

# HENNEPIN COUNTY

## MINNESOTA

### FINAL COMMITTEE AGENDA

#### ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, MARCH 18, 2025  
1:30 PM

Chair: Debbie Goettel, District 5  
Vice Chair: Heather Edelson, District 6  
Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Kevin Anderson, District 7

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#### 1. Minutes from Previous Meeting

1.A. February 25, 2025 Minutes

**Attachments:** [AdminOpsBudget-COMMITTEEMINUTES-25-Feb-2025](#)

#### 2. New Business

##### Routine Items

2.A. [25-0087](#)

Assignment of Agmt and Amd PR0003770 with Deer Oaks EAP Services, LLC. to AllOne Health., with no change in contract term, NTE or scope

2.B. [25-0088](#)

Schematic Design Contract for the Penn Lake Library Refurbishment (1005181); Contract PR00006734 with RoehrSchmitt Architecture LLC, for architectural and engineering services, 04/01/25-07/31/25, NTE \$99,700

# HENNEPIN COUNTY

300 South Sixth Street  
Minneapolis, MN  
55487-0240

## MINNESOTA

### Board Action Request

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**TMP-25-0173**

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**Item Description:**

February 25, 2025 Minutes

# HENNEPIN COUNTY

## MINNESOTA

### COMMITTEE MINUTES

#### ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, FEBRUARY 25, 2025  
1:30 PM

Chair: Debbie Goettel, District 5  
Vice Chair: Heather Edelson, District 6  
Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Kevin Anderson, District 7

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Commissioner Debbie Goettel, Chair, called the meeting of the Administration, Operations and Budget Committee for Tuesday, February 25, 2025 to order at 1:30 p.m.

**Present:** Commissioner Irene Fernando, Commissioner Angela Conley, Commissioner Debbie Goettel, Commissioner Heather Edelson, Commissioner Jeff Lunde and Commissioner Kevin Anderson

**Absent:** Commissioner Marion Greene

#### 1. Minutes from Previous Meeting

1.A. February 4, 2025 Minutes

#### APPROVE

**Commissioner Irene Fernando moved, seconded by Commissioner Jeff Lunde, to approve the Minutes.**

**Aye:** Commissioner Fernando, Commissioner Conley, Commissioner Goettel, Commissioner Edelson, Commissioner Lunde and Commissioner Anderson

**Absent:** Commissioner Greene

#### 2. New Business

##### Items for Discussion and Action

2.A. [25-0068](#)

Agmt PR00007082 with Mid-Minnesota Legal Aid to provide Fair Housing Testing in suburban Hennepin County, 03/01/25-06/30/27, NTE \$120,000

#### CONSENT

**Commissioner Debbie Goettel moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.**

**Aye:** Commissioner Fernando, Commissioner Conley, Commissioner Goettel, Commissioner Edelson, Commissioner Lunde and Commissioner Anderson

**Absent:** Commissioner Greene

2.B. [25-0069](#)

Reauthorization of a twenty-five-year commercial paper program; authorizing the issuance from time to time of tax-exempt or taxable commercial paper in an amount not to exceed \$400 million; and providing for the execution and delivery thereof

**CONSENT**

**Commissioner Kevin Anderson moved, seconded by Commissioner Irene Fernando, to approve the Resolution.**

**Aye:** Commissioner Fernando, Commissioner Conley, Commissioner Goettel, Commissioner Edelson, Commissioner Lunde and Commissioner Anderson

**Absent:** Commissioner Greene

There being no further business, the Administration, Operations and Budget Committee for Tuesday, February 25, 2025 was declared adjourned at 1:40 p.m.

Maria Rose  
Clerk to the County Board

### Board Action Request

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**25-0087**

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**Item Description:**

Assignment of Agmt and Amd PR0003770 with Deer Oaks EAP Services, LLC. to AllOne Health., with no change in contract term, NTE or scope

**Resolution:**

BE IT RESOLVED, that the assignment of Agmt and Amd PR0003770 with Deer Oaks EAP Services, LLC. to AllOne Health, to provide Employee Assistance Provider Services be approved; that the Chair of the Board be authorized to sign the Assignment on behalf of the county; and the Controller be authorized to disburse funds as directed.

**Background:**

Effective January 1 ,2025, Deer Oaks EAP Services, LLC was acquired and is doing business as AllOne Health, a leading provider of EAP and whole health solutions. There has been no disruption of services and the EAP service team and employee-facing telephone numbers will remain the same, with an update in logo and branding.

**Recommendation from County Administrator:** Recommend Approval

## MINNESOTA

### Board Action Request

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**25-0088**

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**Item Description:**

Schematic Design Contract for the Penn Lake Library Refurbishment (1005181); Contract PR00006734 with RoehrSchmitt Architecture LLC, for architectural and engineering services, 04/01/25-07/31/25, NTE \$99,700

**Resolution:**

BE IT RESOLVED, that authorization to proceed with schematic design for the Penn Lake Library Refurbishment (1005181) be approved; and

BE IT FURTHER RESOLVED, that Contract PR00006734 with RoehrSchmitt Architecture LLC for architectural and engineering services for the Schematic Design Phase of the for the Penn Lake Library Refurbishment (1005181) during the period April 1, 2025 through July 31, 2025, in an amount not to exceed \$99,700 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County and that the Controller be authorized to disburse funds as directed.

**Background:**

The Penn Lake Library, located at 8800 Penn Ave S, Minneapolis, Minnesota, is a single story, 14,909 gross square foot (GSF) facility. Constructed in 1969, the building is situated on a 2.17 acres site. Major remodel improvements were made to the library in 2002 and the library's interior public spaces were remodeled and updated in 2012. In 2023, a targeted condition assessment of the facility was completed with the findings identifying infrastructure components that are deteriorating due to age, moisture intrusion, and heavy use.

This project will implement overdue improvements and repairs to address critical infrastructure and preservation issues at the Penn Lake Library to ensure long-term integrity and functionality of the facility asset. The project will primarily focus on the exterior asset protection work, stormwater improvements and other sustainable initiatives, which will further the county's climate action goals. The project scope will include improvements necessary to address building code compliance requirements (restrooms and egress walkways). Interior areas for improvement include sightlines throughout the library that take better advantage of the building's ample access to natural light, a refresh of the furniture with more variety and quantity, and a redesign of the circulation desk. The project will balance preserving the best elements of the existing building while introducing welcoming and exciting new furniture that solve some of the building's challenges.

The design phases are scheduled to continue until mid-2026. Following this, move out and abatement is targeted for later summer 2026 with construction substantially complete by fall 2027. This timeline aims for a grand opening late 2027. The library will be closed during construction for approximately 15 months.

**Current Request:** Approval is requested for Contract PR00006734 with RoehrSchmitt Architecture LLC for architectural and engineering services for the Schematic Design Phase of the Penn Lake Library Refurbishment (1005181); during the period April 1, 2025 through July 31, 2025, in an amount not to exceed \$99,700.

RoehrSchmitt Architecture LLC was selected by the County Staff Selection Group in the first quarter of 2024.

**Impact/Outcomes:** The library will be designed to meet the needs and expectations of the diverse and growing community of Richfield and surrounding metro communities such as Edina, Minneapolis and Bloomington, and to provide a welcoming and accessible space for learning, creativity, and civic engagement.

The project will provide:

1. Flexibility and adaptability to respond to changing program needs over time
2. Sustainable design to improve stormwater management and promote human health and well-being
3. Facility asset preservation improvements to address critical infrastructure and building system requirements
4. Technology to offer creativity and opportunity.

The project will align with the Hennepin County Climate Action Plan. The project will explore potential energy-saving strategies through passive and active design.

**Recommendation from County Administrator:** Recommend Approval