

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

RESIDENT SERVICES COMMITTEE

TUESDAY, FEBRUARY 4, 2025

1:30 PM

Chair: Heather Edelson, District 6
ViceChair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Kevin Anderson, District 7

1. Minutes from Previous Meeting

1.A. December 3, 2024 Minutes

Attachments: [RS-COMMITTEEMINUTES-3-Dec-2024](#)

2. New Business

Items for Discussion and Action

2.A. [25-0053](#)

Agmt PR00006833 with Reading Partners to provide reading assistance curriculum at multiple Hennepin County Library locations, 01/02/25-07/31/25, NTE \$40,000

2.B. [25-0054](#)

Appointment of the 2025 Hennepin County Special Board of Appeal and Equalization; and authorize the rates of compensation for its members; and adopt policies and procedures

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-25-0100

Item Description:

December 3, 2024 Minutes

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

RESIDENT SERVICES COMMITTEE
TUESDAY, DECEMBER 3, 2024
1:30 PM

Chair: Heather Edelson, District 6
ViceChair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Kevin Anderson, District 7

Commissioner Heather Edelson, Chair, called the meeting of the Resident Services Committee for Tuesday, December 3, 2024 to order at 3:33 p.m.

Present: Jeff Lunde, Irene Fernando, Marion Greene, Debbie Goettel, Kevin Anderson and Commissioner Heather Edelson

Absent: Angela Conley

1. Minutes from Previous Meeting

1.A. November 12, 2024 Minutes

APPROVE

Commissioner Kevin Anderson moved, seconded by Commissioner Irene Fernando, to approve the Minutes.

Aye: Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Vice Chair Goettel, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

2. New Business

Items for Discussion and Action

2.A. [24-0515](#)

Neg Agmt with Tech Logic Corporation to provide automated materials handling systems and other systems products, 12/13/24-12/31/29, NTE \$2,000,000

CONSENT

Vice Chair Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Vice Chair Goettel, Commissioner Anderson and Commissioner Edelson

Absent: Commissioner Conley

There being no further business, the Resident Services Committee for Tuesday, December 3, 2024 was declared adjourned at 3:38 p.m.

Sheri Selton
Deputy Clerk to the County Board

Board Action Request

25-0053

Item Description:

Agmt PR00006833 with Reading Partners to provide reading assistance curriculum at multiple Hennepin County Library locations, 01/02/25-07/31/25, NTE \$40,000

Resolution:

BE IT RESOLVED, that Agreement PR00006833 to provide reading assistance curriculum, assessments and materials for the Let's Read Program at Hennepin County Library sites, during the period of January 2, 2025 through July 31, 2025, in the not to exceed amount of \$40,000 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed.

Background:

Reading Partners provides proprietary curriculum and tutoring materials as well as reading assessments for students and families participating in the Let's Read program. Let's Read is part of the library's direct response to the crisis of low reading levels in K5 students across Hennepin County. Let's Read is also in response to the recently passed READ Act. It provides a reading curriculum based on structured literacy and 1:1 support from volunteer tutors, who are coached by HCL staff Lead Tutors.

The program is designed to reduce education disparity and improve learning outcomes among historically under-resourced neighborhoods in Hennepin County. The eight libraries where the reading tutoring programs are held are libraries with higher numbers of BIPOC families and higher numbers of newly arrived families. These are groups of residents who experience racial disparities and often live in neighborhoods that have been historically under-resourced.

Contracts with this vendor in the last year cost \$93,000, and the proposed contract would bring the total dollar threshold to \$133,000 thus requiring Board approval.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0054

Item Description:

Appointment of the 2025 Hennepin County Special Board of Appeal and Equalization; and authorize the rates of compensation for its members; and adopt policies and procedures

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners delegates its County Board of Appeal and Equalization powers and duties to a seven member Special Board of Appeal and Equalization for the purpose of examining and comparing the returns of assessments of property within the county, and equalizing them; that the Special Board of Appeal and Equalization shall convene on June 16, 2025 and continue, as its business requires, thereafter until it adjourns sine die, on or before the close of business on June 27, 2025, at which time the 2025 Hennepin County Special Board of Appeal and Equalization, so appointed, shall cease to exist; and

BE IT FURTHER RESOLVED, that each Hennepin County Commissioner is entitled to appoint one member to the 2025 Hennepin County Special Board of Appeal and Equalization; that such appointments must be communicated to the County Auditor's Office no later than March 14, 2025; that, after March 14, 2025, any unfilled seats on the Hennepin County Special Board of Appeal and Equalization may be filled by the chair of the Hennepin County Board of Commissioners; and that the Hennepin County Special Board of Appeal and Equalization is authorized to elect its own chair and vice-chair; and

BE IT FURTHER RESOLVED, that members of the 2025 Hennepin County Special Board of Appeal and Equalization shall be reimbursed at the rate of \$140.00 for attendance at each morning, afternoon and evening session; and, that the Chair of the Special Board of Appeal and Equalization shall be compensated at the rate of \$170.00 for attendance at each morning, afternoon and evening session; and that all members be reasonably compensated for parking while attending any meeting.

Background:

Minnesota Statutes §§ 274.13-.14 provide that county boards may either serve as the County Board of Appeal and Equalization or appoint a Special Board of Appeal and Equalization to which they delegate all the powers and duties required for the purpose of examining and equalizing the assessments of the county. At least one member of the Special Board of Appeal and Equalization must be an appraiser, real estate broker or other person familiar with property valuations in the county, and at least one member at each meeting must have completed, within the last four years, the Appeals and Equalization Course developed by the Commissioner of Revenue.

The county board may determine the number of members to be appointed to the special board, the reimbursement, and expenses to be paid, and the term of office of each member.

The special board is subject to the quorum requirements for county boards.

The County Auditor is a non-voting member, who must keep an accurate record of the special board's proceedings and orders. The special board's record must be published; like other proceedings of the county

commissioners and a copy of the published record must be sent to the Commissioner of Revenue.

Disparity Reduction Statement:

The purpose of the Special Board of Appeal and Equalization is to provide a fair and objective forum for property owners to appeal their valuation or classification. By its nature the board is an instrument of disparity reduction as the decisions made by the board must be supported by facts and by Minnesota law ensuring all taxpayers are treated fairly and uniformly.

Recommendation from County Administrator: Recommend Approval