for brownfields assessment and cleanup.

Through grants from the U.S. Environmental Protection Agency (EPA), Hennepin County has low-interest loans available for brownfields cleanup from its Revolving Loan Fund (RLF) program.

Hennepin County also provides funding for brownfields environmental assessments to cities and nonprofit organizations on a rolling basis. This assessment funding comes from the county's RLF loan repayment proceeds and the Minnesota Brownfields Gap Financing Program (funded through an ERF grant).

These flexible funding sources have helped many organizations develop the environmental assessment information needed to submit applications to the ERF, DEED, and the Metropolitan Council for cleanup funding. Five of the ERF Spring 2025 applicants have received assessment funding from one or more these other county funding sources.

Application summaries

Summaries of the individual applications received are attached to this report and include a description of each project and the funding rationale.

Key of acronyms

Affordable Housing Incentive Fund (AHIF)

Area Median Income (AMI)

Black, Indigenous, and People of Color (BIPOC)

Capital Improvement Plan (CIP)

Full Time Equivalent (FTE)

Human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS)

Minnesota Department of Employment and Economic Development (DEED)

Minnesota Park and Recreation Board (MPRB)

Minnesota Pollution Control Agency (MPCA)

Polychlorinated biphenyls (PCBs)

Polycyclic Aromatic Hydrocarbons (PAHs)

Transit Oriented Communities (TOC)

United States Environmental Protection Agency (EPA)

Volatile Organic Compounds (VOCs)

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Clare Apartments

Address: 929 Central Avenue NE, Minneapolis

Applicant: Clare Housing

Property owners: Clare Apts Ltd Ptrnshp Et Al

Recommended award: \$68,120 (\$68,120 requested)

Award recommendation

The activities are eligible for funding. The recommended award is equal to the amount requested in the grant application.

Previous ERF awards: Minnesota Brownfields Gap Financing Program (ERF funded) – \$15,346 in 2025.

Other funding sources

- Hennepin County AHIF: \$500,000 (committed)

Economic development/housing impact

- Renovation of 32 affordable housing units consisting of 16 studio and 16 one-bedrooms at 30% of the AMI
- Retains 24 FTEs

Site description:

Multi-tenant residential building consisting of 32- units of supportive and affordable housing for individuals living with HIV/AIDS.

Contamination issues: Soil vapor contaminated with petroleum.

Project plans: Rehabilitation of the existing residential building.

Requested use of ERF grant: Funding for additional soil vapor assessment and installation of a soil vapor mitigation system.



The Curve Northeast

Address: 1501 Johnson Street NE, Minneapolis

Applicant: City of Minneapolis on behalf of the Quarry Developers LLC

Property owner: Minneapolis Park Property LLC

Recommended award: \$0 (\$81,606 requested)

Award recommendation

The applicant applied for funding from both the ERF program and the Metropolitan Council. The Metropolitan Council has agreed to fund the ERF request in addition to the request they received, which will reduce the administrative burden for the grantee.

Previous ERF awards: None

Other funding sources

- Metropolitan Council: \$477,000 (committed)
- DEED: \$652,849 (requested)

Economic development/housing impact

- Increases the tax base
- Estimated 75 new FTEs
- Providing childcare and grocery store options

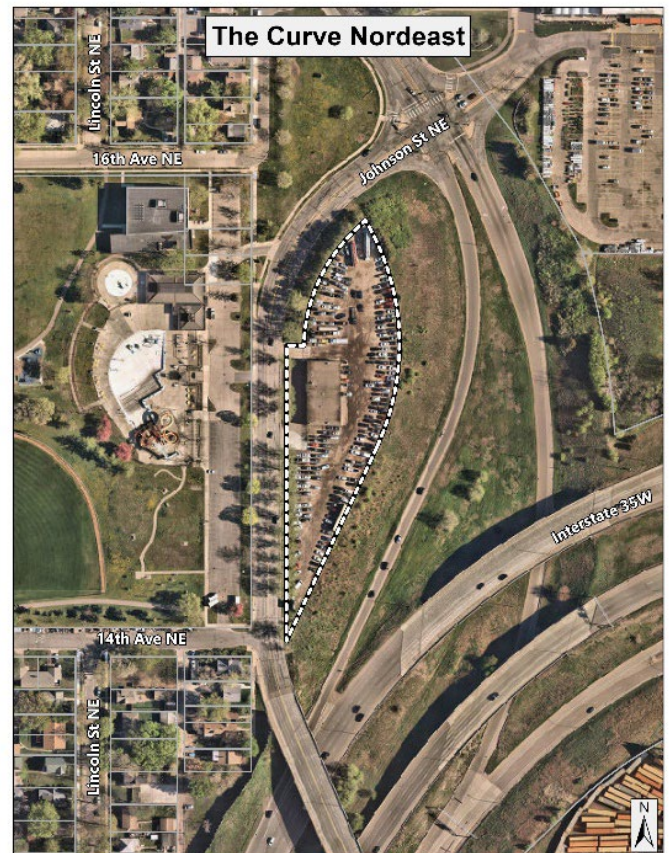
Site description:

Former office and light industrial storage and maintenance building.

Contamination issues: Soil contamination solvents, PAHs and PCBs. Soil vapor contaminated with solvents.

Project plans: Construction of a mixed-use building with a daycare and grocery store.

Requested use of ERF grant: Funding for installing of a soil vapor mitigation system.



Little Earth Housing

Address: 2501 Cedar Avenue S, Minneapolis

Applicant: Little Earth of United Tribes Housing Corporation

Property owner: Little Earth of United Tribes Housing Corporation

Recommended award: \$135,058 (\$135,058 requested)

Award recommendation

The activities are eligible for funding. The recommended award is equal to the amount requested in the grant application.

Previous ERF awards: Minnesota Brownfields Gap Financing Program (ERF funded) — \$32,284 in 2015 and \$21,106 in 2024

Other funding sources

- Hennepin County AHIF \$1.7M (committed)
- Metropolitan Council \$2M (committed)

Economic development/housing impact

- Increases the property value
- Estimated 26 retained FTE
- Renovates 212 units priced at 30% of the AMI. Unit size ranges from studio to five-bedrooms.

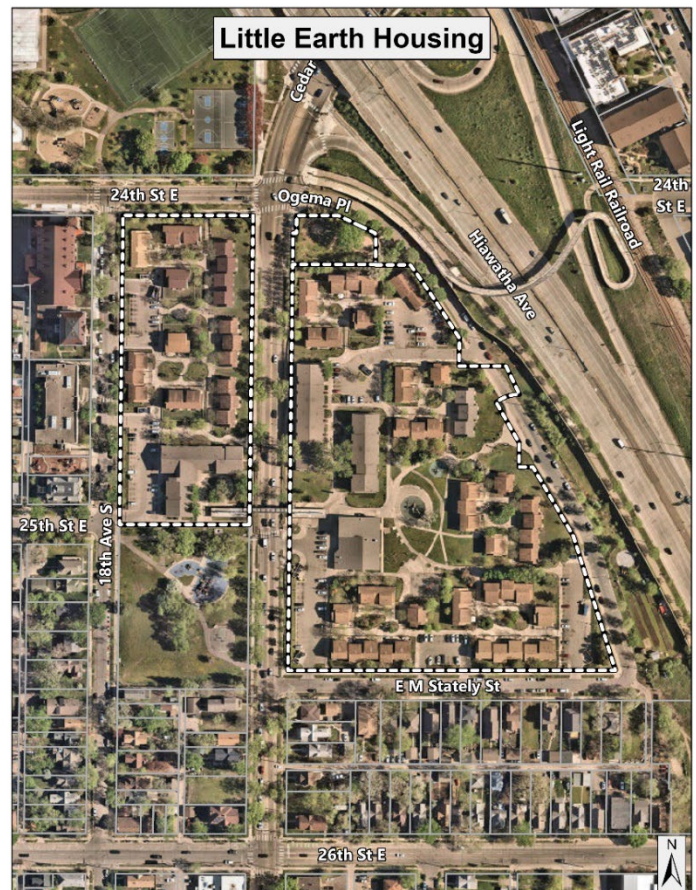
Site description

The site is currently residential housing for the Little Earth Native Community and was historically occupied by a machine shop, school, and other residential properties.

Contamination issues: Soil vapor contaminated with solvents.

Project plans: Renovation of existing 212 residential units.

Requested use of ERF grant: Funding for installing of a soil vapor mitigation system.



Minnesota Brownfields Brownfield Gap Financing Program

Address: County-wide, multi-site (to be determined)

Applicant: Minnesota Brownfields

Property owners: Various (to be determined)

Recommended award: \$400,000 (\$400,000 requested)

Award recommendation

The activities are eligible for funding. The recommended award is equal to the amount requested in the grant application.

Previous ERF awards:

\$400,000 Spring 2024, \$200,000 Fall 2022, \$200,000 Fall 2021, \$200,000 Fall 2020, \$225,000 Fall 2019, \$200,000 Fall 2018, \$200,000 Fall 2017, \$250,000 Fall 2016, \$200,000 Fall 2015, \$150,000 Fall 2014, and \$150,000 Fall 2013

Other funding sources

- None

Economic development/housing impact

- Will promote affordable housing and neighborhood level economic development
- Program success in Hennepin County inspired Ramsey County to create a similar program, expanding brownfields site assistance regionally
- Over ¼ of recent applicants are emerging developers

Site description:

The county established the Brownfields Gap Financing (BGF) Program in 2007 to provide timely funding for local units of government and non-profit organizations to address smaller-scope environmental issues for projects with limited budgets. Minnesota Brownfields, a non-profit organization, has administered the program since 2013. Projects requesting assistance from the program submit applications on a rolling basis and are evaluated by Minnesota Brownfields and county staff. This grant round, five projects were also assisted by BGF Program grants: Clare Apartments, Little Earth Housing, Northeast Green Campus Expansion, Penn Station Apartments, and Rogers Civic Campus Gateway Development.

The current funding request reflects continuation of 2024 changes to the program. These changes included increasing the maximum award per site to \$25,000 to reflect current rates for environmental services and expanding the list of eligible applicants to include for-profit emerging developers. These changes made the program consistent with a similar BGF program in Ramsey County and reflective of Hennepin County goals on supporting historically marginalized groups with overcoming financial barriers.

Contamination issues: To be determined.

Project accomplishments: As of May 2025, Minnesota Brownfields has committed 56% of the funds from the last grant award of \$400,000 in Spring 2024. Full expenditure of remaining funds is expected before the end of 2025. Since 2013, 121 affordable housing projects, 22 school and community garden projects, 29 neighborhood revitalization projects, 15 projects related to arts and culture, and 23 projects related to youth, family, and health services have benefited from the BGF Program.

Requested use of ERF grant: Funding for environmental assessment to support the continuation of the BGP Program.

Northeast Green Campus Expansion

Addresses: 1900, 1912, and 1922 Monroe Street NE, and 661 19th Avenue NE, Minneapolis

Applicant: City of Minneapolis on behalf of Mississippi Watershed Management

Organization (MWMO)

Property owners: MWMO

Recommended award: \$500,000 (\$908,560 requested)

Award recommendation

The activities are eligible for funding. The recommended award is less than the amount requested in the grant application. The Metropolitan Council has agreed to fund the \$408,500 of the reduced amount to allow the ERF program to provide more funding to other projects. Additionally, ERF staff intend to pursue a subgrant from Hennepin County's RLF later in 2025 to support this project. The RLF is funded through a grant from the U.S. Environmental Protection Agency. If possible, RLF funds will be used in lieu of the ERF award recommendation.

Previous ERF awards: Fall 2015 — \$250,000 awarded for partial cleanup and abatement (different applicant); Minnesota Brownfield Gap Financing Program (ERF funded) — \$9,908 in 2024

Other funding sources

- DEED \$759,333 (requested)
- Metropolitan Council \$965,500 (committed)
- Assessment funds from Hennepin County RLF loan repayment proceeds \$7,377 (committed)

Economic development/housing impact

- Increases the property value
- Estimated 15 new FTE
- Creates 33 new affordable housing units consisting of one-bedrooms at or below 30% of the AMI.

Site description:

Vacant lot historically occupied by a metal plating facility.

Contamination issues: Soil contaminated with metals, petroleum, VOCs, PAHs, and cyanide. Groundwater contaminated with metals, petroleum, VOCs, PFAS, and pentachlorophenol. Soil vapor contaminated with VOCs.

Project plans: Development of a new affordable housing building for individuals living with



HIV/AIDS, stormwater management and re-use systems, and an urban agricultural lab intended for youth education.

Requested use of ERF grant: Funding for soil cleanup, removal of concrete slabs and footings, and installation of a soil vapor mitigation system.

Penn Station Apartments

Address: 6501 and 6252 Penn Avenue S, Richfield

Applicant: City of Richfield Housing and Redevelopment Authority on behalf of Penn Station Apartments LLLP

Property owners: City of Richfield Housing and Redevelopment Authority

Recommended award: \$0 (\$150,191 requested)

Award recommendation

The applicant applied for funding from both ERF program and the Metropolitan Council. The Metropolitan Council has agreed to fund the ERF request in addition to the request they received, which will reduce the administrative burden for the grantee.

Previous ERF awards: Minnesota Brownfield Gap Financing Program (ERF funded) — \$24,950 in 2025

Other funding sources

- Hennepin County HOME funding — \$875,000 (committed)
- Met Council - \$1.15M (committed)

Economic development/housing impact

- Increases the tax base
- Estimated one new FTE
- Creates 42 new affordable housing units consisting of 8 one-bedrooms, 22 two-bedrooms, 8 three-bedrooms, and 8 four-bedrooms. Proposed 16 units at or below 30% of the AMI and 26 units at or below 60% of the AMI.

Site description:

Vacant land and building historically occupied by commercial businesses including an automotive repair, cabinet making, electronic repair, and a motorcycle dealership.

Contamination issues: Metals and solvents in soil, and solvents and petroleum in soil vapor. Asbestos-containing materials in the vacant building.

Project plans: Development of a new 42-unit affordable residential building.

Requested use of ERF grant: Funding for excavation, transportation, and disposal of contaminated soil, installation of a soil vapor mitigation system, and abatement of asbestos-containing building material.



Rogers Civic Campus Gateway Development

Address: 13007-13017 Main Street, Rogers MN

Applicant: City of Rogers

Property owner: City of Rogers

Recommended award: \$150,000 (\$500,000 requested)

Award recommendation

The activities are generally eligible for funding. The recommended award is reduced to exclude ineligible costs associated with soil management for a portion of the site.

Previous ERF awards: Minnesota Brownfields Gap Financing Program (ERF funded) — \$3,150 in 2023 and \$6,150 in 2024

Other funding sources

- Assessment funds from Hennepin County Revolving Loan Fund loan repayment proceeds: \$53,000 (committed)

Economic development/housing impact

- Estimated 10-15 new and 80 retained FTEs
- Adds public plaza to vacant downtown.

Site description

The site is an industrial storage facility, and historical operations were a residential building, gas station, and truck repair station.

Contamination issues: Soils are contaminated with petroleum.

Project plans: Construct a new city hall, police department, public parking, and public plaza.

Requested use of ERF grant: Funding for soil cleanup.



Sochacki Park Water Quality Improvements

Address: 3500 June Avenue North, Robbinsdale

Applicant: Three Rivers Park District

Property owner: City of Robbinsdale

Recommended award: \$477,000 (\$1,908,900 requested)

Award recommendation

The activities are eligible for funding. The recommended award is reduced due to the funding available this round. This project scored low in comparison with other applications received. A portion of this project can proceed with partial ERF assistance. It is recommended that the applicant consider phasing cleanup activities to pursue additional funding needs in future grant rounds.

Previous ERF awards: Spring 2023 \$220,000

Other funding sources

- None

Economic development/housing impact

- Creates new stormwater management areas to improve water quality in an underserved community.

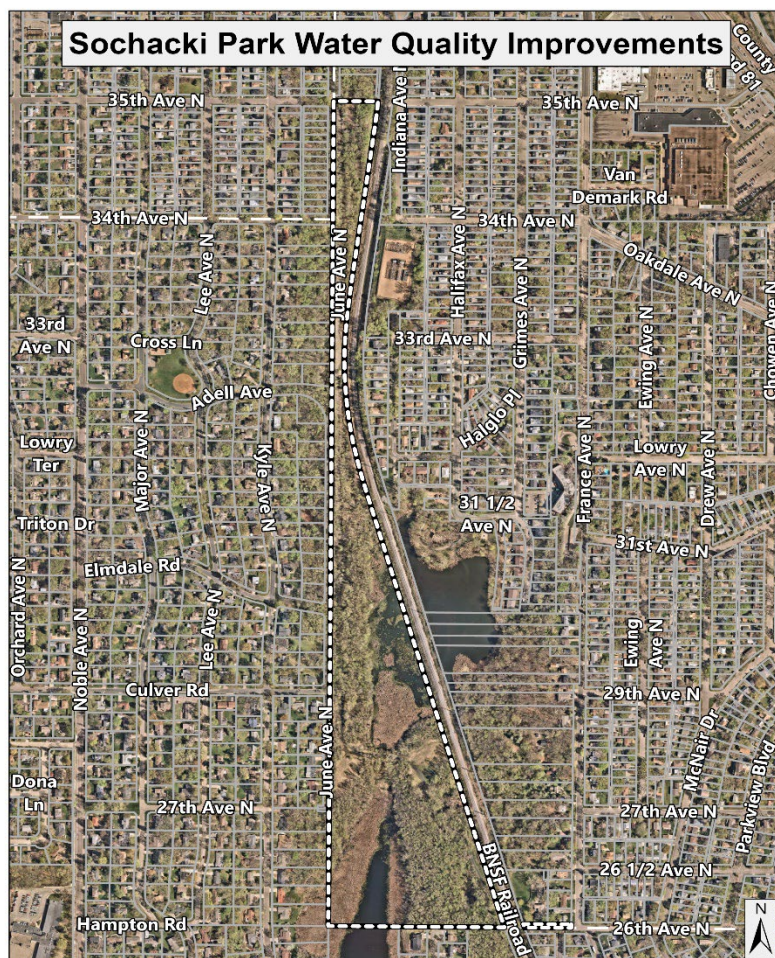
Site description

A regional park formerly occupied by an unpermitted dump.

Contamination issues: Soil contaminated with petroleum, metals, PAHs, and PCBs.

Project plans: Landscape improvements and creation of four stormwater ponds.

Requested use of ERF grant: Funding for a portion of soil cleanup costs.



Tibyan Community Center

Address: 2401 Lowry Avenue NE, City of St. Anthony Village

Applicant: City of St. Anthony Village on behalf of Tibyan Community Center

Property owner: Tibyan Community Center

Recommended award: \$136,250 (\$136,250 requested)

Award recommendation

The activities are eligible for funding. The recommended award is equal to the amount requested in the grant application.

Previous ERF awards: Fall 2022 \$265,825 for a different applicant and development plan, subsequently relinquished when project did not proceed.

Other funding sources

- None

Economic development/housing impact

- New community center with intent to serve BIPOC community with a focus on the Somali and East African immigrant community

Site description:

Vacant commercial building.

Contamination issues: Soil contaminated with metals, and soil vapor contaminated with VOCs.

Project plans: Reuse and eventual renovation of existing building for a community center.

Requested use of ERF grant: Funding for soil vapor mitigation and associated building repair required to prevent exposure to contaminants.



Board Action Request

25-0260

Item Description:

Claims Register for the period ending July 11, 2025

Resolution:

BE IT RESOLVED, that the claims register for the period ending July 11, 2025, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

25-0261

Item Description:

Claims Register for the period ending July 18, 2025

Resolution:

BE IT RESOLVED, that the claims register for the period ending July 18, 2025, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0262

Item Description:

Claims Register for the period ending July 25, 2025

Resolution:

BE IT RESOLVED, that the claims register for the period ending July 25, 2025, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0263

Item Description:

Establish 2026 premium rates for self-insured dental care program applicable to employees, eligible dependents and retirees.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners hereby establish the 2026 dental care plan and program premiums.

Background:

Premiums are actuarially determined by use of historical and current claims information, population risk factors and expected dental care cost inflation.

Dental Benefit Plan Enrollment: 7,787 average total subscribers

Dental premium rates and plan design: See attachments

Recommendation from County Administrator: Recommend Approval

2026 Hennepin County Employee Dental Plan Design

Dental Plan Highlights Partial listing of covered services	Dental Distinctions Network		
	Benefit Level 1	Benefit Level 2	Out-of-Network
Annual Maximum and Deductible			
Annual Maximum	\$1,500 per calendar year	\$1,200 per calendar year	\$1,000 per calendar year
Annual Deductible	None	\$25 per person; \$75 per family per calendar year	\$50 per person; \$150 per family per calendar year
Preventive and Diagnostic Care			
Little Partners for children 12 and younger	100% coverage	100% coverage	100% coverage
Teeth cleaning, exams, dental x-rays & fluoride treatments	100% coverage	100% coverage	100% coverage
Sealants			
Basic Care			
Fillings (Amalgam and anterior composite)	80% coverage	70% coverage after deductible	70% coverage after deductible
Posterior composite (white) fillings	60% coverage	50% coverage after deductible	50% coverage after deductible
Simple extractions	60% coverage	60% coverage after deductible	60% coverage after deductible
Non-surgical periodontics		50% coverage after deductible	50% coverage after deductible
Endodontics (root canal therapy)			
Surgical periodontics			
Complex oral surgery			
Special Care			
Restorative crowns & onlays	50% coverage	50% coverage after deductible	50% coverage after deductible
Prosthetics			
Bridges, dentures & partial dentures	50% coverage	50% coverage after deductible	50% coverage after deductible
Dental implants	50% coverage	50% coverage after deductible	50% coverage after deductible
Orthodontia			
Orthodontics dependents up to age 19	50% coverage up to \$2,000 lifetime max	50% coverage up to \$2,000 lifetime max	50% coverage up to \$2,000 lifetime max

2026 Hennepin County Employee Dental Plan Premiums

2026 Plan								
Plan / Tier	Monthly Premium	Monthly Employer Contribution	Employer Cost Share	Monthly Employee Cost Contribution	Employee Cost Share	Biweekly Employee Contribution	Biweekly Employee \$ Change	Biweekly Employer \$ Change
EE Only	\$43.15	\$17.26	40%	\$25.89	60%	\$11.95	\$.35	\$.23
EE + Family	\$96.56	\$38.62	40%	\$57.94	60%	\$26.74	\$.78	\$.52

**Cost share rates may vary based on employee groups and eligibility*

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0264

Item Description:

Neg Amd 2 to Reciprocal Use Agreement Agmt A199463 with NorthPoint Health and Wellness Center, Inc. for space within the NorthPoint Health and Wellness Center at 1313 Penn Avenue North, Mpls

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Amendment 2 to Reciprocal Use Agreement A199463 with NorthPoint Health and Wellness Center, Inc. for space within the NorthPoint Health and Wellness Center at 1313 Penn Avenue North, Minneapolis; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendment on behalf of the County.

Background:

Hennepin County owns the NorthPoint Health and Wellness Center ("Building") located at 1313 Penn Avenue North, Minneapolis. Resolution 19-0087 authorized Reciprocal Use Agreement A199463 ("Agreement") with NorthPoint Health and Wellness Center, Inc. ("NorthPoint Inc.") for the use of space within the Building. Floorplans and space allocations within the Building have changed since the Building was expanded in 2024. Amendment 2 to the Agreement will update NorthPoint Inc.'s share of Building operating costs and establish a fixed rate for those costs with annual escalations. There will be no other changes to the underlying terms of the Agreement.

Current Request:

Authorization is sought to negotiate Amendment 2 to Reciprocal Use Agreement A199463 with NorthPoint Health and Wellness Center, Inc. for space within the NorthPoint Health and Wellness Center campus at 1313 Penn Avenue North, Minneapolis.

Impact/Outcomes:

Approval of Amendment 2 to Reciprocal Use Agreement A199463 will allow NorthPoint, Inc to continue to provide health services to residents at the NorthPoint Health and Wellness Center.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0265

Item Description:

Approve minor plan amendment to the Elm Creek Watershed Mgmt Plan; set Elm Creek Watershed Mgmt Commission 2026 max levy at \$630,000 for projects to improve water quality

Resolution:

BE IT RESOLVED, that the plan amendment submitted by the Elm Creek Watershed Management Commission including a revised capital improvement program, be approved; and

BE IT FURTHER RESOLVED, that the 2026 maximum levy for the Elm Creek Watershed Management Commission be set at \$630,000; and

BE IT FURTHER RESOLVED, that the levy be certified to the county auditor and be placed on all taxable property under the jurisdiction of the Elm Creek Watershed Management commission.

Background:

The Elm Creek Watershed Management Commission has proposed a minor plan amendment to its Watershed Management Plan. The minor plan amendment adds two water quality projects to the commission's Capital Improvement Plan and revises the levy amount for three CIP projects in 2026.

Staff reviewed the commission's proposed minor plan amendment and found it to be consistent with Minnesota Statutes section 103B.251, with the Surface Water Management section of the Hennepin County 2040 Comprehensive Plan Update, and the Hennepin County Natural Resources Strategic Plan. As a result, staff recommend approval of the proposed minor plan amendment. Additional information about the minor plan amendment is provided in a supplemental staff recommendation report (Attachment 1).

The Elm Creek Watershed Management Commission has proposed a maximum 2026 special projects levy of \$630,000 to fund the commission's portion of the project costs to complete three water quality projects that are a priority in the commission's capital improvement plan. The projects will achieve the commission's goals to improve water quality and habitat value of Diamond Lake, Rush Creek, Elm Creek, and downstream resources including the Mississippi River.

The projects to be implemented in part by the levy funds are:

- **Rush Creek Stream Restoration-Rush Hollow to Fernbrook** - This project will restore and repair erosion along 1,600 linear feet of Rush Creek downstream of Rush Hollow to Fernbrook Lane in Maple Grove, Minnesota. This project will help to address water quality concerns, improve streambank habitat, improve floodplain connectivity, and improve recreation and access to the creek. The total cost of the project is \$800,000 and the commission requests a 2026 levy of \$200,000. The remainder of the project costs will be paid by the City of Maple Grove.
- **Corcoran Sweeper** - This project will assist in funding the purchase of a street sweeper to begin a systematic municipal street sweeping program and reduce pollutant loading to Rush Creek and Elm Creek. Pollutant reduction estimates associated with this expanded street sweeping are 30 pounds of phosphorus, 150 pounds of nitrogen, and 6 pounds of chloride per sweep. The total cost of the project

is \$400,000 and the commission requests a 2026 levy of \$100,000. The remainder of the project costs will be paid by the City of Corcoran.

- **Diamond Lake Alum Treatment** - This project includes an alum treatment and aquatic vegetation management in Diamond Lake to reduce nutrient release from sediments and control invasive curly-leaf pondweed. The total cost of the project is \$660,000 and the commission requests a 2026 levy of \$330,000. The second half of the project is expected to be funded via levy next year.

Levies authorized pursuant to Minnesota Statutes, section 103B.251 are exempt from any statutory limitation on taxes. A county levying a tax under Minnesota Statutes, section 103B.251 shall not include that tax in the county's general levy but shall separately certify that amount to the county auditor. The county auditor shall extend that levy as a special taxing district. The commission must certify its final levies to the county auditor prior to October 1, 2025.

Current Request:

This request is to approve a plan amendment to the Elm Creek Management Plan and set the Elm Creek Watershed Management Commission 2026 maximum levy at \$630,000 for projects that will improve water quality.

This request also establishes that the levy be certified to the county auditor and be placed on all taxable property under the jurisdiction of the commission.

Impact/Outcomes:

Projects in this request will improve water quality and aquatic habitat in Rush Creek, Elm Creek and the Mississippi River which flows through downstream areas identified by the Minnesota Pollution Control Agency as areas of environmental justice concern.

This action supports the county's disparity reduction efforts by enhancing stormwater management systems and mitigating flooding risks that climate change poses to our infrastructure and more vulnerable people.

Approval of this request will allow certification of the maximum levy to the county auditor for inclusion in Truth in Taxation statement.

Recommendation from County Administrator: Recommend Approval

Recommendation to approve the amendment to the Elm Creek Watershed Management Commission's Watershed Management Plan

Purpose

The purpose of this report is to inform the county board of staff's review and recommendations to approve a proposed minor plan amendment to the Elm Creek Watershed Management Commission's (Commission) Watershed Management Plan (Plan).

Staff review and recommendations

Hennepin County Environment and Energy staff reviewed the Commission's proposed minor plan amendment and found it to be consistent with the Surface Water Management section of the Hennepin County 2040 Comprehensive Plan and the Hennepin County Natural Resources Strategic Plan.

The Commission held a public hearing regarding the proposed minor plan amendment at its regular meeting on May 14, 2025. No public comment was received on the proposed amendment.

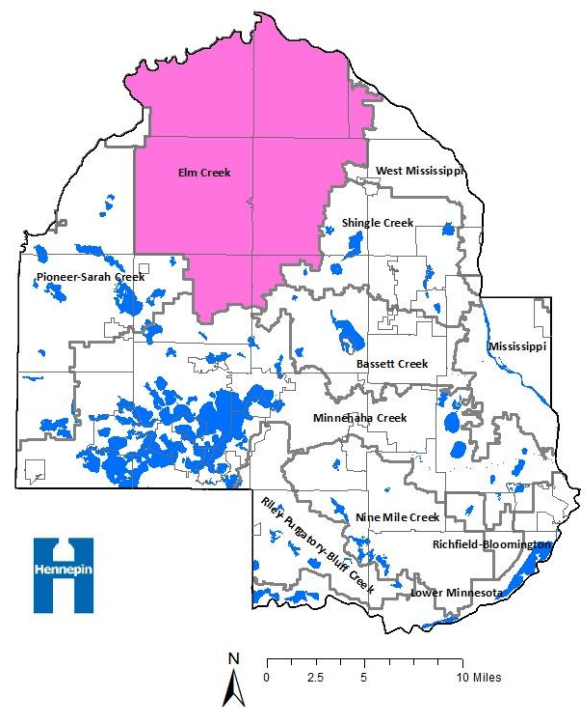
Staff recommends approval of the proposed minor plan amendment to the Plan.

Background

The Elm Creek watershed is located in the northern part of the county and includes all or portions of the cities of Champlin, Corcoran, Dayton, Maple Grove, Medina, Plymouth, and Rogers (Figure 1).

The Commission has proposed a minor plan amendment to revise the Plan's Capital Improvement Program (CIP). Pursuant to Minnesota Statutes Section 103B.231, subd. 7, the commission forwarded the proposed amendment to the county for review and action on water quality and quantity projects in the CIP where it may seek to certify funding to implement the water quality and quantity projects under Minnesota Statutes Section 103B.251.

Figure 1. Elm Creek Watershed Location



The amendment adds two new water quality projects to the Plan's CIP.

New projects

1. The Rush Creek Stream Restoration-Rush Hollow to Fernbrook Project will restore and repair erosion along 1,600 linear feet of Rush Creek downstream of Rush Hollow to Fernbrook Lane in Maple Grove. Altered hydrology, physical habitat, and excess phosphorus are identified water quality concerns in this reach. This project will help to address water quality concerns, improve riparian environment, improve floodplain connectivity, and improve recreation and access to the creek.
2. The Corcoran Sweeper Project will assist in purchasing a street sweeper to begin a more targeted and systematic municipal street sweeping program to reduce pollutant loading to Rush Creek and Elm Creek. Street sweeping is one of the most cost-effective best management practices for improving water quality. There are approx. 100 curb miles in the City of Corcoran within the Elm Creek watershed and the City will complete two sweeps per year. Pollutant reduction estimates associated with this expanded street sweeping are 30 pounds of phosphorus, 150 pounds of nitrogen, and 6 pounds of chloride per sweep.

The amendment also revises the levy amount for the following CIP projects in 2026:

- Cost Share Program – removed from levy
- Partnership Cost-Share BMP Projects – removed from levy
- Diamond Lake Alum Treatment (Dayton) – revised scope and reduced cost

Hennepin County collaborates with the Commission and uses funds from the Partnership Cost-Share BMP Projects CIP to support the County's Cost Share for Conservation program, which implements conservation projects on public and private lands. Currently, the Commission has sufficient funds available to support projects the county is actively designing and implementing. County staff confirmed with the Commission that once the available funds are fully encumbered, the Commission plans to add the Partnership Cost-Share BMP Projects back to the CIP.

Contact

Karen Galles, Manager – Land and Water Unit
Office: 612-348-2027 | Karen.Galles@hennepin.us
June 2025

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0266

Item Description:

Set Bassett Creek Watershed Mgmt Commission 2026 max levy at \$2,503,500 for projects to improve water quality and reduce flooding

Resolution:

BE IT RESOLVED, that the 2026 maximum levy for the Bassett Creek Watershed Management Commission be set at \$2,503,500; and

BE IT FURTHER RESOLVED, that the levy be certified to the county auditor and be placed on all taxable property under the jurisdiction of the commission.

Background:

The Bassett Creek Watershed Management Commission requests a levy of \$2,503,500 to fund the commission's portion of the costs to complete three water quality projects that are priorities in the commission's Capital Improvement Plan. The projects will achieve the commission's goals to improve stream habitat, water quality, and flood protection. These projects will benefit the water quality of Bassett Creek, Plymouth Creek, Medicine Lake, and downstream water resources like the Mississippi River.

Descriptions of the projects to be implemented, in part, by the levy funds are:

- **Bassett Creek Main Stem Restoration - Regent Avenue to Golden Valley Road (Golden Valley)** - This project will stabilize streambanks, reduce erosion, improve water quality, and improve stream habitat along a 7,000-foot section of Bassett Creek. The total cost of this project is \$2.24 million. The commission's contribution will be \$1.74 million, and the total levy for this project has been split over three years. An additional \$500,000 will come from the City of Golden Valley and the commission's closed projects account. The remaining \$653,500 for this project is included in the 2026 levy request.
- **Plymouth Creek Restoration Project Dunkirk Lane to Plymouth Ice Center (Plymouth)** - This project will stabilize streambanks, reduce erosion, improve water quality, and improve stream habitat along a 7,000-foot section of Plymouth Creek. The total project cost will be \$2.6 million, all of which will be paid by the commission. The commission has received \$400,000 in Clean Water Fund Grant funding to support this project. The total levy for this project was split into two years. The commission requests a 2026 levy of \$900,000 for this project.
- **Flood Control Project Double Box Culvert Repairs (Minneapolis)** - This project will address needed repairs along the 5,600-foot Bassett Creek tunnel. The Double Box Culvert is part of a system of storm sewer tunnels that convey Bassett Creek through downtown Minneapolis to the Mississippi River. This project will help reduce flood risk to structures and infrastructure. The total project cost will be \$1.5 million, all of which will be paid by the commission. The total levy for this project will be split into two years. The commission requests a 2026 levy of \$950,000 for this project. Additional funds will be levied next year.

Levies authorized pursuant to Minnesota Statutes, section 103B.251 are exempt from any statutory limitation on taxes. A county levying a tax under Minnesota Statutes, section 103B.251 shall not include that tax in the county's general levy but shall separately certify that amount to the county auditor. The county auditor shall extend that levy as a special taxing district. The commission must certify its final levies to the county auditor prior to October 1, 2025.

Current Request:

This request is to set the Bassett Creek Watershed Management Commission 2026 maximum levy at \$2,503,500 for projects that will improve water quality and stream habitat.

This request also establishes that the levy be certified to the county auditor and be placed on all taxable property under the jurisdiction of the commission.

Impact/Outcomes:

Projects in this request will improve stream habitat and water quality in Bassett Creek, Plymouth Creek, Medicine Lake, and downstream resources like the Mississippi River. The Flood Control Project Double Box Culvert Repairs project will occur in an area identified by the Minnesota Pollution Control Agency as an area of environmental justice concern and will help reduce flood risk to structures and infrastructure.

This action supports the county's disparity reduction efforts by enhancing stormwater management systems and mitigating the flooding risks that climate change poses to our infrastructure and more vulnerable people.

Approval of this request will allow certification of the maximum levy to the county auditor for inclusion in Truth in Taxation statement.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

25-0267

Item Description:

Set Shingle Creek Watershed Mgmt Commission 2026 max levy at \$848,400 and West Mississippi Watershed Mgmt Commission 2026 max levy at \$106,050 for projects to improve water quality

Resolution:

BE IT RESOLVED, that the 2026 maximum levy for the Shingle Creek Watershed Management Commission be set at \$848,400; and

BE IT FURTHER RESOLVED, that the 2026 maximum levy for the West Mississippi Watershed Management Commission be set at \$106,050; and

BE IT FURTHER RESOLVED, that the levies for both commissions be certified to the county auditor and be placed on all taxable property under the jurisdictions of the Shingle Creek Watershed Management Commission or the West Mississippi Watershed Management Commission.

Background:

The Shingle Creek Watershed Management Commission requests a levy of \$848,400 to fund five priorities in the commission's watershed management plan - two water quality cost share programs, a maintenance fund, and two water quality projects. The projects will achieve the commission's goals to improve water quality throughout the Shingle Creek Watershed and downstream resources including the Mississippi River.

Descriptions of the programs, funds, and projects to be paid in part by the levy funds are:

- **The Maintenance Fund (various locations throughout Shingle Creek Watershed)** - This project will fund activities that are necessary to ensure the success of past capital projects such as ongoing long-term efforts to manage invasive carp or curly-leaf pondweed, maintenance of fish barriers, or water quality projects installed as research projects. The commission requests a 2026 levy of \$53,025 for its maintenance fund.
- **The Brookdale Park Natural Channel Project (Brooklyn Park)** - This project includes 5,000 linear feet of Shingle Creek between Brookdale Park and Xerxes Avenue. The project will improve water quality, enhance wildlife habitat, and restore the natural form and function of the stream channel. The total cost of this project is \$1,450,000, funded by the commission. The full amount of the levy for this project has been phased over three years. The commission requests a 2026 levy of \$212,100 for this project.
- **Bass Creek Trunk Highway 169 to 63rd Ave Project (New Hope and Brooklyn Park)** - This project will stabilize eroded sections of Bass Creek between Highway 169 and 63rd Ave to improve water quality and enhance wildlife habitat. The commission requests a 2026 levy of \$424,200 for this project and the commission will fund the full amount of the project.

The levy also includes one project for publicly owned areas and another for privately owned areas to provide

additional infiltration and water quality treatment by retrofitting existing or incorporating new best management practices into already developed areas throughout the Shingle Creek Watershed. The commission requests a 2026 levy for the following amounts for these projects:

- **City Cost Share Best Management Practices Project** - \$106,050
- **Partnership (Private) Cost Share Best Management Practices Project** - \$53,025

The West Mississippi Watershed Management Commission requests a levy of \$106,050 to fund one priority in the commission's watershed management plan, the water quality Partnership Cost Share program. This program funds projects that provide additional infiltration and water quality treatment by retrofitting existing or incorporating new best management practices into already developed areas throughout the West Mississippi Watershed for privately owned areas. The project will achieve the commission's goals to improve water quality throughout the West Mississippi Watershed and downstream resources including the Mississippi River.

The commission requests a 2026 levy for the following amounts for these projects:

- **Partnership (Private) Cost Share Best Management Practices Project** - \$106,050

Levies authorized pursuant to Minnesota Statutes, section 103B.251 are exempt from any statutory limitation on taxes. A county levying a tax under Minnesota Statutes, section 103B.251 shall not include that tax in the county's general levy but shall separately certify that amount to the county auditor. The county auditor shall extend that levy as a special taxing district. The commissions must certify their final levies to the county auditor prior to October 1, 2025.

Current Request:

This request is to set the Shingle Creek Watershed Management Commission 2026 maximum levy at \$848,400 and the West Mississippi Watershed Management Commission 2026 maximum levy at \$106,050 for projects that will improve water quality.

This request also establishes that the levies for both commissions be certified to the county auditor and be placed on all taxable property under the jurisdictions of the Shingle Creek Watershed Management Commission or the West Mississippi Watershed Management Commission.

Impact/Outcomes:

Projects in this request will reduce pollutants from throughout watersheds by making cost-share funding available to private landowners and cities, and make targeted improvements to Bass Creek, Shingle Creek and downstream resources like the Mississippi River.

This request also contributes to a maintenance fund that covers routine activities necessary to ensure the continuing efficacy of past projects and investments by the Shingle Creek Watershed Management Commission.

This action supports the county's disparity reduction efforts by enhancing stormwater management systems and mitigating the flooding risks that climate change poses to infrastructure and more vulnerable people.

Approval of this request will also allow certification of the maximum levy to the county auditor for inclusion in Truth in Taxation statement.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0268

Item Description:

Amd 2 to Agmt A2211522 with the National Health Care for the Homeless Council for the Healthcare for the Homeless Program, ext end date to 12/31/25, no change in NTE

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A2211522 with the National Health Care for the Homeless Council for the Healthcare for the Homeless Program for an extension in the funding period, during the period January 1, 2023 to December 31, 2025 with no change in not to exceed amount; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Through Board Resolution 23-0011 and 24-0489 Hennepin County Public Health accepted \$589,833 in receivable from the National Health Care for the Homeless Council for the Health Care for the Homeless (HCH) Program. This amendment is extending the funding period from June 30, 2025 to December 31, 2025.

Hennepin County HCH's medical respite program was formally established in 2005 and was embedded within the Salvation Army Harbor Light shelter. In June 2022, HCH opened a new free-standing medical respite facility located within the Catholic Charities-owned building, Endeavors. At Endeavors, there are 30 respite beds, and the building is also home to over 100 permanent supportive housing units, transitional beds for Veterans, administrative office space for Catholic Charities staff, and a street-front clinic operated by the HCH team.

This request reduces disparities in the health domain by expanding the type and level services for respite clients. This funding will also allow for service delivery models to be implemented and assessed to implement systemic change within health and human service systems to lift barriers and receive higher level, person-centered care.

APEX Coding;
Fund: 20
Dept ID: 532099
Project ID: 1009807
Revenue Account: 42950
Amount: \$0

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

25-0269

Item Description:

JPA A2512919 with the MN Dept Veteran Affairs for mutual cooperation and funding for services for veterans experiencing homelessness, 07/01/25-06/30/26, \$300,000 (recv)

Resolution:

BE IT RESOLVED, that the Joint Powers Agreement A2512919 with the State of Minnesota, acting through its Commissioner of the Minnesota Department of Veteran Affairs, for mutual cooperation and accepting funding from the State in order to serve veterans experiencing homelessness, during the period July 1, 2025 through June 30, 2026, in the receivable not-to-exceed amount of \$300,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for this program if these grant funds are not made available or when grant funds are no longer available.

Background:

The State of Minnesota partners with Hennepin County to provide staff for an outreach program to former service members who are currently experiencing homelessness. Under Minnesota Statutes § 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. This program is intended to assist the former service members in gaining access to the Homeless Veteran Registry (HVR), while connecting the former service member to the resources needed to secure permanent housing. This is a needed resource for the State to achieve the goal of ending veteran homelessness in Minnesota.

The goal of this agreement is to stably house veterans, provide referrals to ongoing supportive services and veteran specific outreach services. In this agreement Hennepin County provides 3.0 full time employees to work within the county and state to provide the following services to veterans in Hennepin County:

- Provide short-term housing focused assistance to Veterans to connect with internal and/or community resources to help meet their needs. Services will be provided in an ethical and culturally sensitive manner.
- Work with Veterans experiencing homelessness who may have physical, mental health, substance use issues and/or developmental disabilities.
- Work with Veterans experiencing homelessness to refer to housing and/or services.
- After being assigned a case, meet the person, assess the Veteran's needs, note formal and informal supports, and determine where gaps exist. Establish if the gaps can be filled with community resources, or if county resources are needed.

Develop an initial housing focused plan with the veteran to address gaps that exist in the veteran's support system and will link the person with community resources.

- Closely collaborate with the Veterans' Service Office, the Minnesota State Department of Veterans Affairs Homeless Programs Coordinator, the Veteran Homeless Registry Team, the VA CRRC and appropriate Veteran non-profit organizations.

Hennepin County and the Minnesota Department of Veterans Affairs (MDVA) have entered into similar Joint Powers Agreements since 2022. Agreement A2211349, which was approved by the County Board (resolution 22-0321) on August 16, 2022. And Agreement A2311818, which was approved on July 18, 2023 (resolution 23-0274). And Agreement A2412378, which was approved on June 25, 2024 (resolution 24-0273).

Current Request: To approve agreement A2512919, a Joint Powers Agreement with the Minnesota Department of Veteran Affairs for mutual cooperation and to accept funding for services for veterans experiencing homelessness, for the term of July 1, 2025 through June 30, 2026, in the not-to-exceed receivable amount of \$300,000, to continue funding for 3 Veteran specific housing-focused case managers.

Impact/Outcomes: This funding from the MDVA will allow for more veterans experiencing homelessness to receive housing focused case management services and to move out of homelessness into permanent housing.

Disparity Reduction: This funding supports the County's disparity reduction efforts by providing housing stability for veterans, many of whom are member of groups disparately impacted by homelessness and housing instability. Eligible individuals are provided with critical referrals and services that will address mental health, chemical health, ongoing stability support, financial assistance based on needs, and opportunities for permanent housing. Services are culturally competent and based on evidence-based practices; they build on existing strengths and the person's life goals.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0270

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2510

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2510 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

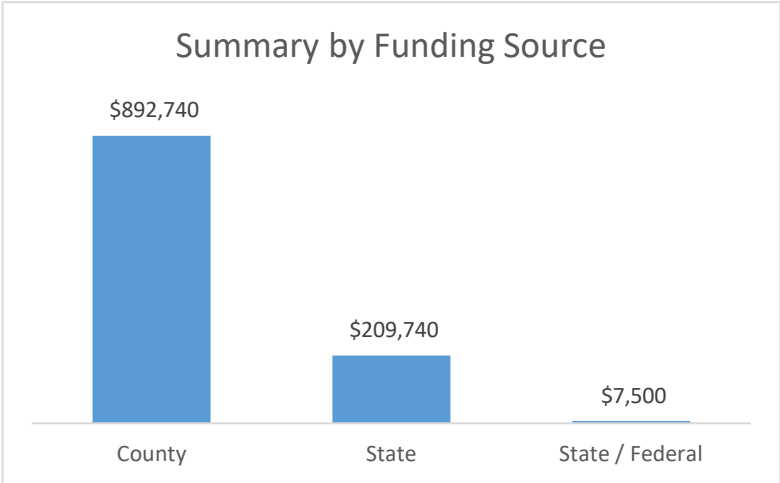
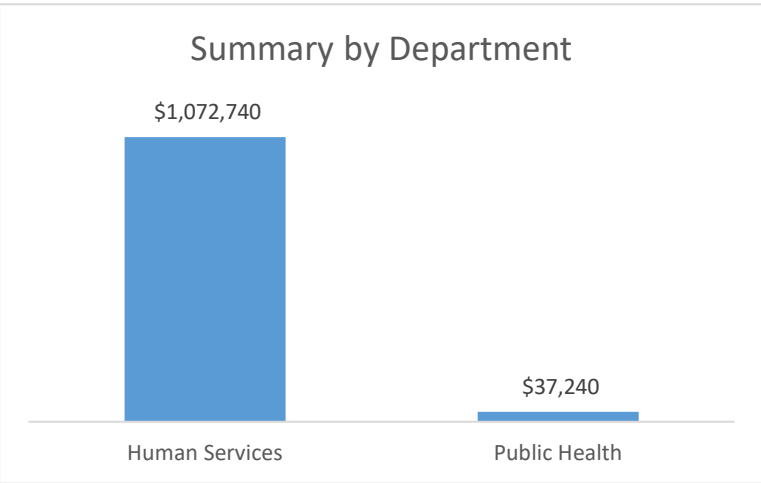
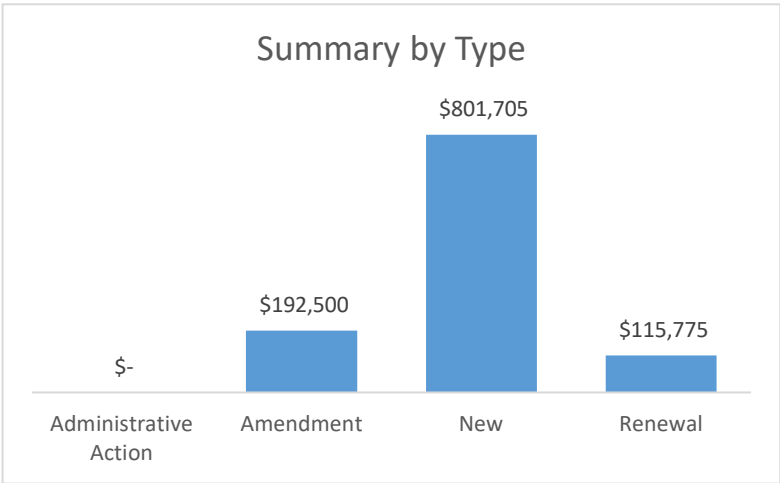
Human Services and Public Health Contract Report #2510

Date: 07/17/2025
To: Clerk of the County Board
From: Human Services and Public Health
Subject: BAR Number 25-0270
Board Action Date: 07/29/2025

[Electronic Provider File \(EPF\)](#)
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Summary of Contract Actions

Action Type/Department/Service Area	# of Actions	Action Total
Administrative Action		\$0
Amendment	6	\$192,500
Human Services	5	\$185,000
Public Health	1	\$7,500
New	4	\$801,705
Human Services	3	\$791,965
Public Health	1	\$9,740
Renewal	2	\$115,775
Human Services	1	\$95,775
Public Health	1	\$20,000
Grand Total	12	\$1,109,980



HENNEPIN COUNTY
MINNESOTA

Human Services and Public Health Contract Report #2510

Date: 07/17/2025
To: Clerk of the County Board
From: Human Services and Public Health
Subject: BAR Number 25-0270
Board Action Date: 07/29/2025

[Electronic Provider File \(EPF\)](#)

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Summary of Contract Actions

New Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	3	\$ 791,965
NorthPoint Health & Wellness Center	0	\$ -
Public Health	1	\$ 9,740
Total	4	\$ 801,705

Renewed Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	1	\$ 95,775
NorthPoint Health & Wellness Center	0	\$ -
Public Health	1	\$ 20,000
Total	2	\$ 115,775

Amended Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	5	\$ 185,000
NorthPoint Health & Wellness Center	0	\$ -
Public Health	1	\$ 7,500
Total	6	\$ 192,500

Administrative Actions Description	Contract #
-	-



Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
New Contracts										
Elk River School District - ISD 728	HS00001030	Transportation to and from school for youth in out-of-home placement.	Children & Family Services	Human Services	7/1/2025	6/30/2032	\$0	\$0	County	-
Nexus Family Healing	HS00001796	Short-term residential crisis stabilization programming, including startup programming services, for youth ages 8-18.	Children & Family Services	Human Services	7/1/2025	12/31/2027	\$0	\$591,965	County	-
Inclusive Networking LLC	PR00007523	Lead Agency Capacity Building Grant (LACBG) training for case managers and providers for residents of Hennepin County.	Long-Term Services and Supports & Adult Protection	Human Services	7/1/2025	6/30/2026	\$0	\$200,000	State	Lead Agency Capacity Building Grant funds.
The Salvation Army	PR00007507	Implementation and certification of SuperShelf.	Public Health Strategic Initiatives	Public Health	6/1/2025	10/31/2025	\$0	\$9,740	State	Statewide Health Improvement Partnership funds.
Renewed Contracts										
Genoa Healthcare, LLC	HS00002005	Pharmaceutical services for Human Services and Public Health Services recipients who have prescribed medication for a mental health or health condition.	Public Health Clinical Services	Public Health	7/1/2025	6/30/2029	\$0	\$20,000	County	-
Cornerstone Advocacy Service	HS00002006	Victim Navigation Services for victims of crimes who are not otherwise receiving referrals for services.	Safe Communities	Human Services	7/1/2025	6/30/2027	\$0	\$95,775	County	-
Amended Contracts										
The Family Partnership	HS00000443	CTSS - Outpatient mental health services for children under 21.	Behavioral Health	Human Services	1/1/2020	12/31/2026	\$260,000	\$300,000	County	Extends to 12/31/26 and adds 2026 NTE.
Regents of the University of Minnesota	HS00000444	CTSS - Outpatient mental health services for children under 21.	Behavioral Health	Human Services	1/1/2020	12/31/2026	\$163,000	\$193,000	County	Extends to 12/31/26 and adds 2026 NTE.
Comunidades Latinas Unidas En Servicio, Inc.	HS00000442	CTSS - Outpatient mental health services for children under 21.	Behavioral Health	Human Services	1/1/2020	12/31/2026	\$218,000	\$248,000	County	Extends to 12/31/26 and adds 2026 NTE.
Washburn Center for Children	HS00000445	CTSS - Outpatient mental health services for children under 21.	Behavioral Health	Human Services	1/1/2020	12/31/2026	\$350,000	\$415,000	County	Extends to 12/31/26 and adds 2026 NTE.
Vroon VDB LLC	PR00005921	High Fidelity wraparound training for training and supervision of Hennepin County staff.	Behavioral Health	Human Services	3/1/2024	2/28/2026	\$11,000	\$31,000	County	Increases 2025 NTE and revises budget.
Cribs for Kids, Inc.	PR00006010	Purchase of children's cribs and accessories.	Public Health Family Health	Public Health	3/1/2024	12/31/2028	\$90,300	\$97,800	State / Federal	Increases 2025 NTE. Temporary Assistance for Needy Families and Minnesota Department of Health funds.
Administrative Actions										
None	-	-								

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0271

Item Description:

Amd 1 to JPA A2412454 with the City of Bloomington to modify existing services of the Hennepin County Embedded Social Worker Program, 07/01/25-12/31/26

Resolution:

BE IT RESOLVED, that Amendment 1 to Joint Powers Agreement A2412454 with the City of Bloomington, updates the agreement language to reduce 1 FTE and associated costs of the Embedded Social Worker Program for the period July 1, 2025 -- December 31, 2026, be approved; and that the Chair of the Board be authorized to sign the amended Joint Powers Agreement (JPA) on behalf of the County.

Background:

In 2019, six cities partnered with Hennepin County's Behavioral Health Area to pilot embedding workers in their police departments for a tailored response to health-related calls in the field. The department requests approval of Amendment 1 which is updating agreement language to reduce by 1 FTE and associated costs. This reduction is requested to adjust the resources allocated to better match the needs of Bloomington and is based on data and discussions about how best to partner across the County, City, and community. One FTE will continue to be available through the updated JPA.

Embedded Social Workers receive referrals from the municipal police departments and dispatch offices who appear to have mental health, substance use, or other needs. The goal of the program is to reduce law enforcement contact, justice involvement, and improve the stability for individuals through engagement, assessment and connection to community-based services in their community.

In 2024, the embedded social worker program received over 7,500 referrals resulting in more than 5,000 connections to community services across 31 police departments and 45 municipalities. While a significant number of people were referred to mental health supports, many needed help across a wide range of Human Services like housing and economic support.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0272

Item Description:

JPA A2512918 with the MN Dept of Veterans Affairs to provide 1.0 FTE Senior Veteran's Social Worker to address the need of income solutions for veterans, 07/01/25-06/30/26, \$100,000 (recv)

Resolution:

BE IT RESOLVED, that Joint Powers Agreement A2512918 with State of Minnesota Department of Veterans Affairs to provide direct services to address income needs of homeless veterans, during the period of July 1, 2025 through June 30, 2026, with the receivable amount of \$100,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of funding for the program by Hennepin county Board of Commissioners does not imply a continued commitment by Hennepin County for this program when funds are no longer available.

Background:

The Minnesota State Department of Veterans Affairs (MDVA) continues to be committed to reducing and eliminating Veteran Homelessness. Hennepin County has a strong working relationship with MDVA to achieve this goal. The intent of this position is to commit a 1.0 FTE, that will work alongside veteran specific, Housing Stability staff. This position would specifically be focused on income solutions for veterans experiencing homelessness. Plausible solutions would include MDVA Financial Assistance Programs, SSDI solutions, Service-Connected Disability Compensation Benefits, Non-Profit Assistance Programs and Non-Service-Connected Pension Benefits. The amount of this JPA is expected to cover the entire cost of the FTE including fringe benefits. It is fully expected that this agreement is renewed each fiscal year.

Disparity reduction: This request reduces disparities in the housing and income domains by providing assistance and services for people experiencing homelessness. Most often these are people who are members of groups disparately impacted by homelessness and housing instability.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0273

Item Description:

Authorization to request a variance for the Lake Harriet Parkway paving project (CP 2240800), State Aid Project 027-600-012, no county cost

Resolution:

BE IT RESOLVED, that the County Engineer is hereby authorized to submit a formal variance request through the State Park Road Account, from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9946, to permit one lane one-way roads and reduced road width on Lake Harriet Parkway from Roseway Road to 42nd Street W, for the Lake Harriet Parkway Paving Project.

BE IT FURTHER RESOLVED, that upon approval of the variance by the Minnesota Department of Transportation, the Hennepin County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the reconditioning of Lake Harriet Parkway from Roseway Road to 42nd Street W. in accordance with Minnesota Rules 8820.9946 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of granting this variance.

Background:

The City of Minneapolis, in coordination with Hennepin County and the Minneapolis Park and Recreation Board, is preparing plans to repave Lake Harriet Parkway from Roseway Road to 42nd Street W, which is owned by the Park Board and operated by the city. Concurring with the State Park Road Account funding and design criteria, Lake Harriet Parkway is subject to State Aid rules which require two lanes for one-way roads and a minimum width of 21 feet for one lane roads with no parking and 29 feet for one lane roads with parking. The existing design of Lake Harriet Parkway is one lane, one-way with parking on one side, The city and the Minneapolis Park and Recreation Board would like to maintain this current road design and width for multi-modal safety and operations.

Hennepin County is required to request the variance since the county is the fiscal sponsor on behalf of the City of Minneapolis. The Minnesota Department of Natural Resources awarded funding to the city through the State Park Road Account Program, which is affiliated with the County State Aid Highway fund.

Current Request: This request seeks authorization to request a variance from Minnesota Administrative Rules 8820.9946 to allow one lane one-way roads and reduced road width of Lake Harriet Parkway between Roseway Road and 42nd Street W.

Impacts/Outcomes: This action supports the efforts of our partner agencies by improving accessibility, mobility, and safety for multimodal transportation users

Recommendation from County Administrator: Recommend Approval

CP 2240800

Lake Harriet Parkway (MPRB) Rehabilitation from 42nd Street W to Roseway Road in Minneapolis



BAR map date:
5/1/2025

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0274

Item Description:

Agmt PR00007213 with the Hennepin Recycling Group for an organics drop-off grant, 08/01/25-08/01/27, NTE \$15,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00007213 with the Hennepin Recycling Group for an organics drop-off grant during the period of August 1, 2025, through August 1, 2027, with a not to exceed amount of \$15,000; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Waste sort studies continue to show that organic materials comprise about 30% of the trash-the largest proportion of any material. Separating organics from the trash also helps to further progress toward achieving zero waste. Minnesota State Statutes §115A.551 requires metro counties achieve a 75% recycling rate by 2030, and the county's Zero Waste Plan aims to achieve 90% or more. The county's Climate Action Plan also identifies diverting organic material from the trash as an important strategy to reduce emissions.

Recovering organics from the trash is a better use of resources, turning organic materials into compost for healthier soil. Organic material in landfills produces methane, which is 28 times more potent than carbon dioxide in terms of trapping solar radiation and worsening climate change. An estimated 58% of the methane that escapes from municipal solid waste landfills is from food waste.

Organics drop-off sites fill a service gap for people who do not have access to city curbside organics recycling programs. For people who live in multifamily buildings, organics drop-off sites may be the most accessible option for recycling organic waste. Grants are available to cities, businesses, non-profit organizations, and multifamily properties to cover the initial costs of setting up and hosting public organics drop-off sites in the county.

The county released a request for proposals in early 2025. The county received one proposal, a \$15,000 request from the Hennepin Recycling Group, a joint powers organization consisting of the cities of Brooklyn Center, Crystal, and New Hope, to establish one new organics drop-off site.

The City of Brooklyn Center does not currently have organics service for people who live in multifamily buildings. The proposed location of the organics drop-off is adjacent to the city's most-used park: Centennial Park. The site is also adjacent to The Crest Apartments which has 122 units of affordable housing. Additionally, the city is working on the redevelopment of the properties on the east side of Shingle Creek Parkway. The Opportunity Site is proposed to have 7,795 housing units added in the coming years and is within a few blocks of the proposed organics drop off. The central location of the proposed site will be easily accessible to people who live in multifamily buildings.

Board approval is requested because the county has contracts with the Hennepin Recycling Group where

expenditures exceed \$100,000 during the previous 365 days.

Current Request: This request seeks authorization for the County Administrator to negotiate Agreement PR00007213 with the Hennepin Recycling Group for an organics drop-off grant, during the period of August 1, 2025, through August 1, 2027, with an amount not to exceed \$15,000.

Impact/Outcomes: These funds will establish one new organics drop-off site in the county and increase access to organics recycling, especially for people who live in multifamily buildings not served by city programs. This drop-off site will increase service to almost 8,000 households who live in multifamily buildings.

Diverting organic material from the trash is a foundational strategy for the county's Climate Action and Zero Waste plans. Increasing access to organics recycling supports these goals.

Organics drop-off grants also support the county's disparity reduction efforts by increasing access to organics recycling for people who live in multifamily housing units that do not have curbside service or are in designated environmental justice areas.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0275

Item Description:

Execute Contract No. CM00001439 with Millerbernd Manufacturing Co. to purchase traffic signal poles for maintenance replacements, est county cost \$2,000,000 (Fund 10)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Contract No. CM00001439 with Millerbernd Manufacturing Company to purchase mast arm signal poles with anchor bolts for maintenance replacements during the period August 1, 2025 through December 31, 2027 at an estimated cost of \$2,000,000; that following review and approval by the County Attorney's office, the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The county needs a means to purchase traffic signal poles to replace existing poles as maintenance needs dictate. Currently, Public Works has minimal stock of mast arm signal poles. Staff engaged Millerbernd Manufacturing Company, who is the sole source signal steel supplier in Minnesota, to purchase these materials.

Staff is seeking the county board's authorization to enter into a contract with Millerbernd Manufacturing Company to procure traffic signal poles for maintenance replacements, because the total purchase price exceeds the annual allowable limits of \$250,000 for a sole source supplier.

Funding for the purchase of signal equipment is available in Public Works Fund 10.

Current Request: This request seeks authorization to execute Contract No. CM00001439 with Millerbernd Manufacturing Company to purchase signal equipment during the period August 1, 2025 through December 31, 2027, at an estimated cost of \$2,000,000.

Impact/Outcomes: These installations will support the county's Mobility 2040 goals, climate action, and disparity reduction efforts by improving accessibility, mobility, and safety for multimodal transportation.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0276

Item Description:

Agmt PW 34-40-25 with MnDOT to accept LBRP grant funds for Bridge No. 91131 replacement along CSAH 10 over Twin Lake Creek in Crystal and Brooklyn Center (CP 2200800); adjust budget; (county recv \$82,680)

WHEREAS:

WHEREAS, Hennepin County has applied to the Commissioner of Transportation for a Local Bridge Replacement Program grant from the Minnesota state transportation fund for the replacement of Bridge Number 91131; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available through Local Bridge Replacement Program; and

WHEREAS, the amount of the Local Bridge Replacement Program grant is \$82,680.00.

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Agreement PW 34-40-25 (MnDOT grant agreement number 1059942) with the Minnesota Department of Transportation to accept Local Bridge Replacement Program grant funds for the replacement of Bridge Number 91131 (Capital Project 2200800, State Project 027-610-034), in the amount of \$82,680.00; that upon review and approval by the County Attorney's Office, the Chair of the County Board be authorized to sign the agreement and amendments on behalf of the county; and the Controller be authorized to accept the funds as directed; and

BE IT FURTHER RESOLVED, that Hennepin County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota state transportation fund any amount appropriated for the project but not required; and

BE IT FURTHER RESOLVED, that revenues for Capital Project 2200800 be adjusted to add \$82,680.00 in State Highway Grants and decrease State Aid Regular by the same amount, with no change to the total project budget of \$2,085,000; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Hennepin County, in coordination with the cities of Crystal and Brooklyn Center, is leading a project to improve County State Aid Highway 10 (Bass Lake Road) over Twin Lake Creek. A grant of \$82,680 has been awarded for this bridge replacement project, which is scheduled to begin construction this year.

Current Request: This request seeks authorization of the following for CP 2200800:

- Execute Agreement PW 34-40-25 with the Minnesota Department of Transportation, accepting \$82,680

in Local Bridge Replacement Program grant funds.

- Adjust project revenues by adding \$82,680 in State Highway Grants and decreasing State Aid Regular by the same amount.

Impacts/Outcomes: This action supports the county's Mobility 2040 goals, climate action, and disparity reduction efforts by preserving and modernizing our transportation system and improving accessibility, mobility, and safety for all people using this bridge.

Budget Table: Project 2200800 - CSAH 10 Bridge #91131 Twin Lake Creek

Revenue	Budget to Date	Current Request	Future CIP Requests	Total
Federal	\$1,040,000.00			\$1,040,000.00
Mn/DOT State Aid – Regular	\$835,000.00	\$(82,680.00)	-	\$752,320.00
State Highway Grants	\$0.00	\$82,680.00	-	\$82,680.00
City of Brooklyn Center	\$105,000.00	-	-	\$105,000.00
City of Crystal	\$105,000.00			\$105,000.00
Total	\$2,085,000.00	\$0.00	-	\$2,085,000.00
Expense	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	\$140,000.00	-	-	\$140,000.00
Construction	\$1,230,000.00	-	-	\$1,230,000.00
Consulting	\$280,000.00	-	-	\$280,000.00
Contingency	\$435,000.00	-	-	\$435,000.00
Total	\$2,085,000.00	-	-	\$2,085,000.00

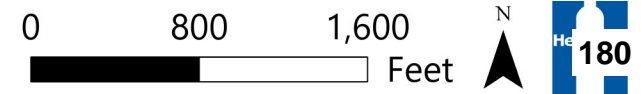
Recommendation from County Administrator: Recommend Approval

CP 2200800

Bass Lake Rd (CSAH 10) Bridge #91131 Replacement in the cities of Crystal and Brooklyn Center



BAR map date:
5/16/2025



HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

25-0277

Item Description:

Neg Amd 1 to PW 05-44-25 with Three Rivers Park District for CSAH 66 multimodal safety improvements, CP 2211000, incr county NTE to \$1,048,000 (\$30,000 Property Tax, \$880,000 Transportation Advancement Account - Active Transportation, and \$138,000 Transportation Operations)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Amendment 1 to Agreement PW 05-44-25 with Three Rivers Park District for cost participation related to the Three Rivers Park District Bassett Creek Regional Trail project; County Project 2211000 and subproject 2211005; increasing the county's cost by \$138,000 for a new amount not to exceed \$1,048,000 to be financed with \$30,000 in Property Tax, \$880,000 in Transportation Advancement Account - Active Transportation and \$138,000 from Transportation Operations; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse and accept the funds as directed.

Background:

The Bassett Creek Regional Trail will provide a connection between French Regional Park in Plymouth and Theodore Wirth Regional Park in Golden Valley. Three Rivers Park District, in coordination with the City of Golden Valley and the county, is leading a project to construct a multi-use trail to make this connection along CSAH 66 (Golden Valley Road) between CSAH 102 (Douglas Drive) and Theodore Wirth Parkway. The project team has been engaging with the community to share the design and gather feedback prior to constructing the improvements later this year.

The county previously entered into Agreement PW 05-44-25 with Three Rivers Park District for the project (Resolution 25-0102). The proposed amendment will increase the county's not to exceed amount by \$138,000 for pavement preservation work along Golden Valley Road. Funding for these improvements is available in County Project 2211000 - CSAH 66 Trail and Multimodal Safety Improvements, with expenses tracked in Subproject 2211005 - Bassett Creek Regional Trail Mill and Overlay.

Current Request:

This request seeks authorization to negotiate Amendment 1 to PW 05-44-25 with Three Rivers Park District for the Bassett Creek Regional Trail Project (County Project 2211000 and Subproject 2211005) increasing the county's cost by \$138,000 for a new amount not to exceed \$1,048,000.

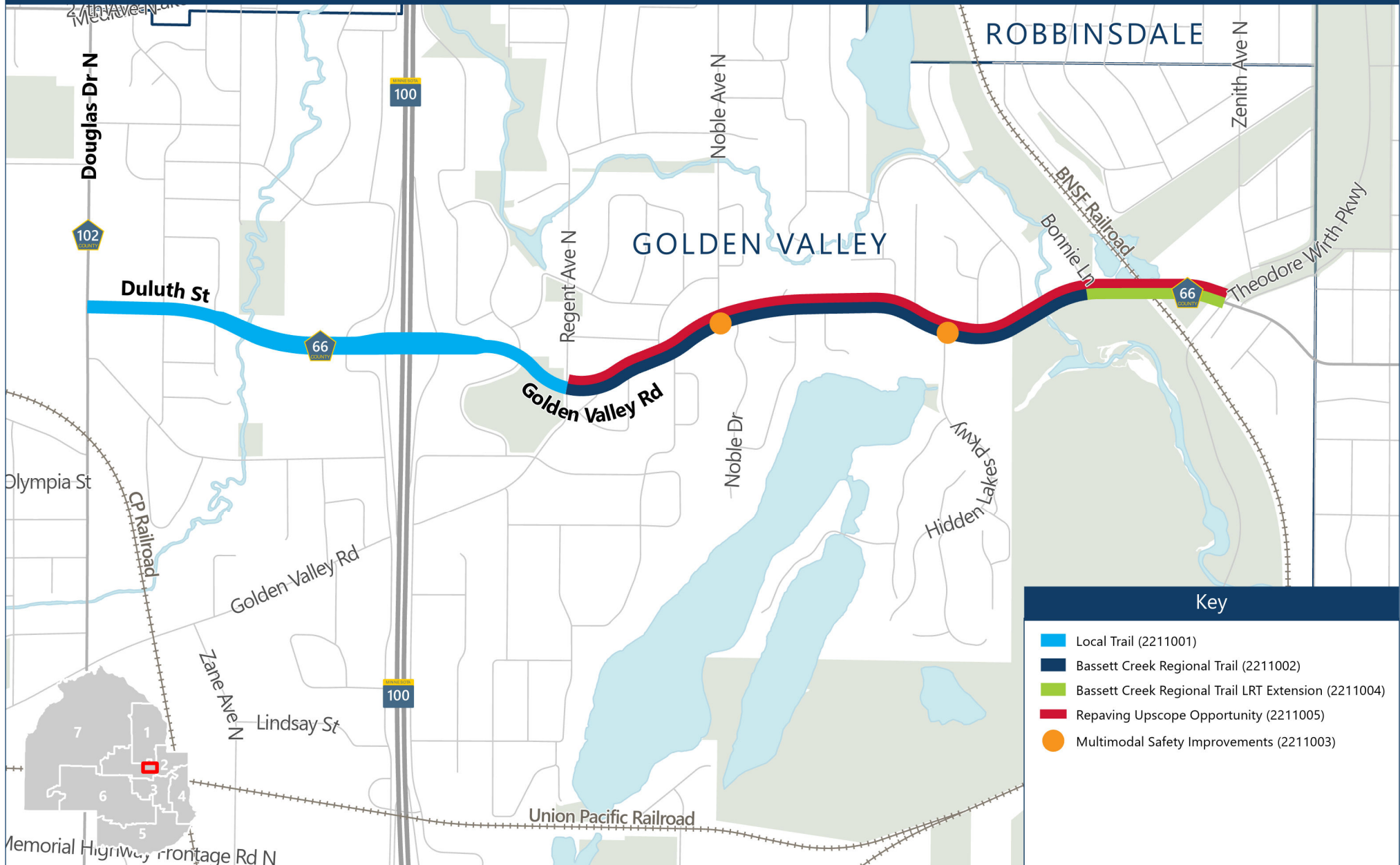
Impacts/Outcomes:

These improvements will support the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility and enhancing safety for people walking, biking, and rolling.

Recommendation from County Administrator: Recommend Approval

CP 2211000

Golden Valley Road/Duluth St (CSAH 66) Multimodal Safety Project in the City of Golden Valley



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

Publication date: 6/23/2025

Data sources (if applicable):



MINNESOTA

Board Action Request

25-0278

Item Description:

Agmt PW 36-40-25 with MnDOT to accept federal force account funds for county-supplied signal equipment for CSAH 66 multimodal safety improvements (project 2211003, a subproject of 2211000); (county recv \$1,737,000)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Agreement PW 36-40-25 (State Agreement No.1059996) with the Minnesota Department of Transportation to act as the county's agent, pursuant to Minnesota Statutes §161.36, in accepting federal funds on its behalf for the county-supplied signal equipment along County State Aid Highway 66 (Golden Valley Road), County Project 2211003, a subproject of 2211000, in the amount of \$1,737,000; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement and amendments on behalf of the county; and the Controller be authorized to accept the funds as directed; and

BE IT FURTHER RESOLVED, the Chair of the County Board is hereby authorized and directed for and on behalf of Hennepin County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in Minnesota Department of Transportation Contract Number 1059996.

Background:

The Bassett Creek Regional Trail will provide a connection between French Regional Park in Plymouth and Theodore Wirth Regional Park in Golden Valley. Three Rivers Park District, in coordination with the City of Golden Valley and the county, is leading a project to construct a multi-use trail to make this connection along CSAH 66 (Golden Valley Road) between CSAH 102 (Douglas Drive) and Theodore Wirth Parkway. Hennepin County and Three Rivers Park District collaborated to include the county's Highway Safety Improvement Program project on Golden Valley Road at the Noble Avenue and Hidden Lakes Parkway intersections as part of Three Rivers Park District Bassett Creek Regional Trail project. County-supplied signal equipment will be installed at these two intersections.

The Federal Highway Administration allows state agencies to receive federal funds for transportation infrastructure improvements by local agencies. The county needs to execute an agreement with the Minnesota Department of Transportation to act as the county's fiscal agent in accepting federal funds for this project.

Current Request: This request seeks authorization to execute Agreement PW 36-40-25 with the Minnesota Department of Transportation to act as the county's agent in accepting federal funds for county-supplied signal equipment along County State Aid Highway 66 (project 2211003), with a receivable amount of \$1,737,000 in federal force account funds.

Impacts/Outcomes: Approval of this request will allow the county to sponsor our partner agencies to receive federal funding for improving accessibility, mobility, and safety for multimodal transportation users.

25-0278

Recommendation from County Administrator: Recommend Approval

CP 2211000

Golden Valley Road/Duluth St (CSAH 66) Multimodal Safety Project in the City of Golden Valley



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

Publication date: 6/23/2025

Data sources (if applicable):



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0279

Item Description:

Neg various grant agmts for Good Steward grant natural resource projects, total combined NTE \$61,442

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following grant agreements to provide funding for Good Steward grant natural resources projects during a two-year period beginning on the date of execution:

- PR00007566 with City of Bloomington, with the amount not to exceed \$11,502;
 - PR00007564 with City of Eden Prairie, with the amount not to exceed \$24,940;
 - PR00007562 with Somali Community Resettlement Service, with the amount not to exceed \$25,000;
- and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the county; that the County Administrator be authorized to approve one 12-month extension of the agreements; that costs incurred by the grantees after the board approval date be eligible for reimbursement upon execution of the agreements; and that the Controller be authorized to disburse funds as directed.

Background:

Natural Resources grants support Hennepin County partners and residents with the implementation of conservation practices that preserve and restore critical habitats, reduce erosion, protect groundwater, and improve water quality. Eligible applicants include landowners, businesses, government agencies, and other organizations. Since 2016, the program has invested more than \$2.5 million across the county, leveraging over \$14 million in other contributions from applicants and their partners.

Two types of grants are available through the Natural Resource grant program: Good Steward grants and Opportunity grants. Good Steward grants are intended for smaller projects seeking to leverage multiple funding sources to improve water quality or habitat. Applicants are encouraged to use Good Steward grant funds as the required match for other funding sources.

County staff promoted the grant programs through email lists, social media posts, and updates in Environment & Energy's e-newsletter, Green Notes. A panel comprised of staff from the Environment and Energy Department and three external partners reviewed 35 applications and are recommending 13 projects for Good Steward grant funding.

Board approval for the following three agreements is required because the county has existing agreements with these organizations that exceed \$100,000.

- PR00007566 with the City of Bloomington in the amount of \$11,502 - The project will make improvements to the native buffer adjacent to an existing pond within Smith Park and provide multiple education and outreach opportunities within an area of concern for environmental justice.

- PR00007564 with the City of Eden Prairie in the amount of \$24,940 - The project will restore a 3-acre area within the Birch Island Woods Conservation Area by removing invasive plants and replacing them with native plant species which will improve wetland ecosystems supporting mammals, birds, and pollinators.
- PR00007562 with Somali Community Resettlement Service (Minneapolis) in the amount of \$25,000 - The project converts one-quarter of the existing lawn into native prairie gardens that support pollinators within a no-mow education garden. Site improvement will occur with assistance from youth in the county's Be@School program as well as young adults in the Outdoor Diversity Initiative Conservation Career training program.

In addition to the agreements approved by county board, the following 10 Good Steward grants will be approved through administrative process:

- Bloomington Neighbors Nurturing Nature in the amount of \$20,422 - Partnering with Olson Elementary and Middle Schools to restore a degraded 2.5-acre freshwater wetland pond and oak savanna woods on the school's campus.
- Bloomington Schools (ISD 271) for the Kennedy High School Courtyard Project in the amount of \$25,000 - transform an 8,500 square foot entrance courtyard with native plants within an environmental education space.
- Preserve Association (Eden Prairie) in the amount of \$25,000 - The project improves shoreline habitat on Neill Lake through restoration of an existing 6,500 square foot berm and shoreline that separates Neill Lake from Neill Lake Marsh.
- Tyler Pieper, Edgewater Park (Mound) in the amount of \$5,250 - With support from the City of Mound, the project will add deep-rooted native plants that support pollinators, increase carbon sequestration, improve water quality, and reduce stormwater runoff to a portion of a city-owned park that will be maintained by residents.
- Unitarian Church of Minnetonka in the amount of \$25,000 - The project will restore 1.1 acres of woodland, replace invasive plants with native plants, and convert 0.5 acre of turf grass into raingardens that will capture stormwater runoff with native plants that support pollinator habitat.
- Paul and Nina Kleinschmidt (Bloomington) in the amount of \$7,500 - The Kleinschmidt's, along with two other adjoining neighboring properties, will eradicate invasive plants and restore woods on 2.5 acres of hillsides that are adjacent to Bush Lake and Walton Pond.
- Waters Edge Homeowners Association (Minnetonka) in the amount of \$20,000 - The project will restore 22,000 square feet of shoreline on Shady Oak Lake that has become infested with invasive weeds.
- Mississippi Watershed Management Organization (Minneapolis) in the amount of \$25,000 - The project will construct a regional stormwater treatment system in conjunction with the redevelopment of the Upper Harbor Terminal site and will reuse stormwater runoff to supply water to two above ground streams that reduce sediments and nutrients entering the Mississippi River.
- Paul and Elizabeth Erdmann (Bloomington) in the amount of \$6,966 - The Erdmann's will convert 4,000 square feet of conventional lawn to native garden with a swale to provide benefits for water quality, pollinators, and wildlife and restore the understory of a degraded oak savanna woods.
- Harrisons Bay Association (Mound) in the amount of \$8,395 - The association will continue improving the shoreline of Lake Minnetonka's Harrisons Bay through erosion prevention and native plantings of a raingarden at Cardinal Lane. The association was awarded a \$25,000 grant in 2023 (Resolution 23-0124) to partially fund three different stormwater management practices, including one on Cardinal Lane. The current grant request provides funding to complete project installation.

Current Request: This request is to authorize the County Administrator to negotiate three agreements to provide funding for Good Steward grant natural resource projects, during periods of two years with an option to extend the agreements by 12 months, with the following organizations:

- PR00007566 with City of Bloomington, with the amount not to exceed \$11,502
- PR00007564 with City of Eden Prairie, with the amount not to exceed \$24,940
- PR00007562 with Somali Community Resettlement Service, with the amount not to exceed \$25,000

This request is also for the approval to reimburse costs incurred by the grantees after the board approval date and upon execution of the grant agreements.

These agreements are funded by energy sales revenues received in the Solid Waste Enterprise Fund.

Impact/Outcomes: The Good Steward grants will provide funds to protect water quality, enhance natural resources, and mitigate and adapt to climate change countywide.

This action supports the county's disparity reduction efforts by advancing equity in environmental quality. Four of the 13 projects are in areas of concern for environmental justice. In addition, many of the projects include educational components and increase access to parks, conservation areas, and other public spaces, which make natural areas more inclusive.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0280

Item Description:

Neg 12 Healthy Tree Canopy grant agmts, 08/01/25-07/31/26, grant total NTE \$332,731

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following 12 Healthy Tree Canopy grant agreements, during the period of August 1, 2025 through July 31, 2026, with the grand total amount not to exceed (NTE) \$332,731:

- Agreement PR00007438 with the City of Brooklyn Center, NTE \$25,912
- Agreement PR00007434 with the City of Brooklyn Park, NTE \$50,000
- Agreement PR00007439 with the City of Champlin, NTE \$22,942
- Agreement PR00007437 with the City of Crystal, NTE \$50,000
- Agreement PR00007440 with the City of Eden Prairie, NTE \$37,933
- Agreement PR00007435 with the City of Golden Valley, NTE \$32,240
- Agreement PR00007432 with the City of Plymouth, NTE \$43,704
- Agreement PR00007431 with Aeon, NTE \$20,000
- Agreement PR00007430 with Aeon, NTE \$20,000
- Agreement PR00007467 with Tree Trust, NTE \$10,000
- Agreement PR00007466 with the Young Men's Christian Association, NTE \$10,000
- Agreement PR00007445 with Special School District Number 1, NTE \$10,000

BE IT FURTHER RESOLVED, that upon review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements on behalf of the County; that costs incurred by the grantees after August 1, 2025 be eligible for reimbursement upon the execution of the agreements; that the County Administrator be authorized to approve one 12-month extension for each agreement; and that the Controller be authorized to disburse funds as directed.

Background:

In 2019, the board established the Healthy Tree Canopy Grants program to provide funding to cities, affordable housing providers, schools, and non-profits to enhance the county's tree canopy in a total not to exceed amount of \$500,000 per calendar year (Resolution 19-0185). The goals of the grants are to combat threats to trees from invasive insects and diseases; promote the development of a more diverse, resilient, and equitable tree canopy; and support efforts to educate the public on tree care and the importance of trees. To date, the county has awarded 158 grants totaling \$2.45 million to improve the tree canopy.

The tree canopy is an integral part of Hennepin County's green infrastructure and is an important asset in our response to climate change. The tree canopy faces multiple threats, including development, insects and disease, climate extremes, and poor installation and maintenance. The Climate Action Plan includes a goal to plant one million trees by 2030 through partnerships.

To better understand disparities in the tree canopy, staff completed a countywide data analysis that identified a

correlation between tree canopy deficient areas and areas of disparities in air quality, health, income, and housing to develop a Tree Planting Prioritization Map (see Attachment 1). Planting trees in high priority areas of the county makes the tree canopy more equitable and help reduce environmental, health, and economic disparities. Without proactive efforts to improve the tree canopy, the loss of trees from Emerald Ash borer will exacerbate these disparities and health risks.

The county solicited proposals in February 2025 and conducted outreach to potential grant applicants during the request for proposal process. Staff led direct outreach efforts to affordable housing providers, schools, non-profits, and cities.

A committee of representatives from Hennepin County and the Minnesota Department of Natural Resources evaluated 27 applications and recommended 26 of the projects for funding.

Board approval for the following 12 agreements is required because the county has agreements with these organizations that exceed \$100,000. The healthy tree canopy grants are summarized below.

Cities

- Brooklyn Center - \$25,912 to remove 12 ash trees and plant 40 trees
- Brooklyn Park - \$50,000 to update public tree inventory, remove and replace 35 ash trees, and a reforestation project
- Champlin - \$22,942 to remove ash trees and plant 40 trees
- Crystal - \$50,000 to conduct disease tree removal and replacements on public property across the five neighborhoods of Becker, Lions Park, Broadway, Skyway, and Twin Oaks
- Eden Prairie - \$37,933 to conduct oak wilt management, which includes removing and replacing infected trees, at Staring Lake Park
- Golden Valley - \$32,240 to remove up to 30 ash trees and plant 70 trees at Pennsylvania Woods Nature Center
- Plymouth - \$43,704 to update the public tree inventory using a smart tree inventory

Affordable Housing

- Aeon - \$20,000 to remove and replace 11 ash trees at Bass Lake Crossing in New Hope
- Aeon - \$20,000 to remove and replace nine ash trees at Kings Manor in New Hope

Non-profits/Schools

- Tree Trust - \$10,000 to plant up to 30 trees at a school and conduct tree-related education
- Young Men's Christian Association - \$10,000 to remove and replace ash trees throughout campgrounds in Loretto
- Special School District No. 1 - \$10,000 to plant 49 trees at nine different schools across Minneapolis Schools

In addition to the agreements approved by the county board, the following 14 grants will be approved through the administrative process:

Cities

- Excelsior - \$33,150 to update public tree inventory and tree preservation ordinance, and conduct disease treatments
- New Hope- \$25,000 to remove ash trees and plant 50 trees

Non-profits/Schools

- Fraser (Richfield) - \$14,795 to remove and replace four ash trees and conduct tree-related education at two Fraser locations
- North Loop Neighborhood Association (Downtown Minneapolis) - \$7,500 to plant 300 trees restoring an area along the Mississippi Riverbank
- River Walk Estates Homeowners (Brooklyn Park) - \$10,000 to remove and replace seven ash trees
- Spark Youth (Northeast Minneapolis) - \$7,557 to plant a fruit tree orchard and conduct tree-related education at Edison High School
- The Church of St. Edward (Bloomington) - \$10,000 to remove and replace five ash trees
- Trust for Public Land (Brooklyn Center) - \$10,000 to plant 94 trees and conduct tree-related education at Brooklyn Center Elementary School
- Vibrant and Safe Downtown (Minneapolis) - \$9,600 to water newly planted street and park trees in collaboration with Minneapolis Park and Recreation Board
- Zintkala Luta (North Minneapolis) - \$10,000 to install a fruit tree orchard and gravel bed nursery in North Minneapolis at the Sacred Tree Garden
- Osseo Area Schools - ISD 279 - \$19,667 to remove and replace 12 ash trees at Basswood Elementary Schools and 18 ash trees at Rush Creek Elementary School
- Parnassus Preparatory School (Maple Grove) - \$10,000 to remove and replace 16 ash trees and conduct tree-related education

Current Request: This request seeks authorization to negotiate 12 Healthy Tree Canopy Grant agreements in 2025 during the period of August 1, 2025 through July 31, 2026, with an option to extend the agreements by 12 months, for a combined total not to exceed amount of \$332,731.

This request seeks approval for grantees to incur costs after the board approval date, with reimbursements being paid upon execution of the grant agreements.

These grants are funded by energy sales revenues received in the Solid Waste Enterprise Fund.

Impact/Outcomes: The healthy tree canopy grants will promote a more diverse, resilient, and equitable tree canopy and help mitigate the impacts of climate change. These projects improve livability and reduce disparities by planting trees in neighborhoods throughout the county experiencing disproportionate amounts of economic, environmental, and health inequities. Twenty-three of 26 projects will fund canopy improvements in medium and high priority tree planting areas. The grants also build capacity within cities to advance community forestry and climate action goals.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY
MINNESOTA



Board Action Request

25-0286

Item Description:

Modify Agmt A2512858 with HUD for 2025 HOME, 07/01/25-06/30/30, incr recv to \$1,564,635; Neg 1 award modification, 07/01/25-06/30/70, NTE \$385,172; Neg Amd 1 to Agmt PR00006192 with St. Louis Park HRA, 07/01/24-06/30/69, NTE \$495,000

Resolution:

BE IT RESOLVED, that the County Administrator be allowed to negotiate a modification to Agreement A2512858 with the U.S. Department of Housing and Urban Development for the 2025 HOME Investment Partnerships Program, increasing the receivable by \$64,635 for a new amount of \$1,564,635, with no change to the contract period of July 1, 2025 through June 30, 2030; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreement, certifications, and other documents as necessary, on behalf of the county; and that the controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate a modification to the 2025 HOME Investment Partnerships Program award to St. Louis Park Housing Authority, or an affiliated entity, for the 2025 Stable Home - Tenant Based Rental Assistance project (Agreement PR00007323, Resolution 25-0192), increasing the not to exceed amount by \$19,635 for a new total not to exceed amount of \$346,635, with no change to the contract period of July 1, 2025, through June 30, 2070; that the following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreements and other necessary documents on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Amendment 1 to Agreement PR00006192 with St. Louis Park Housing Authority, or an affiliated entity, for the 2024 Stable Home - Tenant Based Rental Assistance project (Resolution 24-0186), increasing the not to exceed amount by \$45,000 for a new total not to exceed amount of \$495,000, with no change to the contract period of July 1, 2024, through June 30, 2069; that the following review and approval by the County Attorney's Office, the County Administrator and Chair of the Board be authorized to execute the agreements and other necessary documents; and that the Controller be authorized to disburse funds as directed.

Background:

The U.S. Department of Housing and Urban Development (HUD) requires Hennepin County to adopt a Five-Year Consolidated Plan and an Annual Action Plan to receive HUD entitlement funds, including the HOME Investment Partnerships (HOME) Program. The Hennepin County Board authorized submission of the 2025 Action Plan and negotiation of receivable contracts with estimated grant amounts via Resolution 25-0192 on May 20, 2025.

HUD released final grant amounts on May 15, 2025, which were slightly higher than anticipated. This request acknowledges that increase for the HOME program, and recommends allocations following the 2025 Action Plan needs, goals, and priorities.

25-0286

The increase of funding for the Program Year 2024 Tenant Based Rental Assistance (TBRA) will fund St. Louis Park's administration of the program. The increase of funding for Program Year 2025 TBRA will go toward additional rent assistance.

Current Request: This request is for authorization to modify the receivable agreement with HUD for the 2025 HOME program increasing the receivable amount by \$64,635, and to negotiate an award modification and a loan amendment for TBRA to re-allocate that \$64,635.

Impact/Outcomes: This action will ensure tenant based rental assistance for 45 households at or below 50 percent of the area median income.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0287

Item Description:

Neg Amd 1 to Agmt A2512991 with Tasks Unlimited Lodges, add three properties, amend and restate related documents, extend term to 12/19/30, incr NTE to \$538,380

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Amendment 1 to Agreement A2512991 with Tasks Unlimited Lodges, a nonprofit corporation, or affiliated entity, for supportive housing at 8230 13th Avenue South, Bloomington (Resolution 95-6-329R2, \$200,000), to add supportive housing at 6733 Lyndale Avenue South, Richfield, 8032/8034 Portland Avenue South, Bloomington, 8230 13th Avenue South, Bloomington, and 7915 Stevens Avenue South, Bloomington; extending the contract period end date from December 19, 2025 to December 19, 2030, increasing the not to exceed amount to \$538,380, and extending, amending and restating related documents as necessary; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the amendment and related documents on behalf of the county; and that the controller be authorized to disburse or receive funds as directed.

Background:

In 1994, Hennepin County entered into four HOME Investment Partnerships program agreements with Tasks Unlimited Lodges for acquisition and rehabilitation of properties at 6733 Lyndale Avenue South, Richfield (Resolution 93-8-681, NTE \$101,380), 8032/8034 Portland Avenue South, Bloomington (Resolution 94-8-625, NTE \$127,000); 8230 13th Avenue South, Bloomington (Resolution 95-6-329R2, \$200,000), and 7915 Stevens Avenue South, Bloomington (Resolution 93-8-681 NTE \$110,000).

Tasks Unlimited Lodges provides supported employment, housing and recovery services for individuals 18 and older, who are diagnosed with severe or persistent mental illness or have struggled with addiction. Services offered include housing recovery services, employment support, and counseling services. Each Lodge provides an opportunity for adults with mental illness to live independently with a group of supportive peers that they choose to live with. Tasks Unlimited offer supportive services to promote long term success and recovery for each "Lodge Member". Some original Lodge Members still live in these properties today. For many Lodge Members, having a place with affordable rent, being surrounded by supportive peers, and having access to supportive services to sustain employment and manage their mental illness has allowed them to see their Lodge and other Lodge Members as their "found family", with whom they plan to live with well into retirement.

HOME funds were structured as 30-year deferred loans. Tasks Unlimited Lodges has continued to meet the terms of the loans and Declaration of Restrictive Covenants and now desires to extend the loan terms through December 19, 2030, to reconsider portfolio management.

For administrative clarity, staff recommends consolidating all four loan agreements under the most recent agreement, A2512991, with a total combined not to exceed amount of \$538,380.

Current Request: This request is for authorization to negotiate Amendment 1 to Agreement A2512991 with Tasks Unlimited Lodges to ensure continued affordability on four projects through December 19, 2030, with a

25-0287

loan amount totaling \$538,380.

Impact/Outcomes: Approval of this request will facilitate strategies for preservation of affordable housing rental units.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

25-0288

Item Description:

Negotiate Agmt with Region 8 Education Service Center (the Interlocal Purchasing System TIPS Purchasing Cooperative) to allow Hennepin County membership in the national purchasing cooperative at no cost to the County

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioner authorizes the County Administrator, in accordance with Minnesota Statute 471.59 pertaining to Joint Exercise of Powers, to negotiate an agreement with Region 8 Education Service Center (the Interlocal Purchasing System TIPS Purchasing Cooperative), at no cost to the County, to allow County to purchase from the cooperative's contracts, for the period from the date of joining the cooperative until termination by either party, be approved; and that the Chair of the Board be authorized to sign the cooperative purchasing agreement on behalf of the County.

Background:

Joining this cooperative enables the County to utilize certified small businesses located in Hennepin County to purchase furniture and otherwise access nationally advertised and competitively solicited contracts with high-quality vendors.

The Interlocal Purchasing System (TIPS) is a National Cooperative Purchasing Program started in 2002 and is for use by member schools, colleges, universities, cities, counties, and other government entities in all 50 states. Region 8 Education Service Center, located in Pittsburg, Texas is the lead government agency for the cooperative.

Membership in this cooperative is at no cost to the County.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0289

Item Description:

Negotiate Agmt with Public Promise Procurement to allow Hennepin County membership in the national purchasing cooperative at no cost to the County

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes the County Administrator, in accordance with Minnesota Statute 471.59 pertaining to Joint Exercise of Powers, to negotiate an agreement with Public Promise Procurement, a cooperative purchasing platform established by the National Association of Counties (NACo), at no cost to the County, to allow County to purchase from the cooperative's contracts, for the period from the date of joining the cooperative until termination by either party, be approved; and that the Chair of the Board be authorized to sign the cooperative purchasing agreement on behalf of the County.

Background:

Joining this cooperative enables the County to access competitively solicited and awarded contracts with high-quality vendors that possess national-scale capabilities. These contracts are offered through the Public Promise Procurement (PPP) Cooperative, established by the National Association of Counties (NACo) to benefit counties and other public agencies.

Created in 2022, PPP is a national cooperative designed to provide government, educational, and non-profit entities access to top-tier goods and services. PPP negotiates and awards contracts through a competitive process, in compliance with jurisdictional legal requirements across all 50 states, offering these services to its members at no cost.

PPP is guided by an advisory group of 14 public procurement officials with extensive expertise who oversee and evaluate vendor contracts from solicitation to award. Upon gaining membership, Hennepin County Purchasing will have the ability to establish contracts with vendors through the cooperative and may at its discretion serve as a lead agency in a cooperative procurement.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0290

Item Description:

Amd 1 to Agmt PR00007378 with Miller & Chevalier Chartered for legal services, ext end date to 06/30/26, incr NTE by \$150,000

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement PR00007378 with Miller & Chevalier Chartered for the provision of legal services, extending the end date to June 30, 2026 and increasing the not to exceed amount by \$150,000 for a new total not to exceed amount of \$250,000, be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Work performed under this contract will focus on providing legal advice and all related legal services necessary to respond to a U.S. Department of Justice investigation of the Hennepin County Attorney's Office, announced in May 2025.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0218 R1

Item Description:

Loan to Hennepin Healthcare Systems, Inc. for capital medical equipment purchases

Resolution:

BE IT RESOLVED, pursuant to Minnesota Statutes, Section 383B.916, the County Administrator is authorized to negotiate and finalize a loan agreement with Hennepin Healthcare System, Inc. (HHS) for the purchase of capital equipment in the initial amount of up to \$15,000,000 and with a five-year term for repayment including interest; and

BE IT FURTHER RESOLVED, that the County Administrator is delegated the authority to increase the loan from the initial amount of up to \$15,000,000 up to a new total amount of \$20,000,000, after considering loan repayment performance and the overall financial condition of HHS; and

BE IT FURTHER RESOLVED, that the County Administrator is delegated the authority to extend the duration of the term of the loan from the initial five-year term to an additional five-year term, after considering loan repayment performance and the overall financial condition of HHS; and

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the County Administrator is authorized to sign the agreement on behalf of the county, that the Controller is authorized to disburse funds as directed and that the approval of this loan agreement by the Hennepin County Board of Commissioners does not imply any continued lending agreements, disbursements, extensions or modifications of loans for this or any other purpose;

BE IT FURTHER RESOLVED, that the County Board does not provide its approval, as required under Section 3.4 of the HHS Bylaws, for HHS to incur additional debt from any other source.

Background:

Minn. Stat. § 383B.916 permits the county to finance capital improvements or equipment for Hennepin Healthcare System (HHS), which is a subsidiary of the County. On April 16, 2025, the interim CEO and CFO for HHS together made a formal request to the county for a loan to purchase capital medical equipment for HHS.

If approved by the County Board, the County Administrator will negotiate a formal loan agreement with HHS for an initial term of 5 years to lend cash up to \$15,000,000 from the general fund at an interest rate of about 4.0%. That interest rate represents an approximation of what the County would otherwise earn in investment income on those funds. Pursuant to that agreement, HHS may access up to \$15M in funds. Principal and interest on the outstanding balance will be paid semi-annually pursuant to the terms of the loan agreement. This board action includes additional delegations that

would authorize the County Administrator to increase the amount available, from the initial amount up to \$15M to a new total up to \$20M, and to extend the repayment term, from the initial five-year term to an additional five-year term, after considering HHS's repayment performance and overall financial condition.

The fifth resolving clause of this resolution relates to other debts that HHS may seek to incur. The HHS Bylaws require the approval of the County Board for any debt incurrence, excluding "de minimus" (sic) debt. See also Minn. Stat. 383B.906(2) (requiring County Board approval of any HHS bylaws change relating to the County Board's reserved powers as specified in the bylaws). Because the existing debts of HHS, including obligations related to the HHS Clinic and Specialty Center, already exceed the "de minimus" threshold, any additional debt incurrence by HHS from any outside source, including a private lender, requires approval of the County Board. This Resolution declines to provide such approval, and so HHS would need a separate action of the County Board granting approval before it could incur any such additional debt.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0310

Item Description:

Recognizing the 35 Year Anniversary of the Americans with Disabilities Act (ADA)

WHEREAS, signed on July 26, 1990, the Americans with Disabilities Act (ADA) was the world's first comprehensive civil rights law for people with disabilities; and

WHEREAS, the ADA established the civil rights of all people to fully participate in society with equal opportunities; and

WHEREAS, the ADA guarantees equal access to jobs, education, transportation and government services; and

WHEREAS, the ADA ensures that residents can live their lives with maximum independence and fewer barriers; and

WHEREAS, the ADA ensures that all public agencies in Hennepin County are working toward common accessibility goals and standards; and

WHEREAS, Hennepin County's aging population increases the importance of an inclusive and accessible transportation system and society; and

WHEREAS, the county's investment in transit, walking and biking infrastructure supports a transportation system that meets the needs of people no matter their age or ability; and

WHEREAS, investing in the services and infrastructure required by the ADA reduces disparities between those with disabilities and those without; and

WHEREAS, the ADA includes digital accessibility, and the county commits to continuing to improve digital accessibility by establishing a digital accessibility policy, providing training and learning opportunities for employees who work on digital products, creating a design system that is rooted in accessibility, and centering accessibility in digital service design and development; and

WHEREAS, The Americans with Disabilities Act aims to ensure everyone has access to fully participate in society, including the roughly 129,000 people in Hennepin County who have a disability.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners hereby recognizes the milestone of 35 years since the ADA was signed into law to recognize how inclusive and responsive the ADA has helped our systems to be, to recommit our prioritization of ensuring that all residents in Hennepin County can navigate the county without physical strain, and to promote a more accessible and equitable experience for all residents in Hennepin County, Minnesota.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0311

Item Description:

Establish a public hearing for comment on the program year 2024 Consolidated Annual Performance and Evaluation Report related to the HUD CDBG, HOME and ESG programs in suburban Hennepin County on Tuesday, September 16, 2025, at 1:30 p.m.

Resolution:

BE IT RESOLVED, that a public hearing to obtain comments on the program year 2024 (July 1, 2024 through June 30, 2025) Consolidated Annual Performance and Evaluation Report (CAPER) related to Hennepin County's implementation of the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs in suburban Hennepin County, be held before the Administration, Operations and Budget Committee meeting of the Hennepin County Board of Commissioners on Tuesday, September 16, 2025, at 1:30 p.m., or as soon thereafter as practicable. Comment for the public hearing can be made in person or via telephone, by calling the toll-free dial-in telephone conference number (855) 946-3351.

Background:

The Hennepin County Board of Commissioners approved the Hennepin County Consortium Consolidated Plan 2020-2024 (the Five-Year Plan) on May 19, 2020 (Resolution 20-0186). The Five-Year Plan is prepared to meet the statutory planning and application requirements for the receipt and use of the following U.S. Department of Housing and Urban Development (HUD) funding programs in suburban Hennepin County: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG).

Participation in the CDBG, HOME, and ESG programs requires submission of a Consolidated Annual Performance and Evaluation Report (CAPER) detailing progress towards Five-Year Plan goals during the previous program year. Hennepin County's program year 2024 is July 1, 2024, through June 30, 2025. The CAPER is due to HUD no later than September 28, 2025. In addition to the proposed September 16, 2025, public hearing, written comments on the CAPER will be accepted from September 10, 2025, to September 25, 2025. During this period, a draft copy of the CAPER will be available at www.hennepin.us/CAPER.

Current Request:

This request is for establishment of a public hearing on Tuesday, September 16, 2025, at 1:30 p.m. to obtain comment on Hennepin County's program year 2024 CAPER. The Clerk of the Board will publish the notice of the public hearing in Finance and Commerce.

Impact/Outcomes:

Consistent with Hennepin County's HUD-approved Citizen Participation Plan, residents will have the opportunity to testify on the program year 2024 CAPER and Hennepin County's progress toward Five-Year Plan goals.

Recommendation from County Administrator: Recommend Approval

**HENNEPIN COUNTY
PUBLIC COMMENT SOLICITED and
NOTICE OF PUBLIC HEARING**

The Hennepin County Board of Commissioners is soliciting public comment on the Hennepin County Consortium Draft 2024 Consolidated Annual Performance and Evaluation Report (CAPER), which will be submitted to the U.S. Department of Housing and Urban Development (HUD) in September 2025. The Hennepin County Consortium includes all cities in suburban Hennepin County.

Purpose: The CAPER reports on the Consortium's Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) program activities during the period July 1, 2024, through June 30, 2025. CDBG, HOME, and ESG funds are used for housing, community development, and public service activities that principally benefit low- and moderate-income persons.

Written Comment: Written comments will be accepted beginning September 10, 2025, and ending September 25, 2025. Written comments **must** be submitted by 4:30 p.m., September 25, 2025 and addressed to Julia Welle Ayres, Director, Housing Development and Finance, Hennepin County Housing and Economic Development Department, 300 South 6th Street, MC 685, Minneapolis, MN 55487 or at Julia.WelleAyres@hennepin.us. Written comments will be included in the final report.

The draft 2024 CAPER will be available September 10, 2025 on the county's website at www.hennepin.us/CAPER. If you would like a copy of either draft plan or have questions, please contact the Hennepin County Housing and Economic Development Department at 612-543-4342.

In compliance with the Americans with Disabilities Act (ADA), this material is also available in alternative forms by calling 612-348-8955 (voice). Translated materials will also be made available upon request.

Public Hearing: A Public Hearing on the 2024 CAPER will be held on Tuesday, September 16, 2025, at 1:30 p.m., or as soon thereafter as practicable, at the Administration, Operations and Budget Committee meeting of the Hennepin County Board of Commissioners. Interested persons may attend the public hearing by telephone conference by using the following instructions and all such persons shall be given an opportunity to express their views with respect to the Hennepin County Consolidated Annual Performance and Evaluation Report. To attend the public hearing via telephone, call the toll-free dial-in telephone conference number (855) 946-3351.

For further information, please contact Julia Welle Ayres, Director of Housing Development and Finance, Julia.welleayres@hennepin.us.

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0312

Item Description:

Labor Agreement with Hennepin County Sheriff's Deputies Association 01/01/25-12/31/27

Resolution:

BE IT RESOLVED, that collectively bargained agreement A2512938 between Hennepin County and the Hennepin County Sheriff's Deputies Association setting terms and conditions of employment for the period of January 1, 2025, through December 31, 2027, be approved; and that the Chair of the Board be authorized to sign the Agreements on behalf of the County.

Background:

Negotiations and interest arbitration have been completed with Hennepin County Sheriff's Deputies Association, resulting in a written agreement covering terms and conditions of employment. The Association is finalizing their ratification based on these terms and conditions and this agreement will take effect pending a vote to ratify. The agreement covers approximately 260 supervisors for the period of January 1, 2025, through December 31, 2027. Key provisions include modifications to wages, progression increases, medical insurance, retention payments, pay differentials, work schedule premiums, and key benefits. Details can be found in the attached document.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

Board Action Request Attachment: Hennepin County Sheriff's Deputies Association 2025 – 2027

Labor agreement and Bargaining Units included:

A2512938 between Hennepin County Sheriff's Deputies Association, setting terms and conditions of employment for the period of January 1, 2025, through December 31, 2027

Wages

2025

Effective December 29, 2024, all rates shall be increased by 4%.

2026

Effective December 28, 2025, all rates shall be increased by 4%.

2027

Effective December 27, 2026, all rates shall be increased by 4%.

Merit Progression

2025, 2026, 2027

Employees not at the maximum of their salary range are eligible for a 5% merit progression increase on their anniversary date, provided the employees work performance evaluation is valued or better.

Health insurance

The labor management health care committee (LMHCC) had majority support for a 2025 health insurance plan design change which includes an overall premium increase of 7.3%. This plan also includes an in-network deductible of \$500 for single and \$1000 for family. The other elements of the health care plan design remain unchanged from the 2024 plan design. The parties agree to continue a consensus decision making model within the context of the existing LMHCC for the purpose of setting plan design and premium for the years 2026, 2027, 2028 as described within the contract. The County shall provide group health insurance coverage for benefit-earning employees. Such coverage and providers shall be selected by the County. The Health Insurance coverage shall be known as the "Standard Plan."

Standard Plan

Employee contributions to the plan will be based on the percentage of the total premium per shown below for 2025, 2026, and 2027.

Employee only	3%
Employee + spouse	17%
Employee + child/ren	17%
Family	15%

Differential pay – changes have been made in the following amounts

A 10% increase in the shift differential from \$1.00 to \$1.10 per hour.

A 40% increase in the weekend differential from \$1.00 to \$1.40 per hour for all classifications in the

bargaining unit; a \$2.00 weekend differential for deputies assigned to the jail.

A 16% increase in the multilingual / sign language stipends increasing from \$47.50 per pay period to \$55.00 per pay period for regular use. Occasional use increasing from \$9.50 per day to \$11.00 per day.

Work Schedule Premiums - Article 10 - WORK SCHEDULES – PREMIUM, Section 17, amended with the following addition:

Any employee specifically assigned to the following units shall earn one hour's pay for each whole pay period so assigned. An employee assigned to more than once collateral duty shall be limited to earn one hour's pay per pay period.

- Emergency Services Unit
- SRT
- Negotiator
- Weapons of Mass Destruction
- Range Safety Officer
- Dive Team
- Drone Team
- Sonar Team,
- Explorer Advisor,
- Part Time Use of Force Instructor

Health care savings plan – In addition to participating in the County's unified health care savings plan, for those eligible the county annual contribution will increase consistent with the below:

5 – 10 years: change from \$500 to \$550
10 – 15 years: change from \$600 to \$650
15 + years: change from \$700 to \$750

Retention pay - effective with the new contract, the employer shall increase the retention pay schedule by 5% for each of the applicable service year levels.

Other miscellaneous changes and agreements include:

Change parental leave from 6 to 12 weeks to reflect current practice.

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0313

Item Description:

Amd 3 to Agmt A2311867 with MN Housing Finance Agency accepting grant funds for the FHPAP for homeless prevention (HP) and rapid rehousing (RRH) services for homeless persons to revise the grant budget and workplan to move \$830,563 from RRH to HP services; no change to term or recv amt

Resolution:

BE IT RESOLVED, that Amendment 3 to Agreement A2311867 with the Minnesota Housing Finance Agency for the Family Homeless Prevention and Assistance Program, providing funds for homeless prevention and rapid rehousing services during the period October 1, 2023 through September 30, 2025, to reallocate \$830,563 from Rapid Rehousing to Homeless Prevention be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and the Controller be authorized to accept and disburse the funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for this program if these grant funds are not made available or when grant funds are no longer available.

Background:

The Family Homeless Prevention and Assistance Program (FHPAP) was created by the Minnesota Legislature in 1993 as an outcome-oriented grant intended to address issues of homelessness for families with children, single adults, and youth. Hennepin County has been a grantee since 1993. This Agreement A2311867 and the FHPAP funding for the current biennium of October 1, 2023 through September 30, 2025, was approved and accepted on August 22, 2023 (Board Resolution 23-0319). The first amendment to this agreement was approved on June 4, 2024 (Board Resolution 24-0238). The second amendment to this agreement was approved on October 1, 2024 (Board Resolution 24-0386). Hennepin County has been successful in utilizing federal funds to further expand the FHPAP services since 1995.

FHPAP services are aimed at preventing homelessness and quickly re-housing people who become homeless. These include financial assistance to help prevent households from becoming homeless and Rapid Re-Housing services to help families, singles, and youth obtain housing. Services also include case management to help households stabilize in the community and work toward self-identified goals. The Human Services outcome-focused model is considered a national best practice by the U.S. Department of Housing and Urban Development and by the National Alliance to End Homelessness. The FHPAP service model has been widely replicated across the country.

To more fully utilize these grant funds during the current biennium, a budget and workplan revision request was submitted to MHFA. This request was approved and an amendment to Agreement A2311867 with MHFA was received in order to enact these revisions.

Current Action: Amend agreement A2311867 with the Minnesota Housing Finance Agency's FHPAP program for the 2023-25 biennium (10/01/21-09/30/25) to revise the grant budget and work plan to reallocate \$830,563.63 from Rapid Rehousing to Homeless Prevention. This funding will continue to support Hennepin

County's and selected provider's work in providing homelessness prevention and rapid rehousing services.

Disparity Reduction: Work under this program is specifically targeted at reducing racial disparities and helps provide housing stability to people affected by systemic racism and the related impacts on education, income, and housing.

Recommendation from County Administrator: Recommend Approval

Amendment #3 for Family Homeless Prevention & Assistance Program Grant Contract Agreement

Contract Start Date:	<u>October 2, 2023</u>	Total Contract Amount:	<u>\$16,503,608.00</u>
Original Contract Expiration Date:	<u>December 31, 2025</u>	Original Contract:	<u>\$13,550,000.00</u>
Current Contract Expiration Date:	<u>December 31, 2025</u>	Previous Amendment(s) Total:	<u>\$2,953,608.00</u>
Requested Contract Expiration Date:	<u>December 31, 2025</u>	This Amendment:	<u>\$0.00</u>

This Amendment is by and between the Minnesota Housing Finance Agency (“MHFA”) and Hennepin County, 300 South 6th Street, MC 629, Minneapolis, MN 55487, (“Grantee”).

Recitals

1. MHFA has a Grant Contract Agreement with the Grantee identified as Family Homeless Prevention & Assistance Program, with an effective date of October 2, 2023 (“Original Grant Contract Agreement”) to prevent homelessness, reduce the length of time households are homeless and eliminate future episodes of homelessness. The Original Grant Contract Agreement was amended on June 13, 2024 (the “First Amendment”) and on December 4, 2024 (the “Second Amendment”). The Original Grant Contract Agreement, the First Amendment, and the Second Amendment are collectively referred to as the “Grant Contract Agreement.”
2. MHFA is amending the Grant Contract Agreement to update the Grantee’s Work Plan and update the Conflict clause to meet the requirements of MHFA and the needs of the Grantee during the Grant Period.
3. MHFA and the Grantee are willing to amend the Original Grant Contract Agreement as stated below.

Grant Contract Amendment

REVISION 1. Clause 2.1. “**Grantee’s Duties**” is amended as follows:

2.1 The Grantee has submitted an application for funding under the Program, which as revised as required by MHFA, is attached hereto as **Exhibit A** and made a part hereof (“the Application”). The Grantee has submitted to MHFA a Work Plan for the Program, which as revised as required by MHFA, is attached hereto as ~~Exhibit B.1~~ **Exhibit B.2** and made a part hereof (“the Work Plan”). The Grantee has submitted to MHFA a Fast Track Work Plan (the “Fast Track Work Plan”) which is attached hereto as **Exhibit C.1** and made a part hereof. The Application, Work Plan, and Fast Track Work Plan are collectively known as the “Grantee’s Project Plan”. The Grantee shall perform the activities that are outlined in the Grantee’s Project Plan in accordance with the approved budget specified in the Grantee’s Project Plan, or as otherwise approved in writing by MHFA.

REVISION 2. **Exhibit B.1** (the “Work Plan”) is deleted and replaced in its entirety with **Exhibit B.2**, which is attached to this Amendment.

REVISION 5. Clause 16. “**Fraud Disclosure**” is amended as follows:

Fraud is any intentionally deceptive action made for personal gain or to damage another. Any person or entity (including its employees and affiliates) that enters into an agreement with MHFA and witnesses, discovers evidence of, receives a report from another source, or has other reasonable basis to suspect that fraud or embezzlement has occurred must immediately make a report to:

- MHFA’s Chief Risk Officer at 651.296.7608 or 800.657.3769; or by email at ~~Mike.Thone@state.mn.us~~ MHFA.ReportWrongdoing@state.mn.us;
- Any member of MHFA’s [Servant Leadership Team](#); or as denoted on MHFA’s current organizational chart (Go to mnhousing.gov, scroll to the bottom of the screen and select About Us, select Servant Leadership Team); or
- [Report Wrongdoing or Concerns \(mnhousing.gov\)](#) (Go to mnhousing.gov, scroll to the bottom of the screen and select Report Wrongdoing).

REVISION 6. Clause 18. “**Conflicts**” is amended as follows:

In the event of a conflict between the terms of this Grant Contract Agreement, its exhibits, and the Program Guide, or between exhibits, the order of precedence is first the Grant Contract Agreement, and then in the following order:

Program Guide

~~Exhibit B.1~~ Exhibit B.2

Exhibit C.1

Exhibit A

Exhibit D

1. GRANTEE

The Grantee certifies that the appropriate person(s) have executed this Amendment on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

COUNTY BOARD AUTHORIZATION

(#A2311867)

Reviewed for COUNTY by
the County Attorney's Office:

COUNTY OF HENNEPIN
STATE OF MINNESOTA

By: _____
Chair of Its County Board

Date: _____

ATTEST: _____
Deputy/Clerk of County Board

Date: _____

And: _____
County Administrator

Date: _____

2. MINNESOTA HOUSING FINANCE AGENCY

By: _____

Title: _____

Date: _____

Distribution:
Agency
Grantee

Family Homeless Prevention and Assistance Program (FHPAP) Work Plan 2024-25 Biennium

The purpose of the FHPAP Work Plan is to describe changes to the budget, outputs, or activities due to the final FHPAP Standard Grant Proceeds amount. The FHPAP Work Plan must be submitted and approved by MHFA prior to the execution of the Grant Contract Agreement.

BUDGET AND PROJECTED HOUSEHOLDS
<p>Expectation: The Grantee must adjust its budget and proposed households to match the Standard Grant Proceeds award amount provided by MHFA. The final budget document, including the projected number of households to be served, must reflect spirit and intent of the initial application.</p>
<ol style="list-style-type: none"> 1. Submit copies of updated budget spreadsheets for Standard Grant Proceeds for the total budget, Grantee budget and subgrantee budgets. 2. If the budget and outputs have been adjusted proportionately but no change has been made to the anticipated services or activities, you may skip this question. If adjustments have been made that differ from the initial application, please describe here: <ul style="list-style-type: none"> • Details of any revisions to the proposed activities based on the Standard Grant Proceeds award amount • Details of any revisions to the proposed households served based on the Standard Grant Proceeds award amount • Rationale for any budget items that have significantly higher cost per household than the initial application
<p>Response:</p> <p><u>Rapid Rehousing (RRH)</u></p> <p>Proposed funds have been adjusted compared to our proposal as noted below, primarily since our full award wasn't funded.</p> <p>RRH funds have then been pro-rated between Fast Track and regular FHPAP budgets to prioritize spending Fast Track by the June 30th 2024 deadline, and as part of best efforts to expend funds by that point. Fast Track funds will be spent first and across all subgrantees until Fast Track funds are spent down. Regular FHPAP funds are expected to start being spent in Q4 of the biennium and once the Fast Track budgeted to RRH is expended.</p> <p>FTE included in the budgets reflect the share of staff time that will be funded with the FHPAP funds. This is the staffing level for the biennium overall, and that will be operating at any point in time. Example, a program listed with 1 FTE for Fast Track would be the same 1 FTE for Standard FHPAP. Under the plan to spend Fast Track first, would pay 100% of that staff's salary with Fast Track as long as Fast Track is available. The same applies for Standard FHPAP which would then pick up the same staff's salary at 1.0 FTE for the remainder of the biennium.</p> <p>Some RRH programs also receive Federal funding from Hennepin County for their supportive services and/or direct assistance. There, FHPAP only covers part of their program expenses. In those cases the FTE reported are based on the share of FTE that FHPAP is paying for. Example an agency has a 1.0 FTE case worker. 53% of their salary is paid for with FHPAP and 47% with Federal funds. They would be</p>

reported as a .53 FTE for FHPAP purposes. And would show up as the same .53 FTE in both the Fast Track and Standard budget. Similarly, and as a result of braided Federal and FHPAP funding, not all RRH program budget categories may have FHPAP funds (or FTE funded by FHPAP).

We are including the same number of RRH clients in both our Fast Track and Standard budgets, and there is 100% duplication of clients between the two for RRH. Total clients to be served over the biennium is expected to 927 and across the two awards. Most clients are staying in RRH for 12-15 months. We recognize that some clients served at the start of the biennium may have carried over/may exit in the first nine months and only receive Fast Track funds. Others may not enter until Quarter 4 as openings occurs, and may only get Standard funds. However, with clients staying longer and exiting based on stabilizing their housing, we cannot reasonably project this turnover and across all 10 of our subgrantees. Subgrantees were asked to project how many clients they could serve in the biennium, and that total is the best projection we have. We will track in HMIS which clients are getting Fast Track vs. Regular to the extent HMIS allows and report accordingly.

RRH project changes:

- Increased admin to 10% for providers. We initially budgeted providers at 8%, anticipating that we at Hennepin County would need its usual 2% for admin costs of our own. We have the opportunity to not take admin this biennium as the grantee. As a result, we are passing the additional admin onto our providers and increasing their admin amounts. So admin amounts per provider will not match the original budget. We will revisit our need for admin as the grantee next biennium and may return to 8% at that time. The only RRH admin Hennepin will take is a small amount for technical assistance (TA); those TA funds will be awarded to MESH, who will help train and support new, culturally specific providers as they launch RRH services.
- We have awarded our Tier 1 projects at the households served and expenditures levels proposed, with three modifications.
 - FHPAP spending by individual provider may vary slightly from what was proposed due to the increased admin (above) and due to minor changes in the mix of Federal and FHPAP funds we braid together for Tier 1 projects. But overall level of work is unchanged from our proposal, as is the net FHPAP we will spend on the Tier 1 projects.
 - We had originally budgeted LSS for a smaller amount of FHPAP funds, and in anticipation of being able to leverage Federal ESG funds to the project and which we also award. We have since determined that we need to have LSS funded by FHPAP only, and another provider (Vail Place) will leverage the Federal funds instead. There is no net change in total FHPAP among the two projects, but LSS appears to have greater FHPAP funds than initially budgeted, while Vail Place (discussed below as a Tier 2 project) will have less FHPAP and use ESG for some of its expenses instead.
 - AICDC is being funded for two case managers as proposed, but is receiving less FHPAP compared to what was proposed. This is based on tentative ramp up timing/uncertainty in how quickly they will spend, and also based on receiving less than full funding compared to our proposal. They are expected to have additional need for staffing dollars during the biennium. We will either reallocate FHPAP funds to cover that unmet need as funds become available and as they spend down, or we will identify other sources during the grant term.
- We removed two Tier 2 RRH projects due to lack of full funding for our application:

- Catholic Charities Chronic RRH – we did not have sufficient funds to support this as a Tier 2 project at this time; it was requested by the provider as a small amount of matching funds for a larger grant they have. The program should remain active because of those larger funds, and we are keeping them as an eligible project. We may provide FHPAP funds to help with their match as a possible additional allocation/reallocation later in the biennium.
- Greater Minneapolis Council of Churches (GMCC) – We are very disappointed not to be able to add this new, culturally specific Singles RRH provider. The bulk of our base RRH funds currently support families and youth RRH where our needs are highest, and where we have interlinked Federal funding and planning commitments. We had hoped the legislature would provide increased base funding beyond 2025 and allow us to fund sustainable, new Singles projects that would supplement this work and fill out our system; the one-time nature of the increased FHPAP, though, combined with the ramp-up time to train GMCC and then build a caseload, would have created a substantial fiscal cliff effect for people and made this project untenable. We hope to work with the provider to identify a more sustainable funding strategy so that they can begin doing RRH; we may reallocate unspent FHPAP to them during the biennium if we can be part of a larger strategy/smaller FHPAP need ongoing, and without the same level of client risk that would come with one-time funds. We are keeping them as an eligible project as a result, but not awarding funds initially with this budget.
- **Reduced proposed RRH outputs and expenditures at Vail Place and The Aliveness Project**
 - These are Tier 2 projects with the potential to ramp up quickly based on existing staff capacity and provider knowledge of RRH built during COVID, and can reasonably be operated with one-time funds and minimal cliff effects for clients.
 - Their original outputs had been proposed in anticipation of the legislature making appropriations to increase base funding beyond 2025. An increase beyond 2025 would have meant sustainable caseloads and taking new clients when initial clients exited, with those new clients rolling over into the next biennium. That rollover potential led us to include a higher number of clients served in our initial application.
 - With no increase beyond 2025, we need to fund these projects as one-time efforts instead. Rather than planning for a second round of intakes, providers will fill caseloads and then gradually wind them down over the biennium.
 - Outputs numbers have been revised down to reflect this one-time surge in RRH instead of ongoing caseloads. If a legislative increase looks likely, we may ask providers to take new cases near the end of the biennium, but cannot put clients at risk of a cliff effect by including them as planned outputs.
 - Expenditures numbers are also lower than initially proposed, though the reduction is comparatively smaller; the bulk of provider expenses will be for the initial caseloads of clients and who will be served for the majority of the biennium. Reduced expenditures due to not serving additional, new clients at the end of the biennium are relatively small.
 - Vail Place FHPAP expenditures are also somewhat lower than proposed because of the swap of Federal and FHPAP funds with LSS noted above. That swap has a net zero impact on FHPAP allocations, though the Vail Place FHPAP award is somewhat smaller as a result.
- **Reduced funding and outputs for Agate Rainbow RRH**
 - Our RRH Funding Committee didn't have strong recommendations about which of Agate's Tier 2 programs to fund or not fund, and all were valued
 - Cuts did need to be made at Agate due to lack of full funding, though, and due to other agencies already taking the reductions above

- Agate was given the option to chose among a variety of programs they could reduce to get within budget, and they opted to reduce this program based on internal priorities. Their final Rainbow RRH FTE/supportive services and direct assistance amounts are based on where the provider wants to spend FHPAP vs. their private funds for the program.

As a clarification to the proposal in the RFP, Hennepin County is including itself as possible RRH provider. We are not budgeting for expenses or planning to spend funds at this, time but do need a placeholder option. Recent challenges in reallocating funds quickly, combined with potential provider underspending and risk of small providers closing mean that Hennepin may need to assume grant expenditure and case management during the biennium to best serve clients. This would be a last resort effort, but we are building it in as an option now to allow maximum flexibility.

Costs per household:

Costs per household vary between families and singles programs primarily due differences in housing cost and length of stay, while staffing costs for a case manager, management and related direct program costs are generally consistent between singles and families providers. The only significant variation in supportive services costs would be that some providers maintain slightly larger or smaller caseloads, which would increase or decrease the supportive services costs per household accordingly; example one provider with a more intensive, time limited model may have only 14-15 clients at a time to allow for more in-depth services during that shorter period, while another provider working with families over a longer period may have 18-20 clients. Or providers may also have housing locator/navigator staff which both adds FTE and also allows larger caseloads with case managers since they are not doing as much housing search work, increasing services costs overall but also lowering costs per FTE.

Direct Assistance costs do vary between the two populations, and based on different circumstances for each.

- Families have higher costs per household due to higher rents for larger units. Providers also offer different case management models with differing durations.
- Singles have lower rents, but stay longer and typically have zero or very little income and related client share, offsetting some of the lower monthly costs.
 - Single adult needs are also very much in flux, and we are seeing increased acuity of need based on who is being referred. Providers have responded differently in their estimated budgets as a result. We have tried to encourage providers to ask for what they need, while also not awarding more than was requested.
- Youth are planned to stay for up to 24 months due to extensive services needs specific to youth development

The table below provides added detail about anticipated average direct assistance costs per household over the two year grant span. It is not specific to either the Fast Track or Standard funds and since most households will span the two during the grant period; instead the table lists what the providers expect it will cost to serve a household overall. Note that because we braid Federal and state funds in some programs, the variation in FHPAP spending (and cost per household) looks quite substantial for some programs. The average total cost (FHPAP and Federal funds) is also

Exhibit B.2

included to provide a more accurate snapshot of overall spending per household. Providers are grouped by population type for ease of comparison.

Provider	Average Direct Assistance per HH (FHPAP)	Average Direct Assistance per HH (All Funds)	Notes
All Populations			
Agate Rainbow RRH	\$4,905	\$4,905	Up to 24 months, mixture of families and singles
Agate Fast Track	\$1,629	\$1,629	One-time assistance with deposit and application fees ONLY for clients with income
Families			
Agate Families RRH	\$3,831	\$7,689	Up to 24 months of assistance
LSS Families RRH	\$9,515	\$9,515	Up to 24 months of assistance, newer provider model so has some flexibility in budget to develop model; may also have lower costs per household depending on ramp-up and if they can serve more clients
Simpson Families RRH	\$1,754	\$3,754	Typically serves families for 12 months using a Critical Time Intervention model
Singles			
Agate Singles RRH	\$1,277	\$6,134	18 to 24 months of services, anticipating higher acuity need/lower incomes and resulting lower client share
AICDC Singles RRH	\$4,722	\$4,722	Middle ground estimated budget for new provider that is ramping up gradually and will have relatively lower costs per household as a result

Exhibit B.2

Catholic Charities Singles RRH	\$1,000	\$4,294	Consistent with recent spending patterns by agency, may be low compared to need per client
Edith's House, Inc. Singles RRH	\$5,368	\$5,368	Middle ground budget and newer provider
The Aliveness Project, Inc. Singles RRH*	\$8,489	\$10,735	18 to 24 months of services; anticipating higher acuity need/lower incomes and resulting lower client share. See note above about why this cost per household looks unusually large
Vail Place Singles RRH*	\$10,332	\$10,735	18-24 months of services; anticipating higher acuity need/lower incomes and resulting lower client share. See note above about why this cost per household looks unusually large
Youth			
The Link Youth Families RRH	\$1,346	\$1,346	Provider uses FHPAP for match against a CoC award they have and which funds the majority of their program; costs are not reflective of actual per household need as a result.
YMCA Youth RRH	\$7,100	\$7,100	Anticipate 24 months of assistance based on youth needs
YouthLink Youth RRH	\$8,047	\$8,047	Anticipate 24 months of assistance based on youth needs

*** The Aliveness Project and Vail Place may change during the biennium; Funds were budgeted to assure significant subsidies to high need clients with zero or no income and for up to 24 months.**

- Funds were budgeted to allow for taking on new households as clients exit and if we can find sustaining funds for the program beyond 9/2025.**

- Outputs were set at the minimum number of households they would serve, and assuming no sustaining funds.
- This was deliberately done to be conservative in projecting our capacity while also maximizing potential to serve through out 2023-25 if possible. This also resulted in an artificially high cost per client calculation.
- We will likely either add clients beyond the projected outputs, reducing the cost per household, or reallocate budgeted funds if we need to sunset the programs.

As a final note, we have estimated outputs based on current referrals and market conditions, but these are ever evolving. Rising rents and increased acuity of need among clients are stretching our capacity to serve; we are spending more per household per month and serving people longer/fewer total households over time. If rents continue to accelerate, we may be unable to serve as many households as projected.

The budget for Amendment 1 includes \$600,000 in additional RRH, moves some funds among providers (without changing uses), and creates a budget sheet for a provider that had been procured for this RFP but was pending additional FHPAP before doing a final budget.

Moved funds within original Standard 1 award

- To expedite Fast Track spending, we reduced Fast Track FHPAP at AICDC and Vail Place (see our already approved Fast Track amendment). We then gave them additional standard dollars instead (this amendment), and so they could be made whole while also spending later in the biennium based on ramp up. Those dollars came from a reduction of The Aliveness Project's award of Standard Funds (also part of this amendment). Those funds were able to be transferred because we identified additional Federal funding that Aliveness (and only Aliveness) could use instead of FHPAP. There is no net change in FHPAP spending, just a move between providers of \$155,000 and on the same budget lines, mostly direct assistance related.

Use of \$600,000 in additional funds under Amendment #1

- In our original award, we didn't have enough to fully fund AICDC's request, but wanted to support them as a culturally specific provider working with the Native American population. We indicated in our original workplan (above in green highlight) that we might use additional FHPAP during the biennium to fill gaps that we could not fill initially. We are using \$157,129 in new funding to fill that gap, and so that they can fully serve their original caseload. We are also awarding them \$50,000 in additional direct assistance, part of meeting the rising costs issue noted above.
- Multiple providers requested increased funding for the biennium due to rising costs compared to when budgets were drafted in late 2022. Rents have increased faster than anticipated, inflation is leading to salary increases to retain staff, and clients are facing more challenges. Some come in with lower income than anticipated due to increased need in the community and can pay less than providers had anticipated. In other cases, an uptick in mental health and substance use has increased the number of clients that need to be rehoused and who have associated costs of damages, additional deposits, etc. These providers include AICDC, Agate Families, Youthlink, and Edith House. Funds here will help providers meet existing targets, but will not increase outputs.
- With our original award, we were unable to fund Youthlink at the level they originally proposed to us, and they have capacity to serve more clients if they have more funds. As a result of increasing their funds, they will also be able to serve 3 more clients. They will also

be able to offset rising costs noted above. \$97,745 in additional funds will support new clients and rising costs. In particular, it will help with staff costs since Youthlink has indicated that their other sources are increasingly not braiding well with supportive services, resulting in shortfalls.

- Edith's House had proposed a unique RRH model that would be quicker transition into PSH for clients with disabilities. And by coordinating with Housing Support/Housing Stabilization Providers. Essentially stabilizing clients in RRH while aggressively applying for the other benefits, and which may not happen while in shelter. This is a novel approach and one we want to encourage as it will allow more efficient use of RRH dollars and quicker turnover of caseloads. Edith's house continues to refine this approach, but is finding that "turn on" GRH isn't as quick as they had hoped, and that they're paying more costs per client than envisioned while still housing new clients. They need additional funds per client as a result, and we are awarding them a net increase of \$53,870 in direct assistance (as well as moving some budget line items around).
- Agate has an additional RRH caseload not currently funded with FHPAP, and where the funds will end December 2024. Clients in that program need additional time and services. We will add those clients to FHPAP (and made sure they were eligible as of intake) and so they can transition gradually. Approximately \$192,000 of the overall increase at Agate will support these additional clients, expected to be around 14 but that is TBD and an estimate only at this point; it will depend on how many are actually still open as of January 1st. No additional clients will be enrolled, and the program itself will end once all clients exit. The balance of Agate Families' additional funds (around \$49,000) will go to offset the rising costs noted above.

Added Budget for Greater Minneapolis Council of Churches

- In anticipation of reallocating funds this spring, we have created a budget worksheet for Greater Minneapolis Council of Churches (GMCC). Per the blue highlighted section above, we didn't have enough funds within our initial award amount to support GMCC, but reserved the option to fund them later in the biennium if we could find a solution. And we have kept in discussions with them in the meantime. They have since obtained a strong commitment for non-FHPAP funds, and would need a smaller amount as match from FHPAP. It is likely that we would have that as part of funds to reallocate by the end of Q6. And that we would then continue their funding as a provider next biennium. We have put a small budget amount here so that we have the right line items, and we may adjust by reallocating funds later in the biennium, and using transfers that are allowed without a full amendment/board approvals. Funds were moved from Grantee RRH admin and which we expect will not fully spend.
- With Amendment #3 we noted that these changes (made with a prior amendment workplan for GMCC) may not have gotten moved in the budget workbook, and due to a format/save issue. We have corrected that with Amendment #3 budget workbook so that the workbook now matches what was previously approved for the workplan.

Lived Experience and TA

- With the start-up of our revamped RRH Advisory Committee we may need to stipend members with lived experience. We also will underspend some of the salary funds in the grantee budget currently. We have moved \$1,000 from salary to stipends in this budget so that we can have funds available as needed. People would be compensated at \$25 per hour out of this line, and once other funds currently helping cover lived experience stipends are exhausted.

RRH budgets and outputs have been adjusted as follows for Amendment #3.

Unless otherwise noted, funds are being moved to Prevention based on inability to spend in RRH and unmet/increased need (both in number of applicants and cost per applicant) in Prevention

- Simpson reallocated \$42,523.00 in services dollars due to underspending on staffing; household numbers were not affected and they should meet commitments.
- Vail Place reallocated \$374,228.77 to Prevention; this program had been funded to ramp up as a new provider and then do additional intakes as clients exited, with a goal of serving those clients onward into the following biennium. Hennepin County opted to pause “replacement” intakes once initial caseloads were full, though, when it became apparent that we might return to 2021 base funding. And so that we did not create cliff effects for clients. They also did not refill a staff position (1 of 3) that came open and due to the pause. The open position and inability to take new clients led to underspending, and so funds are being reallocated. Outputs were reduced by 21 accordingly. We hope that Vail Place can continue as a provider and take more clients in the fall, but that is dependent on how much is awarded to FHPAP by the legislature and then to Hennepin.
- Agate operates four different RRH models, Families, Singles, Fast Track, and Rainbow and has moved funds between them as part of program closure/consolidation. They have closed their Fast Track model and must reallocate funds as a result. And will not be able to meet outcomes. They are folding their Rainbow funding and outcomes into the families RRH program. Their families and singles RRH models remain in operation though with some budget changes to each.
 - For Fast track, the program is being closed and funds are being reallocated.
 - The Fast Track RRH program (named for its briefer services set, not the funding) was targeted to lower-barrier clients with income and who only needed light touch services. And was supposed to be quick turnover/high volume. The program has historically had issues keeping staffed, though, and has had difficulty post-COVID finding clients who can use it’s light touch services and exit quickly. Instead, housing search has been prolonged due to the acuity of barriers, and referrals increasingly lacked income to exit quickly. They in fact needed a more traditional RRH or PSH program, and Fast Track didn’t work for them.
 - We determined in the first half of the biennium that the target population was not appearing in CES, that the proposed turnover rates were not viable, and that the people who were being assessed needed substantially more services and rental assistance than this model could provide. The program was closed to new intakes as of 10/1/2024 and has been phasing out its final clients in Q5 and early Q6.
 - They have an unspent budget of \$413,898.83. Of that, \$20,280 is being reallocated to their Families RRH project to help cover additional costs there of serving clients, and the balance will go to Prevention efforts. We have changed HH to be served to 39 (down from 238 goal) based on current HMIS reports, but are also thinking that may be an undercount of how many will be served, and due to HMIS report issues. \$393,618.83 is being reallocated to Prevention.
 - For its Rainbow RRH program, Agate opted to move funds and outcomes to its families RRH program due to changes at the agency; the Rainbow RRH budget was zeroed out and all funds and household commitments were moved to the families program (\$56,012.08 and 18 households)

- Agate reduced singles funding and HH commitments due to staff turnover and related inability to serve as many clients as projected. \$20,193.03 was moved to prevention, and households for RRH were reduced from 35 to 27.

Homeless Prevention (HP)

With the additional funds, we plan to utilize \$2,353,608.00 for HP. These funds will largely impact direct assistance (increasing the grand total from \$2,362,198 to \$2,876,514.17), with the remaining funds going towards Administrative (increasing from \$223,634.39 to \$316,632.39) and Supportive Services (increasing from \$1,111,092.29 to \$1,522,659.22). We anticipate serving an additional 605 households (as outlined in the next paragraph below). In general, the cost per household has increased since the start of the biennium. Average costs per single households is around \$3,000 to help prevent an eviction and the average costs per family households is around \$5500 to \$7,000 to prevent an eviction.

Hennepin County is projecting to serve an additional 371 single adults and youth. CLUES will serve an additional 12 households across single adults, single youth, adult families and youth families. CMRS will serve 26 additional single adults and 26 additional adult families. LSS of MN will serve 12 more adult singles and 13 adult families. MIWRC will serve 15 additional households (5 adult singles, 5 youth families and 5 adult families). VEAP did not receive standard or regular FHPAP funds at the start of the biennium, but did receive standard II funds. VEAP is requesting standard or regular funds through this amendment to serve an additional 60 single adults and 60 adult families. YouthLink will serve an 10 additional single youth. This additional 605 total households will increase our total to be served from 679 to 1284.

The following agencies will have access to these increased funds:

- | | |
|-----------------------|-----------------------|
| - Hennepin County TRC | Agate (DA funds only) |
| - CMRS | CLUES |
| - LSS of MN | MIWRC |
| - VEAP | YouthLink |

Isuroon, PSP and the YMCA of the North did ask to increase their standard FHPAP funds due to receiving Standard II funds.

CMRS and YouthLink also anticipate spending most, if not all of their original standard FHPAP funds before spending Standard II funds. (Originally, we had said agencies would spend Standard I funds and Standard II funds simultaneously.) However, to ensure staff and households are not enrolled in both programs at the same time, some contracted providers have requested to spend one set of funds first.

We anticipate not utilizing standard grant funds until 7/1/2024 and will utilize the Fast-Track funds for the first 9 months of the biennium. The goal is to not have 100% duplication between Fast-Track funded clients and Standard grant funded clients. There may be some overlap, but not 100% overlap.

New this biennium, Hennepin County is implementing a coordinated assessment or intake process that all FHPAP funded sub-grantees will complete to request direct financial assistance funds. Therefore, all direct assistance is on the Grantee budget. All HP sub-grantees had the direct financial assistance removed from their individual budgets to help create one large pool of funds for direct financial assistance. Per each sub-grantee's budget, they will be responsible for their own administration and supportive services expenses, as well as total households to be served. Administration expenses for HP sub-grantees will be capped at 9% or less and supportive services

will be capped at 50% or less of the total HP Standard budget. To ensure these numbers were accurate, Hennepin County as the Grantee did not exceed 10% for administration and supportive services did not exceed 50% of the Grantee's allocation of direct financial assistance. Total number of households served was reduced to 679 for the biennium due to HP requesting almost \$13.5M alone for the biennium and then receiving only \$7M between Fast-Track and Standard for the biennium.

Other budget changes include not awarding all agencies like originally proposed. All "tier 1" providers (Agate, CLUES, CMRS, Isuroon, LSS of MN, MIWRC, YMCA and YouthLink) were funded, but by a reduction of 33% to 50% of what they applied for. The "tier 2" providers (Catholic Charities, People Serving People and VEAP, Inc.) were not awarded funds at this time. However, if Hennepin County were to receive additional funds during the biennium, we would consider contracting with our tier 2 providers at that time.

HP Update as of 5/5/2025 for Amendment #3:

We had YouthLink-HP reduce their Admin budget from \$8,886.68 to \$5,333.68 and moved the \$3,553.00 money to Hennepin County direct assistance, as all DA funds for HP is being held within the Hennepin County pool of funds. Isuroon, Lutheran Social Services of MN, and Hennepin TRC had under projected staffing costs. Due to the RRH providers not spending all \$179,673.01 in support services (salaries), we were able to add an additional \$18,896.57 to Isuroon's total for support services, \$25,000.00 to Lutheran Social Service' support services, and \$30,000 to Hennepin (same line item of salaries – support services). Isuroon also needed \$5,459.90 of the Admin costs from the RRH underspending of Admin costs. After all staffing costs were changed in the budget, this gave us balance of \$699,760.16 for HP direct assistance, which we added to the rental assistance line item of the budget (Hennepin County TRC). We will serve a total of 170 more households: 10 adult singles (Isuroon), 10 adult families (Isuroon), and 150 adult families (Hennepin TRC). Isuroon's average cost is \$2,500 per household, Hennepin County TRC is targeting adult families with an average cost of \$4,000 per household. This projected amount is less than the RRH projected households because Hennepin County has been prioritizing families with HP funds; the average cost was \$4K per household, but that number does fluctuate month to month.

The net result is fewer households increased in Prevention than were reduced in RRH. The Fast Track RRH was a relatively low cost, high volume project that was projected to cost around \$2,200 per household for one-time help with move-in assistance (deposit and first month's rent plus light touch services for clients who could otherwise afford rent and just needed housing search/deposit funds). And it was much lower cost than a typical RRH model that offers ongoing subsidies. That \$2,200 is less per household that is being spent on Prevention (\$4,000). Even with also reallocating other RRH funds to Prevention (and only a small number of households) from Vail Place, this higher cost per Prevention client means that we can serve fewer clients in Prevention that was planned for the Fast Track RRH program.

Please see the chart below that shows where the underspending was from RRH, plus the additional funds from YouthLink, to then give us the new totals that were split out by provider, with the remaining funds being added to the direct assistance pool of funds (only within the Hennepin County DA):

Underspent Funds	RRH	YouthLink - HP	NEW TOTAL
Admin	\$82,743.27	\$3,553.00	\$86,296.27
Services	\$179,673.01	\$0	\$179,673.01
Direct Assistance	\$568,147.35	\$0	\$568,147.35
TOTAL:	\$830,563.63	\$3,553.00	\$834,116.63

And then the table below shows where the funds were added to the respective budgets from the underspending of RRH and YouthLink HP program (with the remaining balance of Admin and Support Service funds being added to the DA total instead):

PROVIDER	ADMIN	SUPPORT SERVICES	DIRECT ASSISTANCE	TOTAL
Agate	\$0	\$55,000	\$0	\$55,000
Isuroon	\$5,459.90	\$18,896.57	\$0	\$24,356.47
LSS of MN	\$0	\$25,000	\$0	\$25,000
Hennepin County	\$0	\$30,000	\$699,760.16	\$729,760.16
TOTAL	\$5,459.90	\$128,896.57	\$699,760.16	\$834,116.63

ACKNOWLEDGMENT OF PROGRAM EXPECTATIONS

Eligibility Criteria: Grantees must follow the state eligibility criteria allowable by the program (see page 6 of the Program Guide). If your program will be utilizing one of the following exceptions, please check the box below and, if not described in the application, provide a response as well.

- ☒ The grantee will further restrict household income below 200% of federal poverty guidelines to target households with the greatest need
- ☒ The grantee will further target their Rapid Rehousing resources toward households prioritized by their CoC, such as chronically homeless or literally homeless.
- ☒ Grantee or subgrantees are specializing in serving a specific population, such as youth or families, and are targeting those households. Regardless, the grantee has demonstrated in the application narrative how all households will be served with assistance.
- ☒ The grantee will assess households for FHPAP eligibility at the same time as assessing the household for Emergency Assistance/Emergency General Assistance (EA/EGA) with a process that does not add undue burden to the household.

Response:

Our CoC limits eligibility for RRH to clients who are below 30% AMI to prioritize those most in need, and to best align state and Federal funding streams. This CoC standard applies to all RRH projects in Hennepin County, and so we follow it for FHPAP funded RRH projects.

Our CoC assesses a subset of people for Coordinated Entry compared to the overall FHPAP RRH eligibility. As a system, our CoC assesses only people who are in shelter, unsheltered, or fleeing/attempting to flee domestic violence. We don't have enough resources as a community to serve people we encounter in those settings, much less the larger population who meet the Minnesota definition of homeless (lacking permanent housing generally). So we prioritize assessing people in those settings as being the most in need, and dedicate assessor resources there. Put another way, if people in other settings (doubled up, incarcerated, etc.) were assessed, they would not have a high enough priority in our CES compared to those who are literally homeless that they would get ever get a referral.

As noted in our RRH application narrative, we have RRH providers that focus on singles, families and youth. Families RRH is prioritized because of lack of other resources for families in our community,

Exhibit B.2

while youth providers are being sustained, but not grown, consisted with larger community planning for HUD youth funding. And we are funding singles projects as possible after those two needs are accounted for. We continue to want to grow singles funding, but have put it as a relatively lower priority for our RRH given PSH options for singles compared to youth and families. Growth in singles this year is tied to one-time funds, and after having first fully funded the families programs that applied in our RFP.

For HP, we will target or prioritize serving households who are at or below 30% AMI, but will go up to 200% FPG. Hennepin County has also removed the requirement that Emergency Assistance/Emergency General Assistance (EA/EGA) must be utilized prior to accessing FHPAP funds.

Monitoring: Regular and ongoing monitoring of client records and financial files. At least annually, the Grantee and its advisory committee will be responsible to monitor each organization providing Program funded activities. Monitoring must include review of client records documenting eligibility and service provision. It should also include review of financial files for eligible expenses, invoicing and supporting documentation. Results should be shared with the Grantee's advisory committee.

Performance: The Grantee will utilize the HMIS FHPAP Supplemental (SHP-50-SAG-296) report to evaluate the performance of the Program and share the results with the Grantee's advisory committee for additional discussion:

- **Measure #1:** The percentage of households receiving assistance who are not yet homeless who do not become homeless (*Prevent*)
- **Measure #2:** The percentage of households who exit to permanent, stable housing, by race, ethnicity, and household type (*Rare*)
- **Measure #3:** The length of time from enrollment to housing placement (*Brief*)
- **Measure #4:** The percentage of households served, indicated by race, ethnicity, and household type, who do not return to homelessness (*One-time*)
- **Measure #5:** Intake demographics of the households served compared to exit demographics by destination (for example, if the program serves 60% of people of color clients, are 60% of FHPAP's positive housing outcomes going to people of color?) (*Equity*)

MHFA may also add strong recommendations or conditions into a Grantee's FHPAP Work Plan as a part of the award process which would be outlined in writing below. If no Strong Recommendations or Conditions are listed, no response is required.

Strong Recommendations or Conditions
Response:

FHPAP Grantee:	Hennepin County		
Federal ID #	41-6005801		
State Tax ID#	8026655		
Grantee*	Hennepin County		
Contact person	Loni Aadalen		
Address	300 South 6th Street, MN 165		
City	Minneapolis		
State	MN		
Zip Code	55487		
Phone	612-596-8987		
Email	loni.aadalen@hennepin.us		
Grantee*	Hennepin County		
Contact person	Michael Radcliffe		
Address	300 South 6th Street, MN 165		
City	Minneapolis		
State	MN		
Zip Code	55487		
Phone	612-998-1796		
Email	Michael.Radcliffe@hennepin.us		
* You must have two FHPAP Grantee contacts noted			
HMIS			
Contact person	Michael Radcliffe		
Address	300 South 6th Street, MN 165		
City	Minneapolis		
State	MN		
Zip Code	55487		
Phone	612-998-1796		
Email	Michael.Radcliffe@hennepin.us		
Executive Director			
Contact person	David Hough, County Administrator		
Address	300 South Sixth Street, A2303 Government Center		
City	Minneapolis		
State	MN		
Zip Code	55487		
Phone	612-348-7574		
Email	county.admin@hennepin.us		
Board Chair			
Contact person	Marion Greene		
Address	300 South Sixth Street, A2400 Government Center		
City	Minneapolis		
State	MN		
Zip Code	55487		
Phone	612-348-7883		
Email	marion.greene@hennepin.us		
Fiscal Director			
Contact person	Bao Vang		
Address	300 South Sixth Street, MC 134		
City	Minneapolis		
State	MN		
Zip Code	55487		
Phone	612 396 3651		
Email	Bao.Vang@hennepin.us		

FHPAP Subgrantee:

Please provide contact information for the following:

Subgrantee #1	#1 - #4 Agate Housing and Services, Inc.
Contact person	Elizabeth Machart
Address	2309 Nicollet Ave
City	Minneapolis
State	MN
Zip Code	55404
Phone	612-743-6681
Email	contracts@agatemn.org

Subgrantee #2	#5 American Indian Community Development Corporation
Contact person	Travis Earth-Werner
Address	1508 East Franklin Avenue
City	Minneapolis
State	MN
Zip Code	55404
Phone	612-813-1610
Email	tearthewerner@aicdcmn.org

Subgrantee #3	#6 Catholic Charities Twin Cities
Contact person	Laurie Goeken
Address	1007 E. 14th Street
City	Minneapolis
State	MN
Zip Code	55404
Phone	612-382-3649
Email	laurie.goeken@cctwincities.org

Subgrantee #4	#7 CLUES - Comunidades Latinas Unidas En Servicio
Contact person	David Soto
Address	797 E. 7th St.
City	St. Paul
State	MN
Zip Code	55106
Phone	612-746-3550
Email	dsoto@clues.org

Subgrantee #5	#8 Community Mediation & Restorative Services, Inc
Contact person	Beth Bailey
Address	9220 Bass Lake Road, Ste 270
City	New Hope
State	MN
Zip Code	55428
Phone	763-489-1597 or 763-442-9731
Email	director @CMRSmn.org

Subgrantee #6	#9 Edith's House, Inc.
Contact person	Edith Perlin
Address	PO Box 11987
City	Minneapolis
State	MN
Zip Code	55411
Phone	651-955-4299
Email	edith@edithshouse.com

Subgrantee #7	#10 Isuroon
Contact person	Ramla Elmi
Address	1600 East Lake st St. 1
City	Minneapolis
State	MN
Zip Code	55407
Phone	612-353-5765
Email	ramla@isuroon.org

Subgrantee #8	#11 Lutheran Social Service of MN
Contact person	Kim Prinsen
Address	2400 Park Avenue South
City	Minneapolis
State	MN
Zip Code	55404
Phone	612-879-5354
Email	kim.prinsen@lssmn.org

Subgrantee #9	#12 MN Indian Women's Resource Center
Contact person	Marisa Cummings
Address	2300 15th Avenue S
City	Minneapolis
State	MN
Zip Code	55404
Phone	612-695-8346
Email	mcummings@miwrc.org

Subgrantee #10	#13 Simpson Housing Services, Inc.
Contact person	Wendy Wiegmann
Address	160 Glenwood Avenue
City	Minneapolis
State	MN
Zip Code	55405
Phone	612-455-0847
Email	wwiegmann@simpsonhousing.org

Subgrantee #11	#14 The Aliveness Project, Inc.
Contact person	Matt Toburen
Address	3808 Nicollet Avenue
City	Minneapolis
State	MN
Zip Code	55409
Phone	612-822-7946
Email	matt@aliveness.org

Subgrantee #12	#15 The Link
Contact person	Denise Smieja
Address	1210 Glenwood Avenue
City	Minneapolis
State	MN
Zip Code	55405
Phone	612-669-4300
Email	dsmieja@thelinkmn.org

Subgrantee #13	#16 Vail Place
Contact person	Karina Forrest Perkins
Address	23 9th Avenue South
City	Hopkins
State	MN
Zip Code	55343
Phone	952-945-4232
Email	kforrestperkins@vailplace.org

Subgrantee #14	#17 YMCA of the North - Youth & Family Services
Contact person	Kate Ray
Address	651 Nicollet Mall, Unit 500
City	Minneapolis
State	MN
Zip Code	55402
Phone	612-782-7203
Email	kate.ray@ymcamn.org

Subgrantee #15	#18 YouthLink
Contact person	Lynn Migdal
Address	41 North 12th Street
City	Minneapolis
State	MN
Zip Code	55403
Phone	612-252-1241
Email	migdal@youthlinkmn.org

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Grantee:			Hennepin County		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					5.80
Salary, wages, fringe benefits	\$ -	\$ -	\$ 251,250.70	\$ 281,412.65	\$ 532,663.35
Travel	\$ -	\$ -	\$ -	\$ -	\$ -
Office space/utilities	\$ -	\$ -	\$ 1,644.11	\$ 1,927.80	\$ 3,571.91
Phone, computer, internet	\$ -	\$ -	\$ 1,750.00	\$ 489.60	\$ 2,239.60
Supplies, copies, postage	\$ -	\$ -	\$ 250.00	\$ 979.20	\$ 1,229.20
Training	\$ -	\$ -	\$ 663.30	\$ (0.00)	\$ 663.30
HMIS License	\$ -	\$ -	\$ 1,432.50	\$ 290.70	\$ 1,723.20
Participant stipends	\$ -	\$ -	\$ 2,030.00	\$ 2,912.06	\$ 4,942.06
Audit, insurance, accounting	\$ -	\$ -	\$ 8,190.00	\$ 43,760.28	\$ 51,950.28
Human resources, information technology, communications	\$ -	\$ -	\$ 51,328.68	\$ 16,235.14	\$ 67,563.82
Subtotal Administration	\$ -	\$ -	\$ 318,539.29	\$ 348,007.43	\$ 666,546.72
Supportive Services (FTE)	0.00	0.00	15.06	16.20	31.26
Salary, wages, fringe benefits	\$ -	\$ -	\$ 1,606,297.91	\$ 1,252,728.24	\$ 2,859,026.15
Mileage	\$ -	\$ -	\$ 7,889.64	\$ 31,869.80	\$ 39,759.44
Office space/utilities	\$ -	\$ -	\$ 16,522.96	\$ 130,452.56	\$ 146,975.52
Phone, computer, internet	\$ -	\$ -	\$ 8,686.93	\$ 19,044.72	\$ 27,731.65
Supplies, copies, postage	\$ -	\$ -	\$ 5,780.45	\$ 34,430.27	\$ 40,210.72
Training	\$ -	\$ -	\$ 2,237.49	\$ 14,347.17	\$ 16,584.66
HMIS license	\$ -	\$ -	\$ 2,140.63	\$ 4,605.48	\$ 6,746.11
Subtotal Supportive Services	\$ -	\$ -	\$ 1,649,556.01	\$ 1,487,478.24	\$ 3,137,034.25
Direct Assistance					
Rental payment assistance including late fees and rental application fees		\$ -	\$ 3,419,516.98	\$ 1,511,772.09	\$ 4,931,289.07
Mortgage payment assistance			\$ 3,316.50	\$ -	\$ 3,316.50
Rental deposit assistance		\$ -	\$ 98,251.85	\$ 251,242.97	\$ 349,494.82
Utility payment assistance		\$ -	\$ 52,370.00	\$ 28,617.67	\$ 80,987.67
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing		\$ -	\$ 4,819.00	\$ 110,615.97	\$ 115,434.97
Subtotal Direct Assistance		\$ -	\$ 3,578,274.33	\$ 1,902,248.70	\$ 5,480,523.03
TOTAL BUDGET	\$ -	\$ -	\$ 5,546,369.63	\$ 3,737,734.37	\$ 9,284,104.00

% Administration	7.18%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	1441
Households to be Served - Rapid Rehousing	698

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	935	143	921	140	

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Grantee:			Hennepin County		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					2.00
Salary, wages, fringe benefits			\$ 144,708.00	\$ 8,404.00	\$ 153,112.00
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends				\$ 1,000.00	\$ 1,000.00
Audit, insurance, accounting					\$ -
Human resources, information technology, communications			\$ 50,000.00		\$ 50,000.00
Subtotal Administration	\$ -	\$ -	\$ 194,708.00	\$ 9,404.00	\$ 204,112.00
Supportive Services (FTE)			7.00		\$ 7.00
Salary, wages, fringe benefits			\$ 943,902.00		\$ 943,902.00
Mileage					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS license					\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ 943,902.00	\$ -	\$ 943,902.00
Direct Assistance					
Rental payment assistance including late fees and rental application fees			\$ 3,419,516.98		\$ 3,419,516.98
Mortgage payment assistance			\$ 3,316.50		\$ 3,316.50
Rental deposit assistance			\$ 98,251.85		\$ 98,251.85
Utility payment assistance			\$ 52,370.00		\$ 52,370.00
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing			\$ 4,819.00		\$ 4,819.00
Subtotal Direct Assistance		\$ -	\$ 3,578,274.33	\$ -	\$ 3,578,274.33
TOTAL BUDGET	\$ -	\$ -	\$ 4,716,884.33	\$ 9,404.00	\$ 4,726,288.33

% Administration	4.32%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	625
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	386	45	189	5	625

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Agate Housing and Services, Inc.					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.47
Salary, wages, fringe benefits			\$ 25,963.00	\$ 90,599.80	\$ 116,562.80
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends					\$ -
Audit, insurance, accounting					\$ -
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ 25,963.00	\$ 90,599.80	\$ 116,562.80
Supportive Services (FTE)			1.10	2.10	\$ 3.20
Salary, wages, fringe benefits			\$ 148,375.00	\$163,630.27	\$ 312,005.27
Mileage			\$ 750.00	\$7,670.80	\$ 8,420.80
Office space/utilities				\$80,830.13	\$ 80,830.13
Phone, computer, internet			\$ 750.00	\$ 135.00	\$ 885.00
Supplies, copies, postage			\$ 60.00	\$24,432.08	\$ 24,492.08
Training			\$ 313.00	\$2,987.78	\$ 3,300.78
HMIS license				\$275.40	\$ 275.40
Subtotal Supportive Services	\$ -	\$ -	\$ 150,248.00	\$ 279,961.46	\$ 430,209.46
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$585,075.37	\$ 585,075.37
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$54,553.60	\$ 54,553.60
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$41,701.60	\$ 41,701.60
Subtotal Direct Assistance		\$ -	\$ -	\$ 681,330.57	\$ 681,330.57
TOTAL BUDGET	\$ -	\$ -	\$ 176,211.00	\$ 1,051,891.83	\$ 1,228,102.83

% Administration	9.49%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	134
Households to be Served - Rapid Rehousing	210

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	53	5	283	21	

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Agate Housing and Services, Inc.					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.24
Salary, wages, fringe benefits				\$ 9,294.69	\$ 9,294.69
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ -	\$ -
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 9,294.69	\$ 9,294.69
Supportive Services (FTE)				2.50	\$ 2.50
Salary, wages, fringe benefits				\$60,033.56	\$ 60,033.56
Mileage				\$0.00	\$ 0.00
Office space/utilities				\$6,706.32	\$ 6,706.32
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$24.47	\$ 24.47
Training				\$141.50	\$ 141.50
HMIS license				\$0.00	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 66,905.85	\$ 66,905.85
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$11,451.49	\$ 11,451.49
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$21,302.77	\$ 21,302.77
Utility payment assistance				\$0.00	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$0.00	\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ 32,754.26	\$ 32,754.26
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 108,954.80	\$ 108,954.80

% Administration	8.53%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	39

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	9	2	26	2	39

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Agate Housing and Services, Inc.					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					
Salary, wages, fringe benefits				\$ -	\$ -
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ -	\$ -
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ -	\$ -
Supportive Services (FTE)				0.00	\$ -
Salary, wages, fringe benefits				\$ -	\$ -
Mileage				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license				\$ -	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$ 0.00	\$ 0.00
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$ -	\$ -
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$ -	\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ 0.00	\$ 0.00
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00

% Administration	0.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	0	0	0	0	0

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:		Agate Housing and Services, Inc.			
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.01
Salary, wages, fringe benefits				\$ 1,066.10	\$ 1,066.10
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends					\$ -
Audit, insurance, accounting					\$ -
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 1,066.10	\$ 1,066.10
Supportive Services (FTE)				0.00	\$ -
Salary, wages, fringe benefits				\$ -	\$ -
Mileage				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license				\$ -	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$ 9,152.33	\$ 9,152.33
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$ -	\$ -
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$ -	\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ 9,152.33	\$ 9,152.33
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 10,218.43	\$ 10,218.43

% Administration	10.43%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	27

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	25	2	0	0	27

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: American Indian Community Development Corporation					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.51
Salary, wages, fringe benefits				\$ 22,244.98	\$ 22,244.98
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ -	\$ -
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 22,244.98	\$ 22,244.98
Supportive Services (FTE)				2.00	\$ 2.00
Salary, wages, fringe benefits				\$217,942.40	\$ 217,942.40
Mileage				\$5,803.20	\$ 5,803.20
Office space/utilities				\$11,572.55	\$ 11,572.55
Phone, computer, internet				\$3,949.40	\$ 3,949.40
Supplies, copies, postage				\$8,060.00	\$ 8,060.00
Training				\$5,158.40	\$ 5,158.40
HMIS license				\$806.00	\$ 806.00
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 253,291.95	\$ 253,291.95
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$149,040.00	\$ 149,040.00
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$36,299.60	\$ 36,299.60
Utility payment assistance				\$7,500.00	\$ 7,500.00
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$26,200.40	\$ 26,200.40
Subtotal Direct Assistance		\$ -	\$ -	\$ 219,040.00	\$ 219,040.00
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 494,576.93	\$ 494,576.93

% Administration	4.50%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	36

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	32	0	4	0	36

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Catholic Charities of the Archdiocese of Saint Paul and Minneapolis					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.00
Salary, wages, fringe benefits				\$ -	\$ -
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ 3,400.27	\$ 3,400.27
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 3,400.27	\$ 3,400.27
Supportive Services (FTE)				0.00	\$ -
Salary, wages, fringe benefits				\$ -	\$ -
Mileage				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license				\$ -	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$9,792.00	\$ 9,792.00
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$14,688.00	\$ 14,688.00
Utility payment assistance				\$1,377.00	\$ 1,377.00
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$4,743.00	\$ 4,743.00
Subtotal Direct Assistance		\$ -	\$ -	\$ 30,600.00	\$ 30,600.00
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 34,000.27	\$ 34,000.27

% Administration	10.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	50

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	50	0	0	0	50

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Comunidades Latinas Unidas En Servicio, Inc.					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.13
Salary, wages, fringe benefits			\$ 11,280.13		\$ 11,280.13
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends					\$ -
Audit, insurance, accounting					\$ -
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ 11,280.13	\$ -	\$ 11,280.13
Supportive Services (FTE)			0.63		\$ 0.63
Salary, wages, fringe benefits			\$ 43,277.13		\$ 43,277.13
Mileage			\$ 808.07		\$ 808.07
Office space/utilities			\$ 7,433.40		\$ 7,433.40
Phone, computer, internet			\$ 2,749.93		\$ 2,749.93
Supplies, copies, postage			\$ 1,337.85		\$ 1,337.85
Training			\$ 1,074.49		\$ 1,074.49
HMIS license			\$ 500.00		\$ 500.00
Subtotal Supportive Services	\$ -	\$ -	\$ 57,180.87	\$ -	\$ 57,180.87
Direct Assistance					
Rental payment assistance including late fees and rental application fees					\$ -
Mortgage payment assistance					\$ -
Rental deposit assistance					\$ -
Utility payment assistance					\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing					\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ -	\$ 68,461.00	\$ -	\$ 68,461.00

% Administration	16.48%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	50
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	18	2	24	6	

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Community Mediation & Restorative Services, Inc.					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.40
Salary, wages, fringe benefits			\$ 10,913.67		\$ 10,913.67
Travel					\$ -
Office space/utilities			\$ 1,144.11		\$ 1,144.11
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training			\$ 663.30		\$ 663.30
HMIS License			\$ 1,207.50		\$ 1,207.50
Participant stipends			\$ 1,155.00		\$ 1,155.00
Audit, insurance, accounting			\$ 3,390.00		\$ 3,390.00
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ 18,473.58	\$ -	\$ 18,473.58
Supportive Services (FTE)			1.20		\$ 1.20
Salary, wages, fringe benefits			\$ 99,108.19		\$ 99,108.19
Mileage			\$ 1,850.57		\$ 1,850.57
Office space/utilities			\$ 3,322.56		\$ 3,322.56
Phone, computer, internet			\$ 1,200.00		\$ 1,200.00
Supplies, copies, postage			\$ 2,826.60		\$ 2,826.60
Training			\$ 500.00		\$ 500.00
HMIS license					\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ 108,807.92	\$ -	\$ 108,807.92
Direct Assistance					
Rental payment assistance including late fees and rental application fees					\$ -
Mortgage payment assistance					\$ -
Rental deposit assistance					\$ -
Utility payment assistance					\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing					\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ -	\$ 127,281.50	\$ -	\$ 127,281.50

% Administration	14.51%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	206
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	96	7	96	7	206

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			Edith's House		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.00
Salary, wages, fringe benefits				\$ -	\$ -
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ 25,316.60	\$ 25,316.60
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 25,316.60	\$ 25,316.60
Supportive Services (FTE)				0.80	\$ 0.80
Salary, wages, fringe benefits				\$58,752.00	\$ 58,752.00
Mileage				\$5,875.20	\$ 5,875.20
Office space/utilities				\$5,875.20	\$ 5,875.20
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license				\$367.20	\$ 367.20
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 70,869.60	\$ 70,869.60
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$164,840.45	\$ 164,840.45
Mortgage payment assistance				\$0.00	\$ -
Rental deposit assistance				\$32,376.00	\$ 32,376.00
Utility payment assistance				\$612.00	\$ 612.00
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$13,634.00	\$ 13,634.00
Subtotal Direct Assistance		\$ -	\$ -	\$ 211,462.45	\$ 211,462.45
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 307,648.65	\$ 307,648.65

% Administration	8.23%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	40

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	40	0	0	0	40

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			Isuroon		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.04
Salary, wages, fringe benefits			\$ 11,489.90		\$ 11,489.90
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends			\$ 75.00		\$ 75.00
Audit, insurance, accounting					\$ -
Human resources, information technology, communications			\$ 670.00		\$ 670.00
Subtotal Administration	\$ -	\$ -	\$ 12,234.90	\$ -	\$ 12,234.90
Supportive Services (FTE)			0.60		\$ 0.60
Salary, wages, fringe benefits			\$ 42,346.57		\$ 42,346.57
Mileage			\$ 335.00		\$ 335.00
Office space/utilities			\$ 167.00		\$ 167.00
Phone, computer, internet			\$ 402.00		\$ 402.00
Supplies, copies, postage			\$ 1,256.00		\$ 1,256.00
Training			\$ 150.00		\$ 150.00
HMIS license			\$ 1,340.00		\$ 1,340.00
Subtotal Supportive Services	\$ -	\$ -	\$ 45,996.57	\$ -	\$ 45,996.57
Direct Assistance					
Rental payment assistance including late fees and rental application fees					\$ -
Mortgage payment assistance					\$ -
Rental deposit assistance					\$ -
Utility payment assistance					\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing					\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ -	\$ 58,231.47	\$ -	\$ 58,231.47

% Administration	21.01%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	115
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	50	0	65	0	115

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Lutheran Social Service of Minnesota					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.25
Salary, wages, fringe benefits			\$ 7,730.00	\$13,055.18	\$ 20,785.18
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$153.00	\$ 153.00
Participant stipends			\$ 800.00	\$1,836.00	\$ 2,636.00
Audit, insurance, accounting			\$ 4,100.00	\$367.20	\$ 4,467.20
Human resources, information technology, communications				\$9,486.00	\$ 9,486.00
Subtotal Administration	\$ -	\$ -	\$ 12,630.00	\$ 24,897.38	\$ 37,527.38
Supportive Services (FTE)			1.20	1.50	\$ 2.70
Salary, wages, fringe benefits			\$ 87,850.00	\$94,910.80	\$ 182,760.80
Mileage			\$ 1,750.00	\$2,448.00	\$ 4,198.00
Office space/utilities			\$ 5,600.00	\$7,772.40	\$ 13,372.40
Phone, computer, internet			\$ 2,850.00	\$2,142.00	\$ 4,992.00
Supplies, copies, postage			\$ 300.00	\$183.60	\$ 483.60
Training				\$153.00	\$ 153.00
HMIS license				\$ -	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ 98,350.00	\$ 107,609.80	\$ 205,959.80
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$96,696.00	\$ 96,696.00
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$15,300.00	\$ 15,300.00
Utility payment assistance				\$1,564.27	\$ 1,564.27
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$2,907.00	\$ 2,907.00
Subtotal Direct Assistance		\$ -	\$ -	\$ 116,467.27	\$ 116,467.27
TOTAL BUDGET	\$ -	\$ -	\$ 110,980.00	\$ 248,974.45	\$ 359,954.45

% Administration	10.43%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	75
Households to be Served - Rapid Rehousing	20

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	27	0	45	3	75

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Minnesota Indian Women's Resource Center					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.10
Salary, wages, fringe benefits			\$ 7,957.00		\$ 7,957.00
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends					\$ -
Audit, insurance, accounting					\$ -
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ 7,957.00	\$ -	\$ 7,957.00
Supportive Services (FTE)			2.00		\$ 2.00
Salary, wages, fringe benefits			\$ 99,203.52		\$ 99,203.52
Mileage			\$ 786.00		\$ 786.00
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS license			\$ 140.63		\$ 140.63
Subtotal Supportive Services	\$ -	\$ -	\$ 100,130.15	\$ -	\$ 100,130.15
Direct Assistance					
Rental payment assistance including late fees and rental application fees					\$ -
Mortgage payment assistance					\$ -
Rental deposit assistance					\$ -
Utility payment assistance					\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing					\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ -	\$ 108,087.15	\$ -	\$ 108,087.15

% Administration	7.36%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	30
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	10	0	10	10	

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee: Simpson Housing Services, Inc.					
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.05
Salary, wages, fringe benefits				\$25,952.65	\$ 25,952.65
Travel				\$ -	\$ -
Office space/utilities				\$0.00	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$0.00	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ -	\$ -
Human resources, information technology, communications				\$0.00	\$ 0.00
Subtotal Administration	\$ -	\$ -	\$ -	\$ 25,952.65	\$ 25,952.65
Supportive Services (FTE)				1.10	\$ 1.10
Salary, wages, fringe benefits				\$91,950.67	\$ 91,950.67
Mileage				\$3,349.80	\$ 3,349.80
Office space/utilities				\$3,007.96	\$ 3,007.96
Phone, computer, internet				\$0.00	\$ -
Supplies, copies, postage				\$0.00	\$ -
Training				\$0.00	\$ -
HMIS license				\$0.00	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 98,308.43	\$ 98,308.43
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$118,230.64	\$ 118,230.64
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$15,912.00	\$ 15,912.00
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$1,121.60	\$ 1,121.60
Subtotal Direct Assistance		\$ -	\$ -	\$ 135,264.24	\$ 135,264.24
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 259,525.32	\$ 259,525.32

% Administration	10.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	126

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	0	0	119	7	126

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			The Aliveness Project, Inc.		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.35
Salary, wages, fringe benefits				\$43,360.20	\$ 43,360.20
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$4,261.97	\$ 4,261.97
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 47,622.17	\$ 47,622.17
Supportive Services (FTE)				2.15	\$ 2.15
Salary, wages, fringe benefits				\$199,120.32	\$ 199,120.32
Mileage				\$1,468.80	\$ 1,468.80
Office space/utilities				\$12,546.00	\$ 12,546.00
Phone, computer, internet				\$6,120.00	\$ 6,120.00
Supplies, copies, postage				\$612.00	\$ 612.00
Training				\$612.00	\$ 612.00
HMIS license				\$306.00	\$ 306.00
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 220,785.12	\$ 220,785.12
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$10,583.94	\$ 10,583.94
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$27,540.00	\$ 27,540.00
Utility payment assistance				\$14,688.00	\$ 14,688.00
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$ -	\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ 52,811.94	\$ 52,811.94
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 321,219.23	\$ 321,219.23

% Administration	14.83%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	40

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	40	0	0	0	40

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			The Link		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.03
Salary, wages, fringe benefits				\$ 2,287.66	\$ 2,287.66
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ -	\$ -
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 2,287.66	\$ 2,287.66
Supportive Services (FTE)				0.00	\$ -
Salary, wages, fringe benefits				\$ -	\$ -
Mileage				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license				\$ -	\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$ 20,587.68	\$ 20,587.68
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$ -	\$ -
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$ -	\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ 20,587.68	\$ 20,587.68
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 22,875.34	\$ 22,875.34

% Administration	10.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	25

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	0	0	0	25	25

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			Vail Place		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.35
Salary, wages, fringe benefits				\$20,001.26	\$ 20,001.26
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				(\$0.00)	\$ (0.00)
HMIS License				\$ -	\$ -
Participant stipends				\$76.06	\$ 76.06
Audit, insurance, accounting				\$7,966.24	\$ 7,966.24
Human resources, information technology, communications				\$5,856.84	\$ 5,856.84
Subtotal Administration	\$ -	\$ -	\$ -	\$ 33,900.40	\$ 33,900.40
Supportive Services (FTE)				1.75	\$ 1.75
Salary, wages, fringe benefits				\$165,268.73	\$ 165,268.73
Mileage				\$0.00	\$ -
Office space/utilities				\$2,142.00	\$ 2,142.00
Phone, computer, internet				\$5,264.40	\$ 5,264.40
Supplies, copies, postage				\$1,118.12	\$ 1,118.12
Training				\$5,294.49	\$ 5,294.49
HMIS license				\$1,407.60	\$ 1,407.60
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 180,495.34	\$ 180,495.34
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$107,640.59	\$ 107,640.59
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$6,415.00	\$ 6,415.00
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$10,543.37	\$ 10,543.37
Subtotal Direct Assistance		\$ -	\$ -	\$ 124,598.96	\$ 124,598.96
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 338,994.70	\$ 338,994.70

% Administration	10.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	39

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	39	0	0	0	39

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			YMCA of the North		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.55
Salary, wages, fringe benefits			\$ 13,709.00	\$ 27,016.13	\$ 40,725.13
Travel				\$ -	\$ -
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS License				\$ -	\$ -
Participant stipends				\$ -	\$ -
Audit, insurance, accounting				\$ -	\$ -
Human resources, information technology, communications				\$ -	\$ -
Subtotal Administration	\$ -	\$ -	\$ 13,709.00	\$ 27,016.13	\$ 40,725.13
Supportive Services (FTE)			0.70	1.30	\$ 2.00
Salary, wages, fringe benefits			\$ 58,400.00	\$117,184.54	\$ 175,584.54
Mileage			\$ 850.00	\$2,142.00	\$ 2,992.00
Office space/utilities				\$ -	\$ -
Phone, computer, internet			\$ 735.00	\$1,433.92	\$ 2,168.92
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license			\$ 160.00	\$717.88	\$ 877.88
Subtotal Supportive Services	\$ -	\$ -	\$ 60,145.00	\$ 121,478.34	\$ 181,623.34
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$104,529.60	\$ 104,529.60
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$17,136.00	\$ 17,136.00
Utility payment assistance				\$ -	\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$ -	\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ 121,665.60	\$ 121,665.60
TOTAL BUDGET	\$ -	\$ -	\$ 73,854.00	\$ 270,160.07	\$ 344,014.07

% Administration	11.84%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	48
Households to be Served - Rapid Rehousing	28

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	0	52	0	24	76

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			YouthLink		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.20
Salary, wages, fringe benefits			\$ 2,500.00	\$18,030.00	\$ 20,530.00
Travel				\$ -	\$ -
Office space/utilities			\$ 500.00	\$1,927.80	\$ 2,427.80
Phone, computer, internet			\$ 500.00	\$489.60	\$ 989.60
Supplies, copies, postage			\$ 250.00	\$979.20	\$ 1,229.20
Training				\$ -	\$ -
HMIS License			\$ 225.00	\$137.70	\$ 362.70
Participant stipends				\$ -	\$ -
Audit, insurance, accounting			\$ 700.00	\$2,448.00	\$ 3,148.00
Human resources, information technology, communications			\$ 658.68	\$892.30	\$ 1,550.98
Subtotal Administration	\$ -	\$ -	\$ 5,333.68	\$ 24,904.60	\$ 30,238.28
Supportive Services (FTE)				1.00	\$ 1.00
Salary, wages, fringe benefits			\$ 33,335.50	\$83,034.95	\$ 116,370.45
Mileage				\$3,112.00	\$ 3,112.00
Office space/utilities				\$ -	\$ -
Phone, computer, internet				\$ -	\$ -
Supplies, copies, postage				\$ -	\$ -
Training				\$ -	\$ -
HMIS license				\$725.40	\$ 725.40
Subtotal Supportive Services	\$ -	\$ -	\$ 33,335.50	\$ 86,872.35	\$ 120,207.85
Direct Assistance					
Rental payment assistance including late fees and rental application fees				\$124,152.00	\$ 124,152.00
Mortgage payment assistance				\$ -	\$ -
Rental deposit assistance				\$9,720.00	\$ 9,720.00
Utility payment assistance				\$2,876.40	\$ 2,876.40
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing				\$9,765.00	\$ 9,765.00
Subtotal Direct Assistance		\$ -	\$ -	\$ 146,513.40	\$ 146,513.40
TOTAL BUDGET	\$ -	\$ -	\$ 38,669.18	\$ 258,290.35	\$ 296,959.53

% Administration	10.18%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	40
Households to be Served - Rapid Rehousing	18

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	0	28	0	30	58

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			VEAP		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					0.13
Salary, wages, fringe benefits			\$ 15,000.00		\$ 15,000.00
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet			\$ 1,250.00		\$ 1,250.00
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends					\$ -
Audit, insurance, accounting					\$ -
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ 16,250.00	\$ -	\$ 16,250.00
Supportive Services (FTE)			0.63		\$ 0.63
Salary, wages, fringe benefits			\$ 50,500.00		\$ 50,500.00
Mileage			\$ 760.00		\$ 760.00
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training			\$ 200.00		\$ 200.00
HMIS license					\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ 51,460.00	\$ -	\$ 51,460.00
Direct Assistance					
Rental payment assistance including late fees and rental application fees					\$ -
Mortgage payment assistance					\$ -
Rental deposit assistance					\$ -
Utility payment assistance					\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing					\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ -	\$ 67,710.00	\$ -	\$ 67,710.00

% Administration	24.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	120
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	60	0	60	0	120

TOTAL 2024-25 FHPAP BUDGET					
FHPAP Subgrantee:			GMCC		
Cost Category	Coordinated Entry	Street Outreach	Prevention	Rapid Rehousing	Combined Totals
Administration (list FTE in cell G4)					
Salary, wages, fringe benefits				\$ 100.00	\$ 100.00
Travel					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS License					\$ -
Participant stipends					\$ -
Audit, insurance, accounting					\$ -
Human resources, information technology, communications					\$ -
Subtotal Administration	\$ -	\$ -	\$ -	\$ 100.00	\$ 100.00
Supportive Services (FTE)					\$ -
Salary, wages, fringe benefits				\$ 900.00	\$ 900.00
Mileage					\$ -
Office space/utilities					\$ -
Phone, computer, internet					\$ -
Supplies, copies, postage					\$ -
Training					\$ -
HMIS license					\$ -
Subtotal Supportive Services	\$ -	\$ -	\$ -	\$ 900.00	\$ 900.00
Direct Assistance					
Rental payment assistance including late fees and rental application fees					\$ -
Mortgage payment assistance					\$ -
Rental deposit assistance					\$ -
Utility payment assistance					\$ -
Transportation assistance, vital documents, moving assistance, furniture, household supplies, work clothing					\$ -
Subtotal Direct Assistance		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00

% Administration	10.00%
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Households to be Served - Coordinated Entry	0
Households to be Served - Street Outreach	0
Households to be Served - Prevention	0
Households to be Served - Rapid Rehousing	0

Total All Households	Singles		Families		Total
	Adults	Youth	Adults	Youth	
	0	0	0	0	0

HENNEPIN COUNTY

MINNESOTA

Contract Amendment Details

Account coding provides clear direction to accounting staff as to which specific sources of revenues or expenditure accounts are to be modified by a board action request (BAR).

Amendment Number* _____

Contract Number* _____

Contractor/Supplier* _____

Supplier ID _____

Begin Date* _____ Original End Date* _____

Amended End date* _____

Fund* _____

Account* _____

DeptID* _____

Project Number _____

Expenditure

Receivables

Amendment Amount* _____

Amended Not to Exceed* _____

Funding Source _____

Funds Included in Budget

Yes

No

*** Mandatory fields: Amendment Number, Contract Number, Contractor/Supplier, all date fields, Fund, Account, Dept ID, Amendment Amount, and Amended Not to Exceed**

Intended use—communicate budget information relative to a specific board action request by uploading as an attachment under 'Attachments' tab in **Legistar**



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0314

Item Description:

Agmt PR00007629 with Unparalleled Security L.L.C., to provide security staffing at Hennepin County facilities, 07/29/25-07/28/27, NTE \$7,781,576

Resolution:

BE IT RESOLVED, that Agreement PR00007629 with Unparalleled Security L.L.C., to provide security staffing at Hennepin County facilities during the period of July 29, 2025 through July 28, 2027 in an amount not to exceed \$7,781,576 be approved; that the chair of the board be authorized to sign the agreement on behalf of the county; and that the controller be authorized to disburse funds as directed.

Background:

Hennepin County has utilized contract security staffing to supplement in-house security services for over 40 years. Contract security officers provide flexibility to the internal security team by staffing a variety of posts ranging from weapon screening to building security.

On April 10th, 2025 Facility Services released a Request for Proposals for security officer services. Seven proposals were received. An evaluation group reviewed the proposals and held interviews with the top three proposers. Evaluation criteria included service plan and schedule for performing services, experience and qualifications, recruitment, and hiring and retention practices. Both cost and non-cost criteria including personnel management and practices, reference information, and training were considered. Unparalleled Security L.L.C. (Unparalleled) is recommended as the entity that will provide the best service to the county.

Unparalleled, a small local company, brings a strong local presence and proven track record in delivering professional, responsive and reliable security services. Unparalleled Security has a commitment to high training standards, adaptability, and community-focused approaches. Unparalleled brings a deep understanding of local environments and the ability to align with county values.

Like Hennepin County security officers, contract security officers are required to complete a high level of training to ensure the best possible service to staff and residents. Training includes, but is not limited to, Emergency Medical Responder (EMR), trauma-informed response, de-escalation techniques, human trafficking and domestic violence (Safe Spaces) training.

Current request: This request seeks approval of Agreement PR00007629 with Unparalleled Security L.L.C. to provide security staffing at Hennepin County facilities during the period of July 29, 2025 through July 28, 2027 in the amount not to exceed \$7,781,576. The total includes a 10% contingency.

Impact and outcomes: This contract will provide up to 84,000 annual hours of contracted security support to supplement the Hennepin County Security Division. Leveraging contracted services provides flexibility of operations and services, enabling Hennepin County to adapt quickly to unforeseen circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0316

Item Description:

Approve agreement to purchase Family and Medical Leave (PFML) insurance benefits on behalf of Hennepin County

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners delegates authority to the County Administrator to negotiate and finalize a new agreement with MetLife, Inc. or its agent for the procurement and/or administration of Paid Family and Medical Leave (PFML) insurance benefits, with services commencing January 1, 2026 and extending for a term of at least two years; and

BE IT FURTHER RESOLVED, that the PFML premium will be evenly split between the employer and employees (including both organized and non-organized) via payroll deduction; and

BE IT FURTHER RESOLVED, that the County Administrator or designee is directed to submit all required PFML reports to the State of Minnesota.

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Background:

Minnesota Statute 268B allows workers to receive job and benefits protection and wage replacement when they take extended time off from work for qualifying reasons. The state legislature has set the state's 2026 PFML premium rate to .88% of total employee wages as reported in 2025 to fund leave claims, allowing the premium to be evenly split between the employer and employees.

Employers can choose to meet their responsibilities under Minnesota Paid Leave by providing employees with an equivalent plan that meets or exceeds the coverage offered by the state. The two types of paid leave equivalent plans are insurance carrier plans and self-insured plans. At this time, the county anticipates purchasing a fully insured plan from the carrier. The county has selected MetLife because of its experience providing this leave in other states and because of its competitive pricing.

The county selected MetLife through its service cooperative, Sourcewell. Sourcewell's statutory purpose is to assist agencies in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually. Minn. Stat. § 123A.21, subd. 2. Sourcewell, through a competitive solicitation process, awarded a contract to MetLife, and the county may now utilize that relationship because of its membership in Sourcewell.

Partnering with MetLife, Inc. for PFML insurance will result in a 10% premium savings (\$800,000) when compared to the State plan. These savings will inure to the benefit of both county employees and the county. The premium share for employees will be the equivalent of \$0.00395 per dollar earned. The county's contribution will be approximately \$3.5M per year. This equal cost sharing has been agreed to by Hennepin County organized labor and communicated to union membership.

Finally, if the county elects to include another ancillary benefit such as Short-term disability, Long-term disability, Supplemental Health or Life insurance, there will be a rate guarantee to 2 years.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0315

Item Description:

Negotiate Agreement with Nationwide to administer a 457(b) Deferred Compensation Plan on behalf of Hennepin County, rescinding BAR 25-0144 and BAR 25-0145 dated April 29, 2025

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes the County Administrator to negotiate an agreement with Nationwide to serve as the recordkeeper of the county's 457(b) Deferred Compensation Plan.

Background:

Hennepin County's current deferred compensation options include 457(b) plans through Voya, Fidelity, and MSRS. MSRS has recently retained Voya to serve as its recordkeeper. For many years, the county has offered employees 457(b) plans through these vendors, each of which administer the county's plan but have slightly different investment offerings and fees. In May, the Board authorized negotiation of new agreements to continue services with both Voya and Fidelity, but those agreements have not yet been finalized. In July, the county learned that National Association of Counties (NACo) partners with Nationwide for its 457(b) recordkeeping services and as a result Nationwide has unique experience providing services to counties.

Nationwide provided the county with a very competitive proposal with investment fees well below the rates charged by the current service providers. Nationwide's proposal will save county employees an estimated \$370,000 per year in recordkeeping fees. Additionally, county employees will earn an estimated additional \$800,000 in interest per year in stable value funds.

The county's Deferred Compensation Committee met twice to discuss this proposal, along with the county's long-time investment consultant. The Committee and investment advisor met with a representative of Nationwide to ask a number of questions regarding Nationwide's proposal. The Committee then recommended the County Administrator take Nationwide's proposal to the County Board.

After careful analysis and extensive discussions, County Administration and Human Resources believe that streamlining the number of options will benefit employees and increase plan participation.

Nationwide is a mutual company founded in 1926 that is owned by its members, meaning they have total focus on clients versus stockholders. Their mission is to protect people, businesses, and futures with extraordinary care, and they are the #1 provider of governmental retirement plans with more than \$158 billion in assets nationally. Their offer includes:

- Lower Administration Fee

- Higher Stable Value Fund Returns
- Target Date Fund Flexibility
- Variable Investment Lineup Flexibility
- Co-Fiduciary Investment Advisory Service
- Primary-Dedicated County Representative, plus 2 additional metro-area Support-Representatives
- Unlimited virtual CFP Financial Planning services
- Custom website and URL
- Self-directed Brokerage Option through Charles Schwab
- End-to-end loan administration services

Nationwide currently provides deferred compensation services to 123 County/County special districts in Minnesota, including Dakota, Stearns, Washington and Ramsey counties.

To proceed with the Nationwide agreement, County Administration and Human Resources request the following BARs dated April 29, 2025 be rescinded:

BAR 25-0144, which authorized the County Administrator to negotiate Agmt A2512840 with Voya Retirement Insurance and Annuity Company for the provision of deferred compensation plan services for county employees, 04/01/2025-03/31/32, with the option to extend for three (3) additional one-year periods; and

BAR 25-0145, which authorized the County Administrator to negotiate Agreement A2512839 with Fidelity Investment Tax Exempt Services Company for the provision of deferred compensation plan services for county employees, 06/01/25-05/31/32, with the option to extend for three (3) additional one-year periods.

Current Request: Approval to negotiate an Agreement with Nationwide to administer Hennepin County's 457(b) Deferred Compensation Plan; and rescind BARs 25-0144 and 25-0145.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0317

Item Description:

Appointment of Jodi Wentland as County Administrator, effective 08/01/2025

WHEREAS, pursuant to Minn. Stat. § 383B.102, the Hennepin County Administrator shall be appointed by the Hennepin County Board of Commissioners, and shall serve at the pleasure of the Board

Resolution:

BE IT RESOLVED, that pursuant to Minn. Stat. § 383B.102, the Hennepin County Board of Commissioners appoints Jodi Wentland as the Hennepin County Administrator effective 08/01/2025; and

BE IT FURTHER RESOLVED that Agreement No. A2513030 with Jodi Wentland for employment as County Administrator is approved, that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the County, and that the Controller be authorized to disburse funds as directed.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0318

Item Description:

Adoption of changes to leadership structure for the Hennepin County organizational chart; renaming of disparity elimination line of business, effective August 1, 2025

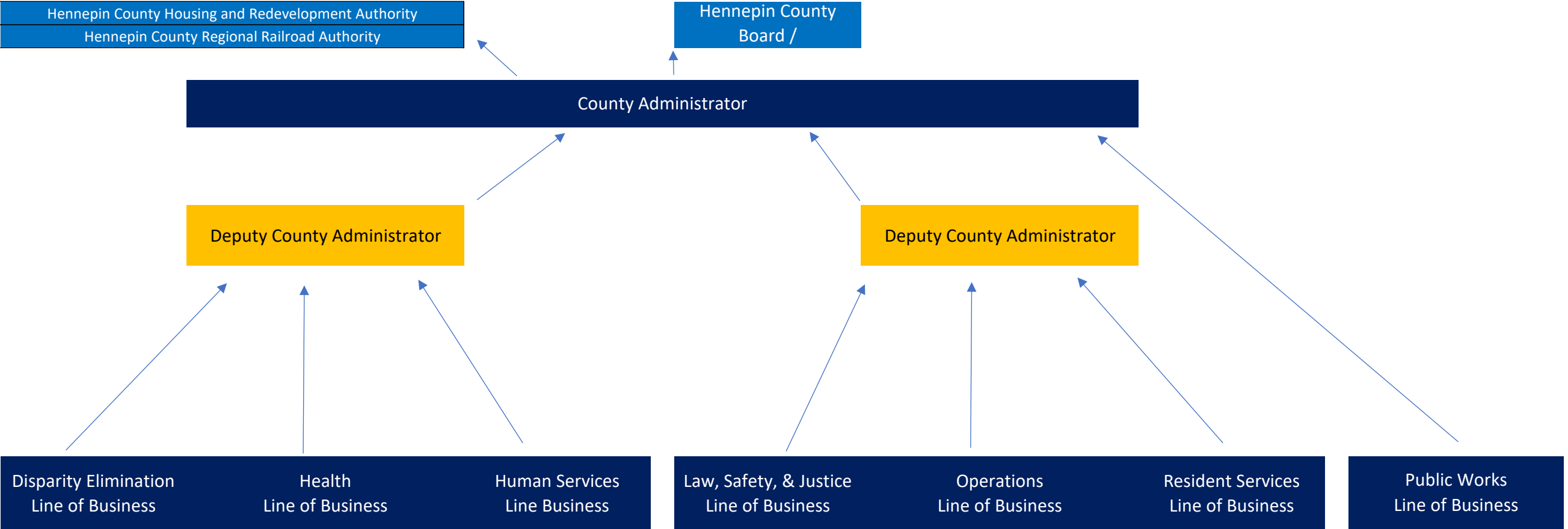
Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners adopts changes to the leadership structure of the Hennepin County organizational chart and approves the renaming of the disparity elimination line of business, effective August 1, 2025, attached and titled FINAL org chart 08.01.25.

Background:

The Hennepin County organizational chart outlines the leadership structure for clarity of roles and alignment. The proposed updates create two deputy county administrator positions, change some reporting lines and renames the Disparity Reduction line of business to Disparity Elimination.

Recommendation from County Administrator: Recommend Approval



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0319

Item Description:

Confirmation of the appointment of Daniel Rogan to the unclassified position of deputy county administrator, effective August 1, 2025; continued appointment to the offices of County Treasurer/Auditor and Director of Licensing

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointment of Daniel Rogan to the unclassified position of deputy county administrator, effective August 1, 2025; and

BE IT FURTHER RESOLVED, that Daniel Rogan's appointment to the offices of County Auditor and County Treasurer, pursuant to Minn. Stat. § 383B.025 and County Board Resolution 958556R1, continue; and

BE IT FURTHER RESOLVED, that Daniel Rogan's appointment as Director of Licensing, pursuant to Minn. Stat. § 383B.251, continue.

Background:

The Hennepin County Open Appointments Policy and MS 383B.102 require the county administrator to seek county board confirmation of unclassified service appointments.

Mr. Rogan began his career with Hennepin County in September 2000 in the Hennepin County Attorney's Office. He worked in the civil division as an attorney, senior attorney, and Managing Attorney and was counsel to the County Board from 2008 to 2019.

He was appointed to the unclassified position of assistant county administrator for the operations line of business, effective January 5, 2020. In that capacity, among other duties, he served as incident commander for the county's COVID-19 response.

In June of 2022, the county reorganized several departments and Mr. Rogan moved from the operations line of business and became the assistant county administrator for the newly formed resident services line of business.

Dan has an exemplary reputation within the organization and his leadership skills are highly respected. Dan's extensive experience within Hennepin County will serve him well as the deputy county administrator.

This board action requests seeks confirmation of the appointment of Daniel Rogan to the unclassified position of deputy county administrator, effective August 1, 2025.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

25-0320

Item Description:

Confirmation of the appointment of Kareem Murphy to the unclassified position of deputy county administrator, effective August 1, 2025

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners confirms the appointment of Kareem Murphy to the unclassified position of deputy county administrator, effective August 1, 2025.

Background:

The Hennepin County Open Appointments Policy and MS 383B.102 require the county administrator to seek county board confirmation of unclassified service appointments.

Mr. Murphy began his career with Hennepin County in 2014 in Intergovernmental Relations. In 2018 he was promoted to Intergovernmental Coordinator and was appointed the director in February of 2019.

Kareem was appointed to the unclassified position of interim assistant county administrator for the disparity reduction line of business, effective October 29, 2024, and was appointed as the assistant county administrator for the disparity reduction line of business, effective December 12, 2024.

Mr. Murphy is an experienced leader with significant background in government service. Kareem's deep understanding of the county's commitment to reducing disparities along with his many professional connections throughout the nation will serve him well in the critical role of the deputy county administrator

This board action requests seeks confirmation of the appointment of Kareem Murphy to the unclassified position of deputy county administrator, effective August 1, 2025.

Recommendation from County Administrator: Recommend Approval