

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

THURSDAY, DECEMBER 7, 2023
1:30 PM

Chair: Debbie Goettel, District 5
ViceChair: Marion Greene, District 3
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

1. Minutes from Previous Meeting

1.A. November 14, 2023 Administration, Operations and Budget minutes

Attachments: [AOB-COMMITTEEMINUTES-14-Nov-2023](#)

1.B. November 1, 2023 Budget Hearing Minutes - Administrator Amendments

Attachments: [AOB- Budget-MINUTES-1-Nov-2023](#)

2. New Business

Routine Items

2.A. [23-0476](#)

Joint Powers Agmt A2312021 with the Minneapolis Youth Coordinating Board restating partnership through December 31, 2028, annual dues of \$89,427

2.B. [23-0477](#)

Amend the Joint Powers Agreement A2312020 for the Brooklyn Bridge Alliance for Youth, 01/01/22-12/31/26, increasing the annual dues to \$66,125 in 2024, and \$76,044 in 2025

2.C. [23-0478](#)

Agmt PR00005793 with Gartner Inc. to provide communications and marketing research and advisory services, 01/01/24-12/31/26, NTE \$375,000

2.D. [23-0479](#)

Amd 4 to Agmt PR00003112 with Hive Blaine, LLC for the provision of academic tutoring services, 01/01/21-12/31/24 and an increase to the not to exceed amount to \$1,925,000

2.E. [23-0480](#)

Contract CM00001098 with the Automated Logic to upgrade the Building Automation System at the Public Safety Facility, 12/13/23-12/31/25, NTE \$2,567,320

2.F. [23-0481](#)

Amd 3 to Agmt PR00002020 with AVI Systems Inc. for the maintenance and support of the Fourth Judicial District audio and video systems, ext end date to 03/31/27, incr NTE by \$660,000

2.G. [23-0482](#)

Neg Agmt with Urban Design Perspectives, Inc., for architectural and engineering services, 12/12/23-01/30/27, NTE \$563,670; proceed with construction for 625 Building Office Remodeling project (CP 1007209)

Addendum

2.H. [23-0505](#)

Neg termination of Agmt A189068 with People Inc. for IRTS beds at 1622 Hillside Ave No, Mpls; accept loan repayment of \$160,000

2.I. [23-0506](#)

Neg Lease Agmt LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota for temporary winter safe space at 819 2nd Avenue South, Mpls, 12/15/23 - 4/30/24, \$1 base rent plus ordinary operating costs, NTE \$25,000 for tenant improvement expenses.

2.J. [23-0507](#)

Administrator Amendment No. 42 - Add a total of 3.0 grant funded FTEs to the HSPH Dept; 2.0 FTEs for the Family Homeless Prevention and Assistance Program grant and 1.0 FTE for the Local Homeless Prevention Aid grant

2.K. [23-0508](#)

Administrator Amendment No. 43 - US Department of Justice Office of Juvenile Justice and Delinquency Prevention Grant

2.L. [23-0509](#)

Administrator Amendment No. 44 - Use of Affordable Housing Aid for Emergency Rental Assistance

2.M. [23-0510](#)

Neg Agmt with Savi for the provision of student loan repayment and loan forgiveness assistance program services for employees, DOE-12/31/25, NTE \$500,000

2.N. [23-0511](#)

Award funding for Hennepin County Youth Activities Grants Fall Sports Grants

2.O. [23-0349](#)

2024 Proposed Operating and Capital Budgets

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

TMP-0670

Item Description:

November 14, 2023 Administration, Operations and Budget minutes

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, NOVEMBER 14, 2023
1:30 PM

Chair: Debbie Goettel, District 5
ViceChair: Marion Greene, District 3
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

Commissioner Goettel, Chair, called the meeting of the Administration, Operations and Budget Committee for Tuesday, November 14, 2023 to order at 2:02 p.m.

Present: Debbie Goettel, Jeff Lunde, Irene Fernando, Marion Greene and Kevin Anderson

Absent: Angela Conley

1. Presentations

- 1.A. Race Equity Advisory Council annual report presentation - Paola Ehrmantraut, Chair and Lisa McPherson, Vice-Chair
- 1.B. Approval of the 2024 Hennepin Healthcare System, Inc. Financial Plan - Jennifer DeCubellis, Chief Executive Officer and Jennifer Anderson, Senior Vice President of Finance
- 1.C. Review and approval of the 2024 Three Rivers Park District budget - Boe Carlson, Superintendent and Howard Koolick, Chief Financial Officer

2. Minutes from Previous Meeting

- 2.A. October 31, 2023 Administration, Operations and Budget minutes

APPROVE

Commissioner Kevin Anderson moved, seconded by Commissioner Irene Fernando, to approve the Minutes.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

3. New Business

Routine Items

3.A. [23-0439](#)

Approval of slate of candidates for three-year terms on the HHS Board of Directors

PROGRESS

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to progress the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

3.B. [23-0440](#)

Amending the Bylaws of Hennepin Healthcare System, Inc. (HHS) to remove “system physicians” from the Board and replacing with the elected President of the Medical Staff who will act as an ex officio voting member of the HHS Board

PROGRESS

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to progress the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

3.C. [23-0441](#)

Approval of the 2024 Hennepin Healthcare System, Inc. Financial Plan as submitted by the Hennepin Healthcare System, Inc. Board of Directors

PROGRESS

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to progress the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

3.D. [23-0436](#)

Amd 3 to Shared Services Agreement A111901 between Hennepin County and Hennepin Healthcare System, extending end date to 12/31/33

PROGRESS

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to progress the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

Items for Discussion and Action

3.E. [23-0438](#)

Affirming Hennepin County strategy for Metropolitan Region Sales and Use Tax for housing proceeds and Statewide Local Affordable Housing Aid revenues

CONSENT

Commissioner Goettel moved, seconded by Commissioner Greene, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

3.F. [23-0437](#)

Set 2024 special levies for Shingle Creek Watershed at \$986,265; Bassett Creek Watershed at \$2,238,000; West Mississippi Watershed at \$159,075; and Elm Creek Watershed at \$814,200

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

Addendum

3.G. [23-0474](#)

Review and approval of Three Rivers Park District 2024 Budget

CONSENT

Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.

Aye: Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Anderson

Absent: Commissioner Conley

There being no further business, the Administration, Operations and Budget Committee for November 14, 2023 was declared adjourned at 3:30 p.m.

Karen L Keller
Deputy Clerk to the County Board

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

TMP-0681

Item Description:

November 1, 2023 Budget Hearing Minutes - Administrator Amendments

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

WEDNESDAY, NOVEMBER 1, 2023
12:00 PM

Chair: Debbie Goettel, District 5
ViceChair: Marion Greene, District 3
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

Budget Working Session

Commissioner Goettel, Chair, called the meeting of the Administration, Operations and Budget Committee for Wednesday, November 1, 2023 to order at 12:00 p.m.

Present: Debbie Goettel, Irene Fernando, Marion Greene, Angela Conley and Kevin Anderson

Absent: Jeff Lunde

1. Open Forum Playback - Operations, Resident Services and Public Works

There were no individuals who provided pre-recorded comment.

2. Minutes from Previous Meeting

October 26, 2023 Budget Hearing Minutes - Operations, Resident Services and Public Works

APPROVE

Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Minutes.

Aye: Commissioner Goettel, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

Absent: Commissioner Lunde

3. Presentations

2024 Proposed Budget Presentation - Administrator amendments

Commissioner Debbie Goettel provided a brief overview before turning the floor over to County Administrator David Hough who began with an overview of Administrator amendments 1 through 14.

Commissioner Marion Greene moved to approve County Administrator amendments 1 through 14, seconded by Commissioner Irene Fernando and approved - 5 Yeas 1
Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 15.

Commissioner Kevin Anderson moved to approve County Administrator amendment 15, seconded by Commissioner Angela Conley and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendments 16 through 23.

Commissioner Irene Fernando moved to approve County Administrator amendments 16 through 23, seconded by Commissioner Angela Conley and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendments 24 and 25. Joe Mathews and Lindsey Wollschlager provided more context to the amendments.

Commissioner Debbie Goettel moved to approve County Administrator amendments 24 and 25, seconded by
Commissioner Kevin Anderson and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendments 26 and 27. Assistant County Administrator - Public Works Lisa Cerney provided more context to the amendments.

Commissioner Marion Greene moved to approve County Administrator amendments 26 and 27, seconded by
Commissioner Irene Fernando and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendments 28 through 31 including the R1 on Administrator amendment 30. Allen Rezac provided more context to the amendment 30 R1.

Commissioner Irene Fernando moved to approve County Administrator amendments 28 through 31, seconded by Commissioner Debbie Goettel and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 32. Joe Mathews provided more context to the amendment.

Commissioner Kevin Anderson moved to approve County Administrator amendment 32, seconded by Commissioner Angela Conley and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 33.

Commissioner Debbie Goettel moved to approve County Administrator amendment 33, seconded by Commissioner Kevin Anderson and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendments 34 through 36.

Commissioner Debbie Goettel moved to approve County Administrator amendments 34 through 36, seconded by Commissioner Marion Greene and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 37.

Commissioner Debbie Goettel moved to approve County Administrator amendment 37, seconded by Commissioner Angela Conley and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 38.

Commissioner Marion Greene moved to approve County Administrator amendment 38, seconded by Commissioner Irene Fernando and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 39.

Commissioner Irene Fernando moved to approve County Administrator amendment 39, seconded by Commissioner Angela Conley and approved - 5 Yeas 1 Absent: Lunde

County Administrator David Hough provided an overview of Administrator amendment 40.

Commissioner Debbie Goettel moved to approve County Administrator amendment 40, seconded by Commissioner Marion Greene and approved - 5 Yeas 1 Absent: Lunde

The Board of Commissioners recessed for 5 minutes.

Commissioner Debbie Goettel opened the floor for a discussion on potential Commissioner amendments that will be brought to the budget hearing on November 29, 2023.

4. Old Business

[23-0349](#)

2024 Proposed Operating and Capital Budgets

LAID OVER

Commissioner Irene Fernando moved, seconded by Commissioner Angela Conley, to lay over the Resolution to November 29, 2023.

Aye: Commissioner Goettel, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

Absent: Commissioner Lunde

5. Open Forum Budget

Members of the public will be able to call in to record a comment that will be

played for the board at the following budget hearing. The line will be open for four hours starting at the end of each budget hearing. Comments should be related to this specific hearing. Instructions to participate are available at hennepin.us.

There being no further business, the Administration, Operations and Budget Committee for November 1, 2023 was declared recessed at 1:40 p.m. The 2024 Proposed Budget Presentation will reconvene November 29, 2023 at 12:00 p.m.

Sheri A. Selton
Deputy Clerk to the County Board

Board Action Request

23-0476

Item Description:

Joint Powers Agmt A2312021 with the Minneapolis Youth Coordinating Board restating partnership through December 31, 2028, annual dues of \$89,427

Resolution:

BE IT RESOLVED, that Joint Powers Agreement A2312021 with the Minneapolis Youth Coordinating Board restating the partnership between the Minneapolis City Council, Minneapolis School District, Minneapolis Park District Board and Hennepin County, extending the agreement through December 31, 2028 with dues for Hennepin County in the annual amount of \$89,427 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

In 1985, Hennepin County entered into a Joint Powers Agreement with the City of Minneapolis, Minneapolis Public School Board, Minneapolis Parks and Recreation Board, and at the time, the Minneapolis Public Library Board, establishing the Minneapolis Youth Coordinating Board. The purpose of the Youth Coordinating Board is to improve the ability of public agencies to promote health, safety, education and development of the community's youth. The Board has created an organizational structure to improve coordination among the agencies that serve youth by providing a means to identify and remedy conditions which hinder or prevent community youth from becoming healthy, productive members of society.

This amended and restated Joint Powers Agreement:

- Extends the term for a period of 5 years, ending December 31, 2028.
- Increases the annual dues applicable to the four participating parties by 20% beginning in 2023.
- Allows each board member to assign a designee annually to represent them and vote on their behalf when the board member is not present.

Current Request:

Joint Powers Agreement A2312021 restates the agreement between Youth Coordinating Board members for a term through December 31, 2028, unless terminated sooner by written agreement of at least 2/3 of the partners. Hennepin County's annual dues for the Youth Coordinating Board beginning in 2024 will be \$89,427 per calendar year.

Recommendation from County Administrator: Recommend Approval

Board Action Request

23-0477

Item Description:

Amend the Joint Powers Agreement A2312020 for the Brooklyn Bridge Alliance for Youth, 01/01/22-12/31/26, increasing the annual dues to \$66,125 in 2024, and \$76,044 in 2025

Resolution:

BE IT RESOLVED, that Amendment 1 to the Joint Powers Agreement A2312020 with the Brooklyn Bridge Alliance for Youth be approved to increase the annual contribution from Hennepin County by 15% in 2024 and by an additional 15% in 2025, from \$57,500 to \$66,125 in 2024, and to \$76,044 in 2025; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Hennepin County has been a member in the Brooklyn Bridge Alliance for Youth (BBAY) JPA since 2009. The mission of BBAY is to coordinate a system of high quality, accessible, and fully resourced opportunities that lead to an increase in high school graduation rates, pathways to college and careers, and improve youth safety and wellbeing. During the last several years, BBAY has led and contributed to several instrumental efforts to accelerate the success of youth in Brooklyn Center and Brooklyn Park. Initiatives include expanding youth outreach and engagement, establishing the Youth OnBoard program, and establishing the Reimagine Black Youth Mental Health project.

Resolution 22-045 authorized the continuation of the JPA for a five-year term from January 1, 2022 through December 31, 2026 and included annual dues of \$57,500 from Hennepin County until 2026, when the dues will increase to \$76,044.

On November 15, 2023, the chair of BBAY requested that its members increase member funding by up to an additional fifteen percent (15%) for the years 2024 and 2025, to support increased operating costs. More than two-thirds of BBAY's Board of Directors voted in favor of the increase.

To effectuate this increase and reflect the intent of the BBAY members, BBAY desires to amend the Agreement by replacing the contribution amounts provided in Article 5, as provided in Amendment 1.

Amendment 1 includes a 15% increase in the county's annual dues from \$57,500 to \$66,125 in 2024, and another 15% increase to \$76,044 in 2025 to ensure a sustainable budget for BBAY. Member dues have not increased since 2018. Hennepin County and BBAY member cities Brooklyn Center and Brooklyn Park contribute equal amounts. Other BBAY members include North Hennepin Community College, Hennepin Technical College, Anoka Hennepin School District, and Brooklyn Center, Osseo, and Robbinsdale Area Schools.

Current Request:

This request seeks approval for Amendment 1 to the Joint Powers Agreement A2312020 for the Brooklyn Bridge Alliance for Youth, increasing the annual dues to \$66,125 in 2024, and to \$76,044 in 2025.

23-0477

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0478

Item Description:

Agmt PR00005793 with Gartner Inc. to provide communications and marketing research and advisory services, 01/01/24-12/31/26, NTE \$375,000

Resolution:

BE IT RESOLVED, that Agreement PR00005793 with Gartner Inc. to provide communications and marketing research and advisory services during the period January 1, 2024 through December 31, 2026, in an amount not to exceed \$375,000 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Gartner is a leading research and advisory company on trends across industries, including marketing and communications. They provide sector-specific research findings that, as an example, allow Hennepin County to benchmark its performance against other comparable government entities as well as the private sector. Gartner research findings have been, and continue to be, frequently referenced as part of preparing the business case justification for marketing and communications projects and strategic direction statements.

As the future of marketing and communications continues to evolve through the use of technology from emerging social media platforms to artificial intelligence, this agreement will allow Hennepin County leaders to stay at the forefront for the development of tools and practices that will meet residents where they are at and further position Hennepin County as a leader in government marketing and communications. This will provide county staff with access to highly relevant and credible research publications and consultation services for the next three years, including:

- Virtual strategy meetings
- Peer experiences
- Peer and practitioner research
- Marketing leaders research and related content
- Communications leaders research and related content
- Relevant IT research and related content
- Digital performance benchmarking content
- Consumer insights content
- Established and proven tools and templates
- Webinars by industry leaders and practitioners

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0479

Item Description:

Amd 4 to Agmt PR00003112 with Hive Blaine, LLC for the provision of academic tutoring services, 01/01/21-12/31/24 and an increase to the not to exceed amount to \$1,925,000

Resolution:

BE IT RESOLVED, that Amendment 4 to Agreement PR00003112 with Hive Blaine, LLC for the provision of academic tutoring services is approved and the contract end date will be extended from December 31, 2023 to December 31, 2024 and the contract not to exceed amount is increased by \$560,813 to \$1,925,000; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Resolution 200340 authorized the county administrator to negotiate an agreement with Hive Blaine, LLC (Huntington Learning Centers) to provide tailored individualized tutoring services to youth served by Education Support Services in the Disparity Reduction Line of Business.

Amendment 1 to Agreement PR00003112 with Hive Blaine, LLC increased the not to exceed amount to \$1,000,000, in order to provide additional tutoring services through the end of 2022.

Amendment 2 to Agreement PR00003112 increased the not to exceed amount to \$1,364,187, to provide additional tutoring services through June 30, 2023.

Amendment 3 to Agreement PR00003112 extended the contract period to December 31, 2023.

Hive Blaine, LLC (Huntington Learning Centers) services include:

- Assessment of students and recommendations for appropriate academic support programming for students and families identified by Hennepin County.
- Scheduling virtual tutoring with Educational Support Specialist/cases worker, student, and family.
- Conducting tutoring sessions, depending on initial assessments, ages of students and other relevant considerations.
- Reassessment of student progress occurs at every 30-50 hour interval and at the end of recommended programming.

As of August 2023, 519 students have been referred for tutoring services through Hive Blaine, LLC (Huntington Learning Centers) with a total of 20,892 tutoring hours completed. Demand for this program continues to increase, as additional academic support outside the classroom is needed to reduce learning loss experienced by youth connected to county services during the pandemic.

Significant academic outcomes for students served in 2022 and 2023 include:

- On average, students are recovering more than one grade level of academic skills in math and reading

after engaging in tutoring services.

- Students demonstrated increased scores on reassessments in math and reading, with an average increase of more than 25% from their initial assessments in math and reading.
- Early readers improved their reading readiness and building blocks (phonics) score by 48% after several months of tutoring. These skills are the foundations of reading are incredibly important to future academic success.
- Students started an average of 29% below grade level on the SORT deficit assessment, which is about 2-4 grade levels behind. After tutoring, the average deficit score is only 4% below grade level.

Current Request:

This request seeks approval for Amendment 4 to Agreement PR00003112 with Hive Blaine, LLC, to provide additional academic and tutoring services extending the end of service date to December 31, 2024 and the contract not to exceed amount is increased by \$560,813 to \$1,925,000.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0480

Item Description:

Contract CM00001098 with the Automated Logic to upgrade the Building Automation System at the Public Safety Facility, 12/13/23-12/31/25, NTE \$2,567,320

Resolution:

BE IT RESOLVED, that Contract CM00001098 with the Automated Logic to upgrade the Building Automation System at the Public Safety Facility for the period of December 13, 2023 through December 31, 2025, in an amount not to exceed \$2,567,320 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

The Public Safety Facility, located at 401 S 4th Avenue in Minneapolis, opened in 2000.

The project will replace the existing Building Automation System (BAS) control modules with new, modern, more reliable modules that also more closely align with current IT networking standards. These modules control all major Heating, Ventilation, and Air Conditioning (HVAC) functions for the facility. The existing modules, which are no longer manufactured, are nearing end-of-life and need to be replaced. Replacing the modules is a more cost-effective solution than replacing the entire BAS system.

Automated Logic was selected on the key criteria of providing compatible hardware, BAS experience, on-call staff, and experienced programmers. The project is planned for approximately twenty-four (24) months of on-site construction in phases to minimize building HVAC downtime.

Current Request:

Approval of Contract CM00001098 with Automated Logic for the Public Safety Facility (PSF) Building Automation System Upgrades project (Capital Projects 0031824, 1002155 & 1006398), in the amount of \$2,567,320 is requested.

Impact/Outcomes:

This project will allow for continued climate controlled and well-ventilated operations at the Public Safety Facility.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0481

Item Description:

Amd 3 to Agmt PR00002020 with AVI Systems Inc. for the maintenance and support of the Fourth Judicial District audio and video systems, ext end date to 03/31/27, incr NTE by \$660,000

Resolution:

BE IT RESOLVED, that Amendment 3 to Agreement PR00002020 with AVI Systems Inc., for the maintenance and support of the Fourth Judicial District audio and video systems, extending the end date to March 31, 2027 and increasing the not to exceed amount by \$660,000 for a new total not to exceed amount of \$1,439,000 be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

Per Agreement A03185 between Hennepin County and the State of Minnesota, Hennepin County is responsible for the maintenance and support of the Fourth Judicial District audio systems. Any contract costs related to the video systems are the responsibility of the Fourth Judicial District.

Following a request for proposals, Resolution 20-0069R1, approved on February 26, 2020, approved the original agreement with AVI Systems Inc.

Resolution 21-0121 approved Amendment 1 on April 20, 2021, increased the not to exceed amount of the agreement by \$514,000 to \$654,000 and extended the termination date to March 31, 2024.

Resolution 23-0172 approved Amendment 2 on May 16, 2023, increased the not to exceed amount by \$125,000 to \$779,000.

Amendment 3 increases the not to exceed amount by \$660,000 to \$1,439,000 and extends the agreement three years.

This contract includes a technician dedicated to the 93 courtrooms located in Hennepin County buildings, and replacement parts, as needed.

Current Request:

The current request is to amend Agreement PR00002020 with AVI Systems, Inc to increase the contract by \$660,000 for a new not to exceed amount of \$1,439,000 and extend the contract to 3/31/27.

Impact/outcomes:

The agreement will allow for continued reliable, well-maintained audio and video systems in the courts for the next three years.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0482

Item Description:

Neg Agmt with Urban Design Perspectives, Inc., for architectural and engineering services, 12/12/23-01/30/27, NTE \$563,670; proceed with construction for 625 Building Office Remodeling project (CP 1007209)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate an agreement with Urban Design Perspectives, Inc., for architectural and engineering services for design development through construction administration phases of the 625 Building Office Remodeling project (CP 1007209) for the period December 12, 2023 through January 30, 2027 in the amount not to exceed \$563,670 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the following actions be approved for the 625 Building Office Remodeling project (CP 1007209):

- Authorization to proceed with project design development, construction documents and construction administration;
- Authorization to utilize the best value procurement process and award a construction contact with in our budget.

BE IT FURTHER RESOLVED, that the County Administrator be authorized to award contracts to contractors if the proposals are within the approved project budget; that the Chair of the Board be authorized to sign the contracts on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

Background:

Built in 1981, the 625 Building is a 539,000 gross square foot (390,000 usable square foot), 17 story office building which was acquired by the county in 2018.

The purpose of this project is to remodel four more floors of office space in the 625 Building based on guidance from the Downtown Campus Master Plan, which was completed in August 2019. The Downtown Campus Master Plan provided a roadmap for the consolidation of staff and programs from Family Justice Center, 1801 Nicollet and the Grain Exchange into the 625 Building, the Government Center, the 701 Building, and the Health Services Building. The roadmap considered alternative workplace strategies, supports critical adjacencies and efficiencies, developed design criteria and identified costs and timing of impacted department relocations.

Current Request:

Approval of an agreement with Urban Design Perspectives, Inc., for architectural and engineering services for design development through construction administration phases of the 625 Building Office Remodeling project (CP 1007209) for the period December 12, 2023 through January 30, 2027 in the amount not to exceed \$563,670 is requested. Urban Design Perspectives is an emerging small business enterprise (ESBE) which

was selected through a competitive process.

In addition, approval is requested to authorize the County Administrator to award a contract to the contractor with the highest scoring proposal if the proposal is within the project's budget.

The layout and design of each floor will be based on county wide guidelines for office sizes and quantity, conference rooms, flexible work environments and ancillary spaces.

Impact/Outcomes:

This project will remodel floors of the 625 Building into modern workspaces for county employees.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

23-0505

Item Description:

Neg termination of Agmt A189068 with People Inc. for IRTS beds at 1622 Hillside Ave No, Mpls; accept loan repayment of \$160,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate termination of Agreement A189068 and associated documents with People Inc., accept loan repayment of \$160,000 for capital costs associated with the addition of 8 Intensive Residential Treatment beds at 1622 Hillside Avenue North, Minneapolis, and to terminate the declaration and satisfy the mortgage for that property; that following review and approval by the County Attorney's Office, the Chair be authorized to sign the necessary documents on behalf of the county; and that the controller be authorized to accept and disburse the loan repayment of \$160,000 for CP 1006026 (Mental Health Housing Support project).

Background:

The Mental Health Housing Support project (CP 1006026, NTE \$750,000) was created to increase the number of Intensive Residential Treatment Services (IRTS) beds in Hennepin County. The addition of IRTS beds aids in the timely discharge of patients from state and local hospitals, provides effective community supports, and enhances capacity for individuals needing psychiatric stabilization services. The expansion of community-based mental health programs is a critical strategy to prevent hospitalizations, civil commitments, and the over-representation of persons with mental illness in the criminal justice system.

A request for proposals was released in May 2018 to support property acquisition, renovation, and/or construction of new IRTS facilities. The two responses received were evaluated and reviewed by a committee consisting of staff from Community Works and Health and Human Services.

Resolution 18-0336 (adopted August 21, 2018) authorized Agreement A189068 with People Inc. for capital costs associated with the addition of IRTS beds at 1622 Hillside Avenue North, Minneapolis during the period August 21, 2018, through September 30, 2029, with the not to exceed amount of \$160,000.

Beginning in 2019, and continuing until October of 2023, People Inc. operated an 8-bed IRTS program at this address. In the summer of 2023, People Inc. decided to move the IRTS program located at 1622 Hillside down into a new location at 3633 Chicago Avenue, Minneapolis.

People Inc. is now pursuing the sale of 1622 Hillside to an independent buyer. To facilitate the sale, they have requested termination of Agreement A189068, including:

- Repayment of the original loan amount of \$160,000
- Satisfaction of mortgage
- Removal of the property's 10-year Declaration of Covenants and Restrictions which required operation of the property as a licensed IRTS facility with 8-16 beds

Current Request: This request seeks authorization to terminate loan agreement A189068 with People Inc. for

23-0505

IRTS beds at 1622 Hillside Avenue North, Minneapolis, accept repayment of \$160,000 forgivable loan, satisfy the mortgage, and remove property declarations associated with the repaid financing.

Impact/Outcomes: Expedite reuse of a property, with IRTS beds committed to a new location.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0506

Item Description:

Neg Lease Agmt LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota for temporary winter safe space at 819 2nd Avenue South, Mpls, 12/15/23 - 4/30/24, \$1 base rent plus ordinary operating costs, NTE \$25,000 for tenant improvement expenses.

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Lease Agreement LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota for rental of 11,281 square feet of space located at 819 2nd Avenue South in Minneapolis, during the period of approximately December 15, 2023 through April 30, 2024, in the amount of \$1 base rent plus ordinary operating costs, and an amount not to exceed \$25,000 for tenant improvement expenses; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed.

Background:

St. Olaf's Catholic Church of Minneapolis, Minnesota ("St. Olaf's") owns an existing building at 819 2nd Avenue South, Minneapolis ("Building"). The Building was the former location of the Exodus Residence supportive housing facility prior to its relocation to Catholic Charities' "Endeavors" project in Elliot Park. The Building is currently vacant and planned for future renovation and conversion to affordable housing.

Hennepin County Health and Human Services ("County") proposes to lease a portion of the Building for a short-term period of up to 5 months for winter safe space for families with children experiencing homelessness who have nowhere else to stay in instances when demand exceeds supply for family shelter. St. Olaf's will charge the County a nominal base rent of \$1. The County will be responsible for its share of Building operating costs (estimated at \$25,000 for the lease period) and for any tenant improvements required to convert the vacant space to winter safe space (estimated at up to \$25,000).

Hennepin County has had a shelter-all policy for families with children since 2005, but recently that practice has been severely tested. As of December 1st, family shelter and overflow sites are currently at more than 380% of normal capacity. Levels of family homelessness began increasing steeply following the end of pandemic-related federal rent assistance and the eviction moratorium in 2022.

Hennepin County remains committed to sheltering families and making homelessness rare, brief, and nonrecurring. Through the temporary lease of this Building, Hennepin County can ensure that an option can be made available for families with children if occasions arise this winter where temporary shelter capacity is otherwise full on the day it is needed.

Current Request:

Authorization is sought to negotiate LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota, for the rental of 11,281 square feet of space located at 819 2nd Avenue South in Minneapolis, during the period of approximately December 15, 2023, through April 30, 2024, in the amount of \$1 for base rent, plus operating costs and an amount not to exceed \$25,000 for tenant improvement expenses.

Impact/Outcomes:

Approval of Lease Agreement LS00000032 will allow the County to provide emergency winter safe space for families experiencing homelessness during the winter months.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0507

Item Description:

Administrator Amendment No. 42 - Add a total of 3.0 grant funded FTEs to the HSPH Dept; 2.0 FTEs for the Family Homeless Prevention and Assistance Program grant and 1.0 FTE for the Local Homeless Prevention Aid grant

Resolution:

BE IT RESOLVED, that the Human Services and Public Health Department 2024 budget be increased by 2.0 FTEs, for Family Homeless Prevention and Assistance Program grant funding; and

BE IT FURTHER RESOLVED, that the Human Services and Public Health Department 2024 budget be increased by 1.0 FTE for Local Homeless Prevention.

Background:

BAR 23-0319 was approved by the Board with the Minnesota Housing Finance Agency to receive Family Homeless Prevention and Assistance Program (FHPAP) grant thru 9/30/25 for homeless prevention and rapid rehousing services. The revenues and expenditures are already reflected in the 2024 budget, this action adds 2.0 grant funded FTEs that were not included in the previously approved board action.

BAR 23-0181 was approved by the Board to receive Local Homeless Prevention Aid (LPHA) funding from the MN Department of Revenue to assist families and youth at risk of homelessness. The revenues and expenditures are already reflected in the 2024 budget, this action adds 1.0 grant funded FTE that was not included in the previous board action.

Recommendation from County Administrator: Recommend Approval

Board Action Request

23-0508

Item Description:

Administrator Amendment No. 43 - US Department of Justice Office of Juvenile Justice and Delinquency Prevention Grant

Resolution:

BE IT RESOLVED, that the Hennepin County Attorney's Office 2024 revenue and expenditure budget be increased by \$360,391 and the 2024 FTE complement be increased by 1.0 Administrative Assistant FTE and 0.5 Attorney FTE for the OJJDP grant.

Background:

The Hennepin County Attorney's Office (HCAO) applied for a grant through the US Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP), Reform and Reinvestment Initiative. The purpose of the grant is to support implementation of innovative and/or research-based, data-informed recidivism-reduction policies, practices, and programs.

The County Administrator signed agreement A2312017 to accept the OJJDP grant funding awarded to HCAO. The grant award totals \$1,000,000 over the next three years and supports 1.5 FTEs.

This Administrator Amendment will increase the HCAO's 2024 operating budget and FTE complement for the OJJDP grant.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0509

Item Description:

Administrator Amendment No. 44 - Use of Affordable Housing Aid for Emergency Rental Assistance

Resolution:

BE IT RESOLVED, that the Local Affordable Housing Aid Fund (Fund 24) 2024 revenue budget be increased by \$5,000,000, and that an interfund revenue transfer in the amount of \$5,000,000 to the Human Services and Public Health department (Fund 20) be authorized; and

BE IT FURTHER RESOLVED, that the Human Services and Public Health department 2024 revenue and expenditure budget be increased by \$5,000,000 and 6.0 new FTE positions for emergency rental assistance for households at risk of eviction.

Background:

The Administration, Operations and Budget Committee approved Administrator Amendment #24 to the 2024 Proposed Budget on November 1, 2023. This budget amendment authorizes the creation of Fund 24 as a special revenue fund for the receipt of Affordable Housing Aid from statewide and metropolitan area sales tax revenue sources.

On November 28, 2023, the Board approved Resolution 23-0438, which affirmed Hennepin County's strategy and implementation plan for using state and local Affordable Housing Aid to focus on households with the lowest incomes to reduce disparities in homelessness and housing cost burden, and to increase access to greater economic opportunities.

Hennepin County received notice that it will receive \$1.7 million of state affordable housing aid on December 26, 2023. In addition, preliminary revenue estimates suggest Hennepin County will receive approximately \$20 to 25 million in 2024 from a combination of state affordable housing aid and the new 0.25% metropolitan area housing sales tax.

The initial funds to arrive in late 2023 will launch a new ongoing eviction prevention program. This will continue the successes of the COVID-era eviction prevention, providing assistance at Housing Court where it is needed most. Consistent with the implementation plan attached to Resolution 23-0438, the county then plans to allocate \$5 million a year of Local Affordable Housing Aid revenues towards emergency rental assistance.

This Amendment increases the Human Services and Public Health department's 2024 budget by \$5 million for emergency rental assistance, using a transfer of funds from the Local Affordable Housing Aid Fund (Fund 24). In addition, 6.0 new FTE positions are authorized. The 2023 deposit of \$1.7 million is recognized as a "use of restricted fund balance" within the 2024 revenue budget for Fund 24, and then another \$3.3 million of new revenue is also budgeted to reach a total 2024 allocation of \$5 million.

The Housing and Economic Development department plans to bring a budget plan for the rest of anticipated 2024 revenues to the Board for consideration towards the end of the first quarter in 2024.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0510

Item Description:

Neg Agmt with Savi for the provision of student loan repayment and loan forgiveness assistance program services for employees, DOE-12/31/25, NTE \$500,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate an Agreement with Savi for the provision of student loan repayment and loan forgiveness assistance program services for employees during the period of date of execution through December 31, 2025, DOE-12/31/24, in an amount not to exceed \$500,000; that after review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

It is estimated that 43.5 million Americans have student debt accounting for 1.7 trillion dollars. We know that a significant number of Hennepin County employees have some form of student debt.

In addition to student debt for themselves, there are 3.7 million "Parent Plus" loans where an employee has taken the loan out for their children. Many parents don't realize that they can also get loan forgiveness for those loans. Public Student Loan Forgiveness (PSLF) rules provide that after 120 qualifying loan payments, while working for a public sector employer or non-profit, an employee can get full forgiveness of their balance. Under the CARES Act student loan pause there were many employees who had their loans paused for as much as 3.5 years (36 payments). Those 36 payments can count towards the 120 payments for PSLF despite those payments not actually being made.

Additionally, if an employee at the county previously worked for a non-profit or other public entity they may not be getting credit for those previous years because their former employer is required to verify that for them. The average savings through the Savi program are \$150/month or \$1,800/year per participant.

Key components of the program:

- There will be a safe/confidential and secure Hennepin customized microsite
- Hennepin County will assume all costs for employee participants
- There are 50 different Income Driven Repayment (IDR) plans that an employee can qualify for to reduce their monthly student loan payment. An income driven reduction can lower monthly payments which will expand the balance, you have left after the 120 payments needed to get full forgiveness, increasing the amount of forgiveness available for each employee.
- Parent loans are included
- Connects with the majority of student loan lenders allowing the employee to pull in their student loan information directly to finalize the loan forgiveness calculation.
- Direct Account Management and Implementation team
- Online Assistance with completing all needed student loan forgiveness forms
- Public entity employee verification currently requires the employee to pull a blank government form and take it to their current and past employers to complete. The Essentials Program streamlines and

simplifies the process for employees.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0511

Item Description:

Award funding for Hennepin County Youth Activities Grants Fall Sports Grants

Resolution:

BE IT RESOLVED, after consideration of recommendations, the Hennepin County Board of Commissioners selects 11 registration fee proposals, 8 athletic facility projects, and 16 sports equipment applications, totaling \$2.34 million to receive 2024 grant funding for the Hennepin County Youth Activities Grants program as follows:

Registration Fee Grants:

- PR00005790 with St. Louis Park Schools ISD 238, not to exceed \$33,000;
- PR00005786 with Minneapolis Park and Recreation Board, not to exceed \$100,000;
- PR00005788 with City of Minneapolis for four grants, not to exceed \$228,511;
- PR00005789 with City of Crystal, not to exceed \$35,814;
- PR00005811 with City of Minnetonka, not to exceed \$3,470;
- PR00005787 with City of St. Louis Park, not to exceed \$3,300;
- PR00005792 with City of Golden Valley, not to exceed \$2,310;
- PR00005791 with Minneapolis Schools SSD 1, not to exceed \$93,595

Facility Grants:

- PR00005795 with Minneapolis Schools SSD 1, not to exceed \$300,000;
- PR00005796 with City of Eden Prairie, not to exceed \$250,000;
- PR00005797 with City of Plymouth, not to exceed \$200,000;
- PR00005798 with City of Deephaven, not to exceed \$300,000;
- PR00005799 with City of Wayzata, not to exceed \$100,000;
- PR00005800 with City of Brooklyn Center, not to exceed \$145,000;
- PR00005801 with City of Maple Grove, not to exceed \$120,000;
- PR00005802 with City of Crystal, not to exceed \$300,000

Equipment Grants:

- PR00005803 with Minneapolis Schools SSD 1 for eight schools, not to exceed \$63,349;
- PR00005804 with City of Robbinsdale, not to exceed \$8,982;
- PR00005805 with City of Maple Grove, not to exceed \$5,000;
- PR00005806 with Minneapolis Park and Recreation Board for two projects, not to exceed \$15,027;
- PR00005807 with Rockford Area Schools ISD 883, not to exceed \$10,000;
- PR00005808 with City of Wayzata, not to exceed \$6,865;
- PR00005809 with City of Bloomington, not to exceed \$6,077;
- PR00005810 with City of Golden Valley, not to exceed \$9,700

Background:

The Hennepin County Board adopted Resolution 09-0320R3, establishing the Hennepin County Youth Sports Program with ballpark sales tax collections pursuant to Minn. Stat. 473.757, subd. 2. The County Board expanded the program with the adoption of Resolution 11-0318R1 which provided for additional grants to be awarded for equipment and/or small assets; and Resolution 15-0332R1 which provided for additional grants to be awarded for playground projects and swimming lessons; and Resolution 21-0337 which provided for additional grants to be awarded for art and music education and programming as well as lifeguard services; and Resolution 23-0087 which delegated signature authority to the Purchasing Director, allowed for review and updating of grant evaluation criteria, and expanded funding opportunities to include registration fees for youth sports and recreational activities. In 2023, the Hennepin County Board adopted Resolution 23-0153 that renamed the program to Hennepin County Youth Activities Grants to be inclusive of additional activities supported by the funding.

The Hennepin County Youth Activities Grants program has three grant initiatives that include sports grants, water safety grants, and art and music grants. Grant opportunities are available each year in the Fall and Spring. In Fall of 2023, applications for registration fee grants, facility grants, and equipment grants were accepted. In total, \$2.34 million was allocated for the Fall 2023 grant cycle with \$500,000 allocated for registration fee grants, \$1.7 million for facility grants, and \$125,000 for equipment grants.

Current Request:

Applications for the Fall 2023 grant cycle were accepted from August 28 through October 17, 2023, and returned 12 applications for registration fees, 24 applications for facilities, and 30 applications for sports equipment. A third-party administrator, the Minnesota Amateur Sports Commissioner (MASC), reviewed applications for facility and equipment grants while Hennepin County evaluated registration fee applications.

A Hennepin County review panel with representatives from Education Support Services, Economic Development, Human Resources, Purchasing, and Human Services and Public Health recommended that 11 registration fee applications receive award, totaling \$500,000. Upon review of applications, MASC recommended that 8 facility applications receive award, totaling \$1.7 million, and 16 equipment applications receive award, totaling \$125,000.

This board action will adopt the recommendations of the review panels and award \$2.34 million in funding to the 35 identified projects.

Recommendation from County Administrator: Recommend Approval

Board Action Request

23-0349

Item Description:

2024 Proposed Operating and Capital Budgets

Resolution:

BE IT RESOLVED, that the 2024 Operating and Capital Budgets as proposed by the County Administrator on September 12, 2023 be adopted.

Background:

Staff requests this board action be referred to the first budget hearing on October 2, 2023 as listed on the budget hearing schedule.

The County Administrator presented the proposed 2024 budget to the County Board on September 12, 2023. The 2024 Proposed Operating and Capital budgets will be considered at the Administration, Operations and Budget Committee hearings, according to the schedule approved Tuesday, September 19, 2023 (BAR 23-0347), and is scheduled for adoption at the December 12, 2023 board meeting.

Recommendation from County Administrator: Recommend Approval