

HENNEPIN COUNTY

MINNESOTA

FINAL COMMITTEE AGENDA

HEALTH AND HUMAN SERVICES COMMITTEE

TUESDAY, NOVEMBER 14, 2023

1:30 PM

Chair: Angela Conley, District 4
ViceChair: Kevin Anderson, District 7
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Debbie Goettel, District 5
Vacant, District 6

1. Minutes from Previous Meeting

1.A. October 31, 2023 Health and Human Services minutes

Attachments: [HHS-COMMITTEEMINUTES-31-Oct-2023](#)

2. New Business

Routine Items

2.A. [23-0442](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2316

Attachments: [HSPH Board Report 2316 11-9-23](#)

2.B. [23-0443](#)

Approval for Biennial Service Agmt A2311990 for the Minnesota Family Investment Program (MFIP) 01/01/24-12/31/25

2.C. [23-0444](#)

Agmt A2311910 with Hennepin County, State of Minnesota (DHS), Minnesota Department of Health (MDH), Ramsey County, and City of Minneapolis to replace the 2016 Intergovernmental Agreement executed in 2016

2.D. [23-0445](#)

Amd 1 to Agmt A2311832 with MN DEED-Rehab Services accepting grant funding, 07/01/23-06/30/24, no change to date, incr recv by \$45,100

2.E. [23-0446](#)

Amd 2 to Agmt A2111071 with MN Dept of Human Services for grant funding for the administration of support services in permanent housing programs for long-term homeless, ext term to 12/31/25, incr recv by \$5,668,603

2.F. [23-0447](#)

Amd 3 to Agmt A2110766 with DHS for naloxone training and naloxone kit distribution services allowing for adjustments to budget line items and attachment name, no change to term or amt, adding 4 FTE

2.G. [23-0448](#)

Agmt A2311986 with MN Dept of Human Services for the Child and Teen Checkups Program, 01/01/24-12/31/26, \$2,230,478 (recv)

2.H. [23-0449](#)

Agmt A2312011 with MN Dept of Human Services for Opioid Response Services for the HCH Program, funding period 10/01/23-09/29/24, \$1,130,000 (recv), supp appr of \$282,500 to the 2023 budget, adding 4 FTE

2.I. [23-0450](#)

JPA A2311995 with the City of Minneapolis for \$250,000 of federal ARPA funding and \$320,000 of HUD ESG funding for winter shelters and drop-in centers, 11/01/23-12/31/24

Addendum2.J. [23-0475](#)

Amd 1 to Agmt A2211416 with the MN Dept of Human Services to provide services to refugee families, 11/15/22-09/30/24, clarification of contract language

Attachments: [Attachment A-1 Amend 1 FOCUS HENN CO workplan](#)
[ATTACHMENT B-1 Amend 1 Budget FOCUS Hennepin](#)

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

TMP-0616

Item Description:

October 31, 2023 Health and Human Services minutes

HENNEPIN COUNTY

MINNESOTA

COMMITTEE MINUTES

HEALTH AND HUMAN SERVICES COMMITTEE
TUESDAY, OCTOBER 31, 2023
1:30 PM

Chair: Angela Conley, District 4
ViceChair: Kevin Anderson, District 7
Members: Jeff Lunde, District 1
Irene Fernando, District 2
Marion Greene, District 3
Debbie Goettel, District 5
Vacant, District 6

Commissioner Angela Conley, Chair, called the meeting of the Health and Human Services Committee for Tuesday, October 31, 2023 to order at 1:50 p.m.

Present: Angela Conley, Kevin Anderson, Jeff Lunde, Irene Fernando, Marion Greene and Debbie Goettel

1. Minutes from Previous Meeting

1.A. October 10, 2023 Minutes - Health and Human Services

APPROVE

Commissioner Jeff Lunde moved, seconded by Commissioner Irene Fernando, to approve the Minutes.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2. New Business

Routine Items

2.A. [23-0412](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2315

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.B. [23-0413](#)

Agmt MDAA2311984 with the MDA for the MN Local Food Purchase Assistance Health Promotion Program, 11/01/23-09/15/25, \$77,374.40 (recv)

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.C. [23-0414](#)

Agmt A2311983 with the CDC for the Health Promotion Program, 09/30/23-09/29/24, \$125,000 (recv), supp appr \$31,250 (2023)

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.D. [23-0415](#)

Neg Amd 1 to Reciprocal Use Agreement Agmt A199463 with NorthPoint Health and Wellness Center, Inc. for space within the NorthPoint Health and Wellness Center at 2220 Plymouth Avenue North, Mpls

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.E. [23-0416](#)

Amd 4 to Agmt PR00004056 with Change Healthcare Technologies, LLC, Hennepin Health's vendor of evidence-based clinical criteria, to clarify Medical and Pharmacy Coordination of Benefits (COB) Services, ext end date through 11/04/26, incr NTE by \$382,500

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.F. [23-0417](#)

Agmt A2311988 with U.S. Dept of HUD Continuum of Care Program to accept grant funds for coordinated entry and assessment services for people experiencing homelessness, 11/01/23-10/31/24, \$165,115 (recv)

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin

Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.G. [23-0418](#)

Agmt A2311964 with the City of Minneapolis to accept HUD Emergency Solutions Grant funds for rapid rehousing services for homeless persons, 06/01/23-05/31/28 (recv \$306,288 FY2023)

CONSENT

Commissioner Debbie Goettel moved, seconded by Vice Chair Kevin Anderson, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

Items for Discussion and Action

2.H. [23-0419](#)

Agmt A2311975 with MN DHS to receive an Emergency Services Program (ESP) grant for family emergency overflow shelters, 11/01/23-06/30/25, \$3,500,000 (recv)

CONSENT

Commissioner Irene Fernando moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

2.I. [23-0420](#)

Authorize public health activities and expenditures to support vascular and diabetes health among Hennepin County residents, including disproportionately impacted African American/Black and Indigenous women - offered by Commissioner Conley

CONSENT

Chairperson Angela Conley moved, seconded by Commissioner Marion Greene, to approve the Resolution.

Aye: Chairperson Conley, Vice Chair Anderson, Commissioner Lunde, Commissioner Fernando, Commissioner Greene and Commissioner Goettel

There being no further business, the Health and Human Services Committee for Tuesday, October 31, 2023 was declared adjourned at 2:12 p.m.

Maria Rose
Clerk to the County Board

APPROVE

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0442

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2316

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2316 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

Human Services and Public Health Contract Report #2316

Date: 11/9/2023
To: Clerk of the County Board
From: Human Services and Public Health
Subject: BAR Number 23-0442
Board Action Date: 11/28/2023

[Electronic Provider File \(EPF\)](#)

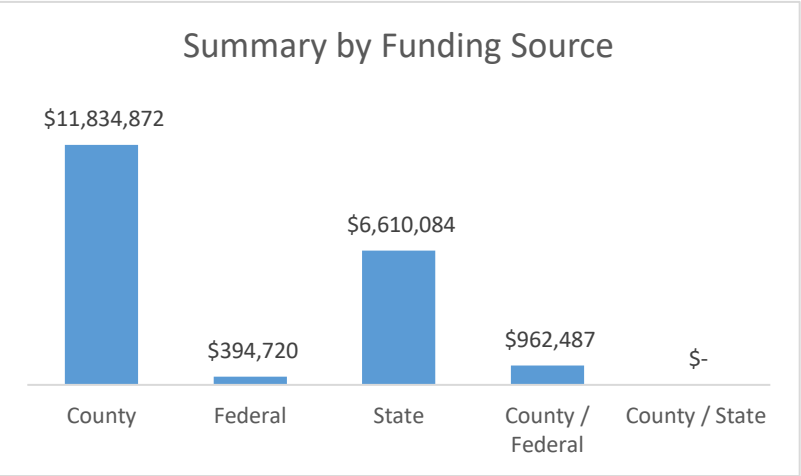
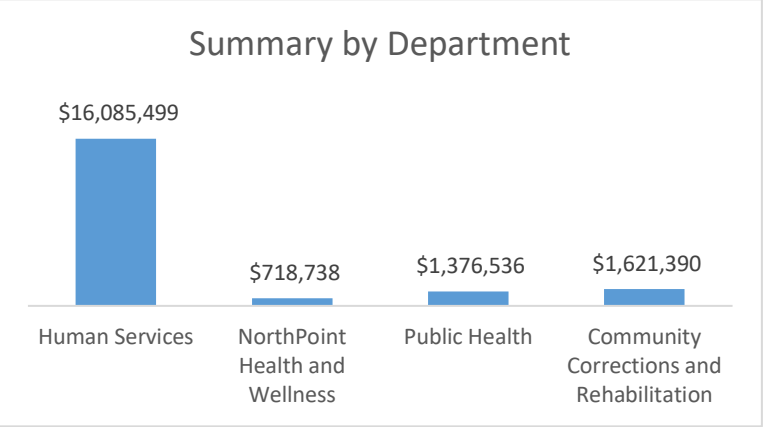
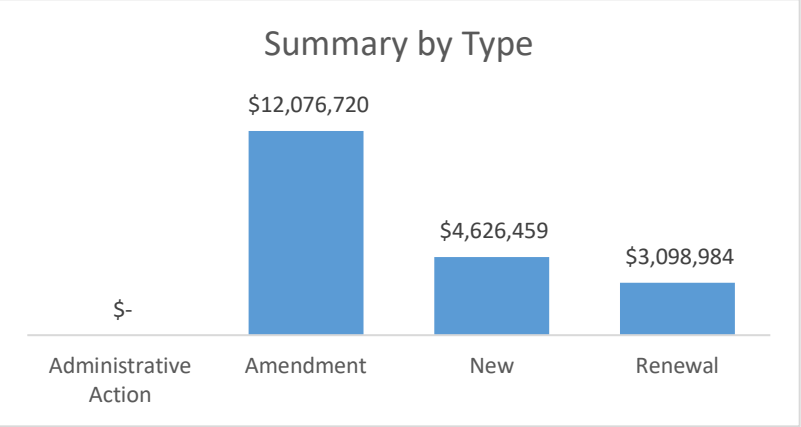
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[View details on SharePoint](#)

Summary of Contract Actions

Action Type/Department/Service Area	# of Actions	Action Total
Administrative Action	1	\$0
Amendment	48	\$12,076,720
Human Services	37	\$8,747,380
NorthPoint Health and Wellness	2	\$718,738
Public Health	5	\$1,275,732
Community Corrections and Rehabilitation	4	\$1,334,870
New	15	\$4,626,459
Human Services	14	\$4,525,655
Public Health	1	\$100,804
Renewal	5	\$3,098,984
Human Services	3	\$2,812,464
Community Corrections and Rehabilitation	2	\$286,520
Grand Total	69	\$19,802,163



HENNEPIN COUNTY
MINNESOTA

Human Services and Public Health Contract Report #2316

Date: 11/9/2023
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Summary of Contract Actions

New Contracts

Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	14	\$ 4,525,655
NorthPoint Health & Wellness Center	0	\$ -
Public Health	1	\$ 100,804
Total	15	\$ 4,626,459

Renewed Contracts

Department	Number	Amount
Community Corrections and Rehabilitation	2	\$ 286,520
Hennepin Health	0	\$ -
Human Services	3	\$ 2,812,464
NorthPoint Health & Wellness Center	0	\$ -
Public Health	0	\$ -
Total	5	\$ 3,098,984

Amended Contracts

Department	Number	Amount
Community Corrections and Rehabilitation	4	\$ 1,334,870
Hennepin Health	0	\$ -
Human Services	37	\$ 8,747,380
NorthPoint Health & Wellness Center	2	\$ 718,738
Public Health	5	\$ 1,275,732
Total	48	\$ 12,076,720

Administrative Actions Description

Contract #

County initiated cancelation of Supportive
Housing Services effective 12/31/23 due to
duplication of an alternative billable service.

HS00001213



Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
New Contracts										
American Indian Community Development Corporation	HS00001499	Overnight homeless shelter during winter months. Homeless who identify as Indigenous or Native American.	Housing Stability	Human Services	11/1/2023	4/15/2024	\$0	\$702,443	County / Federal	City of Minneapolis Emergency Support Grant funds.
Minneapolis Public Housing Authority	HS00001402	Family Homelessness Prevention for individuals with children in Minneapolis Public Schools, participating in SHSS, and who are homelessness or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$2,040,000	State	Local Homeless Prevention Aid funds.
Salvation Army	HS00001501	This contract will provide continuous operational support for additional daytime and nighttime warming centers that can be operated for the entire 2023/2024 winter season. Homeless individuals are the target population.	Housing Stability	Human Services	11/15/2023	4/15/2024	\$0	\$62,217	County	-
Nexus - FACTS Family Healing	HS00001509	Training and consultation services for Phase II Collaborative Intensive Bridging Services (CIBS) for COUNTY approved residential treatment centers or group home providers.	Behavioral Health	Human Services	12/1/2023	11/30/2027	\$0	\$15,400	County	-
Pillsbury United Communities	PR00005671	Twin Cities Community Health Worker Hub - Brooklyn Park / Brooklyn Center.	Community Health & Strategic Initiatives	Public Health	12/1/2023	12/31/2024	\$0	\$100,804	County	-
Pillsbury United Communities	HS00001479	Case management services for individuals on the East Lake Street corridor in Minneapolis who need mental or physical health resources, housing, employment, and/or help resolving outstanding criminal issues.	Safe Communities	Human Services	1/1/2024	12/31/2024	\$0	\$100,000	County	-
Robbinsdale Public School District - ISD 281	HS00001401	Family Homelessness Prevention for individuals with children in school who are homeless or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$40,000	State	Local Homeless Prevention Aid funds.
Bloomington Public School District - ISD 271	HS00001396	Family Homelessness Prevention for individuals with children in school who are homeless or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$40,000	State	Local Homeless Prevention Aid funds.
Catholic Charities of the Archdiocese of Saint Paul and Minneapolis	HS00001500	Expanded hours for a daytime homeless shelter for winter months for people experiencing homelessness, housing instability, or poverty.	Housing Stability	Human Services	11/15/2023	4/15/2024	\$0	\$260,044	County / Federal	City of Minneapolis American Rescue Plan Act funds.
Hope Avenue Twin Cities	HS00001508	Hope Avenue will expand a daytime shelter for the winter months. Target population is the homeless in North Minneapolis.	Housing Stability	Human Services	11/15/2023	4/15/2024	\$0	\$395,940	County	-
Hopkins Public School District - ISD 270	HS00001397	Family Homelessness Prevention for individuals with children in school who are homeless or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$40,000	State	Local Homeless Prevention Aid funds.
Richfield Public School District - ISD 280	HS00001400	Family Homelessness Prevention for individuals with children in school who are homeless or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$40,000	State	Local Homeless Prevention Aid funds.
The Link	HS00001481	Rental assistance and services for youth ages 18 to 24 who have exited or will exit foster care and are homeless or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$90,000	State	Local Homeless Prevention Aid funds.
YMCA of the North	HS00001403	Family Homeless Prevention for individuals with children enrolled in Osseo and Brooklyn Center schools who are homeless or at risk of homelessness.	Housing Stability	Human Services	11/1/2023	10/31/2025	\$0	\$600,000	State	Local Family Homless Prevention Aid funds.
Cornerstone Advocacy Service	HS00001489	Universal education, connections to resources and wraparound services to help youth who are or have experience in sexual exploitation or sex trafficking and/or are at risk of sexual exploitation.	Well-Being	Human Services	1/1/2024	12/31/2025	\$0	\$99,611	County	-
Renewed Contracts										
Volunteers of America of Minnesota	HS00001504	Functional Family Therapy intervention for high-risk youth with mental illness.	Behavioral Health	Human Services	1/1/2024	12/31/2027	\$0	\$342,252	County	-
Canvas Health, Inc.	HS00001503	Functional Family Therapy (FFT) for Hennepin County residents ages 12 through 18, under the supervision of the Hennepin County Juvenile Court, and be in need of community-based intervention as determined by DOCCR.	Behavioral Health	Human Services	1/1/2024	12/31/2027	\$0	\$2,425,212	County	-

Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
Empower Parent Inc.	PR00005617	Functional Family Therapy (FFT) - Training & Consultation.	Behavioral Health	Human Services	1/1/2024	12/31/2027	\$0	\$45,000	County	-
Rebound Inc.	HS00001491	Mentoring for ages 12-24 under the jurisdiction of Hennepin County DOCCR or the Fourth Judicial District Court.	Children and Family Services	Community Corrections and Rehabilitation	1/1/2024	12/31/2026	\$0	\$126,520	County	-
Restorative Justice Community Action	HS00001492	Community-based restorative circles for youth and as an incentive to reduce time or probation requirements for adults.	Children and Family Services	Community Corrections and Rehabilitation	1/1/2024	12/31/2026	\$0	\$160,000	County	-

Amended Contracts

Center for Child Abuse Prevention and Treatment	HS00001135	Healing trauma in youth using drums, musical instruments and reflective discussions.	Children and Family Services	Community Corrections and Rehabilitation	6/13/2022	12/31/2026	\$80,000	\$150,000	County	Extends to 12/31/26, updates language, and adds 2024 budget and NTE.
Avivo	HS00001230	On-site activities, psycho-social rehabilitation services, and linkages to other services for residents with serious and persistent mental illness (SPMI).	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$560,000	\$1,110,000	State	Updates performance measures and adds 2024 budget and NTE. Adult Mental Health Initiative grant.
Avivo	HS00001260	Outreach to individuals to connect them to shelters, critical services and provide urgent non-facility care for single adults who are experiencing homelessness.	Housing Stability	Human Services	1/1/2023	12/31/2024	\$300,000	\$600,000	Federal	Extends to 12/31/24, revises exhibit A, and adds 2024 budget and NTE. City of Minneapolis Housing and Urban Development Emergency Solutions Grant funds.
Simpson Housing Services, Inc.	HS00000715	Emergency shelter for women experiencing homelessness.	Housing Stability	Human Services	1/1/2021	12/31/2024	\$774,262	\$954,462	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Volunteers of America of Minnesota	HS00000506	Service coordination, case management and group activities for residents of Minneapolis Public Housing who are age 55 or older and / or disabled.	Housing Stability	Human Services	1/1/2020	12/31/2024	\$2,309,056	\$2,886,320	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Volunteers of America of Minnesota	HS00000197	Residential treatment services for male and female youth ages 12 to 17 experiencing serious emotional, social and/or behavioral disorders combined with chemical abuse/dependency.	Children and Family Services	Human Services	1/1/2019	3/31/2024	\$0	\$0	County	Extends to 3/31/24 and adds Collaborative Intensive Bridging Services (CIBS).
Youthprise	PR00003758	Fiscal services.	Public Health Family Health	Public Health	1/1/2022	6/30/2024	\$471,000	\$626,000	County	Extends to 6/30/24 and increases NTE.
Catholic Charities of The Archdiocese of Saint Paul and Minneapolis	HS00000460	Day Treatment Services for youth diagnosed with Severe Emotional Disturbance (SED).	Behavioral Health	Human Services	1/1/2020	12/31/2024	\$300,000	\$375,000	County	Extends to 12/31/24, updates exhibit B, and adds 2024 NTE.
Catholic Charities of The Archdiocese of Saint Paul and Minneapolis	HS00000716	Emergency shelter for adult identifying men experiencing homelessness.	Housing Stability	Human Services	1/1/2021	12/31/2024	\$2,147,200	\$2,811,600	County	Extends to 12/31/24 and adds 2024 budget and NTE.
POR, LLC	HS00000315	Children's Mental Health Targeted Case Management Services.	Behavioral Health	Human Services	7/1/2019	12/31/2024	\$0	\$0	County	Updates exhibit B.
The Wayside House, Inc.	HS00000596	Sober, safe, affordable, and supportive community where women with minor children can live after successful completion of treatment.	Behavioral Health	Human Services	1/1/2021	12/31/2025	\$367,389	\$489,852	County	Updates Exhibit A and adds 2024 budget and NTE.
The Food Group Minnesota, Inc.	HS00000708	Food distribution and food program supports to Hennepin County food shelf partners.	Public Health Protection and Promotion	Public Health	1/1/2021	12/31/2024	\$844,438	\$1,179,420	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Mental Health Resources, Inc.	HS00001232	On-site activities, psycho-social rehabilitation services, and linkages to other services for residents with serious and persistent mental illness (SPMI).	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$560,000	\$1,110,000	State	Updates performance measures and adds 2024 budget and NTE. Adult Mental Health Initiative grant.
Whispering Pines Assisted Living, Inc.	HS00000680	Home-Based Support Services, Housing Access Services, and Client Flex Funds for residents with mental illness and/or developmental disabilities who have multiple discharge barriers.	Behavioral Health	Human Services	1/1/2021	12/31/2024	\$285,081	\$382,509	State	Extends to 12/31/24 and adds 2024 services, budget, NTE, and rates. Transition to Community grant.

Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
Zumbro House, Inc.	HS00000980	Home-Based Support Services, Housing Access Services, and Client Flex Funds for residents with mental illness and/or developmental disabilities who have multiple discharge barriers.	Behavioral Health	Human Services	1/1/2022	12/31/2024	\$162,904	\$246,388	State	Extends to 12/31/24 and adds 2024 services, budget, NTE, and rates. Transition to Community grant.
NorthPoint Health & Wellness Center, Inc.	HS00000345	Community outreach services for NorthPoint patients and residents of north Minneapolis.	NorthPoint Health & Wellness Center	NorthPoint Health and Wellness	7/1/2019	12/31/2024	\$2,024,743	\$2,486,531	County	Extends to 12/31/24 and adds 2024 budget and NTE.
NorthPoint Health & Wellness Center, Inc.	HS00000346	Employment, housing, education and chemical health services for individuals enrolled in the African American Men Project.	NorthPoint Health & Wellness Center	NorthPoint Health and Wellness	7/1/2019	12/31/2024	\$1,155,815	\$1,412,765	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Connections to Independence	HS00000406	Independent Living Skills services to assist youth ages 14-21 in achieving self-sufficiency when they age out of foster care.	Children and Family Services	Human Services	7/1/2019	12/31/2024	\$2,055,000	\$2,525,000	County	Extends to 12/31/24 and adds 2024 budget and NTE.
The Bridge for Youth	HS00000827	Shelter to provide short -term lodging (up to 90 days with occasional exceptions) and case management to youth ages 10 -17 (and their families) in Resilience House and youth ages 15-17 in Gloria's Place, who are currently experiencing homelessness.	Housing Stability	Human Services	7/1/2021	12/31/2025	\$1,203,500	\$1,678,500	County	Extends to 12/31/25 and adds 2024 budget and NTE.
American Indian Community Development Corporation	HS00000781	Detoxification and withdrawal management services for residents in need of assessment, intervention, and referral services.	Behavioral Health	Human Services	7/1/2021	12/31/2024	\$1,083,336	\$1,316,672	County	Removes stabilization services and adds 2024 budget and NTE.
The Link	HS00000469	Community resource navigation services to male and female youth ages 13-24 who are under supervision of Hennepin County Juvenile Probation.	Children and Family Services	Community Corrections and Rehabilitation	12/1/2019	12/31/2026	\$2,834,131	\$3,610,689	County	Extends to 12/31/26, updates language and performance measures, and adds 2024 budget and NTE.
Life By Design, Inc.	HS00000262	Semi Independent Living Services (SILS): licensed support services for persons with developmental disabilities to live independently in the community and reduce use of more restrictive and/or costly placements or services.	Long-Term Services and Supports & Adult Protection	Human Services	7/1/2019	12/31/2024	\$0	\$0	County / State	Extends to 12/31/24 and updates rate. Semi-Independent Living Services funding.
Lutheran Social Service of Minnesota	HS00000466	Community resource navigation support services for male and female persons ages 13-21, who are under supervision of Hennepin County juvenile probation and reside in Hennepin County.	Children and Family Services	Community Corrections and Rehabilitation	1/1/2020	12/31/2025	\$898,348	\$1,248,815	County	Extends to 12/31/25, updates language and performance measures, and adds 2024 budget and NTE.
Wingspan Life Resources	HS00000274	Semi Independent Living Services (SILS): licensed support services for persons with developmental disabilities to live independently in the community and reduce use of more restrictive and/or costly placements or services.	Long-Term Services and Supports & Adult Protection	Human Services	7/1/2019	12/31/2024	\$0	\$0	County / State	Extends to 12/31/24 and updates rate. Semi-Independent Living Services funding.
People Incorporated	HS00001229	On-site activities, psycho-social rehabilitation services, and linkages to other services for residents with serious and persistent mental illness (SPMI).	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$559,997	\$1,109,994	State	Updates performance measures and adds 2024 budget and NTE. Adult Mental Health Initiative grant.
Pillsbury United Communities	HS00000509	Nutritious culturally specific hot meals to food insecure eligible persons.	Public Health Protection and Promotion	Public Health	1/1/2020	12/31/2024	\$626,800	\$805,200	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Cornerstone Advocacy Service	PR00004226	Domestic violence training for employment counselors.	Well-Being	Human Services	5/1/2022	12/31/2027	\$9,000	\$15,000	Federal	Extends to 12/31/27 and increases NTE. Minnesota Family Improvement Project Consolidated Fund.
East Side Neighborhood Services, Inc.	HS00000510	Emergency food for eligible persons who live in Hennepin County.	Public Health Protection and Promotion	Public Health	1/1/2020	12/31/2024	\$1,891,100	\$2,376,750	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Rebound Inc.	HS00001183	Trauma based services for black male youth ages 6-12 and their families who reside in north Minneapolis or in nearby communities.	Children and Family Services	Community Corrections and Rehabilitation	1/1/2023	12/31/2024	\$137,845	\$275,690	County	Adds 2024 budget and NTE.
Rebound Inc.	HS00000453	Out-of-home placement for African American adolescents experiencing emotional and/or behavioral issues.	Children and Family Services	Human Services	1/1/2020	12/31/2024	\$0	\$0	County	Extends to 12/31/24, increases rates, and revises performance measures.

Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
Fraser Child and Family Center	HS00000461	Day Treatment Services for youth diagnosed with Severe Emotional Disturbance (SED).	Behavioral Health	Human Services	1/1/2020	12/31/2024	\$238,000	\$278,000	County	Extends to 12/31/24, updates exhibit B, and adds 2024 NTE.
Shiloh Acquisition, LLC	HS00000734	Customized Living, Housing Access Services, and Client Flex Funds for residents with mental illness and/or developmental disabilities who have multiple discharge barriers.	Behavioral Health	Human Services	1/1/2021	12/31/2024	\$402,256	\$542,343	County	Extends to 12/31/24 and adds 2024 services, budget, NTE, and rates.
Vail Place	HS00001228	On-site activities, psycho-social rehabilitation services, and linkages to other services for residents with serious and persistent mental illness (SPMI).	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$560,000	\$1,110,000	State	Updates performance measures and adds 2024 budget and NTE. Adult Mental Health Initiative grant.
Minneapolis American Indian Center	HS00000187	Liaison services for American Indian families who are members, or are eligible for membership, in out-of-state tribes and are involved with Hennepin County Juvenile Court.	Children and Family Services	Human Services	1/1/2019	12/31/2024	\$954,765	\$1,159,738	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Loaves and Fishes Too	HS00000711	Procurement and serving of culturally-specific food to Eligible Persons in Hennepin County.	Public Health Protection and Promotion	Public Health	1/1/2021	12/31/2024	\$300,100	\$421,800	County	Extends to 12/31/24 and adds 2024 budget and NTE.
South Metro Human Services	HS00000949	Short-term residential crisis stabilization services for residents experiencing mental health crises.	Behavioral Health	Human Services	1/1/2022	12/31/2025	\$200,000	\$200,000	State	Updates services and exhibit A. Adult Mental Health Initiative grant.
Allina Health System	HS00000977	Home-Based Support Services, Housing Access Services, and Client Flex Funds for residents with mental illness and/or developmental disabilities who have multiple discharge barriers.	Behavioral Health	Human Services	1/1/2022	12/31/2024	\$38,272	\$58,240	State	Extends to 12/31/24 and adds 2024 services, budget, NTE, and rates. Transition to Community grant.
Gabby Care Homes LLC	HS00000552	Home-Based Support Services, Housing Access Services, and Client Flex Funds for residents with mental illness and/or developmental disabilities who have multiple discharge barriers.	Behavioral Health	Human Services	2/3/2020	12/31/2024	\$946,280	\$1,190,947	County	Extends to 12/31/24 and adds 2024 services, budget, NTE, and rates.
Gabby Care Homes LLC	HS00001013	Home-Based Support Services, Housing Access, and Client Flex Funds for residents with a disability in order to prevent institutionalization and/or re-institutionalization.	Behavioral Health	Human Services	3/17/2022	12/31/2024	\$395,949	\$646,704	State	Extends to 12/31/24 and adds 2024 services, budget, NTE, and rates. Transition to Community grant.
Minnesota Care Counseling Services, Inc.	HS00001227	On-site activities, psycho-social rehabilitation services, and linkages to other services for residents with serious and persistent mental illness (SPMI).	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$559,890	\$1,109,780	State	Updates performance measures and adds 2024 budget and NTE. Adult Mental Health Initiative grant.
RS Eden	HS00000594	Permanent supportive housing for single adults with a substance use disorder.	Behavioral Health	Human Services	1/1/2021	12/31/2025	\$300,000	\$400,000	County	Updates exhibit A and performance measures and adds 2024 budget and NTE.
Steps of Strategy	HS00001225	On-site activities, psycho-social rehabilitation services, and linkages to other services for residents with serious and persistent mental illness (SPMI).	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$528,562	\$1,047,124	State	Updates performance measures and adds 2024 budget and NTE. Adult Mental Health Initiative grant.
Youable Emotional Health Services	HS00000462	Day Treatment Services for youth diagnosed with Severe Emotional Disturbance (SED).	Behavioral Health	Human Services	1/1/2020	12/31/2024	\$630,000	\$710,000	County	Extends to 12/31/24, updates exhibit B, and adds 2024 NTE.
Paragon Residential Treatment for Youth LLC	HS00000323	Residential treatment services for youth ages 8 to 18 who exhibit behavioral and mental health symptoms (Paragon).	Children and Family Services	Human Services	8/1/2019	6/30/2024	\$331,200	\$331,200	County	Extends to 6/30/24 and updates rate.
YMCA of the Greater Twin Cities	HS00000405	Independent Living Skills services to assist youth ages 14-21 in achieving self-sufficiency when they age out of foster care.	Children and Family Services	Human Services	7/1/2019	12/31/2024	\$1,977,672	\$2,430,488	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Agate Housing and Services, Inc.	HS00000717	Emergency shelter for single adults and couples experiencing homelessness.	Housing Stability	Human Services	1/1/2021	12/31/2024	\$1,637,015	\$2,174,285	County	Extends to 12/31/24 and adds 2024 budget and NTE.

Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
Convene	PR00004754	Planning, monitoring, and evaluation of processes and best practices for the local Coordinated Entry System.	Housing Stability	Human Services	1/1/2023	12/31/2024	\$88,720	\$177,440	Federal	Updates Exhibit A to add 2024 budget and increases NTE. Housing and Urban Development Continuum of Care grant.
Every Meal	HS00001255	Bagged meals for children and their family's consistent access to healthy foods during extended breaks from school meal programs.	Initial Contact and Access	Human Services	1/1/2023	12/31/2024	\$65,000	\$100,100	County	Extends to 12/31/24 and adds 2024 budget and NTE.
Administrative Actions										
Vail Place	HS00001213	County initiated cancelation of Supportive Housing Services effective 12/31/23 due to duplication of an alternative billable service.								

MINNESOTA

Board Action Request

23-0443

Item Description:

Approval for Biennial Service Agmt A2311990 for the Minnesota Family Investment Program (MFIP) 01/01/24-12/31/25

Resolution:

BE IT RESOLVED, that the county board approves the Biennial Service Agreement A2311990 for the Minnesota Family Investment Program for the period of January 1, 2024 through December 31, 2025 to be submitted to the Minnesota Department of Human Services.

Background:

Every two years the county submits a Biennial Service Agreement for Minnesota Family Investment Program (MFIP) that summarizes the services available to persons on MFIP and identified special populations acknowledged by data-driven reports and community-informed needs. The MFIP program is funded by the MFIP Consolidated Fund, using state and federally allocated funds. MFIP is intended to help parents meet their family's basic needs and move toward financial stability through work.

Total funding amounts for the upcoming biennium includes a slight increase then the funding received in 2023:

2022: \$33,785,212

2023: \$33,785,212

2024: \$34,356,304

The MFIP Consolidated Fund Allocation is funded with 8% state funds and 92% federal and Temporary Assistance for Needy Families (TANF) funds and paid quarterly.

By focusing on outcomes in the employment domain, the County is working to impact the employment and income stability of residents, building towards the overall economic development of the County. The current priority of the employment domain effort is understanding and addressing the benefits cliff and the implications it has on residents' ability to be financially self-sufficient. A benefits cliff can be identified as the point in time where employer paid wages puts an individual over the income limits for a specific assistance program (e.g., SNAP, Cash, housing grant, medical coverage, etc.).

The county has developed a process and trained personnel to utilize the Racial Equity Impact Tool as a mechanism to engage with the community to make more informed choices in service delivery, recruiting leaders at all levels to guide facilitation in using this tool. The county has created a community of practice to support this new work around the benefits cliff and disparity reduction. This effort is driven by community feedback and has included review of program data by race to understand the impacts on disparities.

This board action request aligns with Hennepin County disparity reduction efforts by helping families with children meet their basic needs, while helping parents move to financial stability through work.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0444

Item Description:

Agmt A2311910 with Hennepin County, State of Minnesota (DHS), Minnesota Department of Health (MDH), Ramsey County, and City of Minneapolis to replace the 2016 Intergovernmental Agreement executed in 2016

Resolution:

BE IT RESOLVED, that Ryan White Intergovernmental Cooperative Agreement A2311910 with Hennepin County, State of Minnesota Department of Human Services (DHS), Minnesota Department of Health (MDH), Ramsey County, and the City of Minneapolis replace the previous Ryan White Intergovernmental Agreement executed in 2016; and that the Chair of the Board be authorized to sign the agreement on behalf of the county.

Background:

This new agreement assures continued integration of HIV prevention and care community planning and coordination of public fund administration statewide. The agreement updates the framework established in 2016 for intergovernmental coordination of a strong public health approach to HIV prevention and care in Minnesota to comply with changes in federal guidelines for integrated HIV prevention and care planning in Minnesota.

Hennepin County is the recipient of federal Ryan White Part A funding to provide services to low income people living with HIV in the 13-county Minneapolis-St. Paul metropolitan grant area. The federal Ryan White legislation requires the Chief Elected Official of the Part A grant area, the Chair of the Hennepin County Board of Commissioners, to enter into intergovernmental agreements with jurisdictions that have 10% or more of the prevalent cases in the grant area to create a cooperative administrative mechanism to allocate funds and services for people living with HIV.

From 1995 to 2015, Hennepin County worked cooperatively with the State of Minnesota, the Cities of Minneapolis and St. Paul and Ramsey County to convene the Minnesota HIV Services Planning Council, a community planning body, required by the Ryan White legislation, that would prioritize HIV services and allocate both the County's Part A and the State's (DHS) Part B Ryan White funds jointly. With the HIV epidemic centered in the Twin Cities Metropolitan Area where 84% of people living with HIV reside, planning jointly with the State ensured coordination of public fund allocation and administration for HIV care in Minnesota. Prior to 2015, the Minnesota Department of Health convened a separate community planning body to advise them on their Centers for Disease Control HIV prevention funding.

In step with advances in 1) HIV treatment, 2) high impact biomedical prevention interventions such as pre-exposure prophylaxis (PrEP) and the 3) National HIV/AIDS Strategy, HRSA's HIV/AIDS Bureau and the CDC issued new guidelines for states and local jurisdictions to fully integrate HIV care and prevention through the development of comprehensive plans that address the entire continuum of HIV prevention and care services. To fully integrate HIV care and prevention planning in Minnesota, Hennepin County's Public Health Department, DHS' HIV/AIDS Program and MDH's STD/HIV/TB Section, the Minnesota HIV Services Planning Council and the Community Cooperative Council on HIV/AIDS Prevention (MDH's HIV prevention community planning group) agreed to create one statewide planning body in 2016, the Minnesota Council for HIV/AIDS Care and Prevention, to fully integrate HIV care and prevention community planning efforts in Minnesota. The

new Intergovernmental Cooperative Agreement continues to assure an integrated HIV care and prevention planning framework and strengthens cooperative administration of public funding of HIV prevention and care among government grantees in Minnesota. This agreement assures that the Minnesota Council for HIV/AIDS Care and Prevention continues to fulfill both the Ryan White Program federal legislative and CDC HIV prevention grant requirements for community involvement in planning for a comprehensive system of HIV prevention and care in Minnesota.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0445

Item Description:

Amd 1 to Agmt A2311832 with MN DEED-Rehab Services accepting grant funding, 07/01/23-06/30/24, no change to date, incr recv by \$45,100

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement A2311832 with the Minnesota Department of Employment and Economic Development Rehabilitation Services to accept grant funding for the Extended Employment Program during the period July 1, 2023 through June 30, 2024, no change to date, increasing the receivable amount by \$45,100 for a new total receivable amount of \$320,646 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if grant funds are no longer available.

Background:

The Minnesota Department of Employment & Economic Development-Rehabilitation Services provides an annual Extended Employment Grant to the Vocational Services Program (VSP) of the Human Services Department. VSP provides vocational rehabilitation services for Hennepin County residents who have a diagnosis of a serious mental illness and/or substance use disorder.

Vocational Services Program (VSP) is a CARF accredited program that has provided supported employment services in Hennepin County for over 35 years. VSP counselors provide a range of individualized vocational services that include job seeking skills, job development assistance, support on the job, education on accommodations/disclosure, career exploration, and benefits management counseling. In 2022, there were a total of 98 unduplicated people served. Participants are working an average of 23.79 hours per week (range of 5-40) and earning an average of \$18.24 an hour (range of \$12.85-\$43.00)

Current Request:

Seeks to amend the agreement to increase the rate of reimbursement, add additional funding, and revise required audit language of the previously adopted Board Action Request for the original Agreement A2311832 approved by Committee on August 8, 2023, which approved the receipt of extended employment funding from Minnesota Department of Employment & Economic Development (DEED).

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0446

Item Description:

Amd 2 to Agmt A2111071 with MN Dept of Human Services for grant funding for the administration of support services in permanent housing programs for long-term homeless, ext term to 12/31/25, incr recv by \$5,668,603

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A2111071 with the Minnesota Department of Human Services for a grant from the state's Long-Term Homelessness Supportive Services Fund (LTHSSF) Program and as part of the Human Services and Public Health's Long-Term Homelessness Initiative with the other six counties of the metropolitan region, extending the term through December 31, 2025 and increasing the receivable amount by \$5,668,603 for a new total receivable amount of \$11,337,206, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

In 2004, the State of Minnesota established a business plan to end long-term homelessness. In response, Hennepin County entered into a cooperative agreement with six other metro counties (Board Resolutions 06-6-358, 09-260) to develop and submit The Metropolitan Counties' Long Term Homeless Supportive Services Plan to the Minnesota Department of Human Services (DHS) to fund services in supportive housing programs that would allow the "seamless" delivery of services and coordinated allocation of resources across metro county boundaries. Under the governance structure of this agreement, Hennepin County is designated as fiscal agent and lead agency contractor for this multi-county effort. Since the initial funding in 2006 and through December 31, 2021, DHS had continued to allocate resources totaling \$49,577,968 towards this effort (Board Resolutions 06-6-358, 07-416, 08-323, 09-0286, 10-0280, 11-0329R1, 12-0332, 13-0377, 15-0193, 15-0512, 17-0414, 19-0450, and 20-0459).

This current agreement with DHS, A2111071, was approved by the Board on December 14, 2021 (Board Resolution 21-0478), as fiscal agent on behalf of the Regional Metro Committee. As the fiscal agent, Hennepin County entered into an agreement with Hearth Connection (HS00000978) to serve as the administrative entity for the delivery of services and allocation of resources for this initiative and to ensure consistency in services standards and outcomes.

Amendment 2 to this agreement extends its term by another two years, from ending on December 31, 2023 to ending on December 31, 2025. And it adds another two years of funding in the amount of \$5,668,603 to a new total grant not to exceed amount of \$11,337,206.

The service dollars provided by this grant allow the metro counties to coordinate the range of services to individuals and families experiencing long-term homelessness and those families at risk of long-term

homelessness. Hearth Connection is providing services that include:

- A service “network” that spans current metro county boundaries, providing uninterrupted supports and resources to clients that choose to move from one county to another;
- Specialized training in long-term homelessness to network service providers;
- Client monitoring and tracking, and utilization of the Statewide Homeless Management Information System (HMIS);
- Data collection and reporting to the counties and state;
- Linkage to permanent supportive housing;
- Full participation and compliance with state program evaluation;
- Additional services and funding as applicable

Current action:

Amend agreement A2111071 with Minnesota Department of Human Services for long-term homeless supportive services funding for the 7-county metro region to extend the term of the grant from the period of January 1, 2022 through December 31, 2023 to January 1, 2022 through December 31, 2025 and to increase the receivable amount by \$5,668,603 for a new total amount of \$11,337,206.

Disparity reduction:

This board action request aligns with Hennepin County disparity reduction efforts by funding services for individuals and households experiencing homelessness, in order for them to be stably housed. Most often these are people who are disparately impacted by homelessness and housing instability.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0447

Item Description:

Amd 3 to Agmt A2110766 with DHS for naloxone training and naloxone kit distribution services allowing for adjustments to budget line items and attachment name, no change to term or amt, adding 4 FTE

Resolution:

BE IT RESOLVED, that Amendment 3 to Agreement A2110766 with Minnesota Department of Human Services for naloxone training and naloxone kit distribution services through the Public Health Clinic (PHC), allowing for adjustments to budget line items within the agreement funding periods and attachment name, with no changes to the term or amount be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the Human Services and Public Health Department's staffing complement be increased by 4 full time equivalent (FTE) positions; and

BE IT FURTHER RESOLVED, that acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Through resolutions 210282 and 23-0010 the Board accepted \$1,653,072 receivable from DHS for the PHC to assist in providing targeted training and distribution of naloxone in accordance with the Substance Abuse and Mental Health Service Administration to prevent opioid overdose and reduce harms associated with opioid use. These funds have also provided for the launch of a low barrier Medication for Opioid Use Disorder (MOUD) program in the Public Health Clinic (PHC) by providing funding for several key staff positions. Since the acceptance the additional funds through resolution 23-0010, the need has been identified to add 4 new FTE positions to increase the MOUD programming and conduct the following services possible through this funding:

- Provide 38 hours of weekly walk-in availability to the syringe exchange and naloxone distribution program (expanding our hours from 15 hours/week to 38, matching the clinic hours)
- Increase the number of naloxone kits distributed through clinic-based programming
- Conduct targeted naloxone education and kit distribution to residents of Little Earth
- Continue to provide overdose response training to Hennepin County staff in adherence with the Indian Child Welfare Act (ICWA)
- Implement MOUD programming in the PHC to start prescribing suboxone to people with opioid use disorder

Amendment 3 to agreement A2110766 will allow for changes to budget line items between funding periods within the agreement, with no changes to the overall budget and to the name of one attachment found in section "a. Compensation:" editing the name of the budget document from "Attachment B-2" to "Attachment B-3." There are no other changes to this agreement.

This request reduces disparities in the health domain by targeting lifesaving medication and education to Native American residents and families who are disproportionately affected by the opioid epidemic and opioid use disorder.

APEX Coding (No changes, for reference only)

Fund: 20

Dept ID: 531099

Project ID: 1007045

Revenue Account: 42067

Amount: \$1,653,072

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0448

Item Description:

Agmt A2311986 with MN Dept of Human Services for the Child and Teen Checkups Program, 01/01/24-12/31/26, \$2,230,478 (recv)

Resolution:

BE IT RESOLVED, that Agreement A2311986 with the Minnesota Department of Human Services for the Child and Teen Checkups Program from January 01, 2024 through December 31, 2026, with the receivable amount not to exceed \$2,230,478 be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

The Child and Teen Checkups Program is Minnesota's Early Periodic Screening Diagnosis and Treatment Program, which is federally required through 1989 amendments to the Social Security Act and is administered by the Minnesota Department of Human Services (DHS).

The Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) benefit is a federal mandate that provides comprehensive and preventive health care services for children under age 21 who are enrolled in Medicaid. States are required to provide comprehensive services and furnish all Medicaid coverable, appropriate, and medically necessary services needed to correct and improve health conditions, based on certain federal guidelines. In Minnesota this program is known as the Child and Teen Checkups (C&TC) program and provides the following:

- Ensures that children and adolescents receive appropriate preventive, dental, mental health, and developmental, and specialty services
- Partners with medical providers to deliver the direct screening and diagnostic services for eligible children
- Provides administrative services that include outreach and follow-up activities to promote participation in screening and follow-up to those who reside within the county, and who are not assigned to a participating Integrated Health Partnership (IHP)

This action supports the county's disparity reduction efforts in the health domain by providing comprehensive and preventive health care services for children under the age of 21 enrolled in Medicaid.

APEX Coding:

Dept. ID: 531299

Project ID: 1000390

Account: 42067, 42360

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0449

Item Description:

Agmt A2312011 with MN Dept of Human Services for Opioid Response Services for the HCH Program, funding period 10/01/23-09/29/24, \$1,130,000 (recv), supp appr of \$282,500 to the 2023 budget, adding 4 FTE

Resolution:

BE IT RESOLVED, that Agreement A2312011 with Minnesota Department of Human Services Opioid Response Services for funding period October 1, 2023 through September 29, 2024, be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the Human Services and Public Health Department's staffing complement be increased by 4 full time equivalent (FTE) positions; and

BE IT FURTHER RESOLVED, that a supplemental appropriation of \$282,500 be made to the Human Services and Public Health Department's 2023 budget; and

BE IT FURTHER RESOLVED, that acceptance of grant funding for the program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Through resolution 21-0180 the Board accepted \$481,739 receivable from the MN Department of Human Services (DHS) for the Health Care for the Homeless (HCH) Program. This funding was for the provision of Medications for Opioid Use Disorder (MOUD) services to all persons experiencing homelessness and opioid addiction with specific outreach and retention services for American Indians experiencing homelessness and opioid addiction. This agreement will allow for the HCH Program to add 4 additional staff to increase accessibility to the MOUD services for HCH and to continue the growth and development of this program.

Not only are substance use disorders unjustly distributed to American Indians, the fatality rate is also elevated. In 2019, American Indians were seven times more likely to die from a drug overdose than whites. The COVID-19 pandemic exacerbated the struggles of people with Opioid Use Disorder and has led the HCH Program's MOUD team to mobilize and adapt services accordingly. HCH intends to improve outcomes through expanded care coordination and increased community provider capacity.

Grant funding makes it possible for HCH staff to continue work within the mobile outreach program's on-demand treatment system meaning patients can receive services at multiple walk-in clinics without an appointment or be seen at shelter, street, and other locations as best for everyone. The HCH MOUD Program has a robust low-barrier approach locating and working with people who do not have identification, addresses or housing. The HCH MOUD program uses a harm reduction model of care and ensure people living with Opioid Use Disorder have harm reduction supplies ensuring safe use and overdose prevention.

This request reduces disparities in the health domain by targeting lifesaving medication and education to Native American residents and families who are disproportionately affected by the opioid epidemic and opioid

23-0449

use disorder.

APEX Coding

Fund: 20

Dept ID: 532099

Project ID: 1008484

Revenue Account: 42060

Expenditure Account: 50020

Amount: \$282,500 (2023)

Recommendation from County Administrator: Recommend Approval

Board Action Request

23-0450

Item Description:

JPA A2311995 with the City of Minneapolis for \$250,000 of federal ARPA funding and \$320,000 of HUD ESG funding for winter shelters and drop-in centers, 11/01/23-12/31/24

Resolution:

BE IT RESOLVED, that Agreement A2311995, a Joint Powers Agreement, with the City of Minneapolis accepting a sub grant of \$250,000 from the Coronavirus Local Fiscal Recovery Fund available under section 603 of the Social Security Act, as added by section 9901 of the American Rescue Plan Act ("Federal Pandemic Funds"), and a sub grant \$320,000 of the U.S. Department of Housing and Urban Development Emergency Solutions Grant ("ESG"), in the total receivable amount of \$570,000 to support the operation and staffing of winter seasonal shelters and drop-in centers by competitively selected service providers, for the term of November 1, 2023 through December 31, 2024, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that a supplemental appropriation of \$200,000 to the 2023 Human Services and Public Health budget be approved; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for these programs if these grant funds are not made available or when grant funds are no longer available.

Background:

Hennepin County and the City of Minneapolis jointly work together to make homelessness rare, brief and nonrecurring. Hennepin County acts as the lead entity in setting strategy and providing services, while the City supports the effort by working to build permanent supportive housing, supporting shelter capital improvements, and directing federal funds that it receives for responding to homelessness, in consultation with Hennepin County and community partners. The City and County, together with state, nonprofit and philanthropic partners, have fundamentally reshaped the homelessness response system since the start of March 2020. These requests will serve to streamline homelessness response activities to enable the County to oversee funds and services that are best match for the County's expertise and where it is best situated to do so.

This Board Action Request supports this strategy by allowing for the transfer of \$570,000 in City funding to Hennepin County staff to manage. Hennepin County is contributing \$858,569 in federal ARPA, in combination with City funding to support projects selected through the Winter Warming Centers Request for Proposals (RFP) posted by Hennepin County in June 2023. The RFP aimed to identify providers who, with one-time funding, could provide additional nighttime and daytime warming centers to be operated during the 2023-2024 winter season, which was defined as approximately November 15, 2023, through April 15, 2024. An evaluation panel, including people with lived experience, community providers, and City and County staff, selected four providers to offer these services: 2 daytime warming centers and 2 nighttime warming centers.

Current Request:

This action is to approve the A2311995 Joint Powers Agreement with Minneapolis and accept sub grants of federal ARPA and ESG funding totaling \$570,000. This funding will support 2023-24 winter seasonal shelters and drop-in centers in Hennepin County.

Impact/Outcome:

These actions will better coordinate resources and services for people experiencing homelessness, resulting in safer conditions, improved access to the homelessness response system and better housing outcomes.

Disparity Reduction:

This request reduces disparities in the housing domain by providing assistance and services for people experiencing homelessness. Most often these are people who are members of groups disparately impacted by homelessness and housing instability.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

Board Action Request

23-0475

Item Description:

Amd 1 to Agmt A2211416 with the MN Dept of Human Services to provide services to refugee families, 11/15/22-09/30/24, clarification of contract language

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement A2211416 with MN DHS to accept grant funding to provide services to refugee families receiving MFIP through coordinated service planning and delivery in support of refugee family wellbeing (Refugee Family Opportunity through Coordinated and Unduplicated Services) during the period November 15, 2022 through September 30, 2024, clarification of contract language, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if grant funds are no longer available.

Background:

Changes to the agreement were made to clarify contract language regarding year two (which was inadvertently omitted)

- a. Add year two workplan and budget attachments A-1 and B-1
- b. subclause 2.1, and 3.1.a, "Duties" and "Compensation", amended to add workplan and budget attachments
- c. subclause 3.1.c., "Compensation amended to include Year two
- d. subclause 3.2.b., "Federal Funds", amended budget period start and end date

The goal of this agreement with DHS is to provide focused services to refugee families participating in the Minnesota Family Investment Program (MFIP). The agreement A2211416 will commence on November 15, 2022 and continue through September 30, 2024. The annual receivable amount is \$352,325 for each funded year through September 30, 2024, for a total receivable amount of \$704,650.

Refugee FOCUS (Refugee Family Opportunity through Coordinated and Unduplicated Services) will assist MFIP eligible families in Minnesota granted refugee, asylum, victim of trafficking, special immigrant visa, Cuban/Haitian entrant, Afghan parolees or Amerasian statuses obtain the resources and life skills needed to become self-sufficient and achieve sustained social and economic wellbeing. The project will implement culturally responsive, statewide case management programming based on an evidence-based "Check and Connect" family mentoring model focused on whole-family care coordination throughout a family's first years in the U.S.

Current Request: Seeks to amend the agreement to revise language for clarification of the previously adopted Board Action Request for the original Agreement A2211416 approved by Committee on December 15, 2022, which approved the acceptance of a grant award from MN Dept of Human Services.

This request supports the county's disparity reduction efforts by providing resources and support in the

housing, income, health, and transportation domains. Eligible individuals are provided with wrap around services that support the needs of newly arrived families in their resettlement efforts. Services are culturally responsive, competent, and based on evidencebased practices; they build on existing strengths and the development of life skills that are essential to the wellbeing of the whole family.

Recommendation from County Administrator: Recommend Approval

Metro Region Resettlement Network
Refugee FOCUS: Family Opportunity through Coordinated and Unduplicated Services
SERVICE REQUIREMENTS
(October 1, 2023 - SEPTEMBER 30, 2024)

BACKGROUND: The Minnesota Department of Human Services Resettlement Programs Office (RPO) uses federal funds to implement regional Resettlement services to support family wellbeing for new to country individuals and families who have been granted Refugee, Asylee, Cuban/Haitian Entrant, Victim of Trafficking, Afghan/Ukrainian Humanitarian Parolee, Afghan/Iraqi SIV, or Amerasian immigration status.

Community based agencies who receive funding from RPO make up regional service networks called “Resettlement Networks.” These networks offer coordinated services to eligible families in five distinct service areas: Immigration, Community orientation, Employment, Family assisters, Family coaches, and health navigation.

In 2021, the STATE received additional federal dollars to provide supplemental support to families receiving TANF to promote early self-sufficiency and enhance coordination across state systems. The relationship-based FOCUS program provides family-centered mentoring over extended timeframe with the following goals:

- Provide whole-family perspectives in goal setting and progress measurement
- Families identify their own goals and are supported to reach benchmarks toward those goals
- Leverage diverse resources through both MFIP program and Resettlement Network Services
- Build relationships with families to support their progress and coordinate/navigate to help prevent barriers and overcome roadblocks to progress.

This program, the Family Opportunity through Coordinated and Unduplicated Services (FOCUS) supports staffing within county systems to provide family mentoring using the “Check and Connect” mentorship framework.

- The “Check” component refers to FOCUS Coordinators systematically monitoring individual progress markers toward goal benchmarks. Progress markers will vary by target Families. A core set of markers will be provided by STATE prior to start of program as part of Check and Connect documentation tools and training.
- The “Connect” component refers to FOCUS Coordinators providing regular, in-person connections with families to discuss progress markers, identify barriers that prevent progress, and provide timely interventions to help resolve challenges, and mentoring individual family ‘members’ progress toward their goals.
- Information about the “Check and Connect” mentorship framework is available at <http://checkandconnect.umn.edu/>.
- The STATE will provide training and tools for funded providers to implement the “Check and Connect” mentorship model.

I. Criteria for services. COUNTY shall:

A. Deliver services to persons, regardless of their language ability with recognition given to the cultural and resettlement adjustment needs, meeting the following eligibility criteria:

1. Granted one of the following legal United States humanitarian protection statuses: Refugee; Asylee; Victim of severe form of trafficking; Amerasian; Cuban/Haitian entrant; Special Immigrant Visa (SIV), certain Ukrainian and Afghan humanitarian parolees and
2. Have had an eligible status for less than three years, and
3. Are enrolled/eligible for TANF (MFIP) Program, and
4. Reside in Minnesota.

B. Establish systems to prioritize families with the highest level to include those who:

1. Are within the first year after arrival,
2. Are receiving cash benefits,
3. Are not connected to other specialized services including families who do not receive reception and placement services through a local resettlement affiliate such as asylees, certified victims of Trafficking, Cuban Haitian entrants, certain Humanitarian parolees, and families who move to Minnesota from other states.

C. Maintain funded services throughout the CONTRACT term

1. Funding supports services throughout the CONTRACT period, regardless of the number of outcomes/outputs achieved.
2. Minimum outcome standards represent the *minimum* threshold of impact anticipated for the funding provided. Outcomes measure the impact of service delivery, which must continue throughout the CONTRACT term even if a minimum threshold is met.

D. Work collaboratively with STATE, and Resettlement Network Providers, to ensure direct feedback from the participants is incorporated into program evaluation and review activities

II. Program policies

A. COUNTY shall, as member of the Metro Resettlement Network:

1. Collaborate with STATE and other Resettlement Network service providers to ensure coordinated services for participants.
 - a. Participate, as requested by Resettlement Programs Office (RPO) in continuous improvement and shared learning activities.
 - b. Provide constructive feedback, and recommendations for network improvement.
 - c. When a need for additional services is identified, all COUNTYS will work to ensure connections are made to appropriate Resettlement Network Provider(s)/MFIP Provider(s).
2. Maintain centralized service documentation, as defined by RPO. Agency shall use the MN Refugee

Information System (MRIS) to track service outputs and outcomes. Information in MRIS will help identify service needs, support coordinated service delivery, and measure changes in family wellbeing over time based on STATE requirements.

3. Offer mobile services, as needed, at network service Hubs.
4. Complete Family Wellbeing Inventories.
 - a. COUNTY must ensure all families complete STATE designed “Family Wellbeing Inventory (FWI)” upon initial point of contact (or request for services). After initial inventory is completed, agency (or consortium partners) will proactively conduct follow up inventories 6 months from the date of the previous inventory.
 - b. Agency will reach out to families to update the inventory every 6 months of program eligibility, or until the family requests to no longer be contacted. This must be determined by the participant and documented by COUNTY in MRIS case notes.

B. As FOCUS service provider, COUNTY shall:

1. Maintain a caseload of 20-25 families at any given time. STATE will work with COUNTY to assess service capacity and caseload throughout the project period to ensure it is “right sized” based on learning throughout program implementation.
2. FOCUS Coordinator and MFIP providers will develop a family goal plan (combination of individual family member’s goals) with the family including measurable progress markers and clear benchmarks towards achievement of identified goal(s).
3. Maintain regular, ongoing, remote or in-person connections with the family enrolled in FOCUS program (every 1-2 weeks, depending on the level of assistance needed by the participant). Once a month is the minimum requirement for the families to remain active in the program.
4. Review measurable progress markers for each participant. Progress markers are identified and listed in family’s goal plan created jointly by FOCUS Coordinators, MFIP ES/FSS provider(s) and the family. Some examples may include markers such as attendance, grades (for kids), ELL level (youth and adults), or course/training completion (youth and adults), engagement in socialization activities (senior members).
5. Provide support services to participants to address barriers to ongoing participation in FOCUS activities or goal progress.
6. Utilize Check and Connect service model and documentation tools.
7. Initiate regular consultation/communication with MFIP ES/FSS providers per family’s needs.
8. Initiate regular coordination with resettlement network service agencies, per family’s needs.

C. Outcomes and outputs tracked in Minnesota Refugee Information System (MRIS)

1. At initial contact, COUNTY will search MRIS to see if there is a Family Wellbeing Inventory history in the MRIS system.
2. Record on individual progress toward wellbeing goals over time
 - a. Outputs reported:
 - i. Family Wellbeing inventory completed
 - ii. Family goal plan created
 - iii. Support services provided: One output will be counted per person for each supportive service provided. For example, if a person receives agency help with childcare AND transportation to ensure participation in a vocational training (identified as participant's goal), 2 outputs may be counted. If a 2 parent household receives this same agency help, 4 outputs may be counted (2 types of supportive service x 2 people = 4 outputs).
 - b. Outcomes
 - i. Progress Benchmark Achieved: Progress benchmarks will be defined by the Check & Connect tools supplied by the State. Progress benchmarks will correspond to each individual's goal plan, with different sets of markers for K-12 students, youth ages 15-24, and adults/seniors appropriate to their circumstances. The following are some of the identified potential progress markers including:

BENCHMARK Examples	K-12 Students	Youth 15-24	Adults 25-65
Improved school attendance	X	X	
Improved assignment completion rate	X	X	
Improved grades/GPA	X	X	
Improved ELL level	X	X	X
Obtain GED/Adult Diploma		X	X
Complete the vocational training program		X	X
Earn employer-recognized credential		X	X
Complete resume and cover letter		X	X
Learn how to complete job application forms		X	X
Obtain employment relevant to educational or vocational goals	X	X	X

D. Other deliverables

1. Attendance at Check and Connect training, as requested by State. Participation will be tracked by the STATE and included in an evaluation of CONTRACT performance.
2. Regular consultation with MFIP ES or FSS Providers and other Resettlement Network Providers.
3. Staff participation in workgroups related to program implementation and coordination efforts.
4. Participation in regular (at least quarterly) meetings of Metro Resettlement Network staff to discuss policies and trends, and to network with other funded agencies.

III. Documentation requirements

A. Case Files

1. Minimum requirements:

- a. A legible copy of documents showing eligible immigration status: I-94 document, must be uploaded on MRIS when enrolling the participant for services (does not need to be on the physical file). Note: Copies of any document that is a card format must include front/back reproductions of the card.
- b. An authorization for release of information.
- c. Evidence of COUNTY's activities/involvement in FOCUS program and services supporting participant achieve their educational/vocational/Career goal(s). Use STATE provided Check and Connect tools to log/record progress towards identified benchmark(s)/goal(s) during regular, ongoing, and in-person meetings with each participant (every 1-2 weeks, depending on the level of assistance needed by the participant).
- d. Evidence of regular (at least once a month), ongoing, in-person/virtual meetings communication with MFIP Providers.
- e. Family goal plan with clearly listed benchmarks of progress towards self-sufficiency is in file.
- f. Evidence of participant progress toward their vocational/educational/career goal(s). (Test reports, attendance report, grades, behavioral report, certificates, licenses etc.)
- g. Evidence of any financial support paid by RPO dollars (i.e.: copy of bus cards, gift cards, etc.), including amount of support and the participant's signature of receipt.
- h. The STATE may add or revise this list throughout the CONTRACT term as needed to ensure program compliance and coordinated services.

B. Minnesota Refugee Information System (MRIS)

1. Access requirements

- a. Activation / deactivation of users
 - i. Agency manager/supervisor is responsible for requesting MRIS user activation and deactivation.
 - ii. Request to deactivate users must be submitted no later than the last day of employment with agency or work on contracted services.
 - iii. Any person accessing private data through the MRIS system must have completed a criminal background within 12 months of submitting access request.
- b. Data privacy training
 - i. Annual training completed for all registered users on Handling MN Information Securely.
 - ii. Agency must keep records of all training completed.
 - iii. Training must be completed prior to submitting MRIS access request.

2. Reporting requirements

- a. All program participants must be enrolled in MRIS and active in service area prior to providing services.
- b. All claimed outputs and outcomes shall be entered in the MRIS no later than 15 days after the outcome/output was achieved. After 15 days, there must be pre-approval from RPO to enter these into the MRIS system.
- c. Cases must remain active in FOCUS services until the person has completed defined goals, or choose to exit services.
- d. Service end date must be entered in MRIS when services are no longer being offered.

IV. Evaluation and program monitoring

A. Progress, measures.

1. COUNTY will work with STATE to evaluate progress of FOCUS program implementation as defined in the work plan section of this document.
2. COUNTY will work with STATE to identify and evaluate appropriate progress measures and markers throughout program implementation.

B. Corrective action plan.

1. A corrective action plan, including implementation timelines, may be requested by STATE if the COUNTY is not on track to meet agreed upon progress markers to meet Resettlement Network goals.
2. Further actions including cancellations may be taken by the STATE if the COUNTY fails to implement the corrective action within the specified time, or if the STATE and COUNTY are unable to agree upon appropriate progress markers for moving forward.

C. Ongoing evaluation and review(s) conducted by the STATE

1. Monthly email check in based on monthly program report generated from data entered on MRIS.
2. Annual Program Review: conducted once a year (usually during the 4th quarter of the program year: 10/1 – 9/30).
 - a. Review of casefiles and documentation
 - b. Review of outcomes/outputs
 - c. Review of work plan and program implementation activities
 - d. Discussion of community consultation

- e. Observation of service provision
- f. Review of program participant feedback
- 3. Administrative review areas
 - a. This is an overall review of agency administrative procedures and functioning to ensure agency is in solid standing to implement program services. This may include review of governance structures, HR policies, and other items.
 - b. There should be evidence that agency governance receives updates on CONTRACT implementation.
- 4. Financial review
 - a. This review will include review of financial documentation and processes in compliance with state and federal requirements.
 - b. On-site review of source documentation related to program invoices will be conducted at least once per year.

D. Modification and cancellation of CONTRACT.

- 1. STATE reserves the option to adjust or cancel this CONTRACT if not on track to meet program implantation goals or when significant inconsistencies found are not sufficiently explained or addressed.

V. Other conditions

A. Other responsibilities. COUNTY shall:

- 1. Ensure agency management and staff participate in meetings and trainings sponsored by the STATE, including ongoing program trainings, quarterly contract managers' meetings and collaboration meetings;
- 2. Ensure that staff are trained on STATE's RPO policies and procedures outlined in this CONTRACT; and
- 3. Implement proposed services and interventions described in the COUNTY's approved work plan.

VI. Financial Policies

A. County shall:

- 1. Comply with STATE financial policies;
- 2. Comply with federal policies regarding the use of federal funds;
- 3. Administrative/management FTEs not to exceed 15% of total budgeted FTEs and indirect costs are capped at 10% (subtracting Client Support), with the exception of agency being covered under NICRA (Negotiated Indirect Cost Rate Agreement with the Federal Government);

4. Maintain source documentation for all expenses submitted to RPO for reimbursement, and make them available to RPO as requested;
5. Use participant support dollars only to overcome barriers related to family goal plan
 - a. COUNTY must have written protocols to ensure transparent and equitable use of participant support funds.
 - b. Support exceeding \$500 for any participant must be pre-approved by the STATE.
 - c. COUNTY must have documentation in client file of support provided, including amount of support and participant signature verifying receipt of the support.
 - d. Support dollars may *not* be used to pay for rent or deposit expenses, or USCIS fees as per Office of Refugee Resettlement (ORR) policy.
 - e. Funds should not supplant resources available to participants under DWP or MFIP or other state/county programs such as DEED. Transportation, child care and other employment related support funding (e.g. for driver's education, training, uniforms, tools) should ONLY be used if they are not available under MFIP/DWP/DEED support services.
 - f. Participant support dollars invoiced to CONTRACT must correspond to distribution records within the same CONTRACT year.
6. Inform the STATE in writing within 15 business days of any changes in personnel listed on the approved budget.

FOCUS WORK PLAN

October 1, 2023 – September 30, 2024

Project Activities and Anticipated Outcomes

Year One:

Outputs and Outcomes: Specific Outputs and Outcomes will be tracked during this program in the MRIS database. With a total of 20-25 slots, the agency anticipates the following outputs and outcomes in Years 1, 2 and 3:

Note: The agency will have minimal enrollment during Year 1 due to delayed contract start date and time needed for hiring and training staff and establishing partnerships and onboarding with collaborating MFIP partners. As a result, we expect to have fewer outputs and outcomes in Year 1, although the goal is to maintain a case load of 20-25 slots per FOCUS Coordinator throughout the duration of the contract. There will be a better estimate of the realistic caseload after

completion of Year 1 implementation. The work plan will reviewed and modified at the end of Year 1 based on the lessons learned during the current year implementation.

Program Activities	Description	Time Line
Family Well Being Inventory (FWI) Completed	75 families/cases	October 1, 2023 – September 30, 2024
FWI Follow-ups	The number depends on how many families complete the initial FWI and which families become eligible for 6 months follow-up during this program year.	Ongoing
Goal Plans Developed	20 families per staff person (this may depend on the time it will take to fully implement the program.	October 1, 2023– September 30, 2024
Support Services Provided	All families enrolled in FOCUS will receive an assessment of needs and support services as identified in the assessment process. Most families will receive and have need for more than one support so the number of support services will depend on the number of active enrolled families and identified needs	October 1, 2023 – September 30, 2024
Participant Achieves Progress Marker (as listed in Goal Plans)	At least 80% of the families enrolled for service achieve at least one benchmarks identified and listed in the goal plan.	October 1, 2023 – September 30, 2024
Collaborative meetings with MFIP providers/families	FOCUS Coordinators meet 100% of the families enrolled for services have at least one meeting per month AND 100% families enrolled meet with FOCUS and MFIP ES provider jointly as many times as agreed by all the three parties.	October 1, 2023 – September 30, 2024
Outreach/training/onboarding activities with MFIP Employment Service Providers and Resettlement Network Service Providers	MFIP providers understand project goals, roles and activities and can implement them with FOCUS Coordinators. Resettlement Network Providers understand project goals, roles and activities, and know how they will collaborate with the FOCUS Program	Ongoing
Program Evaluation	Engage in ongoing meeting with RPO, MFIP providers and Regional Resettlement Networks to discuss program implementation, lessons learned, and reflect on data report (monthly, quarterly and at the year-end)	Ongoing

Budget Period: Year 2: October 1, 2023 - September 30, 2024				
		AGENCY NAME: Office of Multi-Cultural Services		
Line No.		Budget Narrative	Justification (please show calculations)	Amount in Budget Period
A-1	Salaries	3 Financial Case Aide Staff 2023	Please complete tab #3	\$ 190,570
A-2	Benefits	3 Financial Case Aide Staff 2023. Benefits are calculated at 37.5% of salary.	=190570*0.375	\$ 71,464
A-3	Staff in-state travel	400 Miles ea per mo. * .565 * 12 Based on each staff person meeting 2 x per month in the community with families	400 Miles ea per mo. * .565/mile * 12 months	\$ 8,136
A-4	Space Rental	See Indirect Costs		\$ -
A-5	Client Support	75 Clients at \$75 a month for 12 months. Will be used for bus cards, meeting the needs via the Check and Connect process, Broader Needs Assessment, etc. Can be used for work supports. Each participating family will receive \$900 annually for supports	=(75*75)*12	\$ 67,500
A-6	Telephone	Cellular and Desktop communications. Total cost for department is calculated and then it assigned to individual service areas based on historical and allocated per FTE for our calculation.	=800*3	\$ 2,400
A-7	Office Supplies	Estimated \$50 per month per person	\$50 per month per person	\$ 1,800
A-8	Computer	See Indirect Costs	See indirect cost	
A-9	Photocopying	Estimated \$100 each per year	=100*3	\$ 300
A-10	Consultant / Professional services	None		\$ -
A-11				\$ -
A-12				\$ -
A-13	Indirect Costs	Includes charges for Hennepin County to Areas for rent, I.T., and other items. Roughly 5%	=SUM(E5+E7+E10+E11+E13)*0.05	\$ 10,155
A-14	TOTAL Consortium Partner "A"			\$ 352,325
Total Budget:				\$ 352,325

Salary and Benefit Detail

Budget Period: Year 2: October 1, 2023 - September 30, 2024

	AGENCY NAME: Hennepin County Office of Multicultural Services (OMS)						
Line No.	Position Description	Staff Name	Annual Salary	Annual Benefits	FTE	Project Salary	Project Benefits
A-1	Financial Case Aid	To be Hired (3)	\$ 63,523	\$ 23,821	3	\$ 190,570	\$ 71,464
A-2						\$ -	\$ -
A-3						\$ -	\$ -
A-4						\$ -	\$ -
A-5						\$ -	\$ -
A-6						\$ -	\$ -
A-7						\$ -	\$ -
A-8	TOTAL CONSORTIUM PARTNER "A"	Fringe as % of salary: 38%		PROJECT FTE: 3		\$ 190,570	\$ 71,464
				Consortium Total:		\$ 190,570	\$ 71,464