

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, APRIL 8, 2025
1:30 PM

Chair: Debbie Goettel, District 5
Vice Chair: Heather Edelson, District 6
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Kevin Anderson, District 7

1. Minutes from Previous Meeting

1.A. March 18, 2025 Minutes

Attachments: [AdminOpsBudget-COMMITTEEMINUTES-18-Mar-2025](#)

2. Presentation

2.A. Metropolitan Mosquito Control District presentation by Alex Carlson, Public Affairs Manager and Dan Huff, Executive Director

3. New Business

Routine Items

3.A. [25-0118](#)

Agmt PR00007154 with National Able Network, Inc. for the provision of One-Stop Operator services under the Workforce Innovation and Opportunity Act Young Adult Program, 06/01/25-05/31/28, NTE \$150,000

Items for Discussion and Action

3.B. [25-0119](#)

Neg Master Grant Contract Agmt with DEED for Workforce Innovation and Opportunity Act services for Adult, Youth, Dislocated Workers; for eligible recipients and multiple programs, 01/01/25-12/31/29

Addendum

3.C. [25-0141](#)

2025 Hennepin County Board of Commissioners Organizational Structure, as amended

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-25-0209

Item Description:

March 18, 2025 Minutes

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, MARCH 18, 2025
1:30 PM

Chair: Debbie Goettel, District 5
Vice Chair: Heather Edelson, District 6
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Angela Conley, District 4
Kevin Anderson, District 7

Commissioner Debbie Goettel, Chair, called the meeting of the Administration, Operations and Budget Committee for Tuesday, March 18, 2025 to order at 1:32 p.m.

Present: Commissioner Irene Fernando, Commissioner Marion Greene, Commissioner Angela Conley, Commissioner Debbie Goettel, Commissioner Heather Edelson, Commissioner Jeff Lunde and Commissioner Kevin Anderson

1. Minutes from Previous Meeting

1.A. February 25, 2025 Minutes

APPROVE

Commissioner Heather Edelson moved, seconded by Commissioner Jeff Lunde, to approve the Minutes.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Conley, Commissioner Goettel, Commissioner Edelson, Commissioner Lunde and Commissioner Anderson

2. New Business

Routine Items

2.A. [25-0087](#)

Assignment of Agmt and Amd PR0003770 with Deer Oaks EAP Services, LLC. to AllOne Health., with no change in contract term, NTE or scope

CONSENT

Commissioner Debbie Goettel moved, seconded by Commissioner Angela Conley, to approve the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Conley, Commissioner Goettel, Commissioner Edelson, Commissioner Lunde and Commissioner Anderson

2.B. [25-0088](#)

Schematic Design Contract for the Penn Lake Library Refurbishment (1005181); Contract PR00006734 with RoehrSchmitt Architecture LLC, for architectural and engineering services, 04/01/25-07/31/25, NTE \$99,700

CONSENT

Commissioner Marion Greene moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Conley, Commissioner Goettel, Commissioner Edelson, Commissioner Lunde and Commissioner Anderson

There being no further business, the Administration, Operations and Budget Committee for Tuesday, March 18, 2025 was declared adjourned at 1:33 p.m.

Sheri Selton
Deputy Clerk to the County Board

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-25-0223

Item Description:

Metropolitan Mosquito Control District presentation by Alex Carlson, Public Affairs Manager and Dan Huff, Executive Director

Board Action Request

25-0118

Item Description:

Agmt PR00007154 with National Able Network, Inc. for the provision of One-Stop Operator services under the Workforce Innovation and Opportunity Act Young Adult Program, 06/01/25-05/31/28, NTE \$150,000

Resolution:

BE IT RESOLVED, that the following Agreement providing One-Stop Operator services under the Workforce Innovation and Opportunity Act during the period June 1, 2025 through May 31, 2028 be approved.

PR00007154 with National Able Network, Inc. in the not-to-exceed amount of \$150,000.

BE IT FURTHER RESOLVED, that the Hennepin County Board of Commissioners delegates to the County Administrator authority to finalize the agreement with National Able Network, Inc., that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the acceptance of grant funding for this program by Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Under Title I of the Workforce Innovation and Opportunity Act (WIOA) American Job Centers (or CareerForce Centers in Minnesota) are required to partner with a range of federally-funded employment and training programs to promote the coordination of services on behalf of job seekers and businesses. The One Stop Operator is integral in supporting the system and in coordinating services among these partners, often referred to as “required partners”.

One-Stop Operator services include but are not limited to coordinating service delivery, leveraging resources, and increasing collaboration among the required federally-funded employment and training programs and local workforce providers that comprise the local one-stop system, both within the CareerForce Centers and out in the local community; and assist with implementing the Hennepin-Carver Workforce Development Board’s (HCWDB) Strategic Vision through collaboration, coordinating required one-stop partner activities, and strengthening the talent development ecosystem.

Under Resolution 21-0229, Hennepin County is authorized to receive funds from the Department of Employment and Economic Development during the period April 1, 2021 through March 31, 2026 for the provision of Title I WIOA Services, State Dislocated Worker, and Minnesota Youth Program services.

On September 18, 2024, the Workforce Development Board (WDB) issued a Request for Proposal (RFP) pursuant to sec.121(d)(2)(A) of WIOA as well as Hennepin County requirements for WIOA One-Stop Operator services. An independent panel of five reviewed and selected National Able Network, Inc. to provide services for the period of June 1, 2025 through May 31, 2028. On November 13, 2024 the Hennepin-Carver WDB approved Hennepin County Department of Workforce Development (DWD) staff to enter into contract

negotiations with the recommended organization established by the RFP evaluation panel.

The agreement includes programmatic services such as:

- **Convening** local WIOA required partners;
- **Developing and implementing** a system-wide referral process among required programs;
- **Developing and implementing** common tools and strategies to streamline information sharing and service-delivery and analyze customer satisfaction data;
- **Developing and implementing** cross-training opportunities for required program staff;
- **Assisting** Hennepin County and HCWDB staff with the development and implementation of the local Infrastructure Funding Agreements (IFA) and Memorandums of Understanding (MOU);
- **Developing and implementing** a system-wide outreach strategy;
- **Compiling and analyzing** partner performance outcomes, referral and co-enrollment data, and customer satisfaction data, and developing strategies for continuous improvement.

Recommendation from County Administrator: Recommend Approval

Board Action Request

25-0119

Item Description:

Neg Master Grant Contract Agmt with DEED for Workforce Innovation and Opportunity Act services for Adult, Youth, Dislocated Workers; for eligible recipients and multiple programs, 01/01/25-12/31/29

Resolution:

BE IT RESOLVED, that the County Administrator is authorized to negotiate a Master Grant Contract Agreement with the Minnesota Department of Employment and Economic Development to provide Workforce Innovation and Opportunity Act services for Adult, Youth, Dislocated Workers; the Minnesota Youth Program; the State Dislocated Worker Program; the TANF Youth Innovation Program; and State Workforce Development Fund programs to eligible recipients during the period January 1, 2025 through December 31, 2029, and that upon review and approval by the County Attorney, the Chair of the Board be authorized to sign the agreement on behalf of the county; and the Controller be authorized to disburse funds as directed; and

BE IT FUTHER RESOLVED, that the County Administrator or designee be delegated the authority to approve all grants and notice of funds available in the State of Minnesota DEED Project Specific Plans issued under the Master Grant Contract Agreement; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

The Minnesota Department of Employment and Economic Development (DEED) has issued a Master Grant Contract Agreement which authorizes the grantee (Hennepin County) to provide Workforce Innovation and Opportunity Act services for Adult, Youth, Dislocated Workers; the Minnesota Youth Program; the State Dislocated Worker Program; the TANF Youth Innovation Program; and State Workforce Development Fund programs to eligible recipients. The term of the Agreement is January 1, 2025 or the date the State obtains all required signatures under Minn. Stat. §16B.98, Subd. 5, whichever is later, through December 31, 2029.

The release of funds is subject to board approval of this Master Grant Contract Agreement and approval of work plans by DEED. These plans are submitted on an annual basis. Funding is released by DEED through Project Specific Plans.

The WIOA Adult program serves those who have been out of the workforce for a substantial period of time and may need significant skill upgrades. The State and Federal Dislocated Worker programs serve those who have lost their jobs through no fault of their own (layoff, downsizing, etc.) and have current job skills that may need training to return to the workforce.

The State and Federal Youth Programs serve young people ages 14-24 facing barriers to education and employment including but not limited to homelessness, poverty, criminal record, or foster care. The services provided for youth include work-based training, introductions to career pathways, attainment of recognized

credentials and holistic support services.

The TANF Youth Innovation Program provides structured work experiences and an introduction to career pathways to youth receiving Minnesota Family Investment Program (MFIP) benefits.

Under Minn. Stat. §116J.035; the Workforce Investment Act of 1998 (WIA), Public Law 105-220 (20 CFR Parts 660-672 only) as amended; the Workforce Innovation and Opportunity Act (WIOA), signed July 22, 2014, Public Law 113-128; the Older American Community Service Employment Act, Title V of the Older Americans Amendments of 1987, Public Law 100-175 and Public Law 109-365, as amended; Minn. Stat. §116L.20; Youth Employment; Youthbuild, Minn. Stat. §§116L.361, .362, .364 and .365, 116L.366; Minnesota Youth Program, Minn. Stat. §§116L.56 - 116L.561; Rural Career Counseling Coordinators, Minn. Stat. §116L.667; Minnesota Session Laws of 2014, Chapter 239, H.F. 2536, for the Women and High-Wage, High-Demand, Nontraditional Jobs Grant Program; and 116L.96, Minnesota Family Resiliency Partnership, Title IV-A of the Social Security Act (the Act) 42 U.S.C. 601-619, the State is empowered to enter into this grant.

This contract is issued in anticipation of receipt of funds to be used for programs including but not limited to those listed above.

Hennepin County represents that it is duly qualified and agrees to perform all services described in this Master Grant Contract Agreement to the satisfaction of the State. Pursuant to Minn. Stat. §16B.98, subdivision 1, Hennepin County agrees to minimize administrative costs as a condition of this grant.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

300 South Sixth Street
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MINNESOTA

Board Action Request

25-0141

Item Description:

2025 Hennepin County Board of Commissioners Organizational Structure, as amended

Resolution:

BE IT RESOLVED, that effective immediately the 2025 Hennepin County Board of Commissioners appointments to the Association of Minnesota Counties be as follows:

Assn. of Minnesota Counties (AMC)	APPOINTED
Board	Edelson
Voting Delegates	All Commissioners, County Administrator, Director of Intergovernmental Relations, Human Services Director, or their designees
Health and Human Services	Edelson
Criminal Justice	Lunde
Environment	Goettel
Transportation and Infrastructure	Anderson, Greene
General Government	Conley, Fernando
AMC District X	Greene, Anderson

Background:

Recommendation from County Administrator: Recommend Approval