

HENNEPIN COUNTY

MINNESOTA

FINAL-REVISED BOARD AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, APRIL 16, 2024

1:30 PM

Chair: Irene Fernando, District 2
Vice-Chair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Marion Greene, District 3
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

1. **Pledge of Allegiance**

2. **Approval of Agenda**

3. **Hennepin Highlights**

3.A. Earth Day - introduced by Commissioner Goettel; presented by Alisa Reckinger

4. **Minutes from Previous Meeting**

4.A. March 19, 2024 Minutes

Attachments: [BOARD.MINUTES-19-Mar-2024](#)

5. **Referral of Correspondence and Department Communications**

Correspondence

5.A. [24N-0011](#)

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 24RAA-03

Attachments: [24RAA-03](#)

5.B. [24N-0012](#)

County Receivable contracts approved by the County Administrator during the first quarter of 2024. Report Number 24RAA - 1st Qtr Rec.

Attachments: [24RAA - 1st Qtr Rec.](#)

5.C. [24N-0013](#)

Ltr. 1. Federal Energy Regulatory Commission - Owner's Dam Safety Program; 2. Minnesota State Preservation Office - Nominations for National Register of Historic Places; 3. Janell Johnson Thiele and Jeremy Olson-Ehlert, Minnesota Nurses Association; 4. Janell Johnson Thiele and Jeremy Olson-Ehlert, Minnesota Nurses Association

Attachments: [Federal Energy Regulatory Commission - Owner's Dam Sa Program](#)
[SHPRB Nominations to the National Register of Historic Places](#)
[MNA HHS Letter to Hennepin County Commissioners about Health Plan Changes](#)
[MNA HHS Letter to Hennepin County Commissioners](#)

5.D. [24N-0014](#)

Summons: 1. Steven Andrew Smith - RE: D. Baggett vs. Hennepin County; 2. Jayquawn Holloway - RE: Jayquawn Holloway vs. Hennepin County Security. Claims: 1. John Dooley- RE: vehicle damage; 2. Cole J. Dixon - RE: Family of Richard S. Graves vs. Hennepin County; 3. Krista Kay, Ryan Companies - RE: Ryan Companies vs. Hennepin County; 4. Scott Goldenstein - RE: vehicle damage

Attachments: [D.Baggett-summons-4.8.24](#)
[J.Holloway-civilsumons-3.22.24](#)
[J.Dooley-vehicleclaim-3.26.24](#)
[R.Graves-noticeofclaim-4.11.24](#)
[RyanCompany-damageclaim-4.1.24](#)
[S.Goldenstein-vehicleclaim-4.9.24](#)

Department Communications

5.E. [24-0142](#)

Claims Register for the period ending April 19, 2024

5.F. [24-0143](#)

Claims Register for the period ending April 26, 2024

Referred to Administration, Operations and Budget Committee

- 5.G. [24-0144](#)
2024 Watershed Board appointments - Lower Minnesota River Watershed Board
- 5.H. [24-0145](#)
Sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions; fixing the form and specifications thereof and providing for their execution, delivery and payment
- 5.I. [24-0146](#)
Increase the 2024 Local Affordable Housing Aid Fund budget by \$10,000,000; transfer \$10,000,000 to HED; supp app of \$10,000,000 and 8.0 FTEs to 2024 HED budget
- 5.J. [24-0147](#)
Neg Agmt with Little & Company to advance Hennepin County's brand, DOE-05/31/25, NTE \$500,000

Referred to Health and Human Services Committee

- 5.K. [24-0148](#)
Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2406
- 5.L. [24-0149](#)
Amd 2 to Agmt PR00005375 with HealthEdge Software, Inc., a cloud-based clinical care management system, to add clarification to the change process language, incr NTE by \$100,000
- 5.M. [24-0150](#)
Amd 1 to JPA A2311714 with City of Mpls for HUD ESG funding for emergency shelter essential services, ext end date to 12/31/27, incr recv by \$100,000
- 5.N. [24-0151](#)
Amd 1 to Agmt A2211246 with North Memorial Health and the City of Brooklyn Park to continue the existing alternative mental health response in Brooklyn Park, extending the end date to 11/16/22-12/31/26, incr recv by \$88,431, incr NTE by \$400,457
- 5.O. [24-0152](#)
Amd 1 Agmt A2211538 with the City of Brooklyn Park to continue services of the Hennepin County 911 and Police Embedded Social Worker Program, 03/01/23 - 12/31/25

5.P. [24-0153](#)

Joint Powers Agmt A2412190 with the City of Edina and the City of Richfield, to continue and expand services of the Hennepin County Police Embedded Social Worker Program in Edina and Richfield, 04/01/24-12/31/25

5.Q. [24-0154](#)

Joint Powers Agmts A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park, and A2312134 with the City of Minnetonka, to continue services of the Hennepin County Embedded Social Worker Program, 02/01/24-12/31/25

5.R. [24-0155](#)

Joint Powers Agmts A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to continue services of the Hennepin County Embedded Social Worker Program, 01/01/24-12/31/25

Referred to Law, Safety and Justice Committee

5.S. [24-0156](#)

Agmt PR00006097 with American Indian OIC, Inc. to develop sweat lodges at the Adult Corrections Facility (ACF), 05/01/24-12/31/24, NTE \$30,000

Referred to Public Works Committee

5.T. [24-0157](#)

Agmt PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for reconstruction of Marshall Street (CSAH 23) in Minneapolis (CP 2984500), 04/30/24-06/30/27, county cost NTE \$1,400,000 state aid

Attachments: [Map of CP 2984500 on CSAH 23 in Minneapolis.pdf](#)

5.U. [24-0158](#)

Neg Agmt PW 16-20-24 with Minneapolis for signal and accessibility improvements on Glenwood Avenue (CSAH 40); adjust budget (CP 2202200); est county cost: \$1,000,000 federal, \$1,015,000 state aid, \$500,000 county bonds; (est recv \$190,220)

Attachments: [Map of CP 2202200 on CSAH 40 in Minneapolis](#)

5.V. [24-0159](#)

Neg Agmt PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26, CP 2210403, est county cost \$1,500 county bonds

Attachments: [Map of CP 2210403 on CR 26 in Minnetrista.pdf](#)

5.W. [24-0160](#)

Neg Agmts PW 20-20-24 with Minneapolis for multimodal improvements on Park and Portland Avenues (CSAHs 33 and 35) and PW 21-15-24 with Minnetonka for multi-use trail on Hopkins Crossroad (CSAH 73) as part of 2024 Cost Participation and Partnerships (CP 2201100), total county combined cost NTE \$965,750 county bonds

Attachments: [Map of CP 2201100 on CSAHs 33, 35 & 73 in Minneapolis & Minnetonka.pdf](#)

5.X. [24-0161](#)

Neg Agmt PR00006149 with ACES to sell the electricity from HERC into wholesale electricity market, 04/15/24-12/31/33, NTE \$1,500,000

6. Commendations

6.A. [24-0162](#)

Commendation of Examiner of Titles, Susan Ledray - offered by Commissioner

6.B. [24-0163](#)

Commendation of Mikkel Beckmen - offered by Commissioner Conley

7. Commissioner Communications/Updates

8. Claims Register

8.A. [24-0135](#)

Claims Register for the period ending March 22, 2024

8.B. [24-0136](#)

Claims Register for the period ending March 29, 2024

8.C. [24-0137](#)

Claims Register for the period ending April 5, 2024

8.D. [24-0138](#)

Claims Register for the period ending April 12, 2024

9. Consent

9.A. [24-0121](#)

Amd 2 to Agmt PR00004679 with OptumRx, the county's self-insured pharmacy benefit plan's third-party administrator, to include reporting service for Centers for Medicare and Medicaid Services required by the Consolidated Appropriations Act Prescription Drug Data Collection filing

9.B. [24-0123](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2405

Attachments: [HSPH Board Report 2405 3-28-2024](#)

9.C. [24-0124](#)

Amd 4 to Agmt A177727 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for culturally specific housing services focused on the needs of the Native American community, particularly relating to severe substance use disorder and homelessness, ext end date to 06/30/24, incr recv by \$1,304,951

9.D. [24-0125](#)

Amd 2 to Agmt A177729 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for emergency shelter and tenancy supports for people with disabling conditions experiencing homelessness, ext end date to 06/30/24, incr recv by \$2,972,675

9.E. [24-0126](#)

Three Agmts with local agencies to provide transitional housing, housing case management and day reporting services for Community Corrections clients, 05/01/24-12/31/26, total combined NTE \$4,550,866

9.F. [24-0127](#)

Agmt PR00005859 with Alpha Service Industries to provide outpatient sexual health treatment services for Community Corrections clients, 05/01/24-12/31/24, NTE \$235,000

9.G. [24-0128](#)

Neg Amd 1 to Work Order PR00005922 with the U of M for a collaborative natural resource planning project, no change to dates, incr NTE by \$25,000

9.H. [24-0129](#)

Neg Agmt PW 19-84-24 with BNSF Railway relating to Shoreline Drive (CSAH 15) Bridge No. 27565 Rehabilitation Project in Wayzata, CP 2183400 (est county cost: \$31,000 Property Tax)

Attachments: [Map: CSAH 15 Bridge #27565 in Wayzata \(CP 2183413\)](#)

9.I. [24-0140](#)

JPA PR00006037 with the State of MN for a Joint Disparity Study to examine whether there is evidence of discrimination against BIPOC- and women-owned firms in Hennepin County's market area and to assess potential measures to address any such discrimination, 02/01/24-01/31/26, NTE \$32,660

9.J. [24-0141](#)

Amend the 2024 Capital Budget to include to include CP 1010889 Hennepin Healthcare Space Improvements Project to fund facility improvements at Hennepin County Medical Center; Transfer \$15,000,000 funds from the HHS Purple Parking Ramp Expansion (CP 1008705), direct Administrator to include additional funding in the 2025 Capital Budget

10. Non-Consent

11. Progressed

12. Old Business

13. Immediate Approvals

13.A. [24-0164](#)

Support for managing water flows in the Minnesota River Basin through increased water storage and other strategies and practices - offered by Commissioner Goettel

13.B. [24-0165](#)

Neg Agmt PR00006143 with Change Starts with Community for renovation and expansion of an existing food shelf facility at 1201 West Broadway Ave, Mpls, new start date of 04/01/24-05/31/29, NTE \$600,000

13.C. [24-0166](#)

Contract award to Forest Lake Contracting, Inc. for East Hennepin Avenue (CSAH 52) safety improvements (CP 2210100); amend project budget (est county cost \$30,000 property tax, \$1,368,000 federal funds, \$460,000 state aid; est recv \$300,000)

Attachments: [Map of CP 2210100 on CSAH 52 in Minneapolis](#)

13.D. [24-0167](#)

Award contract FC00000123 to Versacon, Inc. for the Sheriff's HCGC Lower Level Holding Cell Modifications project, NTE \$678,000

13.E. [24-0168](#)

Establish a public hearing on the Workforce Innovation Opportunity Act Local Plan at the Administration, Operations, & Budget Committee of the Hennepin County Board of Commissioners on April 23, 2024 at 1:30 p.m.

Attachments: [COMBINED WIOALocalRegionalPlan_WDA09_2024](#)

13.F. [24-0172](#)

Appoint Sara Hollie as Hennepin County Community Health Services Administrator and approve appointment of Sara Hollie as Director of Hennepin County Public Health, effective 06/16/24

13.G. [24-0169](#)

Establish the unclassified position of Director of Child Support and Well-Being; approve the appointment of Tonya Berzat as the director, effective 05/05/24

13.H. [24-0170](#)

Establish the unclassified position of Director of Housing Strategy; approve the appointment of Julia Welle Ayres as the Director, effective 05/05/24

13.I. [24-0171](#)

Establish the unclassified position of Director of Economic Development Strategy; approve the appointment of Patricia Fitzgerald as the Director, effective 05/05/2024

13.J. [24-0173](#)

2024 National Foster Care Month Proclamation - offered by Commissioner Anderson

13.K. [24-0174](#)

Recognition of local small businesses and their importance to Hennepin County
- offered by Commissioner Conley

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-0984

Item Description:

Earth Day - introduced by Commissioner Goettel; presented by Alisa Reckinger

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-0957

Item Description:
March 19, 2024 Minutes

HENNEPIN COUNTY

MINNESOTA

BOARD MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS
TUESDAY, MARCH 19, 2024
1:30 PM

Chair: Irene Fernando, District 2
Vice-Chair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Marion Greene, District 3
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

Commissioner Irene Fernando, Chair, called the meeting of the Hennepin County Board of Commissioners for Tuesday, March 19, 2024 to order at 1:31 p.m.

Present: Commissioner Irene Fernando, Commissioner Marion Greene, Commissioner Jeff Lunde, Commissioner Debbie Goettel, and Commissioner Kevin Anderson

Absent: Commissioner Angela Conley

1. Pledge of Allegiance

Commissioner Irene Fernando led the Pledge of Allegiance.

2. Approval of Agenda

APPROVE

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to approve the Agenda.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

3. Hennepin Highlights

4. Minutes from Previous Meeting

4.A. March 5, 2024 Minutes

APPROVE

Commissioner Debbie Goettel moved, seconded by Commissioner Jeff Lunde, to approve the Minutes.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5. Referral of Correspondence and Department Communications

Correspondence

CORRESPONDENCE REFERRED AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to refer as recommended.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.A. [24N-0008](#)

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 24RAA-02

CORRESPONDENCE REFERRED AS RECOMMENDED

5.B. [24N-0009](#)

Summons - 1. Andrew Gibbons vs. MN-DHS Hennepin County Municipal Liability et al; 2. Bremer Bank vs. Hennepin County HRA et al; 3. Fatima Ali vs. Hennepin Healthcare System, Inc.

CORRESPONDENCE REFERRED AS RECOMMENDED

5.C. [24N-0010](#)

Letter - 1. MCWD Public Notice County Road 6 Pond Retrofit

CORRESPONDENCE REFERRED AS RECOMMENDED

Department Communications

5.D. [24-0135](#)

Claims Register for the period ending March 22, 2024

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to refer as recommended.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.E. [24-0136](#)

Claims Register for the period ending March 29, 2024

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to refer as recommended.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.F. [24-0137](#)

Claims Register for the period ending April 5, 2024

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to refer as recommended.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.G. [24-0138](#)

Claims Register for the period ending April 12, 2024

REFER AS RECOMMENDED

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to refer as recommended.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

Referred to Administration, Operations and Budget Committee

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to refer to Committee.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.H. [24-0121](#)

Amd 2 to Agmt PR00004679 with OptumRx, the county's self-insured pharmacy benefit plan's third-party administrator, to include reporting service for Centers for Medicare and Medicaid Services required by the Consolidated Appropriations Act Prescription Drug Data Collection filing

REFER TO COMMITTEE

Referred to Health and Human Services Committee

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to adopt the items in the consent agenda.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.I. [24-0123](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2405

REFER TO COMMITTEE

5.J. [24-0124](#)

Amd 4 to Agmt A177727 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for culturally specific housing services focused on the needs of the Native American community, particularly relating to severe substance use disorder and homelessness, ext end date to 06/30/24, incr recv by \$1,304,951

REFER TO COMMITTEE

5.K. [24-0125](#)

Amd 2 to Agmt A177729 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for emergency shelter and tenancy supports for people with disabling conditions experiencing homelessness, ext end date to 06/30/24, incr recv by \$2,972,675

REFER TO COMMITTEE

Referred to Law, Safety and Justice Committee

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to adopt the items in the consent agenda.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.L. [24-0126](#)

Three Agmts with local agencies to provide transitional housing, housing case management and day reporting services for Community Corrections clients, 05/01/24-12/31/26, total combined NTE \$4,550,866

REFER TO COMMITTEE

5.M. [24-0127](#)

Agmt PR00005859 with Alpha Service Industries to provide outpatient sexual health treatment services for Community Corrections clients, 05/01/24-12/31/24, NTE \$235,000

REFER TO COMMITTEE

Referred to Public Works Committee

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to adopt the items in the consent agenda.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

5.N. [24-0128](#)

Neg Amd 1 to Work Order PR00005922 with the U of M for a collaborative natural resource planning project, no change to dates, incr NTE by \$25,000

REFER TO COMMITTEE

5.O. [24-0129](#)

Neg Agmt PW 19-84-24 with BNSF Railway relating to Shoreline Drive (CSAH 15) Bridge No. 27565 Rehabilitation Project in Wayzata, CP 2183400 (est county cost: \$31,000 Property Tax)

REFER TO COMMITTEE

6. Commendations

6.A. [24-0130](#)

Commendation of Dr. Susan Palchick, PhD, MPH upon her retirement - offered by Commissioner Conley

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Irene Fernando, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

7. Commissioner Communications/Updates

Commissioner Fernando: Invited the public to the State of the County event coming up.

8. Claims Register

8.A. [24-0086](#)

Claims Register for the period ending March 8, 2024

APPROVE/RATIFY

Commissioner Debbie Goettel moved, seconded by Commissioner Kevin Anderson, to approve/ratify the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

8.B. [24-0087](#)

Claims Register for the period ending March 15, 2024

APPROVE/RATIFY

Commissioner Debbie Goettel moved, seconded by Commissioner Kevin

Anderson, to approve/ratify the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

9. Consent

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to adopt the items in the consent agenda.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

9.A. [24-0079](#)

Approve modification to minimum assessment agreement between the Bloomington Port Authority and Ardor apartment development project pursuant to Minn. Stat. § 469.177, subd. 8

ADOPT

9.B. [24-0088](#)

Establish a public hearing on Tuesday, April 23, 2024 at 1:30 pm during the County Administration, Operations and Budget Committee for the purpose of issuing debt under the county's 2024-2028 Capital Improvement Program

ADOPT

9.C. [24-0089](#)

Establish a public hearing on the Hennepin County Consortium 2024 HUD Annual Action Plan on Tuesday, April 23, 2024 at 1:30 p.m.

ADOPT

9.D. [24-0091](#)

Agmt A2412204 with Ramsey County Housing and Redevelopment Authority, 03/20/24-12/31/24, total (recv \$46,000); Amd 1 to PR00004899 with Interise, Inc., 11/01/22-12/31/24, NTE \$320,000, for CEO Now programming

ADOPT

9.E. [24-0092](#)

Amd 8 to Agmt A102233 with Sirius Computer Solutions Inc. for managed mainframe services, ext end date to 03/21/27 with two additional one-year extension options through 03/31/29, incr NTE by \$3,151,485

ADOPT

9.F. [24-0093](#)

Amd 1 to Agmt PR00005559 with RBA, Inc. for web migration services, ext end date to 06/01/25, incr NTE by \$182,000

ADOPT

9.G. [24-0094](#)

Agmt PR00005981 with The Network for Better Futures dba Better Futures Minnesota to provide janitorial services at East Lake Library, Nokomis Library, Northeast Library and Pierre Bottineau Library, 04/01/24-03/31/27, NTE \$450,000

ADOPT

9.H. [24-0095](#)

Approve two agmts to provide deconstruction services, 03/05/24-12/31/25, combined total NTE \$650,000

ADOPT

9.I. [24-0096](#)

Agmts with Avivo and HIRED for the provision of services under the Workforce Innovation and Opportunity Act Youth Program, 04/01/24-03/31/27, combined NTE \$820,000

ADOPT

9.J. [24-0097](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2404

ADOPT

9.K. [24-0098](#)

Amd 3 to Agmt A199560 with MN Dept of Human Services to extend grant funding date for the MFIP Innovations Teen Parent Project, 01/01/19-12/31/24, accept funds for an additional year, (recv \$58,000)

ADOPT

9.L. [24-0099](#)

Amd 2 to Agmt A2110666 with MN DHS to receive Federal Financial Participation funding for administration of NEMT, ext end date to 12/31/25, incr recv amt by \$6,825,000

ADOPT

9.M. [24-0100](#)

Amd 1 to Agmt PR00005375 with HealthEdge Software, Inc., to provide cloud-based software and core health plan functionality including utilization management, transportation authorization, care management, population health, appeals and grievances, analytics and reporting services, ext. end date to 03/31/29, incr. NTE by \$337,655

ADOPT

9.N. [24-0101](#)

Amd 1 to Agmt A2211212 Joint Powers Agreement with the City of Bloomington to expand the Restorative Court program, 06/01/22-12/31/26

ADOPT

9.O. [24-0102](#)

Agmt PR00006021 with the Barbara Schneider Foundation to provide Crisis Intervention Training, 04/15/24-04/15/26, NTE \$63,000

ADOPT

9.P. [24-0103](#)

Neg Agmt PR00005972 with Three Rivers Park District for a project to improve habitat and water quality, from date of execution through 12/31/25, NTE \$12,600

ADOPT

9.Q. [24-0104](#)

Amd 6 to Agmt A111206 with The NetWork for Better Futures to recycle appliances, ext period to 04/30/29, incr NTE by \$450,000, total NTE \$1,302,000

ADOPT

9.R. [24-0105](#)

Amd 1 to Agmt PR00004488 with City of Minneapolis for organics processing, ext to 03/31/25 and incr rate by up to 3% annually, est annual expenditure \$181,500

ADOPT

9.S. [24-0106](#)

Amd 1 to Agmt PW 25-34-22 with City of Maple Grove for CSAH 101 rehabilitation, incr NTE \$1,200,000 (county bonds); transfer from CP 2183500 to CP 2174900; incr budget for CP 2174900

ADOPT

9.T. [24-0107](#)

Neg Agmt PW 15-40-24 with MnDOT and City of Hopkins for signal and accessibility upgrades on CSAH 3 at Trunk Highway 169 (CP 2183500); est county cost \$460,000 county bonds and \$60,584 property tax

ADOPT

9.U. [24-0108](#)

Support City of Bloomington's applications for Safe Routes to School Infrastructure Program

ADOPT

9.V. [24-0109](#)

Neg grant agmts for aquatic invasive species prevention projects, various periods, total combined NTE \$158,788

ADOPT

9.W. [24-0110](#)

Neg grant agmts for Good Steward natural resource projects, various periods, total combined NTE \$146,969; Amd 1 to PR00005065 with Chicago Avenue Fire Arts Center, incr NTE to \$19,722

ADOPT

9.X. [24-0111](#)

Neg Agmt PR00005776 with DMT Solutions Global Corporation d/b/a BlueCrest for absentee ballot mailing system software, equipment, and services; 5-year agreement, NTE \$1.6 million

ADOPT

9.Y. [24-0119](#)

Allocate \$9,600,000 additional funding for the provision of family emergency shelter and services, 04/01/24-12/31/24; supp appr of \$9,600,000 to the 2024 HSPH dept budget, authorize 14 FTEs

ADOPT

9.Z. [24-0120](#)

Amend the 2024 Capital Budget to include CP 1010846 Reuse and Recycling Recovery Facility; supplemental budget appropriation of \$5,000,000 from the Solid Waste Enterprise Fund balance, direct Administrator to include additional funding in the 2025 Capital Budget

ADOPT

10. Non-Consent

11. Progressed

11.A. [24-0090](#)

Authorize the issuance and sale of one or more tax-exempt multifamily housing revenue bonds by the HCHRA for an affordable housing project at 505, 507, 525, 527, 560 Humboldt Avenue and 1315 Olson Memorial Highway, Mpls

ADOPT

Commissioner Marion Greene moved, seconded by Commissioner Jeff Lunde, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

12. Old Business

13. Immediate Approvals

13.A. [24-0131](#)

Recognizing the Fourth Judicial District Court's appointment of Alison Schubring as Hennepin County Examiner of Titles

ADOPT

Commissioner Jeff Lunde moved, seconded by Commissioner Kevin Anderson, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

13.B. [24-0132](#)

Compensation adjustment for County Administrator job class; Authorization for new employment agreement with David J. Hough for continued employment as County Administrator

ADOPT

Commissioner Irene Fernando moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

13.C. [24-0133](#)

Contract award to Ti-Zack Concrete, Inc. for accessibility improvements at various county roads (2023 ADA Program Phase 3, CP 2183300) (county cost \$726,001 State Aid)

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

13.D. [24-0134](#)

Contract award to Ti-Zack Concrete, Inc. for accessibility improvements at various county roads (2024 ADA Program Phase 3, CP 2201000), (county cost \$373,094 State Aid, \$225,440 Wheelage Tax, \$40,282 Operating)

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

13.E. [24-0122](#)

Authorize the expenditure of \$8,815,000 for 41 Agmts with providers for prevention, treatment, and other strategies to support the Hennepin County Opioid Framework; supp appr to 2024 Opioid Special Revenue fund

ADOPT

Commissioner Jeff Lunde moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

13.F. [24-0139](#)

Recognizing March 31, 2024 as Transgender Day of Visibility in Hennepin County - offered by Commissioner Fernando

ADOPT

Commissioner Irene Fernando moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Conley

On a motion by Commissioner Kevin Anderson, Seconded by Commissioner Debbie Goettel, the Hennepin County Board of Commissioners meeting was declared adjourned at 2:27 p.m. until Tuesday, April 16, 2024.

Maria Rose
Clerk to the County Board

**Contracting opportunities can be found on the Hennepin County website:
www.hennepin.us**

Board Action Request

24N-0011

Item Description:

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 24RAA-03

Background:

Pursuant to County Board resolution 98-4-233 (Purchasing Rules), the County Board delegated to the County Administrator and Assistant County Administrators the authority to enter into professional, personal and human service agreements of \$25,000 or less on behalf of the county. Under these rules, agreements are then to be communicated to the Board for its information.

Resolution 02-8-500 increased the authority of the County Administrator to enter into professional and personal service agreements of \$50,000 or less.

Resolution 19-0325R1 further increased the authority of the County Administrator to enter into professional and personal service agreements of \$100,000 or less.

This BAR continues communication of these agreements to the Board.

Request for Administrative Approval Report

Report Communicated: April 16, 2024

BAR: 24N-0011

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Attorney's Office						
	PR00005337	Noronha Consulting LLC	Amd 2 to Agmt PR00005337 with Noronha Consulting LLC to provide executive leadership consulting, 06/01/2023-12/31/2024, NTE \$15,000.00.	6/1/2023	12/31/2024	\$15,000.00
	PR00005850	Thompson, Michael	Amd 1 to Agmt PR00005850 with Thompson, Michael to provide expert witness consultation and testimony, 11/01/2023-12/31/2024, NTE \$10,000.00.	11/1/2023	12/31/2024	\$10,000.00
	PR00006067	REGITS Consulting LLC	Agmt PR00006067 with REGITS Consulting LLC to provide expert witness consultation and testimony, 03/01/2024-12/31/2024, NTE \$25,000.00.	3/1/2024	12/31/2024	\$25,000.00
	PR00006087	Michael Robertson	Agmt PR00006087 with Michael Robertson to provide expert witness consultation and testimony, 04/01/2024-12/31/2024, NTE \$4,000.00.	4/1/2024	12/31/2024	\$4,000.00
	PR00006095	Miller, Scott W.	Agmt PR00006095 with Miller, Scott W. to provide expert witness consultation and testimony, 12/01/2023-11/30/2024, NTE \$1,000.00.	12/1/2023	11/30/2024	\$1,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Community Corrections and Rehabilitation						
	PR00006082	Melanie Heu	Agmt PR00006082 with Melanie Heu to provide Driving with Care Group Facilitator Training, 03/18/2024-12/31/2024, NTE \$6,300.00.	3/18/2024	12/31/2024	\$6,300.00
	PR00006091	Crisis Prevention Institute, Inc.	Agmt PR00006091 with Crisis Prevention Institute, Inc. to provide crisis intervention training services, 04/01/2024-03/31/2026, NTE \$46,000.00.	4/1/2024	3/31/2026	\$46,000.00
	PR00006132	Cloud, Jonathan I.	Agmt PR00006132 with Cloud, Jonathan I. to provide training and implementation of a Growth-Focused Case Management (GFCM) framework, 04/01/2024-12/31/2024, NTE \$20,000.00.	4/1/2024	12/31/2024	\$20,000.00
County Administration						
	PR00006041	University of St Thomas	Agmt PR00006041 with University of St Thomas to provide facilitated training, 02/01/2024-12/31/2024, NTE \$75,000.00.	2/1/2024	12/31/2024	\$75,000.00
Facility Services						
	PR00006055	Construction Owners Association of	Agmt PR00006055 with Construction Owners Association of to provide Construction Manager at Risk Training, 03/18/2024-05/01/2024, NTE \$15,500.00.	3/18/2024	5/1/2024	\$15,500.00
	PR00006079	Martin-McAllister Consulting	Agmt PR00006079 with Martin-McAllister Consulting to provide Psychological Consulting Services, 04/01/2024-03/31/2026, NTE \$99,000.00.	4/1/2024	3/31/2026	\$99,000.00

Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
PR00006127	Kubes Law Office PLLC	Agmt PR00006127 with Kubes Law Office PLLC to provide Virtual Two-hour Ethics Training for Facility Services, 05/13/2024-05/15/2024, NTE \$1,800.00.	5/13/2024	5/15/2024	\$1,800.00
Hennepin Health					
A154856	Navitus Health Solutions LLC	Amd 8 to Agmt A154856 with Navitus Health Solutions LLC to provide Pharmacy Benefit Management Services, 01/01/2016-12/31/2024, NTE \$321,000,000.00.	1/1/2016	12/31/2024	\$321,000,000.00
PR00001630	Cognizant Worldwide Limited	Amd 3 to Agmt PR00001630 with Cognizant Worldwide Limited to provide medical claims processing and administrative services, 01/01/2020-12/31/2027, NTE \$77,000,000.00.	1/1/2020	12/31/2027	\$77,000,000.00
Human Resources					
PR00000531	P.I.E. Management, LLC	Amd 6 to Agmt PR00000531 with P.I.E. Management, LLC to provide temporary staffing services, 10/15/2018-12/31/2025, NTE \$450,000.00.	10/15/2018	12/31/2025	\$450,000.00
Library					
PR00006085	Reading Partners	Agmt PR00006085 with Reading Partners to provide reading tutoring and materials, 01/01/2024-08/31/2024, NTE \$88,000.00.	1/1/2024	8/31/2024	\$88,000.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Office of Budget and Finance						
	PR00003678	Pinnacle Actuarial Resources, Inc.	Amd 1 to Agmt PR00003678 with Pinnacle Actuarial Resources, Inc. to provide provide actuarial services for COUNTYs workers compensation program, 12/31/2021-11/01/2026, NTE \$41,850.00.	12/31/2021	11/1/2026	\$41,850.00
Outreach and Community Supports						
	PR00005997	Collins, Thomas	Agmt PR00005997 with Collins, Thomas to provide healing circle series, 03/23/2024-12/31/2024, NTE \$17,400.00.	3/23/2024	12/31/2024	\$17,400.00
Public Health						
	PR00006064	Donis, Brissa Z.	Agmt PR00006064 with Donis, Brissa Z. to provide Latinx Community Liaison, 03/25/2024-10/31/2024, NTE \$8,750.00.	3/25/2024	10/31/2024	\$8,750.00
	PR00006065	Posner, Giannina	Agmt PR00006065 with Posner, Giannina to provide Lead Latinx Community Liaison, 03/25/2024-10/31/2024, NTE \$29,400.00.	3/25/2024	10/31/2024	\$29,400.00
	PR00006068	Olivar, Edgar A.	Agmt PR00006068 with Olivar, Edgar A. to provide Latinx Community Liaison, 03/25/2024-10/31/2024, NTE \$8,750.00.	3/25/2024	10/31/2024	\$8,750.00
	PR00006069	Vang, Kang V.	Agmt PR00006069 with Vang, Kang V. to provide Hmong diabetes videos and reflection guides, 03/15/2024-10/31/2025, NTE \$17,250.00.	3/15/2024	10/31/2025	\$17,250.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Sheriff's Office						
	PR00004857	Interview Now, Inc.	Agmt PR00004857 with Interview Now, Inc. to provide proprietary mobile recruiting and interviewing SaaS products, 03/18/2024-03/17/2025, NTE \$9,800.00.	3/18/2024	3/17/2025	\$9,800.00

Board Action Request

24N-0012

Item Description:

County Receivable contracts approved by the County Administrator during the first quarter of 2024. Report Number 24RAA - 1st Qtr Rec.

Background:

Rec. Resolution 02-8-502 amended 94-10-737 and 95-2-36 permitting the County Administrator to enter into and sign all receivable contracts. This BAR continues quarterly communication of county receivable contracts to the Board.

Request for Administrative Approval Receivables Report

Report Communicated: April 16, 2024

BAR: 24N-0012

Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Community Corrections and Rehabilitation					
A2412231	Morris Construction	Agmt A2412231 with Morris Construction to provide Construction Labor, 3/15/2024 - 12/31/2024, recv \$100,000.00	3/15/2024	12/31/2024	\$100,000.00
Emergency Management					
A2412232	Minnesota Department of Public Safety	Agmt A2412232 with Minnesota Department of Public Safety to provide grant funding to Hennepin County Emergency Management Services (EMS) to fund efforts to prevent terrorism and other catastrophic events by addressing high-priority preparedness gaps, 1/1/2024 - 6/30/2025, recv \$920,049.00	1/1/2024	6/30/2025	\$920,049.00
Environment and Energy					
A2412230	Elm Creek Watershed Management Commission	Agmt A2412230 with Elm Creek Watershed Management Commission to provide technical services related to conservation promotion and education, technical assistance, monitoring, inventory and assessment, and administrative services, 1/1/2024 - 12/31/2024, recv \$192,359.00	1/1/2024	12/31/2024	\$192,359.00

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
HS Behavioral Health						
	A2312126	Medica	Agmt A2312126 with Medica to provide standardized training and consultation program to support school-based therapists and agencies in the implementation of Comprehensive School Mental Health and best practices, 1/1/2024 - 12/31/2025, recv \$200,000.00	1/1/2024	12/31/2025	\$200,000.00
HS Children and Family Services						
	A2412158	City of Bloomington through Police Partnership	Agmt A2412158 with City of Bloomington through Police Partnership to provide Joint Community Police Department (JCPP), 1/1/2024 - 12/31/2024, recv \$44,668.00	1/1/2024	12/31/2024	\$44,668.00
	A2412161	City of Crystal through Police Department	Agmt A2412161 with City of Crystal through Police Department to provide Joint Community Police Partnership, 1/1/2024 - 12/31/2025, recv \$44,668.00	1/1/2024	12/31/2025	\$44,668.00
	A2412162	City of Hopkins through Police Department	Agmt A2412162 with City of Hopkins through Police Department to provide Joint Community Police Partnership (JCPP), 1/1/2024 - 12/31/2025, recv \$44,668.00	1/1/2024	12/31/2025	\$44,668.00
	A2412164	City of Richfield through Police Department	Agmt A2412164 with City of Richfield through Police Department to provide Joint Community Police Partnership (JCPP), 1/1/2024 - 12/31/2025, recv \$44,668.00	1/1/2024	12/31/2025	\$44,668.00

Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
A2412165	City of Robbinsdale through Police Department	Agmt A2412165 with City of Robbinsdale through Police Department to provide Joint Community Police Partnership (JCPP), 1/1/2024 - 12/31/2025, recv \$44,668.00	1/1/2024	12/31/2025	\$44,668.00
A2412195	City of Minnetonka though Police Department	Agmt A2412195 with City of Minnetonka though Police Department to provide Joint Community Police Partnership (JCPP), 1/1/2024 - 12/31/2025, recv \$44,668.00	1/1/2024	12/31/2025	\$44,668.00
HS Housing Stability					
A2312154	Community Solutions International, Inc.	Agmt A2312154 with Community Solutions International, Inc. to provide flex funding to break down housing barriers, 12/18/2023 - 12/18/2025, recv \$400,000.00	12/18/2023	12/18/2025	\$400,000.00
Northpoint Health and Wellness Center					
A2311869	Washburn Center for Children	Agmt A2311869 with Washburn Center for Children to provide mental health clinical treatment services to children, 9/5/2023 - 6/30/2026, recv \$273,792.00	9/5/2023	6/30/2026	\$273,792.00
Public Health					
A2412186	NACCHO	Agmt A2412186 with NACCHO to provide HAIAR, 11/17/2023 - 6/30/2024, recv \$71,040.42	11/17/2023	6/30/2024	\$71,040.42

	Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
Sheriff's Office						
	A2211290	MN Department of Health	Amd 2 to Agmt A2211290 with MN Department of Health to provide support of correctional facilities in their work to test for COVID-19, 6/10/2022 - 6/30/2024, recv \$148,498.22	6/10/2022	6/30/2024	\$148,498.22
	A2312013	133d Security Forces Squadron	Agmt A2312013 with 133d Security Forces Squadron to provide a memo of understanding on responsibilities and major actions required by the Hennepin County Sheriff's Office, 1/1/2024 - 12/31/2028, recv \$0.00	1/1/2024	12/31/2028	\$0.00
	A2412171	Minnesota Twins	Agmt A2412171 with Minnesota Twins to provide law enforcement and security services at and around Target Field, 1/1/2024 - 12/31/2024, recv \$750,000.00	1/1/2024	12/31/2024	\$750,000.00
	A2412173	MN Department of Public Safety	Agmt A2412173 with MN Department of Public Safety to provide grant funded services as part of the FY 24 DWI / Traffic Safety Grant, 1/1/2024 - 9/30/2024, recv \$112,500.00	1/1/2024	9/30/2024	\$112,500.00
	A2412174	MN Department of Public Safety	Agmt A2412174 with MN Department of Public Safety to provide grant funded services as part of the FY 24 VCET VOTF grant, 1/1/2024 - 12/31/2025, recv \$890,000.00	1/1/2024	12/31/2025	\$890,000.00
	A2412175	MN Department of Public Safety	Agmt A2412175 with MN Department of Public Safety to provide grant funded services as part of the FY 24 VCET WMDTF grant, 1/1/2024 - 12/31/2025, recv \$384,400.00	1/1/2024	12/31/2025	\$384,400.00

Agreement #	Contractor	Summary of Services	Term Begin Date	Term End Date	Contract Amount
A2412177	SMG	Agmt A2412177 with SMG to provide law enforcement and security services at and around US Bank Stadium, 2/17/2024 - 2/16/2025, recv \$300,000.00	2/17/2024	2/16/2025	\$300,000.00
A2412193	ASM Global	Agmt A2412193 with ASM Global to provide law enforcement and security services at and around Target Center, 2/1/2024 - 1/31/2025, recv \$100,000.00	2/1/2024	1/31/2025	\$100,000.00
A2412212	Veterans Affairs Police	Agmt A2412212 with Veterans Affairs Police to provide a general working relationship between the Veterans Affairs Police and the Hennepin County Sheriff's Office, 3/1/2024 - 3/1/2027, recv \$0.00	3/1/2024	3/1/2027	\$0.00
A2412228	Fourth Judicial District	Agmt A2412228 with Fourth Judicial District to provide payment for HCSO law enforcement services at a swearing in ceremony, 3/15/2024 - 3/23/2024, recv \$1,576.89	3/15/2024	3/23/2024	\$1,576.89
A2412229	Fourth Judicial District	Agmt A2412229 with Fourth Judicial District to provide payment for HCSO law enforcement services at a community listening session, 3/10/2024 - 3/13/2024, recv \$375.45	3/10/2024	3/13/2024	\$375.45
Transportation – Project Delivery					
A2412199	Riley-Purgatory-Bluff Creek Watershed District	Agmt A2412199 with Riley-Purgatory-Bluff Creek Watershed District to provide license to use a stormwater hydraulic and hydrologic model to generate stormwater flow volume, rate information, flood elevations, floodplain delineations and related information for CSAH 62 at Purgatory Creek Project, 2/1/2024 - 1/31/2029, recv \$0.00	2/1/2024	1/31/2029	\$0.00

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

24N-0013

Item Description:

Ltr. 1. Federal Energy Regulatory Commission - Owner's Dam Safety Program; 2. Minnesota State Preservation Office - Nominations for National Register of Historic Places; 3. Janell Johnson Thiele and Jeremy Olson-Ehlert, Minnesota Nurses Association; 4. Janell Johnson Thiele and Jeremy Olson-Ehlert, Minnesota Nurses Association

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REGULATORY COMMISSION
888 First Street NE
Washington, DC 20426

FEDER
REGULATORY COMMISSION
888 First Street NE
Washington, DC 20426

Docket No.: P-2056

HENNEPIN COUNTY COMMISSION
A-2400 GOVERNMENT CENTER
Minneapolis, MN 55487-0001

You are receiving this document because your address is on a mailing list for the referenced project(s)/docket(s). If you would like to receive electronic notification or be removed from the mailing list please contact FERCOOnlineSupport@ferc.gov or call 1-866-208-3676.

FEDERAL ENERGY REGULATORY COMMISSION

Office of Energy Projects

Division of Dam Safety and Inspections - Chicago Regional Office

230 South Dearborn Street, Suite 3130

Chicago, Illinois 60604

(312) 596-4430 Office

In reply refer to: P-2056-000,
9002-000, 2390-000, 2697-000,
2440-000, 8286-000, 2639-000,
2670-000, 2417-000, 1982-000,
2491-000, 2430-000, 2181-000,
9003-000, 2610-000, 2587-000,
2475-000, 2711-000,
and 2444-000

March 7, 2024

VIA Electronic Mail

Mr. Donald Hartinger
Plant Director, Renewable Operations – Hydro
Xcel Energy
Donald.r.hartinger@xcelenergy.com

Re: Response to Owner’s Dam Safety Program (ODSP) Comments

Dear Mr. Hartinger:

Xcel Energy’s (Xcel’s) December 22, 2023, letter transmitted additional information and an updated Owner’s Dam Safety Program (ODSP) [Revision 4.0] for Xcel’s Hydroelectric Projects, FERC Nos. 2056, 9002, 2390, 2697, 2440, 8286, 2639, 2670, 2417, 1982, 2491, 2430, 2181, 9003, 2610, 2587, 2475, 2711, and 2444. The additional information was provided in response to outstanding comments¹ contained in our April 3, and June 3, 2022, ODSP review letters.

The updated ODSP includes a revised Organizational Chart, improved description of your Dam Safety Program Components (Section 4.1.1) and Xcel’s Chief Dam Safety Engineer’s (CDSE’s), Mr. Dean Steines, P.E., concurrence with the findings and recommendations contained in the December 29, 2022, External Audit of the ODSP. We have reviewed the updated ODSP and additionally provided information and find it satisfactory; the updated ODSP (Rev. 4.0) meets the requirements of 18 CFR Subpart F-Owner’s Dam Safety Program² and our ODSP initiative³ and is accepted.

¹ Outlined in the FERC’s October 3, 2023, letter providing review comments regarding the External ODSP.

² eCFR :: 18 CFR Part 12 -- Safety of Water Power Projects and Project Works

³ [Owners Dam Safety Program \(ODSP\) | Federal Energy Regulatory Commission \(ferc.gov\)](https://www.ferc.gov)

You may contact Mr. Bartlomiej Wdowka at 312.596.4439 or me at 312.596.4430 with any questions regarding this correspondence.

Sincerely,

**KEVIN
GRIEBENOW**

Digitally signed by
KEVIN GRIEBENOW
Date: 2024.03.07
17:17:59 -06'00'

Kevin Griebenow, P.E.
Regional Engineer

cc:

Mr. Dean Steines, P.E.
Chief Dam Safety Engineer
Xcel Energy
Dean.s.steines@xcelenergy.com

Mr. Scott Crotty
Senior Operations Manager
Xcel Energy
Scott.a.Crotty@xcelenergy.com

Ms. Abigail Schoonover
Plant Engineer
Xcel Energy
Abigail.l.Schoonover@xcelenergy.com

March 26th, 2024

Hennepin County Board of Commissioners
A2400 Government Center
300 S. 6th Street
Minneapolis, MN 55404

Dear Commissioners:

We are pleased to inform you that the properties listed below will be considered by the State Historic Preservation Review Board (SHPRB) for nomination to the National Register of Historic Places. The Register is the official national list of historic properties worthy of preservation. The agenda is as follows:

Nominations to be presented:

United Protestant Church, 830 88th, Ave. West, Duluth, MN 55808

(Authors: Laurel Fritz and Tamara Halvorsen)

Ginny Way, National Register Architectural Historian will present this nomination.

Eagle Bend School, 405 Main Street, Eagle Bend, MN 56446

(Authors: Rachel Peterson and Sebastian Renfield)

Ginny Way, National Register Architectural Historian will present this nomination.

Cuyuna Village Hall, 24945 Minnesota Avenue, Cuyuna, MN 56444

(Author: Rolf T. Anderson)

Ginny Way, National Register Architectural Historian will present this nomination.

Šákpe Mounds/Pond Mounds Site* *For protection of the historic properties, nominations that contain non-public information about archaeological sites or other sensitive resources are not posted online.

(Authors: Kelly Wolf, Lindsey Reiners, Steven J. Blondo, Andrew Domine, Geoffrey Jones, and David Mather)

David Mather, National Register Archaeologist will present this nomination.

Šákpe Mounds/Steele Mounds Site* *For protection of the historic properties, nominations that contain non-public information about archaeological sites or other sensitive resources are not posted online.

(Authors: Lindsey Reiners, Kelly Wolf, Steven J. Blondo, Andrew Domine, Geoffrey Jones, and David Mather)

David Mather, National Register Archaeologist will present this nomination.

Holy Trinity School, 87 Main Street, Rollingstone, MN 55969

(Authors: Carmen Bertelsen)

Ginny Way, National Register Architectural Historian will present this nomination.

Minnesota Bridge 2440 (Third Avenue Bridge), Trunk Highway 65 / Third Avenue South / Central Avenue Southeast over the Mississippi River, Minneapolis MN

(Authors: Elizabeth Gales, Kristen Koehlinger, and Charlene Roise)

Ginny Way, National Register Architectural Historian will present this nomination.

Northern Federal Building, 386 Wabasha Street, Saint Paul, MN 55102

(Authors: Laurel Fritz and Tamara Halvorsen)

Ginny Way, National Register Architectural Historian will present this nomination.

You are invited to attend the SHPRB meeting on Tuesday, May 14th, 2024, at which the nominations will be considered. This will be a virtual meeting. For information on how to access the meeting go here: <https://mn.gov/admin/shpo/registration/review-board/meetings/>. The meeting will be called to order at 6:00 p.m. State Historic Preservation Office (SHPO) staff will make an informational presentation on program activities and then the nominations will be presented. Individuals with a disability who need a reasonable accommodation to participate in this event please contact SHPO at 651-201-3287 two weeks prior to the meeting date or through MN Relay 711.

Listing of the properties provides recognition of their historic importance and assures protective review of Federal and State projects that might adversely affect the character of the properties. If the properties are listed in the National Register, certain Federal and State investment tax credits for rehabilitation and other provisions may apply.

Listing in the National Register does not mean that limitations will be placed on the properties by the Federal government. Public visitation rights are not required of owners. The Federal government will not attach restrictive covenants to the properties or seek to acquire them.

Enclosed please find a notice that explains in greater detail the results of listing in the National Register and describes the rights and procedures by which an owner may comment on or object to listing in the National Register. If you wish to comment in writing on whether or not a property should be nominated to the National Register, please send your comments to Secretary, SHPRB, SHPO, 50 Sherburne Ave., Suite 203 St. Paul, MN 55155, before the SHPRB considers these nominations on May 14th, 2024. Any correspondence received after the SHPRB meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the National Register.

A copy of the National Register nomination will be available online at:
<https://mn.gov/admin/shpo/registration/review-board/meetings/>. If you do not have internet access and would like a copy of the nomination, please contact our office.

Should you have any questions about this nomination process before the SHPRB meeting, please contact Ginny Way, National Register Architectural Historian, at 651-201-3293, [ginny.way@state.mn.us](mailto:gabby.way@state.mn.us), David Mather, National Register Archaeologist, at 651-201-3289 or the address listed.

Sincerely,



Amy Spong
Deputy State Historic Preservation Officer

enc.: National Register Criteria
Rights of Owners to Comment and/or to Object to Listing in the National Register
National Register Program Sheet
Frequently Asked National Register Questions

THE NATIONAL REGISTER OF HISTORIC PLACES PROGRAM

The National Register of Historic Places (NRHP) is the official list of historic properties recognized by the Federal Government as worthy of preservation for their significance in American history, architecture, archaeology, engineering or culture. The NRHP was created in 1966 and is part of a national program to coordinate and support public and private efforts to identify, evaluate, and protect our significant historic places under the provisions of the National Historic Preservation Act. The National Park Service (NPS) provides oversight for the program under the Secretary of the Interior. The program is managed by the professional staff of the National Register in Washington, DC, State Historic Preservation Officers, and the Preservation Officers in Federal Agencies. Contact the State Historic Preservation Office (SHPO) for information describing the National Register program (MNSHPO@state.mn.us). For online information go to:

<https://www.nps.gov/subjects/nationalregister/index.htm>
<http://mn.gov/admin/shpo>

For further information on National Register Federal Program Regulations refer to the Code of Federal Regulations (CFR) 36 CFR60. For online information go to:

<https://www.nps.gov/subjects/nationalregister/what-is-the-national-register.htm>

LISTING IN THE NATIONAL REGISTER PROVIDES BENEFITS TO HISTORIC PROPERTIES:

Eligibility for Federal Tax Provisions: Since 1976 the Federal Internal Revenue Code has contained a variety of incentives to encourage capital investment in historic buildings and to spur revitalization of historic properties. These incentives include a 20% investment tax credit to encourage the preservation of historic commercial, industrial, and rental residential buildings listed in the NRHP by allowing favorable tax treatments for rehabilitation. Owners of NRHP properties who choose to participate in the preservation tax incentive program must follow the Secretary of the Interior's Standards for Rehabilitation and receive approval by the NPS of the rehabilitation project in order to receive the tax credit. For online general information go to: <https://www.nps.gov/tps/tax-incentives.htm>

For further information on building certification requirements refer to 36 CFR67. For online information go to:

<https://www.nps.gov/tps/tax-incentives/taxdocs/36cfr67.pdf>

Eligibility for State Tax Provisions: The Minnesota Historic Structure Rehabilitation State Tax Credit (**Sec. 290.0681**) offers a state tax credit for qualified historic rehabilitations, and parallels the existing federal rehabilitation tax credit. For online information go to: <http://mn.gov/admin/shpo/incentives/state>

Easement Donations: The Federal Internal Revenue Code also provides for Federal income, estate, and gift tax deductions for charitable contributions or partial interests in real property (land and buildings). Taxpayers' gifts of qualified interest may be "exclusively for conservation purposes." For online information go to:

<https://www.nps.gov/tps/tax-incentives/taxdocs/easements-historic-properties.pdf>

Because tax aspects outlined above are complex, individuals should consult legal counsel or the appropriate Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. Maria Blake is the IRS representative who serves taxpayers in Minnesota. She can be contacted at (954) 991-4132 or maria.blake@irs.gov.

Consideration in planning for Federal, federally licensed, and federally assisted projects: Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed on or determined eligible for the NRHP. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which is intended to assure that the value of the historic property is considered in project planning. For online information go to: <http://www.achp.gov>

For further information on the Advisory Council refer to 36 CFR Part 800. For online information go to:

<https://www.achp.gov/sites/default/files/regulations/2017-02/regs-rev04.pdf> and <https://www.achp.gov/digital-library-section-106-landing/citizens-guide-section-106-review>

Qualification for Federal grants for historic preservation: Presently, funding levels are inadequate for these grants to be available.

Consideration in planning for State, state licensed, and state assisted projects: Minnesota Statutes Chapter 138 requires that state departments, state agencies, and political subdivisions of the state (counties, townships, cities, etc.) have the responsibility to protect the physical features and historical character of properties listed in the NRHP. The relevant public agency is required to consult with the SHPO before carrying out any undertaking, or funding, or licensing, or permitting an undertaking by other parties, in order to determine appropriate treatments and to seek ways to avoid and

mitigate any adverse effects on NRHP-listed properties. For further information, refer to Minnesota Statutes Chapter 138.665 and 138.666. The statutes are online at:

<http://www.revisor.mn.gov/statutes/?id=138.665>
<http://www.revisor.mn.gov/statutes/?id=138.666>

Consideration before demolition: The rules of the Minnesota Environmental Quality Board (EQB) require preparation of an Environmental Assessment Worksheet (EAW) by the responsible unit of government for any proposed demolition, in whole or in part, or moving of a property listed in the NRHP. For further information on the Environmental Quality Board refer to Minnesota Rules Parts 4410.0200, 4410.1000 and 4410.4300 subpart 31 or call 651-201-2477. For online information go to:

<https://www.revisor.mn.gov/rules/?id=4410>
<https://www.revisor.mn.gov/rules/?id=4410.4300>

ADDITIONAL INFORMATION ABOUT THE NATIONAL REGISTER PROCESS AND THE MEANING OF LISTING:

Owning a property listed in the National Register does not automatically impose a regulatory burden on an individual property owner. Listing in the NRHP does not mean that the Federal Government wants to acquire the property, place restrictive covenants on the land, or dictate the color or materials used on individual buildings. State and local ordinances, local historical commissions, or laws establishing restrictive zoning, special design review committees, or review of exterior alterations, are not a part of the NRHP.

Historic properties of national, state, or local significance under private or local/state government ownership may be nominated by the SHPO. Property owners, historical consultants and SHPO staff may prepare nominations. A Federal agency's Federal Preservation Officer nominates properties under Federal ownership to the NRHP. For online information go to: <https://www.achp.gov/protecting-historic-properties/fpo-list>

Tribal Historic Preservation Offices (THPO) perform the same type of preservation activities as those performed by SHPO's. These activities, however, are associated with historic properties located on Tribal Lands. Contact the SHPO for a list of THPO's in Minnesota. For online information go to: <http://www.achp.gov/thpo.html> and www.nps.gov/THPO

In recognition of the importance of local actions to historic preservation, the 1980 amendments to the National Historic Preservation Act established the Certified Local Government (CLG) program that required each State preservation program to develop a mechanism for the certification of local governments in the State. As a CLG the mayor and the heritage preservation commission have the opportunity to comment on a property being nominated in their city. If both the mayor and the heritage preservation commission determine that the property does not meet NRHP criteria, the nomination will not be considered unless an appeal is filed with the SHPO. For a list of certified local governments, contact the SHPO.

State Historic Preservation Office
50 Sherburne Ave.
Suite 203
St. Paul, Minnesota 55155
651-201-3287
mnshpo@state.mn.us
<http://mn.gov/admin/shpo>

Updated 6/7/2022



NATIONAL REGISTER CRITERIA FOR EVALUATION

The quality of significance in American history, architecture, archaeology, engineering, and culture is present in districts, sites, buildings, structures, and objects that possess integrity of location, design, setting, materials, workmanship, feeling, and association and

- (a) that are associated with events that have made a significant contribution to the broad patterns of our history; or
- (b) that are associated with the lives of persons significant in our past; or
- (c) that embody the distinctive characteristics of a type, period, or method of construction, or that represent the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- (d) that have yielded, or may be likely to yield, information important in prehistory or history.

CRITERIA CONSIDERATIONS. Ordinarily cemeteries, birthplaces, or graves of historical figures, properties owned by religious institutions or used for religious purposes, structures that have been moved from their original locations, reconstructed historic buildings, properties primarily commemorative in nature, and properties that have achieved significance within the past 50 years shall not be considered eligible for the National Register. However, such properties will qualify if they are integral parts of districts that meet the criteria or if they fall within the following categories:

- (a) a religious property deriving primary significance from architectural or artistic distinction or historical importance; or
- (b) a building or structure removed from its original location but which is significant primarily for architectural value, or which is the surviving structure most importantly associated with a historic person or event; or
- (c) a birthplace or grave of a historical figure of outstanding importance if there is no other appropriate site or building directly associated with their productive life; or
- (d) a cemetery which derives its primary significance from graves of persons of transcendent importance, from age, from distinctive design features, or from association with historic events; or
- (e) a reconstructed building when accurately executed in a suitable environment and presented in a dignified manner as part of a restoration master plan, and when no other building or structure with the same association has survived; or
- (f) a property primarily commemorative in intent if design, age, tradition or symbolic value has invested it with its own historical significance; or
- (g) a property achieving significance within the past 50 years if it is of exceptional importance.

RIGHTS OF OWNERS TO COMMENT AND/OR OBJECT TO LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES

The National Register is maintained by the National Park Service in the U.S. Department of Interior and administered in each state by the State Historic Preservation Office. For online information about the National Register program go to <http://www.nps.gov/nr>.

Owners of private property nominated to the National Register have an opportunity to concur with or object to the listing of the property in the National Register in accordance with the National Historic Preservation Act and 36 CFR (Code of Federal Regulations) 60.6. The NPS's regulations (36 CFR § 60.6(n)) provide that if the owner of a private property objects to the nomination, the SHPO must submit the nomination to the Keeper for a determination of eligibility, not for listing. The Act does not allow an objection from the owner of a publicly owned property to preclude listing in the National Register.

Any owner or partial owner of private property who chooses to object to listing may submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of the private property and objects to the listing. Each owner or partial owner of private property has one objection regardless of the portion of property the party owns. In nominations with multiple owners of a single private property or in nomination of districts, the property or district will not be listed if a majority of the total number of owners object to listing. In such cases, the State Historic Preservation Office shall submit the nomination to the Keeper of the National Register of Historic Places requesting a determination of eligibility for the property rather than a formal listing.

Section 106 of the National Historic Preservation Act requires federal agencies to take into account the effects of their actions on historic properties listed in the National Register, determined eligible by the Keeper of the National Register, or determined eligible for the National Register by the agency and the State Historic Preservation Office. Regulations of the Advisory Council on Historic Preservation, an independent Federal agency, guide this consultation process, which assures that the value of the historic property is considered in project planning.

If you choose to object to the listing of the property, the notarized objection must be submitted to the State Historic Preservation Officer, c/o Amy Spong, Deputy State Historic Preservation Officer, 50 Sherburne Ave., Suite 203, St. Paul, MN 55155. Any correspondence received after the State Review Board meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the Keeper of the National Register.

If you wish to comment on the nomination of the property to the National Register, please send your comments to the address below. A copy of the nomination, the criteria used for evaluation, and more information on the National Register program are available from the State Historic Preservation Office.

State Historic Preservation Office
50 Sherburne Ave.
Suite 203
St. Paul, MN 55155
651-201-3287
www.mn.gov/admin/shpo/



March 19th, 2024

Professional Distinction

Personal Dignity

Patient Advocacy

Hennepin County Commissioners
Hennepin County Government Center
Room 300
South 6th St.
Minneapolis, MN 55487

Dear Commissioners,

Nurses and other direct healthcare staff at Hennepin Healthcare Systems (HHS) came to you with deep concerns about the cuts in worker health plans. We were happy to hear there was going to be an audit of the health plans; however, we are quite concerned that the audit did not include interviews with workers to understand the reality of the cuts, many of which may not show up in a numerical data analysis of the plans. Due to the lack of this review, here is an update from the MNA nurses on what the health plan cuts look like.

The health insurance plan is worse than we predicted. We have nurses reaching out regularly to let us know of the surprises they are finding with the cost, lack of coverage and lack of access to health care services on our new plans. For example, maternity care not received at HHS went from at \$250 co-pay to a 25% co-insurance after a deductible. This left employees who were already pregnant in 2023 scrambling to establish care at HHS only to be told there were not appointments available to establish prenatal care at HHS.

2024 brought significant changes for medication coverage, not just for weight loss but for other debilitating conditions. In 2023, specialty medications filled at HHS had a \$20 co-pay, this co-pay is now \$100-\$150 and many medications are no longer covered at all.

A nurse whose daughter has a rare genetic condition, previously filled all her prescriptions at a specialty pharmacy that kept these medications in stock. In 2024, this nurse was notified that specialty pharmacies were no longer covered under our new plan. This has led to an extreme amount of stress as HHS does not stock these medications and they are available when needed. Additionally, the HHS pharmacy charges extra for the needles, alcohol pads and sharps containers necessary for the administration of these medications.

Nurses and their families are attempting to move all care to HHS to avoid costly co-pays, deductibles, and co-insurance costs but the system does not have the capacity to accommodate the influx of patients. Children attempting to get psychiatric care are placed on a yearlong wait list. Patients are waiting four to six months for dermatology appointments which can cause at best discomfort and at worst a change in a patient's ability to receive prompt

345 Randolph Avenue
Suite 200
St. Paul, MN 55102
Tel: 651.414.2800
800.536.4662
Fax: 651.695.7000
Email: mnnurses@mnnurses.org
Web: www.mnnurses.org



AFL-CIO

medical care for cancer or other diagnoses. Post-op visits are months after the procedure which can cause immense challenges in recovery and healing. Some employees were even told by scheduling they are no longer eligible to be seen at the clinic at all due to lack of provider availability. It is abundantly clear that HHS leadership is attempting to solve budgetary issues by increasing patients with private pay/commercial insurance which is in direct conflict with the mission and vision of Hennepin Healthcare.

When fellow nurses come to us as chairs to ask what they should do and if there will be positive changes to our health plans and benefits, we continue to tell them to hold on. We have faith the County Board will work to implement changes to help retain workers and right all the challenging changes that we saw throughout the last few years. However, the strain of these losses paired with the ongoing challenges of providing care to our patient population is too much for some and we have to say goodbye to our colleagues regularly. We're concerned this will only increase if there is not direct intervention soon.

Workers at Hennepin Health System need to have a reason to hold on. County Commissioners, they need your intervention now.

Please reach out to us at hcmcofficers@mnnurses.org if you have any questions or need additional information.

Thank you for your time and consideration,

Janell Johnson Thiele and Jeremy Olson-Ehlert
HCMC MNA Chairs



March 19th, 2024

Professional Distinction

Personal Dignity

Patient Advocacy

Hennepin County Commissioners
Hennepin County Government Center
Room 300
South 6th St.
Minneapolis, MN 55487

Dear Commissioners,

Over the last seven months, nurses and other direct healthcare staff at Hennepin Healthcare Systems (HHS) came to you with deep concerns about the future of the hospital. In your November meeting, you created systems of reports and review. As nurses, we create care plans. Our care plan for the hospital board and CEO included numerous interventions to improve conditions for both workers and patients at HHS. Despite our attempts at communications through email actions, direct conversations, public comment at Hennepin County Commissioner meetings, a petition of no confidence in our CEO, and a meeting with HHS board members, there has been no evidence of learning or desire to make any demonstrable changes. We remain concerned about the future of HHS.

One month ago, the HHS MNA Co-Chairs met with 4 members of the HHS Board including Babette, Brock, Kyle, and Commissioner Fernando. MNA requested this meeting to discuss the concerns we had been voicing over the previous several months. During the meeting we presented the concerns nurses and many other HHS employees had brought forward including the significant cuts to our health insurance plans, workplace violence concerns, overuse of agency staff over recruiting or retention efforts, and the overall lack of transparency within the organization. Unfortunately, this meeting did not go well. While MNA co-chair Janell spoke, she was interrupted by one of the HHS Board members who both raised his voice and shook his finger at her as if she was not an equal in the room.

The behavior demonstrated by this HHS Board member was unprofessional, inappropriate, and degrading. Even worse was how this HHS Board member was openly combative towards Chair Irene Fernando, he spoke about her as if she wasn't sitting in the room. We find this even more concerning as Chair Fernando is a woman of color, the first woman of color to be elected as Hennepin County Board Chair in its entire history. While not acknowledging that she was even in the room, he was loudly exclaiming how the Hennepin County Commissioners all have ulterior motives and agendas and do not truly care for HHS the way the HHS Board members apparently do. The behavior was shocking, the MNA chairs were speechless as we were not expecting to receive an eruptive scolding. We were exasperated by the lack of response from the other two HHS Board members as if this behavior was to be expected and tolerated. We did not find this acceptable; this behavior should

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AFL-CIO

not be tolerated from someone who has decision making capabilities for this organization as he did not represent the morals and values of HHS in the meeting.

At the end of the meeting, we expressed our desire to collaborate with the HHS Board and explained our ongoing issues with accessibility to HHS Board meeting schedules, minutes or contact information for board members. While Board Chair Babette did state she hoped this would be a first step in developing a relationship, she reminded us that the HHS board wasn't the place to bring the concerns we had. We are unsure how the concerns we raised were irrelevant to the overall function and oversight of HHS. We now believe the HHS board members agreed to meet to pacify us rather than to develop a productive working relationship. This is evidenced by the lack of any additional communication or response from the board since we met a month ago.

Nothing has improved at the hospital. We continue to lose nurses every month- last week there were 119 open RN positions. Nurses have even less faith the new hospital board is willing to make the needed changes.

We still have the following questions, many of which we sent last fall:

1. How did the health plan audit reflect the lived reality of those who experienced the changes? It's our understanding that there were no interviews with workers, the unions were not contacted, and data along is not going to demonstrate the impacts of these harmful cuts.
2. Where did the second half of the \$8 million that was allocated to the health plans go? Where is the accountability for taxpayer money and how is this money being used to retain workers who are now leaving or considering leaving due to the myriad of issues and lack of financial viability in their positions?
3. How do the cuts in benefits promote the mission of HHS and Hennepin County, as well as improve retention and recruitment?
4. What is the commitment from commissioners to HHS, where they care for citizens of Hennepin County as well as anyone else seeking care and the workers who continue to bear the brunt of business decisions that cause harm?
5. What is HHS doing to improve staffing ratios knowing that 10% of all adverse events in the state happened at HHS, a subsidiary of Hennepin County, and are directly related to staffing?
6. Who was informed of these benefit plan changes and when? Who approved of the benefit changes and when? What details were released to whom and when?
7. How are employees who see drastic cuts in their health insurance benefits able to make informed decisions for how to provide for their families without having full access to the benefit changes well before open enrollment begins?
8. Knowing that wages and incentives are often lower for healthcare workers who choose to work at HCMC compared to private employers,

- what work is HHS doing to ensure worker retention is a main and meaningful goal for management at HHS?
9. Why did management choose to remove premium pay for nurses and other healthcare professionals who volunteer to pick up additional shifts and instead move toward an “on-demand/gig work” model? In the meantime, staffing continues to be at low levels, leading to increased work for healthcare staff which is creating additional issues within the organization.
 10. Where was the federal money that was passed through the state legislature spent in 2020 until now? We would like to see a detailed budget of how and where that money was spent.
 11. What are you doing as Hennepin County Commissioner to ensure that decisions made by HCMC management reflect the mission of HHS, work to retain healthcare workers, improve patient care, and reduce adverse events?
 12. Why did the hospital board determine that the first piece of business that needed to be addressed was raising the CEO’s compensation when it was clear that business should have been reviewed by the county board first? What accountability is there when the hospital board chose to move forward with this vote and approval even though DeCubellis declined to accept it.

At this point, there has been no meaningful response, change, or work. The health system’s condition is only going to further degrade and it’s time for intervention before it codes.

Commissioners, we call on you to initiate the dissolution of the Hennepin Healthcare Systems Board of Directors and to hold hospital leadership accountable for their actions, which are eroding the foundation of our esteemed public institution.

Please reach out to us at hcmcofficers@mnnurses.org if you have any questions or need additional information.

Thank you for your time and consideration,

Janell Johnson Thiele and Jeremy Olson-Ehlert
HCMC MNA Chairs

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

24N-0014

Item Description:

Summons: 1. Steven Andrew Smith - RE: D. Baggett vs. Hennepin County; 2. Jayquawn Holloway - RE: Jayquawn Holloway vs. Hennepin County Security. Claims: 1. John Dooley- RE: vehicle damage; 2. Cole J. Dixon - RE: Family of Richard S. Graves vs. Hennepin County; 3. Krista Kay, Ryan Companies - RE: Ryan Companies vs. Hennepin County; 4. Scott Goldenstein - RE: vehicle damage



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 8, 2024

Steven Andrew Smith
David E. Schlesinger
Michelle L. Kornblit
4700 IDS Center
80 South Eighth Street
Minneapolis, MN 55402

Dear Steven Andrew Smith, Danielle Baggett:

RE: Danielle Baggett et. al vs. Hennepin County

Your communication dated April 8, 2024, which was served by hand on April 8, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 16, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

March 22, 2024

Jayquawn Holloway
410 W. Lake St. Apt. 428
Minneapolis, MN 55408

Dear Jayquawn Holloway:

RE: Jayquawn Holloway vs. Hennepin County Security

Your communication dated March 21, 2024, which was served by hand on March 21, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 16, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

A handwritten signature in black ink that reads "M. Rose".

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

March 26, 2024

John S. Dooley
6642 Leesborough Ave.
Eden Prairie, MN 55346

Dear John S. Dooley:

RE: John S. Dooley vs. Hennepin County

Your communication dated March 12, 2024, which was served by mail on March 26, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 16, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 11, 2024

Cole J. Dixon
Attorneys for the Plaintiff
5120 IDS Center
80 South Eighth Street
Minneapolis, MN 55402

Dear Cole J. Dixon:

RE: Family of Richard S. Graves vs. Hennepin
County

Your communication dated April 11, 2024, which was served by hand on April 11, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 16, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 1, 2024

Krista A. Kay
Ryan Companies
533 South 3rd Street Suite 100
Minneapolis, MN 55415

Dear Krista A. Kay:

RE: Ryan Companies vs. Hennepin County

Your communication dated March 13, 2024, which was served by mail on April 1, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 16, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 9, 2024

Scott Goldenstein
8228 Quinn Circle
Bloomington, MN 55437

Dear Scott Goldenstein:

RE: Scott Goldenstein vs. Hennepin County

Your communication dated April 9, 2024, which was served by hand on April 9, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 16, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler

Board Action Request

24-0142

Item Description:

Claims Register for the period ending April 19, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending April 19,2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

MINNESOTA

Board Action Request

24-0143

Item Description:

Claims Register for the period ending April 26, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending April 26, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

Board Action Request

24-0144

Item Description:

2024 Watershed Board appointments - Lower Minnesota River Watershed Board

Resolution:

BE IT RESOLVED, that in accordance with Hennepin County Open Appointments Policy, the following individual be appointed to the Lower Minnesota River Watershed Board:

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill the position on the watershed board. The Hennepin County Board will hear interviews for this position on April 23, 2024. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

MINNESOTA

Board Action Request

24-0145

Item Description:

Sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions; fixing the form and specifications thereof and providing for their execution, delivery and payment

Resolution:

BE IT RESOLVED, by the Board of Commissioners (the "Board") of Hennepin County, Minnesota (the "County"), as follows:

1. Findings. Pursuant to authority granted by Minnesota Statutes, Section 373.40 and Chapter 475, the Board deems it necessary and expedient to issue and sell approximately \$67,000,000 in principal amount of General Obligation Refunding Bonds, Series 2024A (the "Series 2024A Bonds" or the "Bonds"), to defease and refund prior to maturity, on a current refunding basis, (i) the outstanding maturities of the Taxable General Obligation Bonds, Series 2010C (Build America Bonds - Direct Payment) (the "Series 2010C Bonds"); and (ii) the outstanding maturities of the Taxable General Obligation Bonds, Series 2010D (Recovery Zone Economic Development Bonds - Direct Payment) (the "Series 2010D Bonds", and together with the Series 2010C Bonds, the "Series 2010 Bonds" or the "Refunded Bonds") each dated as of September 15, 2010, contingent upon favorable market conditions, as determined by the Hennepin County Director of Budget and Finance (the "Director of Budget and Finance"), or the Hennepin County Administrator (the "County Administrator"), as further described below.

The Series 2010C Bonds were issued to provide financing of a portion of the costs of acquisition and betterment, including necessary and incidental costs described in Minnesota Statutes, Section 475.65, for the capital improvement projects included in the County's 2010 Capital Improvement Plan and certain library improvement projects of the County. The Series 2010D Bonds were issued to provide financing of a portion of the costs of acquisition and betterment of the Lowry Avenue bridge as described in the County's 2010 Capital Improvement Plan, including necessary and incidental costs described in Minnesota Statutes, Section 475.65.

The Series 2010 Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the "Make-Whole Redemption Price" as defined in the Series 2010C Bonds and the Series 2010D Bonds. Alternatively, the Series 2010 Bonds are also subject extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the Series 2010C Bonds and the Series 2010D Bonds respectively) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the Series 2010 Bonds. The U.S. Treasury has reduced the amount of credit paid to the County, and therefor has failed in part to pay the credit due to the County as of the date of the issuance of the Series 2010 Bonds.

2. Determinations of the Board. The Board has made all necessary investigation and hereby finds and determines as follows:
 - a. The Bonds shall be dated the date of issuance and shall bear interest at the rates determined

by the successful proposer, payable semiannually on June 1 and December 1 in each year, commencing December 1, 2024, as set forth in the Certificate as to Terms of Bond Sale and Levy of Taxes (the "Certificate") to be executed at closing by the Chair, the County Administrator, or the Director of Budget and Finance. Execution of the Certificate or Certificates upon closing shall be conclusive evidence of the final adoption of the terms contained therein. The terms of the Certificate, when approved and finalized as evidenced by execution of the Certificate, are incorporated herein by reference. The method and date of redemption (the "Redemption Date") shall be selected by the Director of Budget and Finance.

- b. The Bonds shall mature on the dates and in the amounts set forth in the Official Terms and Conditions of Bond Sale, and as described in the Certificate; provided, however, the total principal amount of the Bonds shall not exceed \$67,000,000, subject to adjustment for a premium sale price as permitted pursuant to Minnesota Statutes, Section 475.60, and the inclusion of costs of issuance as permitted pursuant to Minnesota Statutes, Section 475.67. The final maturity of the Bonds shall be not later than December 1, 2035.
 - c. The maximum principal and interest to become due in any year on the Bonds and all other outstanding capital improvement bonds shall not exceed an amount equal to 0.12 percent of market value of all taxable property in the County.
 - d. The Director of Budget and Finance may permit prospective proposers to designate any portion of the principal of a series of Bonds to be combined within one or more term bonds subject to mandatory sinking fund redemption. The Bonds shall be subject to redemption and prior payment at the option of the County in whole or in part in such order of maturity as the County may determine on the date, at the price, and for the maturities provided in the Official Terms and Conditions of Bond Sale. Thirty days' mailed notice of any such redemption shall be given to the registered owners of the Bonds pursuant to Minnesota Statutes, Chapter 475. The Bonds shall be numbered from R-1 upwards in order of issuance or in such other order as the Bond Registrar may determine and shall be in denominations of \$5,000 each or any integral multiple thereof.
 - e. The Director of Budget and Finance or the County Administrator may re designate the Bonds authorized hereby as "General Obligation Refunding Bonds, Series 2024___," completing the blank with an uppercase letter as appropriate for the order of such issuance and to eliminate any gaps in the designation of such series caused by the determination not to issue and sell any series of bonds, to issue and sell any series of bonds at a different time, or to issue the Bonds in one or more series.
3. Bond Sale. Electronic proposals for the Series 2024A Bonds will be received on a date and time determined by the Director of Budget and Finance. The Board hereby delegates to the Director of Budget and Finance, or his designee, authority to consider the proposals and award the sale to the best proposal, provided the issuance thereof results in the reduction of debt service cost to the County. The Board hereby determines to sell the Bonds in accordance with the procedures set forth in the Official Terms and Conditions of Bond Sale. The County has retained PFM Financial Advisors LLC, Minneapolis, Minnesota ("PFM"), as independent municipal advisor, and pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), PFM is hereby authorized to solicit proposals for the Series 2024A Bonds on behalf of the County. The specifications set forth in the Official Terms and Conditions of Bond Sale may be revised by the Director of Budget and Finance in consultation with PFM.
4. Registrar and Paying Agent. The Director of Budget and Finance is hereby designated to act on behalf of the County as Bond Registrar, Transfer Agent and Paying Agent for the Bonds.

5. Official Statement. The County staff, in cooperation with PFM, is hereby authorized and directed to prepare on behalf of the County an official statement to be distributed to potential purchasers of the Bonds. Such official statement shall contain the Official Terms and Conditions of Bond Sale for the Bonds, as set forth above, and such other information as shall be deemed advisable and necessary to describe adequately the County and the security for, and terms and conditions of, the Bonds. The final Official Statement shall be in the form approved by the County Administrator or Director of Budget and Finance.
6. Continuing Disclosure. The Official Statement will contain an undertaking by the County to execute and deliver a Continuing Disclosure Certificate, substantially in the form approved by the County Administrator or the Director of Budget and Finance. The Director of Budget and Finance shall have overall responsibility for compliance with the Continuing Disclosure Certificate and other similar undertakings hereafter made by the County under Rule 15c2-12(b)(5) of the Securities and Exchange Commission, and the Director of Budget and Finance shall implement the dissemination of reports and notices thereunder. Amendments to the Continuing Disclosure Certificate permitted by the undertakings may be made by the Director of Budget and Finance. The Continuing Disclosure Certificate may be executed by the Director of Budget and Finance or the County Administrator. The Continuing Disclosure Certificate proposed to be executed and delivered in connection with the Bonds is hereby approved and the undertakings set forth therein shall be deemed covenants for the benefit of the holders of the Bonds.
7. Ratings. The County staff is authorized and directed to obtain ratings of the Bonds from up to three nationally recognized credit rating services, to pay the reasonable and customary charges of such rating services, and to take such other actions as may be required so that the Bonds may be issued and sold as contemplated hereby.
8. Tax Levies. To pay the principal of and interest on the Bonds there is hereby levied upon all of the taxable property in the County a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general taxes of the County and shall be paid into the Debt Service Fund (in any subaccount deemed desirable), which tax is collectible in the years and amounts equal to 105% of the principal and interest on such bonds due in each year.

It is hereby estimated that all such taxes described above, if collected in full, will produce amounts sufficient to pay 105% of principal of and interest on the Bonds when due. However, the Bonds are general obligations of the County, to the payment of which the full faith and credit and taxing power of the County are pledged, and the County will levy a general ad valorem tax on all taxable property in the County, if required for the purpose, without limitation as to rate or amount.

The taxes required to be levied hereby and other funds appropriated to the Debt Service Fund for payment of the Bonds shall be held and used for no other purpose than to pay principal of and interest on the Bonds; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund to pay the same, the County shall pay such principal or interest from the General Fund of the County and the General Fund may be reimbursed for such advances out of the proceeds of taxes herein required to be levied.

9. Application of Proceeds. On the date of delivery of the Bonds, the proceeds of the sale of the Bonds shall be used by the County as follows:
 - a. An amount sufficient for the payment of principal of the Refunded Bonds on the Redemption Date and interest thereon (and premium, if any) to such Redemption Date shall be deposited with the escrow agent pursuant to the Escrow Agreement (as defined herein).

- b. Pay costs of issuance of the Series 2024A Bonds.
 - c. Any accrued interest received from the purchaser of the Series 2024A Bonds, or any proceeds of the Series 2024A Bonds not needed for the above-mentioned uses, shall be deposited in the Debt Service Fund, to be used to pay interest on the Series 2024A Bonds.
10. Escrow Agreement. In accordance with Minnesota Statutes, Section 475.67, Subdivision 13, the County will apply the proceeds of the Bonds, and such additional sums as may be necessary, pursuant to an Escrow Agreement (the “Escrow Agreement”) between the County and a suitable banking institution. Amounts available under the Escrow Agreement will be sufficient to pay principal, interest, and premium (if any) on the Refunded Bonds to and including the Redemption Date and shall be used exclusively for such purpose. The Escrow Agreement shall be executed by the Chair and the County Administrator (or their designees) in such form as shall be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof. The outstanding maturities of the Refunded Bonds shall be called for prior redemption on the Redemption Date. Notice of such redemption shall be given in accordance with the Escrow Agreement. Taxes levied for payment of Refunded Bonds following their Redemption Date may be cancelled to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.
11. Defeasance. When any Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this Resolution to the holders of such Bonds shall cease, and such Bonds shall no longer be deemed to be outstanding under this Resolution. The County may discharge its obligations with respect to any Bond which is due on any date by depositing with the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bond according to its terms, by depositing with the Paying Agent on or before that date an amount equal to the principal, interest and redemption premium, if any, to become due thereon to maturity or the redemption date, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bond, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or irrevocable direct obligations of, or obligations fully guaranteed by, the United States of America, which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required to pay all principal, interest and redemption premiums to become due thereon to maturity or the redemption date.
12. Tax Covenants. The County shall not take or permit any action that would cause the Bonds to be “private activity bonds” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the “Code”). The County shall comply with the rebate requirements imposed under Section 148(f) of the Code and regulations thereunder, including (if applicable) the requirement to make periodic calculations of the amount subject to rebate thereunder and the requirement to make all required rebates to the United States with respect to the Bonds. In addition, the County shall make no investment of funds that would cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code. The Director of Budget and Finance or County Administrator is authorized to make any elections or allocations relating to the Bonds and proceeds thereof which are permitted or required under the Code. All terms used in this paragraph 12 shall have the meanings provided in the Code and applicable Treasury Regulations thereunder.
13. Beneficiaries. The provisions of this Resolution shall be deemed covenants for the benefit of the

registered owners, from time to time, of the Bonds.

14. Other Matters. As authorized by Minnesota Statutes, Section 475.60, this Board hereby delegates to the Director of Budget and Finance authority to approve the final terms of a bid acceptance form or Purchase Agreement (if any), in consultation with PFM and Dorsey & Whitney LLP, as bond counsel to the County ("Bond Counsel"). The Chair, the County Administrator, and the Director of Budget and Finance, and their respective designees are further authorized and directed to take all necessary actions to cause the Bonds to be issued, executed and delivered as provided in this Resolution, and to prepare and furnish to the purchaser and Bond Counsel, certified copies of all proceedings and records relating to the issuance of the Bonds and to the right, power and authority of the County and its officers to issue the same, and said certified copies and certificates shall be deemed to be representations of the County as to all matters stated therein. The Chair, the County Administrator, and the Director of Budget and Finance, and their designees are further authorized to take such other actions as may be required to effectuate the terms and intent of this Resolution. The County Administrator shall furnish a certified copy of this Resolution, together with additional details of the terms of the sale and related tax levies, to the Hennepin County Auditor or Deputy County Auditor, and obtain the certificate required by Minnesota Statutes, Section 475.63.
15. Controller Actions. The Controller is hereby authorized to transfer and disburse funds as necessary to carry out the intent of this Resolution. The Controller is further authorized to adjust the 2024 debt service budget and any other budget to reflect the refunding or defeasing of bonds or as otherwise necessary to carry out the intent of this Resolution.

Background:

This resolution authorizes the competitive sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions. The refunding bonds will be structured as fixed rate obligations and have a final maturity date of December 1, 2035. The refunding bonds will be general obligations of the County, payable from ad valorem property taxes.

The refunding bond proceeds will be used to refund on a current basis the outstanding callable maturities of two series of taxable bonds:

- The maturities dated December 1, 2024 - 2029 totaling \$28,390,000 of the County's Taxable General Obligation Bonds (Build America Bonds), Series 2010C (2010C Bonds). These maturities are outstanding at interest rates higher than tax-exempt yields in the current market. These maturities were issued in anticipation of a subsidy (credit), which has not been paid in full since 2012. The 2010C Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the "Make-Whole Redemption Price" as defined in the 2010C Bonds. Alternatively, the 2010C Bonds are also subject to extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the 2010C Bonds) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the 2010C Bonds.
- The maturities dated December 1, 2030 - 2035 totaling \$37,375,000 of the County's Taxable General Obligation Bonds (Recovery Zone Economic Development Bonds), Series 2010D (2010D Bonds). These maturities are outstanding at interest rates higher than tax-exempt yields in the current market. These maturities were issued in anticipation of a subsidy (credit), which has not been paid in full since 2012. The 2010D Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the "Make-Whole Redemption

Price” as defined in the 2010D Bonds. Alternatively, the 2010D Bonds are also subject extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the 2010C Bonds) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the 2010D Bonds.

The 2010C Bonds and the 2010D Bonds are referred to collectively herein as the 2010 Bonds.

Under the American Recovery and Reinvestment Act of 2009 (the Recovery Act), states and political subdivisions, including the County, were authorized to designate bonds as taxable “Build America Bonds” (BABs) if the bonds were issued to finance capital expenditures for which the issuer could issue tax-exempt bonds. An issuer of BABs could elect to receive a subsidy payment from the federal government equal to 35% of the amount of each interest payment on such taxable bonds (the “Subsidy Payments”). The 2010C Bonds were issued as BABs in order to finance projects included in the County’s adopted 2010 Capital Improvement Plan.

Under the Recovery Act, the County received an allocation in the amount of \$37,375,000 for the issuance of Recovery Zone Economic Development Bonds (“RZEDBs”), for which the County was to receive a payment from the federal government equal to 45% of the amount of interest payable on each interest payment date. The Series 2010D Bonds were issued as taxable obligations which the County irrevocably elected to designate as qualified RZEDBs for the purpose of constructing the Lowry Avenue Bridge.

Subsequent to the issuance of the 2010 Bonds, the US government could not agree upon a federal budget and shut down for a period of time. Ultimately, a budget agreement was reached in 2012 and a budget tool known as “sequestration” was implemented beginning in Federal Fiscal Year (FFY) 2013. Sequestration refers to automatic spending cuts that occur with the withdrawal of certain (but not all) funding for federal programs. With respect to the subsidy payments the County expected to receive for the 2010 Bonds, sequestration was implemented in FFY 2013 at a rate of 8.7% in 2013, various lower rates through FFY 2020 and is now in place at a rate of 5.7% from FFY 2021-2030. County staff estimates the semiannual interest subsidy payments expected for the 2010 Bonds has been reduced by \$995,024 as a result of sequestration through December 31, 2023. In addition, there have been other issues with the program including (i) unexplained variations in the amounts that have been paid to the County from time to time by the federal government, (ii) subsidy payments were sometimes diverted to pay other tax obligations the federal government believed the County owed, causing staff to have to try and claw back those funds, (iii) the Congress must take an action to pass a waiver every year to ensure that the subsidy payments continue, and, finally, (iv) there were substantial delays in payments during the pandemic. In sum, the County, has only received \$17,092,124 of the \$18,087,148 subsidy it expected to receive through December 31, 2023.

Unlike traditional refunding bond issues pursued by the County, debt service savings is not the primary objective with this proposed transaction. Staff recommends pursuing this refunding in order to mitigate significant future risk that the federal government will continue to not provide the full amount of the interest subsidy over the remaining life of the bonds. Current market conditions are such that it is anticipated that the County can realize some positive net present value savings under either optional redemption scenario. The current estimate of net present value savings is approximately \$500,000 under the make whole redemption and \$635,000 under the extraordinary redemption due to the failure of the U.S. Treasury to pay, with small savings achievable in each year. Staff will only proceed with the transaction if it results in positive net present value savings to the County.

Staff recommends that ratings for these refunding bonds be requested from two rating agencies: S&P Global Ratings and Fitch Ratings. This has been the County’s practice since 2013.

This resolution grants discretion to the Director of Budget and Finance to select the method and date of

redemption, modify the size of the refunding issue and establish the date of sale, which staff will work to make happen as quickly as possible, dependent upon market conditions. The County utilizes the services of PFM Financial Advisors LLC, its independent registered municipal advisor, and Dorsey & Whitney LLP, as bond counsel, to assist in making these determinations.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0146

Item Description:

Increase the 2024 Local Affordable Housing Aid Fund budget by \$10,000,000; transfer \$10,000,000 to HED; supp app of \$10,000,000 and 8.0 FTEs to 2024 HED budget

Resolution:

BE IT RESOLVED, that the 2024 Local Affordable Housing Aid Fund (Fund 24) revenue and interfund transfer out budget be increased by \$10,000,000; that an interfund revenue transfer in the amount of \$10,000,000 to the General Fund Housing and Economic Development department be authorized; that the 2024 General Fund Housing and Economic Development department interfund revenue transfer in and expenditure budget be increased by \$10,000,000 and 8.0 FTEs for programming of the Local Affordable Housing Aid revenue; and that the Controller be authorized to transfer and disburse funds as directed.

Background:

The 2023 Minnesota Legislature approved historic levels of new state funding for housing. The first is the new 0.25% metro area sales and use tax for housing (Minnesota Session Law 2023, Chapter 37, Article 5). The Metropolitan Council imposed this new tax, effective October 1, 2023. The Department of Revenue will administer the regional sales tax on behalf of the Metropolitan Council, as well as administer the distribution of sales tax funding to eligible entities as Local Affordable Housing Aid.

The second is the Statewide Affordable Housing Aid (Minnesota Session Law 2023, Chapter 64, Article 4, Section 24). The legislature approved an annual appropriation of \$6.8 million under this program for counties, and an additional \$8.5 million for counties in 2024 and 2025. Hennepin County is expected to receive \$1.7 million a year from this state revenue source.

Together, these new dedicated funding sources for local affordable housing aid will generate an estimated \$10 - \$20 million per year for Hennepin County. While state agencies continue to develop required guidelines and regulations for the use of sales tax proceeds, county staff anticipates initial receipts beginning in July 2024.

Resolution 23-0438 (adopted November 28, 2023) affirmed Hennepin County's strategy for Metropolitan Region Sales and Use Tax for housing proceeds (Local Affordable Housing Aid) and Statewide Affordable Housing Aid revenues (collectively "Local Affordable Housing Aid Fund"):

1. Emergency rental assistance - Ongoing eviction prevention program modeled after the COVID-era efforts, providing assistance at Housing Court.
2. Affordable rental housing: repair+grow capacity - Support to repair and build the capacity of affordable housing developers and owners.
3. Supportive housing operating - Capitalizing Supportive Housing projects to deliver the wrap-around services that residents need to be successful in the projects receiving Supportive Housing capital funds.
4. Affordable rental housing: increase production - Deferred financing to create affordable rental housing.
5. Homeownership opportunities and preservation - Affordable homeownership opportunities, and home improvements for climate resilience.

Implementation years	2024	2025	2026	2027	2028
Emergency rental assistance	\$\$	\$\$	\$\$	\$\$	\$\$
Affordable rental housing: repair + grow capacity	\$\$\$	\$\$\$\$			
Supportive housing operating			\$\$\$\$	\$\$	\$\$
Affordable rental housing: increase and accelerate production			\$\$\$	\$\$\$\$	\$\$\$\$
Homeownership opportunities			\$	\$	\$
Homeownership preservation			\$	\$	\$

Activity implementation will be subject to competitive selection processes and future board approvals (where appropriate).

Resolution 23-0349R1 (adopted December 12, 2023) created Fund 24 as a Special Revenue Fund for Local Affordable Housing Aid, for the receipt and expenditure of Local Affordable Housing Aid (funded by the metro area sales and use tax for housing revenues) and of Statewide Affordable Housing Aid revenues.

The 2024 budget for Local Affordable Housing Aid includes \$5 million for the Health and Human Services/Housing Stability division. Through February 2024, approximately \$409,000 has been expended on emergency rental assistance.

The Housing and Economic Development (HED) department is preparing to release the “Affordable rental housing: repair+grow capacity” Request for Proposals (RFP) in Summer 2024 (with expenditures before the end of 2024). Funds will help developers and owners further recover from impacts of the pandemic and recession, and grow capacity to sustain and create new affordable housing.

As part of its ongoing preparation for this expanded programming, HED requests a supplemental appropriation of \$10,000,000 and the addition of 8.0 new FTEs to its 2024 budget.

Once normalized, staff projects that housing sales tax receipts and appropriations will assist over 1,200 additional households/units in Hennepin County annually.

	Fund	Department/ Dept. ID/Project #	Account/ Source	Amount	FTE
Revenues	24	Local Affordable Housing Aid Fund	Local Affordable Housing Aid 41924	\$10,000,000	
	24	Local Affordable Housing Aid Fund	Transfer To Other Funds 49994	(\$10,000,000)	
	10	Housing and Economic Development 124003/1010900	Transfer From Other Funds 49994	\$10,000,000	
			Total	\$10,000,000	
Expenditures	10	Housing and Economic Development 121100/124200	Personnel Services 500XX	\$1,000,000	8.0

24-0146

	10	Housing and Economic Development 124003/1010900	Repair + Grow Services 52903	\$9,000,000	0.0
			Total	\$10,000,000	8.0

Current Request:

Increase the 2024 Local Affordable Housing Aid Fund (Fund 24) revenue and interfund transfer out budget authority by \$10,000,000; transfer interfund revenue of \$10,000,000 to Housing and Economic Development department (Fund 10); increase the 2024 Housing and Economic Development department revenue and expenditure budget by \$10,000,000 and 8.0 new FTEs.

Impact/Outcomes:

Metropolitan Region Sales and Use Tax for housing proceeds and Statewide Affordable Housing Aid revenues are projected to assist over 1,200 households/units in Hennepin County annually once fully available/implemented.

Housing Disparity Domain:

Households of color are disproportionately housing cost burdened at or below 50 percent of area median income. This request helps guide how best to use county programming to reduce disparities by removing barriers.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0147

Item Description:

Neg Agmt with Little & Company to advance Hennepin County's brand, DOE-05/31/25, NTE \$500,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate an agreement with Little & Company to advance Hennepin County's brand system and bolster brand alignment across a variety of channels and points of service, from the date of execution through May 31, 2025 in an amount not to exceed \$500,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

Through a competitive RFP process, Hennepin County sought and selected an agency partner to advance our organization's brand identity, strategy and guidance. The year-long effort will build on the foundations of the county's 2016 brand update and will align brand experience across program promotion, physical properties and county owned channels.

In partnership with Hennepin County Communications, and in concert with organizational stakeholders, the brand advancement work will revisit and appropriately revise the county's nearly 8-year-old brand guidance. It will update brand positioning and messaging as well as refresh brand identity elements where appropriate including style, font, logo, iconography, illustration and color use. It will direct and develop compelling and consistent brand direction for the future HennepinCounty.gov website and other digital media properties. It will set foundational campaign creative direction including brand promise and design fundamentals that are adaptable to a diverse mix of programs and services. It will make a judicious exploration of evolving the Hennepin County main H logo identity and uncover alignment approaches for Hennepin County and updated Minnesota marks such as the state seal. Lastly, the partnership will support rollout of the updated brand across the organization.

Little & Company was selected for the quality of their proposal, the strength of their expertise, the depth and capacity of their team, their stated approach to their work, and their highly relevant experience in advancing institutional brands for such familiar public entities as the State of Minnesota and the Minnesota Historical Society.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0148

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2406

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2406 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0149

Item Description:

Amd 2 to Agmt PR00005375 with HealthEdge Software, Inc., a cloud-based clinical care management system, to add clarification to the change process language, incr NTE by \$100,000

Resolution:

BE IT RESOLVED, that Amendment 2 to the Agreement PR00005375 with HealthEdge Software, Inc., to provide cloud-based software and core health plan functionality including utilization management, transportation authorization, care management, population health, appeals and grievances, analytics and reporting services, adding clarification to the change process language and increasing the not to exceed amount by \$100,000, for a new total not to exceed amount of \$3,146,207 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Amendment 2 to the Agreement PR00005375 with HealthEdge Software, Inc., to provide cloud-based software and core health plan functionality including utilization management, transportation authorization, care management, population health, appeals and grievances, analytics and reporting services is coming to the County Board for approval to clarify the change process language and increase the not to exceed amount by \$100,000.

This board action request aligns with Hennepin County disparity reduction efforts to improve access to culturally specific/sensitive health services and increase community well-being.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0150

Item Description:

Amd 1 to JPA A2311714 with City of Mpls for HUD ESG funding for emergency shelter essential services, ext end date to 12/31/27, incr recv by \$100,000

Resolution:

BE IT RESOLVED, that Amendment 1 to Joint Powers Agreement A2311714 with the City of Minneapolis accepting a sub grant of U.S. Department of Housing and Urban Development Emergency Solutions Grant (“ESG”) funding for emergency shelter essential services, extending the end date through December 31, 2027, and increasing the receivable amount by \$100,000, for a new total receivable amount of \$200,000 be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Hennepin County and the City of Minneapolis jointly work together to make homelessness rare, brief and nonrecurring. Hennepin County acts as the lead entity in setting strategy and providing services, while the City supports the effort by working to build permanent supportive housing, supporting shelter capital improvements, and directing federal funds that it receives for responding to homelessness in consultation with Hennepin County and community partners. The County and City, together with State, nonprofit and philanthropic partners, have fundamentally reshaped the homelessness response system since March 2020. These requests will serve to streamline homelessness response activities to enable the County to oversee funds and services that are best match for the County’s expertise and where it is best situated to do so.

This Emergency Solutions Grant (ESG) funding from the City, used for the provision of emergency shelter essential services in alignment with U.S. Department of HUD ESG standards, will provide essential services in emergency shelter for homeless Eligible Persons. These services will include housing focused case management to shelter guests. This includes creating a housing plan in partnership with the shelter guest, connecting the shelter guest to benefits and community resources, breaking down housing barriers, joining with the person to find housing, and connecting them to supportive services once housed. In 2023, Simpson shelter’s housing focused case managers helped 61 guests or 36% of guests they provided case management services to obtain housing.

These services are provided through contract HS00001257 with Simpson Housing Services.

Authorization for this Joint Powers Agreement with the City of Minneapolis, A2311714, and acceptance of the funding was approved by the County Board on November 1, 2022 (Resolution 22-0425). The authorized JPA was negotiated and fully executed by April 3, 2023.

Current Request:

24-0150

Amend agreement A2311714 with the City of Minneapolis for HUD ESG funding for emergency shelter essential services to increase funding by \$100,000 for a new total receivable amount of \$200,000, and extend the term through December 31, 2027.

Disparity Reduction:

This request reduces disparities in the housing domain by coordinating funding assistance and services for people experiencing homelessness. Most often these are people who are members of groups disparately impacted by homelessness and housing instability.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0151

Item Description:

Amd 1 to Agmt A2211246 with North Memorial Health and the City of Brooklyn Park to continue the existing alternative mental health response in Brooklyn Park, extending the end date to 11/16/22-12/31/26, incr recv by \$88,431, incr NTE by \$400,457

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement A2211246 with North Memorial Health and the City of Brooklyn Park to continue the 911 Alternative Response Team extending the end date from December 31, 2024 to December 31, 2026, increasing the receivable amount by \$88,431, increasing the NTE by \$400,457 and adding the federal subrecipient addendum be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of agreement funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if agreement funds are no longer available

Background:

In 2022, Hennepin County launched a pilot to test an alternative 911 response to calls for service involving residents experiencing mental health challenges and co-occurring mental health challenges and substance use disorders. The Department requests approval to establish a 911 Alternative Response Team in Brooklyn Park through this agreement with North Memorial Health and the City of Brooklyn Park.

Amendment 1 of this agreement will extend the contract date range from November 16, 2022 through December 31, 2024, to November 16, 2022 through December 31, 2026, and increase the receivable and expenditure amounts to support the existing positions. The City of Brooklyn Park will cover 60% of 1 full time exempt (FTE) senior social worker. The County will fund the remaining 40% of this position with federal grant funding. In turn, the County will support the North Memorial Health contract for 1 FTE community paramedic. The 1 FTE senior social worker and 1 FTE community paramedic comprise a 911 Alternative Response Team, designed after a successful model in Denver. In partnership with the Brooklyn Park Police Department and Hennepin County Sheriff's Office, the teams will respond to low-risk 911 calls for service involving Brooklyn Park residents with mental health, substance use, and social service needs. Among the 39 suburban cities served by Hennepin County Sheriff's Office 911 dispatch, Brooklyn Park Police Department experiences the highest volume of mental health calls.

Since 2014, Hennepin County's Criminal Justice Behavioral Health Initiative (CJBHI) has successfully implemented more than a dozen mental health and justice reform projects, following evidence-based guidelines from the federal Substance Abuse and Mental Health Services Administration (SAMHSA) and the GAINS Center's Sequential Intercept framework for integrating mental health reforms across all aspects of local justice systems. This service supports Hennepin County's ability to broaden implementation of the four services required by best practice under the Sequential Intercept model- (1) 911 call center support and linkages; (2) Mobile crises response (3) Walk-in/drop-off behavioral health facilities; and (4) Stabilization and

24-0151

follow up services. The Alternative Response Team expands opportunities for appropriate responses and resident access to a broad range of behavioral health supports in the community.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0152

Item Description:

Amd 1 Agmt A2211538 with the City of Brooklyn Park to continue services of the Hennepin County 911 and Police Embedded Social Worker Program, 03/01/23 - 12/31/25

Resolution:

BE IT RESOLVED, that Amendment 1 of Agreement A2211538 with the City of Brooklyn Park to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the 911 and Police Embedded Social Worker Program, during the period of March 1, 2023 - December 31, 2025, be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of agreement funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if agreement funds are no longer available.

Background:

On March 13, 2023, Agreement A2211538 was approved. Amendment 1 is now replacing the original agreement. The Department requests approval for this Joint Powers Agreement to continue services with three Police Embedded Social Workers in the City of Brooklyn Park March 1, 2023 through December 31, 2025. Costs associated with Embedded Social Workers will be 60% covered by partner cities and 40% covered by a combination of administrative revenue and Vulnerable Adult/Developmental Disability Targeted Case Management (VA/DD-TCM) billing.

Since 2014, Hennepin County's Criminal Justice Behavioral Health Initiative (CJBHI) has successfully implemented more than a dozen mental health and justice reform projects, following evidence-based guidelines from the federal Substance Abuse and Mental Health Services Administration (SAMHSA) and the GAINS Center's Sequential Intercept framework for integrating mental health reforms across all aspects of local justice systems. This service supports Hennepin County's ability to broaden implementation of the four services required by best practice under the Sequential Intercept model- (1) 911 call center support and linkages; (2) Mobile crises response (3) Walk-in/drop-off behavioral health facilities; and (4) Stabilization and follow up services. The Alternative Response Team expands opportunities for appropriate responses and resident access to a broad range of behavioral health supports in the community.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0153

Item Description:

Joint Powers Agmt A2412190 with the City of Edina and the City of Richfield, to continue and expand services of the Hennepin County Police Embedded Social Worker Program in Edina and Richfield, 04/01/24-12/31/25

Resolution:

BE IT RESOLVED, that Joint Powers Agreement A2412190 with the City of Edina and the City of Richfield to establish a 911 Alternative Response which will enhance coordination between local police departments and the Human Services and Public Health Department (HSPHD) as a part of the Police Embedded Social Worker Program for the period of April 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the amended Joint Powers Agreements on behalf of the county.

Background:

In 2022, Hennepin County launched a pilot to test an alternative 911 response to calls for service involving residents experiencing mental health challenges and co-occurring mental health challenges and substance use disorders. The Department requests approval to establish a 911 Alternative Response Team in Edina and Richfield through this agreement and to build on success realized by the pilot in Brooklyn Park.

This systematic and layered approach allows for a tailored assessment and response for residents who engage law enforcement because of mental health and substance use needs. These programs leverage grants, billing, property taxes, and a cost share with police departments to finance the costs.

Through the program, Embedded Social Workers respond to referrals and offer support, assessments, and connections to community services. The goal of the program is to reduce criminal justice system involvement and create timely access to social services. The integration of social workers into emergency response reduces unnecessary law enforcement contacts and raises quality of life for individuals through ongoing stability in their community.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0154

Item Description:

Joint Powers Agmts A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park, and A2312134 with the City of Minnetonka, to continue services of the Hennepin County Embedded Social Worker Program, 02/01/24-12/31/25

Resolution:

BE IT RESOLVED, that Joint Powers Agreements A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park and A2312134 with the City of Minnetonka, to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the Embedded Social Worker Program for the period of February 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the Joint Powers Agreements on behalf of the county.

Background:

In 2019, six suburban cities (Bloomington, Brooklyn Park, Hopkins, Minnetonka, Plymouth and St. Louis Park) partnered with Hennepin County's Behavioral Health Area to launch a new kind of response to mental health-related calls by embedding social workers in their police departments. This systematic and layered approach allows for a tailored assessment and response for residents who engage law enforcement because of mental health and substance use needs. As of 2023, all police departments in Hennepin County had access to an embedded social worker. These programs leverage grants, billing, property taxes, and a cost share with police departments to finance the costs.

Through the program, Embedded Social Workers respond to referrals and offer support, assessments, and connections to community services. The goal of the program is to reduce criminal justice system involvement and create timely access to social services. The integration of social workers into emergency response reduces unnecessary law enforcement contacts and raises quality of life for individuals through ongoing stability in their community. In 2023 we have received referrals for nearly 7,000 residents across 31 police departments that support 46 cities.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0155

Item Description:

Joint Powers Agmts A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to continue services of the Hennepin County Embedded Social Worker Program, 01/01/24-12/31/25

Resolution:

BE IT RESOLVED, that Joint Powers Agreements A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium including South Lake, Orono, Deephaven, Wayzata, Minnetrista, Medina, Corcoran, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the Embedded Social Worker Program for the period of January 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the Joint Powers Agreements on behalf of the county.

Background:

In 2019, six suburban cities (Bloomington, Brooklyn Park, Hopkins, Minnetonka, Plymouth, and St. Louis Park) partnered with Hennepin County's Behavioral Health Area to launch a new kind of response to mental health-related calls by embedding social workers in their police departments. This systematic and layered approach allows for a tailored assessment and response for residents who engage law enforcement because of mental health and substance use needs. As of 2023, all police departments in Hennepin County had access to an embedded social worker. These programs leverage grants, billing, property taxes, and a cost share with police departments to finance the costs.

Through the program, Embedded Social Workers respond to referrals and offer support, assessments, and connections to community services. The goal of the program is to reduce criminal justice system involvement and create timely access to social services. The integration of social workers into emergency response reduces unnecessary law enforcement contacts and raises quality of life for individuals through ongoing stability in their community. In 2023 we have received referrals for nearly 7,000 residents across 31 police departments that support 46 cities.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0156

Item Description:

Agmt PR00006097 with American Indian OIC, Inc. to develop sweat lodges at the Adult Corrections Facility (ACF), 05/01/24-12/31/24, NTE \$30,000

Resolution:

BE IT RESOLVED, that Agreement PR00006097 with American Indian OIC, Inc. to provide the development, construction and facilitation of sweat lodge ceremonies at the Adult Corrections Facility during the period of May 1, 2024, through December 31, 2024, in the amount not to exceed \$30,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and the Controller be authorized to disburse funds as directed.

Background:

Sweat lodges serve as spiritual, cultural, and practical purposes for Indigenous peoples, as a special place that engenders introspection and communion with the Earth, as well as a renewal of social and cultural bonds. Under this agreement, American Indian OIC will construct sweat lodges at the ACF and facilitate ceremonies which will be used to give thanks, heal, seek wisdom, and to purify the mind, body, and soul. During 2023 and year-to-date 2024, American Indians comprised approximately 10 percent of the overall average ACF population. Indigenous ACF residents will be able to utilize this spiritual space to enhance their rehabilitation and connect to American Indian culture to strengthen outcomes.

This contract provides funds for the development, building and facilitation of the sweat lodge for the first year. Additional funds will be needed for future lodge maintenance and ceremony facilitation.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0157

Item Description:

Agmt PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for reconstruction of Marshall Street (CSAH 23) in Minneapolis (CP 2984500), 04/30/24-06/30/27, county cost NTE \$1,400,000 state aid

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Agreement PR00006072 with Bolton & Menk, Inc. to provide preliminary design engineering and professional services for the reconstruction of County State Aid Highway (CSAH) 23 (Marshall Street) from Third Avenue to CSAH 153 (Lowry Avenue) in the city of Minneapolis, county project (CP) 2984500, during the period April 30, 2024 through June 30, 2027, in an amount not to exceed \$1,400,000; that following review and approval by the County Attorney's office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

This segment of Marshall Street is nearing the end of its service life and needs to be reconstructed. The county, in partnership with the City of Minneapolis, is leading the reconstruction project, which includes the following:

- New sidewalk, pavement, curb and gutter, and storm water structures
- Accessibility improvements including crossing enhancements
- Protected bikeways
- Traffic signal upgrades

As the design begins, the project team will build on previous county planning and engagement efforts to further refine concepts that best meet the project goals and serve the needs of the community. The project is scheduled for construction in 2027.

On November 15, 2023, the county sent out a request for proposals using the enterprise contracting process and five firms responded. Through a quality based competitive selection process, Bolton & Menk, Inc. was selected. The firm is committed to meeting the small and minority business project goal of 20%.

Bolton & Menk, Inc. will provide preliminary design engineering and professional services, including project management, public engagement, traffic and alternatives analysis, layout for approval, geotechnical investigation, and topographic survey. An amendment to this agreement is expected for project final design, bidding, and construction support. Adequate consulting funding is available in the project budget.

Current Request:

This request seeks authorization to execute agreement PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for Marshall Street reconstruction, CP 2984500, during the period April 30, 2024 through June 30, 2027, in an amount not to exceed \$1,400,000.

Impacts/Outcomes:

24-0157

This action will support the county's Mobility 2040, climate action and disparity reduction efforts by improving accessibility, mobility, and safety for all transportation users along the project corridor.

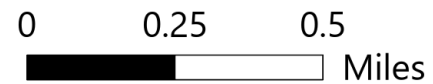
Recommendation from County Administrator: Recommend Approval

CP 2984500

CSAH 23 (Marshall St NE) Reconstruction in the City of Minneapolis



BAR map date:
3/8/2024



HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

24-0158

Item Description:

Neg Agmt PW 16-20-24 with Minneapolis for signal and accessibility improvements on Glenwood Avenue (CSAH 40); adjust budget (CP 2202200); est county cost: \$1,000,000 federal, \$1,015,000 state aid, \$500,000 county bonds; (est recv \$190,220)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 16-20-24 with the City of Minneapolis for signal improvements and pedestrian ramp upgrades on County State Aid Highway (CSAH) 40 (Glenwood Avenue) from CSAH 2 (Penn Avenue) to Bryant Avenue in Minneapolis, county project (CP) 2202200, at an estimated receivable of \$190,220 (\$135,000 capital, \$55,220 operating); that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the revenues for CP 2202200 be adjusted to add \$20,000 in Minneapolis revenue, increasing the total from \$115,000 to \$135,000; that \$240,000 in State Aid funding and \$150,000 in Property Tax be transferred from CP 2183400 (Project Delivery TSCA) into CP 2202200, increasing State Aid funding from \$775,000 to \$1,015,000 and Property Tax revenue from \$120,000 to \$270,000; that the overall project budget for CP 2202200 be increased by \$410,000 (from \$2,510,000 to \$2,920,000); and that the Controller be authorized to accept, transfer and disburse funds as directed.

Background:

The county, in collaboration with the City of Minneapolis, is leading a project on Glenwood Avenue between Penn and Bryant avenues (CP 2202200) that will include accessibility, traffic signal and pedestrian facility upgrades. Federal funding was awarded to the project in 2020. The project will connect to the county's Glenwood Avenue reconstruction project between Aldrich Avenue and Seventh Street South, which began construction in 2023 (CP 2154001) and will complement the Green Line Extension Light Rail Transit Project with close proximity to the Royalston Avenue Station. Project details are available through a project website, which will continue to provide updates as construction begins in fall 2024.

Current Request:

This request seeks authorization to negotiate and execute Agreement PW 16-20-24 with Minneapolis for CP 2202200, at an estimated receivable of \$190,220 (\$135,000 capital, \$55,220 operating). The city will provide and install signal equipment and perform hydrant work at an estimated county cost of \$326,200. After project completion, ownership and maintenance responsibilities will be assigned consistent with the county/city maintenance agreement.

Additionally, this request seeks authorization to increase the overall project budget for CP 2202200 from \$2,510,000 to \$2,920,000 by increasing Minneapolis revenue from \$115,000 to \$135,000 and increasing State Aid funding from \$775,000 to \$1,015,000 and Property Tax revenue from \$120,000 to \$270,000 through the requested transfer from CP 2183400 into CP 2202200.

24-0158

Impacts/Outcomes:

This action supports the county’s Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, mobility, and safety for people walking, biking, rolling, and using transit.

Budget table 1: CP 2202200 CSAH 40 - Glenwood Ave ADA fr Penn to Bryant

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
Property Tax	120,000	150,000		270,000
Bonds - GO Roads	500,000			500,000
Federal - Other - Roads	1,000,000			1,000,000
Mn/DOT State Aid - Regular	775,000	240,000		1,015,000
Minneapolis	115,000	20,000		135,000
Total	\$2,510,000	\$410,000		\$2,920,000
EXPENSE				
	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	100,000			100,000
Construction	1,560,000	410,000		1,970,000
Consulting	340,000			340,000
Contingency	510,000			510,000
Total	\$2,510,000	\$410,000		\$2,920,000

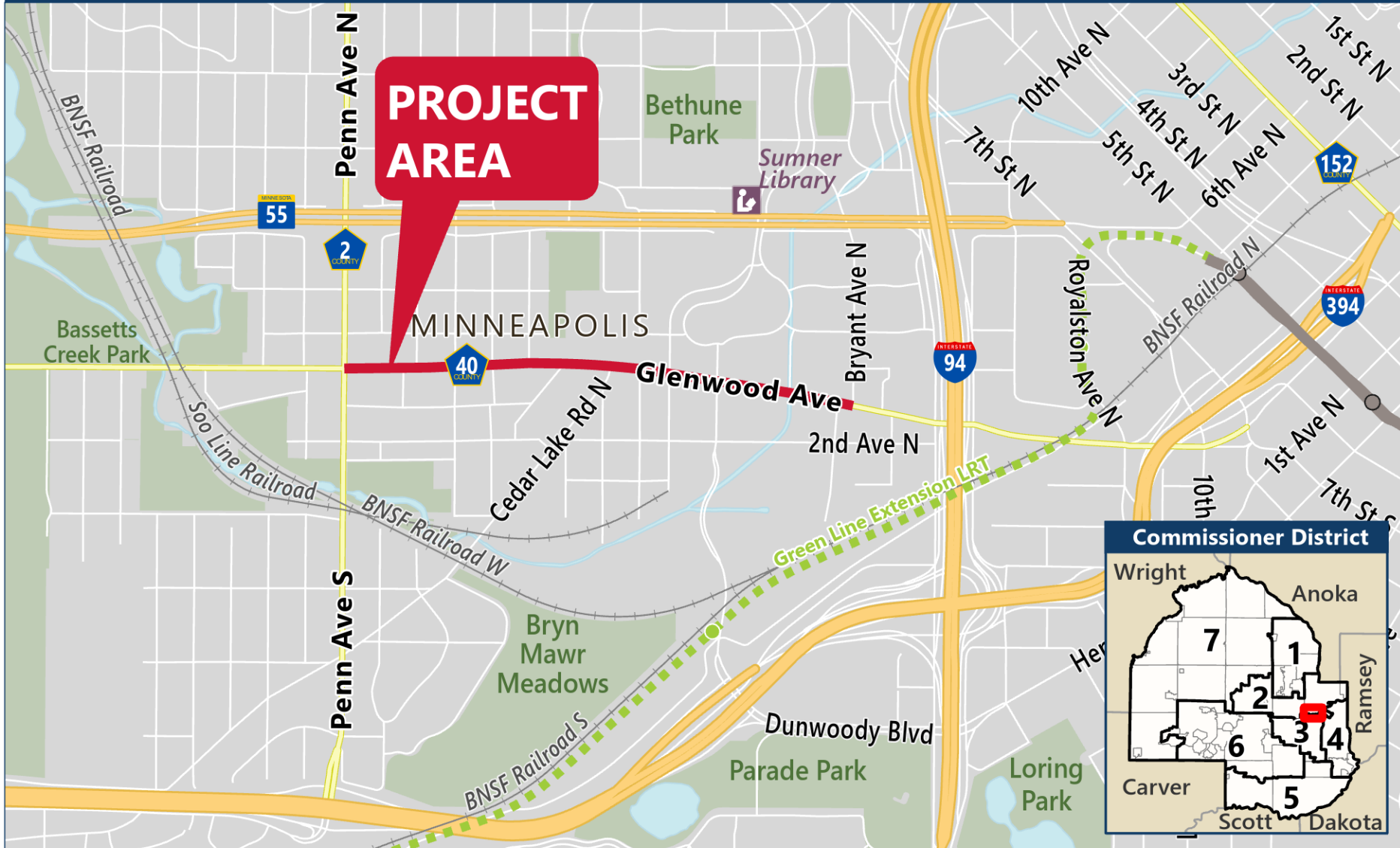
Budget table 2: CP 2183400 (Project Delivery TSCA)

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
Property Tax	970,000	(150,000)		820,000
State Aid Regular	1,650,000	(240,000)		1,410,000
Total	\$2,620,000	(\$390,000)		\$2,230,000
EXPENSE				
	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	320,000			320,000
Consulting	2,300,000	(\$390,000)		1,910,000
Total	\$2,620,000	(\$390,000)		\$2,230,000

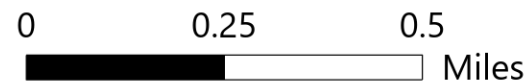
Recommendation from County Administrator: Recommend Approval

CP 2202200 | PW 16-20-24

CSAH 40 (Glenwood Ave) Multimodal Safety Improvements in the City of Minneapolis



BAR map date:
1/31/2024



Board Action Request

24-0159

Item Description:

Neg Agmt PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26, CP 2210403, est county cost \$1,500 county bonds

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 18-50-24 with the City of Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26 at Game Farm and Ingerson roads in Minnetrista, county project (CP) 2210403, at an estimated county cost of \$1,500; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The county, in collaboration with the City of Minnetrista, is leading a pavement rehabilitation project on County Road (CR) 26 between Hennepin County borderline with Carver County and CR 110.

To improve safety, the city has contracted with Wright-Hennepin Cooperative Electric Association to install two streetlights onto existing power poles at the intersections of CR 26 with Game Farm and Ingerson roads. The lights will be installed concurrently with the county's pavement rehabilitation project.

Agreement PW 18-50-24 with Minnetrista stipulates that the city will lead the lighting project and will be responsible for ongoing maintenance including the monthly electrical costs required to operate the lights.

The county will participate in the lighting upgrades at an estimated cost of \$1,500 with funding available in CP 2210403: 2024 Pvmt Rehav CSAH 13, CR 26. Construction is scheduled for summer 2024.

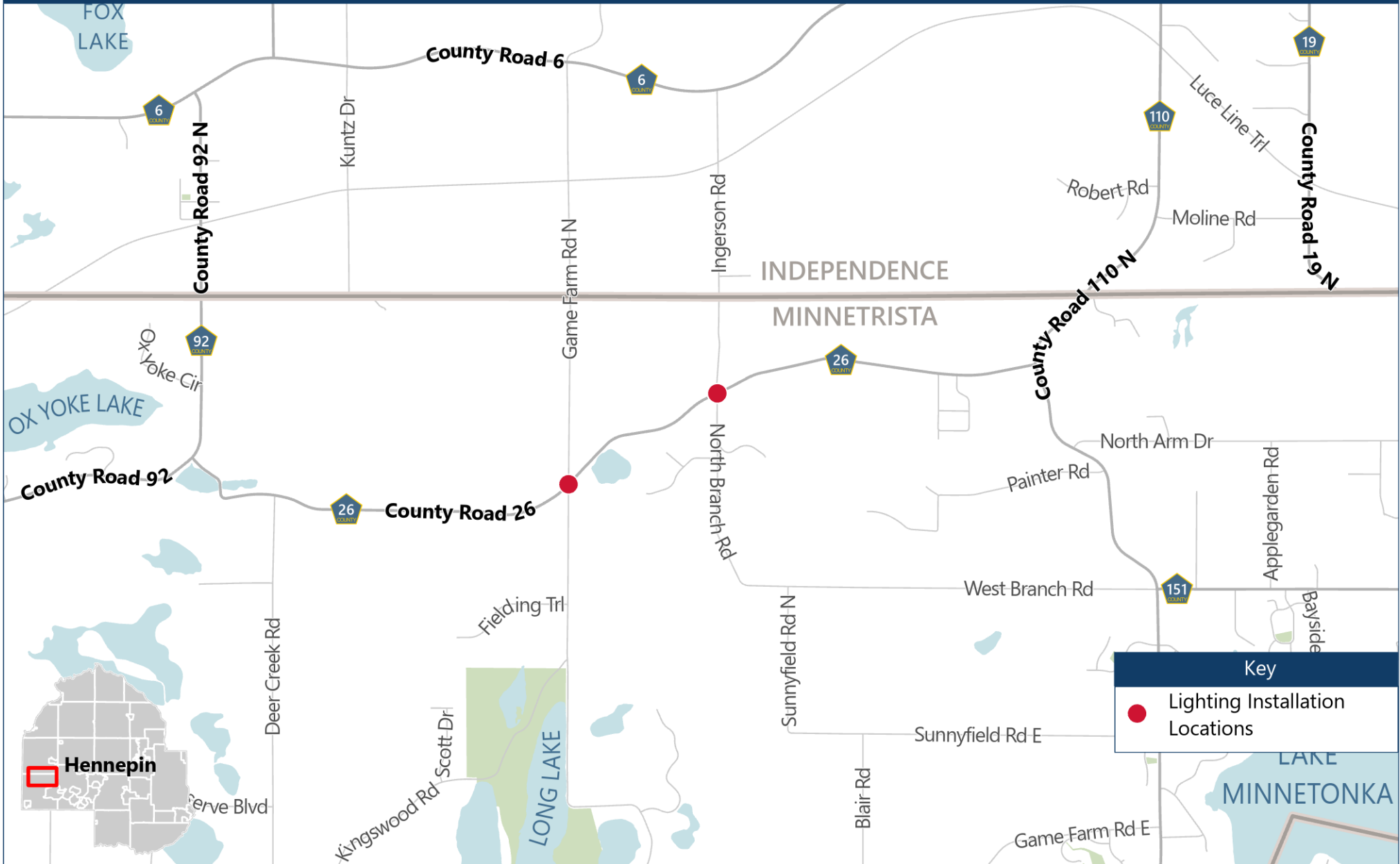
Current Request: This request seeks authorization to negotiate and execute Agreement PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting upgrades on CR 26 at an estimated county cost of \$1,500, CP 2210403.

Impacts/Outcomes: This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, mobility, and safety for all transportation users.

Recommendation from County Administrator: Recommend Approval

CP 2210403 | PW 18-50-24

County Road 26 (CO RD 26) lighting installation in the City of Minnetrista



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

BAR map date: 2/12/2024



MINNESOTA

Board Action Request

24-0160

Item Description:

Neg Agmts PW 20-20-24 with Minneapolis for multimodal improvements on Park and Portland Avenues (CSAHs 33 and 35) and PW 21-15-24 with Minnetonka for multi-use trail on Hopkins Crossroad (CSAH 73) as part of 2024 Cost Participation and Partnerships (CP 2201100), total county combined cost NTE \$965,750 county bonds

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 20-20-24 with the City of Minneapolis for cost participation and maintenance responsibilities relating to multimodal safety improvements on both County State Aid Highway (CSAH) 33 (Park Avenue) and CSAH 35 (Portland Avenue) at 34th Street in Minneapolis, county project (CP) 2201100, at a county not to exceed cost of \$465,750; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 21-15-24 with the City of Minnetonka for cost participation and maintenance responsibilities of a multi-use trail along CSAH 73 (Hopkins Crossroad) between Wayzata Boulevard and Cedar Lake Road in Minnetonka, CP 2201100, at a county not to exceed cost of \$500,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The Cost Participation and Partnerships (CP 2201100) program provides funding for partnership projects that advance city and county aligned transportation goals. Partner agencies submitted their funding requests in spring 2023. Based on staff review and evaluation, county cost participation was recommended for 19 projects.

The City of Minneapolis multimodal safety project on 34th Street at Park and Portland Avenues is part of the city's Green Central Safe Routes to School (SRTS) project. The project will improve access and connections to nearby destinations such as schools and parks. The proposed agreement identifies Minneapolis to lead the design and deliver the project. After completion, ownership and maintenance responsibilities will be assigned consistent with the county/city maintenance agreement.

The City of Minnetonka project along Hopkins Crossroad between Wayzata Boulevard and Cedar Lake Road will construct a multi-use trail, pedestrian ramps, and median refuges to improve access and safety for people walking and biking. The proposed agreement identifies Minnetonka to lead the design and deliver the project. After completion, the city will own and maintain the improvements at no county cost.

These projects are anticipated to begin construction in spring 2024.

Current Request:

This request seeks authorization to negotiate and execute the following agreements for county cost

24-0160

participation as part of Cost Participation and Partnerships (CP 2201100):

- PW 20-20-24 with Minneapolis at a not to exceed amount of \$465,750; tracked under CP 2201105; and
- PW 21-15-24 with Minnetonka at a not to exceed amount of \$500,000; tracked under CP 2201106.

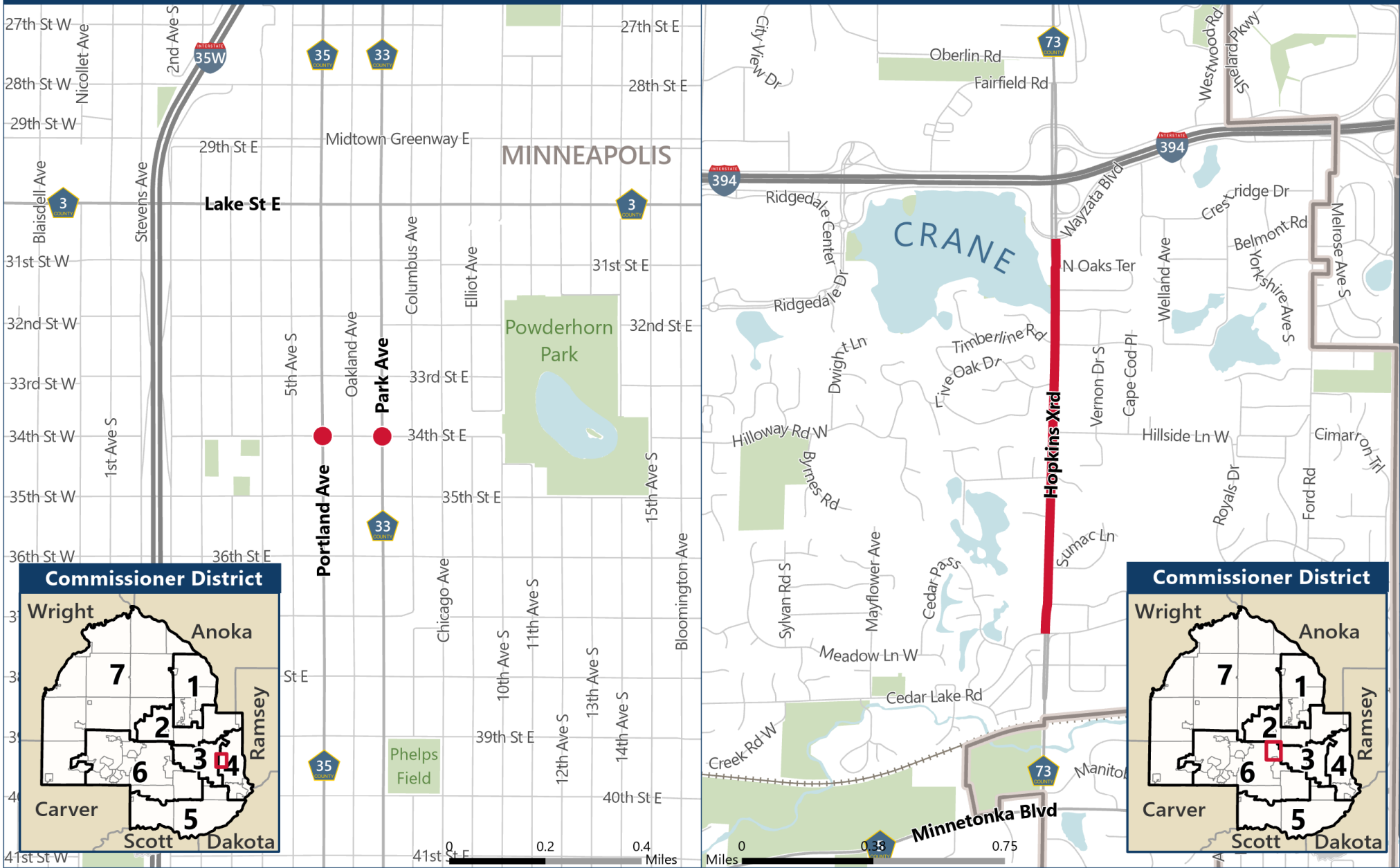
Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, safety, and mobility for multimodal transportation.

Recommendation from County Administrator: Recommend Approval

CP 2201100 | PW 20-20-24 & PW 21-15-24

CSAH 33/35 (Park Ave/Portland Ave) and CSAH 73 (Hopkins Crossroad) Multimodal Improvements in Minneapolis and Minnetonka



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

Publication date: 3/19/2024

MINNESOTA

Board Action Request

24-0161

Item Description:

Neg Agmt PR00006149 with ACES to sell the electricity from HERC into wholesale electricity market, 04/15/24 -12/31/33, NTE \$1,500,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00006149 with Alliance for Cooperative Energy Services Power Marketing (ACES) to offer the electrical output of the Hennepin Energy Recovery Center (HERC) into the Midcontinent Independent System Operators (MISO) market and to enter Hennepin Energy Recovery Center's (HERC) electrical energy capacity into MISO capacity auctions from April 15, 2024 through December 31, 2033, with a not-to-exceed amount of \$1,500,000, be approved; and that following review and approval of the County Attorney's Office, the County Administrator be authorized to sign the Agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed.

Background:

The county owns and operates the HERC, which processes approximately 365,000 tons of trash each year. From the trash, HERC recovers metals and energy in the form of electricity and steam. HERC has produced enough electricity to power 25,000 homes for 34 years and has recovered 350,000 tons of metal. Selling HERC's electricity provides revenues for the county's natural resources and forestry programming, as well as waste reduction and recycling initiatives.

The county contracts for various services related to operate the HERC, including selling electricity. Currently, electricity generated by HERC is sold to Xcel Energy pursuant to a Power Purchase Agreement (PPA) executed in 1986. The PPA is scheduled to terminate on December 31, 2024.

To allow for continuity of service and operations, this contract will replace the expiring PPA. Starting January 1, 2025, the county will sell HERC's electrical output into the wholesale electricity market instead of selling directly to Xcel Energy. This wholesale market is functionally controlled and operated by the MISO. ACES will assist the county in registering for market participation and offering HERC's electrical output into the MISO market. ACES will also coordinate all MISO capacity auction activities and submittals for HERC.

This agreement will contain provisions that allow the county to terminate the contract early, in the event the State Legislature or county board closes the facility prior to December 31, 2033.

Counties are responsible for managing their solid waste systems in accordance with the state's Waste Management Act, which establishes a waste management hierarchy (Minn. Stat. § 115A.02). The hierarchy prioritizes, in descending order of preference: reduce, reuse, recycle, organics recycling, waste-to-energy, landfill with gas recovery, and landfill without gas recovery. In 2022, Hennepin County residents and businesses generated approximately 1.27 million tons of waste, with 42% of this waste recycled or composted. The material that remained amounted to more than 750,000 tons that was managed as trash.

The county's Zero Waste Plan defines zero waste as preventing 90% or more of all discarded materials from

being landfilled or incinerated. In 2024, the county also developed a plan to reinvent the county's solid waste system to accelerate the closure and repurposing of HERC. This plan established a zero-waste dashboard that defines the criteria to be met to responsibly repurpose HERC and identifies 22 policies that need to be adopted by the State Legislature to realize this zero-waste future.

Current Request:

This request seeks authorization to negotiate an agreement with ACES to offer the electrical output of the HERC into the MISO market and to enter HERC's electrical energy capacity into MISO capacity auctions with a contract period from April 15, 2024 through December 31, 2033.

The Agreement with ACES will replace the PPA with Xcel Energy to sell HERC's electrical output and capacity at market prices. The county will pay ACES approximately \$1.5 million over the term of the agreement for its services. Revenue from electrical sales will come directly from MISO to the county, resulting in annual revenue estimated to be from \$3 million to \$5 million. In 2024, nearly \$4 million of HERC electricity sales will be used to fund county natural resources and forestry programs.

Impact/Outcomes:

This request allows continuity of operations at the HERC while the county aggressively pursues zero-waste goals and state-mandated recycling rates, this action supports progress toward climate action goals, generates revenue for natural resources programming, keeps trash bills stable for residents and businesses, and provides more than 350 high-wage jobs.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0162

Item Description:

Commendation of Examiner of Titles, Susan Ledray - offered by Commissioner

Resolution:

WHEREAS, Susan Ledray began her work with Hennepin County in 1987 as an associate attorney in the Examiner of Titles office; and

WHEREAS, Ms. Ledray continuously expanded her role within the 4th Judicial District Court and in 1994 was appointed Referee and assigned to hear Housing Court calendars and trials in addition to land registration matters; and

WHEREAS, Ms. Ledray was a member of the team involved in designing the initial electronic records system for Hennepin County real property in the mid-1990s; and

WHEREAS, in 1998, Ms. Ledray was selected to lead the 4th Judicial District Self-Help Center and managed the Center from 1998 to 2014 where she greatly expanded the assistance provided to individuals needing help with legal matters in Hennepin County; and

WHEREAS, in 2014, Ms. Ledray was selected by the 4th Judicial District to be the Hennepin County Examiner of Titles office. She has led the office for the past decade with a great focus on customer service and striving to ensure that Hennepin County is a statewide leader; and

WHEREAS, through her advocacy, expertise, and work with the Minnesota State Bar Association, Ms. Ledray has helped to shape Minnesota property law over the last several decades; and

WHEREAS, among her many accomplishments, Ms. Ledray employed a strategic approach to digitize the court files for land registration actions in Hennepin County all the way back to 1915, including securing state and federal funding and managing this effort in addition to her regular duties; and

WHEREAS, as a strong and principled attorney, Ms. Ledray is recognized as one of the state leaders on Minnesota real property law and she has been a key proponent of the Torrens system of land records and the benefits the Torrens system provides to owners of registered land; and

WHEREAS, Susan has been a dedicated public servant for more than 35 years, and has shared her extensive knowledge and expertise with colleagues over her career; and

WHEREAS, her leadership and commitment will be missed when she retires.

BE IT RESOLVED, that the Hennepin County Board of Commissioners acknowledges Susan Ledray's accomplishments, thanks her for her years of dedicated service and wishes her well in all future endeavors.

24-0162

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0163

Item Description:

Commendation of Mikkel Beckmen - offered by Commissioner Conley

WHEREAS:

WHEREAS, Mikkel Beckmen began his career with Hennepin County in 2016 as Housing Coordinator, prior to which Mikkel directed the County - City Office to End Homelessness as a City of Minneapolis employee for three years; and

WHEREAS, Mr Beckmen has spent 34 years in our community working to prevent and end homelessness; and

WHEREAS, Mr. Beckmen played critical roles in many programs during his time with Hennepin including the Stable Families Initiative, Minnehaha Townhomes, the development of the Supportive Housing Strategy, the Child Protection Housing Task Force, the Tenant Resource Center, the hotel shelter response during the early stages of the COVID-19 pandemic, the Housing Court partnership with Adult Representation Services, and Schools to Housing, to name a few; and

WHEREAS, Mr. Beckmen has consistently set out a vision for Hennepin County to support households who are at risk of eviction or otherwise losing their homes, thereby making homelessness 'rare'; and

WHEREAS, Mr Beckmen continuously sought and leveraged federal, state, local and philanthropic resources to maximize housing options; and

WHEREAS, Mr Beckmen led a newly created team to swiftly deploy the historic Federal Emergency Rental Assistance funds earning Hennepin a "high performer" rating during the pandemic, successfully disbursing more than \$30m to residents in need and building a new streamlined rental assistance process that is now being used to disburse new State funds; and

WHEREAS, his innovative thinking and strategic vision will be sorely missed.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners acknowledges Mikkel Beckmen's accomplishments, thanks him for a career dedicated service and wishes him well in all future endeavors.

Background:

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0135

Item Description:

Claims Register for the period ending March 22, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending March 22, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0136

Item Description:

Claims Register for the period ending March 29, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending March 29, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0137

Item Description:

Claims Register for the period ending April 5, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending April 5, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0138

Item Description:

Claims Register for the period ending April 12, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending April 12, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0121

Item Description:

Amd 2 to Agmt PR00004679 with OptumRx, the county's self-insured pharmacy benefit plan's third-party administrator, to include reporting service for Centers for Medicare and Medicaid Services required by the Consolidated Appropriations Act Prescription Drug Data Collection filing

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement PR00004679 with OptumRx, who serves as the third party administrator of the county's self-insured pharmacy benefit plan, be amended to include reporting services for Centers for Medicare and Medicaid Services required by the Consolidated Appropriations Act Prescription Drug Data Collection filing, at no additional cost be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Under Section 204 of the Consolidated Appropriations Act, employer-based health plans must submit information about prescription drugs and health care spending. This data submission is called the Prescription Drug Data Collection (RxDC) report and is annually due June 1. OptumRx will coordinate with Hennepin County to compile and submit the RxDC report and any necessary narratives to the Centers for Medicare and Medicaid Services as required.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0123

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2405

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2405 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY MINNESOTA

Human Services and Public Health Contract Report #2405

Date: 03/28/2024
To: Clerk of the County Board
From: Human Services and Public Health
Subject: BAR Number 24-0123
Board Action Date: 04/16/2024

[Electronic Provider File \(EPF\)](#)

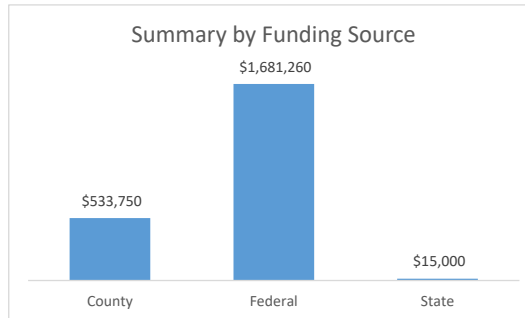
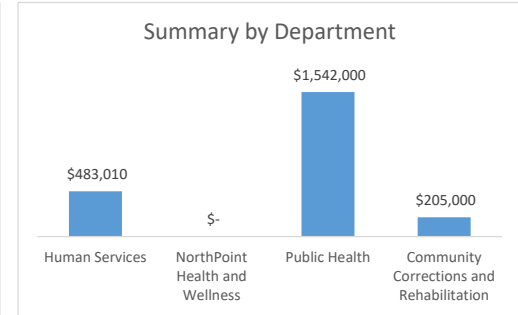
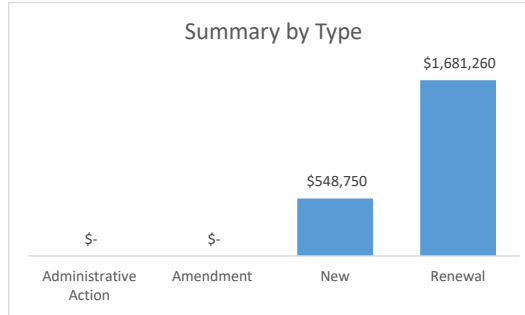
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Summary of Contract Actions

Action Type/Department/Service Area	# of Actions	Action Total
Administrative Action	1	\$0
Human Services	1	\$0
Amendment	4	\$0
Human Services	1	\$0
NorthPoint Health and Wellness	1	\$0
Public Health	2	\$0
New	6	\$548,750
Human Services	2	\$328,750
Public Health	1	\$15,000
Community Corrections and Rehabilitation	3	\$205,000
Renewal	5	\$1,681,260
Human Services	1	\$154,260
Public Health	4	\$1,527,000
Grand Total	16	\$2,230,010



HENNEPIN COUNTY
MINNESOTA

Human Services and Public Health Contract Report #2405

Date: 03/28/2024

To: Clerk of the County Board

From: Human Services and Public Health

Subject: BAR Number 24-0123

Board Action Date: 04/16/2024

Board Report Number: 2405

[Electronic Provider File \(EPF\)](#)

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[View details on SharePoint](#)

Summary of Contract Actions

New Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	3	\$ 205,000
Hennepin Health	0	\$ -
Human Services	2	\$ 328,750
NorthPoint Health & Wellness Center	0	\$ -
Public Health	1	\$ 15,000
Total	6	\$ 548,750

Renewed Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	1	\$ 154,260
NorthPoint Health & Wellness Center	0	\$ -
Public Health	4	\$ 1,527,000
Total	5	\$ 1,681,260

Amended Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	1	\$ -
NorthPoint Health & Wellness Center	1	\$ -
Public Health	2	\$ -
Total	4	\$ -

Administrative Actions Description	Contract #
County initiated cancelation of education, mentorship, life skills and entrepreneurship services for gang-involved youth in Brooklyn Center, effective 4/16/24, due to provider failure to meet program and financial requirements.	HS00001427



Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
New Contracts										
Christian Recovery Center	HS00001558	Intensive outpatient treatment for individuals who have committed sexually harming behaviors and are under the supervision of Hennepin County DOCCR.	Children & Family Services	Community Corrections and Rehabilitation	5/1/2024	12/31/2026	0 \$	80,000	County	-
Isuroon	HS00001610	Provide parenting assessments and parenting classes specific to Somalifamilies involved with child protection.	Children & Family Services	Human Services	4/1/2024	6/30/2025	0 \$	100,000	County	-
Lighthouse Psychological Services, Inc.	HS00001555	Intensive outpatient services for adults with disabilities who are under the supervision of Hennepin County DOCCR and who have engaged in sexually harming behaviors.	Children & Family Services	Community Corrections and Rehabilitation	5/1/2024	12/31/2026	0 \$	75,000	County	-
Project Pathfinder, Inc.	HS00001556	Intensive outpatient treatment programming for individuals who have committed sexually harming behaviors and are under the supervision of Hennepin County DOCCR. Services shall also include individual, family, and group therapy.	Children & Family Services	Community Corrections and Rehabilitation	5/1/2024	12/31/2026	0 \$	50,000	County	-
Catholic Charities of the Archdiocese of Saint Paul and Minneapolis	HS00001619	Supports for youth at risk of or currently experiencing homelessness or housing instability in Hennepin County.	Housing Stability	Human Services	4/1/2024	12/31/2026	0 \$	228,750	County	-
City of Maple Grove	PR00005938	Active Living Project.	Public Health Strategic Initiatives	Public Health	3/5/2024	10/31/2024	0 \$	15,000	State	Statewide Health Improvement Partnership grant.
Renewed Contracts										
Children's Health Care	HS00001682	Providing core medical and support services to eligible persons in the Ryan White HIV/AIDS program.	Public Health Protection	Public Health	4/1/2024	3/31/2025	0 \$	14,400	Federal	Ryan White Program funds.
Open Arms of Minnesota	HS00001679	Providing core medical and support services to eligible persons in the Ryan White HIV/AIDS program.	Public Health Protection	Public Health	4/1/2024	3/31/2025	0 \$	495,300	Federal	Ryan White Program funds.
Youthprise	PR00006048	Youth Action Board.	Housing Stability	Human Services	4/1/2024	3/31/2025	0 \$	154,260	Federal	Housing and Urban Development Continuum of Care Planning grant.
Rainbow Health Minnesota	HS00001680	Providing core medical and support services to eligible persons in the Ryan White HIV/AIDS program.	Public Health Protection	Public Health	4/1/2024	3/31/2025	0 \$	933,300	Federal	Ryan White Program funds.
Sub-Saharan African Youth and Family Services in MN (SAYFSM)	HS00001681	Providing core medical and support services to eligible persons in the Ryan White HIV/AIDS program.	Public Health Protection	Public Health	4/1/2024	3/31/2025	0 \$	84,000	Federal	Ryan White Program funds.
Amended Contracts										
Little Earth Residents Association, Inc.	PR00005365	Community-Led Wellbeing Project.	Public Health Strategic Initiatives	Public Health	7/1/2023	6/30/2024	35200	35200	County	Revises budget.
Medical Transportation Management, Inc.	HS00000748	Transportation coordination to administer NEMT per DHS standards to residents of the 13 county MCC service area and COVID-19 transportation to Hennepin County residents.	Well-Being	Human Services	4/1/2021	3/31/2024	15700000	15700000	County	Updates 2024 rates and standard increase amount.
Spokesman & Recorder Publishing Company	PR00003710	Print ads to inform stakeholders and patients of NorthPoint of events.	NorthPoint Health & Wellness	NorthPoint Health and Wellness	1/1/2022	12/31/2025	375794	375794	County	Updates scope of services and unit rates.
Brooklyn Center Community Schools - ISD 286	PR00004271	Community Health Workers for Health On The Go! program.	Public Health Administration	Public Health	7/1/2022	12/31/2024	275000	275000	County	Extends to 12/31/24.
Administrative Actions										
One Family One Community	HS00001427	County initiated cancelation of education, mentorship, life skills and entrepreneurship services for gang-involved youth in Brooklyn Center, effective 4/16/24, due to provider failure to meet program and financial requirements.								

MINNESOTA

Board Action Request

24-0124

Item Description:

Amd 4 to Agmt A177727 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for culturally specific housing services focused on the needs of the Native American community, particularly relating to severe substance use disorder and homelessness, ext end date to 06/30/24, incr recv by \$1,304,951

Resolution:

BE IT RESOLVED that Amendment 4 to Agreement A177727 with the Minnesota Department of Human Services receiving a cost neutral transfer (direct allocation) amount from the Housing Support fund for culturally specific housing services focused on the needs of the Native American community, particularly relating to severe substance use disorder and homelessness, extending the end date to June 30, 2024 and adding the State Fiscal Year 2024 allocation of \$1,304,951 for a total receivable amount of \$6,294,012, be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse the funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Under the authority of Minnesota Statutes, section 256I.05, Subd.1a, paragraph b, Hennepin County's Human Services and Public Health (HSPH) requested a cost-neutral transfer of funds from MN Department of Human Services' (DHS) Housing Support fund (formerly known as Group Residential Housing) for this project, which was approved by the DHS Commissioner. This transfer is codified in this amendment to the intergovernmental agreement which allocates the State Fiscal Year (SFY) 2024 allocation of \$1,304,950.88 for July 1, 2023 through June 30, 2024 to provide culturally specific room and board and rehabilitative services focused on the needs of the Native American community. The particular focus for these resources is substance use disorders of such severity that frequently risks the person's physical safety and has resulted in a loss of permanent housing and unsheltered homelessness.

This annual allocation will be used to support these services by the American Indian Community Development Corporation (AICDC) at KOLA Safe Haven, 2408 4th Avenue, 1500 Elliot Avenue, and 121 West Franklin Avenue, all in Minneapolis, through expenditure contract HS00000027 with the AICDC. AICDC also operates several other unique housing and service interventions for this population, including a detoxification facility under county contract at 1800 Chicago Avenue, and Anishinabe Wakiagun permanent supportive housing.

The original agreement with DHS (A177727) was approved by the Board on August 22, 2017 (Board Resolution 17-0328), for an initial annual allocation of \$296,784. With this agreement, the Department of Human Services agreed to a cost-neutral transfer of funds allocated to Hennepin County for use by the American Indian Community Development Corporation (AICDC) to support American Indians with acute substance use disorders who are experiencing homelessness in their KOLA Safe Haven housing, which created an efficient model for people to safely exit unsafe homeless conditions and receive housing and

multiple services in this housing. The agreement was amended by DHS to expand these services to another location acquired by AICDC, at 2408 Fourth Avenue South in Minneapolis, and added an initial annual allocation of \$214,209 to the grant and approved by Board on October 9, 2018 (Board Resolution 18-0415). It was amended by DHS again to further expand these services at 1500 Elliot Avenue South in Minneapolis and added an initial annual allocation of \$299,927 and approved by the Board on August 13, 2019 (Board Resolution 19-0341). DHS approved a third amendment to this agreement to expand these services to 121 West Franklin Avenue in Minneapolis and added an initial annual allocation of \$322,147 and it was approved by the Board on January 19, 2021 (Board Resolution 21-0009). A new Housing Support Fund cost neutral transfer grant agreement with DHS for these purposes will be negotiated and submitted for approval after this amendment is fully executed, for a new term beginning July 1, 2024.

Current Request:

To approve Amendment 4 to A177727 with DHS, to the current Housing Support Fund cost neutral transfer grant agreement, which adds the SFY 2024 allocation of \$1,304,950.88 for a total NTE of \$6,294,011.52 for the agreement and extends the end date to 06/30/24.

Disparity Reduction:

This request reduces disparities in the housing domain by providing culturally specific housing services focused on the needs of the Native American community, particularly relating to severe substance use disorder and homelessness. This is a population especially impacted by disparities in the experience of homelessness and housing instability.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0125

Item Description:

Amd 2 to Agmt A177729 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for emergency shelter and tenancy supports for people with disabling conditions experiencing homelessness, ext end date to 06/30/24, incr recv by \$2,972,675

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement A177729 with the Minnesota Department of Human Services receiving a cost neutral transfer (direct allocation) amount from the Housing Support fund for emergency shelter and tenancy supports for people with disabling conditions experiencing homelessness, adding the State Fiscal Year 2024 allocation of \$2,972,675 for a total receivable amount of \$16,984,711, during the period of September 1, 2017 through June 30, 2024, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse the funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continuing funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Under the authority of Minnesota Statutes, section 256I.05, Subd.1a, paragraph b, Hennepin County's Human Services and Public Health (HSPH) requested a cost-neutral transfer of funds from Minnesota Department of Human Services (DHS) Housing Support fund (formerly known as Group Residential Housing) for this project, which was approved by the DHS Commissioner. This transfer is codified in this amendment to the intergovernmental agreement which allocates the State Fiscal Year (SFY) 2024 allocation of \$2,972,674.85 for July 1, 2023 through June 30, 2024 to provide emergency shelter and tenancy supports for people with disabling conditions experiencing homelessness.

The original agreement with DHS (A177729) was approved by the Board on August 8, 2017 (Board Resolution 17-0303), for an original annual allocation of \$2,077,485. Amendment 1 to this agreement, adding an initial annual amount of \$412,929 for the Endeavors medical respite shelter program, was approved by the Board on April 20, 2021 (Board Resolution 21-0129). With this agreement and amendments, the Department of Human Services agreed to a cost-neutral transfer of funds allocated to Hennepin County to support emergency shelter at the Salvation Army Harbor Light Center (contract HS00000229), for housing tenancy supports and services for families experiencing homelessness, provided by Avivo (contract HS00000079), and to support medical respite shelter at the Catholic Charities Endeavors facility (contract HS00001012).

Current Request:

To approve amendment 2 to A177729 with DHS, to the current Housing Support Fund cost neutral transfer grant agreement, which adds the SFY 2024 allocation of \$2,972,675 for a total NTE of \$16,984,711 for the agreement and sets a term of 09/01/17 through 06/30/24.

Disparity Reduction:

24-0125

This request reduces disparities in the housing and healthcare domains by supporting programs to safely shelter and care for people experiencing homelessness and complex health conditions, as well as to provide supportive housing for families experiencing homelessness and disabling conditions. A majority of the recipients of these services are people of color who are disproportionately impacted by homelessness and health conditions.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0126

Item Description:

Three Agmts with local agencies to provide transitional housing, housing case management and day reporting services for Community Corrections clients, 05/01/24-12/31/26, total combined NTE \$4,550,866

Resolution:

BE IT RESOLVED, that Agreement PR00005856 with 180 Degrees for transitional housing services in the not to exceed amount of \$3,600,000; Agreement PR00005858 with RS Eden for transitional housing and supportive housing case management services in the not to exceed amount of \$440,866; and Agreement PR00006052 with Lutheran Social Services for transitional housing and day reporting services in the not to exceed amount of \$510,000, all for the period beginning May 1, 2024 through December 31, 2026 be approved, that the Chair of the Board be authorized to sign the Agreements on behalf of the County; and the Controller be authorized to disburse funds as directed.

Background:

The Hennepin County Department of Community Corrections and Rehabilitation (DOCCR) issued an RFP last fall for Adult and Juvenile Supportive Housing Services. The RFP sought proposals to provide transitional housing for clients recently released from incarceration and in need of full supportive care with their transition back into the community or clients who are experiencing housing instability. Transitional, supportive housing for DOCCR clients is a key component of stabilizing clients to reducing recidivism risks, support finding employment, maintaining physical and mental health, and jump-starting positive change. Services to be provided by selected vendors are described in more detail below.

PR00005856 180 DEGREES, INC.

180 Degrees will provide residential treatment and transitional housing services at their Clifton Place location, and supportive housing services at the Great River Landing location. Residential treatment includes assessment, therapy, and counseling for convicted adult male clients sentenced by District Court and provide an individualized day treatment program for convicted adult clients, also sentenced by District Court. Last year, 180 Degrees worked in collaboration with Beacon Interfaith to establish a presence at the Great River Landing facility for 180 Degrees to provide supportive housing for adult men in the community exiting incarceration.

PR00005858 RS EDEN

RS Eden will provide two services under a single agreement.

- Residential treatment programming and supportive services for transitioning into the community at Reentry West and Reentry Metro. Each location provides ongoing client accountability and surveillance, individual case management services, rehabilitation groups, and other transitional programming, including housing and employment assistance, and referrals to other community service agencies. Reentry West serves up to 32 men; Reentry Ashland serves up to 38 men; and Reentry Metro serves up to 26 women and up to 5 small children.
- Housing case management services to clients who transition back into the community from incarceration. RS Eden develops and operates affordable, safe, and supportive housing throughout the Twin Cities, currently providing nine supportive housing developments that serve youth, single adults,

and families. In addition to housing placements, clients receive ongoing case management services which include individualized community support plans, employment assistance, recovery supports for mental and chemical health, tenant leadership activities and neighborhood community involvement.

PR00006065 LUTHERAN SOCIAL SERVICE OF MINNESOTA

Lutheran Social Service operates Portland House, a residential program for adult males released from a correctional facility, treatment program, or who are on correctional supervision in the community and facing housing instability. This short-term program will primarily serve DOCCR clients ages 18 or older who are still under the jurisdiction of DOCCR. Program staff work with clients to establish goals for education and employment, long-term housing needs, developing, and maintaining a stable community support system along with physical and mental wellness. Portland House also offers a non-residential day program of intensive community support for clients that do not require the residential component and who may need to return to the facility if their housing becomes unstable. The overall goal is for clients to have the tools and self-confidence to live independently in the community and successfully complete their probation.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0127

Item Description:

Agmt PR00005859 with Alpha Service Industries to provide outpatient sexual health treatment services for Community Corrections clients, 05/01/24-12/31/24, NTE \$235,000

Resolution:

BE IT RESOLVED, that Agreement PR00005859 with Alpha Service Industries, Inc. to provide outpatient sexual health treatment services for Hennepin County Department of Community Corrections and Rehabilitation Community Corrections clients during the period of May 1, 2024 through December 31, 2024 in the not to exceed amount of \$235,000 be approved, that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and the Controller be authorized to disburse funds as directed.

Background:

The Hennepin County Department of Community Corrections and Rehabilitation (DOCCR) issued an RFP last year for sexual health outpatient treatment services. The RFP sought proposals from qualified providers to deliver a comprehensive treatment program for the priority population: male and female identifying persons, convicted of a sexual offense and under DOCCR's jurisdiction.

The goals of treatment services are to prevent future sexual abuse and criminal sexual conduct, to have clients successfully adhere to treatment related probation requirements, and successfully complete the treatment program.

Under this Agreement, Alpha Service Industries, Inc., d/b/a Alpha Emergence Behavioral Health (AEBH), will provide client assessment, individual and group counseling, and intensive individual therapy. AEBH also provides an intensive outpatient program treatment five days a week along with case management services that address chemical and mental health needs. Program goals are to improve skills such as distress tolerance, communication, and emotional regulation.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0128

Item Description:

Neg Amd 1 to Work Order PR00005922 with the U of M for a collaborative natural resource planning project, no change to dates, incr NTE by \$25,000

Resolution:

BE IT RESOLVED, that Amendment 1 to Work Order PR00005922 with the Regents of the University of Minnesota, increasing the not to exceed amount by \$25,000 for a total not to exceed amount of \$100,000, be approved; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Work Order PR00005922 is an ongoing project through the Hennepin-University Partnership, jointly funded by Environment and Energy and Three Rivers Park District to define challenges to natural resources protection, create opportunities to improve coordination, and explore technology and data solutions. The amendment signifies a pivotal next step for this collaboration to begin data and technical integration and to engage more local partners in the creation of a draft shared natural resources priority map.

The project will create a countywide natural resources priority map that is not limited by jurisdictional boundaries, thereby reflecting the interconnectedness and complexities of our natural communities and waterways. Both the detail and breadth of the map will make it relevant for partners to use when engaging with others who do not traditionally use tools like this, such as developers; housing, economic, and public health planners; property owners; and residents.

The project will also identify priorities and opportunities to address gaps in the available data to be ready for the 2050 comprehensive plan cycle, which is expected to begin in 2025. The 2050 comprehensive plan will set land use, transportation, housing, parks, and water resources policy for the next few decades.

This work supports goals identified in the county's Climate Action Plan to protect people, increase resiliency, and enhance natural resources. This work is also necessary to build a foundation of data and tools that can be used to implement additional Climate Action Plan strategies in the future, including aligning land use, ordinances, and permitting activities with the realities of climate vulnerabilities and risks.

Current Request:

Approve Amendment 1 to Work Order PR00005922 with the Regents of the University of Minnesota for a collaborative natural resource planning project, increasing the amount from \$75,000 to \$100,000.

Impact/Outcomes:

This agreement will advance natural resource coordination goals across jurisdictions in Hennepin County. By providing readily accessible, comprehensive, and current data, maps, tools, training, and technical assistance, this work will support a coalition of partners to advance a unified and deliberate approach to protecting, restoring, and managing natural resources countywide. The work will also contribute to a sustainable, healthy,

24-0128

and prosperous community in support of the county's climate action and disparity reduction goals.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0129

Item Description:

Neg Agmt PW 19-84-24 with BNSF Railway relating to Shoreline Drive (CSAH 15) Bridge No. 27565 Rehabilitation Project in Wayzata, CP 2183400 (est county cost: \$31,000 Property Tax)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 19-84-24 with Burlington Northern Santa Fe Railway (BNSF) for preliminary engineering review and professional services relating to the rehabilitation project for Bridge Number 27565, carrying County State Aid Highway (CSAH) 15 (Shoreline Drive) over the BNSF tracks, in the City of Wayzata, CP 2183400, at an estimated county cost of \$31,000; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed.

Background:

The county, in collaboration with the City of Wayzata, plans to rehabilitate Bridge Number 27565, which carries Shoreline Drive over the BNSF tracks. The county is exploring rehabilitation options for the 50-year-old structure that include replacing the bridge deck and repairing the foundation and barriers to prolong the bridge service life.

As the bridge crosses over the railway tracks, the county must collaborate with BNSF, who will perform the following preliminary engineering review and other professional services:

- Conduct on-site visits and diagnostic evaluations
- Develop construction cost estimates
- Prepare draft agreements
- Review preliminary project documents

The county will reimburse BNSF for such services at an estimated cost of \$31,000.

Funding for the project is available in CP 2183400 Project Delivery 2019-2023, with expenses tracked in its associated subproject CP 2183413 CSAH 15 Bridge No. 27565 Rehabilitation Project.

Current Request:

This request seeks authorization to negotiate and execute Agreement PW 19-84-24 with BNSF for preliminary engineering and professional services relating to Bridge Number 27565 rehabilitation project, CP 2183400, at an estimated county cost of \$31,000.

Impacts/Outcomes:

This project will address the county's goals to preserve and modernize our transportation system and improve safety, reliability, and comfort for all transportation users. The project aligns with Hennepin County's Climate Action Plan by rehabilitating a structurally deficient bridge that will increase the resiliency of transportation infrastructure.

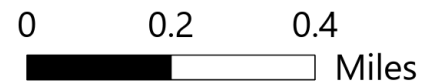
Recommendation from County Administrator: Recommend Approval

CP 2183413 | PW 19-84-24

CSAH 15 (Shoreline Dr) Bridge #27565 Rehabilitation Study in the City of Wayzata



BAR map date:
2/15/2024



MINNESOTA

Board Action Request

24-0140

Item Description:

JPA PR00006037 with the State of MN for a Joint Disparity Study to examine whether there is evidence of discrimination against BIPOC- and women-owned firms in Hennepin County's market area and to assess potential measures to address any such discrimination, 02/01/24-01/31/26, NTE \$32,660

Resolution:

BE IT RESOLVED, that Joint Powers Agreement PR00006037 between Hennepin County and the State of Minnesota, Department of Administration, during the period February 1, 2024 through January 31, 2026, in the not to exceed amount of \$32,660, for a Joint Disparity Study to be conducted by Keen Independent Research LLC (Keen) for a consortium of Minnesota public entities, led by the State of Minnesota and including other governmental units, be approved; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Joint Powers Agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

The 1989 U.S. Supreme Court in City of Richmond v. J.A. Croson Company held there are only certain limited permissible reasons for a local government to have a race-conscious procurement program, and set specific conditions for such programs:

1. A government agency must establish and thoroughly examine evidence to determine whether there is a compelling governmental interest in remedying specific past identified discrimination or its present effects; and
2. A jurisdiction must also ensure that any program adopted is narrowly tailored to achieve the goal of remedying the identified discrimination.

These two requirements must both be satisfied to meet the U.S. Supreme Court's strict scrutiny standard of review for race-conscious programs.

Disparity studies examine whether there is a disparity between the utilization and availability of BIPOC- and women-owned firms in a governmental entity's contracting. If an underutilization is documented, the study identifies the extent to which it may be the result of the entity being a passive participant in a system of racial exclusion practiced by elements of the local industry and/or other factors that exist within the relevant market area. Studies recommend options governmental entities may adopt to redress any documented discrimination.

Based on an analysis of common marketplace availability data as well as Hennepin County-specific utilization data, Keen will produce a report for Hennepin County that includes specific quantitative and qualitative information from which the County Board can determine whether to continue supplementing the county's race- and gender-neutral Small Business Enterprise (SBE) Program with narrowly-tailored race- and gender-conscious measures that are applied to procurements within specific industry categories in the county's market area.

Participating Jurisdictions

In addition to Hennepin County, the following governmental entities comprise the consortium that will participate in the 2025 Joint Disparity Study:

- the Minnesota Department of Administration
- the Minnesota Department of Transportation.
- the Metropolitan Council
- the Metropolitan Airport Commission
- the Metropolitan Mosquito Control District
- the University of Minnesota
- Minnesota State Colleges and Universities
- the City of Saint Paul
- the City of Minneapolis
- the City of Rochester
- the City of Bloomington
- Ramsey County
- Saint Paul Public Schools
- Hennepin Healthcare System

Study Focus

Keen Independent Research LLC (Keen) was selected by the State and representatives of the participating governmental entities pursuant to a competitive selection process for a study author. Keen was the author of the 2017 Minnesota Joint Disparity Study, the last study in which the county participated.

Geographic Market Area/Industry Categories

The study will determine the county's relevant geographic market area and within that defined area will analyze county utilization, firm availability, and disparities, relative to four industry categories:

- Construction;
- Professional and technical services;
- Commodities; and
- Miscellaneous services.

The study will also examine entry and advancement, business formation and business success within these four industry categories. Keen will also analyze subindustries within each category. Examples of subindustries:

- under Construction - (20 or more) from highway work to electrical work to plumbing
- under Professional Services - architecture, engineering, accounting, business consulting
- under Commodities - chemicals, office equipment, construction materials
- under Miscellaneous - janitorial, rubbish services, landscape maintenance, building operation

Utilization Analysis

Keen will use a five-year study period (July 1, 2016 through June 30, 2021) from which county contract data will be analyzed. This time period dovetails with the study period from the county's last disparity study (July 1, 2011 through June 30, 2016). The county's utilization of BIPOC- and women-owned firms will be measured on the basis of contract dollars rather than the number of firms that received work or the number of contracts awarded. The report produced specifically for the county will analyze the effectiveness of the narrowly-tailored race- and gender-conscious measures the county uses to supplement its SBE Program, as a method to promote the utilization of available BIPOC- and women-owned firms within the county's market area.

Availability Analysis

Keen's approach to determining the availability of BIPOC-, women- and majority-owned firms within a designated market area has been reviewed and approved by courts and federal agencies. The study will quantify the availability of BIPOC-, women- and majority-owned firms that are qualified, willing and able to

perform specific public sector prime contracts and subcontracts within the county's market area.

Overall counts of qualified MBEs, WBEs and majority-owned firms within the county's geographic market area will be provided for each of the study's industry categories, as well as for subindustries within each category. The study will also report availability for firms owned by African Americans, Asian Americans (divided into Asian-Pacific Americans and Subcontinent Asian Americans, as possible), Hispanic Americans and Native Americans (or "Indigenous Americans").

Timeline for Key Deliverables

The county will receive a draft study in 2025, which will be presented by staff to the County Board.

Joint Powers Agreement

The State of Minnesota, through its Commissioner of Administration, and Hennepin County would enter into a Joint Powers Agreement for a 2025 Joint Disparity Study to be produced on behalf of the State and the other participating governmental units. Each participating governmental unit will be responsible for a prorated share of the study's cost. Hennepin County's cost is \$32,660. The State will assume responsibility for project and contract management of the contract with Keen.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0141

Item Description:

Amend the 2024 Capital Budget to include to include CP 1010889 Hennepin Healthcare Space Improvements Project to fund facility improvements at Hennepin County Medical Center; Transfer \$15,000,000 funds from the HHS Purple Parking Ramp Expansion (CP 1008705), direct Administrator to include additional funding in the 2025 Capital Budget

Resolution:

BE IT RESOLVED, that capital project (CP) 1010889 Hennepin Healthcare Space Improvements Project be identified in the 2024 Capital Budget with an appropriation of \$15,000,000 funded by a transfer from the HHS Purple Parking Ramp Expansion (CP 1008705) to fund facility improvements at Hennepin County Medical Center; that the administrator is directed to estimate additional project costs for consideration as part of the 2025 Capital Budget and 2025-2029 Capital Improvement Program process; and that the Controller be authorized to transfer and disburse funds as directed.

Background:

Hennepin Healthcare plays a pivotal role caring for vulnerable and at-risk populations with material physical and mental health needs. However, current limitations in physical space hinder its ability to fully address all patient needs. Critical programmatic space modifications will allow for improved patient experience, healing, safety and meeting best practice standards for infection control and privacy.

This board action requests that \$15,000,000 be moved from capital project 1008705 HHS Purple Parking Ramp Expansion to the capital project 1010889 Hennepin Healthcare Space Improvements Project to support near term program-specific capital needs.

Capital project 1008705 HHS Purple Parking Ramp Expansion is currently being reevaluated and a proposed parking solution will be presented for the 2025 capital budget.

The following seven (7) Hennepin Healthcare Service Lines, and campus wide wayfinding, security and building access will be supported through the programmatic space improvements project:

1. Orthopedics
2. Mental Health
3. Addiction Medicine
4. Children/Adolescent Psychiatry Services
5. Trauma
6. Emergency Department
7. Histology, Lab Services
8. HHS Wayfinding, security and building access

Through capital project 1007546 HHS Asset Preservation 2021-2025 the county also funds asset preservation projects that include life safety / code compliance, mechanical and other building systems, electrical, building

24-0141

envelope and exterior site projects. These projects preserve building integrity and maintain the long-term value of real estate assets.

Currently, Hennepin County and Hennepin Healthcare are also in the early stages of planning for a new In-patient bed tower that aims to positively position the hospital and its impact on team members, patients, communities, and statewide stakeholders. Both the Hennepin Healthcare Space Improvements Project and the Asset Preservation capital projects will allow the hospital to continue to provide quality patient care until the new in-patient bed tower is constructed and operational.

This request supports the county's disparity reduction efforts in the health domain by providing improved care and access to Hennepin Healthcare's diverse patient population.

Impact/Outcomes: The Hennepin Healthcare Space Improvements Project (CP 1010889) will fund near term program-specific capital projects to improve the patient experience at Hennepin Healthcare.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0164

Item Description:

Support for managing water flows in the Minnesota River Basin through increased water storage and other strategies and practices - offered by Commissioner Goettel

Resolution:

WHEREAS, A fraction the natural water storage that once existed on the landscape in the form of prairie potholes, wet meadows and shallow lakes in the Minnesota River Basin has been converted to dry usage; and

WHEREAS, ever-increasing impervious surfaces in municipal areas together with existing and increased agricultural drainage coupled with significantly increased precipitation patterns is dramatically increasing water flows in all our streams, lakes and rivers; and

WHEREAS, fast-rising, high water levels in rivers and streams flood adjacent low-lying areas, erode stream banks, create backups on existing tile and ditch systems, and increase sediment transfer downstream; and

WHEREAS, many acres of farm fields are flooded each year, sometimes multiple times each year, by river and stream flooding thereby preventing planting or destroying growing crops; and

WHEREAS, storing water in upstream areas of the landscape will mitigate and slow the amount of water moving into rivers and streams and reduce flooding and erosion; and

WHEREAS, storing water in upstream areas of the landscape and other strategies such as improving soil health will mitigate and slow the amount of water moving into rivers and streams and reduce flooding and erosion; and

WHEREAS, the Minnesota River Congress, a citizen-led group focusing on the natural resources and economic health of the Minnesota River Basin, is spearheading an initiative to increase water storage on the landscape using recommendations from the Collaborative for Sediment Source Reduction (CSSR) study as well as the Management Options Simulation Model (MOSM) study recommendations in conjunction with the rich datasets available through state agency monitoring, assessment and conservation targeting (WRAPS, TMDLS, 1W1P) to support the case for the need for more water storage as a basis for its initiative; and

WHEREAS, the Minnesota River Congress is planning to introduce and/or support legislation at the state and federal levels to secure significant funding for surface water storage on the landscape in the Minnesota River Watershed.

BE IT RESOLVED, that the Hennepin County Board of Commissioners supports the Minnesota River Congress in its efforts to increase water storage on the landscape and manage the flow of water in the Minnesota River Basin; and

BE IT FURTHER RESOLVED that the Hennepin County Board of Commissioners supports the Minnesota River Congress in its efforts to secure state and federal funding targeted specifically to increase surface water storage in the Minnesota River Watershed.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0165

Item Description:

Neg Agmt PR00006143 with Change Starts with Community for renovation and expansion of an existing food shelf facility at 1201 West Broadway Ave, Mpls, new start date of 04/01/24-05/31/29, NTE \$600,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00006143 with Change Starts with Community, or affiliated entity, for capital costs associated with the Shiloh Cares Northside Food Access Renovation Project changing the start date of the contract from June 1, 2024 to April 1, 2024, with no change to the contract end date of May 31, 2029, and no change to the not to exceed amount of \$600,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that this Resolution supersedes Resolution 24-0081 adopted March 5, 2024.

Background:

Shiloh Cares Food Shelf provides essential emergency food distribution in North Minneapolis. The Shiloh Cares Northside Food Access Renovation Project will renovate and expand the existing food shelf facility within the current footprint of the building. The renovation project is anticipated to cost \$1.75 million. The State of Minnesota has provided \$1 million towards the project, and Cargill has pledged \$150,000.

Resolution 24-0081 (adopted March 5, 2024) authorized the County Administrator to negotiate an Agreement (PR00006143) with Change Starts with Community for capital costs associated with the Shiloh Cares Northside Food Access Renovation Project during the period June 1, 2024, through May 31, 2029, with a not to exceed amount of \$600,000.

Project activities are moving quicker than anticipated and staff recommends amending the agreement start date from June 1, 2024, to April 1, 2024, to better capture reimbursement for eligible expenditures. There is no change to the agreement not-to-exceed amount of \$600,000.

This agreement is funded with non-federal funding in accordance with Resolution 22-0136R1 (adopted March 22, 2022) and with the authority delegated to the County Administrator via Resolution 23-0349R1 (adopted December 12, 2023).

Current Request:

This request supersedes Resolution 24-0081 (adopted March 5, 2024) and authorizes negotiation of Agreement PR00006143 with Change Starts with Community for capital costs associated with the Shiloh Cares Northside Food Access Renovation Project, during the period April 1, 2024, through May 31, 2026, with a not to exceed amount of \$600,000.

Impacts/Outcomes:

Approval of this request will increase the Shiloh Cares Food Shelf's capacity to store and distribute nutritious

24-0165

and culturally relevant food, and improve the overall client experience, enhance sustainability, and foster a stronger sense of community engagement.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0166

Item Description:

Contract award to Forest Lake Contracting, Inc. for East Hennepin Avenue (CSAH 52) safety improvements (CP 2210100); amend project budget (est county cost \$30,000 property tax, \$1,368,000 federal funds, \$460,000 state aid; est recv \$300,000)

Resolution:

BE IT RESOLVED, that a contract be awarded to Forest Lake Contracting, Inc. in the amount of \$1,582,971 for County State Aid Highway (CSAH) 52 (East Hennepin Avenue) safety improvements from 10th Avenue to 12th Avenue in the City of Minneapolis, county project (CP) 2210100; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the revenues for CP 2210100 be adjusted to add \$210,000 in State Aid Flex Excess Sum, increasing from \$110,000 to \$320,000; that \$20,000 in additional cost participation from the City of Minneapolis be added to CP 2210100, increasing from \$280,000 to \$300,000; that the total project budget for CP 2210100 be increased by \$230,000, from \$1,928,000 to \$2,158,000 as part of the 2024 Capital Budget; and that the Controller be authorized to transfer, accept, and disburse funds as directed.

Background:

The county, in coordination with the Minnesota Department of Transportation (MnDOT) and the City of Minneapolis, is leading a project along East Hennepin Avenue that extends between 10th Avenue and 12th Avenue. The project will provide safety and accessibility improvements with a more compact intersection design, traffic signal improvements, raised median installation, right-turn island removal, and pedestrian signals and ramps.

Federal formula funding was awarded for this project in 2020 through MnDOT's Highway Safety Improvement Program.

On March 12, 2024, seven bids were received for the project with the lowest responsive bid submitted by Forest Lake Contracting, Inc. Construction for the project is scheduled for summer 2024.

Current Request:

This request is to award a contract to Forest Lake Contracting, Inc. in the amount of \$1,582,971 for Hennepin Avenue safety improvements, CP 2210100.

Additionally, this request seeks authorization to adjust the budget for CP 2210100 to add \$210,000 in State Aid Flex Excess Sum and \$20,000 in additional cost participation from the City of Minneapolis, increasing the total budget by \$230,000 from \$1,928,000 to \$2,158,000 as part of the 2024 Capital Budget.

Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving safety, mobility, and accessibility for all transportation users.

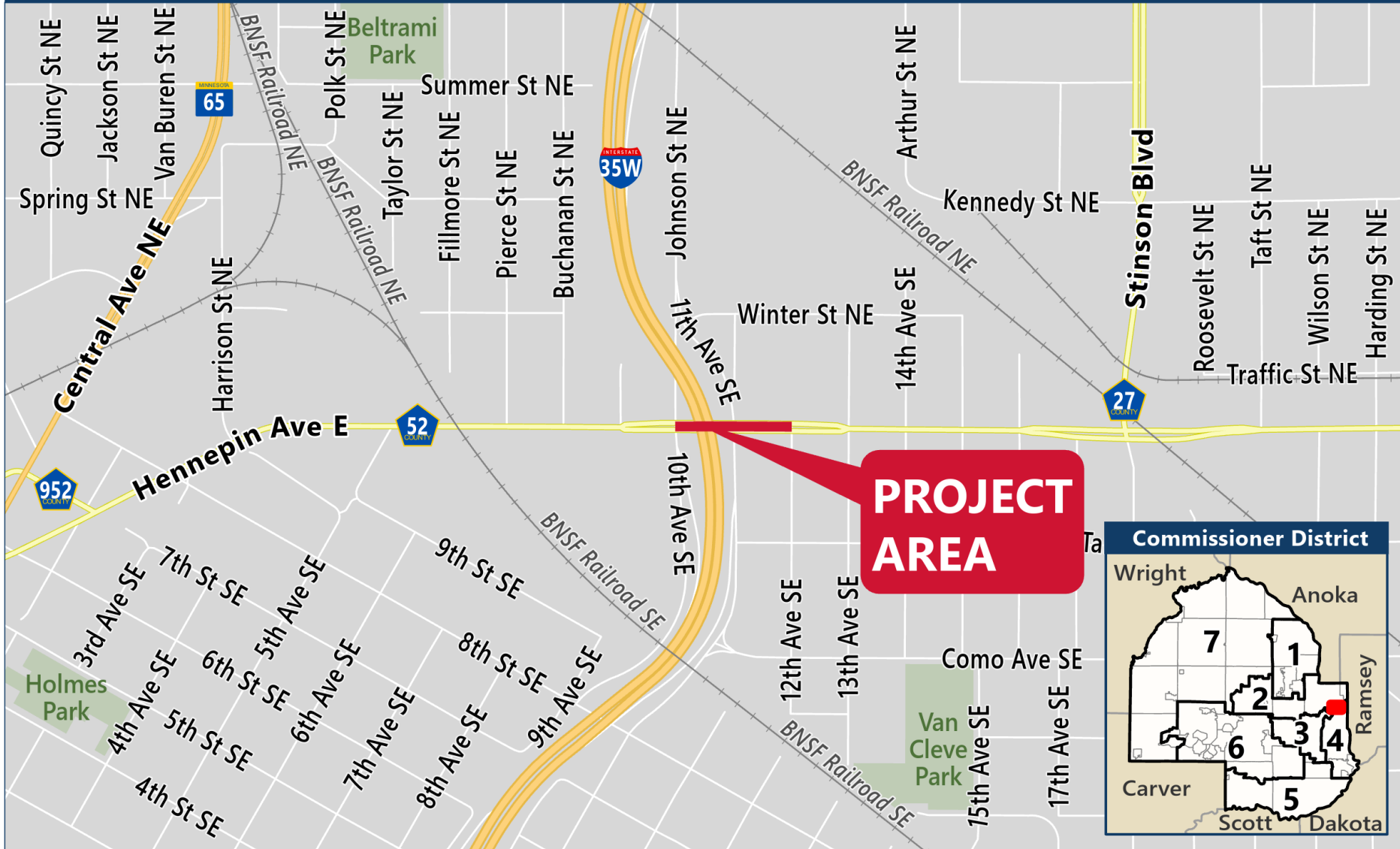
Budget table: CP 2210100 CSAH 52 - Hennepin Avenue Safety Improvements from 10th to 12th

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
Property Tax	30,000			30,000
Federal - Other - Roads	1,368,000			1,368,000
Mn/DOT State Aid - Regular	140,000			140,000
Mn/DOT State Aid - Flex Excess Sum	110,000	210,000		320,000
Minneapolis	280,000	20,000		300,000
Total	1,928,000	230,000		2,158,000
EXPENSE				
EXPENSE	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	50,000	(35,000)		15,000
Construction	1,328,000	257,000		1,585,000
Consulting	200,000	125,000		325,000
Contingency	350,000	(117,000)		233,000
Total	1,928,000	230,000		2,158,000

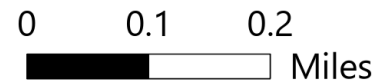
Recommendation from County Administrator: Recommend Approval

CP 2210100

Hennepin Avenue (CSAH 52) Multimodal Safety Improvements in Minneapolis



BAR map date:
4/8/2024



Board Action Request

24-0167

Item Description:

Award contract FC00000123 to Versacon, Inc. for the Sheriff's HCGC Lower Level Holding Cell Modifications project, NTE \$678,000

Resolution:

BE IT RESOLVED, that the award of Contract FC00000123 to Versacon, Inc. for the Sheriff's HCGC Lower Level Holding Cell Modifications project (Capital Project 1009344), in the not to exceed amount of \$678,000 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

Background:

The Sheriff's Office provides holding cells on the Lower Level of the Government Center for in-custody individuals. These cells provide a space to hold individuals prior to transport to a courtroom or the Adult Detention Facility.

This project will reconfigure the holding cells to accommodate changing demographics of in-custody individuals. It will also create better sightlines for deputies, and bring the spaces into compliance with current ADA codes.

These spaces must remain operational during construction.

Through a best value procurement process, a Request for Proposals was released on January 23, 2024. Two (2) proposal was received. Based on the results of interviews with the proposers' key staff, Versacon, Inc., received the highest score, based on its cost, written submittals, and interview. Staff recommends that Versacon, Inc. be awarded this contract.

Current Request:

Approval of Contract FC00000123 with Versacon, Inc. for the Sheriff's HCGC Lower Level Holding Cell Modifications project (Capital Project 1009344), in the amount of \$678,000 is requested.

Impact/Outcomes:

This project will reconfigure the holding cells in the Lower Level of the Government Center.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0168

Item Description:

Establish a public hearing on the Workforce Innovation Opportunity Act Local Plan at the Administration, Operations, & Budget Committee of the Hennepin County Board of Commissioners on April 23, 2024 at 1:30 p.m.

Resolution:

BE IT RESOLVED, that a public hearing be established to obtain public comment on the Workforce Innovation Opportunity Act Local Plan, during the Administration, Operations & Budget Committee of the Hennepin County Board of Commissioners on Tuesday, April 23rd, 2024 at 1:30 p.m. or as soon thereafter as practicable in GC-A24 Board Room of the Hennepin County Government Center, in the City of Minneapolis; and that the Clerk of the Board be directed to publish notice of the public hearing.

Background:

Under the provisions of Workforce Innovation and Opportunity Act (WIOA), the Governor of each State or Territory must submit a Unified or Combined State Plan to the U.S. Department of Labor that outlines a four-year strategy for the State's workforce development system. The publicly-funded workforce development system is a national network of Federal, State, regional, and local agencies and organizations that provide a range of employment, education, training, and related services and supports to help all job-seekers secure good jobs while providing businesses with the skilled workers they need to compete in the global economy.

The local board, in this case the Hennepin-Carver Workforce Development Board, in partnership with the chief elected official for the local area involved, shall develop and submit a local plan to the Governor that meets the requirements in WIOA section 108.

The Local Plan includes a description of the strategic planning elements consisting of the regional economic conditions including existing and emerging in-demand industry sectors and occupations and the employment needs of employers in those industry sectors and occupations. It also includes an analysis of the workforce in the region, including current labor force employment (and unemployment) data, and information on labor market trends, and the educational and skill levels of the workforce in the region, including individuals with barriers to employment.

The Local Plan includes an analysis of the workforce development activities (including education and training) in the region, as well as an analysis of the strengths and weaknesses of such services, and the capacity to provide such services and to address the identified education and skill needs of the workforce and the employment needs of employers in the region.

Finally, the Local Plan includes a description of the local board's strategic vision and goals for preparing an education and skilled workforce (including youth and individuals with barriers to employment), including goals relating to the performance accountability measures based on primary indicators of performance described in section 116(b)(2)(A) in order to support regional economic growth and economic self-sufficiency. Taking into account the analyses described above, the Local Plan includes a strategy to work with the entities that carry out the core programs to align resources available to the local area, to achieve the strategic vision and goals

described. The Local Plan also includes a description of the workforce development system in the local area that identifies the programs that are included in that system and how the local board will work with the entities carrying out core programs and other workforce development programs to support alignment to provide services.

This request is to establish a public hearing on Tuesday, April 23rd, 2024 at 1:30 p.m. during the Administration, Operations & Budget committee meeting, in GC-A24 Board Room of the Hennepin County Government Center, to obtain public comment on the on the 2024 Workforce Innovation Opportunity Act Local Plan.

The Clerk of the Board will publish notice of the public hearing and the Hennepin-Carver Workforce Development Board will distribute the notice to interested individuals, agencies and organizations.

Recommendation from County Administrator: Recommend Approval



Hennepin-Carver Workforce Development Board

Executive Summary

Hennepin-Carver Workforce Development Board (WDA-09)
WIOA Local and Regional Plan

Under the provisions of Workforce Innovation and Opportunity Act (WIOA), the Governor of each State or Territory must submit a Unified or Combined State Plan to the U.S. Department of Labor that outlines a strategy for the State's workforce development system. The publicly-funded workforce development system is a national network of Federal, State, regional, and local agencies and organizations that provide a range of employment, education, training, and related services and supports to help all job-seekers secure good jobs while providing businesses with the skilled workers they need to compete in the global economy. In alignment with the State Plan, each local workforce development board must submit a three-year regional and local plan.

The Local Board for Workforce Development Area (WDA) 09, in this case the Hennepin-Carver Workforce Development Board, in partnership with the chief elected official for the local area, has developed the local plan which meets the requirements in WIOA section 108 and requires submission to the Governor.

The local plan includes a description of the strategic planning elements, consisting of

1. an analysis of the regional economic conditions including existing and emerging in-demand industry sectors and occupations and the employment needs of employers in those industry sectors and occupations;
2. an analysis of the knowledge and skills needed to meet the employment needs of the employers in the region, including employment needs in in-demand industry sectors and occupations;
3. an analysis of the workforce in the region, including current labor force employment (and unemployment) data, and information on labor market trends, and the educational and skill levels of the workforce in the region, including individuals with barriers to employment;
4. an analysis of the workforce development activities (including education and training) in the region, including an analysis of the strengths and weaknesses of such services, and the capacity to provide such services, to address the identified education and skill needs of the workforce and the employment needs of employers in the region;

5. a description of the local board’s strategies and goals for preparing an educated and skilled workforce (including youth and individuals with barriers to employment), including goals relating to the performance accountability measures based on primary indicators of performance described in section 116(b)(2)(A) in order to support regional economic growth and economic self-sufficiency

Taking into account analyses described in subparagraphs (A) through (D), the Local Plan outlines a strategy to work with the entities that carry out the core programs to align resources available to the local area, to achieve the strategic vision and goals described in subparagraph (E).

Our core partners (including but not limited to Adult Education & Literacy, Vocational Rehabilitation, DEED Job Service, Veterans Employment Programs, HUD Programs, MFIP Employment Services, SNAP Employment & Training) are committed to helping adults, dislocated workers, and youth achieve economic stability through family sustaining wages and support disparity reduction efforts by identifying and prioritizing strategies to serve people of color, individuals facing gender inequities, and individuals with disabilities. These efforts support Hennepin County’s seven disparity domains (income, education, employment housing, health, justice, and connectivity) to align our work and the purpose of WIOA to ensure the partnerships, programs, and services are intentional and comprehensive. By receiving more individualized and intensive services, program participants will continue to overcome barriers to employment and gain skills necessary to meet high-growth labor demands, leading to more sustainable employment and job retention. Ultimately, this strategy allows programs to provide more in-depth services to each person and to work as a collective to dismantle racial disparities.

The Local Plan also provides a description of the workforce development system in the local area that identifies the programs that are included in that system and how the local board will work with the entities carrying out core programs and other workforce development programs to support alignment to provide services.

These alignment strategies are currently being explored and implemented. For example, Hennepin County has been leading disparity reduction efforts by identifying seven areas where county action can have the most impact: education, employment income, health, housing, connectivity and justice. As mentioned in this plan, the Hennepin County Office of Workforce Development has a strong relationship with the connectivity efforts within our local workforce development area. Connectivity includes transportation as well as broadband related efforts. The Hennepin County Department of Broadband & Digital Inclusion provides connectivity services for our program participants within the scope of devices, internet access, and digital literacy. This connection to these specific supports has been invaluable, a great example of leveraging support service resources.

The Hennepin Carver Workforce Board has become, and will continue to be, more fully integrated with the programming and resources of both Hennepin and Carver Counties. This includes exploring additional resources, programs, and services provided by the Counties (and non-governmental partner entities) and how they can be leveraged to ensure the success of our providers and that resources align with the needs of our residents. An example of how these leveraged services improve access for residents is the library employment navigation program, where a workforce development community-based organization provides onsite employment and navigation services to local employment and training opportunities.

As outlined in the Local Plan, the Hennepin-Carver Workforce Development Board's goals are focused on expanding access to services for individuals that have been historically underserved by public programs and to ensure career pathways, services, and partnerships are in place to comprehensively reduce barriers to employment. The Hennepin-Carver Workforce Development Board is committed to continued improvement, and achievement, of these goals through leveraged resources, and connections to education and training partners driven by input from our employer partners.

WDA 09 (Hennepin-Carver) Local Plan

SECTION A: LOCAL BOARDS VISION, GOALS AND STRATEGIES

A.1. Describe the local area board's strategic vision for preparing a skilled workforce and how it aligns with the State's Vision, Goals and Strategies.

Vision: Work in partnership with all community members and employers to support and enhance an effective, efficient, and inclusive workforce development system which assures alignment between available talent and employer needs resulting in economic prosperity for all.

Mission: The Hennepin-Carver Workforce Development board will:

- Foster individual and family economic well-being through the development of meaningful career pathways and employment opportunities.
- Provide a skilled talent pipeline to our employer partners through the strategic investment of workforce development resources and the building of collaborative partnerships.
- Work alongside community organizations to identify and recruit community members to participate in workforce development programs. This work is based on the workplace requirements expressed by our employer partners as well as the needs and interests of the community.

The board's vision and mission are centered around partnership, equitable access and efficient, effective, and inclusive services that are responsive to employer needs. The board's vision is focused on increasing coordination and alignment within the workforce development system. The board will be looking to expand on work started to develop and enhance sector partnerships created under ARPA and to support the work of the Minneapolis Regional Chamber of Commerce with their recently awarded Drive for Five Initiative Competitive Grant.

The board will also be focusing on partnering with CAPI and other community partners to assist new Americans with accessing training and employment; continuing to focus on serving people of color and all other underserved people in our WIOA, Minnesota Youth Program (MYP), and State Dislocated Worker programs; and partnering with the metro directors to promote Good Jobs principles through our partnership with Goodwill-Easter Seals and their Skills Accelerator initiative.

Hennepin County also serves a pivotal role as an employer, particularly within the sphere of youth internships and career pathways. Through strategic utilization of funding sources such as the MYP and TANF Youth Innovation funds, coupled with collaborative efforts with community partners like BrookLynk, Minneapolis College, and our MFIP Employment Service providers, the county is committed to advancing equitable workforce development initiatives. This multifaceted approach underscores Hennepin County and the Hennepin-Carver Workforce Development Board's dedication to closely aligning with the State's overarching goals of

creating and expanding pathways to sustainable careers that meet the needs of a 21st century economy. These initiatives are designed to address disparities in workforce participation and representation based on race, ethnicity, disability, gender, veteran status, and age. By fostering inclusive opportunities and robust partnerships, Hennepin County and the HCWDB aim to cultivate a diverse and vibrant workforce that reflects the residents we serve.

Goals:

State Goals	Regional Goals	Local Goals
Increase interagency and local area coordination and alignment around shared goals, maximizing efficiency and coordination of workforce funding and programs and improving system integration, and creating a “no wrong door” approach for individuals or employers engaging in the workforce system.	Increase and deepen community partnerships and work closely to support regional workforce efforts to better align and coordinate with other partners and systems.	1) Ensure career pathways, services, and partnerships are in place to comprehensively reduce barriers to employment.
Build employer-led industry-sector partnerships across the state to create or expand responsive and equitable workforce development programs and career pathways with embedded work-based learning or on-the-job training, including Registered Apprenticeships, focused on closing gaps in participation and representation based on race, ethnicity, disability, gender, veteran status, and age.	Deepen coordination with economic development partners.	2) Increase employers’ use of equitable and effective hiring and retention practices.
Create a more inclusive, equitable, accessible, and proactive workforce system to serve all Minnesotans, preparing employers and the current and emerging workforce for the changing nature of work including new and emerging technology, changing labor market demands, and for the state’s shifting demographics, including our new Minnesotans.	Remove barriers for employment for all. Partner on Employer Accelerator initiative with Saint Paul Area Chamber, Minneapolis Regional Chamber of Commerce, Goodwill-Easter Seals, and Urban League to focus on skills-based hiring. Prioritize regional coordination and support for “no wrong door” service delivery, inclusive employer strategies, outreach and promotion of population-specific hiring events.	3) Increase awareness and use of workforce development programs in historically underserved communities. 4) Ensure participants access experiential opportunities, education, and training that prepares them for employment in in-demand industries.

A.2. Describe the local area board’s goals for preparing an educated and skilled workforce, including youth, individuals with barriers to employment, and individuals underrepresented in the local labor force.

As stated above, the Hennepin-Carver Workforce Development Board's goals are focused on expanding access to services for individuals that have been historically underserved by public programs and to ensure career pathways, services, and partnerships are in place to comprehensively reduce barriers to employment. We achieve this goal through leveraged resources, and connections to education and training partners driven by input from our employer partners.

A.3. Describe how these goals relate to the performance accountability measures based on the primary indicators to support regional economic growth and economic self-sufficiency.

Performance goals are aligned with federal performance accountability measures and are clearly specified in all service provider contracts with an emphasis on meeting or exceeding goals. (At a minimum, providers are expected to achieve at least 50% of each individual goal negotiated for WDA 09).

Staff work closely with grantees to understand the WIOA policies, procedures, and accountability requirements up front. We monitor grantee progress and delve in where we see trends or nuances that can be improved upon. We provide in person and virtual training and connections to resources to ensure our providers are successful.

Our goals align with the performance accountability measures by ensuring that all the individuals we serve have well-rounded resources and the support they need to make informed career choices. Individuals will obtain the skills necessary to compete for demand occupations with family-sustaining wages based on career pathway approaches that meet the needs of employers for a skilled workforce.

A.4. Describe the strategy to work with the entities within your local workforce development area that carry out the core programs to align resources available to the local area to achieve the strategic vision and goals of the local area board and the state.

WDA 09 strategically aligns programming resources across a variety of funding sources to ensure that the vision of a robust and integrated system of career pathways, capable of assisting clients at various life intersections, is fully realized.

The establishment of our CareerForce locations, and the thoughtful consideration of our future location, is in itself is a strategic alignment of the core programs to meet the workforce development needs of area employers and job seekers. The co-location of WIOA programs, the relationships developed across partners, and the development of the Memorandum of

Understanding and cost allocation plans all contribute to clear alignment and strong collaboration across core programs.

The Hennepin Carver Workforce Board has become more fully integrated with the programming and resources of both Hennepin and Carver Counties. Staff have regular discussions about what additional resources, programs, and services provided by the Counties (and non-governmental partner entities) can be leveraged to ensure the success of our providers and that resources align with the needs of our residents. An example of leveraged services is our library employment navigation program, where a local community-based organization provides onsite employment and navigation services to local employment and training opportunities.

Another example of this alignment is with the Hennepin County People Exiting Homelessness pilot program. This program, funded with APRA Pandemic Recovery dollars, and the flexible resources have allowed us to serve individuals facing housing insecurity in a way that meets their needs immediately and is showing extremely positive results. The learnings from this pilot will influence the Board's strategic vision and our WIOA programming moving forward.

Another example of intentional services is with SNAP Employment & Training. We know there are very limited SNAP E&T resources, with the lost waiver for Time Limited Recipients of SNAP we have partnered with one of our providers to co-enroll as many eligible SNAP E&T individuals in WIOA Adult as possible. This requires a duplication of efforts for this provider, but it is essential to the success of our residents and to reduce disparities within our service area.

Finally, staff will continue to work to fully align and coordinate amongst the larger workforce delivery system that includes our WIOA core partners and others in our WDA and our region.

A.5. Describe a best practice or area of strength of the local area as it relates to the State's Vision, Goals and Strategies that should be considered for replication or scale across the state.

There are many strengths within the local area as it relates to identifying trends in labor market data, enhancing employer relationships, and connecting to education in meaningful ways for each individual served. This WDA recognizes employment is a key strategy for reducing disparities within our service area. When we combine employment strategies with those of education, income, health, connectivity, justice, and housing we see the multitude of barriers individuals may be facing. When providing a holistic approach, we have the ability to identify barriers and/or gaps in resources, it is then possible for us to create and connect to services in a meaningful way.

Another strength of this local area is focused on data-driven decision-making processes. We collect and analyze data broader than solely looking at performance measures imposed by state

and federal regulations. The Office of Workforce Development has created a dynamic platform for reviewing program data within and across programs. We analyze resources allocated for support services, demographics, geography, wage increases, credential attainment, and placement within sectors and occupations. This data is collected across all programs which allows us to see correlations amongst similar populations which will create opportunities to establish best practices, leverage existing systems, identify service delivery models that move individuals further in their career goals.

The People Exiting Homelessness Pilot Program has been a valuable learning experience for our WDA. During the pandemic, the County placed navigators within shelters to assist individuals in understanding and overcoming barriers to housing, education, employment, and wellbeing. The navigation support, prior to referral for employment and training, has proven to be extremely valuable. People facing housing insecurity have a stronger foundation to meet their goals versus navigating the system alone. The pilot shows demonstrable outcomes in connecting individuals to work experience, education, and employment. Strong relationships and flexible resources have contributed to the unprecedented success of this pilot.

A.6. Describe the sectors or occupations of focus for the local area board, including:

a. How those sectors compare to the sectors of focus within your workforce region;

Workforce Development Area (WDA) 9 encompasses the balance of Hennepin County and Carver County. According to data from the Minnesota Department of Employment and Economic Development's (DEED) Quarterly Census of Employment and Wages (QCEW), WDA 09 had 32,984 establishments supplying 635,157 covered jobs during Q3 2023. As such, WDA 09 is the largest-employing WDA in the State of Minnesota. WDA 09 accounts for more than one-fifth (21.8%) of Minnesota's total employment and more than one-third (36.1%) of the seven-county Metro Area's total employment.

Top-employing sectors in WDA 09 include Health Care and Social Assistance; Manufacturing; Retail Trade; Professional, Scientific, and Technical Services; and Accommodation and Food Services. Health Care and Social Assistance, with 4,420 establishments supplying 95,704 jobs, accounts for 15.1% of WDA 09's total employment. Manufacturing, with 1,469 establishments supplying 74,326 jobs, accounts for 11.7% of WDA 09's total employment. Together, more than one-quarter (26.8%) of WDA 09's total jobs are found within Healthcare and Social Assistance and Manufacturing. Retail Trade, with 2,827 establishments supplying 57,769 jobs, accounts for 9.1% of WDA 09's total employment. Professional, Scientific, and Technical Services, with 4,744 establishments supplying 54,946 jobs, accounts for 8.7% of WDA 09's total employment. Accommodation and Food Services, with 1,952 establishments supplying 44,675 jobs, accounts for 7.0% of WDA 09's total employment. Altogether, WDA 09's top five-employing sectors account for more than half (51.5%) of the WDA's total employment.

When compared with the larger Seven-County Metro Area, WDA 09 has significantly higher shares of its respective employment in the following industries: Manufacturing; Professional, Scientific, and Technical Services; Finance and Insurance; Administrative and Support Services; Wholesale Trade; and Management of Companies.

Location quotients can also reveal vital sectors within a local economy. Location quotients are a measurement of an industry's employment concentration in a specified geography relative to that industry's concentration in a larger benchmark region. Using Minnesota as the benchmark region, those industries with higher location quotients in WDA 09 include Management of Companies; Professional, Scientific, and Technical Services; Real Estate, Rental, and Leasing; Administrative and Support Services; Finance and Insurance; Wholesale Trade; and Transportation and Warehousing. The Metro Area also had higher location quotients in Management of Companies; Real Estate, Rental, and Leasing; Professional, Scientific, and Technical Services; and Finance and Insurance. The location quotients in these industries are similar between WDA 09 and the Metro Area as WDA 09's respective employment in these industries make up high shares of the Metro Area's respective employment in these same industries.

Using data from the U.S. Census Bureau's Quarterly Workforce Indicators (QWI) can reveal the demographic makeup of workers in statewide, regional, and local economies. When analyzing by race and ethnicity, WDA 09 had the following employment demographics for the total of all jobs: 80.3% workers reporting as white, 9.2% workers reporting as Black or African American, 0.6% workers reporting as American Indian or Alaska Native, 7.6% workers reporting as Asian, 2.3% workers reporting Two or More Races, and 6.0% workers reporting Hispanic or Latino origins (of any race). When analyzing by gender, WDA 09 had the following employment demographics for the total of all jobs: 49.2% workers reporting as male, and 50.8% workers reporting as female. The following industries will be highlighted considering these demographics: Health Care and Social Assistance; Manufacturing; Professional, Scientific, and Technical Services; Management of Companies; and Finance and Insurance.

- **Health Care and Social Assistance**
 - White: 71.2%
 - Black or African American: 18.6%
 - American Indian or Alaska Native: 0.6%
 - Asian: 7.3%
 - Two or More Races: 2.4%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 23.0%
 - Female: 77.0%
- **Manufacturing**
 - White: 73.5%
 - Black or African American: 8.8%

- American Indian or Alaska Native: 0.6%
- Asian: 15.3%
- Two or More Races: 1.8%
- Hispanic or Latino (of any race): 7.5%
- Male: 67.6%
- Female: 32.4%
- **Professional, Scientific, and Technical Services**
 - White: 84.3%
 - Black or African American: 3.5%
 - American Indian or Alaska Native: 0.3%
 - Asian: 10.1%
 - Two or More Races: 1.8%
 - Hispanic or Latino (of any race): 3.2%
 - Male: 53.6%
 - Female: 46.4%
- **Management of Companies**
 - White: 86.2%
 - Black or African American: 4.7%
 - American Indian or Alaska Native: 0.4%
 - Asian: 7.0%
 - Two or More Races: 1.7%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 52.3%
 - Female: 47.7%
- **Finance and Insurance**
 - White: 87.5%
 - Black or African American: 3.9%
 - American Indian or Alaska Native: 0.3%
 - Asian: 6.9%
 - Two or More Races: 1.5%
 - Hispanic or Latino (of any race): 2.9%
 - Male: 45.2%
 - Female: 54.8%

In addition to these in-demand sectors, the Board is proactively preparing for the careers of the future, particularly within the green sector. Recognizing the significance of transitioning to green, sustainable, and resilient infrastructure, the board is strategically aligning workforce development and job training programs to capitalize on emerging economic opportunities. To this end, initiatives are underway to explore innovative green jobs and pathways programs focused on the installation, establishment, and maintenance of green infrastructure. Moreover, the board is actively engaging with youth, particularly in areas of heightened vulnerability, to raise awareness about climate change and mitigation strategies, while highlighting rewarding

career paths in the environmental sector. By fostering a community-based network of environmental stewards, the board aims to empower the next generation to become catalysts for positive change.

Additionally, support for new job opportunities in energy efficiency, renewable energy, and green infrastructure is being prioritized, ensuring that the workforce remains equipped with the skills necessary to thrive in the evolving green economy. Through the implementation of solutions and support for community-driven initiatives, including financing options, job training, workforce development, and increased investment in vulnerable communities, the board is laying the foundation for a sustainable and prosperous future for all.

- b. The demographic makeup of the labor force in those sectors as compared to the local labor force, and how the local area will work to close any identified gaps;

The workforce board will focus on closing the gaps in services and programming for people of color in the industries mentioned above. We will continue to support our employment services providers efforts to partner with people of color and new Americans. We will utilize our Power BI mapping technology to identify communities that are under resourced and under- served. Next, we will work with our providers to develop strategies to serve these communities. Additionally, the Board's External Relations Workgroup identified the following additional strategies to close the gaps.

- Partnering with area high schools to do more job fairs and employer outreach.
- Increase understanding of opportunities in the Professional, Scientific & Technical sector and manufacturing sectors. Director serves as a consultant on the DIMI Advisory Board to develop strategies to diversify the manufacturing sector.
- Promote opportunities in residential, commercial, heavy and civil engineering, specialty trade contractors.
- Give program participants career exploration information and emphasize with providers areas of focus within the local plan.
- Tap into how refugees find work. CAPI (Center for Asian and Pacific Islanders) federal funding focuses on resettlement.
- County focus on shelters and getting refugees connected to employment services. Raise awareness on issues with criminal records and lack of transportation and criminal record issues awareness.

- c. How the local board will make opportunities in these areas known to customers, including employers and job seekers, and how the local board will create, modify or expand responsive workforce development programs and initiatives.

The board's External Relations Workgroup builds relationships, shares knowledge, and coordinates resources between the HCWDB and external partners, including employers, community organizations, government, and participants, to ensure that the services and advocacy of the Workforce Development Board align with the goals of our residents and

partners. External Relations work will be focused on increasing awareness of employers of the services and resource available to them and to strengthen partnerships with key stakeholders in underserved communities which will increase awareness of and usage of WDA programs and services for people of color and New Americans.

- A.7. Describe the process used by the local area board to provide opportunity for public comment, including comment by representatives from businesses and comment by representatives of labor organizations, and input into the development of the local plan, prior to submission of the plan.

Local planning and regional planning within the metro area have been done concurrently. Upon completion of a draft plan, the required comment period was provided, with the plan circulated to known partners and community contacts electronically; as well as in a widely accessible internet posting on the Hennepin County, Carver County and DEED websites. Beyond that, virtue of undergoing review by the Hennepin-Carver Workforce Development Board, the Hennepin County Board and the Carver County Board, the document was appropriately noticed to the public.

- A.8. Describe how the local area is working together to prepare the workforce for state and federal investments in the Bipartisan Infrastructure Law (BIL), the Creating Helpful Incentives to Produce Semiconductors (CHIPS) and Science Act, and the Inflation Reduction Act (IRA) (collectively referred to as Investing in America (IIA)).

The WDB's Executive Director is an active participant in GreaterMSP's and the Governor's Workforce Development Board's efforts related to the CHIPS Coalition. Currently, several members of the CHIPS coalition including Skywater Technology and Polar Semiconductor are members of the workforce board work groups or board members of the workforce board.

SECTION B: PROGRAM OPERATIONS

CareerForce Operations – Connection to Services

- B.1. Describe how local area boards will work with each other, core title providers and available data to designate at least one CareerForce Center per local workforce development area as comprehensive and make recommendations on recognizing affiliate and standalone partner sites.

The Hennepin-Carver Workforce Development Board, in consultation with our core partners, has designated three CareerForce locations to serve suburban Hennepin and Carver counties. The current locations of CareerForce Centers within Workforce Development Area (WDA) 09

include Chaska and Bloomington. We receive monthly reports as to the usage of our locations including workshop attendance, job fair/hiring event, job clubs/networking; new jobseekers; veterans; employers posting jobs orders; job orders created; one to ones; computer room usage; and employer services. This data includes demographic information and can be broken down by CareerForce location.

We are able to access an interactive tool via Hennepin County which can overlay multiple census datapoints on top of our CareerForce locations, including areas of poverty, people with disabilities, wage data, age, and more. This visual shows that our CareerForce locations are in areas that are accessible to multiple categories of potential program participants.

System partners have representation on the Hennepin-Carver Workforce Development Board and therefore have opportunity to provide input and participate in the decision- making process.

We are in the process of negotiating a lease with DEED to open the new (and third) CareerForce center in Brooklyn Center that will serve as the comprehensive CareerForce center for the WDA.

B.2. Describe the strategies to ensure proper connectivity and coordination among the physical sites within the local workforce development area.

In addition to our CareerForce core partners, the Hennepin-Carver Workforce Development Board contracts out service delivery in suburban Hennepin County.

WDA 09 has a service delivery system that extends beyond the CareerForce locations and provides direct services via community-based organizations throughout suburban Hennepin County and Carver County. Our network of providers offer common programs, services and activities but also are each uniquely positioned to present additional opportunities and complimentary services to customers, leveraging non-WIOA funding.

The sites (CareerForce locations and provider service sites) are physically separate but share information and connections for their customers through staff communication, information sessions, marketing materials and online via websites.

Suburban Hennepin and Carver Counties still have areas with limited connectivity opportunities, meaning pockets without efficient broadband connection and pockets with limited transportation options. Because of this it remains critical that our CareerForce locations and partnerships are utilized to their fullest and resources are allocated to ensure connectivity across the entirety of the WDA. In 2024 we will be utilizing the Hennepin County Office of Workforce Development to funnel resources via a competitive process on behalf of, and in partnership with, the Department of Broadband and Digital Inclusion for digital literacy services. We believe streamlining services and resources will create points of contact for residents where they have holistic employment and training opportunities both in person, and virtually.

- B.3. Describe the strategies to ensure proper connectivity and coordination among the service providers within the local workforce development area.

Workforce board staff host provider meetings (Adult/DW and Youth Providers) to review programming, client flow, and ensure high quality coordinated service between CareerForce locations and partner sites in suburban Hennepin and Carver County. The strength of our One Stop partnership is a benefit to participants across all programs. Due to the fact that our Workforce Development Area is formed under a Joint Powers Agreement between Hennepin and Carver Counties, there is an ongoing and mindful connection between the partners within the workforce development system and the programs and resources available through the counties, which is critical in aligning and leveraging resources.

- B.4. Describe other strategies that will be used to maximize services and access to services, such as non-traditional hours or using partner facilities.

The Hennepin County Office of Workforce Development partners closely with our library system. There are many residents who utilize the library system for their career exploration and job search. To meet residents where they are at, and where they physically feel comfortable, we determined it would be appropriate to partner with a community-based organization to serve as a liaison for employment services at several county libraries. The organization was selected through a competitive process, based on services provided within their organization, ability to connect residents to services, experience with diverse and underrepresented populations. The library system is extremely happy with the success of this program as are the residents whom we served.

Providers are located in heart of the community within diverse neighborhoods with concentrated areas of poverty that are easily accessed by public transit. Career counselors also take a community-based approach, which means if an individual can't make it to any of those locations, they will find another safe community space close to them so that transportation is not a barrier to enrollment.

Our providers attend large scale community wide events across the Twin Cities, including Juneteenth events, Twin Cities Pride Festival, Minneapolis Open Streets, Urban League Family Fun Days, and various Community Events in Brooklyn Park and Brooklyn Center. Along with large scale community events, our providers also regularly attend smaller events or host tables at a variety of locations, including Brooklyn Park Farmers markets, Brooklyn Center Farmers markets, Brooklyn Park Library, Brookdale Library, numerous city of Minneapolis libraries that are frequented by suburban HC residents, Veterans hiring events, transition fairs for those incarcerated, hiring events specific to BIPOC community members, and more.

Carver County is also committed to the "no wrong door" approach, utilizing strategies such as meeting with customers in the evenings outside of non-traditional hours; meeting customers

who are unable to get to the CareerForce Center at their homes, coffee shops, and libraries; and meeting youth at their schools.

- B.5. Describe the strategic approaches to ensure all elements of Career Services are available at service locations or online, including services for youth and individuals with barriers to employment or service access.

Because we have a de-centralized service delivery model, it is imperative we have organized, streamlined referral systems that ensure customers get connected with the services they can most benefit from.

CareerForce location staff and contracted provider staff have regular discussions regarding customer referral among all programs. With geography being less of a barrier now than in the past due to the implementation of virtual services, the ability for providers across WDA 09 to collaborate and ensure the full utilization of program dollars has increased.

In addition to utilizing the CareerForceMN.com platform, Hennepin County has pulled together variety of funding sources to ensure all providers operating in WDA 09 have access to Elevate Futures and Talent Neuron Recruit. Staff sends out weekly emails to our providers to generate interest and answer questions they have; virtual trainings are being provided twice per month.

- B.6. Describe how the local area board will facilitate access to services provided through the one-stop delivery system, including in remote areas, through the use of technology and other means.

Within suburban Hennepin County we partner with the Department of Broadband and Digital Inclusion. This partnership has allowed us to connect residents to devices, internet connectivity, and digital literacy assistance. In 2024 we will be utilizing the Office of Workforce Development to funnel resources via a competitive process on behalf of, and in partnership with, the Department of Broadband and Digital Inclusion for digital literacy services. We believe streamlining services and resources will create points of contact for residents where they have holistic employment and training opportunities both in person, and virtually.

- B.7. Describe how the one-stop centers are implementing and transitioning to an integrated, technology-enabled intake and case management information system for programs carried out under WIOA and programs carried out by one-stop partners.

All Workforce Development Areas, public and nonprofit partners included, are using Workforce One as the primary tool for capturing intake and case management information.

We currently use technology to help us to maintain contact with job seekers and provide to case management services. We will continue to support the efforts of CareerForceMN.com, Elevate Futures, DEED/DHS apps, to develop on-line services for individuals, especially for those customers with limited barriers that are able to self-serve.

Within our WDA, we are integrating data across programs to break down silos and identify opportunities for co-enrollment and the alignment of services. We have created a robust data dashboard that helps us understand the barriers and disparities within the communities we serve, layered with the services we provide we will be able to better understand effective strategies and resources to reduce such disparities. We support the system changes that need to occur to align Adult Basic Education, M State and CareerForce/WIOA Title IB data systems.

B.8. Describe how supportive services, such as transportation and other needs, will be coordinated to better serve individuals with specific barriers to training, education and employment.

Staff work closely with grantees in order to fully maximize the impact of support services which are a key tool in addressing barriers and supporting customer success and retention in training/education and employment.

The professional development offered by Workforce Board staff to contracted grantees regularly includes information on how to utilize support service dollars available under our programs, and information on other programs and resources that can assist participants on their career pathways journey.

From the individual client's perspective, potential support service needs are discussed and identified during the assessment process. Other support service needs are identified as barriers occur during service provision. Strong partnerships in the local area allow staff to identify the expertise and resources of partners and allow them to align services and resources, avoiding duplication.

We will continue to encourage co-enrollment with other programs (when allowed in statute and policy) to fully leverage support services across programs and funding sources. Co-located within the County services building, CareerForce in Chaska is uniquely situated to both recruit from and refer participants to other county support services and programs.

Hennepin County has been leading disparity reduction efforts by identifying seven areas where county action can have the most impact: education, employment income, health, housing, connectivity and justice. As mentioned elsewhere in this plan, the Hennepin County Office of Workforce Development has a strong relationship with the connectivity efforts within Hennepin. Connectivity includes transportation as well as broadband related efforts. The Department of Broadband & Digital Inclusion provides connectivity services in the scope of devices, internet subsidies, and digital literacy. This connection to these specific supports has

been invaluable, a great example of leveraging support service resources.

Carver County has been focusing on adopting family/resident centric service delivery model addressing 12 social determinates of health, focusing on education, economic stability, community connections, income increase, and health.

CareerForce Operations - Accessibility

B.9. Describe strategies that will be used to leverage technology for services and ensure compliance with accessibility standards.

In conjunction with the analysis outlined above, recommendations for new or enhanced technology will be made to ensure that metro job seekers and employers have access to tools they need to enjoy successful labor exchange functions. WDA 09 will provide, when possible, technology and connectivity for clients seeking services and will comply with all ADA requirements by making available appropriate technologies to persons with disabilities. Program participants have the option of in person or virtual case management services. We allow for this flexibility in our service design model to best meet the needs, situation, challenges, opportunities of our residents.

B.10. Describe the replicated cooperative agreements (as defined in section 107(d)(11) of WIOA) between the local area board or other local entities described in section 101(a)(11)(B) of the Rehabilitation Act of 1973 (29 U.S.C. 721(a)(11)(B)) and the local office of a designated state agency or designated state unit administering programs carried out under title I of such Act (29 U.S.C. 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121(f)) in accordance with section 101(a)(11) of such Act (29 U.S.C. 721(a)(11) with respect to efforts that will enhance the provision of services to individuals with disabilities and to other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination.

Accessibility to the services provided by CareerForce Centers and all Partner agencies is essential to meeting the requirements and goals of the CareerForce network. Job seekers and businesses must be able to access all information relevant to them via visits to physical locations as well as in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or Federal law.

- **Physical Accessibility** – CareerForce centers will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor, will meet the latest standards of accessible design. Services will be available in convenient, high traffic, and accessible location, taking into account reasonable distance from public transportation and adequate parking (including parking clearly marked for individuals with

disabilities). Indoor space will be designed in an “equal and meaningful” manner providing access for individuals with disabilities.

- **Virtual Accessibility** – The HCWDB will work with DEED to ensure that job seekers and businesses have access to the same information online as they do in the physical facility. Information must be clearly marked and compliant with Section 508 of the United States Department of Health and Human Services code. Partners will comply with the Plain Writing Act of 2010, the law that requires that Federal agencies use “clear Government communication that the public can understand and “and all information kept virtually will be updated regularly to ensure dissemination of correct information.”
- **Communication Accessibility** – Communications access means that individuals with sensory disabilities can communicate (and be communicated with) on an equal footing with those who do not have such disabilities. All Partners agree that they will provide accommodations for individuals who have communication challenges, including by not limited to individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments and barriers.
- **Programmatic Accessibility** – All partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran’s status, or on the basis of any other classification protected under state or Federal law. Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. Partners further assure that they are currently in compliance with all applicable state and Federal laws and regulations regarding these issues. All Partners will cooperate with compliance monitoring that is conducted at the Local level to ensure that all CareerForce programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter will be provided in real time or, if not available, within a reasonable timeframe to any customer with a language barrier. Assistive devices, such as screen-reading software programs (e.g., JAWS) and assistive communication applications must be available to ensure physical and programmatic accessibility within the CareerForce Center network.

- B.11. Describe how entities within the one-stop delivery system will comply with section 188 of WIOA, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990, regarding the physical and programmatic accessibility of facilities, programs and services, technology and materials for individuals with disabilities including providing staff training and support for addressing the needs of individuals with disabilities.

The CareerForce locations and partner organization sites are required to be fully accessible to all. Locations are equipped with the required accessible equipment, software and technology to

meet the requirements of ADA and are regularly monitored for compliance. Core partners follow policies and procedures outlined by DEED for all aspects of accessibility, and all contracts/subcontracts require ADA compliance. Training has been provided for staff through DEED and Vocational Rehabilitation Services are available for technical assistance.

CareerForce Operations – EEO Compliance

B.12. The local workforce development area and their partners are aware of the responsibilities of the Equal Opportunity Officer, including attending DEED sponsored EO Training?

Yes _____

B.13. The local workforce development area is aware of and conducts annually a physical and program accessibility review.

Yes _____

B.14. Does the local workforce development area have in place an agreed upon WIOA Discrimination complaint process per the [regulations](#)?

Yes _____

The WDA is currently in the process of drafting an updated WIOA Discrimination Complaint procedure. We anticipate this policy will be reviewed by the Hennepin County Attorney’s office and finalized by the Board in late Spring 2024.

B.16. Does the local workforce development area have in place a [language access policy and plan](#)? Describe your local workforce development areas language access policy. If you do not have a policy in place, use the following link as a guide in creating your policy

[Language Access Assessment and Planning Tool for Federally Conducted and Federally Assisted Programs \(lep.gov\)](#). This link on pages 9-15 includes sample assessments, questions and information on: 1) Understanding how LEP individuals interact with your agency; 2) Identification and assessment of LEP Communities; 3) Providing language assistance services; 4) Training of staff on policies and procedures; 5) Providing notice of language assistance services. Should you have questions pertaining to your LWDA’s language access policy contact the Office of Diversity and Equal Opportunity at DEED.ODEO@state.mn.us

Yes _____

The Hennepin County Limited English Proficiency Plan sets forth the policies and procedures for ensuring equal access to linguistically appropriate services for persons residing within the

county as well as a process to address issues of training for county staff and contracted providers and the use of appropriate signage. The State of Minnesota identified the fifteen largest LEP populations as the following: Amharic, Arabic, Burmese, Cantonese, French, Hmong, Karen, Khmer (Cambodian), Korean, Laotian, Oromiffa, Russian, Somali, Spanish and Vietnamese, but does not differentiate between the size of each population group. We utilize current bilingual staff and interpreters from these language groups to facilitate transactions within the staff person's service area and across all county departments whenever possible. In the event that an area does not have on-site assistance for all of the fifteen language groups identified above, contracted interpreter services are used to meet the language need. For all other language groups, Hennepin County utilizes its current contracted interpreter agencies for services. A list of contracted interpreter agencies can be found on file at the Office of Multi-Cultural Services or on their [internet site](#).

The county employs an American Sign Language (ASL) interpreter for all residents who are English-speaking and Deaf/Hard of Hearing. To supplement this service, the county has also contracted with an ASL interpreter agency to provide ASL interpretation coverage during busy days, after-hours, weekends and holidays.

The complete Hennepin County Limited English Proficiency Plan [can be found here](#).

It is the policy of Carver County Health and Human Services (CCHHS) that no person shall be denied access to programs, program information or services because of his/her limited English proficiency. Staff will assist the person in determining if interpreter services are needed and in what language the services are required. Staff will offer language assistance services and will explain that these services are free of charge to the person. Language assistance services will be offered in a timely manner and during all hours of the agency's operation. Staff will initiate an offer for language assistance to clients who have difficulty communicating in English. Each LEP person will receive adequate information, will understand the services and benefits available, and will receive the benefits to which he/she is eligible. The LEP person will be offered interpreter services to enable him/her to communicate the relevant circumstances of his/her situation to Carver County staff.

When interpreter services are needed in a language not commonly used, CCHHS staff will access the appropriate interpreter either in person or via the Language Line. CCHHS will offer interpretation and/or translation services to non or limited English speaking people in a language they understand, in a manner that preserves confidentiality and within a reasonable time. All CCHHS staff will ask the LEP person if they have need for interpreter services and will record that need on the LEP Record in the case file. All CCHHS staff will ask the person what their primary language is. Financial Workers will identify the specific language needs of each applicant and recipient by reviewing the language preference questions on the Health Care Application, the Combined Application Form Part I, the Renewal Form, and the Recertification Form. All CCHHS staff will also use "I Speak" cards and posters to identify the person's language preference.

The complete Carver County Limited English Proficiency Plan (as part of Carver County's Comprehensive Civil Rights Plan) [can be found here](#). It is also posted in the lobby of all county buildings.

B.17. Describe the affirmative outreach strategies your local workforce development area will employ to recruit participants that are representative of the populations in your region. (You may also attach an outreach or engagement plan if one exists for your LWDA).

Our local workforce development area is comprised of diverse individuals with diverse needs. All of the work we do within our WDA is conducted via a lens of disparity reduction. In order to reduce disparities, we need to ensure our system is accessible to all and this requires intentionality, innovation and streamlined services. We know that many who qualify for and would benefit from these services are also often unaware that they exist. Therefore, we bring our programs into the community on a regular basis.

WDA 09's providers are committed to having a presence at and facilitating ongoing referrals from the CareerForce Centers in Bloomington, Chaska, and Brooklyn Center (when the Brooklyn Center CareerForce Center lease is executed in 2024). Providers are located in heart of the community within diverse neighborhoods with concentrated areas of poverty that are easily accessed by public transit. Career counselors also take a community-based approach, which means if an individual can't make it to any of those locations, they will find another safe community space close to them so that transportation is not a barrier to enrollment.

Our providers attend large scale community wide events across the Twin Cities, including Juneteenth events, Twin Cities Pride Festival, Minneapolis Open Streets, Urban League Family Fun Days, and various Community Events in Brooklyn Park and Brooklyn Center. Along with large scale community events, our providers also regularly attend smaller events or host tables at a variety of locations, including Brooklyn Park Farmers markets, Brooklyn Center Farmers markets, Brooklyn Park Library, Brookdale Library, numerous city of Minneapolis libraries that are frequented by suburban HC residents, Veterans hiring events, transition fairs for those incarcerated, hiring events specific to BIPOC community members, and more.

Providers also have a presence on various social media platforms where they post success stories, events, and information about our programming, with the goal of connecting with community members that need our services.

Additionally, the Carver County CareerForce Center employs a range of affirmative outreach strategies to engage participants representative of our regional population. Below are some key approaches:

1. Targeted Outreach:

- We actively identify and reach out to specific demographic groups within our region, including youth, veterans, individuals with disabilities, justice-involved individuals, and those facing significant barriers to employment.
 - Collaborating with community organizations, schools, and local agencies, we disseminate information about our programs, services, and employment opportunities.
2. Community Partnerships:
 - We foster partnerships with local community-based organizations and are members of two Chambers of Commerce.
 - These partnerships allow us to tap into existing networks, ensuring that our outreach efforts reach a broad cross-section of the population.
 3. Resource Lists and Referrals:
 - Our CareerForce Center maintains an updated list of resources available within the local area.
 - Staff and participants can access this resource list to connect with services related to employment, training, and support.
 4. Special Workforce Events:
 - We organize targeted events such as job fairs.
 - These events provide opportunities for participants to engage directly with employers, learn about job openings, and receive career guidance.
 5. Temporary Access Points:
 - In coordination with community, we set up temporary access points.
 - These include pop-up career centers at libraries, or events such as the Carver County Fair or Carver Community Connect.
 6. Inclusive Communication:
 - Our outreach materials are culturally sensitive and available in multiple languages.
 - We use various communication channels, including email, mail, website, and social media.
 7. Engagement with Employers:
 - We collaborate with local employers to understand their workforce needs.
 - By building strong relationships, we can tailor our outreach efforts to match available job opportunities.

CareerForce Partners

B.18. Describe the roles and resource contributions of the one-stop partners.

The current MOU (attached) is effective through June 30, 2025, unless renewed or terminated per the terms outlined in the document. The Board is currently in the process of securing the lease for the new CareerForce location in Brooklyn Center and establishing an MOU and IFA with partners that will be coordinating services out of that location. The Board is also currently in the process of negotiating the Infrastructure Funding Agreement (IFA) for the Bloomington CareerForce Center.

B.19. Describe how the local area board will ensure continuous improvement of eligible providers of services through the system.

The Hennepin-Carver Workforce Development Board and staff review outcome data for each of the organizations selected to provide services. Staff meet with providers regularly and work with them to ensure they are on track with meeting the projected goals as well as providing quality services. We have created or partnered with DEED to provide technical assistance on program design, performance, reporting, and to promote understanding of relevant laws, policies, and procedures; and also address topics requested by providers. Regular monitoring occurs per the appropriate program, ensuring the utilization approved services while seeking examples and rewarding providers' efforts to be innovative in their service delivery design. A crucial part of our monitoring is identifying best practices which can be shared with and adopted by our other providers.

Hennepin-Carver seeks to be a desirable partner/funder; in addition to offering any support or technical assistance requested by our providers, Board staff proactively engage with state agencies to advocate for our providers, and request waivers or policy changes to requirements that hinder their ability to serve our employer and jobseeker customers.

Finally, each partnering agency provides staff development specific to their agency needs. This includes participating in local, state (including DEED, DHS, Minnesota Association of Workforce Boards) and national training opportunities.

B.20. Describe the local workforce development area's processes to assure non-duplicative services and avoid duplicate administrative costs.

To ensure non-duplicative services and minimize administrative costs, WDA 09 prioritizes comprehensive coordination and collaboration among stakeholders, programs, and providers. This involves establishing clear communication channels and fostering partnerships with local government agencies, educational institutions, non-profit organizations, and businesses. By sharing information and resources, we are able to identify existing services and programs, eliminating redundancies and identifying gaps in service delivery. Additionally, Regular monitoring and evaluation of programs can further help identify areas for improvement and optimize service delivery to meet the evolving needs of the community.

Within the Hennepin County Office of Workforce Development, a diverse array of programs is housed, including MFIP, SNAP Employment & Training, and exciting custom programs focused on addressing the Benefits Cliff, employment and training services for individuals facing homelessness, and sector-based employment and training programs. This facilitates a comprehensive approach to serving our community. We prioritize collaboration with a network of trusted providers, many of whom are involved across multiple programs. This strategic partnership allows us to synchronize services effectively, minimizing administrative redundancies and ensuring streamlined assistance for our residents. Through this coordinated

effort, we optimize resource allocation and enhance the impact of our initiatives, ultimately empowering individuals and bolstering workforce development in our region.

Additionally, The Hennepin County Office of Workforce Development has created a dynamic platform for reviewing program data within each program and across programs. We can analyze resources allocated for support services, demographics, geography, wage increases, credential attainment, placement within sectors and occupations. This data is collected across all programs which allows us to see correlations amongst similar populations which will create opportunities to establish best practices, leverage existing systems, identify service delivery models that move individuals further in their career goals.

B.21. Describe how the Memorandum of Understanding will be or has been developed and used to ensure commitment of resources from service providers and required partners.

Under a significant restructuring of the Hennepin-Carver Workforce Development Board several years ago, Board staff worked with County Attorneys to ensure that all foundational documents were updated and in compliance with current federal and state rules and policies. Our current MOU is in effect until 2025.

B.22. Describe how local area boards will ensure state policies on infrastructure funding requirements are adhered to and the process for addressing any discrepancies or disagreements.

The Hennepin-Carver Workforce Development Board will coordinate with Hennepin County, Carver County, and partner representatives on infrastructure funding requirements and protocol for addressing discrepancies using guidance and technical assistance from DEED and the Minnesota Association of Workforce Boards. WDA 09 will rely on existing Memoranda of Understanding, internal audit processes, guidance from DEED and partner expertise to address any compliance issues.

B.23. Describe how local area boards, who contract out for provider services, will ensure that providers fully participate in infrastructure funding requirements and the alignment of service delivery within the local workforce development area 134(c)(3)(G) of WIOA.

Hennepin County sub-contracts resources via a competitive process, the Request for Proposals we utilize indicates successful proposers are required to meet all rules, regulations and policies developed by the U.S. Department of Labor, DEED and the Hennepin-Carver Workforce Development Board. We specifically address the requirement of infrastructure funding and alignment within this process to ensure all proposers understand the requirement and what it entails.

The Hennepin-Carver Workforce Development Board, with support of County staff, will ensure compliance with infrastructure funding requirements and provide a protocol for addressing discrepancies. As appropriate, the Hennepin-Carver Workforce Development Board will rely

on existing, modified, or new agreements, such as Memoranda of Understanding, internal audit processes and DEED policy guidance, to address any issues regarding infrastructure funding requirements.

- B.24. Describe the competitive process to be used to award the sub-grants and contracts in the local workforce development area for activities carried out under section 107(d)(16) WIOA.

The Hennepin-Carver Workforce Development Board is the responsible entity for determining funding allocations. On behalf of the board, Hennepin County issues a Request for Proposals (RFP) for services within suburban Hennepin County. Leadership from the Board identifies staff and leaders responsible for managing that RFP process and bringing decision recommendations forward to the Hennepin-Carver Workforce Development Board for all decisions related to disbursement of funds. This RFP process is inclusive of adult and youth programming. Hennepin County follows internal procurement methods for selecting vendors as well.

In accordance with our Joint Powers Agreement and MOU, Carver County provides services in the Chaska CareerForce location.

- B.25. Describe and identify the entity responsible for the disbursement of grant funds described in section 107(d)(12)(B)(i)(III) of WIOA.

The Hennepin-Carver Workforce Development Board is governed by a Joint Powers Agreement between the Hennepin and Carver County Boards which names Hennepin County as the Administrative Entity for the local area. The Hennepin-Carver Workforce Development Board is the body responsible for creating RFPs and recommending providers and disbursement of grant funding to the Hennepin County Board for approval. Hennepin County provides administrative support for contracting, accounting, compliance and monitoring of programs.

Levels of Performance

- B.26. Describe how the local levels of performance negotiated with the Governor and chief elected official will be used to measure the performance of the local workforce development area and to be used by the local area board for measuring the performance of the local fiscal agent, eligible providers under subtitle B of WIOA and the One-stop delivery system.

The negotiated performance measures are considered as we create our service delivery model, how we conduct our monitoring, and drives our partnerships. Our partners and providers are committed to helping adults, dislocated workers, and youth achieve economic stability through family sustaining wages and support disparity reduction efforts by identifying and prioritizing

strategies to serve people of color, individuals facing gender inequities, and individuals with disabilities. These efforts support Hennepin County's seven disparity domains (income, education, employment housing, health, justice, and connectivity) to align our work and the purpose of WIOA to ensure the partnerships, programs, and services are intentional and comprehensive. By receiving more individualized and intensive services, program participants have been able to overcome barriers to employment and gain skills necessary to meet high-growth labor demands; this leads to more sustainable employment and job retention. Ultimately, this strategy decreases the overall number of individual participants in the Hennepin-Carver workforce area but allows counselors to provide more in-depth services to each person and to work as a collective to dismantle racial disparities.

Negotiated performance standards are one way in which the Hennepin-Carver Workforce Development Board measures the performance of the local workforce development area, providers and the one-stop delivery system.

At least on a monthly basis, performance progress is reviewed with providers using Workforce One reports, FutureWorks PowerBI tool, and reports provided by DEED. Through monitoring, we assess data to ensure that services and outcomes have been correctly entered into WF1. If deficiencies exist, the Board works with service providers to identify strategies to increase performance.

We review demographics, services, trends, training occupations and outcomes of service providers. Case files are reviewed for compliance and quality of services. Program eligibility is monitored by program staff to ensure proper determinations have been made. Subrecipients are also trained and provided with appropriate policies to make eligibility determinations toward allowable costs/cost principles. We meet with service providers on a regular basis to provide technical assistance, answer questions, and monitor expenditures to ensure policy and fiscal compliance.

B.27. Describe the actions the local area board will take toward becoming or remaining a high-performing board, consistent with the factors developed by the state board.

The Hennepin Carver Workforce Development Board has gone through many changes over the past 6 years, these changes were implemented to increase performance to those most in need. We reviewed the number of residents served, the types of services provided and how they were delivered and who was delivering them. We also reviewed labor market information, occupations in demand along with the credentials and wages for these occupations. With this information we enhanced the technical assistance offered to our providers, began strategic planning with the workforce board, and created a data dashboard to analyze services across our counties.

As a result of those strategic planning efforts, the Board is continuing its commitment to fostering strong partnerships with local stakeholders, including employers, educational institutions, community organizations, and government agencies. This collaborative approach ensures alignment of resources and priorities, maximizing the effectiveness of our programs and services. Additionally, regular assessment and evaluation of programs and services allow the board to identify areas for improvement and innovation, and effort in which the HCWDB Program Design and Development Work Group will continue to play a critical role. By staying abreast of emerging trends and adapting strategies accordingly, the board can remain responsive to the evolving needs of both residents and employers.

Finally, maintaining transparency and accountability in decision-making processes fosters trust and confidence among stakeholders, further solidifying the board's reputation as a high-performing entity committed to advancing economic prosperity within the community.

Local Workforce Board Governance

B.28. Briefly describe the local area board's policy and timetable for filling vacancies, replacing/reappointing individuals whose terms have come to an end. Include in your description any plans to fill the terms that will be expiring as of June 30, 2024.

Per our Joint Powers Agreement, the Hennepin County Board is responsible for appointing members of the Workforce Development Board. This is done in consultation with the Carver County Board. The Director of the Workforce Development Board works closely with the Deputy Clerk to the Hennepin County Board of Commissioners.

In the case where a member resigns prior to the conclusion of their term, the Deputy Clerk is provided a copy of the resignation letter and alerted that an appointment process needs to take place to fill the vacancy, even if this occurs outside of the regular county citizen advisory board appointment time frame.

Unless appointed to fill the remainder of a term due to resignation, Board Members are appointed to a three-year term. Each year, the Deputy Clerk and Workforce Board Director review terms of members and reaffirm eligibility under federal and state statute. Open seats are filled through the Hennepin County Board's appointment process which follows relevant rules and regulations.

B.29. Is your local area board currently in compliance with WIOA?

Yes _____

No _____

If No, what steps will be taken to bring your local area board into compliance by June 30, 2024?

- B.15. Please include in Attachment B the composition of your board, including the sectors represented on the board, and to the extent practicable, the demographic makeup of your board.

The completed Attachment B is included in this document.

SECTION C: PROGRAM AND SERVICE DELIVERY

Local Area Board Program and Service Delivery

- C.1. Describe how the local area board, working with the entities carrying out core programs will expand access to employment opportunities for eligible individuals, particularly eligible individuals with barriers to employment.

Minnesota has a goal to reduce educational, skills training and employment disparities based on race, disability, disconnected youth or gender. The Hennepin-Carver Workforce Development Board will ensure programming is intentional and thoughtful in addressing such disparities and barriers to employment.

Over the past several years, the Hennepin-Carver Workforce Development Board prioritized expanding and strengthening services at the Chaska and Bloomington CareerForce Centers to better support individuals. These efforts will continue with the addition of a CareerForce Center in Brooklyn Center, which will be uniquely positioned to serve residents in the northern part of Hennepin County. The Brooklyn Center CareerForce is anticipated to open in 2024.

Given the diversity of people we serve, with widely varied education attainment and technology access, providers engage in grassroots outreach – from corner stores to community fairs- and in sophisticated social media and search engine optimization strategies to market services to the broadest audience possible. Looking forward, the Hennepin-Carver Workforce Development Board will continue efforts to market programming and services more cohesively as a Local Area and within the larger region. Last year, HCWDB partnered with the Minnesota Employment Services Council (MESC) and the other Metro area Workforce Development Boards to develop a “Job Power” advertising campaign, aimed at marketing CareerForce services the wider metro area. Advertisements were placed strategically along key public transit stops in the metro area, and was combined with targeted, geofenced digital advertisements. The campaign was successful, yielding 5,872,278 impressions. HCWDB is committed to building on this successful partnership in the coming years.

Importantly, in addition to the services available in our CareerForce locations, the Hennepin-Carver Workforce Development Board and our provider partners place strong emphasis is on proactive community engagement. Our providers are invested in raising the visibility of services

in underserved communities and connecting with populations in the area. Partnerships are an essential tool in effective outreach. Our program providers have partnerships with a broad range of entities including libraries, religious communities, social services and other county departments, local nonprofits, and community organizations. Outreach efforts are also being strengthened through expanded relationships and efforts to reach County-involved adults and youth, individuals experiencing or at risk of experiencing homelessness (via suburban service locations), in-school youth (via school partners); and, in- house referrals from Veteran and Vocational Rehabilitation Services. Adult Basic Education and other secondary school partners will continue to be engaged in programming specific to adults and youth with academic barriers to employment and skill development needs.

Employer partnerships are especially key when it comes to expanding access to employment opportunities for eligible individuals within our area. The Hennepin-Carver Workforce Board will continue to support and actively develop the strength of our local employer networks and engage these networks to provide expertise on employment needs in key sectors, and to support and guide the development of programming. Additionally, The Hennepin-Carver Workforce Development Board is committed to educating employers on the mutual benefits of working with our program providers and participants. As an advocate for our providers and participants, the HCWDB will act as a voice identifying economic drivers and barriers to employment to employer networks and engaging them in strategies to increase access to employment opportunities.

C.2. Describe how the local area board, working with the entities carrying out core programs, will expand access to supportive services for eligible individuals, particularly eligible individuals with barriers to employment.

As outlined in our support services policy, a coordination of community resources must first be addressed and accessed; if such support services are not available or obtained through other community resources, they may be provided through program dollars. This is a relatively standard policy in regard to support services; however, The Hennepin-Carver Workforce Development Board is committed to facilitating partnerships between job training programs, educational institutions, social services, and other relevant organizations to create a robust network of support. Because we are connected to and/or co-located with other county services and contract with providers who can leverage other programs and funding for assistance, our local area is uniquely positioned to ensure these needs are met.

The board and staff have worked to identify the necessary support services to assist our participants in overcoming the barriers that may prohibit them from participation in programming and/or successful employment. As barriers to employment vary greatly from individual to individual, employment counselors assess each participant's specific barriers and needs during the development of their Individual Employment Plan and work to connect participants with the necessary supports. It is important that our participants are aware of all

support resources and services available during their involvement in the programming. As such, the Hennepin-Carver Workforce Development Board will develop strategies to market support services alongside programming in order to encourage eligible individuals that may be experiencing barriers to participation to enroll in programming.

We are cognizant that reducing any individual disparity can leverage positive change and help reduce disparities in other areas. Therefore, we allow providers to utilize support service dollars to address the following when needed by our participants. If one gear turns, they all move.

- Transportation –Reimbursement for mileage, mileage stipend, gas card, uber/lyft costs, mass transit/bus card or reimbursement for job search and/or training; car repairs, auto insurance
- Family Care – Childcare reimbursement for job search activities and/or training
- Health Care – Includes, but not limited to, preventive and clinical medical treatment, voluntary family planning services, dental, personal hygiene, and appropriate psychiatric, psychological and prosthetic services
- Housing /Rental Assistance – Assists participants in maintaining or obtaining adequate shelter for themselves and their families. Emergency payment only, no continuous assistance.
- Counseling – Personal, financial, legal counseling services
- Emergency Health - Emergency COBRA or other health insurance payment (typically 1-3 months); co-pays
- Emergency Financial Assistance – Reimbursements to participants or vendors will be made for a variety of needs only after approved documentation is provided. Assistance including but not limited to: meals/food (subsistence), licenses, initiation fees, physicals, required for job search and job start will be provided only during the period the participant is enrolled in an activity.
- Tools and Clothing – Tools required by employer; clothing needed for job interviews or employment
- Drug and Alcohol Counseling – Referral and counseling services to address drug and alcohol use issues
- Computer hardware and related technology – computers, software needs when local policy requirements are met

Per guidance from DOL (TEGL 09-22), the local supportive services policy is currently being updated to reflect the effects of food insecurity as a barrier to employment for youth. The consequences of food insecurity are significant, far reaching, and disproportionately impact historically underserved communities and in particular the youth population. As such, food may be provided to WIOA youth participants when it will assist or enable the participant to participate in youth program activities and to reach their employment and training goals, thereby achieving the program’s overall performance goals.

- C.3. Describe how the local area board will facilitate the development of career pathways, co-enrollments (as appropriate) and activities that lead to industry recognized post-secondary credentials that are portable and stackable.

The Minnesota State Plan has prioritized the need to build employer-led industry sector partnerships that expand the talent pipeline to be inclusive of gender, race and disability to meet industry demands for a skilled workforce. Participants are of course free to choose what they will ultimately pursue but are guided towards sectors in which they will be more likely to obtain a living-wage job in an industry that offers security and growth in a 21st century economy. The Hennepin-Carver Workforce Development Board is working with employers to create career pathway and stackable credential opportunities for all individuals, prioritizing those noted above. Our community-based organizations also offer industry-specific career education courses that provide recognized certifications and licensure. Because we have multiple providers, courses are offered at different times throughout the year, in various locations, and in a wide variety of industries, resulting in multiple points of access for the residents we serve.

The Hennepin-Carver Workforce Development Board is also committed to utilizing the expertise of its Board members and industry and sector coalitions to inform the development of career pathways and activities that lead to post-secondary credential attainment. The Board will engage employer-led associations, industry representatives, and existing coalitions, such as the CHIPS coalition and the Workforce Leadership Council, to provide insight and guidance into the skills and qualifications needed in their respective workforces. Additionally, the Board will collaborate with employers, labor leaders, and training providers to develop earn-and-learn opportunities such as paid internships, apprenticeships, or on-the job training programs, which not only benefit individuals seeking credentials and employment, but also provide employers with a pipeline of skilled talent and prepare the Local Area to respond to industry and sector demand. The Board will facilitate partnerships between employers, training providers, and educational institutions to ensure that credentialing programs align with industry standards and meet the evolving needs of the labor market.

Hennepin and Carver County staff encourage co-enrollments among employment programs and non-employment programs, as appropriate, in order to maximize the use of supports to assist individuals as they progress in their employment pathway. Our providers assess the needs and appropriate fits for co-enrollment during intake and the development of participants' Individual Employment Plans. The assessments and questions asked during these key processes may reveal an opportunity or need for co-enrollment. Many of our providers operate multiple programs, such as WIOA, MFIP, and SNAP E&T, and as such, engage in coordinated outreach efforts, where they are able to educate residents and assess eligible individuals for enrollment and potentially co-enrollment in multiple programs in accordance with policies and procedures.

C.4. Describe and assess the type and availability of adult and dislocated worker employment and training activities in the local workforce development area.

The Hennepin-Carver Workforce Development Board released an RFP in 2022 to solicit Adult and Dislocated Worker service providers for suburban Hennepin County. Selected providers (Avivo, Goodwill Easter Seals of Minnesota, and Hired) met the following requirements. Furthermore, in the fall of 2023, an RFP was released to solicit adult and dislocated worker providers for PY24/PY25 and selected providers are currently in contract negotiations which are expected to be finalized in late spring of 2024.

Proposer must specify geographic location of provision of services, this could be the entire suburban Hennepin County region or a specific portion of this service area. The Hennepin – Carver Workforce Development Board must ensure services are available throughout the entire suburban Hennepin County area, therefore the board reserves the right to select one provider or multiple providers to ensure needs are sufficiently met.

In general, the Dislocated Worker & WIOA Adult Services to be performed are:

- Outreach, intake, eligibility and priority determination, individual assessment of reemployment barriers/needs, career counseling, formulation of individual employment plans; and
- Job placement and job development services, including job retention support and follow-up for one year after exit; and
- Arranging for employment-related training identified in participant employment plans.

Each of our providers submits a work plan outlining how these services will be provided in suburban Hennepin County. At the Chaska CareerForce location, Carver County staff provide Dislocated Worker and Adult Program services, meeting similar expectations as our community-based organizations for their programming in their geographical region.

Allowable activities for WIOA Dislocated Worker and WIOA Adult are: determination of eligibility, outreach, intake, and basic services, initial assessment of skills, aptitudes, abilities, and need for supportive services, job Search and placement, career counseling, provide employment and labor market information, provide information on eligible training providers and local performance outcomes, provide information regarding filing and maintaining UI claims, follow-up services, comprehensive and specialized assessment of skill levels and service needs, development of Individual Employment Plans, group counseling, individual counseling and career planning, case management for clients in training, short-term pre-vocational services, occupational skills training (including non-traditional employment), private sector training programs, adult education and literacy activities in combination with other training services, On-the-Job Training, entrepreneurial training, job readiness training, skill upgrading and retraining.

As mentioned previously, Workforce Board staff conduct regular meetings, provide technical assistance, encourage the sharing of best practices, and regularly monitor our providers.

C.5. Describe and assess the type and availability of youth workforce investment activities in the local workforce development area, including youth with disabilities, which description and assessment shall include an identification of successful models of such youth workforce development activities.

In WDA 09, community-based organizations provide WIOA Youth and MYP services in suburban Hennepin County. Carver County receives its own allocation of funding for the Minnesota Youth Program and provides WIOA Youth Services as a subcontractor of Hennepin as outlined in our Local MOU.

Outreach and recruitment of youth is crucially important to the success of the WIOA Youth and MYP program and participants. In WDA 09, there are 6 providers administering one or both programs in suburban Hennepin County and Carver County. Each provider relies on their own network of community organizations, schools, and public services to reach size of this area and the diversity of needs and culture within it.

In 2023, the Hennepin-Carver Workforce Development Board released the Suburban Hennepin County Youth Career Development Services RFP pursuant to Hennepin County requirements for the WIOA Youth and Minnesota Youth programs. Through this process, Avivo and Hired were selected as the WIOA Youth providers for Program Years 2024 and 2025, with contract start dates of April 1st, 2024. The review panel also recommended BrookLynk, Ka Joog, and Tree Trust as MYP providers for State Fiscal Years 2025 and 2026.

Avivo was recommended as a WIOA Youth provider for their ability to provide comprehensive mental and chemical health and housing services to at risk youth, as well as their flexible service delivery model which is person-centered and youth-led. Avivo's targeted outreach and recruitment strategies ensure they are able to reach youth in neighborhoods and localities identified as having racially concentrated areas of poverty and/or high youth unemployment rates, including East Richfield, East Bloomington, the inner NW suburbs of Minneapolis and neighborhoods surrounding MSP Airport.

Hired was also recommended as a WIOA youth provider. Together with Avivo, the two organizations will serve the entirety of Suburban Hennepin County. Having two WIOA Youth providers for Suburban Hennepin County will ensure a blanket of services over the local area and will also maintain the ability for youth to receive program services through another provider if they wish.

Hired was recommended as a WIOA Youth provider for their demonstrated ability and effectiveness in delivering career development services to at-risk youth ages 14-24. Hired's

individualized service delivery model is coupled with a larger partner network of 100+ community-based organizations, ensuring youth that work with Hired are afforded access to all of the resources they need to succeed in their career and education paths.

BrookLynk and Ka Joog provide innovative internship and training opportunities in high-demand industries for young people based on strong relationships with employers, schools, and community institutions in their service areas. These partnerships, particularly in schools, give them the tools to serve younger youth with a diversity of needs. Tree Trust is also recommended to receive MYP funds to support their Career Pathways programming in the green sector, aligning with the values of Hennepin County and the Hennepin-Carver Workforce Development Board. Tree Trust also utilizes strong partnerships with community-based organizations in the Local Area to provide wraparound services for participants that need additional support in the areas of housing, medical, and mental health.

Understanding the varied needs of youth living within the large suburban metro area, there is an intentional offering of multiple approaches to work experience; appealing to youth who prefer the hands-on style or kinesthetic learning and working with communities to recruit youth into business settings where barriers to access may otherwise exist.

Hennepin County has a high percentage of youth participants with cognitive, behavioral, developmental, or physical disabilities. Employment counselors work hard to provide accommodations which best address the needs or barriers of the participants especially in work experience placements, career pathways, and suitable educational certifications and credentials. Staff are trained in how to work with a variety of the most common disabilities we have seen in the youth we serve.

At Avivo, staff work closely with school counselors and Vocational Rehabilitation Services to ensure participants living with disabilities have the support and accommodations needed to successfully participate in programming. Avivo also provides retention services through extended employment programming to ensure participants living with disabilities have the workplace support they need to maintain their employment. Youth program staff are required to have several years of experience and training in meeting the needs of a diverse community of youth. Authentic, honest, and respectful interactions guide engagement with participants.

Hired's staff are responsive and adaptive to meeting the needs of people with disabilities and mental health needs. For instance, Hired requests information from schools for in-school youth, that give us additional information about educational plans and needs, and work with their staff to put plans in place to address needs and barriers. In circumstances where a young person needs additional services beyond what Hired can provide, we also refer to Vocational Rehabilitation Services, to make sure they are getting the services that best meet their individual needs.

Tree Trust often engages youth with disabilities. This is seen in programs with participants with Fetal Alcohol Spectrum Disorder and Autism Spectrum Disorder. Tree Trust staff ensures that

these participants have an equitable opportunity to develop skills as with other participants. BrookLynk partners with area schools, families, and employers to provide reasonable accommodations for any participant with a documented disability.

Carver County, although not as high, likewise serves a significant percent of youth with disabilities, and their collaboration with Vocational Rehabilitation, District 287, the alternative schools and transition programs continue to provide referrals.

In order to ensure youth are making informed decisions in their career planning, they need to have access to multiple resources for Labor Market Information (LMI). WDA 09 receives LMI from DEED, M State, Real Time Talent and CareerWise regarding high growth, in-demand occupations within the region. Hennepin County staff provide monthly TalentNeuron reports detailing the top hiring industries and employers in Hennepin and Carver Counties to align employer recruitment and training programs.

- C.6. Describe how training services under chapter 3 of subtitle B of WIOA will be provided in accordance with section 134(c)(3)(G) of WIOA, including, if contracts for training services will be used, how the use of such contracts will be coordinated with the use of individual training accounts under that chapter and how the local area board will ensure informed customer choice in the selection of training programs, regardless of how the training services are to be provided.

Providers of Adult, Dislocated Worker, and Youth services contract with training providers as necessary to support the career pathways of our program participants. Staff members have worked with credentialed and non-credentialed training partners as well as short- and long-term training opportunities. Providers allocate training dollars that include careful consideration of the individual's need for training as well as co-enrollment opportunities.

In all cases, staff ensure that customers understand that recommendations for services are never mandatory, and that additional training or service options should be explored by the client at their discretion. Every client has an Individual Employment Plan that is reviewed, signed, and serves as documentation of the customer's intentions going forward.

- C.7. Describe the plans and strategies for, and assurances concerning, maximizing coordination of service provided by the state employment service under Wagner-Peyser Act, and services provided in the local workforce development area through the one-stop delivery system, to improve service delivery and avoid duplication of services.

The Hennepin-Carver Board staff and Wagner-Peyser staff have a strong collaborative relationship. Leaders meet on a regular basis to discuss strategies, challenges, and opportunities to create closer alignment among the services offered across suburban Hennepin and Carver Counties. The Workforce Development Board contracts with community-based

organizations to provide Adult, Dislocated Worker and Youth programs. The Wagner-Peyser staff, Hennepin-Carver Board staff, and community-based organizations partners work closely together to understand the requirements of all programs, and how to ensure a strong referral network among multiple providers and funding streams. This includes having joint partner meetings where services and referral processes are reviewed, and training is provided. In addition, we make every effort to strengthen our partner relationships through growth opportunities and continuous improvement recommendations.

A Wagner-Peyser staff person will support Reemployment Services and Eligibility Assessment (RESA) sessions (virtual and in-person) that the UI program offers across Hennepin and Carver counties. The RESEA staff will conduct a quick assessment of every participant to determine who will most likely need additional services from CareerForce (CF) staff.

Wagner-Peyser staff provide all customers with an orientation, either 1:1 or in a group setting, to the CareerForce system. This orientation will include information on how to register for the state's labor exchange system (i.e., MinnesotaWorks); an introduction to CareerForceMN.com, information about the various workshops offered at no cost, describe career assessments, Labor Market Information data, Veterans Employment Services, and information about specific employment and training programs (i.e., Dislocated Worker Program) that the person may be eligible for. Services can be available onsite or through a direct referral. Wagner-Peyser staff support the customer to determine if they have any obstacles to overcome before beginning their career search. Wagner-Peyser staff will provide strategies and resources to the customer to remove their barriers to employment.

When an individual need is identified by Wagner-Peyser staff, referrals to partner organizations will be offered. Whenever possible Wagner-Peyser staff will provide a "warm handoff" or directly connect customers to a resource, ensuring they are provided with helpful information in addition to a website, email address or phone number.

The Wagner-Peyser staff person will review the various workshops CareerForce offers, both virtually and in person, and may coach the RESEA customer in enrolling in the Creative Job Search workshop or other workshops. The Creative Job Search workshop consists of training on how to find a job that includes career planning, preparing for the job hunt, skills identification, resumes and cover letters, applications and references, social media, interviewing skills, and more. Wagner-Peyser staff can support a career seeker with individual career exploration, job search assistance, resume reviews, interview preparation, reviewing options for a potential change in careers, and assistance with finding a job quickly.

The Wagner-Peyser program provides services to businesses with one (1) Industry Sector Representative assigned to the Metro LWDA. The goal is to contact businesses in the key industry sectors identified in regional plans to help the business solve their workforce issues.

Each CareerForce location has identified a skilled staff to provide employer navigator services to ensure employers are assisted in a timely fashion and referred to other resources as needed. Wagner-Peyser staff focus on providing these key employer services: hiring events and job fairs, assistance using MinnesotaWorks.net and CareerForceMN.com, and referring employers to

regional and state resources. Additionally, Wagner -Peyser staff might provide screening services to help career seekers obtain interviews and employment more quickly, and employers find qualified workers more easily.

CareerForceMN.com is a valuable tool that is available for both career seekers and employers. CareerForceMN.com available 24/7 and can be accessed using a smart phone, tablet, or computer. On CareerForceMN.com career seekers can set career goals, see blog posts, news articles and other content, search thousands of Minnesota job openings, take an interest assessment or skills assessment to see how your current skills align with in-demand careers, view up-to-date occupational demand and wage information, get resume tips and view outlines and samples, learn how to prepare for a successful interview, participate in career planning and job search workshops and other events, and learn about education and training options for eligible career seekers.

CareerForceMN.com facilitates access to partners providing services through partner's profile pages. Partner organization can be search for by keyword or location. Details on how to access staff-assisted services can be obtained on the location page with address, hours, phone number, and email, plus a listing of services offered at that location.

The Hennepin-Carver Board has attempted to avoid duplication of services by advertising CareerForce as the first step for any and all potential program participants. Past examples include Hennepin County and CareerForce partnering to provide hiring events, and promoting open employment positions and training resources broadly between both networks.

Interagency Coordination

C.8. Describe how the local workforce development system will work with entities carrying out core programs to align and support services with programs of study authorized under Carl D. Perkins Career and Technical Education Act.

Perkins-funded career and technical education programs are critical for preparing youth and adults for jobs in local and regional economies. WDA 09 will work with our Carl Perkins consortium partners individually and collectively, to identify appropriate activities that support entry and advancement into the career identified pathways and to ensure program alignment within the Workforce Development Area.

The way we in which we engage with education and training providers varies significantly based on if we are providing customized instruction to one participant or if we are partnering on a career pathways program that is designed to impart specific skills for an identified position in a high growth sector.

While the Board has only one seat for a Higher Education representative, staff from other institutions are invited to attend meetings. Workforce board staff have engaged partners in discussions regarding industry needs and innovation that impact hiring, to discuss training models (including learn and earn, on-the-job training, customized training) as well how to

advance programming and support for populations that are disproportionately affected by economic disparities and digital accessibility.

As the workforce partner, we contribute labor market information to help inform on key industries and demand occupations in the region, recruit and support participants, and align workforce and Carl Perkins priorities and goals. This partnership results in participants earning credentials of value to local employers. Just one current example of this partnership is Carver County's Culinary and Nursing Assistant Home Health Aide career pathway programs being offered in partnership with Hennepin Tech. Our Suburban Hennepin service providers work with staff in aligning efforts and have their own relationships with training providers as well to advance strategies that meet the expectations of the Hennepin-Carver Workforce Development Board as outlined in RFPs.

- C.9. Describe how the local area board will coordinate education and workforce investment activities carried out under this title with relevant secondary and post-secondary education programs and activities to coordinate strategies, enhance services, and avoid duplication of services.

Board members and staff are strengthening connections between workforce, education, area businesses, job seekers, and other stakeholders; aligning regional resources; implementing sector strategies; and promoting career pathway opportunities within our local area.

Career Counselors assist participants in short and long-term career exploration that incorporates re-engagement into education, whether that is towards a high school diploma or its equivalent, or post-secondary degree, training, or certification. Employment counselors have relationships with area high schools, alternative schools, adult basic education centers, post-secondary institutions, and apprenticeship programs to assist participants in goal setting and planning potential career pathways.

For youth in particular, service providers will take participants on tours, assist them with applications, and help connect them to TRIO, Upward Bound and similar programs that support students with barriers entering post-secondary education. Providers also support participants with case management services once they begin their classes. Staff help them with ancillary services as necessary, such as housing, transportation, childcare, and finding part time work to support them while they are in school.

- C.10. Describe how the local area board will coordinate education and workforce investment activities carried out under this title with public transportation and other appropriate supportive services.

As stated earlier, the Board and staff are committed to ensuring that suburban jobseekers have access to transportation and other appropriate supportive services. The board and staff have

worked to identify the necessary support services to assist our participants in overcoming the barriers that may prohibit them from participation in programming and/or successful employment. We are cognizant that reducing any individual disparity can leverage positive change and help reduce disparities in other areas. This includes support services required by participants engaging in educational activities.

The Hennepin County Office of Workforce Development is taking the lead on the Blue Line extension anti-displacement efforts. The Blue Line will serve residents who have limited access to public transportation. The Blue Line will have tremendous impact on residents as it relates to accessing public transit as well as employment opportunities via the construction, operations, and job growth. We are excited about this opportunity and are identifying ways to enhance job creation and employment services along the corridor.

C.11. Describe how the local area board will coordinate workforce investment activities carried out under this title in the local workforce development area with the provision of adult education and literacy activities under title II, including a description of how the local area board will carry out, consistent with subparagraphs (A) and (B)(i) of section 107(d)(11) and section 232 of WIOA, and the review of local applications submitted under title II of WIOA.

The HCWDB has a Title II partner who serves as a voting member on the Board, and is an active member of board work groups/committees.

The Title II partners represented in the Area include: Anoka Hennepin Schools (Metro North ABE); Robbinsdale Schools (Adult Academic Program), Osseo Area Schools (Osseo Area Schools ABE), Hopkins Public Schools/Wayzata Public Schools/Minnetonka Public Schools/St Louis Park Schools (Adult Options in Education), Bloomington Public Schools/Richfield Public Schools/Eden Prairie Public Schools/Edina Public Schools (Metro South), and Southwest Metro Intermediate District (Southwest Metro ABE).

Collectively, ABE programs in the WDA serve over 4,500 adult learners each year, providing core academic skills and English language proficiency classes at more than 20 locations with both day and evening programming. Programs provide a range of class options, including in-person, online or HyFlex, where adults can select if they come in-person or join remotely each class session.

Classes are tailored to meet the needs of working adults, and are offered in both the day and evening, and often on site with local employers to provide workplace literacy skills to ensure smooth business operations and employee retention.

ABE programs collaborate with local employers to develop and deploy IET (Integrated Education and Training) classes in a wide range of in-demand career areas, including Nursing Assistant Registry (NAR), telecommunications, Boilers License Test Preparation, Community

Interpreter, Phlebotomy Technician, Food Service Manager, and more. These classes are developed with a single set of learning objectives (SSLOs) which meet the needs of local employers while also building foundational academic skills for adults in the service area.

The core function of ABE programming is to help adults in the service area (of which more than 30,900 report NOT having a high school diploma) gain academic skills, improve their English speaking, listening, reading and writing skills, and/or earn a high school credential. A secondary function of programming is to connect adults in the Area with local service providers, including CareerForce, community-based organizations, local post-secondary options and local employers. This is achieved through strong partnerships with local providers, from outreach and cross promotion and direct referrals to active collaborations of shared programming.

Over the past year, the Board has worked to develop a closer partnership between our WIOA Youth and Minnesota Youth Programs and Adult Education and Literacy providers. This partnership serves to increase referrals and co-enrollments for youth and young adults pursuing their GED or High School Equivalency. We are able to increase the capacity for our ABE partners to provide career development and exploration opportunities for their students as well as support students as they achieve credentials that will set them up for success in the future. This integrated resource-sharing and referral relationship will be considered best practice moving forward for our WIOA and ABE providers.

Employer & Economic Development Engagement

C.12. Describe how the local area board will ensure that eligible providers meet the employment needs of local employers, workers and job seekers.

Utilizing labor market information, input from employers on our local board, and other employer engagement, we identify the skill needs and gaps of local employers. Through our career services we assess the skills of job seekers and identify and address where gaps exist. The HCWDB External Relations Work Group leads these initiatives by continuously analyzing available data, connecting the Board to key industry and sector groups, and working with the Program Design & Development Work Group to address any gaps in skill needs or programming.

Demand and need for specific trainings is validated by researching job requirements using job postings, information from employer contacts, and other labor market information available from the state or federal government.

Continuous communication between employers and job specialists ensures up-to-date information regarding hiring needs, position requirements, referral process, and follow up steps for successful job seeker placement. We actively partner with employers to provide internship and apprenticeship opportunities for participants that align with their individual career interests and skills sets, and our providers assist employers by developing training for

supervisors, job coaches to support supervisors and interns, and materials, resources and evaluation materials for employers.

In regard to workers seeking new or different opportunities, and jobseekers hoping to be hired, we support a customer-centric approach. By personalizing programs through individual program intake, counselors can assist applicants in more fully exploring the available options and determining if programs available will be of benefit to them. If it is determined a program would be of benefit, counselors provide participants with goals and objectives which can include the development of a training plan, occupational exploration, and skills and needs assessments.

C.13. Describe how the local area board will facilitate engagement of employers, including small employers, and employers in in-demand industry sectors and occupations, in workforce development programs.

The HCWDB External Relations Work Group serves as a key vehicle to build relationships, share knowledge, and coordinate resources between the HCWDB and external partners, including employers, community organizations, government, and participants, to ensure that the services and advocacy of the Workforce Development Board align with the goals of our employer partners and residents. The External Relations Work Group works to develop relationships with local employers and understand their needs and wants, educate employers on what they need to thrive in the current hiring market, and communicate timely feedback from HCWDB staff to local employers.

Additionally, over the past two years, the Board has also integrated their efforts with Hennepin County's Workforce Leadership Council, a partnership between Hennepin County and small- to mid-sized employers to better understand and meet workforce needs. By convening regional public and private employers, as well as education and non-profit partners, the WLC's purpose is to cultivate strong partnerships and identify opportunities for innovation and strategies that prepare residents for fulfilling careers and meet employers' needs.

C.14. Describe how the local area board will support a local workforce development system that meets the needs of businesses in the local workforce development area.
102(b)(4)(ii).

The Hennepin-Carver Workforce Development Board has touchpoints with local businesses in suburban Hennepin County at multiple levels: representatives on the Board itself, the HCWDB External Relation Work Group, partners with area college and CBO training providers, representatives on numerous civic organizations and clubs (e.g., Chambers, Rotary, et al), and, as partners in multiple school- based initiatives in which County staff have meaningful relationships.

In addition to WIOA Title IB providers (Adult, Dislocated Worker and Youth serving

organizations), our local Business Service Representative, Adult Basic Education Providers, Rehabilitation Services Employment Specialists, and Local Veterans' Employment Representatives provide outreach to employers and assist with their hiring and retention needs.

Utilizing labor market information, input from employers on our local board, and other employer engagement noted above, we identify the skill needs and gaps of local employers. Through our career services we assess the skills of job seekers and identify and address where gaps exist.

C.15. Describe how the local area board will better coordinate programs and services with local and regional economic development providers.

The Hennepin-Carver Workforce Development Board is committed to the established Regional Goals, one of which is to “increase and deepen community partnerships and work closely to support regional workforce efforts to better align and coordinate with other partners and systems.” This goal includes coordinating programs and services with local and regional economic development partners. Both Hennepin and Carver County workforce development staff have made concerted efforts to connect with our county economic development partners to ensure they are familiar with the goals, services, and outcomes of our employment and training services.

The Minneapolis Chamber is a critical partner, connecting our community-based organization to businesses. They host meet & greets, raise awareness of services, articulate employer needs to our community-based organizations.

Another partnership we have created within economic development is with our internal Hennepin County colleagues via Elevate Hennepin. Elevate Hennepin is a platform with many resources for businesses. Such resources include human resource assistance, assistance to small businesses as to how they can contract with government entities, etc. Jointly, we launched the Employ Hennepin Talent pilot program. This pilot is a 2-fold approach to serving businesses. Via a competitive process 5 businesses were selected, these businesses get assistance from Elevate Hennepin in the shape of human resource services that aid the business in identifying solutions to employee barriers to employment. Hired was selected via a competitive process to work with the employees of these businesses to ensure they have the appropriate skills, supports, and financial wellness to maintain employment and achieve their career goals.

C.16. Describe how the local area board will strengthen linkages between the one-stop delivery system and unemployment insurance programs by offering services to laid-off workers and possible lay-off preventative services for businesses, such as incumbent

worker training that up-skills the workers and meets the needs of employers (can include but not be limited to, on-the-job training, apprenticeships, etc.).

The Hennepin-Carver Workforce Development Board support the Bloomington, Chaska, Brooklyn Center (lease to be executed in 2024) CareerForce Centers with offering intensive workshops and services, included one-on-one job search support sessions, job search, resume writing, interviewing, and networking workshops, offered both virtually and in person, many of which were targeted specifically to UI claimants, dislocated, and incumbent workers.

Our WIOA Title 1 providers (Adult, Dislocated Worker and Youth) offer various training opportunities, including on-the-job training, to participants.

State Rapid Response Team supports businesses with lay-off preventative services and when layoffs take place, they support the employer and their employees through the process, including providing information about services for eligible employees.

Workforce board staff are currently researching best practices from other workforce development areas regarding policies and procedures to support our providers in offering incumbent worker training.

- C.17. Describe how the local area board will coordinate workforce investment activities with economic development activities, including the promotion of entrepreneurial skills training and microenterprise services.

The Hennepin-Carver Workforce Board staff are supporting our service providers as they explore a more systemic approach to promotion of entrepreneurship training and microenterprise supports. Within the past year, we have engaged DEED staff to provide technical assistance regarding the CLIMB program and other services that be utilized to serve dislocated workers in this unprecedented economic landscape. Furthermore, individuals interested in entrepreneurship are referred to local resources (i.e. SBDC, financial institutions) for services depending on their need and location.

Over the past two years, the Board has also integrated their efforts with Hennepin County's Workforce Leadership Council, a partnership between Hennepin County and small- to mid-sized employers to better understand and meet workforce needs. By convening regional public and private employers, as well as education and non-profit partners, the WLC's purpose is to cultivate strong partnerships and identify opportunities for innovation and strategies that prepare residents for fulfilling careers and meet employers' needs.

Dislocated Worker Supports

- C.18. How does the local workforce development area ensure staff comply with the policies and procedures for Rapid Response as communicated on DEED's website?

- a. How does the local workforce development area inform the state Rapid Response team within 24 hours about an actual or potential dislocation event when there is possibility of a mass layoff (50 or more dislocations)?
- b. Describe how the local area board will coordinate workforce investment activities carried out in the local workforce development area with statewide rapid response activities.

Should we become aware of an actual or potential dislocation event when there is a possibility of a mass layoff, we would (or would direct our providers to) contact State Rapid Response Team within 24 hours, either by telephone or email.

C.19. How does the local workforce development area inform the state Trade Act staff of companies that are potentially TAA certifiable?

Hennepin and Carver County staff reach DEED staff by phone or email to share information of a TAA-eligible activity and are prepared to support and coordinate services with DEED staff in providing and securing information, data and resources as appropriate.

- a. How does the local workforce development area cooperate with the state Trade Act staff where the layoff involves a company that the DOL trade-certified?

Hennepin-Carver Workforce Development Board staff are responsive to Rapid Response providers when asked to provide facilities, additional training opportunities and access to other training and support services.

- b. Is the local workforce development area willing to participate in TAA Counselor Training and TAA Participant Training when a trade-certification occurs?

Yes

C.20. The local workforce development area has developed and implemented local Supportive Service policies that are consistently applied for all participants.

Yes

Describe the steps taken to ensure consistent compliance with the policy.

Adult and Dislocated Worker service providers are expected to have appropriate internal controls to ensure the Local Support Service Policy is followed. In addition, staff meets with

service providers on a regular basis to provide technical assistance, answer questions, and monitor expenditures to ensure policy and fiscal compliance.

Services to Military Service Members and Spouses

C.21. Are all WIOA-funded partners complying with the guidance provided in [TEGL 10-09](#) regarding Priority of Service for Veterans and Eligible Spouses?

Yes **X**

C.22. How do you identify current or former Military Service Members coming into your CareerForce Center? All people are asked if they have served in the military.

We ask all customers that come to the CareerForce location if they ever served in the US Military or are a spouse of a person in the military. If the answer is yes, we ask them to complete the Veterans Questionnaire either on paper, on their phone using a QR code, or online through Careerforcecmn.com. For paper copies of the Veterans Questionnaire Wagner-Peyer staff do the initial assessment/review of the questionnaire, and make appropriate referrals based on the responses on the questionnaire. JVSG staff review of the questionnaires competed through the QR code and online format. On-site signage also helps the customers to self-identify themselves as U.S. Military members.

C.23. How do you inform current or former Military Service Members coming into your CareerForce Center about “Veteran Priority of Service?”

Customers are informed verbally and in written materials at multiple points of contact regarding Veterans Priority of Service. Signage in the CareerForce location advises Veterans and other eligible persons of Veterans Priority of Service (POS). Information on Priority of Service is also provided during various program orientations, from staff. LVER staff train and update local staff and management on the provisions of POS and PL 107-288. Every workshop space is reserved for 10% more than listed on the website to guarantee the veteran is allowed a spot.

C.24. If your CareerForce Center has a presence on the Internet (outside of your local DEED CareerForce Center site) how do you promote Public Law 107-288, “Veterans Priority of Service” to veterans on that website?

Veterans Priority of Service is promoted on CareerForceMN.com.

C.25. How do you identify current or former Military Service Members with “significant barriers to employment?”

Clients are asked to self-identify and then independent verification is pursued. When people come in for the first time they are asked if they ever served in the U.S. Military or are the spouse of someone who served. If the response is yes, they are asked to fill out a Veterans Questionnaire, either on paper, on their phone using a QR code, or online through Careerforcemn.com. The form is then reviewed by the Disabled Veterans Outreach Program Specialist (DVOP) if there any yes responses on the form, or if the responses on the form are all no, it is given to the Senior Veterans Employment Representative.

In Carver County / CareerForce Chaska the process is similar – we ask new customers if they have served in the US Military or are the spouse of someone who served, if yes, our Employment Counselors that specialize in serving veterans conduct interviews and/or assessments with the customers to identify barriers to employment. ECs also connect participants to DVOP at DEED, and collaborate with DEED on services to veterans. We also partner with our Carver County veteran services office to assist with more localized resources and services, as well as making direct referrals to community based organizations that provide resources when program funds are not available.

C.26. When a current or former Military Service Member with a significant barrier to employment is identified, how do you refer them to an appropriate intensive service provider when there is no Disabled Veteran Outreach Program (DVOP) specialist in your CareerForce Centers?

The reception staff will contact the Wagner-Peyser staff while the veteran is filling out the questionnaire, making sure the veteran sees someone right away. The Veterans Questionnaire is either emailed to the Disabled Veterans Outreach Program Specialist (DVOP) when the paper application is completed or goes to the Disabled Veterans Outreach Program Specialist (DVOP) directly when the online form is completed. Disabled Veteran Outreach Program (DVOP) staff work closely with clients during intake and assessment. If no Veterans Representative is on-site, Veterans are asked if they want an immediate referral to a partner or, if preferred, waiting (typically no more than 24 hours) for a meeting with DVOP. Each office has a designated Wagner-Peyser staff who has received training on who to work with veterans.

In Carver County we do not have a DVOP on site but we do work closely with them to make referrals when needed. We also partner with our Carver County veteran services office to assist with more localized resources and services. If veterans or spouses choose to enroll in programs when eligible, we use program funds to provide support services to overcome barriers to employment, and if there are not funds available, we refer people to community-based organizations and/or county departments that can assist with overcoming barriers. Our workforce services team, including supervisor and the 2 ECs that specialize in services to vets meet regularly with both our county vet services team, and DEED vet services reps for our

region, in addition to other unit supervisors at Carver County, to discuss veteran needs and ensure we are connecting them to all resources available to them.

C.27. How are DVOP and/or Local Veterans Employment Representatives (LVER) staff integrated into the overall service delivery strategy in your CareerForce Centers?

DVOP staff are engaged throughout the service delivery process at the CareerForce Centers. DVOP staff provide training for Wagner Peyser staff. DVOP and Wagner Peyser staff have frequent programming and service delivery conversations and when possible DVOP staff Wagner Peyser staff meetings. DVOP staff refer veterans to services provided by Wagner-Peyser such as workshops, hiring events, and resource events. Carver County Wagner-Peyser Staff, County Veteran Service Officer Staff, and Veteran Service Staff meet monthly as a group to discuss how to serve veterans. The offices in Hennepin/ Carver Counties are very dedicated in serving veterans, active duty, guard, reserve, and spouses.

C.28. What is your strategy to ensure that job-ready job seekers enrolled in your programs (including non-program universal customers) are registering in MinnesotaWorks.net and are making their resumes viewable to employers?

All customers are encouraged to register with MinnesotaWorks.net when interacting with our services, both virtually, on the phone, and in person. Wagner-Peyser staff will continue to inform our service providers network about the value of MinnesotaWorks.net as a part of a comprehensive job search strategy for job seekers.

C.29. Are all WIOA-funded partners complying with the guidance provided in [TEGL 11-11, Change 1](#) and [TEGL 11-11, Change 2](#) regarding Selective Service?

Yes **X**

SECTION D: ASSURANCES AND CERTIFICATIONS

Training and Employment Guidance and State Law Compliance

Conflict of Interest and Integrity: Local area boards must make decisions in keeping with several laws and regulations. Indicate below that your local area board is aware and that the local workforce development area’s conflict of interest policies are in compliance with DOL Training and Employment Guidance Letter [\(TEGL\) 35-10](#) and [Minnesota OGM 08-01](#) and its relevant federal laws and regulations, including being aware of the:

A) referenced statute on Government Records

B) requirement to retain documentation for six years.

Yes _____

Handling and Protection of Personally Identifiable Information: The local workforce development area is complying with the guidance provided in [TEGL 39-11](#).

Yes _____

Human Trafficking: The local workforce development area is aware of [TEGL 09-12](#) and will follow the procedures for working with trafficked persons.

Yes _____

Gender Identification: The local workforce development area is aware of [TEGL 37-14](#) (and associated Attachments [1](#) and [2](#)) and will follow the procedures for developing a similar policy including key terminology and have in place regarding working with customers who may be lesbian, gay, bisexual and transgender. Local workforce development areas will also participate in any related training.

Yes _____

Uniform Guidance: The local workforce development area is aware of [TEGL 15-14](#) regarding Uniform Guidance.

Yes _____

Assurances

By signing and submitting this plan, the local area board is assuring on behalf of itself and the subgrantee, where applicable:

As a condition to the award of financial assistance from the Department of Labor under Title I of the Workforce Investment Act of 1998 (WIA) and the Workforce Innovation and Opportunity Act and any other DEED/Workforce Development Employment and Training funds, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions and other assurances of the following laws:

- **Accessibility** - [Section 508 of the Rehabilitation Act of 1973, as amended](#) - Requires that federally funded program providers make their electronic information and technology accessible to people with disabilities;
- **ACORN** – [Funds may not be provided](#) to the Association of Community Organizations for Reform Now, or any of its affiliates, subsidiaries, allied organizations or successors;
- **Audits** – [2 CFR 200.501](#) and [Single Audit Act Amendments of 1996](#) - organization-wide or program-specific audits shall be performed;
- **Buy American**- Buy American Act – award may not be expended unless the funds comply with [USC 41, Section 8301-8303](#);
- **Data Sharing** – [MN Access to Government Data](#), [MN Duties of Responsible Authority](#); [MN Access to Information](#); [MN Administrative Rules Data Practices](#); [DEED Policy – Data Practices](#);
- **Disability** - that there will be compliance with the [Architectural Barriers Act of 1968](#), [Sections 503 and 504 of the Rehabilitation Act of 1973](#), as amended, and the [Americans with Disabilities Act of 1990](#);
- **Drug-Free Workplace** – [Drug-Free Workplace Act of 1988](#) – requires all organizations to maintain a drug-free workplace;
- **Equipment** – [2 CFR 200. 313](#), [200.439](#) – must receive prior approval for the purchase of any equipment with a per unit acquisition cost of \$5,000 or more, and a useful life of more than one year;
- **Fire Safety** – [15 USC 2225a](#) – ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act ([Public Law 101-391](#));
- **Fraud/Abuse** - that the provider has policies on fraud and abuse and will contact DEED for potential fraud and abuse issues; [20 CFR 667.630](#); [DEED Policy – Fraud Prevention and Abuse](#);
- **Health Benefits** – [Public Law 113-235, Division G, Sections 506 and 507](#) – ensure use of funds for health benefits coverage complies with the [Consolidated and Further Continuing Appropriations Act, 2015](#);
- **Insurance** - that insurance coverage be provided for injuries suffered by participants in work-related activities where Minnesota's workers' compensation law is not applicable as required under Regulations [20 CFR 667.274](#);
- **Insurance** – [Flood Disaster Protection Act of 1973](#) – provides that no Federal financial assistance to acquire, modernize or construct property may be provided in identified flood-prone communities in the United States, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within 1 year of the identification;

- **Limited English** - [Executive Order 13166](#) - Improving access to services for persons with limited English proficiency;
- **Nondiscrimination** - [Section 188 of the Workforce Innovation and Opportunity Act](#) (WIOA) - Requires applying nondiscrimination provisions in the administration of programs and activities for all eligible individuals, including individuals with disabilities;
- **Nondiscrimination** - [Section 188 of the Workforce Investment Act of 1998](#) (WIA) - Requires applying nondiscrimination provisions in the administration of programs and activities for all eligible individuals, including individuals with disabilities;
- **Nondiscrimination** - [Title VI of the Civil Rights Act of 1964, as amended](#) – Prohibits discrimination on the bases of race, color, and national origin under any program receiving federal financial assistance;
- **Nondiscrimination** - [Title VII of the Civil Rights Act of 1964, as amended](#) - Prohibits discrimination on the basis of race, color, religion, sex or national origin in employment;
- **Nondiscrimination** - [Title II of the Genetic Information Nondiscrimination Act of 2008](#) - Prohibits discrimination in employment on the basis of genetic information;
- **Nondiscrimination** - [Title V of the Older Americans Act of 1965](#) - Prohibits discrimination based on race, color, religion, sex, national original, age disability or political affiliation or beliefs in any program funded in part with Senior Community Services Employment Program funds;
- **Nondiscrimination** - [Title IX of the Education Amendments of 1972, as amended](#) - Requires applying nondiscrimination provisions, based on sex, in educational programs;
- **Nondiscrimination** - [Title I \(Employment\) Americans with Disabilities Act \(ADA\)](#) - Prohibits state and local governments, from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment;
- **Nondiscrimination** - [Title II \(State and Local Governments\) Americans with Disabilities Act \(ADA\)](#) - Prohibits qualified individuals with disabilities from discrimination in services, programs, and activities;
- **Nondiscrimination** - [Section 504 of the Rehabilitation Act of 1973, as amended](#) - Prohibits discrimination against qualified individuals with disabilities;
- **Nondiscrimination** - [Age Discrimination Act of 1975, as amended](#) - Prohibits discrimination on the basis of age;
- **Nondiscrimination** - [Title 29 CFR Part 31](#) Nondiscrimination in federally-assisted programs of the Department of Labor, effectuation of Title VI of the Civil Rights Act of 1964;

- **Nondiscrimination** - [Title 29 CFR Part 32](#) Nondiscrimination on the basis of disability in programs and activities receiving or benefiting from federal assistance;
- **Nondiscrimination** - [Title 29 CFR Part 33](#) Enforcement of nondiscrimination on the basis of disability in programs or activities conducted by the Department of Labor;
- **Nondiscrimination** - [Title 29 CFR Part 35](#) Nondiscrimination on the basis of age in programs or activities receiving federal financial assistance from the Department of Labor;
- **Nondiscrimination** - [Title 29 CFR Part 37](#) Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Investment Act of 1998;
- **Nondiscrimination** - [Title 29 CFR Part 38](#) Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Innovation and Opportunity Act;
- **Nondiscrimination** - [Executive Order 13160](#) Nondiscrimination on the basis of race, sex, color, national origin, disability, religion, age, sexual orientation, and status as a parent in federally conducted education and training Programs;
- **Nondiscrimination** - [Executive Order 13279](#) - Nondiscrimination against grant seeking organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants, contracts, and loans;
- **Nondiscrimination** - [The Minnesota Human Rights Act of 1973, Minnesota Statutes, Chapter 363A](#) - Prohibits discrimination in employment and providing public services on the basis of race, color, creed, religion, natural origin, sex, marital status (employment only), disability, status with regard to public assistance, sexual orientation, familial status (employment only), citizenship, or age (employment only), and local human rights commission activity (employment only);
- **Nondiscrimination** - that collection and maintenance of data necessary to show compliance with the nondiscrimination provisions of WIA and [WIOA Section 188](#), as provided in the regulations implementing that section, will be completed;
- **Opportunity** – [Executive Order 12928](#) – encouraged to provide subcontracting/subgranting opportunities to Historically Black Colleges and Universities and other Minority Institutions and to Small Businesses Owned and Controlled by Socially and Economically Disadvantaged Individuals;
- **Personally Identifiable Information (PII)** – [Training and Guidance Letter 39-11](#) – must recognize and safeguard PII except where disclosure is allowed by prior written approval of the Grant Officer or by court order;
- **Procurement** – Uniform Administrative Requirements – [2 CFR 200-317-36](#) – all procurement transactions to be conducted in a manner to provide, to the maximum extent practical, open and free competition;
- **Publicity** – no funds shall be used for publicity or propaganda purposes, preparation or distribution or use of any kit, pamphlet, booklet, publication, radio, television or

film presentation designed to support or defeat legislation pending before the Congress or any state/local legislature or legislative body, except in presentation to the Congress or any state/local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government. Nor shall grant funds be used to pay the salary or expenses of any recipient or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations regulation, administrative action, or Executive Order proposed or pending before the Congress, or any state government, state legislature or local legislature body other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local or tribal government in policymaking and administrative processes within the executive branch of that government;

- **Salary/Bonus** – [Public Law 113-235, Division G, Title I, Section 105](#) – none of the funds appropriated under the heading “Employment and Training” shall be used by a recipient or sub-recipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of [Executive Level II](#). Further clarification can be found in [TEGL 5-06](#);
- **Seat Belts** - [Executive Order 13043](#) – Increasing Seat Belt Use in the United States;
- **Text Messaging** – [Executive Order 13513](#) – encouraged to adopt and enforce policies that ban text messaging while driving company-owned or –rented vehicles or GOV or while driving POV when on official Government business or when performing any work for or on behalf of the Government;
- **Trafficking of Persons** – [2 CFR 180](#) – OMB Guidelines to Agencies on Government wide Debarment and Suspension – may not engage in severe forms of trafficking, procure a commercial sex act or use forced labor in the performance;
- **Veteran Priority of Service** - [Public Law 107-288: Jobs for Veterans Act](#) - Priority of service for veterans (including veterans, eligible spouses, widows and widowers of service members) in qualified job training programs;
- **Veterans** - [Public Law 112-56: Vow to Hire Heroes Act of 2011](#) - Establishes guidelines for service providers who are providing employment, training, academic or rehabilitation services for military veterans;
- **Veterans** - that veterans will be afforded employment and training activities authorized in WIA and WIOA Section 134, and the activities authorized in Chapters 41 and 42 of Title 38 US code, and in compliance with the veterans' priority established in the Jobs for Veterans Act. ([38 USC 4215](#)), U.S. Department of Labor, [Training and Employment Guidance Letter 5-03](#) and Minnesota's Executive Order 06-02;
- **Voter Registration** - that the required voter registration procedures described in [Minnesota Statutes 201.162](#) are enacted without the use of federal funds;

- **Voter Registration** – [52 USC 20501 – 20511](#) – National Voter Registration Act of 1993.

Certifications

By signing and submitting this plan, the local area board is certifying on behalf of itself and the subgrantee, where applicable:

- A. That this ***Regional and Local Workforce Development Area Plan*** was prepared and is in accordance with all applicable titles of the WIOA Act of 2014, Title V of the Older Americans Act, applicable Minnesota state statutes and that it is consistent with Minnesota’s current and future state plans;
- B. that it has provided at least a thirty day period for public comment and input into the development of plan by members of the local area board and the public (including persons with disabilities) and has provided information regarding the plan and the planning process, including the plan and supporting documentation, in alternative formats when requested and that any comments representing disagreement with the plan are included with the local plan forwarded to DEED (as the Governor's representative) Section 118(c); Section 108 (d)
- C. that the public (including individuals with disabilities) have access to all of the local area boards and its components’ meetings and information regarding the local area board’s and its components’ activities;
- D. that fiscal control and fund accounting procedures necessary to ensure the proper disbursement of, and accounting for, funds paid through the allotments funded through the contract/master agreement issued by DEED have been established;
- E. that it is, and will maintain a certifiable local area board;
- F. that it will comply with the confidentiality requirements of WIA Section 136 (f)(3) and WIOA Section 116 (i)(3)
- G. that the respective contract/master agreement and all assurances will be followed;
- H. that it will ensure that no funds covered under the contract/master agreement are used to assist, promote, or deter union organizing;
- I. that this plan was developed in consultation with the local area board;
- J. that it acknowledges the specific performance standards for each of its programs and will strive to meet them;
- K. that the local area board members will not act in a manner that would create a conflict of interest as identified in 20 CFR 667.200(a)(4), including voting on any matter regarding the provision of service by that member or the entity that s/he represents and any matter that would provide a financial benefit to that member or to his or her immediate family;

- L. that local area board and staff are aware of local WorkForce Center services, and are working with and referring to the WorkForce Center services as appropriate;
- M. that all staff are provided the opportunity to participate in appropriate staff training;
- N. that, if applicable, the local area board must maintain the currency of its information in the System Award Management until submission of the final financial report or receive the final payment, whichever is later;
- O. that sponsored (in whole or in part) conferences are charged to the grantee as appropriate and allowable; and
- P. that funds are not used for the purpose of defraying costs of a conference unless it is directly and programmatically related to the purpose of the award.
- Q. that the local area board and its sub-grantees must also adhere to the same certifications and assurances that DEED must assure.

WIOA Guidance

This list of guidance is non-exhaustive and applies only to ETA programs. ETA has published a number of documents to guide the operationalization of WIOA, with the most recent and popular listed below. Find the full library of guidance [here](#).

- [Training and Employment Guidance Letter \(TEGL\) 04-23](#)
 - *Conveys to states the Administration's priorities, State Plan requirements, submission process, and deadline for WIOA Unified and Combined State Plans (State Plans) for PY 2024 through 2027, consistent with WIOA Sections 102 and 103.*
- [Training and Employment Guidance Letter \(TEGL\) 05-23](#)
 - *Provides information to the public workforce system and other entities that receive federal financial assistance under Title I of WIOA, as well as education and training programs or activities receiving DOL financial assistance, regarding the prohibition on discrimination based on actual or perceived religion, shared ancestry, or ethnic characteristics.*
- [Training and Employment Guidance Letter \(TEGL\) 09-22](#)
 - *Guidance and planning information to states, local workforce areas, and other recipients of Workforce Innovation and Opportunity Act (WIOA) Title I youth formula funds on the activities associated with the implementation of WIOA.*
- [Training and Employment Guidance Letter \(TEGL\) 07-22](#)
 - *Increasing Employer and Workforce System Customer Access to Good Jobs.*
- [Training and Employment Notice \(TEN\) 16-22](#)
 - *The Employment and Training Administration is Implementing Grant Solutions for Grant Award Processing and the Payment Management System for Financial Reporting.*
- [Training and Employment Guidance Letter \(TEGL\) 22-20](#)
 - *Program Year (PY) 2021 Funding Allotments and Instructions for the Indian and Native American (INA) Programs.*
- [Training and Employment Guidance Letter \(TEGL\) 23-20](#)
 - *Program Year (PY) 2021 Planning Guidance for National Farmworker Jobs Program Career Services and Training Grantees and Housing Grantees.*
- [Training and Employment Guidance Letter \(TEGL\) 07-20](#)

- *Effective Implementation of Priority of Service Provisions for Most in Need Individuals in the Workforce Innovation and Opportunity Act (WIOA) Adult Program.*
- [Training and Employment Guidance Letter \(TEGL\) 08-19](#)
- *Workforce Innovation and Opportunity Act (WIOA) Title I Training Provider Eligibility and State List of Eligible Training Providers (ETPs) and Programs.*
- [Training and Employment Guidance Letter \(TEGL\) 19-16](#)
- *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of WIOA, and for Implementation of the WIOA Final Rules.*
- [Training and Employment Guidance Letter \(TEGL\) 21-16](#)
- *Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth Formula Program Guidance.*

SIGNATURE PAGE

Local Workforce Development
Area Name

Workforce Development Area 09

Local Area Board Name

Hennepin-Carver Workforce Development Board

Name and Contact Information for the Local Area Board Chair:

Name

Nicole Mattson

Title

Vice President of Strategic Initiatives

Organization

Care Providers of Minnesota

Address 1

7851 Metro Parkway, Suite 200

Address 2

City, State, ZIP Code

Bloomington, MN 55425

Phone

952-851-2482

E-mail

nmattson@careproviders.org

Name and Contact Information for the Local Elected Official(s):

Name

Irene Fernando

Title

County Commissioner

Organization

Hennepin County

Address 1

300 S. Sixth St.

Address 2

City, State, ZIP Code

Minneapolis, MN 55487

Phone

E-mail

Irene.fernando@hennepin.us

We, the undersigned, attest that this submittal is the Local Plan for our Workforce Development Board and Local Workforce Development Area and hereby certify that this Local Plan has been prepared as required and is in accordance with all applicable state and federal laws, rules and regulations.

Local Area Board Chair

Local Elected Official

Name

Name

Title

Local Area Board Chair

Title

Signature

Signature

Date

Date

Attachment A

REGIONAL OVERSIGHT COMMITTEE

**Regional Workforce
Development Area**

Metro Area/RWDA 04

**Local Workforce Development
Area**

Hennepin-Carver/WDA 09

MEMBER (Name, Title)	ORGANIZATION	LWDA	COMMITTEE ROLE
Stan Karwoski, Commissioner	Washington County	16	Members
Laurie Levine, Board Chair	Cottage Grove Chamber of Commerce	16	Members
Rick Roy, Board Director	Washington County	16	Members
Rena Moran, Commissioner	Ramsey County	15	Members
Elisa Rasmussen, Board Chair	Xcel Energy	15	Members
Ling Becker, Board Director	Ramsey County	15	Members
Mary Hamann-Roland, Commissioner	Dakota County	14	Members
Mike Forbord, Board Chair	Schmitt & Sons	14	Members
Mark Jacobs, Board Director	Dakota County	14	Members
Scott Schulte, Commissioner	Anoka County	12	Members
Paul Johnson, Board Chair	NTH, Inc.	12	Members
Nicole Swanson, Board Director	Anoka County	12	Members
Jacob Frey, Mayor	City of Minneapolis	10	Members
Jonathan Weinhagen, Board Chair	Minneapolis Chamber of Commerce	10	Members
Deb Bahr-Helgen, Board Director	City of Minneapolis	10	Members
Irene Fernando, Commissioner	Hennepin County	9	Members
Nicole Mattson, Board Chair	Care Providers of Minnesota	9	Members
Erik Aamoth, Board Director	Hennepin County	9	Members

Attachment B

LOCAL WORKFORCE DEVELOPMENT AREA CONTACTS

ROLE	Contact Name	Phone	Email	Reports to (name only)
Rapid Response Liaison for Mass Layoffs	Nicki Hanson	612-986-8931	Nicolette.Hanson@hennepin.us	Erik Aamoth
Equal Opportunity Officer	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter-Johnson
Program Complaint Officer	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter-Johnson
Records Management/Records Retention Coordinator	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter-Johnson
ADA Coordinator	Sarah Gutzman	952-703-7766	Sarah.gutzman@state.mn.us	Dee Torgerson
Data Practices Coordinator	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter-Johnson
Language Access Coordinator	Emily Watts	763-585-7321	wattse@district279.org	Brian Siverson-Hall

CareerForce Center in Bloomington

ROLE	Contact Name	Phone	Email	Reports to (name only)
Site Representative	Cindy Larson	952-703-7758	Cynthia.larson@state.mn.us	Mike Lang
Job Service Manager	Cindy Larson	952-703-7758	Cynthia.larson@state.mn.us	Mike Lang
Vocational Rehabilitation Services Manager	Sarah Gutzman	952-703-7766	Sarah.gutzman@state.mn.us	Dee Torgerson
State Services for the Blind Manager				

Local Workforce Development Area Director	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter- Johnson
Adult Basic Education (ABE)	Emily Watts	763-585-7321	wattse@district279.org	Brian Siverson-Hall
Carl Perkins Post-Secondary Manager	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter- Johnson
Adult	Nicki Hanson	612-986-8931	Nicolette.Hanson@hennepin.us	Erik Aamoth
Dislocated Worker	Nicki Hanson	612-986-8931	Nicolette.Hanson@hennepin.us	Erik Aamoth
Youth	Brianna Steirer	612-964-5697	Brianna.steirer@hennepin.us	Erik Aamoth

Attachment C

LOCAL AREA BOARD MEMBERSHIP LIST

**Regional Workforce
Development Area**

Metro Area/RWDA 04

**Local Workforce
Development Area**

Hennepin-Carver/WDA 09

MEMBER		POSITION/ORGANIZATION	TERM ENDS
Representatives Of Business in Local Workforce Development Area			
Last	First	Organization	Term Ends
Clark	Garfield	Garfield Clark Commercial	12/31/2024
Hacker	John	Design Ready Controls	12/31/2024
Mattson	Nicole	Care Providers of Minnesota	12/31/2024
Mayer	Tim	Kraus Anderson Construction	12/31/2024
Erickson	Andrea	SilverCreek on Main	12/31/2025
Scherer	Melissa	RTVision	12/31/2025
Markwell	Brad	Thrivent	12/31/2026
Muller	Doug	Entegris	12/31/2024
Stearns	Rebecca	Polar Semiconductor	12/31/2025
Muscoplat	David	Lifecore Biomedical	12/31/2025
Labor & Community-Based Organizations			
Last	First	Organization	Term Ends
Givens	Derrick	IBEW Local 292	12/31/2024
Peterson	Johann	United Association Plumbers Local 15	12/31/2025
Schrupp (Maher)	Kim	Laborers Local 563	12/31/2025
Education & Training			
Last	First	Employer	Term Ends
Garrett	Cara	Hennepin Technical College	12/31/2024
Seaver	Shannon	Edina Senior High	12/31/2025
Watts	Emily	Osseo Area Schools	12/31/2024

Government			
Last	First	Employer	Term Ends
Durbin	Elise	City of Chaska	12/31/2024
Gutzman	Sarah	DEED Vocational Rehabilitation Services	12/31/2023
Larson	Cynthia (Cindy)	DEED Wagner-Peyser	12/31/2024

CONTACT INFORMATION

NAME	ADDRESS/PHONE/EMAIL
Chair Nicole Mattson	Care Providers of Minnesota 7851 Metro Parkway, Suite 200 Bloomington, MN 55425 952-854-2844 nmattson@careproviders.org
Vice Chair Garfield Clark	Garfield Clark Commercial 1235 Yale Place #907 Minneapolis, MN 55403 612 868 8314 gclark@garfieldclark.com

Attachment D

LOCAL AREA BOARD SUBCOMMITTEE LIST

Regional Workforce Development Area	Metro Area/RWDA 04
Local Workforce Development Area	Hennepin-Carver/WDA 09

Committee Name	Objective/Purpose
Executive Internal Operations	The Executive Internal Operations Work Group reviews and builds upon internal Board policy and structure, such as education, recruitment, and participation, to pursue a continuously more inclusive, knowledgeable, and active board membership.
Data & Measurements	The Data & Measurements Work Group collects and reviews labor market, employment, and service program performance data to present to the Workforce Development Board and its Work Groups leading to data-informed decision making.
Program Design & Development	The Program Design Work Group facilitates alignment of youth, adult, and dislocated worker career services and training with the needs of employers, interests of participants, and the opportunities in the job market to enhance meaningful career pathways.
External Relations	The External Relations Work Group builds relationships, shares knowledge, and coordinates resources between the HCWDB and external partners, including employers, community organizations, government, and participants, to ensure that the services and advocacy of the Workforce Development Board align with the goals of our residents and partners.

Attachment E

LOCAL WORKFORCE DEVELOPMENT AREA SUB-GRANTEE LIST

**Regional Workforce
Development Area**

Metro Area/RWDA 04

**Local Workforce
Development Area**

Hennepin-Carver/WDA 09

Name of Sub-Grantee	Services Provided	Funding Source	Sub-Grantee located in which CFC?	If not in CFC, provide Address, City, State, ZIP Code
Hired	WIOA Dislocated Worker Program WIOA Adult Program State Dislocated Worker Program WIOA Youth Program (Begins 4/1/24)	Federal Federal State Federal		St. Paul, MN 55106
Avivo	WIOA Dislocated Worker Program WIOA Adult Program State Dislocated Worker Program WIOA Youth Program (Begins 4/1/24)	Federal Federal State Federal		Minneapolis, MN 55406
Goodwill- Easter Seals of MN	WIOA Dislocated Worker Program WIOA Adult Program State Dislocated Worker Program	Federal Federal State		St. Paul, MN 55104
City of Brooklyn Park (Brooklynk)	WIOA Youth Program Minnesota Youth Program	Federal State		Brooklyn Park, MN 55441
Tree Trust	WIOA Youth Program Minnesota Youth Program	Federal State		St. Paul, MN 55108
Ka Joog	Minnesota Youth Program	State		Bloomington, MN 55437
Carver County	WIOA Dislocated Worker Program WIOA Adult Program WIOA Youth Program State Dislocated Worker Program Minnesota Youth Program (<i>MYP funding is allocated directly to Carver County and not through Hennepin County (which is the fiscal agent for all other programs/providers)</i>)	Federal Federal Federal State State	Chaska	

Attachment F

LOCAL WORKFORCE DEVELOPMENT AREA NON-CFC PROGRAM SERVICE DELIVERY LOCATION LIST

Regional Workforce Development Area

Metro Area/RWDA 04

Local Workforce Development Area

Hennepin-Carver/WDA 09

Name and Location (City)	Program Service Delivered
<p>Each of our contracted providers delivers services throughout Suburban Hennepin County either within a CareerForce location and/or within various access points throughout the community. There is a strong referral system in place among all partners within WDA 09. In Carver County, services are primarily delivered in the Chaska CareerForce location.</p>	

Attachment G

LOCAL WORKFORCE DEVELOPMENT AREA KEY INDUSTRIES IN REGIONAL ECONOMY

Based on your most recent analysis of regional economies, provide a list of the key industries in your regional economy.

Workforce Development Area (WDA) 9 encompasses the Balance of Hennepin County and Carver County. According to data from the Minnesota Department of Employment and Economic Development's (DEED) Quarterly Census of Employment and Wages (QCEW), WDA 09 had 32,984 establishments supplying 635,157 covered jobs during Q3 2023. As such, WDA 09 is the largest-employing WDA in the State of Minnesota. WDA 09 accounts for more than one-fifth (21.8%) of Minnesota's total employment and more than one-third (36.1%) of the Seven-County Metro Area's total employment.

Top-employing sectors in WDA 09 include Health Care and Social Assistance; Manufacturing; Retail Trade; Professional, Scientific, and Technical Services; and Accommodation and Food Services. Health Care and Social Assistance, with 4,420 establishments supplying 95,704 jobs, accounts for 15.1% of WDA 09's total employment. Manufacturing, with 1,469 establishments supplying 74,326 jobs, accounts for 11.7% of WDA 09's total employment. Together, more than one-quarter (26.8%) of WDA 09's total jobs are found within Healthcare and Social Assistance and Manufacturing. Retail Trade, with 2,827 establishments supplying 57,769 jobs, accounts for 9.1% of WDA 09's total employment. Professional, Scientific, and Technical Services, with 4,744 establishments supplying 54,946 jobs, accounts for 8.7% of WDA 09's total employment. Accommodation and Food Services, with 1,952 establishments supplying 44,675 jobs, accounts for 7.0% of WDA 09's total employment. Altogether, WDA 09's top five-employing sectors account for more than half (51.5%) of the WDA's total employment.

When compared with the larger Seven-County Metro Area, WDA 09 has significantly higher shares of its respective employment in the following industries: Manufacturing; Professional, Scientific, and Technical Services; Finance and Insurance; Administrative and Support Services; Wholesale Trade; and Management of Companies.

Location quotients can also reveal vital sectors within a local economy. Location quotients are a measurement of an industry's employment concentration in a specified geography relative to that industry's concentration in a larger benchmark region. Using Minnesota as the benchmark region, those industries with higher location quotients in WDA 09 include Management of Companies; Professional, Scientific, and Technical Services; Real Estate, Rental, and Leasing; Administrative and Support Services; Finance and Insurance; Wholesale Trade; and Transportation and Warehousing. The Metro Area also had higher location quotients in Management of Companies; Real Estate, Rental, and Leasing; Professional, Scientific, and Technical Services; and Finance and Insurance. The location quotients in these industries are

similar between WDA 09 and the Metro Area as WDA 09's respective employment in these industries make up high shares of the Metro Area's respective employment in these same industries.

Using data from the U.S. Census Bureau's Quarterly Workforce Indicators (QWI) can reveal the demographic makeup of workers in statewide, regional, and local economies. When analyzing by race and ethnicity, WDA 09 had the following employment demographics for the total of all jobs: 80.3% workers reporting as white, 9.2% workers reporting as Black or African American, 0.6% workers reporting as American Indian or Alaska Native, 7.6% workers reporting as Asian, 2.3% workers reporting Two or More Races, and 6.0% workers reporting Hispanic or Latino origins (of any race). When analyzing by gender, WDA 09 had the following employment demographics for the total of all jobs: 49.2% workers reporting as male, and 50.8% workers reporting as female. The following industries will be highlighted considering these demographics: Health Care and Social Assistance; Manufacturing; Professional, Scientific, and Technical Services; Management of Companies; and Finance and Insurance.

- **Health Care and Social Assistance**
 - White: 71.2%
 - Black or African American: 18.6%
 - American Indian or Alaska Native: 0.6%
 - Asian: 7.3%
 - Two or More Races: 2.4%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 23.0%
 - Female: 77.0%
- **Manufacturing**
 - White: 73.5%
 - Black or African American: 8.8%
 - American Indian or Alaska Native: 0.6%
 - Asian: 15.3%
 - Two or More Races: 1.8%
 - Hispanic or Latino (of any race): 7.5%
 - Male: 67.6%
 - Female: 32.4%
- **Professional, Scientific, and Technical Services**
 - White: 84.3%
 - Black or African American: 3.5%
 - American Indian or Alaska Native: 0.3%
 - Asian: 10.1%
 - Two or More Races: 1.8%
 - Hispanic or Latino (of any race): 3.2%
 - Male: 53.6%

- Female: 46.4%
- **Management of Companies**
 - White: 86.2%
 - Black or African American: 4.7%
 - American Indian or Alaska Native: 0.4%
 - Asian: 7.0%
 - Two or More Races: 1.7%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 52.3%
 - Female: 47.7%
- **Finance and Insurance**
 - White: 87.5%
 - Black or African American: 3.9%
 - American Indian or Alaska Native: 0.3%
 - Asian: 6.9%
 - Two or More Races: 1.5%
 - Hispanic or Latino (of any race): 2.9%
 - Male: 45.2%
 - Female: 54.8%

Regional Plan Region 4 - Metro

SECTION A: REGIONAL VISION, GOALS AND STRATEGIES

A.1. Describe the regional workforce development area's vision for a skilled workforce.

The vision for workforce development in the Metro Region aligns closely with the Governor's Workforce Development Board's vision for statewide workforce development; the Region 4 – Metro's vision is as follows:

The Metro Workforce Development Boards of Ramsey County, City of Minneapolis, Hennepin-Carver Counties, Dakota-Scott Counties, Washington County, and Anoka County are Dedicated to growing an equitable and competitive regional workforce where all residents have access to services and opportunity to chart a career path to family-sustaining wage and all employers have workforce development partners to assist them in solving their labor needs and challenges.

A.2. Describe the region's strategic alignment with the State's Vision, Goals and Strategies.

Region 4 – Metro is in close alignment with the vision put forward by the Governor's Workforce Development Board in two keyways:

1. A focus on equity as the cornerstone of the work with job seekers. As the states most populous region and the most racially and ethnically diverse, the Metro Region's attention to diversity, equity, inclusion, and accessibility is paramount for the state success in become more economically inclusive.
2. Our commitment and responsiveness to employer needs in in-demand occupations that provide onramps, laddering, and latticing opportunities that lead to family-sustaining wages.

A.3. Describe best practices or area of strength of the region as it relates to the State's Vision, Goals and Strategies that should be considered for replication or scale across the state.

Region 4 – Metro, as mentioned above, represents the most populous and diverse regional in the state, as well as the most economically diverse with the greatest concentration of business entities in the state and jobs, giving the metro areas of considerable strength in aligning to and working with the state to further the goals of creating One Minnesota, where all economically thrive. This regional dynamic means the public workforce systems must respond to the given needs of job seeker and employers nimbly, innovatively, and comprehensively.

When examining the goals of the state plan, it becomes clear that the Metro region offers an opportunity for clear and effective coordination using our metro strength and some of the region's best practices. Looking into each goal independently highlights this.

1. Increases interagency and local area coordination...through alignment...coordination...and creating a "no wrong door" approach.
 - a. While Region 4 is made up of six public workforce boards, the strength of the region is that is performs as a network of providers, programs, and projects. Each area bringing forward its best models of service, convening, funding,

and coordinating partners across a multi-million-person area and activating stakeholders and partners to deliver services. Region 4 believes in regional alignment, coordination, and a “no wrong door” approach so both job seeker and employer can connect quickly and efficiently to their need.

2. Build Industry-led industry-sector partnerships.
 - a. Core to the work of the Region 4 are sector partnerships. For decades, whether they were called Business and Industry Roundtables, Cluster Economies, or Sector Initiatives, the metro leadership committee focuses attention on economic sectors that offer job seekers access to and opportunity in our region’s most robust sectors. Further, to highlight alignment and coordination within our region, and to illustrate the metro approach to this goal, below is list of industry partnerships and the lead area within our region. Note, this list is not inclusive of all the regions efforts concerning industry-lead sector partnerships.
 - i. City of Minneapolis: MSP TechHire
 - ii. Anoka County: Manufacturing
 - iii. Ramsey County: Construction
 - iv. Hennepin/City of Minneapolis: Health Care
3. Create a more inclusive, equitable, accessible, and proactive workforce system.
 - a. All workforce development work of Region 4 – Metro is done through the lens of inclusivity, equity, and accessibility. This is not a sub-committee of a board or focus of a single program, but the comprehensive approach taken in delivering workforce solutions. As shown in the demographic analysis of the region, responding to a rapidly diversifying labor force, both in terms of race and ethnicity, as well as in terms of age, educational attainment, justice involvement, MFIP participation, and disability status, it is imperative that the approach taken in the metro to serve all Minnesotans is key to our future collective success. It is crucial to align with the state on this goal, for our success in reaching this goal will be judged by our future workforce.

A.4. Describe the strategy to work with the entities within your region to carry out the core programs to align resources available in the region to achieve the strategic vision and goals of the local area boards and the state.

The strategy Region 4 – Metro uses to carry out core program alignment is a partnership first model. In a region of multiple millions of people, single points of contact, singular tables for conversations, and single agendas is not possible. Each area within the region partners with key stakeholders to carry out the vision and goals of the area, all which align with the state’s vision and goals. Key partners include the many community-based organizations serving diverse job seekers in our region, including the coalition *WorkWell Minnesota* and the labor unions initiative *Building Strong Communities*, while other partner comprise larger systems including the K12 education systems, mental health providers, Minnesota State Colleges and Universities, and our regional chambers of commerce. In many cases the chambers and/or local economic development entities sits on the workforce boards to give voice to business development.

Further, Adult Education sits on each metro board, bringing forward the issues and agendas of their respective school districts. Again, in the metro our vision for an aligned system is to partner locally, build broad understandings of needs and requirements shared by all, design metro strategies, then return locally to work with local partners needed to achieve our state's goals.

A.5. Describe any additional goals being set by the regional leadership or individual local area boards.

On February 22, 2024, as part of our regional planning efforts for this plan, the Metro Directors hosted a region-wide conversation about the goals set forth by metro leadership believed to be key our regions success over the next four years. Below are the goals as discussed at that morning conversation.

- Increase and deepen community partnerships.
 - Work closely to support regional workforce efforts to better align and coordinate with other partners and systems.
- Remove barriers for employment for all.
 - Skills based hiring efforts.
 - Outreach and promotion of population specific hiring events.
 - Support for inclusive employer strategies.
- Regional coordination for “no wrong door” service delivery enhancing equitable access and opportunity for all Minnesota job seekers.
- Deepen coordination with economic development partners.

A.6. Describe how the region is working together to prepare the workforce for state and federal investments in the Bipartisan Infrastructure Law (BIL), the Creating Helpful Incentives to Produce Semiconductors (CHIPS) and Science Act, and the Inflation Reduction Act (IRA) (collectively referred to as Investing in America (IIA)).

The Metro Workforce Development Boards of Ramsey County, City of Minneapolis, Hennepin-Carver Counties, Dakota-Scott Counties, Washington County, and Anoka County worked quickly upon the release of these various funding sources to design an internal process to navigate this complicated funding space. Through a weekly communication framework, different directors are assigned per funding source and areas of expertise to be the point-persons for those conversations with various stakeholders. This strategy reduces redundancy within the public-system, streamlines conversations, and moves to action on these grants more quickly. One such example is the Minnesota CHIPS Coalition Workforce Partnership MOU, drafted to frame and name partner organizations responsible for various parts of applications for funding and actions if awarded. Because of the size and scope of CHIPS, the Metro Region charged two directors with helping to craft the language and partnership MOU. The intro to the MOU is below:

The purpose of this Memorandum of Understanding (MOU) is to define the roles and responsibilities of partners participating in the Minnesota CHIPS Coalition

Workforce Partnership (Workforce Partnership). Parties to this agreement are committing to participate in a sectoral partnership to address the hiring needs of semiconductor and related microelectronics employers. The Workforce Partnership is being established to address existing and future workforce needs in the semiconductor industry, however a major expansion of employment opportunities is likely contingent upon the availability of resources made possible by CHIPS for America federal funding and associated state match funding.

SECTION B: REGIONAL OPERATIONS

B.1. Provide a Strengths Weaknesses Opportunities Threats (SWOT) analysis of the regional workforce system.

SWOT ANALYSIS

Strengths:

What do we do best?

- a. Communication within the Region
- b. Collaboration
- c. Collective Impact
- d. Expertise –
- e. Partnership with Employers and Partners
- f. Analysis and Relationship building

What unique knowledge, talent, or resources do we have?

- a. Business intelligence
- b. Data driven
- c. Innovation in outreach
- d.

What advantages do we have?

- a. Diversity and business
- b. Supply labor – Language
- c. Rich training partners,
- d. Leverage multiple career force locations

What do other people say we do well?

- a. Innovation to meet 21st century needs
- b. Addressing complex problems
- c. Coordination
- d. Focused Geographic – solutions
- e. Proactive

What is our greatest achievement?

- a. Learning across geographies and location
- b. Adaption and innovation
- c. Engagement with diverse stakeholders – Libraries, online career fairs, stronger partnerships within

Threats:

What obstacles do we face?

- a. One stop system
- b. Lack of alignment with DEED
- c. Lack of alignment back to the local – Mutual
- d. True partnership with DEED and Local
- e. Political instability

Weaknesses:

1. What could we improve?

- a. Silos and complexity
- b. Develop stronger DEI
- c. Stronger alignment with MFIP
- d. Brand awareness
- e. Enhance already strong

2. What knowledge, talent, skills and/or resources are we lacking?

- a. Resource for better communication
- b. Better business services
- c. Need longer investments
- d. Resources for immediate job placement
- e. Basic Career services

3. What disadvantages do we have?

- a. Scale and metro complexities
- b. Need for alignment on paperwork reduction
- c. bureaucracy

4. What do other people say we don't do well?

- a. Not as nimble and innovative
- b. Employer services
- c. Bureaucratic
- d. Housing and childcare –
- e. Lack of elected official coordination of Employment

Opportunities:

How can we turn our strengths into opportunities?

- a. Greater transportation alignment
- b. Green careers – emerging sector
- c. Union relationship
- d. Apprenticeship
- e. Reentry work
- f. Disabilities awareness
- g. Equity in employment

Is there a need in our region that no one is meeting?

- a. Service delivery – bricks and mortar
- b. Only government lead area. Public pathways to employment
- c. Scalability of promising practices
- d. Landing spot for DEED at the local area

B.2. Describe the selection process for the membership who will provide the leadership to oversee the development and coordination of the regional plan.

Metro leadership is provided by an 18-member decision making body made up of the six metro directors, the six locally elected officials (Mayor of Minneapolis, five county commissioners), and the six local board chairs.

B.3. Describe how the selected organizations from the region will provide oversight to development and implementation of the regional plan. Complete Attachment A - Regional Oversight Committee

As noted above, the Regional Oversight Committee is made up of representatives from the local boards, balanced equally across each workforce development area. No organizations outside that structure are part of the regional oversight of the metro. See attachment A for current members.

Further, to streamline decision making, coordinate broad regional economic/workforce development strategies, and clarify communications with external stakeholders, the Metro Regional Oversight Committee divides larger buckets of work as follows:

DEED Workforce Strategy Consultant: Erik Aamoth
EDAM: Mark Jacobs
Mn State: Nicole Swanson
CareerForce Communications – Deb Bahr-Helgen
GreaterMSP: Ling Becker
Vocational Rehabilitation: Rick Roy
WorkWell Minnesota (formerly MESC): Deb Bahr-Helgen

Industry groups Point of Contacts:
The Caring Professions – Erik Aamoth
Manufacturing including relationship with MPMA – Nicole Swanson
Technology – Deb Bahr-Helgen
Labor/Finishing Trades – Rick Roy
Educational and Professional Services – Mark Jacobs
Construction – Ling Becker
Green Careers – Ling Becker, Deb Bahr-Helgen, and Erik Aamoth

B.4. Describe how the approach used will ensure that partner engagement includes diverse representation, specifically among populations experiencing barriers to employment.

While each government entity that makes up the metro region approaches diversity and inclusion through their own tailored geographic and institutional lens, the metro oversight committee collectively views diversity and inclusion, specifically among those with greatest barriers to employment, as paramount to all workforce development strategies developed in our region.

Led by our locally elected officials, diverse representation amongst boards remains an important component of the regional plan and one strategy to increase diverse representation and perspectives. In terms of programming, the leadership remains focused on innovating projects aimed at populations experiencing the greatest barriers to employment or communities facing the

greatest levels of economic disparities. Throughout the metro, each local area will be approaching this topic using local priorities and demographic profiles of their communities.

B.5. Describe how the local area boards will direct system alignment within the region through shared policies and practices.

As part of the regional coordination done by the six metro directors, encompassing the seven country metro area, deliberate and proactive alignment of policies and practices is a high priority. While local decisions and actions that meet the policies and practices of locally elected officials and local jurisdictions to meet specific geographic need is required of each local area and board, cooperation across the region is necessary to create a system that is uniform and consistent for job seekers and businesses.

The method the metro uses to create the alignment through shared policy and practice is twofold. The first is through shared best practices via the metro directors' weekly meetings, the second comes from a dedicated work group of metro program managers from the six service areas that meet monthly, prior to the state's job seeker services meeting.

Out of these two strategies comes a series of shared policies and practices:

1. Priority of Service policies that allow the metro to recruit and enroll individuals into programs consistently and clearly. Recently this included eligibility into the CLIMB program.
2. Consistency in forms and intake processes that create similar practices across the region, though each area can tweak and adjust intake and forms to meet local requirements.
3. Technology as a support service with shared policies and practices metro wide.
4. Coordination in policies and practices concerning the increased homeless populations. The core cities and the surrounding suburbs are experiencing increases in the number of homeless populations, both existing and new program participants. This work was often done in partnership within workforce development, but also, public health and human services departments within government.

Further, over the course of the last number of years, a key practice is the meeting and sharing of expertise amongst finance staff from all service areas of the metro and key finance staff at community-based providers who work on federal and state workforce grants.

B.6. Describe any cooperative service arrangements being planned for the region and how they will promote consistency within the regional workforce development area and with state policy.

The metro region does not currently have any CSA planned.

SECTION C: PROGRAM AND SERVICE DELIVERY

C.1. Describe the condition of the regional economy (cite the sources of data and analysis).

The Metro Region partners closely with DEED LMI to assess and analyze the regional economic conditions. It should be noted that at times this data is provided at county-level when looking specifically into growing or shrinking sectors or for demographic data which might show community racial or ethnic specificity within a local area. Below is a seven-county narrative snapshot and tables of the current conditions provided to us for use with the local boards and regional oversight board (*Regional Profile: Twin Cities Metro Area Planning Region*, 09/13/2023):

After losing over 85,600 jobs (-5.3%) during the Great Recession between 2007 and 2010, the Twin Cities Metro Area went on to gain nearly 239,400 jobs (+15.6%) between 2010 and 2019. The regional growth rate of 15.6% outpaced the respective statewide employment growth rate of 13.2% during that period. In fact, where the Metro Area accounted for 61.2% of Minnesota's total employment in 2019, it accounted for 70.8% of the state's total employment growth between 2010 and 2019. With the onset of COVID-19 in 2020, however, the Metro Area experienced significant industry employment loss. Between annual 2019 and 2020 the Metro Area's total employment plummeted by nearly 131,600 jobs. This 7.4% drop was slightly more severe than the state's respective 6.7% drop during that period. For the region, such employment loss was much more significant than losses experienced during the Great Recession. Zooming into quarterly trends, employment loss during COVID was most extreme between the second quarters of 2019 and 2020. During that period, Metro Area total employment dropped by 233,435 jobs (-13.1%).

Employment in the Metro Area began its recovery after the second quarter of 2020. Between the second quarters of 2020 and 2021 the Metro Area regained 131,611 jobs, growing by 8.5%. Growth continued through the next year, albeit slower, with the region gaining 56,033 jobs between the second quarters of 2021 and 2022 (+3.3%). Between annual 2020 and 2022, the Metro Area's industry employment rebounded by nearly 81,900 jobs (+5.0%). As such, the region was just under 50,000 jobs below its pre-COVID 2019 level of employment in 2022.

Between annual 2019 and 2022, those Metro Area industry sectors losing the most jobs included Accommodation & Food Services (-14,494 jobs; -10.3%); Retail Trade (-11,044 jobs; -6.7%); Finance & Insurance (-8,840 jobs; -7.7%); Administrative & Support Services (-4,228 jobs; -4.3%); and Educational Services (-3,995 jobs; -3.0%). Overall, 12 of the region's 20 major industries were below their respective 2019 levels of employment in 2022.

Those industries above their respective 2019 levels of employment in 2022 included Transportation & Warehousing (+2,885 jobs; +3.9%); Construction (+2,537 jobs; +3.4%); Manufacturing (+1,109 jobs; +0.6%); Wholesale Trade (+920 jobs; +1.2%); Professional & Technical Services (+749 jobs; +0.6%); Agriculture, Forestry, Fishing, & Hunting (+418 jobs; +13.6%); Utilities (+272 jobs; +4.4%); and Mining (+73 jobs; +13.7%) (Table 14).

More recently, between annual 2021 and 2022, industry growth in the Metro Area was led by Accommodation & Food Services (+14,243 jobs; +12.7%); Manufacturing (+6,119 jobs; +3.6%); Transportation & Warehousing (+6,054 jobs; +8.6%); Arts, Entertainment, & Recreation (+5,542 jobs; +20.3%); and Professional & Technical Services (+4,131 jobs; +3.4%). Overall, 17 of the region's 20 major industries added jobs between annual 2021 and 2022. Those three industries losing jobs during that period included Finance & Insurance (-5,669 jobs; -5.1%); Retail Trade (-1,144 jobs; -0.7%); and Management of Companies (-494 jobs; -0.6%).

Table 10. Metro Area Occupational Employment Statistics, 1 st Qtr. 2023							
	Metro Area				State of Minnesota		
	Median Hourly Wage	Estimated Regional Employment	Share of Total Employment	Location Quotient	Median Hourly Wage	Estimated Statewide Employment	Share of Total Employment
Total, All Occupations	\$25.67	1,718,290	100.0%	1.0	\$24.25	2,827,310	100.0%
Office & Administrative Support	\$23.74	212,320	12.4%	1.0	\$23.06	345,830	12.2%
Business & Financial Operations	\$39.29	152,020	8.8%	1.2	\$38.19	201,940	7.1%
Sales & Related	\$19.61	142,400	8.3%	1.0	\$18.14	239,500	8.5%
Transportation & Material Moving	\$21.88	130,880	7.6%	0.9	\$21.05	227,780	8.1%
Management	\$60.18	128,450	7.5%	1.1	\$51.58	193,760	6.9%
Food Preparation & Serving Related	\$15.29	125,670	7.3%	1.0	\$14.89	216,970	7.7%
Production	\$22.67	109,650	6.4%	0.9	\$22.07	209,380	7.4%
Healthcare Practitioners & Technical	\$41.91	102,560	6.0%	0.9	\$41.07	186,700	6.6%
Healthcare Support	\$17.27	100,520	5.9%	1.0	\$17.40	162,400	5.7%
Education, Training & Library	\$25.35	89,460	5.2%	0.9	\$24.82	158,830	5.6%
Computer & Mathematical	\$51.41	78,440	4.6%	1.3	\$49.73	99,250	3.5%
Construction & Extraction	\$35.05	61,400	3.6%	0.9	\$31.00	113,930	4.0%
Installation, Maintenance & Repair	\$29.47	51,770	3.0%	0.9	\$27.95	98,670	3.5%
Building, Grounds Cleaning & Maint.	\$18.54	43,360	2.5%	0.9	\$18.26	76,210	2.7%
Architecture & Engineering	\$41.64	37,060	2.2%	1.1	\$40.60	53,100	1.9%
Personal Care & Service	\$17.34	36,850	2.1%	1.0	\$16.96	58,120	2.1%
Community & Social Service	\$26.00	30,510	1.8%	0.9	\$25.82	54,820	1.9%
Arts, Design, Entertainment & Media	\$30.59	26,520	1.5%	1.2	\$28.80	37,630	1.3%
Protective Service	\$25.28	23,310	1.4%	0.9	\$25.83	40,620	1.4%
Life, Physical & Social Science	\$41.34	19,160	1.1%	1.1	\$39.37	29,070	1.0%
Legal	\$51.41	14,890	0.9%	1.3	\$47.87	18,730	0.7%
Farming, Fishing & Forestry	\$19.21	1,090	0.1%	0.4	\$19.84	4,060	0.1%

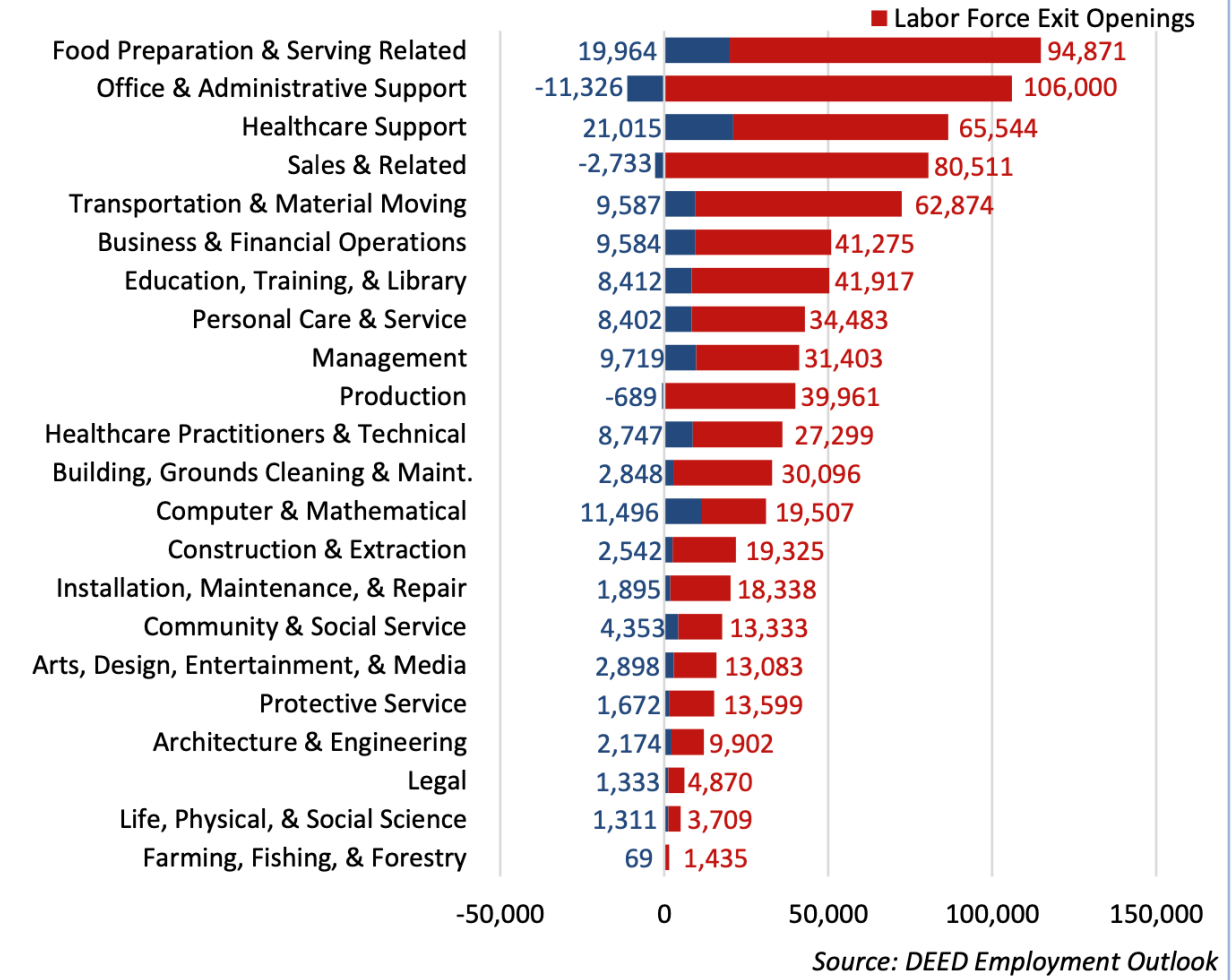
Source: DEED Occupational Employment Statistics, Qtr. 1 2023

Table 11. Metro Area Job Vacancy Survey Results, 2022

	Number of Total Vacancies	Percent Part-time	Percent Temporary or Seasonal	Requiring Post-Secondary Education	Requiring 1 or More Years of Experience	Requiring Certificate or License	Median Hourly Wage Offer
Total, All Occupations	98,330	36%	6%	38%	54%	39%	\$19.96
Food Preparation & Serving Related	11,820	48%	7%	1%	32%	9%	\$16.04
Sales & Related	11,574	46%	1%	12%	44%	9%	\$15.78
Healthcare Practitioners & Technical	11,408	60%	3%	84%	68%	88%	\$29.63
Healthcare Support	8,641	47%	2%	19%	20%	58%	\$16.00
Office & Administrative Support	6,621	31%	2%	13%	63%	8%	\$18.77
Transportation & Material Moving	6,509	21%	7%	3%	30%	66%	\$19.73
Business & Financial Operations	5,826	16%	7%	71%	95%	25%	\$31.83
Production	4,689	15%	1%	9%	52%	7%	\$19.98
Management	4,490	11%	1%	83%	100%	37%	\$43.43
Education, Training & Library	4,172	36%	22%	86%	70%	70%	\$20.51
Computer & Mathematical	3,821	16%	3%	74%	98%	33%	\$42.59
Building, Grounds Cleaning & Maint.	3,219	46%	10%	0%	10%	49%	\$16.00
Installation, Maintenance & Repair	3,081	6%	6%	49%	70%	33%	\$19.23
Community & Social Service	2,982	32%	13%	67%	82%	70%	\$22.23
Personal Care & Service	2,319	56%	27%	16%	33%	32%	\$14.98
Architecture & Engineering	2,143	9%	1%	81%	82%	43%	\$35.24
Construction & Extraction	1,352	3%	15%	12%	31%	27%	\$20.76
Arts, Design, Entertainment & Media	1,176	39%	13%	54%	79%	49%	\$21.49
Protective Service	939	51%	20%	15%	36%	57%	\$17.46
Life, Physical & Social Sciences	824	16%	2%	82%	84%	30%	\$25.82
Legal	193	12%	1%	82%	89%	77%	\$43.21

Source: DEED Job Vacancy Survey, 2022

Figure 15. Metro Area Employment Projections, 2020-2030



C.2. Describe the sectors or occupations of focus for region, including:

The Metro Region aligns closely with the State’s Drive for Five initiative sectors: Caring Careers, Manufacturing, Construction, Education, and Information Technology. Further, due to the robustness of the regional economy and local board leadership the following sectors are of importance in the region: Finance and Insurance; Hospitality, Transportation/material moving, and Green Energy and related sectors.

- a. How the region will use the labor market information and conduct outreach to business and industry to select the targeted sectors for developing sector partnerships for occupations in demand that provide family sustaining wages. If sectors and occupations have been already selected, describe them within this response.

As described in previous answers, using data to inform sector partnerships is critical to building a healthy regional labor force that matches job and career opportunities. Throughout the region our business/employer outreach specialists, employees of the local area, use labor market information extensively to open conversations with employers, showing local demand and

potential demographic shifts, including an aging workforce, immigration trends, etc. to highlight opportunities to partner at the local and regional level to solve labor force issues. Further, the Metro Region partners with Real Time Talent as another tool to look forward to hiring trends, economic projections, and other regional economic indicators.

- b. Alignment to the five sectors of focus in Drive for 5, including which local area in the region is focused on each or any of the Drive for 5 sectors. Complete Attachment G – Local Workforce Development Area Key Industries in Regional Economy.

The Metro Region is in complete alignment with the five sectors of focus in Drive for Five. The regional data shows clearly that these sectors are critical to the health of our region and align well with opportunities for job seekers to enter a pathway to family-sustaining wages. While not all sectors identified in Drive for Five have starting wages at or above family-sustaining wages, each sector has a clear pathway through continued education, career laddering, and on the job training, to jobs and careers in that sector at or above \$25.00 per hour. See Attachment G for list of key regional industries.

- c. The make-up of the sector partnerships will be determined and the expertise and resources they bring to the partnership.

As noted on B.3. each director in the region is identified as point-person per sector partnership. The make-up of partnerships is built on local strategies that already exist through local board structures and other key stakeholders both local and regional who have expertise and potential resources to bring to the partnership tables. One example of this structure is the Information Technology sector table organized and lead by City of Minneapolis. Both local board participation exists to lead this effort, but an expanded table includes IT trainers, private employers participating in internship development, chambers of commerce, and industry groups.

Further examples of sector partnerships are below:

- **IT sector-** Through a partnership with Minneapolis College, PPL will pilot a Computer User Support Specialist 16-week, 5-course cohort that results in a Google IT Support Certification. Participants will concurrently receive job-readiness and financial empowerment education. PPL will leverage new and existing employer partners to connect successful program participants to job vacancies.
- **Health Care sector-**
 - a. Programming will include recruitment, training, and preparation for credential attainment of CNA Licensure. Training includes a pre-training model that incorporates employment and computer skills training, as well as real-life realities of the CNA profession. Employer engagement is also incorporated throughout the program delivery design.
 - b. An expansion of CAPI’s Healthcare Career Pathways training by increasing the number of people served, who identify as English Language Learners, with CNA training. In addition, CAPI is offering 8 hours of knowledge test practice for NATO exam, and 3 hours of Mental Health First Aid training to increase passage rate of state exam. Programming also offers participant stipends support services, work- readiness, and financial coaching.

- **Manufacturing sector-**
 - a. Manufacturing Career Pathway training connecting individuals to manufacturing careers following a flexible, high-touch and hands-on approach to develop skills in metal work, machine operation and precision manufacturing. Training program incorporates work readiness and industry knowledge, industry foundations, and comprehensive support services with job search support upon completion with connection to new and existing employer partners.
 - b. Programming will incorporate paid participation in professional development, empowerment, and employment. Youth Pathways Program will offer career readiness training, hands-on engagement opportunities to explore interests, and then matched to real-world community projects which offers opportunity to earn industry-backed certifications. Upon graduation from Youth Pathways Program, participants can engage in alumni network to ensure success beyond programming and in the field.
- **Green/Energy sector-** Advanced Training program prepares young adults through a combination of innovative, hands-on, field training and classroom-based work readiness and career exploration training to transition from programming directly into employment in the Green/Energy sector with family-supporting salaries.
- **Finance/Banking sector-** Programming targets serving women and people of color, offering Securities Industry Essentials (SIE) skills training program to qualify individuals for entry- level jobs in the finance sector. GESMN provides customized coaching, support, and work readiness training in conjunction with the SIE training to ensure participant success.
- **Hospitality sector-** MTP will partner with 9 hotels in Bloomington and Minneapolis by offering comprehensive work readiness and job skills training to prospective new hires. The training incorporates customer service, housekeeping, and culinary occupational skills. Program design also integrates case management, workshops, networking, and job search assistance.
- **Transportation sector-**
 - a. Centering a culturally specific approach, offering an experiential learning environment, and incorporating mentorship for career development strategies prepares participants for success in MTG’s programming. The Driving Beyond Barriers program offers credentialed CDL training and direct access to job opportunities through their employer network. Job placement, career development and financial literacy components are incorporated throughout and MTG offers support services to mitigate barriers.
 - b. In partnership with Interstate Truck Driving School, PDS will support participant’s CDL training and incorporate work readiness assessments and training, developing individual training plans, support during CDL training, job placement assistance and job retention.

C.3. [The demographic makeup of the labor force in those sectors as compared to the regional labor force, and how the region will work to close any identified gaps.](#)

Like our partnership with DEED LMI for current economic conditions, we rely on DEED LMI data for our demographic data of the labor force. The data helps local and regional decision makers to project need, examine gaps, and see opportunities to provide demographically specific

services. Again, below is a snapshot of recent labor force demographic trends used by the metro to inform key decisions for investments and planning, such as Drive for Five (*Regional Profile: Twin Cities Metro Area Planning Region*, 09/13/2023):

According to the new 2022 5-year estimates, the Seven-County Metro Area had a labor force size of 1,778,729 people. The labor force includes all persons, 16 years of age and older, who are either employed or unemployed. The bulk of the Metro Area's labor force is made up of those persons in the prime working age group, or those between the ages of 25 and 54 years. In 2022, there were about 1,145,400 people in this group, making up nearly two-thirds (64.4%) of the region's labor force. Those slightly older, between 55 and 64 years, accounted for 16.9% of the region's labor force, equal to nearly 300,000 people. The youngest cohort, between the ages of 16 and 24 years, accounted for 13.5% of the region's labor force, equal to nearly 240,000 people. Finally, those 65 years and over made up 5.3% of the region's labor force, equal to 93,800 people. Combined, those 55 years of age and older accounted for over one-in-five (22.1%) persons in the Metro Area's labor force, equaling a large share close to or at retirement age (Table 1).

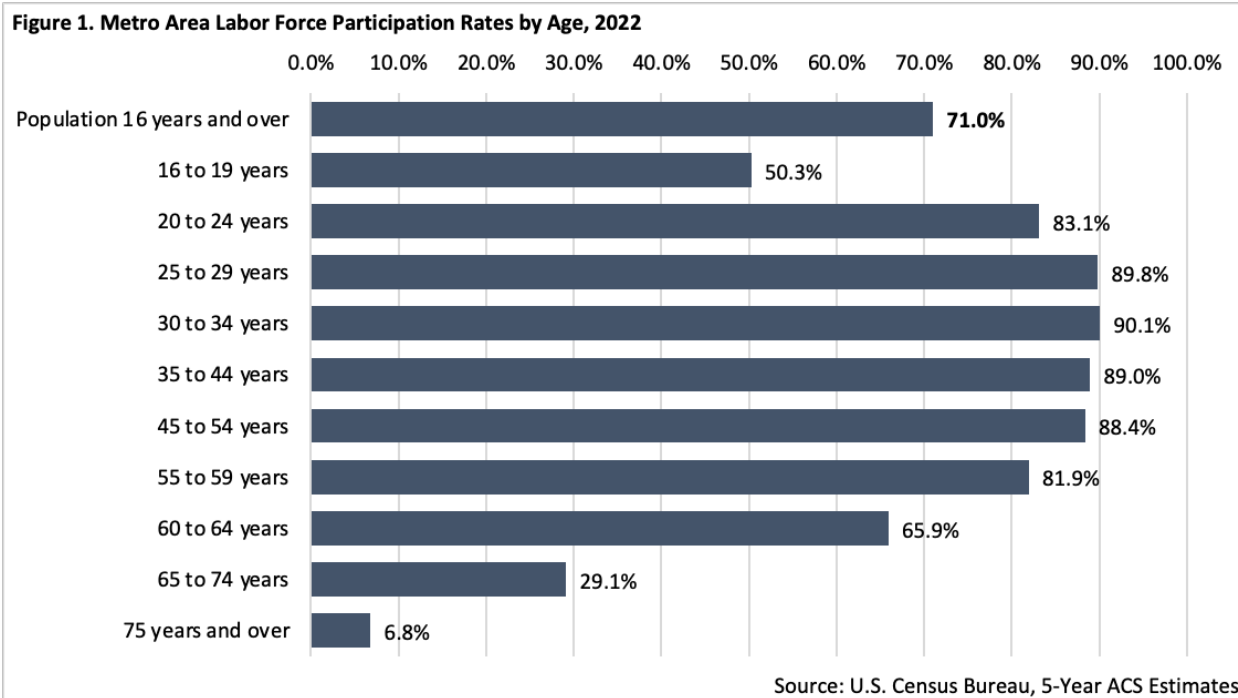
With its population 16 years of age and older equaling 2,503,656, the Metro Area had a labor force participation rate of 71.0% in 2022. This was slightly higher than the statewide labor force participation rate of 68.7%, and significantly higher than the national labor force participation rate of 63.5%. By age, highest labor force participation rates are among those between the ages of 25 and 54 years. This is why this age cohort is labeled the prime working age. Labor force participation rates top out at 90.1% for those between 30 and 34 years before gradually declining to 81.9% for those between 55 and 59 years. Such rates then begin to plummet, equaling 65.9% for those between 60 and 64 years, 29.1% for those between 65 and 74 years, and 6.8% for those 75 years and over. Labor force participation rates are also significantly lower for teenagers between 16 and 19 years, equaling 50.3% in 2022 (Figure 1).

Between the 2017 and 2022 5-year ACS estimates, the labor force participation rate for the total population 16 years of age and older in the Metro Area declined from 72.2% to 71.0%. While this seems a small decline, it is equal to thousands of workers. Data from the [Department of Employment and Economic Development's \(DEED\) Local Area Unemployment Statistics \(LAUS\)](#) backs this trend up. Much of this decline is due to older workers leaving the labor force, largely with retirements. The region is also still recovering from the exodus of workers from the labor market during the COVID-19 recession. According to LAUS data, the Metro Area's labor force was down about 32,100 workers between annual 2020 and 2022.

Age Cohort	Population	Labor Force	Labor Force Participation Rate	Labor Force Change 2017-2022	
				Numeric	Percent
Population 16 years & over	2,503,656	1,778,729	71.0%	+61,656	+3.6%
16 to 19 years	157,642	79,234	50.3%	+4,519	+6.0%
20 to 24 years	193,205	160,616	83.1%	-799	-0.5%
25 to 29 years	225,314	202,412	89.8%	-468	-0.2%
30 to 34 years	234,004	210,814	90.1%	+5,973	+2.9%
35 to 44 years	439,630	391,054	89.0%	+42,167	+12.1%
45 to 54 years	385,986	341,099	88.4%	-25,103	-6.9%
55 to 59 years	209,166	171,351	81.9%	+1,117	+0.7%
60 to 64 years	195,151	128,601	65.9%	+16,361	+14.6%
65 to 74 years	278,540	81,184	29.1%	+16,299	+25.1%
75 years & over	185,018	12,622	6.8%	+2,573	+25.6%

Source: U.S. Census Bureau, American Community Survey

Between the 2017 and 2022 5-year estimates, the Metro Area’s labor force expanded by 3.6%. This was equivalent to over 61,600 people. For reference, Minnesota’s labor force size expanded by 2.6% during that period. The most significant growth in the Metro Area’s labor force was for those persons between the ages of 35 and 44 years (+42,167 people), with those between the ages of 60 and 74 years also expanding by a significant amount (+32,660 people). The most rapid growth was for those persons 75 years and over (+25.6%), as well as those persons 65 to 74 years (+25.1%). Both older age cohorts witnessed labor force growth rates about seven times that as for the total of all people. A large decline in the labor force was witnessed for those persons between the ages of 45 and 54 years (-6.9%; -25,103 people), with smaller declines for those persons between 20 and 24 years (-0.5%; -799 people) and 25 to 29 years (-0.2%; -468 people). Overall, the ACS data clearly highlights [major shifts in the region’s labor force](#) for Baby Boomers as well as Millennials. Generation Z is gradually making inroads into the region’s labor force as well, with those between 16 to 19 years growing at a rate nearly double the total rate of growth.



While the Metro Area’s labor force has shifted older with time it has also shifted to become more diverse. In 2017, those persons reporting as BIPOC (Black, Indigenous, and people of color) represented approximately 22.8% of the Metro Area’s labor force. This was equivalent to just over 390,700 people. By 2022, the BIPOC share of the region’s labor force was equivalent to nearly 480,000 people, representing approximately 27.0% of the total labor force size. This is a significant shift. In fact, where the BIPOC share of the region’s labor force expanded by 22.7% (+88,812 people) between 2017 and 2022, the white alone, non-Hispanic or Latino share of the labor force contracted by 2.0% (-27,156 people). In other words, recent growth in the Metro Area’s labor force was entirely due to the increasing BIPOC population working in the region (Table 3).

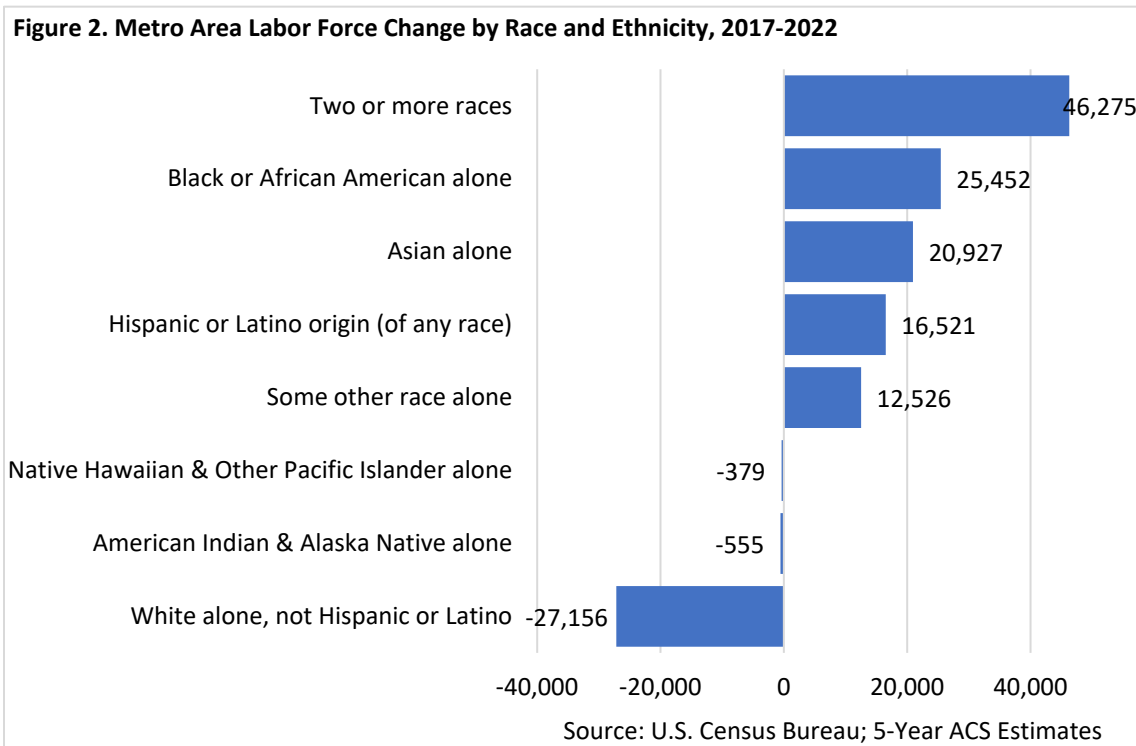
Data from the ACS allows one to analyze specific populations by race and ethnicity. For example, those reporting as Two or More Races experienced, far and away, the most growth in the Metro Area’s labor force between 2017 and 2022. During that period, this population’s labor force presence expanded by 115.1%, equivalent to approximately 46,275 people. This rate of growth was 32 times faster than the total labor force’s rate of growth. At over nine times the growth rate as the total labor force, those reporting as Some other Race followed those reporting Two or More Races for most rapid labor force growth between 2017 and 2022 (+33.3%; +12,526 people) (Figure 2).

Those reporting as Black or African American (+18.8%; +25,452 people) and those reporting as Asian (+17.9%; +20,927) also witnessed rapid and significant growth in the labor force. Those reporting Hispanic or Latino origins (of any race) experienced a similar

growth rate to those reporting as Black or African American and Asian (+17.4%; +16,521 people).

Losses in the Metro Area’s labor force between 2017 and 2022 were witnessed by those reporting as white alone (especially concentrated among the subset being white alone, not Hispanic or Latino), Native Hawaiian and Other Pacific Islander (-46.3%; -379 people), and American Indian and Alaska Native (-6.9%; -555 people).

While the Metro Area’s labor force is becoming more diverse with time, about three quarters of the region’s workers report being white alone (1,335,828 people). This is followed in size by those workers reporting as Black or African American (9.0%; 160,952 people), those reporting as Asian or other Pacific Islander (7.8%; 138,158 people), those reporting Two or More Races (4.9%; 86,493 people), those reporting Some other Race (2.8%; 50,174 people), and those reporting as American Indian or Alaska Native (0.4%; 7,538 people). Those reporting as Hispanic or Latino (of any race) account for 6.3% of the region’s labor force, equivalent to approximately 111,508 people (Figure 3).



**Table 4. Metro Area Labor Force Statistics by County
2022 5-Year Estimates**

Area	White, Not Hispanic or Latino Labor Force			BIPOC Labor Force			
	2022	Change, 2017-2022		2022	2022 Share	Change, 2017-2022	
		Numeric	Percent			Numeric	Percent
Anoka County	161,434	-6,055	-3.6%	41,497	20.4%	+12,604	+43.6%
Carver County	53,172	+1,070	+2.1%	7,222	12.0%	+2,180	+43.3%
Dakota County	190,979	-5,444	-2.8%	58,099	23.3%	+13,672	+30.8%
Hennepin County	516,175	-5,922	-1.1%	219,061	29.8%	+32,691	+17.5%
Ramsey County	188,371	-12,663	-6.3%	108,955	36.6%	+15,129	+16.1%
Scott County	70,613	+2,309	+3.4%	16,847	19.3%	+4,625	+37.8%
Washington County	118,456	-452	-0.4%	27,847	19.0%	+7,911	+39.7%
Metro Area	1,299,201	-27,156	-2.0%	479,528	27.0%	+88,812	+22.7%
Minnesota	2,480,000	-48,150	-1.9%	637,089	20.4%	+126,397	+24.8%

Source: U.S. Census Bureau, American Community Survey

Figure 3. Metro Area Labor Force Distribution by Race, 2022

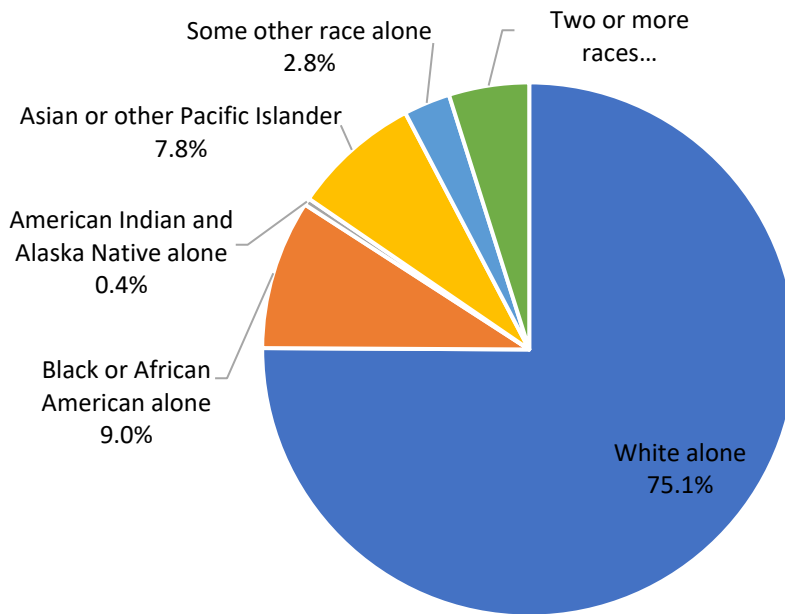


Table 3. Metro Area Labor Force Characteristics by Race and Ethnicity, 2022 5-Year Estimates

Race or Ethnicity	Population	Labor Force	Labor Force Participation Rate	Labor Force Change 2017-2022	
				Numeric	Percent
Population 16 years and over	2,503,656	1,778,729	71.0%	+61,656	+3.6%
White alone	1,903,473	1,335,828	70.2%	-41,219	-3.0%
Black or African American alone	222,795	160,952	72.2%	+25,452	+18.8%
American Indian and Alaska Native alone	12,566	7,538	60.0%	-555	-6.9%
Asian alone	185,079	137,719	74.4%	+20,927	+17.9%
Native Hawaiian and Other Pacific Islander alone	616	439	71.3%	-379	-46.3%
Some other race alone	65,480	50,174	76.6%	+12,526	+33.3%
Two or more races	113,647	86,493	76.1%	+46,275	+115.1%
Hispanic or Latino origin (of any race)	143,227	111,508	77.9%	+16,521	+17.4%
White alone, not Hispanic or Latino	1,856,809	1,299,201	70.0%	-27,156	-2.0%
BIPOC	646,847	479,528	74.1%	+88,812	+22.7%

Source: U.S. Census Bureau, American Community Survey

C.4. How the local board will make opportunities in these areas known to customers, including employers and job seekers, and how the local board will create, modify, or expand responsive workforce development programs and initiatives.

The diversity of local area service delivery models throughout of Metro, including fully decentralized to centralized through a county government structure, means the dissemination of information and opportunities differs across the region. However, each local area and as a region partner closely and will work for closer alignment with the Governor’s Workforce Development Board to explore new opportunities and ways to broaden messaging about ways to connect. The strategies deployed across the metro area are designed to be easily adapted to changing economic or social conditions.

While each area works differently, the metro coordinates key messages regarding sector strategies, helping to coordinate communication and outreach to employers and sector stakeholders. Further, each area, in connection with one-another, uses its locally elected officials in different ways to coordinate and promote program offerings. Again, due to the various structures, each area draws on their strengths to promote the economic health of the region. The strategy differs from outreach to job seekers which is much more tailored to the local area where

programmatic offerings, locations, times, etc. may differ according to who the program operator is.

C.5. Based on the regional/local assessment of workforce development system services, describe how strategies will be created to pursue a more responsive alignment of employment and training services.

Adaptation to changing economic conditions and job seeker needs will continue to be a focus of the Metro Region. Following the monumental shifts forced upon workforce development systems and structures because of Covid 19, and subsequent federal investments in local areas through ARPA funding, the region will use the tools and techniques learned during those years to continue to innovate to pursue a more responsive system for employers and employment and training partners. This includes the use of broad networking events, virtual roundtables, virtual/hybrid/in person career fairs, job clubs, and other participant facing activities. Further, new strategies like an Apprenticeship Outreach Office in North Minneapolis will be piloted to test a new strategy to recruit and connect job seekers from BIPOC and other under-represented communities to employers and opportunities in apprenticeships and align employment and training to the Department of Labor and Industry.

Further, to increase the access to quality employment services for youth and young adults, Ramsey County is working to increase alignment and decrease duplication in the youth workforce ecosystem. The county, in partnership with the Suburban Ramsey Family Collaborative and other partners created Youth Works, a network of youth employment professionals that meet regularly to support each other and the wider community. In 2021, the Ramsey County Board of Commissioners and the Saint Paul City Council, invested nearly \$25 million of American Rescue Plan Act resources to support the ecosystem and this created an opportunity to work more closely with government, education, non-profit and employer partners. This work has included scanning and surveying the partners in the ecosystem to understand what supports are and are not available to our young people. Currently, the core ecosystem partners are working together on a shared strategic plan to enhance and improve the experience for young people receiving employment services in Ramsey County, regardless of program, funding stream or provider.

C.6. Describe how the entities responsible for participating in this process will be selected, including their expected roles and responsibilities.

For the Metro Region to be successful as a system working to support 3 million residents and millions of jobs, the metro leadership believes in an all-hands-on-deck approach to participation. This work cannot be done in traditional silos and within categorical funding. While those realities will exist despite our alignment efforts, it will be an approach that admits those silos exist but works creatively to find alternative solutions to shared challenges. Examples include working closely with housing partners within our own structures closely, economic development teams across the metro, k12/Adult Education partners, and transportation providers to work towards that more aligned and responsive system.

C.7. Describe how outcomes will be determined in terms of employment and training services.

To understand the impact of regional strategies in a complicated, diverse, and multifaceted metro, outcomes of employment and training services will need to be assessed in multiple ways, two examples are:

1. Traditional WIOA measures will continue to be paramount to the local boards and by extension the Regional Oversight Committee. These measures are foundational to the local relationship to the State of Minnesota and to the federal government.
2. Assessment of regional economic health of all communities and demographics. The Metro region is home to the most diverse cities, communities, and neighborhoods in the state. For all to prosper in the Minnesota economy, disparity reduction between White Non-Hispanic and BIPOC residents and between White Non-Hispanic and those with barriers to employment, be it age, language, justice involved, persons with disabilities, must be part of the regions outcomes measures. While many of these indicators are macro in scale, and no one system can be responsible for total disparities reduction, the systems and structures must work together in alignment to attach these long standing social and economic challenges faced by many in our communities.

MINNESOTA

Board Action Request

24-0172

Item Description:

Appoint Sara Hollie as Hennepin County Community Health Services Administrator and approve appointment of Sara Hollie as Director of Hennepin County Public Health, effective 06/16/24

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners, in its role as the community health board in Hennepin County, appoints Sara Hollie as Hennepin County Community Health Services Administrator, effective June 16, 2024; and

BE IT FURTHER RESOLVED, that as the Community Health Services Administrator, Sara Hollie is authorized to act as an agent on the community health boards behalf and exercise the powers and duties of a community health board as outlined in Minn. Stat. § 145A.04, under the general supervision of the Hennepin County Board of Commissioners; and

BE IT FURTHER RESOLVED, that the Hennepin County Board of Commissioners approves the appointment of Sara Hollie as director of Hennepin County Public Health, effective June 16, 2024.

Background:

Under Minn. Stat. § 383B.102(c)(3) and the County's policy on Open and Unclassified Service Appointments, the county board approves appointments of personnel in the unclassified service.

Under Minn. Stat. §§ 145A.02 and 145A.03, the Hennepin County Board of Commissioners is the community health board in Hennepin County. Under Minn. Stat. § 145A.04, subd. 2, a community health board must appoint, employ, or contract with a community health service (CHS) administrator to act on its behalf. Under Minn. Stat. § 145A.04, subd. 2, the community health board shall notify the Commissioner of the Minnesota Department of Health of the CHS administrator's contact information and submit a copy of the resolution authorizing the CHS administrator to act as an agent on the community health board's behalf, which resolution must specify the types of action or actions that the CHS administrator is authorized to take on behalf of the community health board. Under Minn. R. 4736.0110, the CHS administrator must have certain training, experience, and skills.

Following an extensive national recruitment process, the County Administrator is recommending Sara Hollie be appointed the Hennepin County Community Health Services Administrator and Director of Hennepin County Public Health.

Ms. Hollie meets all requirements of a CHS administrator with more than 20 years of experience in Public Health, most recently as the Ramsey County Public Health director where she provided leadership over a broad array of public health core services and programs.

Prior to her role as director, she worked in Ramsey County's Racial and Health Equity Administration where she led work to advance racial and health equity with an emphasis on community engagement with residents who experience race/ethnic disparities in outcomes.

Ms. Hollie also has experience working within the Minnesota Department of Health in numerous roles including managing and coordinating grants, as a maternal and child health specialist, as an African American/African-born community liaison, as an adolescent health coordinator and in other communications and media roles.

Ms. Hollie holds a Master of Public Health and Administration from the University of Minnesota School of Public Health.

As required by the Open and Unclassified Service Appointments Policy, a list of final applicants who interviewed for this position is on file with the Clerk of the County Board.

Current Request: The County Administrator requests the board appoint Sara Hollie as Hennepin County Community Health Services Administrator and approves the appointment of Sara Hollie as Director of Hennepin County Public Health, effective June 16, 2024.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0169

Item Description:

Establish the unclassified position of Director of Child Support and Well-Being; approve the appointment of Tonya Berzat as the director, effective 05/05/24

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners establishes the unclassified position of Director of Child Support and Well-Being, effective May 5, 2024; and

BE IT FURTHER RESOLVED, that pursuant to Minn. Stat. § 383B.102(c)(3), the Hennepin County Board of Commissioners approves the appointment of Tonya Berzat as director of Child Support and Well-Being, effective May 5, 2024.

Background:

Under Minn. Stat. § 383B.102(c)(3) and the County's policy on Open and Unclassified Service Appointments, the county board approves appointments of personnel in the unclassified service.

In 2018, through Resolution No. 18-0069, the Hennepin County Board of Commissioners established the Director of Human Services Eligibility and Child Support to ensure consistency in director level responsibilities across areas. This director position has since been retitled Director of Economic Supports, Child Support Services and Well-being for Human Services.

The requested establishment of this new director position splits out a lead from the above to focus on the Child Support and Well-Being service areas and to work across the organization to develop systemic strategies that promote income, education, employment, and economic stability for our residents and address racial disparities. This director will lead 380+ staff in the management, planning, and coordination of operations to ensure services are customer-focused and enhance resident access to education, employment, and income and operate in compliance with federal and state laws and regulations. This position will report to the Deputy County Administrator of Health and Human Services.

Following an extensive internal recruitment process, the County Administrator is recommending Tonya Berzat, be appointed Director of Well-Being and Child support, effective May 5, 2024.

Ms. Berzat has held the role of Sr. Department Administrator in Human Services over the Child Support area since 2022. In addition to providing overall leadership and management of the area, in the last two years she led initiatives partnering both internally and with community partners to create a program for parents involved with child support, implemented a talent review steering committee to develop staff, and led other projects to improve efficiency and collaboration to support the overall goal of reducing family conflict and support the well-being of children.

Prior to this role she held numerous positions as an attorney in Ramsey, Anoka, Dakota, and Hennepin Counties. She also served as the Family Law Division Chief in Anoka County for over seven years. She received her juris doctorate from Mitchell Hamline School of Law and possesses a deep knowledge of the

legal system and family law.

As required by the Open and Unclassified Service Appointments Policy, a list of final applicants who interviewed for this position is on file with the Clerk of the County Board.

Current Request: The County Administrator requests the board appoint Tonya Berzat as Director of Child Support and Well-Being, effective 5/5/2024.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0170

Item Description:

Establish the unclassified position of Director of Housing Strategy; approve the appointment of Julia Welle Ayres as the Director, effective 05/05/24

Resolution:

BE IT RESOLVED, BE IT RESOLVED, that the Hennepin County Board of Commissioners establishes the unclassified position of Director of Housing Strategy, effective May 5, 2024; and

BE IT FURTHER RESOLVED, that pursuant to Minn. Stat. § 383B.102(c)(3), the Hennepin County Board of Commissioners approves the appointment of Julia Welle Ayres as the Director of Housing Strategy, effective May 5, 2024.

Background:

Under Minn. Stat. § 383B.102(c)(3) and the County's policy on Open and Unclassified Service Appointments, the county board approves appointments of personnel in the unclassified service.

As a key leader in the Housing and Finance area, the Director of Housing Strategy will provide strategic direction for the Housing Development and Finance area. This senior leadership position will work with other department and county leaders to maintain and strategically advance housing opportunities for low-income residents. As a key leader in the Housing and Finance area, the Director of Housing Strategy will lead staff in the management, planning, and coordination of operations to ensure programs enhance resident access to affordable housing in compliance with federal and state laws and regulations. This director will be well-positioned to work with community partners and across Hennepin County to foster alignment, promote cross-disciplinary partnerships, data sharing, and develop housing preservation and creation strategies that promote housing stability for county residents and address disparities. This position will report to the Chief Housing and Economic Development Officer.

Following an extensive internal recruitment process, the County Administrator is recommending Julia Welle Ayres be appointed as the Director of Housing Strategy, effective 5/5/2024.

Over the last five years in Housing and Economic Development and as a Sr. Department Administrator since 2021, Ms. Welle Ayres has overseen the administration of the Housing Development and Finance Division within the Housing and Economic Development Department and assisted in the day-to-day administration of the Housing and Redevelopment Authority. In this time, Housing and Economic Development launched the Supportive Housing Strategy, the Single Room Occupancy Strategy, and the Homeownership Assistance Fund and merged programs to create a single door for low-income homeowners needing assistance, re-aligned the organizational structure for more lateral connections and consistency.

Prior to joining Housing and Economic Development, Ms. Welle Ayres was a Housing and Homeless Planner (Principal Planning Analyst) in the housing stability division of Human Services where her responsibilities included managing state and federally funded homeless prevention and rapid rehousing programs, allocating \$8M of State, Federal, and local grants, and advising the homeless response system, including working

across county departments and the Minnesota Department of Human Services to negotiate new state entitlement program structures to increase shelter accessibility and create culturally-responsive programs.

Ms. Welle Ayres has a Master of Social Work from the University of Minnesota - St. Paul, a Bachelor of Arts, from the College of Saint Benedict, Saint Joseph, MN plus a Rental Housing Development Finance Professional Certification from the National Development Center, New York, New York.

As required by the Open and Unclassified Service Appointments Policy, a list of final applicants who interviewed for this position is on file with the Clerk of the County Board.

Current Request: The County Administrator requests the board establish the unclassified position of Housing Strategy and approve the appointment of Julia Welle Ayres, effective May 5, 2024.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0171

Item Description:

Establish the unclassified position of Director of Economic Development Strategy; approve the appointment of Patricia Fitzgerald as the Director, effective 05/05/2024

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners establishes the unclassified position of Director of Economic Development Strategy, effective May 5, 2024; and

BE IT FURTHER RESOLVED, that pursuant to Minn. Stat. § 383B.102(c)(3), the Hennepin County Board of Commissioners approves the appointment of Patricia Fitzgerald as the Director of Economic Development Strategy, effective May 5, 2024.

Background:

Under Minn. Stat. § 383B.102(c)(3) and the County's policy on Open and Unclassified Service Appointments, the county board approves appointments of personnel in the unclassified service.

As a key leader in the Community and Economic Development area, the Director of Economic Development Strategy will lead staff in the management, planning, and coordination of operations to ensure programs advance inclusive business growth and enhance resident quality of life in compliance with federal and state laws and regulations. This director will be well-positioned to work with community partners and across the County to foster alignment, promote cross-disciplinary partnerships, data sharing, and collaborative solutions that lead to better outcomes for Hennepin County residents. This position will report to the Chief Housing and Economic Development Officer.

Following an extensive internal recruitment process, the County Administrator is recommending Patricia Fitzgerald be appointed as the Director of Economic Development Strategy, effective 05/05/2024.

Ms. Fitzgerald brings over 15 years of County experience spearheading economic development initiatives, including community-driven revitalization efforts, redevelopment strategies, and interagency public sector community and economic development programs. In her current role leading the development and implementation of Hennepin County's economic recovery strategy, Ms. Fitzgerald worked to establish a vision for inclusive economic development and her leadership of Elevate Hennepin has resulted in tangible advancements in business growth, entrepreneur development, and the small business support ecosystem.

Ms. Fitzgerald has a Master of Arts from the University of Minnesota-Twin Cities and a Bachelor of Arts, from the Rhodes College, Memphis, Tennessee.

As required by the Open and Unclassified Service Appointments Policy, a list of final applicants who interviewed for this position is on file with the Clerk of the County Board.

Current request: The County Administrator requests the board establish the unclassified position of Director Economic Development Strategy and approve the appointment of Patricia Fitzgerald, effective May 5, 2024.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0173

Item Description:

2024 National Foster Care Month Proclamation - offered by Commissioner Anderson

Resolution:

WHEREAS, more than 1,000 children and young people are currently in foster care in Hennepin County; and

WHEREAS, foster care is temporary, and our goal is to safely reunify families whenever possible; and

WHEREAS, National Foster Care Month is an initiative of the Children's Bureau each May; and

WHEREAS, our community needs foster homes that affirm and reflect each unique child, including racial, cultural, and LGBTQ+ identities; and

WHEREAS, both relative and nonrelative foster parents support Hennepin County's mission to promote the safety, stability, healthy development, and well-being of our youngest residents; and

WHEREAS, Hennepin County children, parents, and foster providers benefit from supportive relationships and collaborative parenting in the child welfare system; and

WHEREAS, in 2023, 72% of all days Hennepin County children spent in foster care were spent with a relative or kin, demonstrating the strength of families in our community and the county's commitment to placement with relatives; and

WHEREAS, it takes many people to surround kids with love and stability during childhood, and foster providers, youth organizations, professionals, volunteers, and partners are instrumental in supporting children's well-being; therefore

BE IT RESOLVED, that the Hennepin County Board of Commissioners hereby proclaims May 2024 as National Foster Care Month, with special gratitude to the relative and nonrelative foster providers who give so much to care for children and families in our community.

Background:

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0174

Item Description:

Recognition of local small businesses and their importance to Hennepin County - offered by Commissioner Conley

WHEREAS:

WHEREAS, Hennepin County celebrates all of our 40,000 businesses, but recognizes small businesses are the engine of our county economy as employers and providers of products and services; and

WHEREAS, the Small Business Administration has celebrated National Small Business Week for more than 50 years to recognize the hard work and ingenuity of everyday people who start and grow businesses in their community, for their community; and

WHEREAS, Hennepin County supports these entrepreneurs all year long in many ways, including through our Elevate Hennepin initiative and its recently refreshed online resources hub at elevatehennepin.org, which offers expert consultants, training, and a library of resources at no cost for every resident with an idea and every business poised to be the next major enterprise.

Resolution:

BE IT RESOLVED, the Hennepin County Board of Commissioners does hereby proclaim April 28 to May 4, 2024, Small Business Week in Hennepin County, and encourages all those who live and work here to support our local small businesses and business owners throughout the year.

Background:

Recommendation from County Administrator: Recommend Approval