

HENNEPIN COUNTY

MINNESOTA

FINAL BOARD AGENDA

BOARD OF HENNEPIN COUNTY COMMISSIONERS

TUESDAY, APRIL 30, 2024

1:30 PM

Chair: Irene Fernando, District 2
Vice-Chair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Marion Greene, District 3
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

1. **Pledge of Allegiance**

2. **Approval of Agenda**

3. **Hennepin Highlights**

3.A. Hennepin County and University of Minnesota Extension - Introduced by Commissioner Fernando

4. **Minutes from Previous Meeting**

4.A. April 16, 2024 Minutes

Attachments: [BOARD.MINUTES-16-Apr-2024](#)

5. **Referral of Correspondence and Department Communications**

Correspondence

5.A. [24N-0015](#)

1.Claim - Tanner Midas - Re: Property damage; 2. Claim - Mark Arneson - Re: Vehicle damage; 3. Renee Jaunich, Carousel Travels - Re: Property damage; 4. Summons - Matrix Asset Solutions, LLC - Re: Title to Real Property

Attachments: [T.Midas-vehicleclaim-4.24.24](#)
[CarrouselTravels-claim-4.26.24](#)
[M.Arneseon-vehicleclaim-4.23.24](#)
[MatrixAssetsSolutions-summons-4.23.24](#)

5.B. [24N-0016](#)

1.Ltr - Ehlers Public Finance Advisors - Re: City of Plymouth Proposed TIF district

Attachments: [Commissioner Notice.Plymouth TIF 7-12](#)

5.C. [24N-0017](#)

Summary of Hennepin Health agreements and amendments to agreements approved in first quarter (Q1) of 2024 by the Hennepin Health Executive Director

Attachments: [Q1-2024 Hennepin Health Approved Contracts](#)

Department Communications

5.C. [24-0179](#)

Claims Register for the period ending May 3, 2024

5.D. [24-0180](#)

Claims Register for the period ending May 10, 2024

Referred to Administration, Operations and Budget Committee

5.E. [24-0181](#)

Neg Agmts to provide lead hazard reduction and healthy homes remediation services, 05/15/24-06/31/27, neg Amds to provide lead hazard reduction and healthy homes remediation services, 01/01/23-06/31/27, total combined NTE \$3,700,000

5.F. [24-0182](#)

Neg Amd 1 to Lease Agmt LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota for safe space at 819 2nd Avenue South, Mpls

5.G. [24-0183](#)

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, period 01/01/24-03/31/24, total NTE \$15,000

Attachments: [Real Estate Documents Executed by Administrator First Quarter 2](#)

5.H. [24-0184](#)

Approval and submission of Workforce Innovation Opportunity Act Local Plan to the State of Minnesota

Attachments: [WIOA 2024 Local and Regional Plan with Executive Summary](#)

5.I. [24-0185](#)

Schematic Design approval for the Family Justice Center Relocation project and HCGC A20-A21 District Court Self Help and Administration project; Approve contract PR00006141 with Wold Architects, Inc., for architectural and engineering services, 04/30/24-02/28/26, NTE \$1,844,908 and approval to award associated construction contracts

Attachments: [Hennepin FJC SD Report 2024.04.18](#)

5.J. [24-0186](#)

Submission of HC Consortium 2024 Action Plan; neg Agmts A2412285, A2412284, A2412283 w/HUD for the 2024 CDBG, HOME, ESG Pgrms, 07/01/24-06/30/29, est recv \$5,085,642; neg 16 CDBG agmts, 07/01/24-06/30/29, est NTE \$2,302,172; neg 7 HOME agmts, 07/01/24-06/30/29, est NTE \$3,659,961

Attachments: [2024 Action Plan Contracting Guide](#)

5.K. [24-0187](#)

Authorize supplemental appropriations and contingency transfers to amend the 2023 budget; Authorize interfund cash transfers to support 2023 expenses.

Attachments: [2023YE Schedule 1 FINAL](#)

Referred to Health and Human Services Committee

5.L. [24-0188](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2407

5.M. [24-0189](#)

Agmt PR00005777 with Smart Data Solutions LLC to facilitate electronic claims submission and payment process to Hennepin Health on behalf of contracted providers, 06/11/24-06/10/30, NTE \$200,000

Referred to Law, Safety and Justice Committee

5.N. [24-0190](#)

Amd 6 to Agmt PR00000198 with the Hennepin County Bar Association to provide legal counsel to individuals experiencing poverty in Hennepin County Mental Health Court, extension end date to 12/31/24, increase NTE by \$700,000

5.O. [24-0191](#)

Agmt A2412257 between the Hennepin County Sheriff's Office and the City of Rockford for the provision of patrol services, 06/01/24-12/31/24, \$9,305.92 (recv)

Referred to Public Works Committee

5.P. [24-0192](#)

Amd 2 to Agmt PR00002937 with the City of Minneapolis, ext term to 07/19/25 (no change to NTE)

5.Q. [24-0193](#)

Amd 1 to PR00004057 with Bolton & Menk, Inc. for final design engineering and professional services; request variance for Franklin Avenue (CSAH 5) reconstruction (CP 2172600) (county cost: NTE \$3,200,000 state aid)

Attachments: [Map of CSAH 5 in Minneapolis \(CP 2172600\)](#)

5.R. [24-0194](#)

Neg Agmt PW 29-06-23 with Mound and Three Rivers Park District for Dakota Rail Regional Trail crossing improvements on Shoreline Drive (CSAH 15); amend budget (CP 2183500); (est recv \$318,000)

Attachments: [Map of CSAH 15 in Mound \(CP 2183547\)](#)

5.S. [24-0195](#)

Neg Agmts for TH 100 & Vernon Ave bridge replacements and CSAH 158 interchange; decrease budget (CP 2176600); (est county cost: \$3,197,358 state aid, \$1,000,000 bonds; est recv: \$1,718,626)

Attachments: [Map of CSAH 158 in Edina \(CP 2176600\)](#)

5.T. [24-0196](#)

Neg Amd 1 to Agmt PW 39-40-20 with MnDOT & Amd 1 to Agmt PW 38-33-20 with Loretto for safety improvements & establishment of quiet zone at CP Rail crossing along Medina Street (CSAH 19) (CP 2201600); amend project budget to be funded with State General Obligation Bonds (no county cost)

Attachments: [Map of CSAH 19 in Loretto \(CP 2201600\)](#)

5.U. [24-0197](#)

Authorization to request a variance from MnDOT standard for State Aid Operations for CSAH 153 Reconstruction (Phase Two), CP 2140800 (S.P. 027-753-021)

Attachments: [Map of CP 2140800 on CSAH 153 in Minneapolis](#)

Referred to Resident Services Committee

5.V. [24-0198](#)

Amd 6 to Agmt CM00000534 with Better Futures Minnesota for routine exterior property inspections of Hennepin County tax-forfeit properties, amd to include boarding and securing services, no change to dates, incr NTE by \$25,000

5.W. [24-0199](#)

Joint Powers Agreements with the several jurisdictions for assessment services to be performed by Hennepin County

6. Commendations

6.A. [24-0200](#)

Commendation of Mark Chapin upon his retirement - offered by Commissioner Fernando

Attachments: [RESOLUTION](#)

7. Commissioner Communications/Updates

8. Claims Register

8.A. [24-0142](#)

Claims Register for the period ending April 19, 2024

Attachments: [RESOLUTION](#)

8.B. [24-0143](#)

Claims Register for the period ending April 26, 2024

Attachments: [RESOLUTION](#)

9. Consent

9.A. [24-0145](#)

Sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions; fixing the form and specifications thereof and providing for their execution, delivery and payment

Attachments: [RESOLUTION](#)

9.B. [24-0146](#)

Increase the 2024 Local Affordable Housing Aid Fund budget by \$10,000,000; transfer \$10,000,000 to HED; supp app of \$10,000,000 and 8.0 FTEs to 2024 HED budget

Attachments: [RESOLUTION](#)

9.C. [24-0147](#)

Neg Agmt with Little & Company to advance Hennepin County's brand, DOE-05/31/25, NTE \$500,000

Attachments: [RESOLUTION](#)

9.D. [24-0148](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2406

Attachments: [HSPH Board Report 2406 4-18-24](#)
[RESOLUTION](#)

9.E. [24-0149](#)

Amd 2 to Agmt PR00005375 with HealthEdge Software, Inc., a cloud-based clinical care management system, to add clarification to the change process language, incr NTE by \$100,000

Attachments: [RESOLUTION](#)

9.F. [24-0150](#)

Amd 1 to JPA A2311714 with City of Mpls for HUD ESG funding for emergency shelter essential services, ext end date to 12/31/27, incr recv by \$100,000

Attachments: [RESOLUTION](#)

9.G. [24-0151](#)

Amd 1 to Agmt A2211246 with North Memorial Health and the City of Brooklyn Park to continue the existing alternative mental health response in Brooklyn Park, extending the end date to 11/16/22-12/31/26, incr recv by \$88,431, incr NTE by \$400,457

Attachments: [RESOLUTION](#)

9.H. [24-0152](#)

Amd 1 Agmt A2211538 with the City of Brooklyn Park to continue services of the Hennepin County 911 and Police Embedded Social Worker Program, 03/01/23 - 12/31/25

Attachments: [RESOLUTION](#)

9.I. [24-0153](#)

Joint Powers Agmt A2412190 with the City of Edina and the City of Richfield, to continue and expand services of the Hennepin County Police Embedded Social Worker Program in Edina and Richfield, 04/01/24-12/31/25

Attachments: [RESOLUTION](#)

9.J. [24-0154](#)

Joint Powers Agmts A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park, and A2312134 with the City of Minnetonka, to continue services of the Hennepin County Embedded Social Worker Program, 02/01/24-12/31/25

Attachments: [RESOLUTION](#)

9.K. [24-0155](#)

Joint Powers Agmts A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to continue services of the Hennepin County Embedded Social Worker Program, 01/01/24-12/31/25

Attachments: [RESOLUTION](#)

9.L. [24-0156](#)

Agmt PR00006097 with American Indian OIC, Inc. to develop sweat lodges at the Adult Corrections Facility (ACF), 05/01/24-12/31/24, NTE \$30,000

Attachments: [RESOLUTION](#)

9.M. [24-0157](#)

Agmt PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for reconstruction of Marshall Street (CSAH 23) in Minneapolis (CP 2984500), 04/30/24-06/30/27, county cost NTE \$1,400,000 state aid

Attachments: [Map of CP 2984500 on CSAH 23 in Minneapolis.pdf](#)
[RESOLUTION](#)

9.N. [24-0158](#)

Neg Agmt PW 16-20-24 with Minneapolis for signal and accessibility improvements on Glenwood Avenue (CSAH 40); adjust budget (CP 2202200); est county cost: \$1,000,000 federal, \$1,015,000 state aid, \$500,000 county bonds; (est recv \$190,220)

Attachments: [Map of CP 2202200 on CSAH 40 in Minneapolis](#)
[RESOLUTION](#)

9.O. [24-0159](#)

Neg Agmt PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26, CP 2210403, est county cost \$1,500 county bonds

Attachments: [Map of CP 2210403 on CR 26 in Minnetrista.pdf](#)
[RESOLUTION](#)

9.P. [24-0160](#)

Neg Agmts PW 20-20-24 with Minneapolis for multimodal improvements on Park and Portland Avenues (CSAHs 33 and 35) and PW 21-15-24 with Minnetonka for multi-use trail on Hopkins Crossroad (CSAH 73) as part of 2024 Cost Participation and Partnerships (CP 2201100), total county combined cost NTE \$965,750 county bonds

Attachments: [Map of CP 2201100 on CSAHs 33, 35 & 73 in Minneapolis & Minnetonka.pdf](#)
[RESOLUTION](#)

9.Q. [24-0161](#)

Neg Agmt PR00006149 with ACES to sell the electricity from HERC into wholesale electricity market, 04/15/24-12/31/33, NTE \$1,500,000

Attachments: [RESOLUTION](#)

9.R. [24-0175](#)

Neg Amd 4 to Agmt PR00004865 with Lockridge Grindal Nauen P.L.L.P. Attorneys at Law for legal services, incr NTE by \$50,000

Attachments: [RESOLUTION](#)

10. Non-Consent

11. Progressed

11.A. [24-0144](#)

2024 Watershed Board appointments - Lower Minnesota River Watershed Board

Attachments: [RESOLUTION](#)

11.B. [24-0176](#)

Delegate authority for the Hennepin County Attorney to approve and sign outside counsel agreements and amendments for special criminal prosecution within the allocated budget of the Hennepin County Attorney's Office; direct bi-annual reporting to the county board

Attachments: [RESOLUTION](#)

11.C. [24-0177](#)

County Board oversight of Hennepin Healthcare System, Inc.; establishes meetings - offered by Commissioner Fernando

12. Old Business

13. Immediate Approvals

13.A. [24-0201](#)

Award a set-aside Contract FC00000131 to MCC Industries, Inc. DBA KMS Construction for the Ridgedale Damper Replacement project, \$763,000

Attachments: [RESOLUTION](#)

13.B. [24-0202](#)

Award Contract FC00000130 to Sheehy Construction Company for the ACF Boiler Heating Upgrade project, \$1,606,300

Attachments: [RESOLUTION](#)

13.C. [24-0203](#)

Award contract to Zenith Tech, Inc. for repairing Bridge No. 27B23 on County Road 101 (CSAH 101) in Minnetonka, CP 2201000 (county cost \$1,150,941 State Aid)

Attachments: [Map of CSAH 101 in Minnetonka \(CP 2201000\)](#)
[RESOLUTION](#)

13.D. [24-0204](#)

Award contract to Concrete Idea, Inc. for accessibility improvements along various county roads (2024 ADA Program Phase 1), CP 2201000 (county cost \$728,058 State Aid)

Attachments: [Map of CSAH 3 in Hopkins & CSAH 61 in Maple Grove \(CP 2201000\)](#)
[RESOLUTION](#)

13.E. [24-0205](#)

Resolution Supporting the Affordable Connectivity Program and Continued Federal Funding -
Sponsored by Commissioner Anderson and Commissioner Goettel

Attachments: [RESOLUTION](#)

13.F. [24-0206](#)

Declaring May as American Indian Month in Hennepin County - offered by Commissioner Fernando

Attachments: [RESOLUTION](#)

13.G. [24-0207](#)

Recognizing April 30, 2024 as Therapy Animal Day in Hennepin County - offered by Commissioner Greene and Commissioner Conley

Attachments: [RESOLUTION](#)

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-1053

Item Description:

Hennepin County and University of Minnesota Extension - Introduced by Commissioner Fernando

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

TMP-1031

Item Description:

April 16, 2024 Minutes

HENNEPIN COUNTY

MINNESOTA

BOARD MINUTES

BOARD OF HENNEPIN COUNTY COMMISSIONERS
TUESDAY, APRIL 16, 2024
1:30 PM

Chair: Irene Fernando, District 2
Vice-Chair: Debbie Goettel, District 5
Members: Jeff Lunde, District 1
Marion Greene, District 3
Angela Conley, District 4
Vacant, District 6
Kevin Anderson, District 7

Commissioner Debbie Goettel, Vice-Chair, called the meeting of the Board of Hennepin County Commissioners for Tuesday, April 16, 2024 to order at 1:30 p.m.

Present: Commissioner Marion Greene, Commissioner Angela Conley, Commissioner Debbie Goettel, and Commissioner Kevin Anderson

Absent: Commissioner Irene Fernando, and Commissioner Jeff Lunde

1. Pledge of Allegiance

Commissioner Debbie Goettel led the Pledge of Allegiance.

2. Approval of Agenda

APPROVE

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to approve the Agenda.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

3. Hennepin Highlights

3.A. Earth Day - introduced by Commissioner Goettel; presented by Alisa Reckinger

4. Minutes from Previous Meeting

4.A. March 19, 2024 Minutes

APPROVE

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to approve the Minutes.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

5. Referral of Correspondence and Department Communications

Correspondence

CORRESPONDENCE REFERRED AS RECOMMENDED

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer as recommended.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

5.A. [24N-0011](#)

Professional and Personal Service Agmts/Amds of \$100,000 or less which have been approved by Department Director, Assistant/County Administrator. Report Number: 24RAA-03

CORRESPONDENCE REFERRED AS RECOMMENDED

5.B. [24N-0012](#)

County Receivable contracts approved by the County Administrator during the first quarter of 2024. Report Number 24RAA - 1st Qtr Rec.

CORRESPONDENCE REFERRED AS RECOMMENDED

5.C. [24N-0013](#)

Ltr. 1. Federal Energy Regulatory Commission - Owner's Dam Safety Program; 2. Minnesota State Preservation Office - Nominations for National Register of Historic Places; 3. Janell Johnson Thiele and Jeremy Olson-Ehlert, Minnesota Nurses Association; 4. Janell Johnson Thiele and Jeremy Olson-Ehlert, Minnesota Nurses Association

CORRESPONDENCE REFERRED AS RECOMMENDED

5.D. [24N-0014](#)

Summons: 1. Steven Andrew Smith - RE: D. Baggett vs. Hennepin County; 2. Jayquawn Holloway - RE: Jayquawn Holloway vs. Hennepin County Security. Claims: 1. John Dooley- RE: vehicle damage; 2. Cole J. Dixon - RE: Family of Richard S. Graves vs. Hennepin County; 3. Krista Kay, Ryan Companies - RE: Ryan Companies vs. Hennepin County; 4. Scott Goldenstein - RE: vehicle damage

Department Communications

5.E. [24-0142](#)

Claims Register for the period ending April 19, 2024

REFER AS RECOMMENDED

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer as recommended.

5.F. [24-0143](#)

Claims Register for the period ending April 26, 2024

REFER AS RECOMMENDED

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer as recommended.

Referred to Administration, Operations and Budget Committee

REFER TO COMMITTEE

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer to committee.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

5.G. [24-0144](#)

2024 Watershed Board appointments - Lower Minnesota River Watershed Board

REFER TO COMMITTEE

5.H. [24-0145](#)

Sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions; fixing the form and specifications thereof and providing for their execution, delivery and payment

REFER TO COMMITTEE

5.I. [24-0146](#)

Increase the 2024 Local Affordable Housing Aid Fund budget by \$10,000,000; transfer \$10,000,000 to HED; supp app of \$10,000,000 and 8.0 FTEs to 2024 HED budget

REFER TO COMMITTEE

5.J. [24-0147](#)

Neg Agmt with Little & Company to advance Hennepin County's brand, DOE-05/31/25, NTE \$500,000

REFER TO COMMITTEE

Referred to Health and Human Services Committee

REFER TO COMMITTEE

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer to committee.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

5.K. [24-0148](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2406

REFER TO COMMITTEE

5.L. [24-0149](#)

Amd 2 to Agmt PR00005375 with HealthEdge Software, Inc., a cloud-based clinical care management system, to add clarification to the change process language, incr NTE by \$100,000

REFER TO COMMITTEE

5.M. [24-0150](#)

Amd 1 to JPA A2311714 with City of Mpls for HUD ESG funding for emergency shelter essential services, ext end date to 12/31/27, incr recv by \$100,000

REFER TO COMMITTEE

5.N. [24-0151](#)

Amd 1 to Agmt A2211246 with North Memorial Health and the City of Brooklyn Park to continue the existing alternative mental health response in Brooklyn Park, extending the end date to 11/16/22-12/31/26, incr recv by \$88,431, incr NTE by \$400,457

REFER TO COMMITTEE

5.O. [24-0152](#)

Amd 1 Agmt A2211538 with the City of Brooklyn Park to continue services of the Hennepin County 911 and Police Embedded Social Worker Program, 03/01/23 - 12/31/25

REFER TO COMMITTEE

5.P. [24-0153](#)

Joint Powers Agmt A2412190 with the City of Edina and the City of Richfield, to continue and expand services of the Hennepin County Police Embedded Social Worker Program in Edina and Richfield, 04/01/24-12/31/25

REFER TO COMMITTEE

5.Q. [24-0154](#)

Joint Powers Agmts A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park, and A2312134 with the City of Minnetonka, to continue services of the Hennepin County Embedded Social Worker Program, 02/01/24-12/31/25

REFER TO COMMITTEE

5.R. [24-0155](#)

Joint Powers Agmts A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to continue services of the Hennepin County Embedded Social Worker Program, 01/01/24-12/31/25

REFER TO COMMITTEE

Referred to Law, Safety and Justice Committee

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer to committee.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

5.S. [24-0156](#)

Agmt PR00006097 with American Indian OIC, Inc. to develop sweat lodges at the Adult Corrections Facility (ACF), 05/01/24-12/31/24, NTE \$30,000

Referred to Public Works Committee

REFER TO COMMITTEE

Commissioner Kevin Anderson moved, seconded by Commissioner Angela Conley, to refer to committee.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

5.T. [24-0157](#)

Agmt PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for reconstruction of Marshall Street (CSAH 23) in Minneapolis (CP 2984500), 04/30/24-06/30/27, county cost NTE \$1,400,000 state aid

REFER TO COMMITTEE

5.U. [24-0158](#)

Neg Agmt PW 16-20-24 with Minneapolis for signal and accessibility improvements on Glenwood Avenue (CSAH 40); adjust budget (CP 2202200); est county cost: \$1,000,000 federal, \$1,015,000 state aid, \$500,000 county bonds; (est recv \$190,220)

REFER TO COMMITTEE

5.V. [24-0159](#)

Neg Agmt PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26, CP 2210403, est county cost \$1,500 county bonds

REFER TO COMMITTEE

5.W. [24-0160](#)

Neg Agmts PW 20-20-24 with Minneapolis for multimodal improvements on Park and Portland Avenues (CSAHs 33 and 35) and PW 21-15-24 with Minnetonka for multi-use trail on Hopkins Crossroad (CSAH 73) as part of 2024 Cost Participation and Partnerships (CP 2201100), total county combined cost NTE \$965,750 county bonds

REFER TO COMMITTEE

5.X. [24-0161](#)

Neg Agmt PR00006149 with ACES to sell the electricity from HERC into wholesale electricity market, 04/15/24-12/31/33, NTE \$1,500,000

REFER TO COMMITTEE

6. Commendations

6.A. [24-0162](#)

Commendation of Examiner of Titles, Susan Ledray - offered by Commissioner Goettel

ADOPT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

6.B. [24-0163](#)

Commendation of Mikkel Beckmen - offered by Commissioner Conley

ADOPT

Commissioner Angela Conley moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

7. Commissioner Communications/Updates

Commissioner Anderson: Spoke of National Work Zone Awareness Week.

Commissioner Goettel: Presented on National Public Safety Telecommunicators Week.

Commissioner Conley: Highlighted Black Maternal Health Week.

8. Claims Register

8.A. [24-0135](#)

Claims Register for the period ending March 22, 2024

APPROVE/RATIFY

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to approve/ratify the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

8.B. [24-0136](#)

Claims Register for the period ending March 29, 2024

APPROVE/RATIFY

Commissioner Kevin Anderson moved, seconded by Commissioner Marion

Greene, to approve/ratify the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

8.C. [24-0137](#)

Claims Register for the period ending April 5, 2024

APPROVE/RATIFY

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to approve/ratify the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

8.D. [24-0138](#)

Claims Register for the period ending April 12, 2024

APPROVE/RATIFY

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to approve/ratify the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

9. Consent

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to adopt the items in the consent agenda.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

9.A. [24-0121](#)

Amd 2 to Agmt PR00004679 with OptumRx, the county's self-insured pharmacy benefit plan's third-party administrator, to include reporting service for Centers for Medicare and Medicaid Services required by the Consolidated Appropriations Act Prescription Drug Data Collection filing

ADOPT

9.B. [24-0123](#)

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2405

ADOPT

9.C. [24-0124](#)

Amd 4 to Agmt A177727 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for culturally specific housing services focused on the needs of the Native American community, particularly relating to severe substance use disorder and homelessness, ext end date to 06/30/24, incr recv by \$1,304,951

ADOPT

9.D. [24-0125](#)

Amd 2 to Agmt A177729 with the MN Dept of Human Services to receive a direct allocation from the Housing Support fund for emergency shelter and tenancy supports for people with disabling conditions experiencing homelessness, ext end date to 06/30/24, incr recv by \$2,972,675

ADOPT

9.E. [24-0126](#)

Three Agmts with local agencies to provide transitional housing, housing case management and day reporting services for Community Corrections clients, 05/01/24-12/31/26, total combined NTE \$4,550,866

ADOPT

9.F. [24-0127](#)

Agmt PR00005859 with Alpha Service Industries to provide outpatient sexual health treatment services for Community Corrections clients, 05/01/24-12/31/24, NTE \$235,000

ADOPT

9.G. [24-0128](#)

Neg Amd 1 to Work Order PR00005922 with the U of M for a collaborative natural resource planning project, no change to dates, incr NTE by \$25,000

ADOPT

9.H. [24-0129](#)

Neg Agmt PW 19-84-24 with BNSF Railway relating to Shoreline Drive (CSAH 15) Bridge No. 27565 Rehabilitation Project in Wayzata, CP 2183400 (est county cost: \$31,000 Property Tax)

ADOPT

9.I. [24-0140](#)

JPA PR00006037 with the State of MN for a Joint Disparity Study to examine whether there is evidence of discrimination against BIPOC- and women-owned firms in Hennepin County's market area and to assess potential measures to address any such discrimination, 02/01/24-01/31/26, NTE \$32,660

ADOPT

9.J. [24-0141](#)

Amend the 2024 Capital Budget to include to include CP 1010889 Hennepin Healthcare Space Improvements Project to fund facility improvements at Hennepin County Medical Center; Transfer \$15,000,000 funds from the HHS Purple Parking Ramp Expansion (CP 1008705), direct Administrator to include additional funding in the 2025 Capital Budget

ADOPT

10. **Non-Consent**

11. **Progressed**

12. **Old Business**

13. **Immediate Approvals**

13.A. [24-0164](#)

Support for managing water flows in the Minnesota River Basin through increased water storage and other strategies and practices - offered by Commissioner Goettel

ADOPT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.B. [24-0165](#)

Neg Agmt PR00006143 with Change Starts with Community for renovation and expansion of an existing food shelf facility at 1201 West Broadway Ave, Mpls, new start date of 04/01/24-05/31/29, NTE \$600,000

ADOPT

Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.C. [24-0166](#)

Contract award to Forest Lake Contracting, Inc. for East Hennepin Avenue (CSAH 52) safety improvements (CP 2210100); amend project budget (est county cost \$30,000 property tax, \$1,368,000 federal funds, \$460,000 state aid; est rcv \$300,000)

ADOPT

Commissioner Angela Conley moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.D. [24-0167](#)

Award contract FC00000123 to Versacon, Inc. for the Sheriff's HCGC Lower Level Holding Cell Modifications project, NTE \$678,000

ADOPT

Commissioner Debbie Goettel moved, seconded by Commissioner Kevin Anderson, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.E. [24-0168](#)

Establish a public hearing on the Workforce Innovation Opportunity Act Local Plan at the Administration, Operations, & Budget Committee of the Hennepin County Board of Commissioners on April 23, 2024 at 1:30 p.m.

ADOPT

Commissioner Debbie Goettel moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.F. [24-0172](#)

Appoint Sara Hollie as Hennepin County Community Health Services Administrator and approve appointment of Sara Hollie as Director of Hennepin County Public Health, effective 06/16/24

ADOPT

Commissioner Angela Conley moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.G. [24-0169](#)

Establish the unclassified position of Director of Child Support and Well-Being; approve the appointment of Tonya Berzat as the director, effective 05/05/24

ADOPT

Commissioner Angela Conley moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.H. [24-0170](#)

Establish the unclassified position of Director of Housing Strategy; approve the appointment of Julia Welle Ayres as the Director, effective 05/05/24

ADOPT

Commissioner Debbie Goettel moved, seconded by Commissioner Kevin Anderson, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.I. [24-0171](#)

Establish the unclassified position of Director of Economic Development Strategy; approve the appointment of Patricia Fitzgerald as the Director, effective 05/05/2024

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Marion Greene, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.J. [24-0173](#)

2024 National Foster Care Month Proclamation - offered by Commissioner Anderson

ADOPT

Commissioner Kevin Anderson moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

13.K. [24-0174](#)

Recognition of local small businesses and their importance to Hennepin County - offered by Commissioner Conley

ADOPT

Commissioner Angela Conley moved, seconded by Commissioner Debbie Goettel, to adopt the Resolution.

Aye: Commissioner Greene, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Absent: Commissioner Fernando, and Commissioner Lunde

On a motion by Commissioner Kevin Anderson Seconded by Commissioner Marion Greene the Hennepin County Board of Commissioners meeting was declared adjourned at 2:59 p.m. until May 30, 2024.

Maria Rose
Clerk to the County Board

**Contracting opportunities can be found on the Hennepin County website:
www.hennepin.us**

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

24N-0015

Item Description:

1.Claim - Tanner Midas - Re: Property damage; 2. Claim - Mark Arneson - Re: Vehicle damage; 3. Renee Jaunich, Carousel Travels - Re: Property damage; 4. Summons - Matrix Asset Solutions, LLC - Re: Title to Real Property



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 24, 2024

Tanner Midas
912 4th St NE
Minneapolis MN, 55413

Dear Tanner Midas:

RE: Tanner Midas v. Hennepin County

Your communication dated March 25, 2024, which was served by hand on April 24, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 30, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 26, 2024

Renee Jaunich
Carrousel Travel
6625 Lyndale Ave S. Suite 104
Richfield, MN 55328

Dear Renee Jaunich:

RE: Carrousel Travel v. Hennepin County

Your communication dated April 24, 2024, which was served by mail on April 26, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 30, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 23, 2024

Mark E. Arneson
333 Washington Avenue North
Union Plaza Suite #405
Minneapolis, MN 55401

Dear Mark E. Arneson:

RE: Mark E. Arneson v. Hennepin County

Your communication dated March 22, 2024, which was served by mail on April 23, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 30, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler



BOARD OF HENNEPIN COUNTY COMMISSIONERS

A-2400 GOVERNMENT CENTER
MINNEAPOLIS, MINNESOTA 55487-0240

April 23, 2024

Matrix Assets Solutions LLC
Mark Thieroff
100 Washington Ave S Suite 1300
Minneapolis, MN 55401

Dear Matrix Assets Solutions LLC:

RE: Matrix Assets Solutions LLC v Earl Crane
et al.

Your communication dated April 18, 2024, which was served by mail on April 22, 2024, will be formally recorded on the Communications List of the Hennepin County Board of Commissioners next meeting on April 30, 2024. The communication has been forwarded to the Civil Division of the Hennepin County Attorney's Office for investigation and further action. The investigation may not be completed until after the meeting date. You will be hearing from that office when the investigation is completed.

If you have further questions about this, you may contact the Hennepin County Attorney's Office at 612-348-5518.

Sincerely,

Maria Rose

Maria Rose
Clerk to the County Board

em

cc: Jim Keeler

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

24N-0016

Item Description:

1.Ltr - Ehlers Public Finance Advisors - Re: City of Plymouth Proposed TIF district

April 29, 2024

Commissioner Kevin Anderson
Hennepin County Board of Commissioners
A-2400 Government Center
300 South 6th Street
Minneapolis, MN 55487

Dear Commissioner Anderson:

The City of Plymouth (the "City") is considering a proposal to modify the Development Program for Development District No. 7 and to adopt a Tax Increment Financing Plan (the "TIF Plan") to establish Tax Increment Financing District No. 7-12 (Prudential) (the "TIF District"). The TIF District will be a redevelopment tax increment financing district. Tax increments collected from the TIF District will enable the City to facilitate the construction of a multiple-phase redevelopment on the former Prudential Site including market rate and affordable apartments, office, and retail. The proposed location of the TIF District is within the Development District No. 7 and is indicated on the attached map.

Minnesota Statutes, Section 469.175, Subd. 2a, requires that prior to the adoption of a redevelopment tax increment district, the City must notify the County Board member representing the area included in the proposed TIF District at least 30 days prior to publishing the notice of public hearing. A draft of the TIF Plan will be sent to the County Board and School Board by May 10, 2024.

We would like to solicit your comments and offer to meet with you at your convenience, if you so desire. In addition, we invite you to attend the public hearing to be held by the City Council at the City Council Chambers on June 11, 2024 beginning at approximately 7:00 PM. Please direct any comments or questions to Grant Fernelius at the City of Plymouth at (763) 509-5000, or to me at (651) 697-8506.

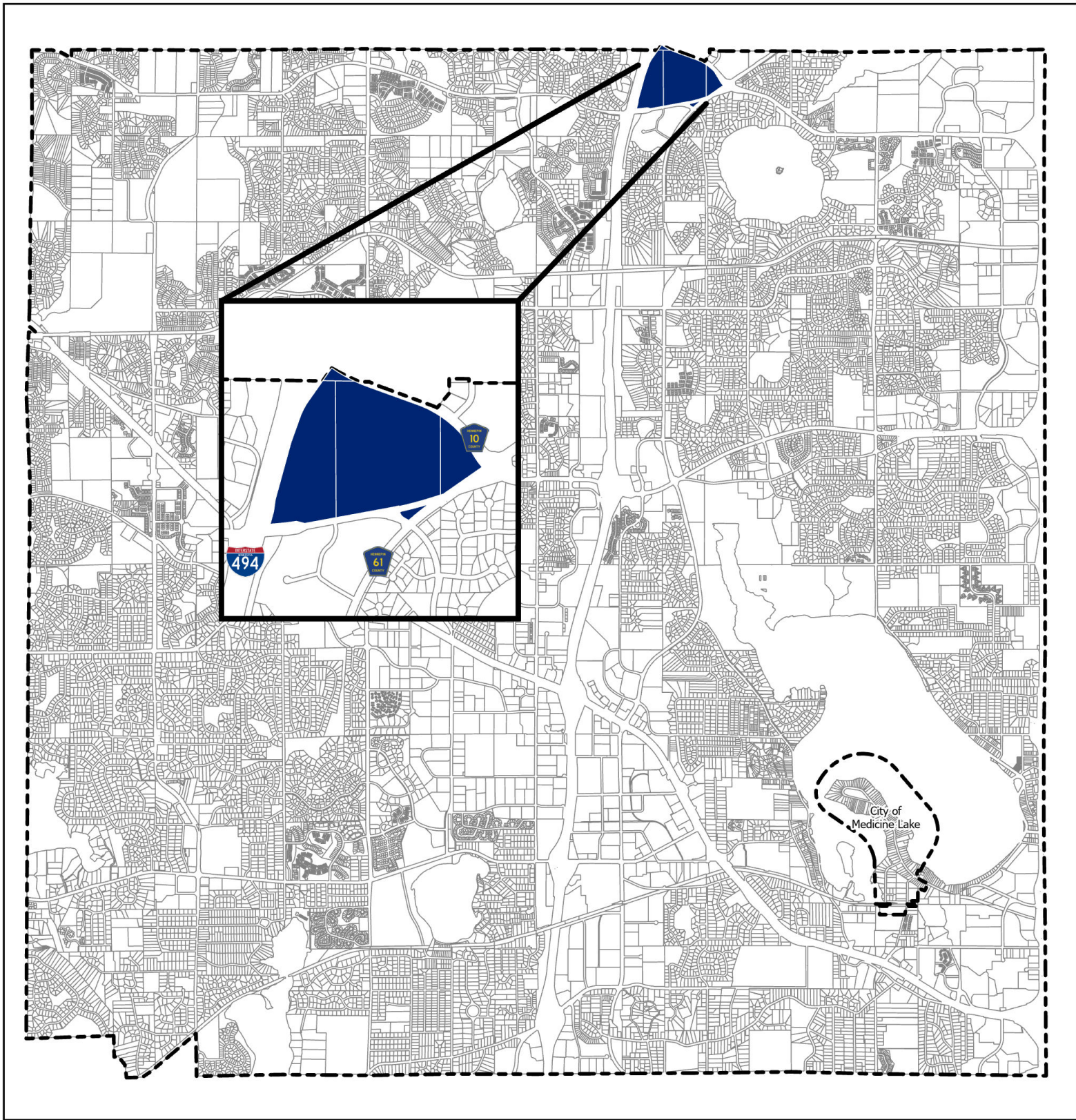
Sincerely,

A handwritten signature in black ink, appearing to read 'SK', with a horizontal line extending to the right.

Stacie Kvilvang, Senior Municipal Advisor

Acting for and on behalf of the City of Plymouth, Minnesota

cc: Grant Fernelius, City of Plymouth
Mary Ippel, Taft Stettinius & Hollister LLP
Maren Magill, Taft Stettinius & Hollister LLP






The boundaries of Development District No. 7 are coterminous with the corporate limits of the City of Plymouth.

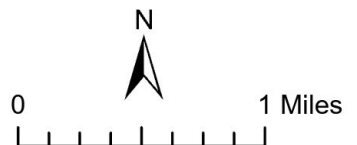
Tax Increment Financing District No. 7-12 (Prudential)

Development District No. 7

City of Plymouth
Hennepin County, MN

Legend

-  Parcels
-  Municipal Boundary
-  TIF District 7-12 (Prudential)



Board Action Request

24N-0017

Item Description:

Summary of Hennepin Health agreements and amendments to agreements approved in first quarter (Q1) of 2024 by the Hennepin Health Executive Director

Background:

HENNEPIN HEALTH CONTRACT REPORT

Contracts and Amendments to Contracts Approved - First Quarter 2024: January 1, 2024 - March 31, 2024

Hennepin Health medical provider / payer service contracts approved by the Hennepin Health Executive Director in accordance with Board Resolution 04-126, March 3, 2004, and Board Action Request # 08-0215, effective March 24, 2008.

This board action request aligns with Hennepin County disparity reduction efforts to improve access to culturally specific/sensitive health services and increase community well-being.

Contact Phone Number: 612-596-1371

Contact Person: Michael R Herzing, Interim CEO, Hennepin Health

HENNEPIN HEALTH CONTRACT REPORT

Contracts and Amendments to Contracts Approved – First Quarter 2024

January 1, 2024 – March 31, 2024

Hennepin Health medical provider / payer service contracts approved by the Hennepin Health Executive Director in accordance with Board Resolution 04-126, March 3, 2004, and Board Action Request # 08-0215, effective March 24, 2008.

CONTRACT NUMBER	MEDICAL SERVICE PROVIDER	APPROVED DATE	BEGIN DATE	END DATE	NTE- NON PROVIDER ONLY	DESCRIPTION
A2010126	Sasaki Medical LLC	2/5/2024	2/1/2024	11/30/2027		Amendment 1 adding diagnostics and lab services to contract.
A2412203	Reed & Ember PLLC	2/21/2024	3/1/2024	2/28/2031		Mental health services
A2412223	Nielson Family Chiropractic PLLC	2/29/2024	3/1/2024	2/28/2031		Chiropractic and physical therapy services
A2412224	Thrive Social Services LLC	2/29/2024	3/1/2024	2/28/2031		Mental health and ARMHS
A2412226	Tricia Hendren Inc	2/29/2024	3/1/2024	2/28/2031		Mental health services
A2412243	National Seating & Mobility Inc	3/28/2024	4/1/2024	3/31/2031		Durable medical equipment supplies and services
A2412246	Park Behavioral Health and Addiction Services LLC	3/27/2024	4/1/2024	3/31/2031		Behavioral health services

CONTRACT NUMBER	MEDICAL SERVICE PROVIDER	APPROVED DATE	BEGIN DATE	END DATE	NTE- NON PROVIDER ONLY	DESCRIPTION
A2311911	Crown Medical Center, Inc	3/25/2024	4/1/2024	3/31/2031		Behavioral health services – mental health and substance use disorder, blood lead screenings, child & teen check-up screenings, diagnostics, professional medical services, rehabilitation services and urgent care clinic services renewal agreement
A2412210	Brokea, Inc., dba Pearle Vision	3/27/2024	4/1/2024	3/31/2031		Optical services renewal agreement
A189372	Fairview Health Services and Fairview Physician Associates Network	3/27/2024	4/1/2024	12/31/2028		Amendment 2 for on-going provider payments due to Change Healthcare cybersecurity attack
A2311969	Hennepin Healthcare System, Inc.	1/31/2024	1/1/2024	12/31/2025		Amendment 2 to add In Lieu of Services (Peer Recovery) code H0038 UA
A2311969	Hennepin Healthcare System, Inc.	3/15/2024	1/1/2024	12/31/2025		Amendment 3 to change In Lieu of Services (Peer Recovery) to code H0038 CG at the direction of DHS
A2311969	Hennepin Healthcare System, Inc.	3/18/2024	1/1/2024	12/31/2025		Amendment 4 for on-going provider payments due to Change Healthcare cybersecurity attack

MINNESOTA

Board Action Request

24-0179

Item Description:

Claims Register for the period ending May 3, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending May 3, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

MINNESOTA

Board Action Request

24-0180

Item Description:

Claims Register for the period ending May 10, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending May 10, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

MINNESOTA

Board Action Request

24-0181

Item Description:

Neg Agmts to provide lead hazard reduction and healthy homes remediation services, 05/15/24-06/31/27, neg Amds to provide lead hazard reduction and healthy homes remediation services, 01/01/23-06/31/27, total combined NTE \$3,700,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate the following agreements to provide lead hazard reduction and health homes remediation services, during the period of May 15, 2024 through June 31, 2027:

- PR00006183 Elevate Exteriors Remodeling Inc
- PR00006182 Hendrickson Custom Builders, Inc
- PR00006181 Jack and Betty Properties LLC
- PR00006180 Linden Properties LLC
- PR00006179 New Concepts, LLC
- PR00006185 Prowise Inc
- PR00006178 Rapid Restoration, LLC
- PR00006177 Top Notch Floors More, LLC
- PR00006176 Will Fix it and Remodeling Corp
- PR00006175 Zen Renovations and Design
- PR00006184 Little Eagle Contracting

that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreements on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Amendment 1 to the following agreements, extending the contract period from December 31, 2024 to June 31, 2027:

- CM00000967 with Canfield Creations LLC
- CM00000970 with Water Hill Remodeling LLC
- CM00000969 with JD Roofing & Construction Inc.
- CM00000972 with Snappy Construction Inc
- PR00005595 with A Pane In the Glass Construction LLC
- CM00000943 with JR Remodelers & Builders L.L.C.
- CM00000942 with Huot Construction and Services, Inc.

that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendments on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Amendment 2 to the following agreements, extending the contract period from December 31, 2024 to June 31, 2027:

- CM00000974 with J. Lewis Building and Remodeling LLC
- CM00000973 with Meridian Properties LLC
- CM00000968 with Kailer Construction Corporation,

that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendments on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate amendments or transactional documents required to administer the lead hazard reduction and healthy homes remediation services providing that such amendments will be with qualified firms selected under the Request for Qualifications process and will not result in an increase in the aggregate funding of \$3,700,000 or extensions beyond June 31, 2027.

Background:

The Hennepin County Board recently authorized Agreement A2211427 with the U.S. Department of Housing and Urban Development (HUD) accepting Lead Hazard Reduction Grant Funds (CFDA 14.905) in the receivable amount of \$6,700,000 during the period November 1, 2022, through July 1, 2027 (Resolution 22-0415). Grant funds will support testing of approximately 350 housing units and creation of approximately 340 lead-safe housing units.

Since 2019, the county has issued a bi-annual Request for Qualifications (RFQ) to form a pool of eligible, licensed lead hazard remediation contractors eligible to bid on individual home hazard reduction and improvement projects through a rotation process as projects are identified. The program's goal is to have 8-10 active contractors receiving projects. The RFQ is issued twice a year to allow new contractors into the program, enhancing competition and building a broader base of lead hazard remediation service providers.

In March 2024, the county issued the current pool-formation RFQ. Based on that RFQ, staff is now recommending agreements with 11 qualified respondents to preform lead hazard reduction and healthy homes mitigation services. Staff is also requesting amendments to the existing 10 contracts to extend the contract period from December 31, 2024 to June 31, 2027 and to adjust each contract's not to exceed amounts as needed for the remainder of the contract period, as the competitive bid rotation impacts the work allocation.

Current Request:

This request is for authorization to negotiate 11 new agreements and amendments to 10 existing agreements to provide home hazard reduction and improvements, during the period May 15, 2024 through June 31, 2027, with a total combined not to exceed amount of \$3,700,000.

Impact/Outcomes:

Approval of this request will create at least 340 lead-safe and healthy housing units in Hennepin County.

Disparities Reduction Impact:

Lead poisoning disproportionately effects communities of color, immigrant populations and low-income households. These funds will create opportunities for lead remediation for households at risk.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0182

Item Description:

Neg Amd 1 to Lease Agmt LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota for safe space at 819 2nd Avenue South, Mpls

Resolution:

BE IT RESOLVED, that Amendment 1 to Lease Agreement LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota for rental of 11,281 square feet of space located at 819 2nd Avenue South in Minneapolis, extending the lease term on a month-to-month basis; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendment on behalf of the County; and that the Controller be authorized to accept and disburse funds as directed.

Background:

Hennepin County Health and Human Services ("County") currently leases 11,281 square feet of space in a building owned by St. Olaf's Catholic Church ("St. Olaf's") located at 819 2nd Avenue South, Minneapolis ("Building"). The leased space is utilized as temporary safe space for families experiencing homelessness. Under Lease Agreement LS00000032, authorized on December 22, 2023, by Resolution 23-0506, the County has the right to extend the current lease term through July 21, 2024.

Amendment 1 to Lease Agreement LS00000032 with St. Olaf's will allow the County to extend the lease beyond July 21, 2024, on a month-to-month until such date that County makes the decision to no longer renew/extend the lease, or until St. Olaf's exercises its right to terminate the lease with thirty (30) days' written notice to County. Base rent will remain at the current rate of \$7,000 per month plus operating costs of approximately \$2,000 per month. Operating costs are adjusted each month based on the actual costs of the previous month.

Hennepin County has had a shelter-all policy for families with children since 2005, but recently that practice has been severely tested and family shelter and overflow sites were above normal capacity. Levels of family homelessness began increasing steeply following the end of the pandemic-related federal rent assistance program and the eviction moratorium in 2022. Hennepin County remains committed to sheltering families and making homelessness rare, brief, and nonrecurring. Through the lease of this Building, Hennepin County can continue to ensure that an option is made available for families with children if occasions arise where temporary shelter capacity is otherwise full on the day it is needed.

Current Request:

Authorization to negotiate Amendment 1 to Lease Agreement LS00000032 with St. Olaf's Catholic Church of Minneapolis, Minnesota, for the rental of 11,281 square feet of space located at 819 2nd Avenue South, Minneapolis, on a month-to-month basis in the approximate amount of \$9,000 per month.

Impact/Outcomes:

Approval of Amendment 1 to Lease Agreement LS00000032 will allow the County to continue to provide emergency safe space for families experiencing homelessness.

24-0182

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0183

Item Description:

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, period 01/01/24-03/31/24, total NTE \$15,000

Resolution:

BE IT RESOLVED, that the agreements listed on the report entitled "Quarterly Summary of Real Estate Documents Executed by Administrator, First Quarter 2024: 01/01/24-03/31/24, dated March 31, 2024" and the administration of all leases within the building located at 701 4th Avenue South, Minneapolis be ratified.

Background:

Pursuant to Resolution 97-04-238, approved on April 29, 1997, the County Board authorized the County Administrator to sign temporary permits, licenses, leases, lease amendments, and related property agreements, provided that the resulting expenditure does not exceed \$15,000 per year; and pursuant to Resolution 11-0339, approved on August 16, 2011, the County Board delegated the County Administrator the responsibility for the management and administration of all leases within the building located at 701 4th Avenue South, Minneapolis, and that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign all leasing documents.

Current Request:

Ratification is requested of those agreements signed by the County Administrator for the period January 1, 2024 through March 31, 2024, as identified on the report entitled, "Quarterly Summary of Real Estate Documents Executed by Administrator, First Quarter 2024: 01/01/24-03/31/24, dated March 31, 2024," and the administration of all leases within the building located at 701 4th Avenue South, Minneapolis.

Recommendation from County Administrator: Recommend Approval

**Quarterly Summary of Real Estate Documents Executed by Administrator,
First Quarter 2024: 1/1/24-3/31/24
Dated 3/31/24**

Contracting Party	Subject Matter and Property	Date Approved	Authorizing Resolution
Hennepin Healthcare	Amd 3 to Lease Agreement LS00000019 between Hennepin County and Hennepin Healthcare, amending the Cancellation rights for Hennepin Healthcare’s 12,810 square foot lease at 2215 East Lake Street, Minneapolis so that either party may cancel the lease early with not less than 270 days and no more than 364 days written notice prior to the effective date of cancellation. First year rent and operating costs: \$301,035.	1/24/24	97-4-238
The Loppet Foundation, Inc.	Parking Ramp Use Permit A2412180 between Hennepin County, NorthPoint Health & Wellness, Inc., Ground Floor, LLC, and The Loppett Foundation, Inc. for use of parking ramp located at 1256 Penn Avenue North, Minneapolis for the period from February 17, 2024 through February 19, 2024 by The Loppett Foundation, which parking ramp ownership is shared by Hennepin County, NorthPoint Health & Wellness, Inc., and Ground Floor, LLC. No rent.	2/8/24	97-4-238
Holy Trinity Lutheran Church	Amendment 3 to License Agreement A081657 between Hennepin County and Trinity Lutheran Church to allow the Church the use of the East Lake Library parking lot located at 2727 E. Lake St., Minneapolis after hours and on Sunday mornings, extending the agreement from April 1, 2024 through March 31, 2029. No rent.	3/6/24	97-4-238
County of Dakota	Lease Agreement LS00000033 between Hennepin County and the County of Dakota for the rental of 120 sq ft at the Dakota County Western Service Center located at 14955 Galaxie Ave., Apple Valley, for use by Hennepin County Medical Examiner’s Office. Term of Lease Agreement is three (3) years from January 1, 2023 through December 31, 2025. Rent for 1/1/24 – 12/31/24: \$2,966.54.	3/13/24	97-4-238
Hennepin County Public Defender’s Office	Amd 5 to Agreement A080233 between Hennepin County and the Hennepin County Public Defender’s Office in the 701 Building, expanding the space 6,258 square feet from 75,347 square feet to 81,605 square feet and extending the agreement through December 31, 2027. First year rent and operating costs: \$1,869,681.	3/30/24	11-0339

Board Action Request

24-0184

Item Description:

Approval and submission of Workforce Innovation Opportunity Act Local Plan to the State of Minnesota

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners approves the Hennepin-Carver Workforce Innovation Opportunity Act Local Plan for federal program years 2024 - 2027, and authorizes the Plan be submitted to the Governor of the State of Minnesota as required by the Workforce Innovation and Opportunity Act. The Hennepin County Board of Commissioners authorizes staff to make modifications to the plans as may be required by the State during the 90-day review period from May 31, 2024 through August 30, 2024.

Background:

Under the provisions of Workforce Innovation and Opportunity Act (WIOA), the Governor of each State or Territory must submit a Unified or Combined State Plan to the U.S. Department of Labor that outlines a strategy for the State's workforce development system. The publicly-funded workforce development system is a national network of Federal, State, regional, and local agencies and organizations that provide a range of employment, education, training, and related services and supports to help all job-seekers secure good jobs while providing businesses with the skilled workers they need to compete in the global economy. In alignment with the State Plan, each local workforce development board must submit a three-year regional and local plan.

The Local Board for Workforce Development Area (WDA) 09, in this case the Hennepin-Carver Workforce Development Board, in partnership with the chief elected official for the local area, has developed the local plan which meets the requirements in WIOA section 108 and requires submission to the Governor.

The local plan includes a description of the strategic planning elements, consisting of:

1. an analysis of the regional economic conditions including existing and emerging in-demand industry sectors and occupations and the employment needs of employers in those industry sectors and occupations;
2. an analysis of the knowledge and skills needed to meet the employment needs of the employers in the region, including employment needs in in-demand industry sectors and occupations;
3. an analysis of the workforce in the region, including current labor force employment (and unemployment) data, and information on labor market trends, and the educational and skill levels of the workforce in the region, including individuals with barriers to employment;
4. an analysis of the workforce development activities (including education and training) in the region, including an analysis of the strengths and weaknesses of such services, and the capacity to provide such services, to address the identified education and skill needs of the workforce and the employment needs of employers in the region;
5. a description of the local board's strategies and goals for preparing an educated and skilled workforce (including youth and individuals with barriers to employment), including goals relating to the performance accountability measures based on primary indicators of performance described in section

116(b)(2)(A) in order to support regional economic growth and economic self-sufficiency.

Taking into account analyses described in subparagraphs (A) through (D), the Local Plan outlines a strategy to work with the entities that carry out the core programs to align resources available to the local area, to achieve the strategic vision and goals described in subparagraph (E).

Per the requirements outlined by the Minnesota Department of Employment and Economic Development, the Regional and Local Plan were subject to Public Hearing during the April 23rd meeting of the Hennepin County Board of Commissioners' Administration, Operations & Budget Committee. Input received via this Public Hearing has been incorporated into the Plan.

The Regional and Local Plan were also posted for public comment on April 17, 2024 and sent directly to partners and providers with an invitation to provide comment. Public comment is being accepted until end of business on May 8, 2024.

Current Request:

The action now requested by the Hennepin-Carver Workforce Development Board is for the Hennepin County Board of Commissioners to approve the Hennepin-Carver Workforce Innovation Opportunity Act Local and Regional Plan and authorize staff to submit the Plan to the Governor of the State of Minnesota. This local plan will then be incorporated into the Unified or Combined State Plan for the State and submitted to the U.S. Department of Labor. The Plan outlines the Hennepin-Carver Workforce Development Board's contribution to the statewide workforce development system.

Recommendation from County Administrator: Recommend Approval



Hennepin-Carver Workforce Development Board

Executive Summary

Hennepin-Carver Workforce Development Board (WDA-09)
WIOA Local and Regional Plan

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1. an analysis of the regional economic conditions including existing and emerging in-demand industry sectors and occupations and the employment needs of employers in those industry sectors and occupations;
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4. an analysis of the workforce development activities (including education and training) in the region, including an analysis of the strengths and weaknesses of such services, and the capacity to provide such services, to address the identified education and skill needs of the workforce and the employment needs of employers in the region;

5. a description of the local board’s strategies and goals for preparing an educated and skilled workforce (including youth and individuals with barriers to employment), including goals relating to the performance accountability measures based on primary indicators of performance described in section 116(b)(2)(A) in order to support regional economic growth and economic self-sufficiency

Taking into account analyses described in subparagraphs (A) through (D), the Local Plan outlines a strategy to work with the entities that carry out the core programs to align resources available to the local area, to achieve the strategic vision and goals described in subparagraph (E).

Our core partners (including but not limited to Adult Education & Literacy, Vocational Rehabilitation, DEED Job Service, Veterans Employment Programs, HUD Programs, MFIP Employment Services, SNAP Employment & Training) are committed to helping adults, dislocated workers, and youth achieve economic stability through family sustaining wages and support disparity reduction efforts by identifying and prioritizing strategies to serve people of color, individuals facing gender inequities, and individuals with disabilities. These efforts support Hennepin County’s seven disparity domains (income, education, employment housing, health, justice, and connectivity) to align our work and the purpose of WIOA to ensure the partnerships, programs, and services are intentional and comprehensive. By receiving more individualized and intensive services, program participants will continue to overcome barriers to employment and gain skills necessary to meet high-growth labor demands, leading to more sustainable employment and job retention. Ultimately, this strategy allows programs to provide more in-depth services to each person and to work as a collective to dismantle racial disparities.

The Local Plan also provides a description of the workforce development system in the local area that identifies the programs that are included in that system and how the local board will work with the entities carrying out core programs and other workforce development programs to support alignment to provide services.

These alignment strategies are currently being explored and implemented. For example, Hennepin County has been leading disparity reduction efforts by identifying seven areas where county action can have the most impact: education, employment income, health, housing, connectivity and justice. As mentioned in this plan, the Hennepin County Office of Workforce Development has a strong relationship with the connectivity efforts within our local workforce development area. Connectivity includes transportation as well as broadband related efforts. The Hennepin County Department of Broadband & Digital Inclusion provides connectivity services for our program participants within the scope of devices, internet access, and digital literacy. This connection to these specific supports has been invaluable, a great example of leveraging support service resources.

The Hennepin Carver Workforce Board has become, and will continue to be, more fully integrated with the programming and resources of both Hennepin and Carver Counties. This includes exploring additional resources, programs, and services provided by the Counties (and non-governmental partner entities) and how they can be leveraged to ensure the success of our providers and that resources align with the needs of our residents. An example of how these leveraged services improve access for residents is the library employment navigation program, where a workforce development community-based organization provides onsite employment and navigation services to local employment and training opportunities.

As outlined in the Local Plan, the Hennepin-Carver Workforce Development Board's goals are focused on expanding access to services for individuals that have been historically underserved by public programs and to ensure career pathways, services, and partnerships are in place to comprehensively reduce barriers to employment. The Hennepin-Carver Workforce Development Board is committed to continued improvement, and achievement, of these goals through leveraged resources, and connections to education and training partners driven by input from our employer partners.

WDA 09 (Hennepin-Carver) Local Plan 2024 - 2027

SECTION A: LOCAL BOARDS VISION, GOALS AND STRATEGIES

A.1. Describe the local area board's strategic vision for preparing a skilled workforce and how it aligns with the State's Vision, Goals and Strategies.

Vision: Work in partnership with all community members and employers to support and enhance an effective, efficient, and inclusive workforce development system which assures alignment between available talent and employer needs resulting in economic prosperity for all.

Mission: The Hennepin-Carver Workforce Development (HCWDB) board will:

- Foster individual and family economic well-being through the development of meaningful career pathways and employment opportunities.
- Provide a skilled talent pipeline to our employer partners through the strategic investment of workforce development resources and the building of collaborative partnerships.
- Work alongside community organizations to identify and recruit community members to participate in workforce development programs. This work is based on the workplace requirements expressed by our employer partners as well as the needs and interests of the community.

The board's vision and mission are centered around partnership, equitable access and efficient, effective, and inclusive services that are responsive to employer needs. The board's vision is focused on increasing coordination and alignment within the workforce development system. The board will be looking to expand on work started to develop and enhance sector partnerships created under ARPA and to support the work of the Minneapolis Regional Chamber of Commerce with their recently awarded Drive for Five Initiative Competitive Grant.

The board will also be focusing on partnering with the Center for Asian and Pacific Islanders (CAPI) and other community partners to assist new Americans with accessing training and employment; continuing to focus on serving people of color and all other underserved people in our WIOA, Minnesota Youth Program (MYP), and State Dislocated Worker programs; and partnering with the metro directors to promote Good Jobs principles through our partnership with Goodwill-Easter Seals and their Skills Accelerator initiative.

Hennepin County also serves a pivotal role as an employer, particularly within the sphere of youth internships and career pathways. Through strategic utilization of funding sources such as the MYP and TANF Youth Innovation funds, coupled with collaborative efforts with community partners like BrookLynk, Minneapolis College, and our MFIP Employment Service providers, the

county is committed to advancing equitable workforce development initiatives. This multifaceted approach underscores Hennepin County and the HCWDB’s dedication to closely aligning with the State’s overarching goals of creating and expanding pathways to sustainable careers that meet the needs of a 21st century economy. These initiatives are designed to address disparities in workforce participation and representation based on race, ethnicity, disability, gender, veteran status, and age. By fostering inclusive opportunities and robust partnerships, Hennepin County and the HCWDB aim to cultivate a diverse and vibrant workforce that reflects the residents we serve.

Goals:

State Goals	Regional Goals	Local Goals
<p>Increase interagency and local area coordination and alignment around shared goals, maximizing efficiency and coordination of workforce funding and programs and improving system integration, and creating a “no wrong door” approach for individuals or employers engaging in the workforce system.</p>	<p>Increase and deepen community partnerships and work closely to support regional workforce efforts to better align and coordinate with other partners and systems.</p>	<p>1) Ensure career pathways, services, and partnerships are in place to comprehensively reduce barriers to employment.</p>
<p>Build employer-led industry-sector partnerships across the state to create or expand responsive and equitable workforce development programs and career pathways with embedded work-based learning or on-the-job training, including Registered Apprenticeships, focused on closing gaps in participation and representation based on race, ethnicity, disability, gender, veteran status, and age.</p>	<p>Deepen coordination with economic development partners.</p>	<p>2) Increase employers’ use of equitable and effective hiring and retention practices.</p>
<p>Create a more inclusive, equitable, accessible, and proactive workforce system to serve all Minnesotans, preparing employers and the current and emerging workforce for the changing nature of work including new and emerging technology, changing labor market demands, and for the state’s shifting demographics, including our new Minnesotans.</p>	<p>Remove barriers for employment for all. Partner on Employer Accelerator initiative with Saint Paul Area Chamber, Minneapolis Regional Chamber of Commerce, Goodwill-Easter Seals, and Urban League to focus on skills-based hiring. Prioritize regional coordination and support for “no wrong door” service delivery, inclusive employer strategies, outreach and promotion of population-specific hiring events.</p>	<p>3) Increase awareness and use of workforce development programs in historically underserved communities.</p> <p>4) Ensure participants access experiential opportunities, education, and training that prepares them for employment in in-demand industries.</p>

- A.2. Describe the local area board’s goals for preparing an educated and skilled workforce, including youth, individuals with barriers to employment, and individuals underrepresented in the local labor force.

As stated above, the HCWDB’s goals are focused on expanding access to services for individuals that have been historically underserved by public programs and to ensure career pathways, services, and partnerships are in place to comprehensively reduce barriers to employment. We achieve this goal through leveraged resources, and connections to education and training partners driven by input from our employer partners.

- A.3. Describe how these goals relate to the performance accountability measures based on the primary indicators to support regional economic growth and economic self-sufficiency.

Performance goals are aligned with federal performance accountability measures and are clearly specified in all service provider contracts with an emphasis on meeting or exceeding goals. (At a minimum, providers are expected to achieve at least 50% of each individual goal negotiated for WDA 09).

Staff work closely with grantees to understand the WIOA policies, procedures, and accountability requirements up front. We monitor grantee progress and delve in where we see trends or nuances that can be improved upon. We provide in person and virtual training and connections to resources to ensure our providers are successful.

Our goals align with the performance accountability measures by ensuring that all the individuals we serve have well-rounded resources and the support they need to make informed career choices. and obtain the skills necessary to compete for demand occupations with family-sustaining wages, based on career pathway approaches that meet the needs of employers for a skilled workforce.

- A.4. Describe the strategy to work with the entities within your local workforce development area that carry out the core programs to align resources available to the local area to achieve the strategic vision and goals of the local area board and the state.

WDA 09 strategically aligns programming resources across a variety of funding sources to ensure that the vision of a robust and integrated system of career pathways, capable of assisting clients at various life intersections, is fully realized.

The establishment of our CareerForce locations, and the thoughtful consideration of our future location, is in itself is a strategic alignment of the core programs to meet the workforce

development needs of area employers and job seekers. The co-location of WIOA programs, the relationships developed across partners, and the development of the Memorandum of Understanding and cost allocation plans all contribute to clear alignment and strong collaboration across core programs.

The HCWDB has become more fully integrated with the programming and resources of both Hennepin and Carver Counties. Staff have regular discussions about what additional resources, programs, and services provided by the Counties (and non-governmental partner entities) can be leveraged to ensure the success of our providers and that resources align with the needs of our residents. An example of leveraged services is our library employment navigation program, where a local community-based organization provides onsite employment and navigation services to local employment and training opportunities.

Another example of this alignment is with the Hennepin County People Exiting Homelessness pilot program. This program, funded with APRA Pandemic Recovery dollars, and the flexible resources have allowed us to serve individuals facing housing insecurity in a way that meets their needs immediately and is showing extremely positive results. The learnings from this pilot will influence the board's strategic vision and our WIOA programming moving forward.

Another example of intentional services is with SNAP Employment & Training. We know there are very limited SNAP E&T resources, with the lost waiver for Time Limited Recipients of SNAP we have partnered with one of our providers to co-enroll as many eligible SNAP E&T individuals in WIOA Adult as possible. This requires a duplication of efforts for this provider, but it is essential to the success of our residents and to reduce disparities within our service area.

Finally, staff will continue to work to fully align and coordinate amongst the larger workforce delivery system that includes our WIOA core partners and others in our WDA and our region.

A.5. Describe a best practice or area of strength of the local area as it relates to the State's Vision, Goals and Strategies that should be considered for replication or scale across the state.

There are many strengths within the local area as it relates to identifying trends in labor market data, enhancing employer relationships, and connecting to education in meaningful ways for each individual served. This WDA recognizes employment is a key strategy for reducing disparities within our service area. When we combine employment strategies with those of education, income, health, connectivity, justice, and housing we see the multitude of barriers individuals may be facing. When providing a holistic approach, we have the ability to identify barriers and/or gaps in resources, it is then possible for us to create and connect to services in a meaningful way.

Another strength of this local area is focused on data-driven decision-making processes. We collect and analyze data broader than solely looking at performance measures imposed by state and federal regulations. The Office of Workforce Development (OWD) has created a dynamic platform for reviewing program data within and across programs. We analyze resources allocated for support services, demographics, geography, wage increases, credential attainment, and placement within sectors and occupations. This data is collected across all programs which allows us to see correlations amongst similar populations which will create opportunities to establish best practices, leverage existing systems, identify service delivery models that move individuals further in their career goals.

The People Exiting Homelessness Pilot Program has been a valuable learning experience for our WDA. During the pandemic, the County placed navigators within shelters to assist individuals in understanding and overcoming barriers to housing, education, employment, and wellbeing. The navigation support, prior to referral for employment and training, has proven to be extremely valuable. People facing housing insecurity have a stronger foundation to meet their goals versus navigating the system alone. The pilot shows demonstrable outcomes in connecting individuals to work experience, education, and employment. Strong relationships and flexible resources have contributed to the unprecedented success of this pilot.

A.6. Describe the sectors or occupations of focus for the local area board, including:

a. How those sectors compare to the sectors of focus within your workforce region;

Workforce Development Area 9 (WDA 09) encompasses the balance of Hennepin County and Carver County. According to data from the Minnesota Department of Employment and Economic Development's (DEED) Quarterly Census of Employment and Wages (QCEW), WDA 09 had 32,984 establishments supplying 635,157 covered jobs during Q3 2023. As such, WDA 09 is the largest-employing WDA in the State of Minnesota. WDA 09 accounts for more than one-fifth (21.8%) of Minnesota's total employment and more than one-third (36.1%) of the seven-county Metro Area's total employment.

Top-employing sectors in WDA 09 include Health Care and Social Assistance; Manufacturing; Retail Trade; Professional, Scientific, and Technical Services; and Accommodation and Food Services. Health Care and Social Assistance, with 4,420 establishments supplying 95,704 jobs, accounts for 15.1% of WDA 09's total employment. Manufacturing, with 1,469 establishments supplying 74,326 jobs, accounts for 11.7% of WDA 09's total employment. Together, more than one-quarter (26.8%) of WDA 09's total jobs are found within Healthcare and Social Assistance and Manufacturing. Retail Trade, with 2,827 establishments supplying 57,769 jobs, accounts for 9.1% of WDA 09's total employment. Professional, Scientific, and Technical Services, with 4,744 establishments supplying 54,946 jobs, accounts for 8.7% of WDA 09's total employment. Accommodation and Food Services, with 1,952 establishments supplying 44,675 jobs, accounts

for 7.0% of WDA 09's total employment. Altogether, WDA 09's top five-employing sectors account for more than half (51.5%) of the WDA's total employment.

When compared with the larger Seven-County Metro Area, WDA 09 has significantly higher shares of its respective employment in the following industries: Manufacturing; Professional, Scientific, and Technical Services; Finance and Insurance; Administrative and Support Services; Wholesale Trade; and Management of Companies.

Location quotients also reveal vital sectors within a local economy. Location quotients are a measurement of an industry's employment concentration in a specified geography relative to that industry's concentration in a larger benchmark region. Using Minnesota as the benchmark region, those industries with higher location quotients in WDA 09 include Management of Companies; Professional, Scientific, and Technical Services; Real Estate, Rental, and Leasing; Administrative and Support Services; Finance and Insurance; Wholesale Trade; and Transportation and Warehousing. The Metro Area also had higher location quotients in Management of Companies; Real Estate, Rental, and Leasing; Professional, Scientific, and Technical Services; and Finance and Insurance. The location quotients in these industries are similar between WDA 09 and the Metro Area as WDA 09's respective employment in these industries make up high shares of the Metro Area's respective employment in these same industries.

Data from the U.S. Census Bureau's Quarterly Workforce Indicators (QWI) reveal the demographic makeup of workers in statewide, regional, and local economies. When analyzing by race and ethnicity, WDA 09 had the following employment demographics for the total of all jobs: 80.3% workers reporting as white, 9.2% workers reporting as Black or African American, 0.6% workers reporting as American Indian or Alaska Native, 7.6% workers reporting as Asian, 2.3% workers reporting two or more races, and 6.0% workers reporting Hispanic or Latino origins (of any race). When analyzing by gender, WDA 09 had the following employment demographics for the total of all jobs: 49.2% workers reporting as male, and 50.8% workers reporting as female. The following industries will be highlighted considering these demographics: Health Care and Social Assistance; Manufacturing; Professional, Scientific, and Technical Services; Management of Companies; and Finance and Insurance.

- **Health Care and Social Assistance**
 - White: 71.2%
 - Black or African American: 18.6%
 - American Indian or Alaska Native: 0.6%
 - Asian: 7.3%
 - Two or More Races: 2.4%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 23.0%
 - Female: 77.0%
- **Manufacturing**

- White: 73.5%
- Black or African American: 8.8%
- American Indian or Alaska Native: 0.6%
- Asian: 15.3%
- Two or More Races: 1.8%
- Hispanic or Latino (of any race): 7.5%
- Male: 67.6%
- Female: 32.4%
- **Professional, Scientific, and Technical Services**
 - White: 84.3%
 - Black or African American: 3.5%
 - American Indian or Alaska Native: 0.3%
 - Asian: 10.1%
 - Two or More Races: 1.8%
 - Hispanic or Latino (of any race): 3.2%
 - Male: 53.6%
 - Female: 46.4%
- **Management of Companies**
 - White: 86.2%
 - Black or African American: 4.7%
 - American Indian or Alaska Native: 0.4%
 - Asian: 7.0%
 - Two or More Races: 1.7%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 52.3%
 - Female: 47.7%
- **Finance and Insurance**
 - White: 87.5%
 - Black or African American: 3.9%
 - American Indian or Alaska Native: 0.3%
 - Asian: 6.9%
 - Two or More Races: 1.5%
 - Hispanic or Latino (of any race): 2.9%
 - Male: 45.2%
 - Female: 54.8%

In addition to these in-demand sectors, the board is proactively preparing for the careers of the future, particularly within the green sector. Recognizing the significance of transitioning to green, sustainable, and resilient infrastructure, the board is strategically aligning workforce development and job training programs to capitalize on emerging economic opportunities. To this end, initiatives are underway to explore innovative green jobs and pathways programs focused on the installation, establishment, and maintenance of green infrastructure. Moreover,

the board is actively engaging with youth, particularly in areas of heightened vulnerability, to raise awareness about climate change and mitigation strategies, while highlighting rewarding career paths in the environmental sector. By fostering a community-based network of environmental stewards, the board aims to empower the next generation to become catalysts for positive change.

Additionally, support for new job opportunities in energy efficiency, renewable energy, and green infrastructure is being prioritized, ensuring that the workforce remains equipped with the skills necessary to thrive in the evolving green economy. Through the implementation of solutions and support for community-driven initiatives, including financing options, job training, workforce development, and increased investment in vulnerable communities, the board is laying the foundation for a sustainable and prosperous future for all.

- b. The demographic makeup of the labor force in those sectors as compared to the local labor force, and how the local area will work to close any identified gaps;

The board will focus on closing the gaps in services and programming for people of color in the industries mentioned above. We will continue to support our employment services providers efforts to partner with people of color and new Americans. We will utilize our Power BI mapping technology to identify communities that are under resourced and under-served. Next, we will work with our providers to develop strategies to serve these communities. Additionally, the board's External Relations Work Group identified the following additional strategies to close the gaps:

- Partnering with area high schools to host more job fairs and employer outreach.
- Increase understanding of opportunities in the Professional, Scientific & Technical sector and manufacturing sectors. Director serves as a consultant on the DIMI Advisory Board to develop strategies to diversify the manufacturing sector.
- Promote opportunities in residential, commercial, heavy and civil engineering, and specialty trade contractors.
- Provide program participants career exploration information and emphasize areas of focus within the local plan with providers.
- Tap into how refugees find work. CAPI federal funding focuses on resettlement.
- County focus on shelters and getting refugees connected to employment services. Raise awareness on issues with criminal records and lack of transportation.

- c. How the local board will make opportunities in these areas known to customers, including employers and job seekers, and how the local board will create, modify or expand responsive workforce development programs and initiatives.

The board’s External Relations Work Group builds relationships, shares knowledge, and coordinates resources between the HCWDB and external partners, including employers, community organizations, government, and participants, to ensure that the services and advocacy of the board align with the goals of our residents and partners. External Relations work will be focused on increasing awareness of employers of the services and resource available to them and to strengthen partnerships with key stakeholders in underserved communities which will increase awareness of and usage of WDA programs and services for people of color and new Americans.

- A.7. Describe the process used by the local area board to provide opportunity for public comment, including comment by representatives from businesses and comment by representatives of labor organizations, and input into the development of the local plan, prior to submission of the plan.

Local planning and regional planning within the metro area have been done concurrently. Upon completion of a draft plan, the required comment period was provided, with the plan circulated to known partners and community contacts electronically; as well as in a widely accessible internet posting on the Hennepin County, Hennepin-Carver Workforce Development Board, and Carver County websites. The Local Plan was also the subject of a public hearing during the Administration, Operations & Budget committee of the Hennepin County Board of Commissioners on April 23, 2024. By virtue of undergoing review by the HCWDB, the Hennepin County Board and the Carver County Board, the document was appropriately noticed to the public.

- A.8. Describe how the local area is working together to prepare the workforce for state and federal investments in the Bipartisan Infrastructure Law (BIL), the Creating Helpful Incentives to Produce Semiconductors (CHIPS) and Science Act, and the Inflation Reduction Act (IRA) (collectively referred to as Investing in America (IIA)).

The WDB’s Executive Director is an active participant in GreaterMSP’s and the Governor’s Workforce Development Board’s efforts related to the CHIPS Coalition. Currently, several members of the CHIPS coalition including Skywater Technology and Polar Semiconductor are members of the HCWDB work groups or are board members of the HCWDB.

SECTION B: PROGRAM OPERATIONS

CareerForce Operations – Connection to Services

- B.1. Describe how local area boards will work with each other, core title providers and available data to designate at least one CareerForce Center per local workforce

development area as comprehensive and make recommendations on recognizing affiliate and standalone partner sites.

The HCWDB, in consultation with our core partners, has designated three CareerForce locations to serve suburban Hennepin and Carver counties. The current locations of CareerForce Centers within Workforce Development Area (WDA) 09 include Chaska and Bloomington. We receive monthly reports on the usage of our locations including workshop attendance, job fairs, hiring and networking events, job clubs, new jobseekers, veterans, employers posting jobs orders, job orders created, one-on-ones, computer room usage, and employer services. This data includes demographic information and is broken down by CareerForce location.

We are able to access an interactive tool via Hennepin County which overlays multiple census datapoints on top of our CareerForce locations, including areas of poverty, people with disabilities, wage data, age, etc. This visual shows that our CareerForce locations are in areas that are accessible to multiple categories of potential program participants. System partners have representation on the HCWDB and allowing them opportunities to provide input and participate in the decision-making process.

We are in the process of negotiating a lease with DEED to open a third CareerForce center in Brooklyn Center that will serve as the comprehensive CareerForce center for the WDA.

B.2. Describe the strategies to ensure proper connectivity and coordination among the physical sites within the local workforce development area.

In addition to our CareerForce core partners, the HCWDB contracts out service delivery in suburban Hennepin County.

WDA 09 has a service delivery system that extends beyond the CareerForce locations and provides direct services via community-based organizations throughout suburban Hennepin County and Carver County. Our network of providers offers common programs, services, and activities and are each uniquely positioned to present additional opportunities and complimentary services to customers, leveraging non-WIOA funding.

CareerForce locations and provider service sites are physically separate yet share information and connections for their customers through staff communication, information sessions, marketing materials, and online via websites.

Suburban Hennepin and Carver Counties still have areas with limited connectivity opportunities, meaning pockets without efficient broadband connection and with limited transportation options. Because of this it remains critical that our CareerForce locations and partnerships are utilized to their fullest and resources are allocated to ensure connectivity across the entirety of the WDA. In 2024 we will utilize the Hennepin County Office of Workforce Development to funnel resources via a competitive process on behalf of, and in partnership with, the Department of Broadband and Digital Inclusion for digital literacy

services. Streamlining services and resources will create points of contact for residents where they have holistic employment and training opportunities both in person, and virtually.

B.3. Describe the strategies to ensure proper connectivity and coordination among the service providers within the local workforce development area.

HCWDB staff host provider meetings (Adult/DW and Youth) to review programming, client flow, and ensure high quality coordinated service between CareerForce locations and partner sites in suburban Hennepin and Carver County. The strength of our One Stop partnership is a benefit to participants across all programs. Because our Workforce Development Area is formed under a Joint Powers Agreement (JPA) between Hennepin and Carver Counties, there is an ongoing and mindful connection between the partners within the workforce development system and the programs and resources available through the counties, which is critical in aligning and leveraging resources.

B.4. Describe other strategies that will be used to maximize services and access to services, such as non-traditional hours or using partner facilities.

The Hennepin County OWD partners closely with our library system. Many residents utilize the library system for career exploration and job search. To meet residents where they are, and where they physically feel comfortable, we determined it would be appropriate to partner with a community-based organization to serve as a liaison for employment services at several county libraries. The organization was selected through a competitive process, based on services provided within their organization, ability to connect residents to services, experience with diverse and underrepresented populations. The library system is extremely happy with the success of this program as are the residents whom we served.

Providers are located in heart of the community within diverse neighborhoods with concentrated areas of poverty that are easily accessed by public transit. Career counselors also take a community-based approach, which means if an individual can't make it to any of those locations, they will find another safe community space close to them so that transportation is not a barrier to enrollment.

Our providers attend large scale community wide events across the Twin Cities, including Juneteenth events, Twin Cities Pride Festival, Minneapolis Open Streets, Urban League Family Fun Days, and various Community Events in Brooklyn Park and Brooklyn Center. Along with large scale community events, our providers also regularly attend smaller events or host tables at a variety of locations, including Brooklyn Park Farmers markets, Brooklyn Center Farmers markets, Brooklyn Park Library, Brookdale Library, numerous city of Minneapolis libraries that are frequented by suburban HC residents, Veterans hiring events, transition fairs for those incarcerated, hiring events specific to BIPOC community members, and more.

Carver County is also committed to the “no wrong door” approach, utilizing strategies such as meeting with customers in the evenings outside of non-traditional hours; meeting customers who are unable to get to the CareerForce Center at their homes, coffee shops, and libraries; and meeting youth at their schools.

- B.5. Describe the strategic approaches to ensure all elements of Career Services are available at service locations or online, including services for youth and individuals with barriers to employment or service access.

Because we have a de-centralized service delivery model, it is imperative we have organized, streamlined referral systems that ensure customers get connected with the services they can most benefit from.

CareerForce location staff and contracted provider staff have regular discussions regarding customer referral among all programs. With geography being less of a barrier now than in the past due to the implementation of virtual services, the ability for providers across WDA 09 to collaborate and ensure the full utilization of program dollars has increased.

In addition to utilizing the CareerForceMN.com platform, Hennepin County has pulled together variety of funding sources to ensure all providers operating in WDA 09 have access to Elevate Futures and Talent Neuron Recruit. Staff sends out weekly emails to our providers to generate interest and answer questions they have; virtual trainings are being provided twice per month.

- B.6. Describe how the local area board will facilitate access to services provided through the one-stop delivery system, including in remote areas, through the use of technology and other means.

Within suburban Hennepin County we partner with the Department of Broadband and Digital Inclusion. This partnership has allowed us to connect residents to devices, internet connectivity, and digital literacy assistance. In 2024 we will be utilizing the Office of Workforce Development to funnel resources via a competitive process on behalf of, and in partnership with, the Department of Broadband and Digital Inclusion for digital literacy services. We believe streamlining services and resources will create points of contact for residents where they have holistic employment and training opportunities both in person, and virtually.

- B.7. Describe how the one-stop centers are implementing and transitioning to an integrated, technology-enabled intake and case management information system for programs carried out under WIOA and programs carried out by one-stop partners.

All Workforce Development Areas, public and nonprofit partners included, are using Workforce One as the primary tool for capturing intake and case management information.

We currently use technology to help us to maintain contact with job seekers and provide to case management services. We will continue to support the efforts of CareerForceMN.com, Elevate Futures, DEED/DHS apps, to develop on-line services for individuals, especially for those customers with limited barriers that are able to self-serve.

Within our WDA, we are integrating data across programs to break down silos and identify opportunities for co-enrollment and the alignment of services. We have created a robust data dashboard that helps us understand the barriers and disparities within the communities we serve, layered with the services we provide we will be able to better understand effective strategies and resources to reduce such disparities. We support the system changes that need to occur to align Adult Basic Education, M State and CareerForce/WIOA Title IB data systems.

B.8. Describe how supportive services, such as transportation and other needs, will be coordinated to better serve individuals with specific barriers to training, education and employment.

Staff work closely with grantees in order to fully maximize the impact of support services which are a key tool in addressing barriers and supporting customer success and retention in training/education and employment.

The professional development offered by Workforce Board staff to contracted grantees regularly includes information on how to utilize support service dollars available under our programs, and information on other programs and resources that can assist participants on their career pathways journey.

From the individual client's perspective, potential support service needs are discussed and identified during the assessment process. Other support service needs are identified as barriers occur during service provision. Strong partnerships in the local area allow staff to identify the expertise and resources of partners and allow them to align services and resources, avoiding duplication.

We will continue to encourage co-enrollment with other programs (when allowed in statute and policy) to fully leverage support services across programs and funding sources. Co-located within the County services building, CareerForce in Chaska is uniquely situated to both recruit from and refer participants to other county support services and programs.

Hennepin County has been leading disparity reduction efforts by identifying seven areas where county action can have the most impact: education, employment income, health, housing, connectivity and justice. As mentioned elsewhere in this plan, the Hennepin County OWD has a

strong relationship with the connectivity efforts within Hennepin. Connectivity includes transportation as well as broadband related efforts. The Department of Broadband & Digital Inclusion provides connectivity services in the scope of devices, internet subsidies, and digital literacy. This connection to these specific supports has been invaluable, a great example of leveraging support service resources.

Carver County has been focusing on adopting family/resident centric service delivery model addressing 12 social determinates of health, focusing on education, economic stability, community connections, income increase, and health.

CareerForce Operations - Accessibility

B.9. Describe strategies that will be used to leverage technology for services and ensure compliance with accessibility standards.

In conjunction with the analysis outlined above, recommendations for new or enhanced technology will be made to ensure that metro job seekers and employers have access to tools they need to enjoy successful labor exchange functions. WDA 09 will provide, when possible, technology and connectivity for clients seeking services and will comply with all ADA requirements by making available appropriate technologies to persons with disabilities. Program participants have the option of in person or virtual case management services. We allow for this flexibility in our service design model to best meet the needs, situation, challenges, opportunities of our residents.

B.10. Describe the replicated cooperative agreements (as defined in section 107(d)(11) of WIOA) between the local area board or other local entities described in section 101(a)(11)(B) of the Rehabilitation Act of 1973 (29 U.S.C. 721(a)(11)(B)) and the local office of a designated state agency or designated state unit administering programs carried out under title I of such Act (29 U.S.C. 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121(f)) in accordance with section 101(a)(11) of such Act (29 U.S.C. 721(a)(11) with respect to efforts that will enhance the provision of services to individuals with disabilities and to other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination.

Accessibility to the services provided by CareerForce Centers and all Partner agencies is essential to meeting the requirements and goals of the CareerForce network. Job seekers and businesses must be able to access all information relevant to them via visits to physical locations as well as in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran's status, or on the basis of any other classification protected under state or Federal law.

- **Physical Accessibility** – CareerForce centers will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor, will meet the latest standards of accessible design. Services will be available in convenient, high traffic, and accessible location, taking into account reasonable distance from public transportation and adequate parking (including parking clearly marked for individuals with disabilities). Indoor space will be designed in an “equal and meaningful” manner providing access for individuals with disabilities.
- **Virtual Accessibility** – The HCWDB will work with DEED to ensure that job seekers and businesses have access to the same information online as they do in the physical facility. Information must be clearly marked and compliant with Section 508 of the United States Department of Health and Human Services code. Partners will comply with the Plain Writing Act of 2010, the law that requires that Federal agencies use “clear Government communication that the public can understand and “and all information kept virtually will be updated regularly to ensure dissemination of correct information.”
- **Communication Accessibility** – Communications access means that individuals with sensory disabilities can communicate (and be communicated with) on an equal footing with those who do not have such disabilities. All Partners agree that they will provide accommodations for individuals who have communication challenges, including by not limited to individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments and barriers.
- **Programmatic Accessibility** – All partners agree that they will not discriminate in their employment practices or services on the basis of gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran’s status, or on the basis of any other classification protected under state or Federal law. Partners must assure that they have policies and procedures in place to address these issues, and that such policies and procedures have been disseminated to their employees and otherwise posted as required by law. Partners further assure that they are currently in compliance with all applicable state and Federal laws and regulations regarding these issues. All Partners will cooperate with compliance monitoring that is conducted at the Local level to ensure that all CareerForce programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter will be provided in real time or, if not available, within a reasonable timeframe to any customer with a language barrier. Assistive devices, such as screen-reading software programs (e.g., JAWS) and assistive communication applications must be available to ensure physical and programmatic accessibility within the CareerForce Center network.

B.11. Describe how entities within the one-stop delivery system will comply with section 188 of WIOA, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990, regarding the physical and programmatic accessibility of facilities, programs and

services, technology and materials for individuals with disabilities including providing staff training and support for addressing the needs of individuals with disabilities.

The CareerForce locations and partner organization sites are required to be fully accessible to all. Locations are equipped with the required accessible equipment, software and technology to meet the requirements of ADA and are regularly monitored for compliance. Core partners follow policies and procedures outlined by DEED for all aspects of accessibility, and all contracts/subcontracts require ADA compliance. Training has been provided for staff through DEED and Vocational Rehabilitation Services are available for technical assistance.

CareerForce Operations – EEO Compliance

B.12. The local workforce development area and their partners are aware of the responsibilities of the Equal Opportunity Officer, including attending DEED sponsored EO Training?

Yes _____

B.13. The local workforce development area is aware of and conducts annually a physical and program accessibility review.

Yes _____

B.14. Does the local workforce development area have in place an agreed upon WIOA Discrimination complaint process per the [regulations](#)?

Yes _____

The WDA is currently in the process of drafting an updated WIOA Discrimination Complaint procedure. We anticipate this policy will be reviewed by the Hennepin County Attorney’s office and finalized by the board in late Spring 2024.

B.16. Does the local workforce development area have in place a [language access policy and plan](#)? Describe your local workforce development areas language access policy. If you do not have a policy in place, use the following link as a guide in creating your policy

[Language Access Assessment and Planning Tool for Federally Conducted and Federally Assisted Programs \(lep.gov\)](#). This link on pages 9-15 includes sample assessments, questions and information on: 1) Understanding how LEP individuals interact with your agency; 2) Identification and assessment of LEP Communities; 3) Providing language assistance services; 4) Training of staff on policies and procedures; 5) Providing notice of language assistance services. Should you have questions pertaining to your LWDA’s language access policy contact the Office of Diversity and Equal Opportunity at DEED.ODEO@state.mn.us

Yes X

The Hennepin County Limited English Proficiency Plan sets forth the policies and procedures for ensuring equal access to linguistically appropriate services for persons residing within the county as well as a process to address issues of training for county staff and contracted providers and the use of appropriate signage. The State of Minnesota identified the fifteen largest LEP populations as the following: Amharic, Arabic, Burmese, Cantonese, French, Hmong, Karen, Khmer (Cambodian), Korean, Laotian, Oromiffa, Russian, Somali, Spanish and Vietnamese, but does not differentiate between the size of each population group. We utilize current bilingual staff and interpreters from these language groups to facilitate transactions within the staff person’s service area and across all county departments whenever possible. In the event that an area does not have on-site assistance for all of the fifteen language groups identified above, contracted interpreter services are used to meet the language need. For all other language groups, Hennepin County utilizes its current contracted interpreter agencies for services. A list of contracted interpreter agencies can be found on file at the Office of Multi-Cultural Services or on their [internet site](#).

The county employs an American Sign Language (ASL) interpreter for all residents who are English-speaking and Deaf/Hard of Hearing. To supplement this service, the county has also contracted with an ASL interpreter agency to provide ASL interpretation coverage during busy days, after-hours, weekends and holidays.

The complete Hennepin County Limited English Proficiency Plan [can be found here](#).

It is the policy of Carver County Health and Human Services (CCHHS) that no person shall be denied access to programs, program information or services because of his/her limited English proficiency. Staff will assist the person in determining if interpreter services are needed and in what language the services are required. Staff will offer language assistance services and will explain that these services are free of charge to the person. Language assistance services will be offered in a timely manner and during all hours of the agency’s operation. Staff will initiate an offer for language assistance to clients who have difficulty communicating in English. Each LEP person will receive adequate information, will understand the services and benefits available, and will receive the benefits to which he/she is eligible. The LEP person will be offered interpreter services to enable him/her to communicate the relevant circumstances of his/her situation to Carver County staff.

When interpreter services are needed in a language not commonly used, CCHHS staff will access the appropriate interpreter either in person or via the Language Line. CCHHS will offer interpretation and/or translation services to non or limited English speaking people in a language they understand, in a manner that preserves confidentiality and within a reasonable time. All CCHHS staff will ask the LEP person if they have need for interpreter services and will record that need on the LEP Record in the case file. All CCHHS staff will ask the person what

their primary language is. Financial Workers will identify the specific language needs of each applicant and recipient by reviewing the language preference questions on the Health Care Application, the Combined Application Form Part I, the Renewal Form, and the Recertification Form. All CCHHS staff will also use “I Speak” cards and posters to identify the person’s language preference.

The complete Carver County Limited English Proficiency Plan (as part of Carver County’s Comprehensive Civil Rights Plan) [can be found here](#). It is also posted in the lobby of all county buildings.

B.17. Describe the affirmative outreach strategies your local workforce development area will employ to recruit participants that are representative of the populations in your region. (You may also attach an outreach or engagement plan if one exists for your LWDA).

Our local workforce development area is comprised of diverse individuals with diverse needs. All of the work we do within our WDA is conducted via a lens of disparity reduction. In order to reduce disparities, we need to ensure our system is accessible to all and this requires intentionality, innovation and streamlined services. We know that many who qualify for and would benefit from these services are also often unaware that they exist. Therefore, we bring our programs into the community on a regular basis.

WDA 09’s providers are committed to having a presence at and facilitating ongoing referrals from the CareerForce Centers in Bloomington, Chaska, and Brooklyn Center (when the Brooklyn Center CareerForce Center lease is executed in 2024). Providers are located in heart of the community within diverse neighborhoods with concentrated areas of poverty that are easily accessed by public transit. Career counselors also take a community-based approach, which means if an individual can’t make it to any of those locations, they will find another safe community space close to them so that transportation is not a barrier to enrollment.

Our providers attend large scale community wide events across the Twin Cities, including Juneteenth events, Twin Cities Pride Festival, Minneapolis Open Streets, Urban League Family Fun Days, and various Community Events in Brooklyn Park and Brooklyn Center. Along with large scale community events, our providers also regularly attend smaller events or host tables at a variety of locations, including Brooklyn Park Farmers markets, Brooklyn Center Farmers markets, Brooklyn Park Library, Brookdale Library, numerous city of Minneapolis libraries that are frequented by suburban HC residents, Veterans hiring events, transition fairs for those incarcerated, hiring events specific to BIPOC community members, and more.

Providers also have a presence on various social media platforms where they post success stories, events, and information about our programming, with the goal of connecting with community members that need our services.

Additionally, the Carver County CareerForce Center employs a range of affirmative outreach strategies to engage participants representative of our regional population. Below are some key approaches:

1. Targeted Outreach:
 - We actively identify and reach out to specific demographic groups within our region, including youth, veterans, individuals with disabilities, justice-involved individuals, and those facing significant barriers to employment.
 - Collaborating with community organizations, schools, and local agencies, we disseminate information about our programs, services, and employment opportunities.
2. Community Partnerships:
 - We foster partnerships with local community-based organizations and are members of two Chambers of Commerce.
 - These partnerships allow us to tap into existing networks, ensuring that our outreach efforts reach a broad cross-section of the population.
3. Resource Lists and Referrals:
 - Our CareerForce Center maintains an updated list of resources available within the local area.
 - Staff and participants can access this resource list to connect with services related to employment, training, and support.
4. Special Workforce Events:
 - We organize targeted events such as job fairs.
 - These events provide opportunities for participants to engage directly with employers, learn about job openings, and receive career guidance.
5. Temporary Access Points:
 - In coordination with community, we set up temporary access points.
 - These include pop-up career centers at libraries, or events such as the Carver County Fair or Carver Community Connect.
6. Inclusive Communication:
 - Our outreach materials are culturally sensitive and available in multiple languages.
 - We use various communication channels, including email, mail, website, and social media.
7. Engagement with Employers:
 - We collaborate with local employers to understand their workforce needs.
 - By building strong relationships, we can tailor our outreach efforts to match available job opportunities.

CareerForce Partners

B.18. Describe the roles and resource contributions of the one-stop partners.

The current MOU is effective through June 30, 2025, unless renewed or terminated per the terms outlined in the document. The board is currently in the process of securing the lease for the new CareerForce location in Brooklyn Center and establishing an MOU and IFA with partners that will be coordinating services out of that location. The board is also currently in the process of negotiating the Infrastructure Funding Agreement (IFA) for the Bloomington CareerForce Center.

B.19. Describe how the local area board will ensure continuous improvement of eligible providers of services through the system.

The HCWDB and staff review outcome data for each of the organizations selected to provide services. Staff meet with providers regularly and work with them to ensure they are on track with meeting the projected goals as well as providing quality services. We have created or partnered with DEED to provide technical assistance on program design, performance, reporting, and to promote understanding of relevant laws, policies, and procedures; and also address topics requested by providers. Regular monitoring occurs per the appropriate program, ensuring the utilization approved services while seeking examples and rewarding providers' efforts to be innovative in their service delivery design. A crucial part of our monitoring is identifying best practices which can be shared with and adopted by our other providers.

Hennepin-Carver seeks to be a desirable partner/funder; in addition to offering any support or technical assistance requested by our providers, board staff proactively engage with state agencies to advocate for our providers, and request waivers or policy changes to requirements that hinder their ability to serve our employer and jobseeker customers.

Finally, each partnering agency provides staff development specific to their agency needs. This includes participating in local, state (including DEED, DHS, Minnesota Association of Workforce Boards) and national training opportunities.

B.20. Describe the local workforce development area's processes to assure non-duplicative services and avoid duplicate administrative costs.

To ensure non-duplicative services and minimize administrative costs, WDA 09 prioritizes comprehensive coordination and collaboration among stakeholders, programs, and providers. This involves establishing clear communication channels and fostering partnerships with local government agencies, educational institutions, non-profit organizations, and businesses. By sharing information and resources, we are able to identify existing services and programs, eliminating redundancies and identifying gaps in service delivery. Additionally, Regular monitoring and evaluation of programs can further help identify areas for improvement and optimize service delivery to meet the evolving needs of the community.

Within the Hennepin County OWD, a diverse array of programs is housed, including MFIP, SNAP Employment & Training, and exciting custom programs focused on addressing the Benefits Cliff, employment and training services for individuals facing homelessness, and sector-based

employment and training programs. This facilitates a comprehensive approach to serving our community. We prioritize collaboration with a network of trusted providers, many of whom are involved across multiple programs. This strategic partnership allows us to synchronize services effectively, minimizing administrative redundancies and ensuring streamlined assistance for our residents. Through this coordinated effort, we optimize resource allocation and enhance the impact of our initiatives, ultimately empowering individuals and bolstering workforce development in our region.

Additionally, The Hennepin County Office of Workforce Development has created a dynamic platform for reviewing program data within each program and across programs. We can analyze resources allocated for support services, demographics, geography, wage increases, credential attainment, placement within sectors and occupations. This data is collected across all programs which allows us to see correlations amongst similar populations which will create opportunities to establish best practices, leverage existing systems, identify service delivery models that move individuals further in their career goals.

B.21. Describe how the Memorandum of Understanding will be or has been developed and used to ensure commitment of resources from service providers and required partners.

Under a significant restructuring of the HCWDB several years ago, board staff worked with County Attorneys to ensure that all foundational documents were updated and in compliance with current federal and state rules and policies. Our current MOU is in effect until 2025.

B.22. Describe how local area boards will ensure state policies on infrastructure funding requirements are adhered to and the process for addressing any discrepancies or disagreements.

The HCWDB will coordinate with Hennepin County, Carver County, and partner representatives on infrastructure funding requirements and protocol for addressing discrepancies using guidance and technical assistance from DEED and the Minnesota Association of Workforce Boards. WDA 09 will rely on existing Memoranda of Understanding, internal audit processes, guidance from DEED and partner expertise to address any compliance issues.

B.23. Describe how local area boards, who contract out for provider services, will ensure that providers fully participate in infrastructure funding requirements and the alignment of service delivery within the local workforce development area 134(c)(3)(G) of WIOA.

Hennepin County sub-contracts resources via a competitive process, the Request for Proposals we utilize indicates successful proposers are required to meet all rules, regulations and policies developed by the U.S. Department of Labor, DEED and the HCWDB. We specifically address the requirement of infrastructure funding and alignment within this process to ensure all proposers understand the requirement and what it entails.

The HCWDB, with support of County staff, will ensure compliance with infrastructure funding requirements and provide a protocol for addressing discrepancies. As appropriate, the HCWDB will rely on existing, modified, or new agreements, such as Memoranda of Understanding, internal audit processes and DEED policy guidance, to address any issues regarding infrastructure funding requirements.

- B.24. Describe the competitive process to be used to award the sub-grants and contracts in the local workforce development area for activities carried out under section 107(d)(16) WIOA.

The HCWDB is the responsible entity for determining funding allocations. On behalf of the board, Hennepin County issues a Request for Proposals (RFP) for services within suburban Hennepin County. Leadership from the board identifies staff and leaders responsible for managing that RFP process and bringing decision recommendations forward to the HCWDB for all decisions related to disbursement of funds. This RFP process is inclusive of adult and youth programming. Hennepin County follows internal procurement methods for selecting vendors as well.

In accordance with our Joint Powers Agreement and MOU, Carver County provides services in the Chaska CareerForce location.

- B.25. Describe and identify the entity responsible for the disbursement of grant funds described in section 107(d)(12)(B)(i)(III) of WIOA.

The HCWDB is governed by a Joint Powers Agreement between the Hennepin and Carver County Boards which names Hennepin County as the Administrative Entity for the local area. The HCWDB is the body responsible for creating RFPs and recommending providers and disbursement of grant funding to the Hennepin County Board for approval. Hennepin County provides administrative support for contracting, accounting, compliance and monitoring of programs.

Levels of Performance

- B.26. Describe how the local levels of performance negotiated with the Governor and chief elected official will be used to measure the performance of the local workforce development area and to be used by the local area board for measuring the performance of the local fiscal agent, eligible providers under subtitle B of WIOA and the One-stop delivery system.

The negotiated performance measures are considered as we create our service delivery model, how we conduct our monitoring, and drives our partnerships. Our partners and providers are committed to helping adults, dislocated workers, and youth achieve economic stability through

family sustaining wages and support disparity reduction efforts by identifying and prioritizing strategies to serve people of color, individuals facing gender inequities, and individuals with disabilities. These efforts support Hennepin County's seven disparity domains (income, education, employment housing, health, justice, and connectivity) to align our work and the purpose of WIOA to ensure the partnerships, programs, and services are intentional and comprehensive. By receiving more individualized and intensive services, program participants have been able to overcome barriers to employment and gain skills necessary to meet high-growth labor demands; this leads to more sustainable employment and job retention. Ultimately, this strategy decreases the overall number of individual participants in the Hennepin-Carver workforce area but allows counselors to provide more in-depth services to each person and to work as a collective to dismantle racial disparities.

Negotiated performance standards are one way in which the HCWDB measures the performance of the local workforce development area, providers and the one-stop delivery system.

At least on a monthly basis, performance progress is reviewed with providers using Workforce One reports, FutureWorks PowerBI tool, and reports provided by DEED. Through monitoring, we assess data to ensure that services and outcomes have been correctly entered into WF1. If deficiencies exist, the Board works with service providers to identify strategies to increase performance.

We review demographics, services, trends, training occupations and outcomes of service providers. Case files are reviewed for compliance and quality of services. Program eligibility is monitored by program staff to ensure proper determinations have been made. Subrecipients are also trained and provided with appropriate policies to make eligibility determinations toward allowable costs/cost principles. We meet with service providers on a regular basis to provide technical assistance, answer questions, and monitor expenditures to ensure policy and fiscal compliance.

B.27. Describe the actions the local area board will take toward becoming or remaining a high-performing board, consistent with the factors developed by the state board.

The Hennepin Carver Workforce Development Board has gone through many changes over the past 6 years, these changes were implemented to increase performance to those most in need. We reviewed the number of residents served, the types of services provided and how they were delivered and who was delivering them. We also reviewed labor market information, occupations in demand along with the credentials and wages for these occupations. With this information we enhanced the technical assistance offered to our providers, began strategic planning with the workforce board, and created a data dashboard to analyze services across our counties.

As a result of those strategic planning efforts, the Board is continuing its commitment to fostering strong partnerships with local stakeholders, including employers, educational institutions, community organizations, and government agencies. This collaborative approach ensures alignment of resources and priorities, maximizing the effectiveness of our programs and services. Additionally, regular assessment and evaluation of programs and services allow the board to identify areas for improvement and innovation, and effort in which the HCWDB Program Design and Development Work Group will continue to play a critical role. By staying abreast of emerging trends and adapting strategies accordingly, the board can remain responsive to the evolving needs of both residents and employers.

Finally, maintaining transparency and accountability in decision-making processes fosters trust and confidence among stakeholders, further solidifying the board's reputation as a high-performing entity committed to advancing economic prosperity within the community.

Local Workforce Board Governance

B.28. Briefly describe the local area board's policy and timetable for filling vacancies, replacing/reappointing individuals whose terms have come to an end. Include in your description any plans to fill the terms that will be expiring as of June 30, 2024.

Per our Joint Powers Agreement, the Hennepin County Board is responsible for appointing members of the Workforce Development Board. This is done in consultation with the Carver County Board. The Director of the Workforce Development Board works closely with the Deputy Clerk to the Hennepin County Board of Commissioners.

In the case where a member resigns prior to the conclusion of their term, the Deputy Clerk is provided a copy of the resignation letter and alerted that an appointment process needs to take place to fill the vacancy, even if this occurs outside of the regular county citizen advisory board appointment time frame.

Unless appointed to fill the remainder of a term due to resignation, Board Members are appointed to a three-year term. Each year, the Deputy Clerk and Workforce Board Director review terms of members and reaffirm eligibility under federal and state statute. Open seats are filled through the Hennepin County Board's appointment process which follows relevant rules and regulations.

B.29. Is your local area board currently in compliance with WIOA?

Yes _____

No _____

If No, what steps will be taken to bring your local area board into compliance by June 30, 2024?

- B.15. Please include in Attachment B the composition of your board, including the sectors represented on the board, and to the extent practicable, the demographic makeup of your board.

The completed Attachment B is included in this document.

SECTION C: PROGRAM AND SERVICE DELIVERY

Local Area Board Program and Service Delivery

- C.1. Describe how the local area board, working with the entities carrying out core programs will expand access to employment opportunities for eligible individuals, particularly eligible individuals with barriers to employment.

Minnesota has a goal to reduce educational, skills training and employment disparities based on race, disability, disconnected youth or gender. The HCWDB will ensure programming is intentional and thoughtful in addressing such disparities and barriers to employment.

Over the past several years, the HCWDB prioritized expanding and strengthening services at the Chaska and Bloomington CareerForce Centers to better support individuals. These efforts will continue with the addition of a CareerForce Center in Brooklyn Center, which will be uniquely positioned to serve residents in the northern part of Hennepin County. The Brooklyn Center CareerForce is anticipated to open in 2024.

Given the diversity of people we serve, with widely varied education attainment and technology access, providers engage in grassroots outreach – from corner stores to community fairs- and in sophisticated social media and search engine optimization strategies to market services to the broadest audience possible. Looking forward, the HCWDB will continue efforts to market programming and services more cohesively as a Local Area and within the larger region. Last year, HCWDB partnered with the Minnesota Employment Services Council (MESC) and the other Metro area Workforce Development Boards to develop a “Job Power” advertising campaign, aimed at marketing CareerForce services the wider metro area. Advertisements were placed strategically along key public transit stops in the metro area, and was combined with targeted, geofenced digital advertisements. The campaign was successful, yielding 5,872,278 impressions. HCWDB is committed to building on this successful partnership in the coming years.

Importantly, in addition to the services available in our CareerForce locations, the HCWDB and our provider partners place strong emphasis is on proactive community engagement. Our providers are invested in raising the visibility of services in underserved communities and connecting with populations in the area. Partnerships are an essential tool in effective

outreach. Our program providers have partnerships with a broad range of entities including libraries, religious communities, social services and other county departments, local nonprofits, and community organizations. Outreach efforts are also being strengthened through expanded relationships and efforts to reach County-involved adults and youth, individuals experiencing or at risk of experiencing homelessness (via suburban service locations), in-school youth (via school partners); and, in- house referrals from Veteran and Vocational Rehabilitation Services. Adult Basic Education and other secondary school partners will continue to be engaged in programming specific to adults and youth with academic barriers to employment and skill development needs.

Employer partnerships are especially key when it comes to expanding access to employment opportunities for eligible individuals within our area. The HCWDB will continue to support and actively develop the strength of our local employer networks and engage these networks to provide expertise on employment needs in key sectors, and to support and guide the development of programming. Additionally, The HCWDB is committed to educating employers on the mutual benefits of working with our program providers and participants. As an advocate for our providers and participants, the HCWDB will act as a voice identifying economic drivers and barriers to employment to employer networks and engaging them in strategies to increase access to employment opportunities.

C.2. Describe how the local area board, working with the entities carrying out core programs, will expand access to supportive services for eligible individuals, particularly eligible individuals with barriers to employment.

As outlined in our support services policy, a coordination of community resources must first be addressed and accessed; if such support services are not available or obtained through other community resources, they may be provided through program dollars. This is a relatively standard policy in regard to support services; however, The HCWDB is committed to facilitating partnerships between job training programs, educational institutions, social services, and other relevant organizations to create a robust network of support. Because we are connected to and/or co-located with other county services and contract with providers who can leverage other programs and funding for assistance, our local area is uniquely positioned to ensure these needs are met.

The board and staff have worked to identify the necessary support services to assist our participants in overcoming the barriers that may prohibit them from participation in programming and/or successful employment. As barriers to employment vary greatly from individual to individual, employment counselors assess each participant's specific barriers and needs during the development of their Individual Employment Plan and work to connect participants with the necessary supports. It is important that our participants are aware of all support resources and services available during their involvement in the programming. As such, the HCWDB will develop strategies to market support services alongside programming in order

to encourage eligible individuals that may be experiencing barriers to participation to enroll in programming.

We are cognizant that reducing any individual disparity can leverage positive change and help reduce disparities in other areas. Therefore, we allow providers to utilize support service dollars to address the following when needed by our participants. If one gear turns, they all move.

- Transportation –Reimbursement for mileage, mileage stipend, gas card, uber/lyft costs, mass transit/bus card or reimbursement for job search and/or training; car repairs, auto insurance
- Family Care – Childcare reimbursement for job search activities and/or training
- Health Care – Includes, but not limited to, preventive and clinical medical treatment, voluntary family planning services, dental, personal hygiene, and appropriate psychiatric, psychological and prosthetic services
- Housing /Rental Assistance – Assists participants in maintaining or obtaining adequate shelter for themselves and their families. Emergency payment only, no continuous assistance.
- Counseling – Personal, financial, legal counseling services
- Emergency Health - Emergency COBRA or other health insurance payment (typically 1-3 months); co-pays
- Emergency Financial Assistance – Reimbursements to participants or vendors will be made for a variety of needs only after approved documentation is provided. Assistance including but not limited to: meals/food (subsistence), licenses, initiation fees, physicals, required for job search and job start will be provided only during the period the participant is enrolled in an activity.
- Tools and Clothing – Tools required by employer; clothing needed for job interviews or employment
- Drug and Alcohol Counseling – Referral and counseling services to address drug and alcohol use issues
- Computer hardware and related technology – computers, software needs when local policy requirements are met

Per guidance from DOL (TEGL 09-22), the local supportive services policy is currently being updated to reflect the effects of food insecurity as a barrier to employment for youth. The consequences of food insecurity are significant, far reaching, and disproportionately impact historically underserved communities and in particular the youth population. As such, food may be provided to WIOA youth participants when it will assist or enable the participant to participate in youth program activities and to reach their employment and training goals, thereby achieving the program's overall performance goals.

- C.3. Describe how the local area board will facilitate the development of career pathways, co-enrollments (as appropriate) and activities that lead to industry recognized post-secondary credentials that are portable and stackable.

The Minnesota State Plan has prioritized the need to build employer-led industry sector partnerships that expand the talent pipeline to be inclusive of gender, race and disability to meet industry demands for a skilled workforce. Participants are of course free to choose what they will ultimately pursue but are guided towards sectors in which they will be more likely to obtain a living-wage job in an industry that offers security and growth in a 21st century economy. The HCWDB is working with employers to create career pathway and stackable credential opportunities for all individuals, prioritizing those noted above. Our community-based organizations also offer industry-specific career education courses that provide recognized certifications and licensure. Because we have multiple providers, courses are offered at different times throughout the year, in various locations, and in a wide variety of industries, resulting in multiple points of access for the residents we serve.

The HCWDB is also committed to utilizing the expertise of its Board members and industry and sector coalitions to inform the development of career pathways and activities that lead to post-secondary credential attainment. The Board will engage employer-led associations, industry representatives, and existing coalitions, such as the CHIPS coalition and the Workforce Leadership Council, to provide insight and guidance into the skills and qualifications needed in their respective workforces. Additionally, the Board will collaborate with employers, labor leaders, and training providers to develop earn-and-learn opportunities such as paid internships, apprenticeships, or on-the job training programs, which not only benefit individuals seeking credentials and employment, but also provide employers with a pipeline of skilled talent and prepare the Local Area to respond to industry and sector demand. The Board will facilitate partnerships between employers, training providers, and educational institutions to ensure that credentialing programs align with industry standards and meet the evolving needs of the labor market.

Hennepin and Carver County staff encourage co-enrollments among employment programs and non-employment programs, as appropriate, in order to maximize the use of supports to assist individuals as they progress in their employment pathway. Our providers assess the needs and appropriate fits for co-enrollment during intake and the development of participants' Individual Employment Plans. The assessments and questions asked during these key processes may reveal an opportunity or need for co-enrollment. Many of our providers operate multiple programs, such as WIOA, MFIP, and SNAP E&T, and as such, engage in coordinated outreach efforts, where they are able to educate residents and assess eligible individuals for enrollment and potentially co-enrollment in multiple programs in accordance with policies and procedures.

- C.4. Describe and assess the type and availability of adult and dislocated worker employment and training activities in the local workforce development area.

The HCWDB released an RFP in 2022 to solicit Adult and Dislocated Worker service providers for suburban Hennepin County. Selected providers (Avivo, Goodwill Easter Seals of Minnesota, and Hired) met the following requirements. Furthermore, in the fall of 2023, an RFP was released to solicit adult and dislocated worker providers for PY24/PY25 and selected providers are currently in contract negotiations which are expected to be finalized in late spring of 2024.

Proposer must specify geographic location of provision of services, this could be the entire suburban Hennepin County region or a specific portion of this service area. The Hennepin – Carver Workforce Development Board must ensure services are available throughout the entire suburban Hennepin County area, therefore the board reserves the right to select one provider or multiple providers to ensure needs are sufficiently met.

In general, the Dislocated Worker & WIOA Adult Services to be performed are:

- Outreach, intake, eligibility and priority determination, individual assessment of reemployment barriers/needs, career counseling, formulation of individual employment plans; and
- Job placement and job development services, including job retention support and follow-up for one year after exit; and
- Arranging for employment-related training identified in participant employment plans.

Each of our providers submits a work plan outlining how these services will be provided in suburban Hennepin County. At the Chaska CareerForce location, Carver County staff provide Dislocated Worker and Adult Program services, meeting similar expectations as our community-based organizations for their programming in their geographical region.

Allowable activities for WIOA Dislocated Worker and WIOA Adult are: determination of eligibility, outreach, intake, and basic services, initial assessment of skills, aptitudes, abilities, and need for supportive services, job Search and placement, career counseling, provide employment and labor market information, provide information on eligible training providers and local performance outcomes, provide information regarding filing and maintaining UI claims, follow-up services, comprehensive and specialized assessment of skill levels and service needs, development of Individual Employment Plans, group counseling, individual counseling and career planning, case management for clients in training, short-term pre-vocational services, occupational skills training (including non-traditional employment), private sector training programs, adult education and literacy activities in combination with other training services, On-the-Job Training, entrepreneurial training, job readiness training, skill upgrading and retraining.

As mentioned previously, Workforce Board staff conduct regular meetings, provide technical assistance, encourage the sharing of best practices, and regularly monitor our providers.

C.5. Describe and assess the type and availability of youth workforce investment activities in the local workforce development area, including youth with disabilities, which description and assessment shall include an identification of successful models of such youth workforce development activities.

In WDA 09, community-based organizations provide WIOA Youth and MYP services in suburban Hennepin County. Carver County receives its own allocation of funding for the Minnesota Youth Program and provides WIOA Youth Services as a subcontractor of Hennepin as outlined in our Local MOU.

Outreach and recruitment of youth is crucially important to the success of the WIOA Youth and MYP program and participants. In WDA 09, there are 6 providers administering one or both programs in suburban Hennepin County and Carver County. Each provider relies on their own network of community organizations, schools, and public services to reach size of this area and the diversity of needs and culture within it.

In 2023, the HCWDB released the Suburban Hennepin County Youth Career Development Services RFP pursuant to Hennepin County requirements for the WIOA Youth and Minnesota Youth programs. Through this process, Avivo and Hired were selected as the WIOA Youth providers for Program Years 2024 and 2025, with contract start dates of April 1st, 2024. The review panel also recommended BrookLynk, Ka Joog, and Tree Trust as MYP providers for State Fiscal Years 2025 and 2026.

Avivo was recommended as a WIOA Youth provider for their ability to provide comprehensive mental and chemical health and housing services to at risk youth, as well as their flexible service delivery model which is person-centered and youth-led. Avivo's targeted outreach and recruitment strategies ensure they are able to reach youth in neighborhoods and localities identified as having racially concentrated areas of poverty and/or high youth unemployment rates, including East Richfield, East Bloomington, the inner NW suburbs of Minneapolis and neighborhoods surrounding MSP Airport.

Hired was also recommended as a WIOA youth provider. Together with Avivo, the two organizations will serve the entirety of Suburban Hennepin County. Having two WIOA Youth providers for Suburban Hennepin County will ensure a blanket of services over the local area and will also maintain the ability for youth to receive program services through another provider if they wish.

Hired was recommended as a WIOA Youth provider for their demonstrated ability and effectiveness in delivering career development services to at-risk youth ages 14-24. Hired's individualized service delivery model is coupled with a larger partner network of 100+ community-based organizations, ensuring youth that work with Hired are afforded access to all of the resources they need to succeed in their career and education paths.

BrookLynk and Ka Joog provide innovative internship and training opportunities in high-demand industries for young people based on strong relationships with employers, schools, and community institutions in their service areas. These partnerships, particularly in schools, give them the tools to serve younger youth with a diversity of needs. Tree Trust is also recommended to receive MYP funds to support their Career Pathways programming in the green sector, aligning with the values of Hennepin County and the HCWDB. Tree Trust also utilizes strong partnerships with community-based organizations in the Local Area to provide wraparound services for participants that need additional support in the areas of housing, medical, and mental health.

Understanding the varied needs of youth living within the large suburban metro area, there is an intentional offering of multiple approaches to work experience; appealing to youth who prefer the hands-on style or kinesthetic learning and working with communities to recruit youth into business settings where barriers to access may otherwise exist.

Hennepin County has a high percentage of youth participants with cognitive, behavioral, developmental, or physical disabilities. Employment counselors work hard to provide accommodations which best address the needs or barriers of the participants especially in work experience placements, career pathways, and suitable educational certifications and credentials. Staff are trained in how to work with a variety of the most common disabilities we have seen in the youth we serve.

At Avivo, staff work closely with school counselors and Vocational Rehabilitation Services to ensure participants living with disabilities have the support and accommodations needed to successfully participate in programming. Avivo also provides retention services through extended employment programming to ensure participants living with disabilities have the workplace support they need to maintain their employment. Youth program staff are required to have several years of experience and training in meeting the needs of a diverse community of youth. Authentic, honest, and respectful interactions guide engagement with participants.

Hired's staff are responsive and adaptive to meeting the needs of people with disabilities and mental health needs. For instance, Hired requests information from schools for in-school youth, that give us additional information about educational plans and needs, and work with their staff to put plans in place to address needs and barriers. In circumstances where a young person needs additional services beyond what Hired can provide, we also refer to Vocational Rehabilitation Services, to make sure they are getting the services that best meet their individual needs.

Tree Trust often engages youth with disabilities. This is seen in programs with participants with Fetal Alcohol Spectrum Disorder and Autism Spectrum Disorder. Tree Trust staff ensures that these participants have an equitable opportunity to develop skills as with other participants. BrookLynk partners with area schools, families, and employers to provide reasonable accommodations for any participant with a documented disability.

Carver County, although not as high, likewise serves a significant percent of youth with disabilities, and their collaboration with Vocational Rehabilitation, District 287, the alternative schools and transition programs continue to provide referrals.

In order to ensure youth are making informed decisions in their career planning, they need to have access to multiple resources for Labor Market Information (LMI). WDA 09 receives LMI from DEED, M State, Real Time Talent and CareerWise regarding high growth, in-demand occupations within the region. Hennepin County staff provide monthly TalentNeuron reports detailing the top hiring industries and employers in Hennepin and Carver Counties to align employer recruitment and training programs.

- C.6. Describe how training services under chapter 3 of subtitle B of WIOA will be provided in accordance with section 134(c)(3)(G) of WIOA, including, if contracts for training services will be used, how the use of such contracts will be coordinated with the use of individual training accounts under that chapter and how the local area board will ensure informed customer choice in the selection of training programs, regardless of how the training services are to be provided.

Providers of Adult, Dislocated Worker, and Youth services contract with training providers as necessary to support the career pathways of our program participants. Staff members have worked with credentialed and non-credentialed training partners as well as short- and long-term training opportunities. Providers allocate training dollars that include careful consideration of the individual's need for training as well as co-enrollment opportunities.

In all cases, staff ensure that customers understand that recommendations for services are never mandatory, and that additional training or service options should be explored by the client at their discretion. Every client has an Individual Employment Plan that is reviewed, signed, and serves as documentation of the customer's intentions going forward.

- C.7. Describe the plans and strategies for, and assurances concerning, maximizing coordination of service provided by the state employment service under Wagner-Peyser Act, and services provided in the local workforce development area through the one-stop delivery system, to improve service delivery and avoid duplication of services.

The HCWDB staff and Wagner-Peyser staff have a strong collaborative relationship. Leaders meet on a regular basis to discuss strategies, challenges, and opportunities to create closer alignment among the services offered across suburban Hennepin and Carver Counties. The Workforce Development Board contracts with community-based organizations to provide Adult, Dislocated Worker and Youth programs. The Wagner-Peyser staff, HCWDB staff, and community-based organizations partners work closely together to understand the requirements of all programs, and how to ensure a strong referral network among multiple providers and funding streams. This includes having joint partner meetings where services and

referral processes are reviewed, and training is provided. In addition, we make every effort to strengthen our partner relationships through growth opportunities and continuous improvement recommendations.

A Wagner-Peyser staff person will support Reemployment Services and Eligibility Assessment (RESA) sessions (virtual and in-person) that the UI program offers across Hennepin and Carver counties. The RESEA staff will conduct a quick assessment of every participant to determine who will most likely need additional services from CareerForce (CF) staff.

Wagner-Peyser staff provide all customers with an orientation, either 1:1 or in a group setting, to the CareerForce system. This orientation will include information on how to register for the state's labor exchange system (i.e., MinnesotaWorks); an introduction to CareerForceMN.com, information about the various workshops offered at no cost, describe career assessments, Labor Market Information data, Veterans Employment Services, and information about specific employment and training programs (i.e., Dislocated Worker Program) that the person may be eligible for. Services can be available onsite or through a direct referral. Wagner-Peyser staff support the customer to determine if they have any obstacles to overcome before beginning their career search. Wagner-Peyser staff will provide strategies and resources to the customer to remove their barriers to employment.

When an individual need is identified by Wagner-Peyser staff, referrals to partner organizations will be offered. Whenever possible Wagner-Peyser staff will provide a "warm handoff" or directly connect customers to a resource, ensuring they are provided with helpful information in addition to a website, email address or phone number.

The Wagner-Peyser staff person will review the various workshops CareerForce offers, both virtually and in person, and may coach the RESEA customer in enrolling in the Creative Job Search workshop or other workshops. The Creative Job Search workshop consists of training on how to find a job that includes career planning, preparing for the job hunt, skills identification, resumes and cover letters, applications and references, social media, interviewing skills, and more. Wagner-Peyser staff can support a career seeker with individual career exploration, job search assistance, resume reviews, interview preparation, reviewing options for a potential change in careers, and assistance with finding a job quickly.

The Wagner-Peyser program provides services to businesses with one (1) Industry Sector Representative assigned to the Metro LWDA. The goal is to contact businesses in the key industry sectors identified in regional plans to help the business solve their workforce issues.

Each CareerForce location has identified a skilled staff to provide employer navigator services to ensure employers are assisted in a timely fashion and referred to other resources as needed. Wagner-Peyser staff focus on providing these key employer services: hiring events and job fairs, assistance using MinnesotaWorks.net and CareerForceMN.com, and referring employers to regional and state resources. Additionally, Wagner -Peyser staff might provide screening services to help career seekers obtain interviews and employment more quickly, and employers find qualified workers more easily.

CareerForceMN.com is a valuable tool that is available for both career seekers and employers. CareerForceMN.com available 24/7 and can be accessed using a smart phone, tablet, or computer. On CareerForceMN.com career seekers can set career goals, see blog posts, news articles and other content, search thousands of Minnesota job openings, take an interest assessment or skills assessment to see how your current skills align with in-demand careers, view up-to-date occupational demand and wage information, get resume tips and view outlines and samples, learn how to prepare for a successful interview, participate in career planning and job search workshops and other events, and learn about education and training options for eligible career seekers.

CareerForceMN.com facilitates access to partners providing services through partner's profile pages. Partner organization can be search for by keyword or location. Details on how to access staff-assisted services can be obtained on the location page with address, hours, phone number, and email, plus a listing of services offered at that location.

The HCWDB has attempted to avoid duplication of services by advertising CareerForce as the first stop for any and all potential program participants. Past examples include Hennepin County and CareerForce partnering to provide hiring events, and promoting open employment positions and training resources broadly between both networks.

Interagency Coordination

C.8. Describe how the local workforce development system will work with entities carrying out core programs to align and support services with programs of study authorized under Carl D. Perkins Career and Technical Education Act.

Perkins-funded career and technical education programs are critical for preparing youth and adults for jobs in local and regional economies. WDA 09 will work with our Carl Perkins consortium partners individually and collectively, to identify appropriate activities that support entry and advancement into the career identified pathways and to ensure program alignment within the Workforce Development Area.

The way we in which we engage with education and training providers varies significantly based on if we are providing customized instruction to one participant or if we are partnering on a career pathways program that is designed to impart specific skills for an identified position in a high growth sector.

While the Board has only one seat for a Higher Education representative, staff from other institutions are invited to attend meetings. Workforce board staff have engaged partners in discussions regarding industry needs and innovation that impact hiring, to discuss training models (including learn and earn, on-the-job training, customized training) as well how to advance programming and support for populations that are disproportionately affected by economic disparities and digital accessibility.

As the workforce partner, we contribute labor market information to help inform on key industries and demand occupations in the region, recruit and support participants, and align workforce and Carl Perkins priorities and goals. This partnership results in participants earning credentials of value to local employers. Just one current example of this partnership is Carver County's Culinary and Nursing Assistant Home Health Aide career pathway programs being offered in partnership with Hennepin Tech. Our Suburban Hennepin service providers work with staff in aligning efforts and have their own relationships with training providers as well to advance strategies that meet the expectations of the HCWDB as outlined in RFPs.

C.9. Describe how the local area board will coordinate education and workforce investment activities carried out under this title with relevant secondary and post-secondary education programs and activities to coordinate strategies, enhance services, and avoid duplication of services.

Board members and staff are strengthening connections between workforce, education, area businesses, job seekers, and other stakeholders; aligning regional resources; implementing sector strategies; and promoting career pathway opportunities within our local area.

Career Counselors assist participants in short and long-term career exploration that incorporates re-engagement into education, whether that is towards a high school diploma or its equivalent, or post-secondary degree, training, or certification. Employment counselors have relationships with area high schools, alternative schools, adult basic education centers, post-secondary institutions, and apprenticeship programs to assist participants in goal setting and planning potential career pathways.

For youth in particular, service providers will take participants on tours, assist them with applications, and help connect them to TRIO, Upward Bound and similar programs that support students with barriers entering post-secondary education. Providers also support participants with case management services once they begin their classes. Staff help them with ancillary services as necessary, such as housing, transportation, childcare, and finding part time work to support them while they are in school.

C.10. Describe how the local area board will coordinate education and workforce investment activities carried out under this title with public transportation and other appropriate supportive services.

As stated earlier, the Board and staff are committed to ensuring that suburban jobseekers have access to transportation and other appropriate supportive services. The board and staff have worked to identify the necessary support services to assist our participants in overcoming the barriers that may prohibit them from participation in programming and/or successful employment. We are cognizant that reducing any individual disparity can leverage positive

change and help reduce disparities in other areas. This includes support services required by participants engaging in educational activities.

The Hennepin County OWD is taking the lead on the Blue Line extension anti-displacement efforts. The Blue Line will serve residents who have limited access to public transportation. The Blue Line will have tremendous impact on residents as it relates to accessing public transit as well as employment opportunities via the construction, operations, and job growth. We are excited about this opportunity and are identifying ways to enhance job creation and employment services along the corridor.

C.11. Describe how the local area board will coordinate workforce investment activities carried out under this title in the local workforce development area with the provision of adult education and literacy activities under title II, including a description of how the local area board will carry out, consistent with subparagraphs (A) and (B)(i) of section 107(d)(11) and section 232 of WIOA, and the review of local applications submitted under title II of WIOA.

The HCWDB has a Title II partner who serves as a voting member on the Board and is an active member of board work groups/committees.

The Title II partners represented in the Area include: Anoka Hennepin Schools (Metro North ABE); Robbinsdale Schools (Adult Academic Program), Osseo Area Schools (Osseo Area Schools ABE), Hopkins Public Schools/Wayzata Public Schools/Minnetonka Public Schools/St Louis Park Schools (Adult Options in Education), Bloomington Public Schools/Richfield Public Schools/Eden Prairie Public Schools/Edina Public Schools (Metro South), and Southwest Metro Intermediate District (Southwest Metro ABE).

Collectively, ABE programs in the WDA serve over 4,500 adult learners each year, providing core academic skills and English language proficiency classes at more than 20 locations with both day and evening programming. Programs provide a range of class options, including in-person, online or HyFlex, where adults can select if they come in-person or join remotely each class session.

Classes are tailored to meet the needs of working adults, and are offered in both the day and evening, and often on site with local employers to provide workplace literacy skills to ensure smooth business operations and employee retention.

ABE programs collaborate with local employers to develop and deploy IET (Integrated Education and Training) classes in a wide range of in-demand career areas, including Nursing Assistant Registry (NAR), telecommunications, Boilers License Test Preparation, Community Interpreter, Photobotomy Technician, Food Service Manager, and more. These classes are developed with a single set of learning objectives (SSLOs) which meet the needs of local employers while also building foundational academic skills for adults in the service area.

The core function of ABE programming is to help adults in the service area (of which more than 30,900 report NOT having a high school diploma) gain academic skills, improve their English speaking, listening, reading and writing skills, and/or earn a high school credential. A secondary function of programming is to connect adults in the Area with local service providers, including CareerForce, community-based organizations, local post-secondary options and local employers. This is achieved through strong partnerships with local providers, from outreach and cross promotion and direct referrals to active collaborations of shared programming.

Over the past year, the Board has worked to develop a closer partnership between our WIOA Youth and Minnesota Youth Programs and Adult Education and Literacy providers. This partnership serves to increase referrals and co-enrollments for youth and young adults pursuing their GED or High School Equivalency. We are able to increase the capacity for our ABE partners to provide career development and exploration opportunities for their students as well as support students as they achieve credentials that will set them up for success in the future. This integrated resource-sharing and referral relationship will be considered best practice moving forward for our WIOA and ABE providers.

Employer & Economic Development Engagement

C.12. Describe how the local area board will ensure that eligible providers meet the employment needs of local employers, workers and job seekers.

Utilizing labor market information, input from employers on our local board, and other employer engagement, we identify the skill needs and gaps of local employers. Through our career services we assess the skills of job seekers and identify and address where gaps exist. The HCWDB External Relations Work Group leads these initiatives by continuously analyzing available data, connecting the Board to key industry and sector groups, and working with the Program Design & Development Work Group to address any gaps in skill needs or programming.

Demand and need for specific trainings is validated by researching job requirements using job postings, information from employer contacts, and other labor market information available from the state or federal government.

Continuous communication between employers and job specialists ensures up-to-date information regarding hiring needs, position requirements, referral process, and follow up steps for successful job seeker placement. We actively partner with employers to provide internship and apprenticeship opportunities for participants that align with their individual career interests and skills sets, and our providers assist employers by developing training for supervisors, job coaches to support supervisors and interns, and materials, resources and evaluation materials for employers.

In regard to workers seeking new or different opportunities, and jobseekers hoping to be hired, we support a customer-centric approach. By personalizing programs through individual program intake, counselors can assist applicants in more fully exploring the available options and determining if programs available will be of benefit to them. If it is determined a program would be of benefit, counselors provide participants with goals and objectives which can include the development of a training plan, occupational exploration, and skills and needs assessments.

C.13. Describe how the local area board will facilitate engagement of employers, including small employers, and employers in in-demand industry sectors and occupations, in workforce development programs.

The HCWDB External Relations Work Group serves as a key vehicle to build relationships, share knowledge, and coordinate resources between the HCWDB and external partners, including employers, community organizations, government, and participants, to ensure that the services and advocacy of the Workforce Development Board align with the goals of our employer partners and residents. The External Relations Work Group works to develop relationships with local employers and understand their needs and wants, educate employers on what they need to thrive in the current hiring market, and communicate timely feedback from HCWDB staff to local employers.

Additionally, over the past two years, the Board has also integrated their efforts with Hennepin County's Workforce Leadership Council, a partnership between Hennepin County and small- to mid-sized employers to better understand and meet workforce needs. By convening regional public and private employers, as well as education and non-profit partners, the WLC's purpose is to cultivate strong partnerships and identify opportunities for innovation and strategies that prepare residents for fulfilling careers and meet employers' needs.

C.14. Describe how the local area board will support a local workforce development system that meets the needs of businesses in the local workforce development area.
102(b)(4)(ii).

The HCWDB has touchpoints with local businesses in suburban Hennepin County at multiple levels: representatives on the board itself, the HCWDB External Relation Work Group, partners with area college and CBO training providers, representatives on numerous civic organizations and clubs (e.g., Chambers, Rotary, et al), and, as partners in multiple school-based initiatives in which County staff have meaningful relationships.

In addition to WIOA Title IB providers (Adult, Dislocated Worker and Youth serving organizations), our local Business Service Representative, Adult Basic Education Providers, Rehabilitation Services Employment Specialists, and Local Veterans' Employment Representatives provide outreach to employers and assist with their hiring and retention

needs.

Utilizing labor market information, input from employers on our local board, and other employer engagement noted above, we identify the skill needs and gaps of local employers. Through our career services we assess the skills of job seekers and identify and address where gaps exist.

C.15. Describe how the local area board will better coordinate programs and services with local and regional economic development providers.

The HCWDB is committed to the established Regional Goals, one of which is to “increase and deepen community partnerships and work closely to support regional workforce efforts to better align and coordinate with other partners and systems.” This goal includes coordinating programs and services with local and regional economic development partners. Both Hennepin and Carver County workforce development staff have made concerted efforts to connect with our county economic development partners to ensure they are familiar with the goals, services, and outcomes of our employment and training services.

The Minneapolis Chamber is a critical partner, connecting our community-based organization to businesses. They host meet & greets, raise awareness of services, articulate employer needs to our community-based organizations.

Another partnership we have created within economic development is with our internal Hennepin County colleagues via Elevate Hennepin. Elevate Hennepin is a platform with many resources for businesses. Such resources include human resource assistance, assistance to small businesses as to how they can contract with government entities, etc. Jointly, we launched the Employ Hennepin Talent pilot program. This pilot is a 2-fold approach to serving businesses. Via a competitive process, five businesses were selected to receive assistance from Elevate Hennepin in the form of human resource services that aid the business in identifying solutions to employee barriers to employment. Hired was selected via a competitive process to work with the employees of these businesses to ensure they have the appropriate skills, supports, and financial wellness to maintain employment and achieve their career goals.

C.16. Describe how the local area board will strengthen linkages between the one-stop delivery system and unemployment insurance programs by offering services to laid-off workers and possible lay-off preventative services for businesses, such as incumbent worker training that up-skills the workers and meets the needs of employers (can include but not be limited to, on-the-job training, apprenticeships, etc.).

The HCWDB support the Bloomington, Chaska, Brooklyn Center (lease to be executed in 2024) CareerForce Centers with offering intensive workshops and services, included one-on-one job search support sessions, job search, resume writing, interviewing, and networking workshops,

offered both virtually and in person, many of which were targeted specifically to UI claimants, dislocated, and incumbent workers.

Our WIOA Title 1 providers (Adult, Dislocated Worker and Youth) offer various training opportunities, including on-the-job training, to participants.

State Rapid Response Team supports businesses with layoff preventative services and when layoffs take place, they support the employer and their employees through the process, including providing information about services for eligible employees.

Workforce board staff are currently researching best practices from other workforce development areas regarding policies and procedures to support our providers in offering incumbent worker training.

- C.17. Describe how the local area board will coordinate workforce investment activities with economic development activities, including the promotion of entrepreneurial skills training and microenterprise services.

The HCWDB staff are supporting our service providers as they explore a more systemic approach to promotion of entrepreneurship training and microenterprise supports. In the past year, we have engaged DEED staff to provide technical assistance regarding the CLIMB program and other services that can be utilized to serve dislocated workers in this unprecedented economic landscape. Furthermore, individuals interested in entrepreneurship are referred to local resources (i.e. SBDC, financial institutions) for services depending on their need and location.

Over the past two years, the board has also integrated their efforts with Hennepin County's Workforce Leadership Council (WLC), a partnership between Hennepin County and small- to mid-sized employers to better understand and meet workforce needs. By convening regional public and private employers, as well as education and non-profit partners, the WLC's purpose is to cultivate strong partnerships and identify opportunities for innovation and strategies that prepare residents for fulfilling careers and meet employers' needs.

Dislocated Worker Supports

- C.18. How does the local workforce development area ensure staff comply with the policies and procedures for Rapid Response as communicated on DEED's website?
- a. How does the local workforce development area inform the state Rapid Response team within 24 hours about an actual or potential dislocation event when there is possibility of a mass layoff (50 or more dislocations)?

- b. Describe how the local area board will coordinate workforce investment activities carried out in the local workforce development area with statewide rapid response activities.

Should we become aware of an actual or potential dislocation event when there is a possibility of a mass layoff, we would (or would direct our providers to) contact State Rapid Response Team within 24 hours, either by telephone or email.

C.19. How does the local workforce development area inform the state Trade Act staff of companies that are potentially TAA certifiable?

Hennepin and Carver County staff reach DEED staff by phone or email to share information of a TAA-eligible activity and are prepared to support and coordinate services with DEED staff in providing and securing information, data and resources as appropriate.

- a. How does the local workforce development area cooperate with the state Trade Act staff where the layoff involves a company that the DOL trade-certified?

HCWDB staff are responsive to Rapid Response providers when asked to provide facilities, additional training opportunities and access to other training and support services.

- b. Is the local workforce development area willing to participate in TAA Counselor Training and TAA Participant Training when a trade-certification occurs?

Yes **X**

C.20. The local workforce development area has developed and implemented local Supportive Service policies that are consistently applied for all participants.

Yes **X**

Describe the steps taken to ensure consistent compliance with the policy.

Adult and Dislocated Worker service providers are expected to have appropriate internal controls to ensure the Local Support Service Policy is followed. In addition, staff meets with service providers on a regular basis to provide technical assistance, answer questions, and monitor expenditures to ensure policy and fiscal compliance.

Services to Military Service Members and Spouses

C.21. Are all WIOA-funded partners complying with the guidance provided in [TEGL 10-09](#) regarding Priority of Service for Veterans and Eligible Spouses?

Yes **X**

C.22. How do you identify current or former Military Service Members coming into your CareerForce Center? All people are asked if they have served in the military.

We ask all customers that come to the CareerForce location if they have ever served in the U.S. Military or are a spouse of a person in the military. If the answer is yes, we ask them to complete the Veterans Questionnaire either on paper, on their phone using a QR code, or online through Careerforcemn.com. For paper copies of the Veterans Questionnaire, Wagner-Peyer staff perform the initial review of the questionnaire, and make appropriate referrals based on the responses on the questionnaire. JVSG staff review of the questionnaires competed through the QR code and online format. On-site signage helps customers to self-identify as U.S. Military members.

C.23. How do you inform current or former Military Service Members coming into your CareerForce Center about “Veteran Priority of Service?”

Customers are informed verbally and in written materials at multiple points of contact regarding Veterans Priority of Service. Signage in the CareerForce location advises Veterans and other eligible persons of Veterans Priority of Service (POS). Information on Priority of Service is also provided during various program orientations from staff. LVER staff train and update local staff and management on the provisions of POS and PL 107-288. Workshop space is reserved for 10% more than listed on the website to guarantee the veteran is allowed a spot.

C.24. If your CareerForce Center has a presence on the Internet (outside of your local DEED CareerForce Center site) how do you promote Public Law 107-288, “Veterans Priority of Service” to veterans on that website?

Veterans Priority of Service is promoted on CareerForceMN.com.

C.25. How do you identify current or former Military Service Members with “significant barriers to employment?”

Clients are asked to self-identify and then independent verification is pursued. When people come in for the first time they are asked if they have ever served in the U.S. Military or are the spouse of someone who served. If the response is yes, they are asked to fill out a Veterans Questionnaire, either on paper, on their phone using a QR code, or online through Careerforcemn.com. The form is then reviewed by the Disabled Veterans Outreach Program Specialist (DVOP) if there any yes responses on the form, or if the responses on the form are all no, it is given to the Senior Veterans Employment Representative.

In Carver County / CareerForce Chaska the process is similar – we ask new customers if they have served in the US Military or are the spouse of someone who served, if yes, our employment counselors who specialize in serving veterans conduct interviews and/or assessments with customers to identify barriers to employment. ECs also connect participants to DVOP at DEED and collaborate with DEED on services to veterans. We also partner with our Carver County veteran services office to assist with more localized resources and services, as well as making direct referrals to community-based organizations that provide resources when program funds are not available.

C.26. When a current or former Military Service Member with a significant barrier to employment is identified, how do you refer them to an appropriate intensive service provider when there is no Disabled Veteran Outreach Program (DVOP) specialist in your CareerForce Centers?

The reception staff will contact the Wagner-Peyser staff while the veteran is filling out the questionnaire, making sure the veteran sees someone right away. The Veterans Questionnaire is either emailed to the Disabled Veterans Outreach Program Specialist (DVOP) when the paper application is completed or goes to the Disabled Veterans Outreach Program Specialist (DVOP) directly when the online form is completed. Disabled Veteran Outreach Program (DVOP) staff work closely with clients during intake and assessment. If no Veterans Representative is on-site, Veterans are asked if they want an immediate referral to a partner or, if preferred, waiting (typically no more than 24 hours) for a meeting with DVOP. Each office has a designated Wagner-Peyser staff who has received training on who to work with veterans.

In Carver County, we do not have a DVOP on site, but we work closely with them to make referrals when needed. We also partner with our Carver County veteran services office to assist with more localized resources and services. If veterans or spouses choose to enroll in programs when eligible, we use program funds to provide support services to overcome barriers to employment, and if there are not funds available, we refer people to community-based organizations and/or county departments that can assist with overcoming barriers. Our workforce services team, including supervisor and the 2 ECs that specialize in services to vets meet regularly with both our county vet services team, and DEED vet services reps for our region, in addition to other unit supervisors at Carver County, to discuss veteran needs and ensure we are connecting them to all resources available to them.

C.27. How are DVOP and/or Local Veterans Employment Representatives (LVER) staff integrated into the overall service delivery strategy in your CareerForce Centers?

DVOP staff are engaged throughout the service delivery process at the CareerForce Centers. DVOP staff provide training for Wagner Peyser staff. DVOP and Wagner Peyser staff have frequent programming and service delivery conversations and when possible DVOP staff Wagner Peyser staff meetings. DVOP staff refer veterans to services provided by Wagner-Peyser such as workshops, hiring events, and resource events. Carver County Wagner-Peyser Staff, County Veteran Service Officer Staff, and Veteran Service Staff meet monthly as a group to discuss how to serve veterans. The offices in Hennepin and Carver Counties are dedicated to serving veterans, active duty, guard, reserve, and spouses.

C.28. What is your strategy to ensure that job-ready job seekers enrolled in your programs (including non-program universal customers) are registering in MinnesotaWorks.net and are making their resumes viewable to employers?

All customers are encouraged to register with MinnesotaWorks.net when interacting with our services, both virtually, on the phone, and in person. Wagner-Peyser staff will continue to inform our service providers network about the value of MinnesotaWorks.net as a part of a comprehensive job search strategy for job seekers.

C.29. Are all WIOA-funded partners complying with the guidance provided in [TEGL 11-11, Change 1](#) and [TEGL 11-11, Change 2](#) regarding Selective Service?

Yes **X**

SECTION D: ASSURANCES AND CERTIFICATIONS

Training and Employment Guidance and State Law Compliance

Conflict of Interest and Integrity: Local area boards must make decisions in keeping with several laws and regulations. Indicate below that your local area board is aware, and that the local workforce development area's conflict of interest policies are in compliance with DOL Training and Employment Guidance Letter [\(TEGL\) 35-10](#) and [Minnesota OGM 08-01](#) and its relevant federal laws and regulations, including being aware of the:

- A) referenced statute on Government Records
- B) requirement to retain documentation for six years.

Yes _____

Handling and Protection of Personally Identifiable Information: The local workforce development area is complying with the guidance provided in [TEGL 39-11](#).

Yes _____

Human Trafficking: The local workforce development area is aware of [TEGL 09-12](#) and will follow the procedures for working with trafficked persons.

Yes _____

Gender Identification: The local workforce development area is aware of [TEGL 37-14](#) (and associated Attachments [1](#) and [2](#)) and will follow the procedures for developing a similar policy including key terminology and have in place regarding working with customers who may be lesbian, gay, bisexual and transgender. Local workforce development areas will also participate in any related training.

Yes _____

Uniform Guidance: The local workforce development area is aware of [TEGL 15-14](#) regarding Uniform Guidance.

Yes _____

Assurances

By signing and submitting this plan, the local area board is assuring on behalf of itself and the subgrantee, where applicable:

As a condition to the award of financial assistance from the Department of Labor under Title I of the Workforce Investment Act of 1998 (WIA) and the Workforce Innovation and Opportunity Act and any other DEED/Workforce Development Employment and Training funds, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions and other assurances of the following laws:

- **Accessibility** - [Section 508 of the Rehabilitation Act of 1973, as amended](#) - Requires that federally funded program providers make their electronic information and technology accessible to people with disabilities;

- **ACORN** – [Funds may not be provided](#) to the Association of Community Organizations for Reform Now, or any of its affiliates, subsidiaries, allied organizations or successors;
- **Audits** – [2 CFR 200.501](#) and [Single Audit Act Amendments of 1996](#) - organization-wide or program-specific audits shall be performed;
- **Buy American**- Buy American Act – award may not be expended unless the funds comply with [USC 41, Section 8301-8303](#);
- **Data Sharing** – [MN Access to Government Data](#), [MN Duties of Responsible Authority](#); [MN Access to Information](#); [MN Administrative Rules Data Practices](#); [DEED Policy – Data Practices](#);
- **Disability** - that there will be compliance with the [Architectural Barriers Act of 1968](#), [Sections 503 and 504 of the Rehabilitation Act of 1973](#), as amended, and the [Americans with Disabilities Act of 1990](#);
- **Drug-Free Workplace** – [Drug-Free Workplace Act of 1988](#) – requires all organizations to maintain a drug-free workplace;
- **Equipment** – [2 CFR 200. 313](#), [200.439](#) – must receive prior approval for the purchase of any equipment with a per unit acquisition cost of \$5,000 or more, and a useful life of more than one year;
- **Fire Safety** – [15 USC 2225a](#) – ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act ([Public Law 101-391](#));
- **Fraud/Abuse** - that the provider has policies on fraud and abuse and will contact DEED for potential fraud and abuse issues; [20 CFR 667.630](#); [DEED Policy – Fraud Prevention and Abuse](#);
- **Health Benefits** – [Public Law 113-235, Division G, Sections 506 and 507](#) – ensure use of funds for health benefits coverage complies with the [Consolidated and Further Continuing Appropriations Act, 2015](#);
- **Insurance** - that insurance coverage be provided for injuries suffered by participants in work-related activities where Minnesota's workers' compensation law is not applicable as required under Regulations [20 CFR 667.274](#);
- **Insurance** – [Flood Disaster Protection Act of 1973](#) – provides that no Federal financial assistance to acquire, modernize or construct property may be provided in identified flood-prone communities in the United States, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within 1 year of the identification;
- **Limited English** - [Executive Order 13166](#) - Improving access to services for persons with limited English proficiency;

- **Nondiscrimination** - [Section 188 of the Workforce Innovation and Opportunity Act](#) (WIOA) - Requires applying nondiscrimination provisions in the administration of programs and activities for all eligible individuals, including individuals with disabilities;
- **Nondiscrimination** - [Section 188 of the Workforce Investment Act of 1998](#) (WIA) - Requires applying nondiscrimination provisions in the administration of programs and activities for all eligible individuals, including individuals with disabilities;
- **Nondiscrimination** - [Title VI of the Civil Rights Act of 1964, as amended](#) – Prohibits discrimination on the bases of race, color, and national origin under any program receiving federal financial assistance;
- **Nondiscrimination** - [Title VII of the Civil Rights Act of 1964, as amended](#) - Prohibits discrimination on the basis of race, color, religion, sex or national origin in employment;
- **Nondiscrimination** - [Title II of the Genetic Information Nondiscrimination Act of 2008](#) - Prohibits discrimination in employment on the basis of genetic information;
- **Nondiscrimination** - [Title V of the Older Americans Act of 1965](#) - Prohibits discrimination based on race, color, religion, sex, national original, age disability or political affiliation or beliefs in any program funded in part with Senior Community Services Employment Program funds;
- **Nondiscrimination** - [Title IX of the Education Amendments of 1972, as amended](#) - Requires applying nondiscrimination provisions, based on sex, in educational programs;
- **Nondiscrimination** - [Title I \(Employment\) Americans with Disabilities Act \(ADA\)](#) - Prohibits state and local governments, from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment;
- **Nondiscrimination** - [Title II \(State and Local Governments\) Americans with Disabilities Act \(ADA\)](#) - Prohibits qualified individuals with disabilities from discrimination in services, programs, and activities;
- **Nondiscrimination** - [Section 504 of the Rehabilitation Act of 1973, as amended](#) - Prohibits discrimination against qualified individuals with disabilities;
- **Nondiscrimination** - [Age Discrimination Act of 1975, as amended](#) - Prohibits discrimination on the basis of age;
- **Nondiscrimination** - [Title 29 CFR Part 31](#) Nondiscrimination in federally-assisted programs of the Department of Labor, effectuation of Title VI of the Civil Rights Act of 1964;
- **Nondiscrimination** - [Title 29 CFR Part 32](#) Nondiscrimination on the basis of disability in programs and activities receiving or benefiting from federal assistance;

- **Nondiscrimination** - [Title 29 CFR Part 33](#) Enforcement of nondiscrimination on the basis of disability in programs or activities conducted by the Department of Labor;
- **Nondiscrimination** - [Title 29 CFR Part 35](#) Nondiscrimination on the basis of age in programs or activities receiving federal financial assistance from the Department of Labor;
- **Nondiscrimination** - [Title 29 CFR Part 37](#) Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Investment Act of 1998;
- **Nondiscrimination** - [Title 29 CFR Part 38](#) Implementation of the Nondiscrimination and Equal Opportunity provisions of the Workforce Innovation and Opportunity Act;
- **Nondiscrimination** - [Executive Order 13160](#) Nondiscrimination on the basis of race, sex, color, national origin, disability, religion, age, sexual orientation, and status as a parent in federally conducted education and training Programs;
- **Nondiscrimination** - [Executive Order 13279](#) - Nondiscrimination against grant seeking organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants, contracts, and loans;
- **Nondiscrimination** - [The Minnesota Human Rights Act of 1973, Minnesota Statutes, Chapter 363A](#) - Prohibits discrimination in employment and providing public services on the basis of race, color, creed, religion, natural origin, sex, marital status (employment only), disability, status with regard to public assistance, sexual orientation, familial status (employment only), citizenship, or age (employment only), and local human rights commission activity (employment only);
- **Nondiscrimination** - that collection and maintenance of data necessary to show compliance with the nondiscrimination provisions of WIA and [WIOA Section 188](#), as provided in the regulations implementing that section, will be completed;
- **Opportunity** – [Executive Order 12928](#) – encouraged to provide subcontracting/sub-granting opportunities to Historically Black Colleges and Universities and other Minority Institutions and to Small Businesses Owned and Controlled by Socially and Economically Disadvantaged Individuals;
- **Personally Identifiable Information (PII)** – [Training and Guidance Letter 39-11](#) – must recognize and safeguard PII except where disclosure is allowed by prior written approval of the Grant Officer or by court order;
- **Procurement** – Uniform Administrative Requirements – [2 CFR 200-317-36](#) – all procurement transactions to be conducted in a manner to provide, to the maximum extent practical, open and free competition;
- **Publicity** – no funds shall be used for publicity or propaganda purposes, preparation or distribution or use of any kit, pamphlet, booklet, publication, radio, television or film presentation designed to support or defeat legislation pending before the Congress or any state/local legislature or legislative body, except in presentation to the Congress or any state/local legislature itself, or designed to support or defeat

- any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government. Nor shall grant funds be used to pay the salary or expenses of any recipient or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations regulation, administrative action, or Executive Order proposed or pending before the Congress, or any state government, state legislature or local legislature body other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local or tribal government in policymaking and administrative processes within the executive branch of that government;
- **Salary/Bonus** – [Public Law 113-235, Division G, Title I, Section 105](#) – none of the funds appropriated under the heading “Employment and Training” shall be used by a recipient or sub-recipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of [Executive Level II](#). Further clarification can be found in [TEGL 5-06](#);
 - **Seat Belts** - [Executive Order 13043](#) – Increasing Seat Belt Use in the United States;
 - **Text Messaging** – [Executive Order 13513](#) – encouraged to adopt and enforce policies that ban text messaging while driving company-owned or –rented vehicles or GOV or while driving POV when on official Government business or when performing any work for or on behalf of the Government;
 - **Trafficking of Persons** – [2 CFR 180](#) – OMB Guidelines to Agencies on Government wide Debarment and Suspension – may not engage in severe forms of trafficking, procure a commercial sex act or use forced labor in the performance;
 - **Veteran Priority of Service** - [Public Law 107-288: Jobs for Veterans Act](#) - Priority of service for veterans (including veterans, eligible spouses, widows and widowers of service members) in qualified job training programs;
 - **Veterans** - [Public Law 112-56: Vow to Hire Heroes Act of 2011](#) - Establishes guidelines for service providers who are providing employment, training, academic or rehabilitation services for military veterans;
 - **Veterans** - that veterans will be afforded employment and training activities authorized in WIA and WIOA Section 134, and the activities authorized in Chapters 41 and 42 of Title 38 US code, and in compliance with the veterans' priority established in the Jobs for Veterans Act. ([38 USC 4215](#)), U.S. Department of Labor, [Training and Employment Guidance Letter 5-03](#) and Minnesota's Executive Order 06-02;
 - **Voter Registration** - that the required voter registration procedures described in [Minnesota Statutes 201.162](#) are enacted without the use of federal funds;
 - **Voter Registration** – [52 USC 20501 – 20511](#) – National Voter Registration Act of 1993.

Certifications

By signing and submitting this plan, the local area board is certifying on behalf of itself and the subgrantee, where applicable:

- A. That this ***Regional and Local Workforce Development Area Plan*** was prepared and is in accordance with all applicable titles of the WIOA Act of 2014, Title V of the Older Americans Act, applicable Minnesota state statutes and that it is consistent with Minnesota's current and future state plans;
- B. that it has provided at least a thirty day period for public comment and input into the development of plan by members of the local area board and the public (including persons with disabilities) and has provided information regarding the plan and the planning process, including the plan and supporting documentation, in alternative formats when requested and that any comments representing disagreement with the plan are included with the local plan forwarded to DEED (as the Governor's representative) Section 118(c); Section 108 (d)
- C. that the public (including individuals with disabilities) have access to all of the local area boards and its components' meetings and information regarding the local area board's and its components' activities;
- D. that fiscal control and fund accounting procedures necessary to ensure the proper disbursement of, and accounting for, funds paid through the allotments funded through the contract/master agreement issued by DEED have been established;
- E. that it is, and will maintain a certifiable local area board;
- F. that it will comply with the confidentiality requirements of WIA Section 136 (f)(3) and WIOA Section 116 (i)(3)
- G. that the respective contract/master agreement and all assurances will be followed;
- H. that it will ensure that no funds covered under the contract/master agreement are used to assist, promote, or deter union organizing;
- I. that this plan was developed in consultation with the local area board;
- J. that it acknowledges the specific performance standards for each of its programs and will strive to meet them;
- K. that the local area board members will not act in a manner that would create a conflict of interest as identified in 20 CFR 667.200(a)(4), including voting on any matter regarding the provision of service by that member or the entity that s/he represents and any matter that would provide a financial benefit to that member or to his or her immediate family;
- L. that local area board and staff are aware of local WorkForce Center services, and are working with and referring to the WorkForce Center services as appropriate;

- M. that all staff are provided the opportunity to participate in appropriate staff training;
- N. that, if applicable, the local area board must maintain the currency of its information in the System Award Management until submission of the final financial report or receive the final payment, whichever is later;
- O. that sponsored (in whole or in part) conferences are charged to the grantee as appropriate and allowable; and
- P. that funds are not used for the purpose of defraying costs of a conference unless it is directly and programmatically related to the purpose of the award.
- Q. that the local area board and its sub-grantees must also adhere to the same certifications and assurances that DEED must assure.

WIOA Guidance

This list of guidance is non-exhaustive and applies only to ETA programs. ETA has published a number of documents to guide the operationalization of WIOA, with the most recent and popular listed below. Find the full library of guidance [here](#).

- [Training and Employment Guidance Letter \(TEGL\) 04-23](#)
 - *Conveys to states the Administration's priorities, State Plan requirements, submission process, and deadline for WIOA Unified and Combined State Plans (State Plans) for PY 2024 through 2027, consistent with WIOA Sections 102 and 103.*
- [Training and Employment Guidance Letter \(TEGL\) 05-23](#)
 - *Provides information to the public workforce system and other entities that receive federal financial assistance under Title I of WIOA, as well as education and training programs or activities receiving DOL financial assistance, regarding the prohibition on discrimination based on actual or perceived religion, shared ancestry, or ethnic characteristics.*
- [Training and Employment Guidance Letter \(TEGL\) 09-22](#)
 - *Guidance and planning information to states, local workforce areas, and other recipients of Workforce Innovation and Opportunity Act (WIOA) Title I youth formula funds on the activities associated with the implementation of WIOA.*
- [Training and Employment Guidance Letter \(TEGL\) 07-22](#)
 - *Increasing Employer and Workforce System Customer Access to Good Jobs.*
- [Training and Employment Notice \(TEN\) 16-22](#)
 - *The Employment and Training Administration is Implementing Grant Solutions for Grant Award Processing and the Payment Management System for Financial Reporting.*
- [Training and Employment Guidance Letter \(TEGL\) 22-20](#)
 - *Program Year (PY) 2021 Funding Allotments and Instructions for the Indian and Native American (INA) Programs.*
- [Training and Employment Guidance Letter \(TEGL\) 23-20](#)
 - *Program Year (PY) 2021 Planning Guidance for National Farmworker Jobs Program Career Services and Training Grantees and Housing Grantees.*
- [Training and Employment Guidance Letter \(TEGL\) 07-20](#)

- *Effective Implementation of Priority of Service Provisions for Most in Need Individuals in the Workforce Innovation and Opportunity Act (WIOA) Adult Program.*
- [Training and Employment Guidance Letter \(TEGL\) 08-19](#)
- *Workforce Innovation and Opportunity Act (WIOA) Title I Training Provider Eligibility and State List of Eligible Training Providers (ETPs) and Programs.*
- [Training and Employment Guidance Letter \(TEGL\) 19-16](#)
- *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of WIOA, and for Implementation of the WIOA Final Rules.*
- [Training and Employment Guidance Letter \(TEGL\) 21-16](#)
- *Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth Formula Program Guidance.*

SIGNATURE PAGE

Local Workforce Development
Area Name

Workforce Development Area 09

Local Area Board Name

Hennepin-Carver Workforce Development Board

Name and Contact Information for the Local Area Board Chair:

Name

Nicole Mattson

Title

Vice President of Strategic Initiatives

Organization

Care Providers of Minnesota

Address 1

7851 Metro Parkway, Suite 200

Address 2

City, State, ZIP Code

Bloomington, MN 55425

Phone

952-851-2482

E-mail

nmattson@careproviders.org

Name and Contact Information for the Local Elected Official(s):

Name

Irene Fernando

Title

County Commissioner

Organization

Hennepin County

Address 1

300 S. Sixth St.

Address 2

City, State, ZIP Code

Minneapolis, MN 55487

Phone

E-mail

Irene.fernando@hennepin.us

We, the undersigned, attest that this submittal is the Local Plan for our Workforce Development Board and Local Workforce Development Area and hereby certify that this Local Plan has been prepared as required and is in accordance with all applicable state and federal laws, rules and regulations.

Local Area Board Chair

Local Elected Official

Name

Name

Title

Local Area Board Chair

Title

Signature

Signature

Date

Date

Attachment A

REGIONAL OVERSIGHT COMMITTEE

**Regional Workforce
Development Area**

Metro Area/RWDA 04

**Local Workforce Development
Area**

Hennepin-Carver/WDA 09

MEMBER (Name, Title)	ORGANIZATION	LWDA	COMMITTEE ROLE
Stan Karwoski, Commissioner	Washington County	16	Members
Laurie Levine, Board Chair	Cottage Grove Chamber of Commerce	16	Members
Rick Roy, Board Director	Washington County	16	Members
Rena Moran, Commissioner	Ramsey County	15	Members
Elisa Rasmussen, Board Chair	Xcel Energy	15	Members
Ling Becker, Board Director	Ramsey County	15	Members
Mary Hamann-Roland, Commissioner	Dakota County	14	Members
Mike Forbord, Board Chair	Schmitt & Sons	14	Members
Mark Jacobs, Board Director	Dakota County	14	Members
Scott Schulte, Commissioner	Anoka County	12	Members
Paul Johnson, Board Chair	NTH, Inc.	12	Members
Nicole Swanson, Board Director	Anoka County	12	Members
Jacob Frey, Mayor	City of Minneapolis	10	Members
Jonathan Weinhagen, Board Chair	Minneapolis Regional Chamber of Commerce	10	Members
Deb Bahr-Helgen, Board Director	City of Minneapolis	10	Members
Irene Fernando, Commissioner	Hennepin County	9	Members
Nicole Mattson, Board Chair	Care Providers of Minnesota	9	Members
Erik Aamoth, Board Director	Hennepin County	9	Members

Attachment B

LOCAL WORKFORCE DEVELOPMENT AREA CONTACTS

ROLE	Contact Name	Phone	Email	Reports to (name only)
Rapid Response Liaison for Mass Layoffs	Nicki Hanson	612-986-8931	Nicolette.Hanson@hennepin.us	Erik Aamo
Equal Opportunity Officer	Erik Aamo	651-396-2041	Erik.Aamo@hennepin.us	Nola Slagter-Johnson
Program Complaint Officer	Erik Aamo	651-396-2041	Erik.Aamo@hennepin.us	Nola Slagter-Johnson
Records Management/Records Retention Coordinator	Erik Aamo	651-396-2041	Erik.Aamo@hennepin.us	Nola Slagter-Johnson
ADA Coordinator	Sarah Gutzman	952-703-7766	Sarah.gutzman@state.mn.us	Dee Torgerson
Data Practices Coordinator	Erik Aamo	651-396-2041	Erik.Aamo@hennepin.us	Nola Slagter-Johnson
Language Access Coordinator	Emily Watts	763-585-7321	wattse@district279.org	Brian Siverson-Hall

CareerForce Center in Bloomington

ROLE	Contact Name	Phone	Email	Reports to (name only)
Site Representative	Cindy Larson	952-703-7758	Cynthia.larson@state.mn.us	Mike Lang
Job Service Manager	Cindy Larson	952-703-7758	Cynthia.larson@state.mn.us	Mike Lang
Vocational Rehabilitation Services Manager	Sarah Gutzman	952-703-7766	Sarah.gutzman@state.mn.us	Dee Torgerson

State Services for the Blind Manager				
Local Workforce Development Area Director	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter- Johnson
Adult Basic Education (ABE)	Emily Watts	763-585-7321	wattse@district279.org	Brian Siverson-Hall
Carl Perkins Post-Secondary Manager	Erik Aamoth	651-396-2041	Erik.Aamoth@hennepin.us	Nola Slagter- Johnson
Adult	Nicki Hanson	612-986-8931	Nicolette.Hanson@hennepin.us	Erik Aamoth
Dislocated Worker	Nicki Hanson	612-986-8931	Nicolette.Hanson@hennepin.us	Erik Aamoth
Youth	Brianna Steirer	612-964-5697	Brianna.steirer@hennepin.us	Erik Aamoth

Attachment C

LOCAL AREA BOARD MEMBERSHIP LIST

**Regional Workforce
Development Area**

Metro Area/RWDA 04

**Local Workforce
Development Area**

Hennepin-Carver/WDA 09

MEMBER		POSITION/ORGANIZATION	TERM ENDS
Representatives Of Business in Local Workforce Development Area			
Last	First	Organization	Term Ends
Clark	Garfield	Garfield Clark Commercial	12/31/2024
Hacker	John	Design Ready Controls	12/31/2024
Mattson	Nicole	Care Providers of Minnesota	12/31/2024
Mayer	Tim	Kraus Anderson Construction	12/31/2024
Erickson	Andrea	SilverCreek on Main	12/31/2025
Scherer	Melissa	RTVision	12/31/2025
Markwell	Brad	Thrivent	12/31/2026
Muller	Doug	Entegris	12/31/2024
Stearns	Rebecca	Polar Semiconductor	12/31/2025
Muscoplat	David	Lifecore Biomedical	12/31/2025
Labor & Community-Based Organizations			
Last	First	Organization	Term Ends
Givens	Derrick	IBEW Local 292	12/31/2024
Peterson	Johann	United Association Plumbers Local 15	12/31/2025
Schrupp (Maher)	Kim	Laborers Local 563	12/31/2025
Education & Training			
Last	First	Employer	Term Ends
Garrett	Cara	Hennepin Technical College	12/31/2024
Seaver	Shannon	Edina Senior High	12/31/2025
Watts	Emily	Osseo Area Schools	12/31/2024

Government			
Last	First	Employer	Term Ends
Durbin	Elise	City of Chaska	12/31/2024
Gutzman	Sarah	DEED Vocational Rehabilitation Services	12/31/2023
Larson	Cynthia (Cindy)	DEED Wagner-Peyser	12/31/2024

CONTACT INFORMATION

NAME	ADDRESS/PHONE/EMAIL
Chair Nicole Mattson	Care Providers of Minnesota 7851 Metro Parkway, Suite 200 Bloomington, MN 55425 952-854-2844 nmattson@careproviders.org
Vice Chair Garfield Clark	Garfield Clark Commercial 1235 Yale Place #907 Minneapolis, MN 55403 612 868 8314 gclark@garfieldclark.com

Attachment D

LOCAL AREA BOARD SUBCOMMITTEE LIST

Regional Workforce Development Area	Metro Area/RWDA 04
Local Workforce Development Area	Hennepin-Carver/WDA 09

Committee Name	Objective/Purpose
Executive Internal Operations	The Executive Internal Operations Work Group reviews and builds upon internal Board policy and structure, such as education, recruitment, and participation, to pursue a continuously more inclusive, knowledgeable, and active board membership.
Data & Measurements	The Data & Measurements Work Group collects and reviews labor market, employment, and service program performance data to present to the Workforce Development Board and its Work Groups leading to data-informed decision making.
Program Design & Development	The Program Design Work Group facilitates alignment of youth, adult, and dislocated worker career services and training with the needs of employers, interests of participants, and the opportunities in the job market to enhance meaningful career pathways.
External Relations	The External Relations Work Group builds relationships, shares knowledge, and coordinates resources between the HCWDB and external partners, including employers, community organizations, government, and participants, to ensure that the services and advocacy of the Workforce Development Board align with the goals of our residents and partners.

Attachment E

LOCAL WORKFORCE DEVELOPMENT AREA SUB-GRANTEE LIST

Regional Workforce Development Area	Metro Area/RWDA 04
Local Workforce Development Area	Hennepin-Carver/WDA 09

Name of Sub-Grantee	Services Provided	Funding Source	Sub-Grantee located in which CFC?	If not in CFC, provide Address, City, State, ZIP Code
Hired	WIOA Dislocated Worker Program WIOA Adult Program State Dislocated Worker Program WIOA Youth Program (Begins 4/1/24)	Federal Federal State Federal		St. Paul, MN 55106
Avivo	WIOA Dislocated Worker Program WIOA Adult Program State Dislocated Worker Program WIOA Youth Program (Begins 4/1/24)	Federal Federal State Federal		Minneapolis, MN 55406
Goodwill- Easter Seals of MN	WIOA Dislocated Worker Program WIOA Adult Program State Dislocated Worker Program	Federal Federal State		St. Paul, MN 55104
City of Brooklyn Park (Brooklynk)	WIOA Youth Program Minnesota Youth Program	Federal State		Brooklyn Park, MN 55441
Tree Trust	WIOA Youth Program Minnesota Youth Program	Federal State		St. Paul, MN 55108
Ka Joog	Minnesota Youth Program	State		Bloomington, MN 55437
Carver County	WIOA Dislocated Worker Program WIOA Adult Program WIOA Youth Program State Dislocated Worker Program Minnesota Youth Program (<i>MYP funding is allocated directly to Carver County and not through Hennepin County (which is the fiscal agent for all other programs/providers)</i>)	Federal Federal Federal State State	Chaska	

Attachment F

LOCAL WORKFORCE DEVELOPMENT AREA NON-CFC PROGRAM SERVICE DELIVERY LOCATION LIST

Regional Workforce Development Area

Metro Area/RWDA 04

Local Workforce Development Area

Hennepin-Carver/WDA 09

Name and Location (City)	Program Service Delivered
<p>Each of our contracted providers delivers services throughout Suburban Hennepin County either within a CareerForce location and/or within various access points throughout the community. There is a strong referral system in place among all partners within WDA 09. In Carver County, services are primarily delivered in the Chaska CareerForce location.</p>	

Attachment G

LOCAL WORKFORCE DEVELOPMENT AREA KEY INDUSTRIES IN REGIONAL ECONOMY

Based on your most recent analysis of regional economies, provide a list of the key industries in your regional economy.

Workforce Development Area (WDA) 9 encompasses the Balance of Hennepin County and Carver County. According to data from the Minnesota Department of Employment and Economic Development's (DEED) Quarterly Census of Employment and Wages (QCEW), WDA 09 had 32,984 establishments supplying 635,157 covered jobs during Q3 2023. As such, WDA 09 is the largest-employing WDA in the State of Minnesota. WDA 09 accounts for more than one-fifth (21.8%) of Minnesota's total employment and more than one-third (36.1%) of the Seven-County Metro Area's total employment.

Top-employing sectors in WDA 09 include Health Care and Social Assistance; Manufacturing; Retail Trade; Professional, Scientific, and Technical Services; and Accommodation and Food Services. Health Care and Social Assistance, with 4,420 establishments supplying 95,704 jobs, accounts for 15.1% of WDA 09's total employment. Manufacturing, with 1,469 establishments supplying 74,326 jobs, accounts for 11.7% of WDA 09's total employment. Together, more than one-quarter (26.8%) of WDA 09's total jobs are found within Healthcare and Social Assistance and Manufacturing. Retail Trade, with 2,827 establishments supplying 57,769 jobs, accounts for 9.1% of WDA 09's total employment. Professional, Scientific, and Technical Services, with 4,744 establishments supplying 54,946 jobs, accounts for 8.7% of WDA 09's total employment. Accommodation and Food Services, with 1,952 establishments supplying 44,675 jobs, accounts for 7.0% of WDA 09's total employment. Altogether, WDA 09's top five-employing sectors account for more than half (51.5%) of the WDA's total employment.

When compared with the larger Seven-County Metro Area, WDA 09 has significantly higher shares of its respective employment in the following industries: Manufacturing; Professional, Scientific, and Technical Services; Finance and Insurance; Administrative and Support Services; Wholesale Trade; and Management of Companies.

Location quotients can also reveal vital sectors within a local economy. Location quotients are a measurement of an industry's employment concentration in a specified geography relative to that industry's concentration in a larger benchmark region. Using Minnesota as the benchmark region, those industries with higher location quotients in WDA 09 include Management of Companies; Professional, Scientific, and Technical Services; Real Estate, Rental, and Leasing; Administrative and Support Services; Finance and Insurance; Wholesale Trade; and Transportation and Warehousing. The Metro Area also had higher location quotients in Management of Companies; Real Estate, Rental, and Leasing; Professional, Scientific, and Technical Services; and Finance and Insurance. The location quotients in these industries are

similar between WDA 09 and the Metro Area as WDA 09's respective employment in these industries make up high shares of the Metro Area's respective employment in these same industries.

Using data from the U.S. Census Bureau's Quarterly Workforce Indicators (QWI) can reveal the demographic makeup of workers in statewide, regional, and local economies. When analyzing by race and ethnicity, WDA 09 had the following employment demographics for the total of all jobs: 80.3% workers reporting as white, 9.2% workers reporting as Black or African American, 0.6% workers reporting as American Indian or Alaska Native, 7.6% workers reporting as Asian, 2.3% workers reporting Two or More Races, and 6.0% workers reporting Hispanic or Latino origins (of any race). When analyzing by gender, WDA 09 had the following employment demographics for the total of all jobs: 49.2% workers reporting as male, and 50.8% workers reporting as female. The following industries will be highlighted considering these demographics: Health Care and Social Assistance; Manufacturing; Professional, Scientific, and Technical Services; Management of Companies; and Finance and Insurance.

- **Health Care and Social Assistance**
 - White: 71.2%
 - Black or African American: 18.6%
 - American Indian or Alaska Native: 0.6%
 - Asian: 7.3%
 - Two or More Races: 2.4%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 23.0%
 - Female: 77.0%
- **Manufacturing**
 - White: 73.5%
 - Black or African American: 8.8%
 - American Indian or Alaska Native: 0.6%
 - Asian: 15.3%
 - Two or More Races: 1.8%
 - Hispanic or Latino (of any race): 7.5%
 - Male: 67.6%
 - Female: 32.4%
- **Professional, Scientific, and Technical Services**
 - White: 84.3%
 - Black or African American: 3.5%
 - American Indian or Alaska Native: 0.3%
 - Asian: 10.1%
 - Two or More Races: 1.8%
 - Hispanic or Latino (of any race): 3.2%
 - Male: 53.6%

- Female: 46.4%
- **Management of Companies**
 - White: 86.2%
 - Black or African American: 4.7%
 - American Indian or Alaska Native: 0.4%
 - Asian: 7.0%
 - Two or More Races: 1.7%
 - Hispanic or Latino (of any race): 4.2%
 - Male: 52.3%
 - Female: 47.7%
- **Finance and Insurance**
 - White: 87.5%
 - Black or African American: 3.9%
 - American Indian or Alaska Native: 0.3%
 - Asian: 6.9%
 - Two or More Races: 1.5%
 - Hispanic or Latino (of any race): 2.9%
 - Male: 45.2%
 - Female: 54.8%

Regional Plan Region 4 - Metro

SECTION A: REGIONAL VISION, GOALS AND STRATEGIES

A.1. Describe the regional workforce development area's vision for a skilled workforce.

The vision for workforce development in the Metro Region aligns closely with the Governor's Workforce Development Board's vision for statewide workforce development; the Region 4 – Metro's vision is as follows:

The Metro Workforce Development Boards of Ramsey County, City of Minneapolis, Hennepin-Carver Counties, Dakota-Scott Counties, Washington County, and Anoka County are Dedicated to growing an equitable and competitive regional workforce where all residents have access to services and opportunity to chart a career path to family-sustaining wage and all employers have workforce development partners to assist them in solving their labor needs and challenges.

A.2. Describe the region's strategic alignment with the State's Vision, Goals and Strategies.

Region 4 – Metro is in close alignment with the vision put forward by the Governor's Workforce Development Board in two keyways:

1. A focus on equity as the cornerstone of the work with job seekers. As the states most populous region and the most racially and ethnically diverse, the Metro Region's attention to diversity, equity, inclusion, and accessibility is paramount for the state success in become more economically inclusive.
2. Our commitment and responsiveness to employer needs in in-demand occupations that provide onramps, laddering, and latticing opportunities that lead to family-sustaining wages.

A.3. Describe best practices or area of strength of the region as it relates to the State's Vision, Goals and Strategies that should be considered for replication or scale across the state.

Region 4 – Metro, as mentioned above, represents the most populous and diverse regional in the state, as well as the most economically diverse with the greatest concentration of business entities in the state and jobs, giving the metro areas of considerable strength in aligning to and working with the state to further the goals of creating One Minnesota, where all economically thrive. This regional dynamic means the public workforce systems must respond to the given needs of job seeker and employers nimbly, innovatively, and comprehensively.

When examining the goals of the state plan, it becomes clear that the Metro region offers an opportunity for clear and effective coordination using our metro strength and some of the region's best practices. Looking into each goal independently highlights this.

1. Increases interagency and local area coordination...through alignment...coordination...and creating a "no wrong door" approach.
 - a. While Region 4 is made up of six public workforce boards, the strength of the region is that it performs as a network of providers, programs, and projects. Each area bringing forward its best models of service, convening, funding,

and coordinating partners across a multi-million-person area and activating stakeholders and partners to deliver services. Region 4 believes in regional alignment, coordination, and a “no wrong door” approach so both job seeker and employer can connect quickly and efficiently to their need.

2. Build Industry-led industry-sector partnerships.
 - a. Core to the work of the Region 4 are sector partnerships. For decades, whether they were called Business and Industry Roundtables, Cluster Economies, or Sector Initiatives, the metro leadership committee focuses attention on economic sectors that offer job seekers access to and opportunity in our region’s most robust sectors. Further, to highlight alignment and coordination within our region, and to illustrate the metro approach to this goal, below is list of industry partnerships and the lead area within our region. Note, this list is not inclusive of all the regions efforts concerning industry-lead sector partnerships.
 - i. City of Minneapolis: MSP TechHire
 - ii. Anoka County: Manufacturing
 - iii. Ramsey County: Construction
 - iv. Hennepin/City of Minneapolis: Health Care
3. Create a more inclusive, equitable, accessible, and proactive workforce system.
 - a. All workforce development work of Region 4 – Metro is done through the lens of inclusivity, equity, and accessibility. This is not a sub-committee of a board or focus of a single program, but the comprehensive approach taken in delivering workforce solutions. As shown in the demographic analysis of the region, responding to a rapidly diversifying labor force, both in terms of race and ethnicity, as well as in terms of age, educational attainment, justice involvement, MFIP participation, and disability status, it is imperative that the approach taken in the metro to serve all Minnesotans is key to our future collective success. It is crucial to align with the state on this goal, for our success in reaching this goal will be judged by our future workforce.

A.4. Describe the strategy to work with the entities within your region to carry out the core programs to align resources available in the region to achieve the strategic vision and goals of the local area boards and the state.

The strategy Region 4 – Metro uses to carry out core program alignment is a partnership first model. In a region of multiple millions of people, single points of contact, singular tables for conversations, and single agendas is not possible. Each area within the region partners with key stakeholders to carry out the vision and goals of the area, all which align with the state’s vision and goals. Key partners include the many community-based organizations serving diverse job seekers in our region, including the coalition *WorkWell Minnesota* and the labor unions initiative *Building Strong Communities*, while other partner comprise larger systems including the K12 education systems, mental health providers, Minnesota State Colleges and Universities, and our regional chambers of commerce. In many cases the chambers and/or local economic development entities sits on the workforce boards to give voice to business development.

Further, Adult Education sits on each metro board, bringing forward the issues and agendas of their respective school districts. Again, in the metro our vision for an aligned system is to partner locally, build broad understandings of needs and requirements shared by all, design metro strategies, then return locally to work with local partners needed to achieve our state’s goals.

[A.5. Describe any additional goals being set by the regional leadership or individual local area boards.](#)

On February 22, 2024, as part of our regional planning efforts for this plan, the Metro Directors hosted a region-wide conversation about the goals set forth by metro leadership believed to be key our regions success over the next four years. Below are the goals as discussed at that morning conversation.

- Increase and deepen community partnerships.
 - Work closely to support regional workforce efforts to better align and coordinate with other partners and systems.
- Remove barriers for employment for all.
 - Skills based hiring efforts.
 - Outreach and promotion of population specific hiring events.
 - Support for inclusive employer strategies.
- Regional coordination for “no wrong door” service delivery enhancing equitable access and opportunity for all Minnesota job seekers.
- Deepen coordination with economic development partners.

[A.6. Describe how the region is working together to prepare the workforce for state and federal investments in the Bipartisan Infrastructure Law \(BIL\), the Creating Helpful Incentives to Produce Semiconductors \(CHIPS\) and Science Act, and the Inflation Reduction Act \(IRA\) \(collectively referred to as Investing in America \(IIA\)\).](#)

The Metro Workforce Development Boards of Ramsey County, City of Minneapolis, Hennepin-Carver Counties, Dakota-Scott Counties, Washington County, and Anoka County worked quickly upon the release of these various funding sources to design an internal process to navigate this complicated funding space. Through a weekly communication framework, different directors are assigned per funding source and areas of expertise to be the point-persons for those conversations with various stakeholders. This strategy reduces redundancy within the public-system, streamlines conversations, and moves to action on these grants more quickly. One such example is the Minnesota CHIPS Coalition Workforce Partnership MOU, drafted to frame and name partner organizations responsible for various parts of applications for funding and actions if awarded. Because of the size and scope of CHIPS, the Metro Region charged two directors with helping to craft the language and partnership MOU. The intro to the MOU is below:

The purpose of this Memorandum of Understanding (MOU) is to define the roles and responsibilities of partners participating in the Minnesota CHIPS Coalition

Workforce Partnership (Workforce Partnership). Parties to this agreement are committing to participate in a sectoral partnership to address the hiring needs of semiconductor and related microelectronics employers. The Workforce Partnership is being established to address existing and future workforce needs in the semiconductor industry, however a major expansion of employment opportunities is likely contingent upon the availability of resources made possible by CHIPS for America federal funding and associated state match funding.

SECTION B: REGIONAL OPERATIONS

B.1. Provide a Strengths Weaknesses Opportunities Threats (SWOT) analysis of the regional workforce system.

SWOT ANALYSIS

Strengths:

What do we do best?

- a. Communication within the Region
- b. Collaboration
- c. Collective Impact
- d. Expertise –
- e. Partnership with Employers and Partners
- f. Analysis and Relationship building

What unique knowledge, talent, or resources do we have?

- a. Business intelligence
- b. Data driven
- c. Innovation in outreach
- d.

What advantages do we have?

- a. Diversity and business
- b. Supply labor – Language
- c. Rich training partners,
- d. Leverage multiple career force locations

What do other people say we do well?

- a. Innovation to meet 21st century needs
- b. Addressing complex problems
- c. Coordination
- d. Focused Geographic – solutions
- e. Proactive

What is our greatest achievement?

- a. Learning across geographies and location
- b. Adaption and innovation
- c. Engagement with diverse stakeholders – Libraries, online career fairs, stronger partnerships within

Threats:

What obstacles do we face?

- a. One stop system
- b. Lack of alignment with DEED
- c. Lack of alignment back to the local – Mutual
- d. True partnership with DEED and Local
- e. Political instability

Weaknesses:

1. What could we improve?

- a. Silos and complexity
- b. Develop stronger DEI
- c. Stronger alignment with MFIP
- d. Brand awareness
- e. Enhance already strong

2. What knowledge, talent, skills and/or resources are we lacking?

- a. Resource for better communication
- b. Better business services
- c. Need longer investments
- d. Resources for immediate job placement
- e. Basic Career services

3. What disadvantages do we have?

- a. Scale and metro complexities
- b. Need for alignment on paperwork reduction
- c. bureaucracy

4. What do other people say we don't do well?

- a. Not as nimble and innovative
- b. Employer services
- c. Bureaucratic
- d. Housing and childcare –
- e. Lack of elected official coordination of Employment

Opportunities:

How can we turn our strengths into opportunities?

- a. Greater transportation alignment
- b. Green careers – emerging sector
- c. Union relationship
- d. Apprenticeship
- e. Reentry work
- f. Disabilities awareness
- g. Equity in employment

Is there a need in our region that no one is meeting?

- a. Service delivery – bricks and mortar
- b. Only government lead area. Public pathways to employment
- c. Scalability of promising practices
- d. Landing spot for DEED at the local area

B.2. Describe the selection process for the membership who will provide the leadership to oversee the development and coordination of the regional plan.

Metro leadership is provided by an 18-member decision making body made up of the six metro directors, the six locally elected officials (Mayor of Minneapolis, five county commissioners), and the six local board chairs.

B.3. Describe how the selected organizations from the region will provide oversight to development and implementation of the regional plan. Complete Attachment A - Regional Oversight Committee

As noted above, the Regional Oversight Committee is made up of representatives from the local boards, balanced equally across each workforce development area. No organizations outside that structure are part of the regional oversight of the metro. See attachment A for current members.

Further, to streamline decision making, coordinate broad regional economic/workforce development strategies, and clarify communications with external stakeholders, the Metro Regional Oversight Committee divides larger buckets of work as follows:

DEED Workforce Strategy Consultant: Erik Aamoth
EDAM: Mark Jacobs
Mn State: Nicole Swanson
CareerForce Communications – Deb Bahr-Helgen
GreaterMSP: Ling Becker
Vocational Rehabilitation: Rick Roy
WorkWell Minnesota (formerly MESC): Deb Bahr-Helgen

Industry groups Point of Contacts:

The Caring Professions – Erik Aamoth
Manufacturing including relationship with MPMA – Nicole Swanson
Technology – Deb Bahr-Helgen
Labor/Finishing Trades – Rick Roy
Educational and Professional Services – Mark Jacobs
Construction – Ling Becker
Green Careers – Ling Becker, Deb Bahr-Helgen, and Erik Aamoth

B.4. Describe how the approach used will ensure that partner engagement includes diverse representation, specifically among populations experiencing barriers to employment.

While each government entity that makes up the metro region approaches diversity and inclusion through their own tailored geographic and institutional lens, the metro oversight committee collectively views diversity and inclusion, specifically among those with greatest barriers to employment, as paramount to all workforce development strategies developed in our region.

Led by our locally elected officials, diverse representation amongst boards remains an important component of the regional plan and one strategy to increase diverse representation and perspectives. In terms of programming, the leadership remains focused on innovating projects aimed at populations experiencing the greatest barriers to employment or communities facing the

greatest levels of economic disparities. Throughout the metro, each local area will be approaching this topic using local priorities and demographic profiles of their communities.

B.5. Describe how the local area boards will direct system alignment within the region through shared policies and practices.

As part of the regional coordination done by the six metro directors, encompassing the seven country metro area, deliberate and proactive alignment of policies and practices is a high priority. While local decisions and actions that meet the policies and practices of locally elected officials and local jurisdictions to meet specific geographic need is required of each local area and board, cooperation across the region is necessary to create a system that is uniform and consistent for job seekers and businesses.

The method the metro uses to create the alignment through shared policy and practice is twofold. The first is through shared best practices via the metro directors' weekly meetings, the second comes from a dedicated work group of metro program managers from the six service areas that meet monthly, prior to the state's job seeker services meeting.

Out of these two strategies comes a series of shared policies and practices:

1. Priority of Service policies that allow the metro to recruit and enroll individuals into programs consistently and clearly. Recently this included eligibility into the CLIMB program.
2. Consistency in forms and intake processes that create similar practices across the region, though each area can tweak and adjust intake and forms to meet local requirements.
3. Technology as a support service with shared policies and practices metro wide.
4. Coordination in policies and practices concerning the increased homeless populations. The core cities and the surrounding suburbs are experiencing increases in the number of homeless populations, both existing and new program participants. This work was often done in partnership within workforce development, but also, public health and human services departments within government.

Further, over the course of the last number of years, a key practice is the meeting and sharing of expertise amongst finance staff from all service areas of the metro and key finance staff at community-based providers who work on federal and state workforce grants.

B.6. Describe any cooperative service arrangements being planned for the region and how they will promote consistency within the regional workforce development area and with state policy.

The metro region does not currently have any CSA planned.

SECTION C: PROGRAM AND SERVICE DELIVERY

C.1. Describe the condition of the regional economy (cite the sources of data and analysis).

The Metro Region partners closely with DEED LMI to assess and analyze the regional economic conditions. It should be noted that at times this data is provided at county-level when looking specifically into growing or shrinking sectors or for demographic data which might show community racial or ethnic specificity within a local area. Below is a seven-county narrative snapshot and tables of the current conditions provided to us for use with the local boards and regional oversight board (*Regional Profile: Twin Cities Metro Area Planning Region*, 09/13/2023):

After losing over 85,600 jobs (-5.3%) during the Great Recession between 2007 and 2010, the Twin Cities Metro Area went on to gain nearly 239,400 jobs (+15.6%) between 2010 and 2019. The regional growth rate of 15.6% outpaced the respective statewide employment growth rate of 13.2% during that period. In fact, where the Metro Area accounted for 61.2% of Minnesota's total employment in 2019, it accounted for 70.8% of the state's total employment growth between 2010 and 2019. With the onset of COVID-19 in 2020, however, the Metro Area experienced significant industry employment loss. Between annual 2019 and 2020 the Metro Area's total employment plummeted by nearly 131,600 jobs. This 7.4% drop was slightly more severe than the state's respective 6.7% drop during that period. For the region, such employment loss was much more significant than losses experienced during the Great Recession. Zooming into quarterly trends, employment loss during COVID was most extreme between the second quarters of 2019 and 2020. During that period, Metro Area total employment dropped by 233,435 jobs (-13.1%).

Employment in the Metro Area began its recovery after the second quarter of 2020. Between the second quarters of 2020 and 2021 the Metro Area regained 131,611 jobs, growing by 8.5%. Growth continued through the next year, albeit slower, with the region gaining 56,033 jobs between the second quarters of 2021 and 2022 (+3.3%). Between annual 2020 and 2022, the Metro Area's industry employment rebounded by nearly 81,900 jobs (+5.0%). As such, the region was just under 50,000 jobs below its pre-COVID 2019 level of employment in 2022.

Between annual 2019 and 2022, those Metro Area industry sectors losing the most jobs included Accommodation & Food Services (-14,494 jobs; -10.3%); Retail Trade (-11,044 jobs; -6.7%); Finance & Insurance (-8,840 jobs; -7.7%); Administrative & Support Services (-4,228 jobs; -4.3%); and Educational Services (-3,995 jobs; -3.0%). Overall, 12 of the region's 20 major industries were below their respective 2019 levels of employment in 2022.

Those industries above their respective 2019 levels of employment in 2022 included Transportation & Warehousing (+2,885 jobs; +3.9%); Construction (+2,537 jobs; +3.4%); Manufacturing (+1,109 jobs; +0.6%); Wholesale Trade (+920 jobs; +1.2%); Professional & Technical Services (+749 jobs; +0.6%); Agriculture, Forestry, Fishing, & Hunting (+418 jobs; +13.6%); Utilities (+272 jobs; +4.4%); and Mining (+73 jobs; +13.7%) (Table 14).

More recently, between annual 2021 and 2022, industry growth in the Metro Area was led by Accommodation & Food Services (+14,243 jobs; +12.7%); Manufacturing (+6,119 jobs; +3.6%); Transportation & Warehousing (+6,054 jobs; +8.6%); Arts, Entertainment, & Recreation (+5,542 jobs; +20.3%); and Professional & Technical Services (+4,131 jobs; +3.4%). Overall, 17 of the region's 20 major industries added jobs between annual 2021 and 2022. Those three industries losing jobs during that period included Finance & Insurance (-5,669 jobs; -5.1%); Retail Trade (-1,144 jobs; -0.7%); and Management of Companies (-494 jobs; -0.6%).

Table 10. Metro Area Occupational Employment Statistics, 1 st Qtr. 2023							
	Metro Area				State of Minnesota		
	Median Hourly Wage	Estimated Regional Employment	Share of Total Employment	Location Quotient	Median Hourly Wage	Estimated Statewide Employment	Share of Total Employment
Total, All Occupations	\$25.67	1,718,290	100.0%	1.0	\$24.25	2,827,310	100.0%
Office & Administrative Support	\$23.74	212,320	12.4%	1.0	\$23.06	345,830	12.2%
Business & Financial Operations	\$39.29	152,020	8.8%	1.2	\$38.19	201,940	7.1%
Sales & Related	\$19.61	142,400	8.3%	1.0	\$18.14	239,500	8.5%
Transportation & Material Moving	\$21.88	130,880	7.6%	0.9	\$21.05	227,780	8.1%
Management	\$60.18	128,450	7.5%	1.1	\$51.58	193,760	6.9%
Food Preparation & Serving Related	\$15.29	125,670	7.3%	1.0	\$14.89	216,970	7.7%
Production	\$22.67	109,650	6.4%	0.9	\$22.07	209,380	7.4%
Healthcare Practitioners & Technical	\$41.91	102,560	6.0%	0.9	\$41.07	186,700	6.6%
Healthcare Support	\$17.27	100,520	5.9%	1.0	\$17.40	162,400	5.7%
Education, Training & Library	\$25.35	89,460	5.2%	0.9	\$24.82	158,830	5.6%
Computer & Mathematical	\$51.41	78,440	4.6%	1.3	\$49.73	99,250	3.5%
Construction & Extraction	\$35.05	61,400	3.6%	0.9	\$31.00	113,930	4.0%
Installation, Maintenance & Repair	\$29.47	51,770	3.0%	0.9	\$27.95	98,670	3.5%
Building, Grounds Cleaning & Maint.	\$18.54	43,360	2.5%	0.9	\$18.26	76,210	2.7%
Architecture & Engineering	\$41.64	37,060	2.2%	1.1	\$40.60	53,100	1.9%
Personal Care & Service	\$17.34	36,850	2.1%	1.0	\$16.96	58,120	2.1%
Community & Social Service	\$26.00	30,510	1.8%	0.9	\$25.82	54,820	1.9%
Arts, Design, Entertainment & Media	\$30.59	26,520	1.5%	1.2	\$28.80	37,630	1.3%
Protective Service	\$25.28	23,310	1.4%	0.9	\$25.83	40,620	1.4%
Life, Physical & Social Science	\$41.34	19,160	1.1%	1.1	\$39.37	29,070	1.0%
Legal	\$51.41	14,890	0.9%	1.3	\$47.87	18,730	0.7%
Farming, Fishing & Forestry	\$19.21	1,090	0.1%	0.4	\$19.84	4,060	0.1%

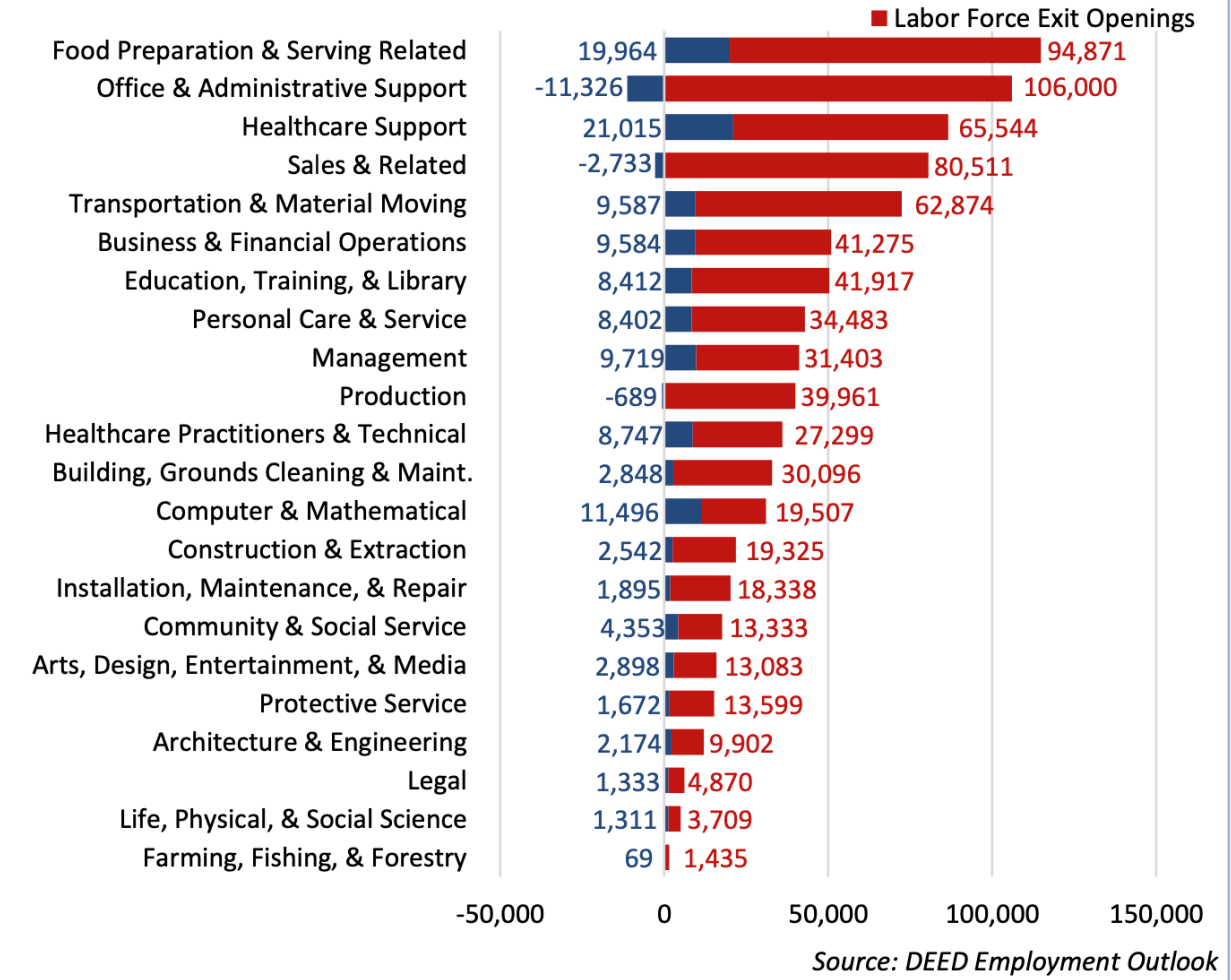
Source: DEED Occupational Employment Statistics, Qtr. 1 2023

Table 11. Metro Area Job Vacancy Survey Results, 2022

	Number of Total Vacancies	Percent Part-time	Percent Temporary or Seasonal	Requiring Post-Secondary Education	Requiring 1 or More Years of Experience	Requiring Certificate or License	Median Hourly Wage Offer
Total, All Occupations	98,330	36%	6%	38%	54%	39%	\$19.96
Food Preparation & Serving Related	11,820	48%	7%	1%	32%	9%	\$16.04
Sales & Related	11,574	46%	1%	12%	44%	9%	\$15.78
Healthcare Practitioners & Technical	11,408	60%	3%	84%	68%	88%	\$29.63
Healthcare Support	8,641	47%	2%	19%	20%	58%	\$16.00
Office & Administrative Support	6,621	31%	2%	13%	63%	8%	\$18.77
Transportation & Material Moving	6,509	21%	7%	3%	30%	66%	\$19.73
Business & Financial Operations	5,826	16%	7%	71%	95%	25%	\$31.83
Production	4,689	15%	1%	9%	52%	7%	\$19.98
Management	4,490	11%	1%	83%	100%	37%	\$43.43
Education, Training & Library	4,172	36%	22%	86%	70%	70%	\$20.51
Computer & Mathematical	3,821	16%	3%	74%	98%	33%	\$42.59
Building, Grounds Cleaning & Maint.	3,219	46%	10%	0%	10%	49%	\$16.00
Installation, Maintenance & Repair	3,081	6%	6%	49%	70%	33%	\$19.23
Community & Social Service	2,982	32%	13%	67%	82%	70%	\$22.23
Personal Care & Service	2,319	56%	27%	16%	33%	32%	\$14.98
Architecture & Engineering	2,143	9%	1%	81%	82%	43%	\$35.24
Construction & Extraction	1,352	3%	15%	12%	31%	27%	\$20.76
Arts, Design, Entertainment & Media	1,176	39%	13%	54%	79%	49%	\$21.49
Protective Service	939	51%	20%	15%	36%	57%	\$17.46
Life, Physical & Social Sciences	824	16%	2%	82%	84%	30%	\$25.82
Legal	193	12%	1%	82%	89%	77%	\$43.21

Source: DEED Job Vacancy Survey, 2022

Figure 15. Metro Area Employment Projections, 2020-2030



C.2. Describe the sectors or occupations of focus for region, including:

The Metro Region aligns closely with the State’s Drive for Five initiative sectors: Caring Careers, Manufacturing, Construction, Education, and Information Technology. Further, due to the robustness of the regional economy and local board leadership the following sectors are of importance in the region: Finance and Insurance; Hospitality, Transportation/material moving, and Green Energy and related sectors.

- a. How the region will use the labor market information and conduct outreach to business and industry to select the targeted sectors for developing sector partnerships for occupations in demand that provide family sustaining wages. If sectors and occupations have been already selected, describe them within this response.

As described in previous answers, using data to inform sector partnerships is critical to building a healthy regional labor force that matches job and career opportunities. Throughout the region our business/employer outreach specialists, employees of the local area, use labor market information extensively to open conversations with employers, showing local demand and

potential demographic shifts, including an aging workforce, immigration trends, etc. to highlight opportunities to partner at the local and regional level to solve labor force issues. Further, the Metro Region partners with Real Time Talent as another tool to look forward to hiring trends, economic projections, and other regional economic indicators.

- b. Alignment to the five sectors of focus in Drive for 5, including which local area in the region is focused on each or any of the Drive for 5 sectors. Complete Attachment G – Local Workforce Development Area Key Industries in Regional Economy.

The Metro Region is in complete alignment with the five sectors of focus in Drive for Five. The regional data shows clearly that these sectors are critical to the health of our region and align well with opportunities for job seekers to enter a pathway to family-sustaining wages. While not all sectors identified in Drive for Five have starting wages at or above family-sustaining wages, each sector has a clear pathway through continued education, career laddering, and on the job training, to jobs and careers in that sector at or above \$25.00 per hour. See Attachment G for list of key regional industries.

- c. The make-up of the sector partnerships will be determined and the expertise and resources they bring to the partnership.

As noted on B.3. each director in the region is identified as point-person per sector partnership. The make-up of partnerships is built on local strategies that already exist through local board structures and other key stakeholders both local and regional who have expertise and potential resources to bring to the partnership tables. One example of this structure is the Information Technology sector table organized and lead by City of Minneapolis. Both local board participation exists to lead this effort, but an expanded table includes IT trainers, private employers participating in internship development, chambers of commerce, and industry groups.

Further examples of sector partnerships are below:

- **IT sector-** Through a partnership with Minneapolis College, PPL will pilot a Computer User Support Specialist 16-week, 5-course cohort that results in a Google IT Support Certification. Participants will concurrently receive job-readiness and financial empowerment education. PPL will leverage new and existing employer partners to connect successful program participants to job vacancies.
- **Health Care sector-**
 - a. Programming will include recruitment, training, and preparation for credential attainment of CNA Licensure. Training includes a pre-training model that incorporates employment and computer skills training, as well as real-life realities of the CNA profession. Employer engagement is also incorporated throughout the program delivery design.
 - b. An expansion of CAPI’s Healthcare Career Pathways training by increasing the number of people served, who identify as English Language Learners, with CNA training. In addition, CAPI is offering 8 hours of knowledge test practice for NATO exam, and 3 hours of Mental Health First Aid training to increase passage rate of state exam. Programming also offers participant stipends support services, work- readiness, and financial coaching.

- **Manufacturing sector-**
 - a. Manufacturing Career Pathway training connecting individuals to manufacturing careers following a flexible, high-touch and hands-on approach to develop skills in metal work, machine operation and precision manufacturing. Training program incorporates work readiness and industry knowledge, industry foundations, and comprehensive support services with job search support upon completion with connection to new and existing employer partners.
 - b. Programming will incorporate paid participation in professional development, empowerment, and employment. Youth Pathways Program will offer career readiness training, hands-on engagement opportunities to explore interests, and then matched to real-world community projects which offers opportunity to earn industry-backed certifications. Upon graduation from Youth Pathways Program, participants can engage in alumni network to ensure success beyond programming and in the field.
- **Green/Energy sector-** Advanced Training program prepares young adults through a combination of innovative, hands-on, field training and classroom-based work readiness and career exploration training to transition from programming directly into employment in the Green/Energy sector with family-supporting salaries.
- **Finance/Banking sector-** Programming targets serving women and people of color, offering Securities Industry Essentials (SIE) skills training program to qualify individuals for entry- level jobs in the finance sector. GESMN provides customized coaching, support, and work readiness training in conjunction with the SIE training to ensure participant success.
- **Hospitality sector-** MTP will partner with 9 hotels in Bloomington and Minneapolis by offering comprehensive work readiness and job skills training to prospective new hires. The training incorporates customer service, housekeeping, and culinary occupational skills. Program design also integrates case management, workshops, networking, and job search assistance.
- **Transportation sector-**
 - a. Centering a culturally specific approach, offering an experiential learning environment, and incorporating mentorship for career development strategies prepares participants for success in MTG’s programming. The Driving Beyond Barriers program offers credentialed CDL training and direct access to job opportunities through their employer network. Job placement, career development and financial literacy components are incorporated throughout and MTG offers support services to mitigate barriers.
 - b. In partnership with Interstate Truck Driving School, PDS will support participant’s CDL training and incorporate work readiness assessments and training, developing individual training plans, support during CDL training, job placement assistance and job retention.

C.3. [The demographic makeup of the labor force in those sectors as compared to the regional labor force, and how the region will work to close any identified gaps.](#)

Like our partnership with DEED LMI for current economic conditions, we rely on DEED LMI data for our demographic data of the labor force. The data helps local and regional decision makers to project need, examine gaps, and see opportunities to provide demographically specific

services. Again, below is a snapshot of recent labor force demographic trends used by the metro to inform key decisions for investments and planning, such as Drive for Five (*Regional Profile: Twin Cities Metro Area Planning Region*, 09/13/2023):

According to the new 2022 5-year estimates, the Seven-County Metro Area had a labor force size of 1,778,729 people. The labor force includes all persons, 16 years of age and older, who are either employed or unemployed. The bulk of the Metro Area's labor force is made up of those persons in the prime working age group, or those between the ages of 25 and 54 years. In 2022, there were about 1,145,400 people in this group, making up nearly two-thirds (64.4%) of the region's labor force. Those slightly older, between 55 and 64 years, accounted for 16.9% of the region's labor force, equal to nearly 300,000 people. The youngest cohort, between the ages of 16 and 24 years, accounted for 13.5% of the region's labor force, equal to nearly 240,000 people. Finally, those 65 years and over made up 5.3% of the region's labor force, equal to 93,800 people. Combined, those 55 years of age and older accounted for over one-in-five (22.1%) persons in the Metro Area's labor force, equaling a large share close to or at retirement age (Table 1).

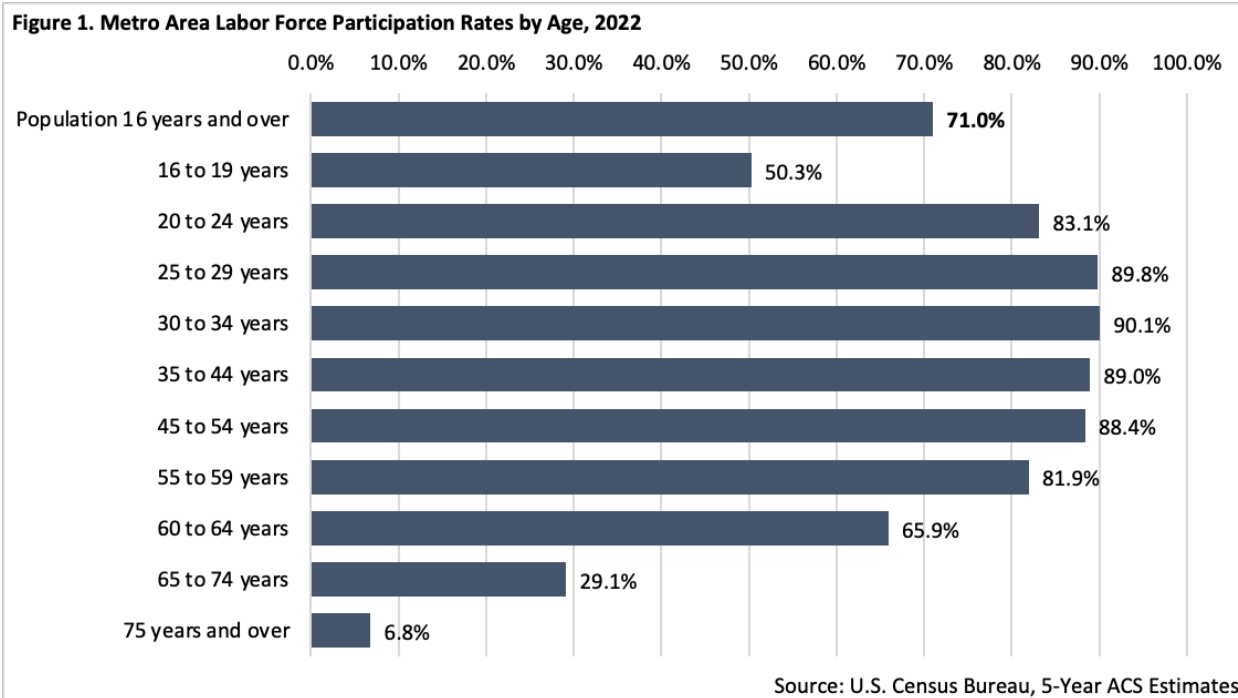
With its population 16 years of age and older equaling 2,503,656, the Metro Area had a labor force participation rate of 71.0% in 2022. This was slightly higher than the statewide labor force participation rate of 68.7%, and significantly higher than the national labor force participation rate of 63.5%. By age, highest labor force participation rates are among those between the ages of 25 and 54 years. This is why this age cohort is labeled the prime working age. Labor force participation rates top out at 90.1% for those between 30 and 34 years before gradually declining to 81.9% for those between 55 and 59 years. Such rates then begin to plummet, equaling 65.9% for those between 60 and 64 years, 29.1% for those between 65 and 74 years, and 6.8% for those 75 years and over. Labor force participation rates are also significantly lower for teenagers between 16 and 19 years, equaling 50.3% in 2022 (Figure 1).

Between the 2017 and 2022 5-year ACS estimates, the labor force participation rate for the total population 16 years of age and older in the Metro Area declined from 72.2% to 71.0%. While this seems a small decline, it is equal to thousands of workers. Data from the [Department of Employment and Economic Development's \(DEED\) Local Area Unemployment Statistics \(LAUS\)](#) backs this trend up. Much of this decline is due to older workers leaving the labor force, largely with retirements. The region is also still recovering from the exodus of workers from the labor market during the COVID-19 recession. According to LAUS data, the Metro Area's labor force was down about 32,100 workers between annual 2020 and 2022.

Age Cohort	Population	Labor Force	Labor Force Participation Rate	Labor Force Change 2017-2022	
				Numeric	Percent
Population 16 years & over	2,503,656	1,778,729	71.0%	+61,656	+3.6%
16 to 19 years	157,642	79,234	50.3%	+4,519	+6.0%
20 to 24 years	193,205	160,616	83.1%	-799	-0.5%
25 to 29 years	225,314	202,412	89.8%	-468	-0.2%
30 to 34 years	234,004	210,814	90.1%	+5,973	+2.9%
35 to 44 years	439,630	391,054	89.0%	+42,167	+12.1%
45 to 54 years	385,986	341,099	88.4%	-25,103	-6.9%
55 to 59 years	209,166	171,351	81.9%	+1,117	+0.7%
60 to 64 years	195,151	128,601	65.9%	+16,361	+14.6%
65 to 74 years	278,540	81,184	29.1%	+16,299	+25.1%
75 years & over	185,018	12,622	6.8%	+2,573	+25.6%

Source: U.S. Census Bureau, American Community Survey

Between the 2017 and 2022 5-year estimates, the Metro Area’s labor force expanded by 3.6%. This was equivalent to over 61,600 people. For reference, Minnesota’s labor force size expanded by 2.6% during that period. The most significant growth in the Metro Area’s labor force was for those persons between the ages of 35 and 44 years (+42,167 people), with those between the ages of 60 and 74 years also expanding by a significant amount (+32,660 people). The most rapid growth was for those persons 75 years and over (+25.6%), as well as those persons 65 to 74 years (+25.1%). Both older age cohorts witnessed labor force growth rates about seven times that as for the total of all people. A large decline in the labor force was witnessed for those persons between the ages of 45 and 54 years (-6.9%; -25,103 people), with smaller declines for those persons between 20 and 24 years (-0.5%; -799 people) and 25 to 29 years (-0.2%; -468 people). Overall, the ACS data clearly highlights [major shifts in the region’s labor force](#) for Baby Boomers as well as Millennials. Generation Z is gradually making inroads into the region’s labor force as well, with those between 16 to 19 years growing at a rate nearly double the total rate of growth.



While the Metro Area’s labor force has shifted older with time it has also shifted to become more diverse. In 2017, those persons reporting as BIPOC (Black, Indigenous, and people of color) represented approximately 22.8% of the Metro Area’s labor force. This was equivalent to just over 390,700 people. By 2022, the BIPOC share of the region’s labor force was equivalent to nearly 480,000 people, representing approximately 27.0% of the total labor force size. This is a significant shift. In fact, where the BIPOC share of the region’s labor force expanded by 22.7% (+88,812 people) between 2017 and 2022, the white alone, non-Hispanic or Latino share of the labor force contracted by 2.0% (-27,156 people). In other words, recent growth in the Metro Area’s labor force was entirely due to the increasing BIPOC population working in the region (Table 3).

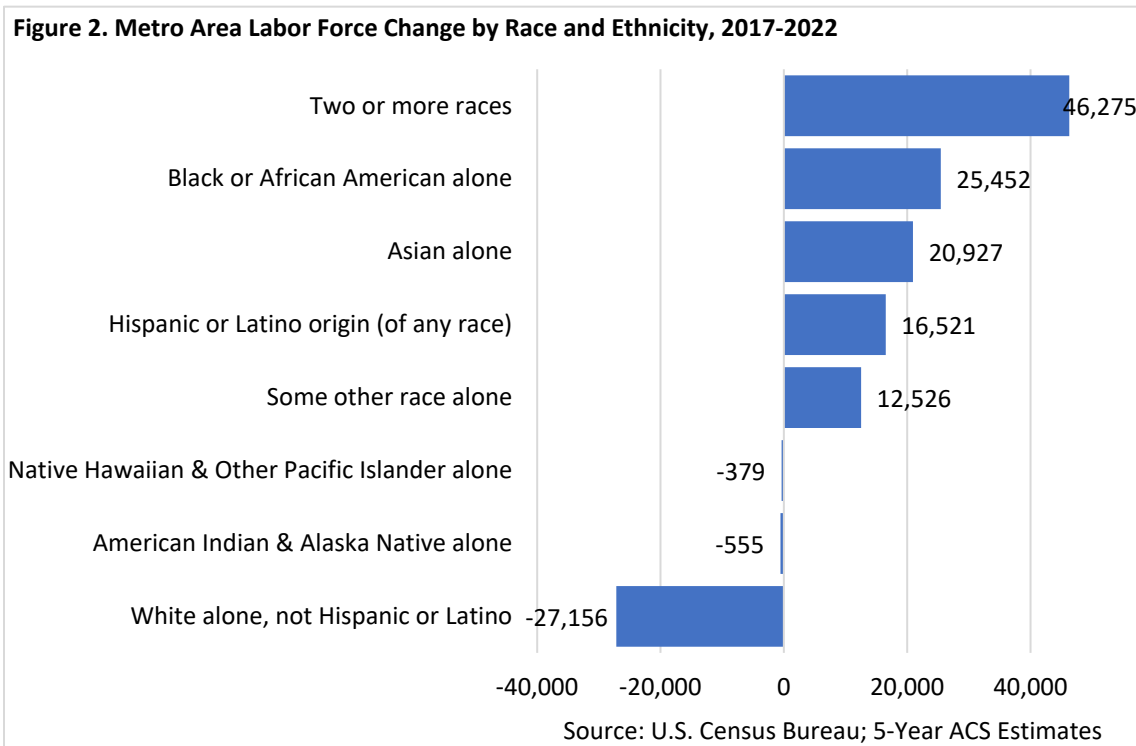
Data from the ACS allows one to analyze specific populations by race and ethnicity. For example, those reporting as Two or More Races experienced, far and away, the most growth in the Metro Area’s labor force between 2017 and 2022. During that period, this population’s labor force presence expanded by 115.1%, equivalent to approximately 46,275 people. This rate of growth was 32 times faster than the total labor force’s rate of growth. At over nine times the growth rate as the total labor force, those reporting as Some other Race followed those reporting Two or More Races for most rapid labor force growth between 2017 and 2022 (+33.3%; +12,526 people) (Figure 2).

Those reporting as Black or African American (+18.8%; +25,452 people) and those reporting as Asian (+17.9%; +20,927) also witnessed rapid and significant growth in the labor force. Those reporting Hispanic or Latino origins (of any race) experienced a similar

growth rate to those reporting as Black or African American and Asian (+17.4%; +16,521 people).

Losses in the Metro Area’s labor force between 2017 and 2022 were witnessed by those reporting as white alone (especially concentrated among the subset being white alone, not Hispanic or Latino), Native Hawaiian and Other Pacific Islander (-46.3%; -379 people), and American Indian and Alaska Native (-6.9%; -555 people).

While the Metro Area’s labor force is becoming more diverse with time, about three quarters of the region’s workers report being white alone (1,335,828 people). This is followed is followed in size by those workers reporting as Black or African American (9.0%; 160,952 people), those reporting as Asian or other Pacific Islander (7.8%; 138,158 people), those reporting Two or More Races (4.9%; 86,493 people), those reporting Some other Race (2.8%; 50,174 people), and those reporting as American Indian or Alaska Native (0.4%; 7,538 people). Those reporting as Hispanic or Latino (of any race) account for 6.3% of the region’s labor force, equivalent to approximately 111,508 people (Figure 3).



**Table 4. Metro Area Labor Force Statistics by County
2022 5-Year Estimates**

Area	White, Not Hispanic or Latino Labor Force			BIPOC Labor Force			
	2022	Change, 2017-2022		2022	2022 Share	Change, 2017-2022	
		Numeric	Percent			Numeric	Percent
Anoka County	161,434	-6,055	-3.6%	41,497	20.4%	+12,604	+43.6%
Carver County	53,172	+1,070	+2.1%	7,222	12.0%	+2,180	+43.3%
Dakota County	190,979	-5,444	-2.8%	58,099	23.3%	+13,672	+30.8%
Hennepin County	516,175	-5,922	-1.1%	219,061	29.8%	+32,691	+17.5%
Ramsey County	188,371	-12,663	-6.3%	108,955	36.6%	+15,129	+16.1%
Scott County	70,613	+2,309	+3.4%	16,847	19.3%	+4,625	+37.8%
Washington County	118,456	-452	-0.4%	27,847	19.0%	+7,911	+39.7%
Metro Area	1,299,201	-27,156	-2.0%	479,528	27.0%	+88,812	+22.7%
Minnesota	2,480,000	-48,150	-1.9%	637,089	20.4%	+126,397	+24.8%

Source: U.S. Census Bureau, American Community Survey

Figure 3. Metro Area Labor Force Distribution by Race, 2022

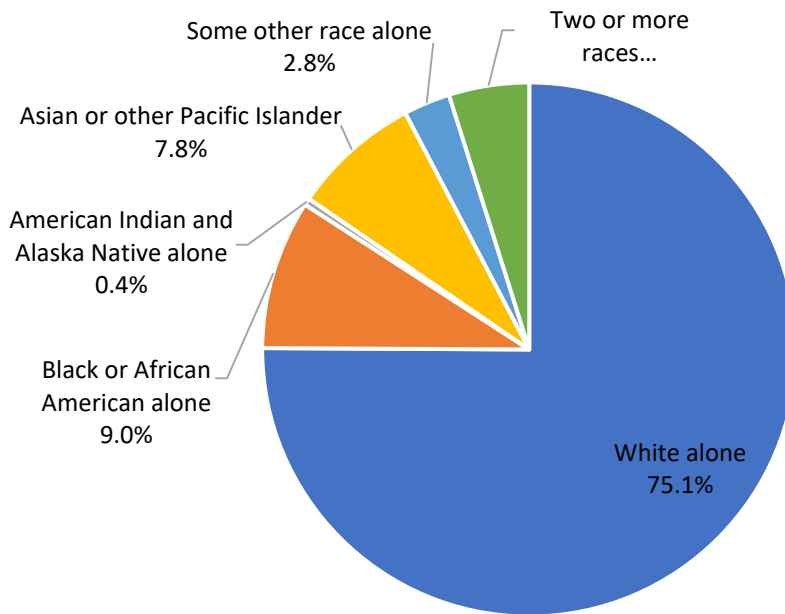


Table 3. Metro Area Labor Force Characteristics by Race and Ethnicity, 2022 5-Year Estimates

Race or Ethnicity	Population	Labor Force	Labor Force Participation Rate	Labor Force Change 2017-2022	
				Numeric	Percent
Population 16 years and over	2,503,656	1,778,729	71.0%	+61,656	+3.6%
White alone	1,903,473	1,335,828	70.2%	-41,219	-3.0%
Black or African American alone	222,795	160,952	72.2%	+25,452	+18.8%
American Indian and Alaska Native alone	12,566	7,538	60.0%	-555	-6.9%
Asian alone	185,079	137,719	74.4%	+20,927	+17.9%
Native Hawaiian and Other Pacific Islander alone	616	439	71.3%	-379	-46.3%
Some other race alone	65,480	50,174	76.6%	+12,526	+33.3%
Two or more races	113,647	86,493	76.1%	+46,275	+115.1%
Hispanic or Latino origin (of any race)	143,227	111,508	77.9%	+16,521	+17.4%
White alone, not Hispanic or Latino	1,856,809	1,299,201	70.0%	-27,156	-2.0%
BIPOC	646,847	479,528	74.1%	+88,812	+22.7%

Source: U.S. Census Bureau, American Community Survey

C.4. How the local board will make opportunities in these areas known to customers, including employers and job seekers, and how the local board will create, modify, or expand responsive workforce development programs and initiatives.

The diversity of local area service delivery models throughout of Metro, including fully decentralized to centralized through a county government structure, means the dissemination of information and opportunities differs across the region. However, each local area and as a region partner closely and will work for closer alignment with the Governor’s Workforce Development Board to explore new opportunities and ways to broaden messaging about ways to connect. The strategies deployed across the metro area are designed to be easily adapted to changing economic or social conditions.

While each area works differently, the metro coordinates key messages regarding sector strategies, helping to coordinate communication and outreach to employers and sector stakeholders. Further, each area, in connection with one-another, uses its locally elected officials in different ways to coordinate and promote program offerings. Again, due to the various structures, each area draws on their strengths to promote the economic health of the region. The strategy differs from outreach to job seekers which is much more tailored to the local area where

programmatic offerings, locations, times, etc. may differ according to who the program operator is.

C.5. Based on the regional/local assessment of workforce development system services, describe how strategies will be created to pursue a more responsive alignment of employment and training services.

Adaptation to changing economic conditions and job seeker needs will continue to be a focus of the Metro Region. Following the monumental shifts forced upon workforce development systems and structures because of Covid 19, and subsequent federal investments in local areas through ARPA funding, the region will use the tools and techniques learned during those years to continue to innovate to pursue a more responsive system for employers and employment and training partners. This includes the use of broad networking events, virtual roundtables, virtual/hybrid/in person career fairs, job clubs, and other participant facing activities. Further, new strategies like an Apprenticeship Outreach Office in North Minneapolis will be piloted to test a new strategy to recruit and connect job seekers from BIPOC and other under-represented communities to employers and opportunities in apprenticeships and align employment and training to the Department of Labor and Industry.

Further, to increase the access to quality employment services for youth and young adults, Ramsey County is working to increase alignment and decrease duplication in the youth workforce ecosystem. The county, in partnership with the Suburban Ramsey Family Collaborative and other partners created Youth Works, a network of youth employment professionals that meet regularly to support each other and the wider community. In 2021, the Ramsey County Board of Commissioners and the Saint Paul City Council, invested nearly \$25 million of American Rescue Plan Act resources to support the ecosystem and this created an opportunity to work more closely with government, education, non-profit and employer partners. This work has included scanning and surveying the partners in the ecosystem to understand what supports are and are not available to our young people. Currently, the core ecosystem partners are working together on a shared strategic plan to enhance and improve the experience for young people receiving employment services in Ramsey County, regardless of program, funding stream or provider.

C.6. Describe how the entities responsible for participating in this process will be selected, including their expected roles and responsibilities.

For the Metro Region to be successful as a system working to support 3 million residents and millions of jobs, the metro leadership believes in an all-hands-on-deck approach to participation. This work cannot be done in traditional silos and within categorical funding. While those realities will exist despite our alignment efforts, it will be an approach that admits those silos exist but works creatively to find alternative solutions to shared challenges. Examples include working closely with housing partners within our own structures closely, economic development teams across the metro, k12/Adult Education partners, and transportation providers to work towards that more aligned and responsive system.

C.7. Describe how outcomes will be determined in terms of employment and training services.

To understand the impact of regional strategies in a complicated, diverse, and multifaceted metro, outcomes of employment and training services will need to be assessed in multiple ways, two examples are:

1. Traditional WIOA measures will continue to be paramount to the local boards and by extension the Regional Oversight Committee. These measures are foundational to the local relationship to the State of Minnesota and to the federal government.
2. Assessment of regional economic health of all communities and demographics. The Metro region is home to the most diverse cities, communities, and neighborhoods in the state. For all to prosper in the Minnesota economy, disparity reduction between White Non-Hispanic and BIPOC residents and between White Non-Hispanic and those with barriers to employment, be it age, language, justice involved, persons with disabilities, must be part of the regions outcomes measures. While many of these indicators are macro in scale, and no one system can be responsible for total disparities reduction, the systems and structures must work together in alignment to attach these long standing social and economic challenges faced by many in our communities.

MINNESOTA

Board Action Request

24-0185

Item Description:

Schematic Design approval for the Family Justice Center Relocation project and HCGC A20-A21 District Court Self Help and Administration project; Approve contract PR00006141 with Wold Architects, Inc., for architectural and engineering services, 04/30/24-02/28/26, NTE \$1,844,908 and approval to award associated construction contracts

Resolution:

BE IT RESOLVED, that the following actions be approved for the Family Justice Relocation project (CP 1007211) and the HCGC A20-A21 District Court Self Help and Administration project (CP 1007210):

- Approval of schematic design;
- Authorization to proceed with project design development and construction documents;
- Authorization to advertise and receive construction proposals;
- Authorization to proceed with contracts to include general, mechanical, and electrical construction; and

BE IT FURTHER RESOLVED, that Contract PR00006141 with Wold Architects and Engineers for architectural and engineering services for the design development through construction administration phases of the Family Justice Relocation project and HCGC A20-A21 District Court Self Help and Administration project for the period of April 31, 2024 through February 28, 2026, in the amount not to exceed \$1,844,908, be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to award contracts to the awarded contractor if the proposals are within the approved project budget; that the Chair of the Board be authorized to sign the contracts on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to award a set-aside contract for the HCGC Office Relocation and Remodeling project utilizing the authority under Minn. Stat. § 471.345, Subdivision 8, that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign contracts on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

Background:

This project will renovate 81,390 square feet of space in the Government Center to relocate court programs from the Family Justice Center.

Based on the recommendations of the updated Downtown Campus Master Plan, floors C-19 through C-23 will be renovated for Family Court and General Court courtrooms and chambers. Floors A-20 and A-21 will be renovated for Courts Self Help and Administration, which will move from the C-Tower. Current occupants of the remaining impacted C-Tower floors, the County Attorney and Community Corrections, will be relocated to other floors in the A-Tower over the next year.

This project(s) will consolidate and improve customer access to court functions and improve overall District Court efficiencies. Improvements will:

- Reduce the overall county footprint.
- Offer improved amenities for District Court staff, including conferencing rooms, a wellness room, and multi-purpose/work lounges.
- Improve security, access to technology for both courts and clients.
- Increase the flexibility of newly created courtrooms.
- Provide spaces for virtual hearings.
- Add consult rooms for court partner use.

Wold Architects and Engineers was selected by the County's Designer Selection Committee in the Fall of 2023.

There will be two general contractors for the two parts of this project. Using the above cited set-aside contracting authority for the HCGC A20-A21 District Court Self Help and Administration project will enable the county to have a portion of the construction work delivered by an Emerging Small Businesses Enterprise (ESBE) general contractor from the Department of Community Corrections and Rehabilitation's (DOCCR) Community Productive Day Construction Partnership Program. General contractors are qualified for this program based on their demonstrated success employing and training ex-offenders. The selected general contractor will be required to employ and provide on-the-job training to probationers during the performance of their contract for not less than 10 percent of the contract's total labor hours.

The Family Justice Center will remain open until the Government Center construction is complete in early 2026.

Current Request:

Approval is requested for Schematic Design of the projects, a contract with Wold Architects and Engineers for architectural and engineering services for the design development through construction administration phases, and authorization for the County Administrator to award contracts to the contractors with the highest scoring proposals if the proposals are within the project's budget.

The Schematic Design Executive Summary Report has been distributed to the County Board, and a copy is on file with the Clerk to the County Board.

Impact/Outcomes:

This project will result in the Courts moving from the Family Justice Center to the Hennepin County Government Center, the last move in the Downtown Master Campus Plan.

Recommendation from County Administrator: Recommend Approval



**Hennepin County Government Center
Courts Relocation from Family Justice Center C20-C23, No. 1007211
District Court Self Help and Admin A20-21, No. 1010894**

Schematic Design Report
April 18, 2024



332 Minnesota St
Suite W2000
St Paul, MN 55101

tel 651 227 7773

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A. Project Team



User Groups

Minnesota 4th District Court

Judge Kerry Meyer
Judge Patrick Robben
Judge Theresa Couri
Jessica Wiens
Nicolas Pritchard
Shannon Cooper

Chief Judge, Fourth Judicial District
Judge, Fourth Judicial District
Judge, Fourth Judicial District
Senior Manager
Court Administrative Manager
Senior Administrative Manager

Owner Representative

Hennepin County Property Services
A-2208 Government Center
Minneapolis, Minnesota 55487
(612) 348-5252

Christine Olson
Thomas Moody
Julie Abramson
Jen Moreimi
John Rode
Hans Greulich

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Facilities Operations Manager
Project Manager - Design and Construction
Project Manager - Interiors
Senior Facility Planner
Facility Engineer

Architect of Record and A-V Design

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Kelly Snyder
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Principal in Charge
Project Manager
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Audio-Visual Designer

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Lead Estimator
Estimator

B. Project Summary

1. INTRODUCTION

The purpose of this project is to renovate existing office space on the upper floors of the Government Center's (HCGC) Courts Tower into court space to accommodate relocated programs from the Family Justice Center based on guidance from a Downtown Campus Master Plan and a District Court Facility Master Planning Study. Due to the Covid-19 pandemic, this project was put on-hold. During this time, the county updated the previously developed master plan and revised future workplace strategies to better align with current service delivery efficiencies.

Based on the recommendations of the updated Downtown Campus Master Plan, approx. 81,390 SF on Floors C-19 through C-23 Family Court/General Court courtrooms/chambers and A20-21 will be renovated for or a consolidated Self-Help Center for Pro Se litigants and the Family Court Division Administrative staff, respectively. Current occupants of these floors, the County Attorney and Community Corrections will be relocated to other floors in the Government Center's Administrative Tower as part of HCGC Office Remodeling project for A20-A21 (1007210).

2. PROJECT DESCRIPTION District Court Self Help and Family Admin A20-21, FJC Relocation C20-23



The State of Minnesota has 10 Judicial Districts, with specific counties belonging to each District. The 4th Judicial District serves only Hennepin County, and is the state's largest court district. The 4th Judicial District occupies space in 5 downtown Minneapolis facilities as well as 2 suburban courts facilities.

Preliminary plans indicate the scope of work for this project to include:

1. Major remodeling of four floors of the C-Tower currently occupied by the County Attorney to create fourteen new courtrooms and 15 new judicial chamber suites while retaining the existing Grand Jury Room on C20. All new courtrooms are being designed for flexible use by any division of courts to support potential reduction in family court filings or increased civil or criminal case filings. New audio/visual systems in courtrooms and new judicial clerks and court reporters office furniture. Addition of conference rooms along public corridor.

2. Major remodeling of two floors in the A-Tower. A20 will house a Pro-Se Litigant (Self Represented) Help Center which consolidates the services provided at the Family Justice Center Self-Help Center and the Self-Help Center in the Government Center on the skyway level. A21 will house the Family Court Division Administrative staff as well as one Child Support Hearing room. Zoom Room/Magistrate Offices will provide options for remote court operations.

3. PURPOSE & JUSTIFICATION **District Court Self Help** **and Family Admin A20-21,** **FJC Relocation C20-23**



In 2018, the county acquired the Thrivent Building (625 Building) which is located one block to the east of the Government Center and is connected via the downtown skyway system. This strategic acquisition serves to meet identified space needs of the County, provides for the consolidation and service efficiencies of court functions in the Government Center by relocating Family Court functions from the 66-year-old Family Justice Center (FJC). This would allow FJC to be vacated and declared surplus.

A 20-year District Court Master Plan was completed in the summer of 2019. This master plan focused on identifying caseload trends and population projections along with operational, staffing and facility needs. Key to this master plan was the identification of critical, functional adjacencies required for the Family Courts to be relocated from the Family Justice Center to the Government Center. These functional adjacencies and short-term needs were then incorporated into the updated Downtown Campus Master Plan recommendations.

The purpose of this project is to renovate existing office space on the upper floors of the Government Center's (HCGC) Courts Tower into court space to accommodate relocated programs from the Family Justice Center based on guidance from a Downtown Campus Master Plan and a District Court Facility Master Planning Study. Due to the Covid-19 pandemic, this project was put on-hold. During this time, the county has been updating the previously developed master plan and revising future workplace strategies to better align with service delivery efficiencies realized during pandemic's remote work of most county functions.

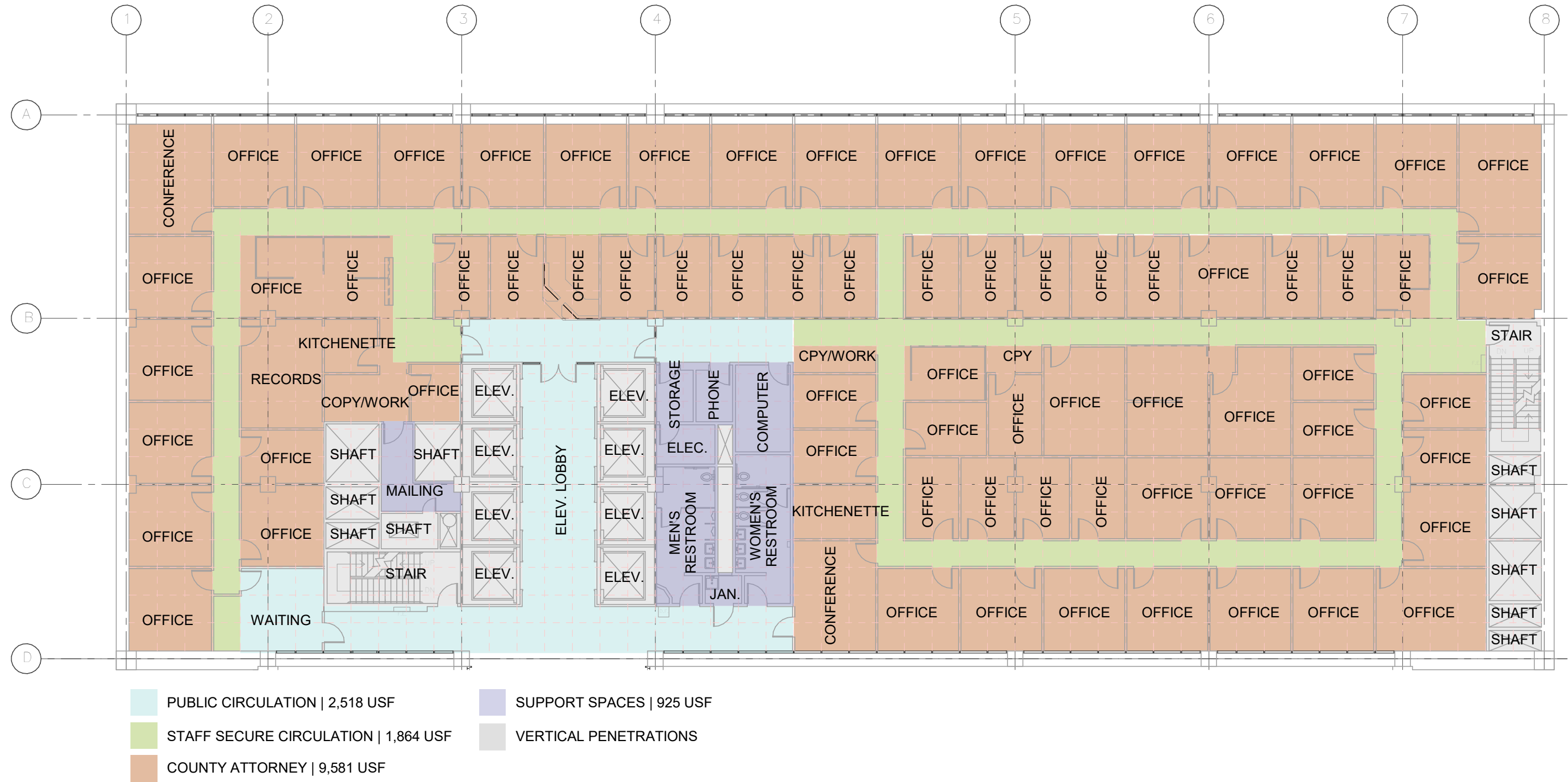
In association with the 625 Building acquisition, the development of a Downtown Campus provides an opportunity to invest smarter, end leases, renovate and maintain fewer buildings, align adjacent government services between the City of Minneapolis, District Court and Hennepin County, bringing downtown services closer together for residents and connect downtown staff. Based on the recommendations of the updated Downtown Campus Master Plan, approx. 81,390 SF on Floors C-19 through C-23 and A20-21 will be renovated for Family Court/General Court courtrooms/chambers. Current occupants of these floors, the County Attorney and Community Corrections will be relocated to other floors in the Government Center's Administrative Tower as part of another capital project.

The Family Justice Center building currently houses all of Family Court functions with District Court, County Attorney, Sheriff's Holding Areas and Human Services staff/space. The Family Justice Center Relocation Project renovates space in the Government Center Building on floors A20 and A21, and C20 through C23 to allow all Family Court functions to move to the Government Center. This work is critical to the closing of the FJC building.

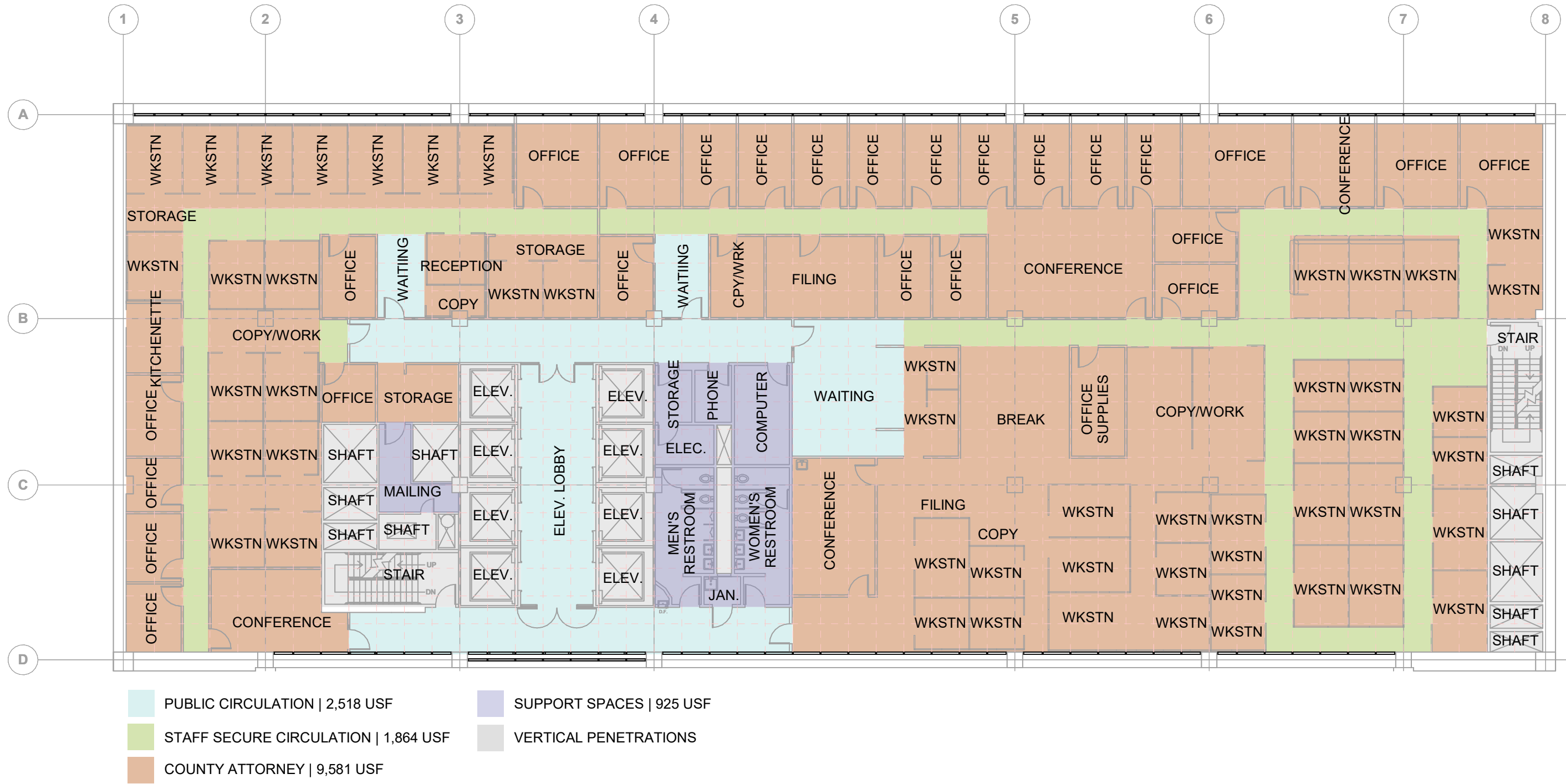
3. EXISTING CONDITIONS **District Court Self Help** **and Family Admin A20-21,** **FJC Relocation C20-23**



The following plans are existing conditions of each floor this project intends to renovate. Current occupants of these spaces include the Hennepin County Attorney and the Hennepin County Department of Community Corrections and Rehabilitation as noted. Relocation of these departments is already underway as part of separate Hennepin County projects.



1 A20 EXISTING FLOOR PLAN
1/16" = 1'-0"
0 12' 24'



1 A21 EXISTING FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'



- PUBLIC CIRCULATION | 2,518 USF
- STAFF SECURE CIRCULATION | 1,864 USF
- COUNTY ATTORNEY | 9,581 USF
- SUPPORT SPACES | 925 USF
- VERTICAL PENETRATIONS

1 C20 EXISTING FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'



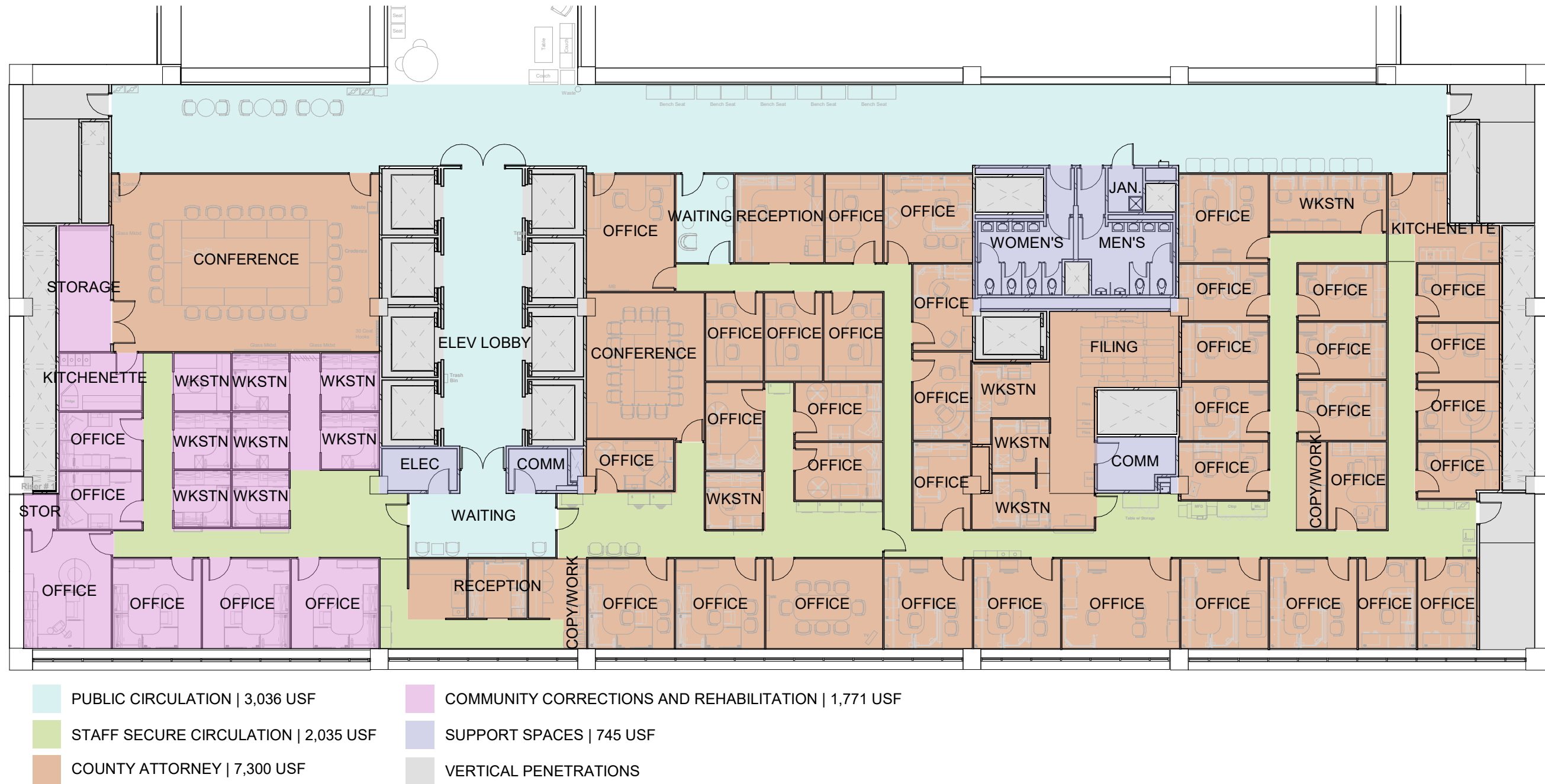
- PUBLIC CIRCULATION | 2,377 USF
- STAFF SECURE CIRCULATION | 2,413 USF
- COUNTY ATTORNEY | 9,344 USF
- SUPPORT SPACES | 750 USF
- VERTICAL PENETRATIONS

1 C21 EXISTING FLOOR PLAN
1/16" = 1'-0"
0 12' 24'



- PUBLIC CIRCULATION | 3,593 USF
- STAFF SECURE CIRCULATION | 1,822 USF
- COUNTY ATTORNEY | 8,732 USF
- SUPPORT SPACES | 750 USF
- VERTICAL PENETRATIONS

1 C22 EXISTING FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'



1 C23 EXISTING FLOOR PLAN
1/16" = 1'-0"
0 12' 24'

5. PROJECT OBJECTIVES AND DESIGN CRITERIA

Courtrooms

- Flexible courtrooms through layout, technology, and calendaring
- Trauma-informed design principles
- Safety and security for all participants
- High-Profile courtroom on non-bridge floor
- Magistrate Hearing room and a few small virtual hearing rooms
- Secure staff circulation for access to chamber suites

Monitored Waiting Rooms

- Two separate spaces to allow separation of parties and increase security

Self-Help Center

- Flexible seating arrangements
- Flexible workspace options
- Zoom rooms
- Trauma-informed design principles
- Staff spaces separate from public spaces to increase security

Family Court Administration

- Flexible work areas including hoteling workstations
- Trauma-informed design principles
- Staff space to provide space for department growth

Toilet Rooms and Work Lounge (Sinks)

- To be stacked to maximize floor space and reduce load on existing building

SCHEMATIC DESIGN - Project Overview

6. SPACE PROGRAM A20-21 and C20-23

Functional Program	SD: C-Tower	SD: A-Tower
COURTROOMS	19,575 USF	0 USF
JURY DELIBERATION	1,281 USF	0 USF
MAGISTRATE HEARING	0 USF	544 USF
MAGISTRATE ZOOM	0 USF	300 USF
CHAMBER SUITES	8,834 USF	0 USF
COURTROOM CONFERENCE ROOMS	2,642 USF	405 USF
ADMIN CONFERENCE ROOMS	0 USF	4,879 USF
COUNTER SERVICE	0 USF	500 USF
MONITORED WAITING	319 USF	610 USF
ADMIN. STAFF	0 USF	5,791 USF
SUPPORT SPACES (Public Waiting, Vestibules, Multipurpose Rooms, Work Lounges, Copy Rooms, A/V & Data Closets, Toilet Rooms)	4,586 USF	4,934 USF
STAFF SECURE CIRCULATION	4,908 USF	4,717 USF
PUBLIC CIRCULATION	9,150 USF	4,023 USF
FUTURE FLEX	0 USF	955 USF
PROPOSED TOTAL:	51,295 USF	27,628 USF
OVERALL TOTAL:	65,163 USF	33,316 USF

3. PROPOSED PLANS District Court Self Help and Family Admin A20-21, FJC Relocation C20-23



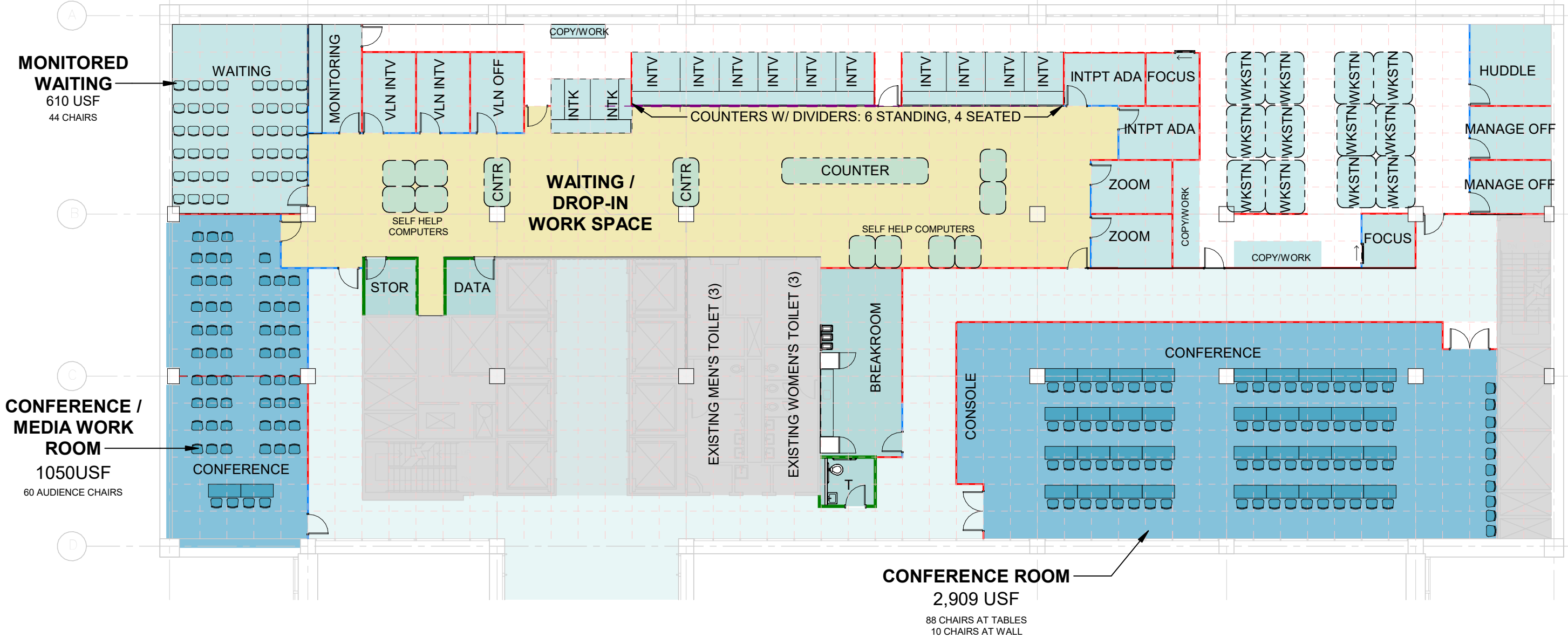
The following plans are proposed layouts for both A-tower and C-tower. These plans represent a culmination of design and planning meetings with the intended occupants of these spaces under the guidance of Hennepin County project managers and facility planners. As such, these proposed plans are drawn at the recommendation of the design team with the understanding that additional meetings with the County and District Court will continue through future design phases.

The A-tower shall be utilized by District Court Self Help and Family Administration departments and shall include typical staff spaces as well as public-facing self-help counters and a magistrate hearing room as drawn.

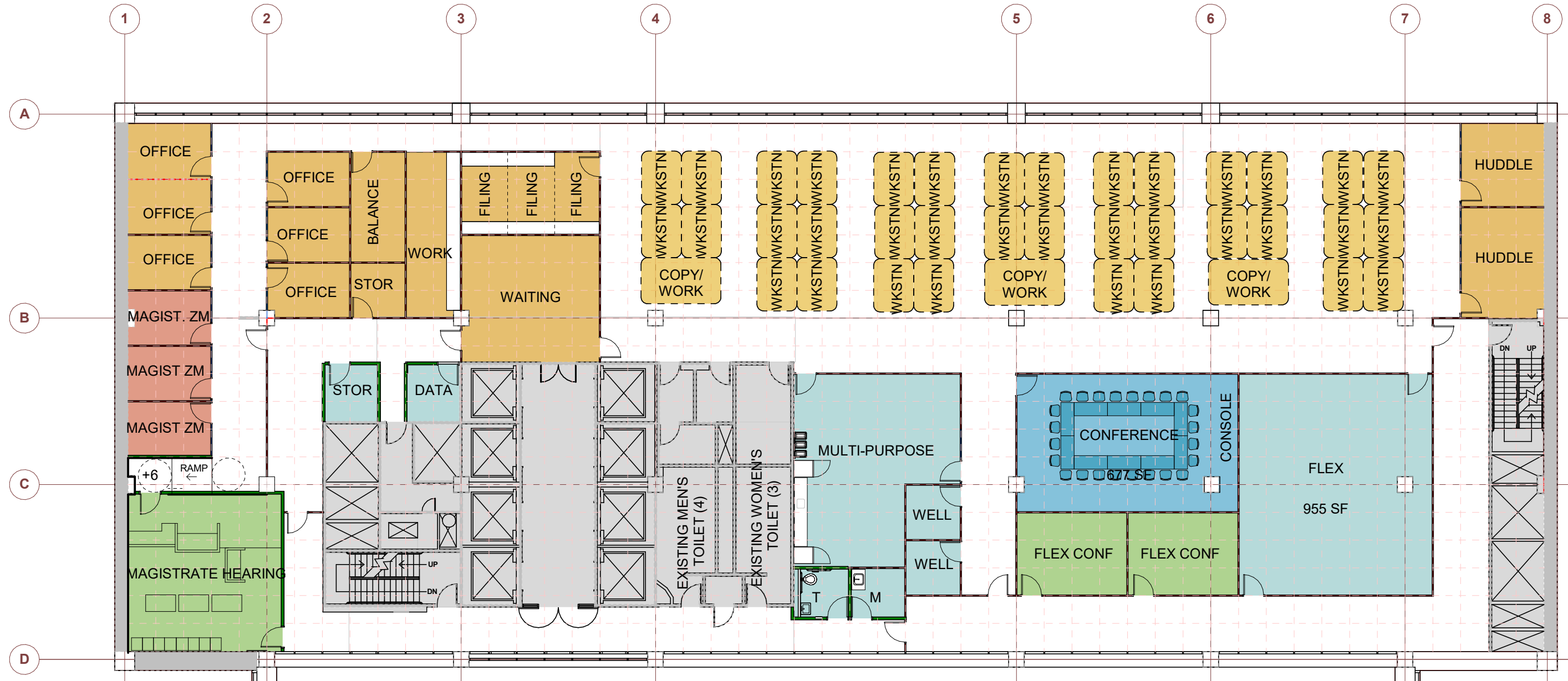
The C-tower shall be utilized by District Court to relocate and renovate courtrooms, chambers, jury deliberation suites, and other typical conference and staff spaces as drawn.



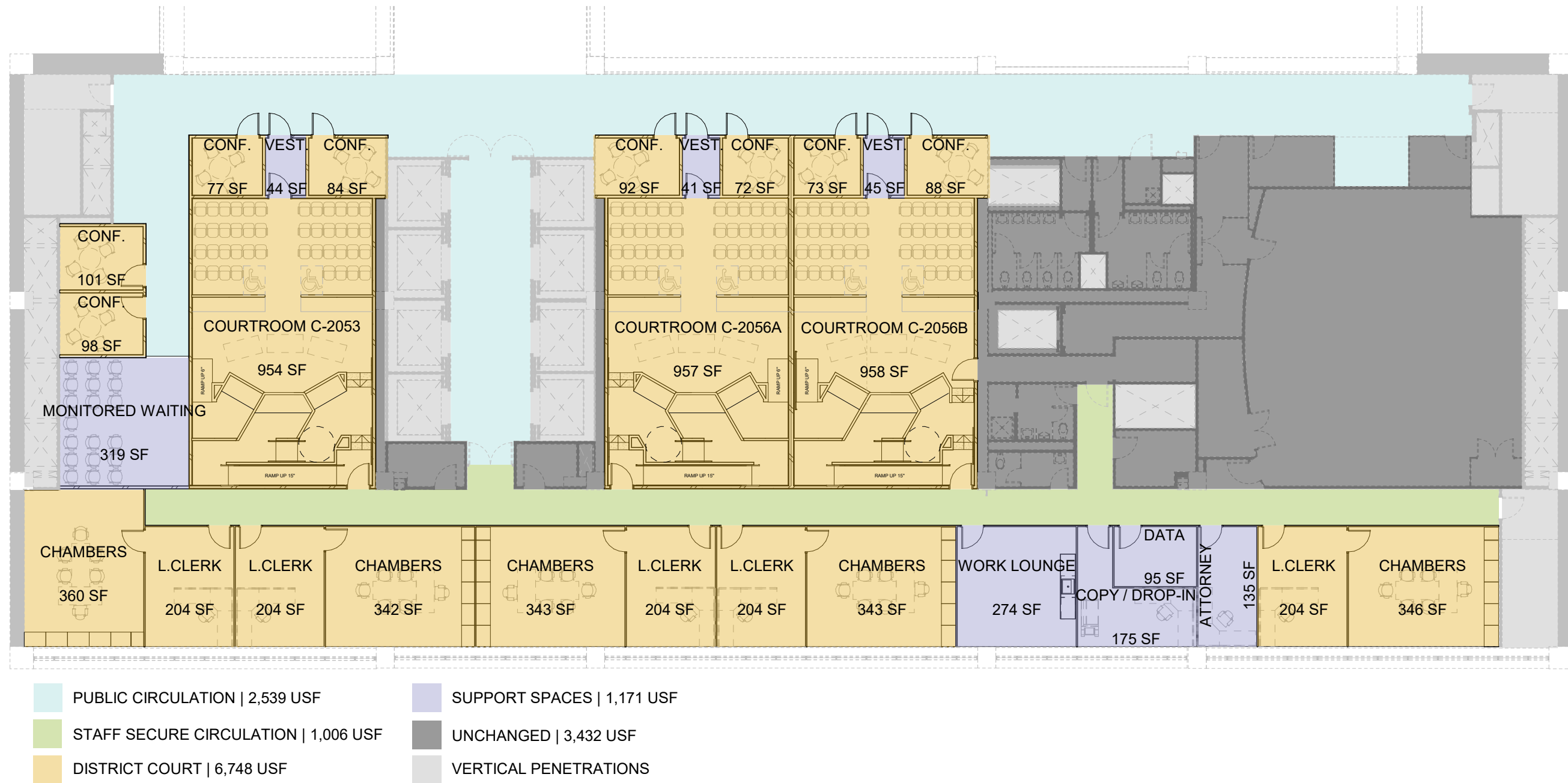
SELF HELP CENTER



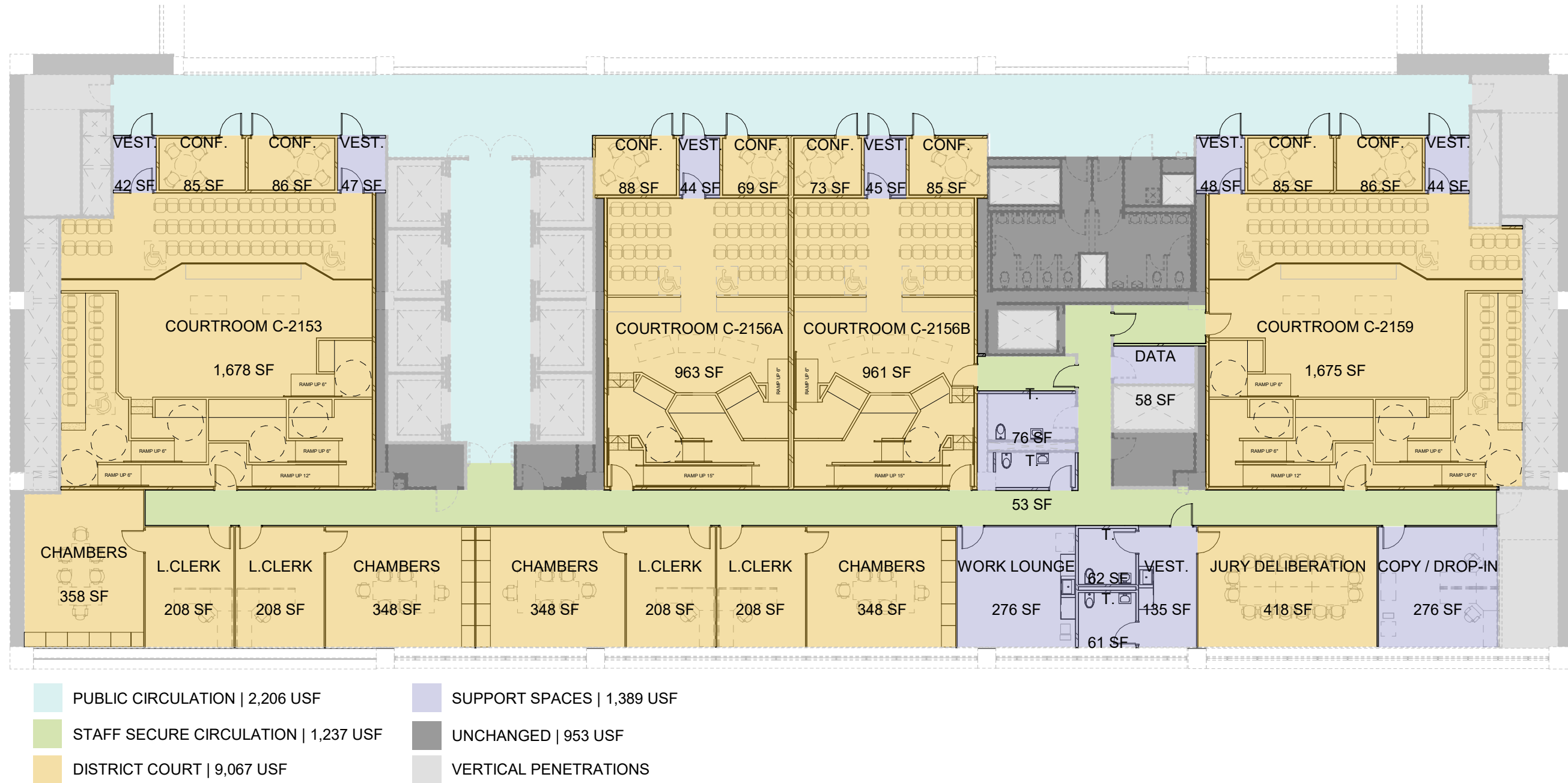
1 A20 PROPOSED FLOOR PLAN
 1/16" = 1'-0"
 0 12' 24'



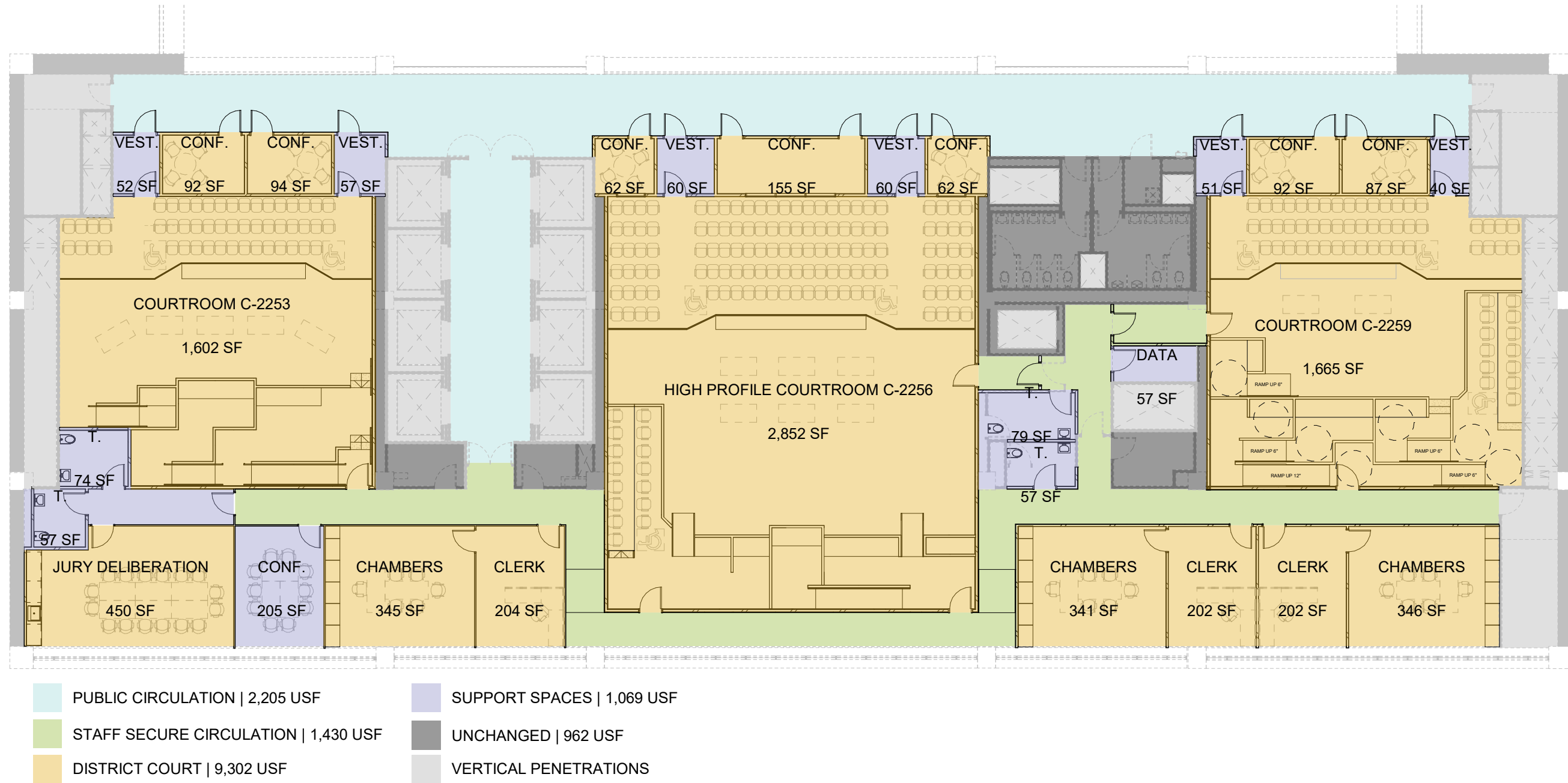
1 A21 PROPOSED FLOOR PLAN
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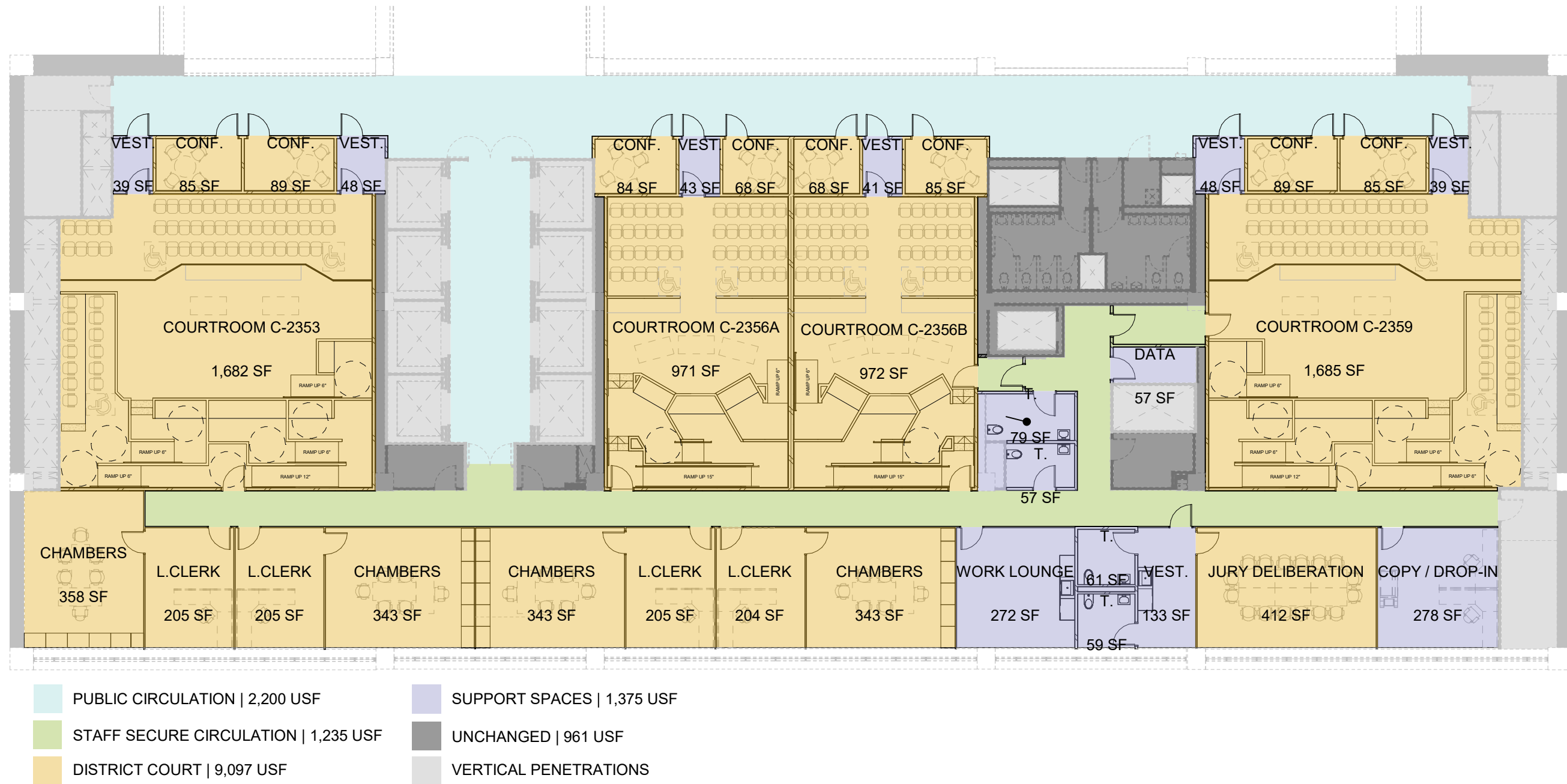
1 C20 PROPOSED FLOOR PLAN
1/16" = 1'-0"
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1 C21 PROPOSED FLOOR PLAN
1/16" = 1'-0"
0 12' 24'



1 C22 PROPOSED FLOOR PLAN
1/16" = 1'-0"
0 12' 24'



1 C23 PROPOSED FLOOR PLAN
1/16" = 1'-0"
0 12' 24'

D. Architectural Design Narrative

1. DESIGN PROCESS

The planning for Family Court Relocation in both A and C towers began in October 2023. During this time, representatives from District Court and the 4th Judicial District began developing a concept for the overall floor plan based on past projects and projected needs including implementation of new technology.

The plan moved into schematic design in January 2024 and was guided by a core group of members who met several times in January through February. Through discussions, the plan developed based on the needs of each of the three main users of the floor as well as approved standards.

Upon approval of the Schematic Design by the County Board, the team will continue to develop the details of the design including finishes and the new Judge's benches designs to keep the project on schedule.

2. DESIGN SOLUTION OVERVIEW

The primary goal for the design of A and C towers is to relocate Family Court staff, the Self-Help center, judicial chambers, and courtrooms from the Family Justice Center while creating room for growth, additional security, and spatial relationships that are functional for staff and public visitors alike. The design plan was developed to meet accessibility requirements while maximizing flexibility to meet the functional needs of District Court.

Demolition of the existing A 20-21 and C 20-23 floors shall provide a clean and clear, open space free of existing construction, finishes, and debris for new construction and finishes where indicated. Modifications to mechanical, electrical, and fire/life safety shall be completed as required for new tenant buildout as well as removal of any unused ductwork, piping and cabling. See associated narratives for additional information. All ceiling grid is to remain, unless noted otherwise. Existing light fixtures included in demolition scope are to be salvaged and returned to the building owner. Selective removal of grid: paint and reinstall in place for MEP work.

3. INTERIOR SYSTEMS & FINISHES

Floor Systems

The current existing floor system is a composite metal and concrete deck. There will be a need for power and data within the courtrooms that will require new floor boxes.

Floor Finishes

Floor finishes are selected for performance, durability, appearance and cost effectiveness. Carpet tile is proposed for flexibility in spot replacement and access to the accessible floor spaces. Other flooring includes resilient floor and biobased tile. All proposed finishes will match current HCGC standards.

Floor Finish Schedule

Chambers.....	Broadloom Carpet
Break Room/Multipurpose Room.....	Resilient Floor
Storage.....	Resilient Floor
Magistrate Hearing, Magistrate Zoom.....	Carpet Tile, Rubber Base
Data Room.....	Static Dissipative VCT
Toilets.....	Ceramic Tile
Core Space not scheduled for remodel (Public toilets, vertical circulation & building support spaces)	
	Existing (To Remain)
All other spaces.....	Carpet Tile

3. INTERIOR SYSTEMS & FINISHES

Interior Partitions

Courtrooms and adjoining flex conference rooms shall be constructed of insulated metal stud and gypsum board demising walls. Courtrooms shall have a double layer of gypsum board. Where Courtrooms touch each other, a double layer of offset studs shall bound the spaces. Flex conference rooms adjacent to courtrooms shall be a single layer of gyp bd on insulated 3 5/8" metal studs.

The south bank of office space comprised of Chamber, Law Clerk, Work Lounge, Jury Deliberation, Copy/Drop-In, and other not-courtroom spaces (monitored waiting and flex conf on C20), shall be constructed of the County's typical demountable wall system. Storage, offices, copy/print, balance, and zoom rooms to receive 4" rubber base.

Data closets, toilet rooms, and mothers rooms shall be a single layer of gyp bd on insulated 3 5/8" metal studs.

Zoom rooms, offices, waiting rooms, multipurpose rooms, huddle rooms, conference rooms, and other staff spaces in the A-tower shall be constructed of the County's typical demountable wall system. Multipurpose rooms to be finished with standard vinyl wall covering, backsplash to receive solid surface, and backsplash to extend up to top of cabinets.

Modular wall systems used on the A-Tower side are not included in this section as they are supplied by a Hennepin County vendor.

3. INTERIOR SYSTEMS & FINISHES CONTINUED

Wall Finishes

Courtrooms.....	Wood paneling (white oak, rift cut, slip matched) on walls within the well, around and behind the Judge’s bench. The spectator area shall have acoustical wall panels.
Toilets.....	Ceramic Tile
All other spaces.....	Vinyl wall covering

Ceilings Finishes

Ceilings are selected for acoustic performance and aesthetic needs in each individual program area. For both A-tower and C-tower, replace existing acoustic ceiling tile, paint existing ceiling grid.

Courtrooms.....	Gyp bd coffered soffits with coved lighting around the perimeter and over the Judge’s bench and 4x4 ACT over the well. Spectator area to be a combination of gyp bd and 4x4 ACT.
Flex conference rooms adjacent to courtrooms.....	2x4 ACT with standard 9/16” grid.
Toilets.....	Hard lid gyp with gyp walls to ceiling
All other spaces.....	2x4 ACT with wide track grid to accommodate demountable walls.

3. INTERIOR SYSTEMS & FINISHES CONTINUED

Doors and Frames

Salvage and reuse doors from levels A-20 and A-21.

Existing wood doors to receive filler, be prepped for finish, and be refinished; kick plates and hardware to match.

9' wood (white oak), rift cut with stain to match wood wall paneling.

HM door frame, provide a strike box at all door strikes.

Partial glass door with wood frame, lever style hardware.

Full glass door, lever style hardware.

Special Construction

Ramps and elevated platforms at Judges bench to be constructed of Non-com wood framing filled with sound batt and topped with a sandwich layer of plywood and gyp bd.

Judges bench to be constructed of wood framing, ballistic panels and wood paneling.

Granite caps at all partial height walls.

Spectator Rail to be constructed of steel posts and wood framing between. Wood panel cladding and granite top.

Spectator seating by owner.

Reception desks to include bullet resistant fiberglass panels.

Intake desk to include bulletproof glass and overhead security grill.

Furnishings

Furnishings are identified by type in the following narrative in generic terms. In later phases the furnishings will be detailed. All millwork to be per county standard.

Courtrooms & Spectator Seating: Attorney tables and task chairs, new Judge's bench with adjustable height work surfaces, fixed chairs for spectator seating.

Court Administration: 6' x 8' Office workstations and task chairs, file cabinets.

Conference Rooms: Conference table and chairs.

Circulation: Corridor seating that matches seating provided on C-4, but which will fit between the conference room doors into the atrium corridor, will be provided.

E. Mechanical Systems

1. OBJECTIVES

The existing HVAC duct distribution and existing plumbing distribution only within the remodeled floors will be reconfigured to meet the needs of the new floor plans and programmatic functions and to provide the required airflow for ventilation and comfort.

2. CODES AND STANDARDS

Code Requirements

The following are a list of applicable codes for this project:

1. 2020 Minnesota State Building Code
2. 2020 Minnesota Mechanical Code
3. 2020 Minnesota Fuel Gas Code
4. 2024 Minnesota Energy Code
5. ASHRAE 90.1-2019 Energy Standard for Buildings
6. ASHRAE 62.1-2016 Ventilation for Acceptable Indoor Air Quality
7. NFPA 13-2022 Installation of Fire Sprinklers
8. 2020 Minnesota State Fire Code
9. 2020 Minnesota Plumbing Code
10. Local Authorities Having Jurisdiction

Indoor Design Criteria

1. Summer: 74 deg F dry bulb +/-3. Humidity not actively controlled.
2. Winter: 70 deg F dry bulb +/-3. Humidity not controlled.

Outdoor Design Criteria

1. Summer: 88 deg F dry bulb/ 72 degree F wet bulb
2. Winter: -16 deg F

Ventilation and Exhaust

Ventilation and exhaust rates will be determined by the "Ventilation Rate Procedure" as defined in Section 403 of the 2020 Minnesota Mechanical Code.

3. HVAC SYSTEM

The distribution ductwork served by the existing dual duct and/or VAV boxes will be modified as required only to serve each remodeled floor plan layout. Ductwork mains and mixing boxes will be re-used where the new floor plan allows. The existing central building HVAC, heating and cooling systems, which include all duct and piping risers shall remain unaltered. New dual duct and/or VAV boxes will be provided with direct replacements where required for new space zoning and where boxes are removed during abatement.

Heating and cooling loads will be calculated based on current and future usage of the space and the heating and cooling airflows will be balanced accordingly. Light troffer HVAC diffusers will be used in all areas except the courtrooms for both supply and return. Linear slot diffusers, standard 2' x 2' supply diffusers and return grilles will be used in courtrooms. Existing perimeter ventilation under windows will remain.

4. PLUMBING SYSTEMS

Existing toilet rooms will be reconfigured to match new space layouts. New toilet rooms will be added. A new kitchenette with a sink will be added.

A. Plumbing Fixtures: Low flow fixtures will be provided. Flush valves and lavatory sinks shall be automatic, hard wired, sensor operated valves. Flow rates will be as follows:

1. Water Closets: 1.28 GPF
2. Urinals: 0.5 GPF
3. Lavatories: 0.5 GPM

B. Reconnect to existing hot water, cold water and waste and modify as required.

5. FIRE PROTECTION

The existing wet fire protection system will be modified as necessary for the new floor plan layout, new ceilings, and changes in the mechanical system.

6. BUILDING AUTOMATION SYSTEM

New dual duct mixing and/or VAV boxes will tie into the existing Building Automation System (Automated Logic). New DDC thermostats will be provided.

F. Electrical Systems

1. OBJECTIVES

The work shall include all materials, labor, equipment, and services to furnish and install complete and fully functioning electrical power distribution, lighting and rough-in for communication systems.

2. CODES AND STANDARDS

Code Requirements

The following codes and standards will be used in the design of the electrical systems for the building:

- State and Local Building Codes
- State and Local Fire Codes
- National Electric Code
- State and Local Electric Codes
- OSHA Regulations
- State Elevator Code
- Americans with Disabilities Act (ADA) Guidelines

3. POWER DISTRIBUTION

Basic Electrical Requirements

All materials shall be new, U.L. listed and approved for their intended use.

Materials shall be installed in compliance with all applicable codes, standards and the manufacturer's recommendations. Electrical penetrations through fire rated walls, floors and ceilings shall be sealed to maintain fire rating.

Raceways

Flexible metal conduit (FMC) shall be used for light fixture connections above lay-in ceilings, and connections to vibrating equipment such as motors, etc.

Electrical metal conduit (EMT) shall be used in interior spaces unless specifically noted otherwise.

Wire and Cables: All power wiring will be rated for 600 volts with THW or THWN/THHN insulation. All branch circuit and feeder wiring shall be color coded.

Wire and Cables

All power wiring will be rated for 600 volts with THW or THWN/THHN insulation.

All branch circuit and feeder wiring shall be color coded.

3. POWER SYSTEMS CONTINUED

Wiring Devices

Switches shall be 120/277 volt, 20 Amp rated and be gray in color.

General use convenience receptacles shall be 120 volt, 20 amp rated; NEMA 5-20R listed, be gray in color, with (430 grade) stainless steel device plates.

Transient Voltage Surge Suppression (TVSS) protected receptacles will be provided at sensitive equipment.

Ground Fault Circuit Interrupter (GFCI) receptacles will be provided in wet areas.

Electrical Distribution Equipment

The electrical contractor shall provide a connection to existing panelboards located on this floor. If new panelboards are required, they shall be wall mounted, 120/208 volt, three phase, four wire and be provided with copper bussing and bolt-on circuit breakers.

Equipment and Motors

Refer to mechanical narrative for an overview of the new mechanical equipment being provided. Electrical connections shall include connections to all equipment and to/from VFD's as applicable for the unit.

4. LIGHTING SYSTEMS

Lighting

General Areas: Lighting will utilize existing owner furnished 1x4 light fixtures. New light fixtures will be installed where 1x4's are not appropriate and shall be provided with volumetric LED troffers (4100K color temperature).

Modification of existing owner fixtures may be required (lamps/ballasts). Unfinished rooms such as Mechanical Rooms and Storage Rooms shall be provided with LED industrial type light fixtures.

Existing lighting controls systems will be utilized and modified as required for the new plan.

Occupancy sensors shall be provided to increase efficient in Courtrooms and conference rooms.

Holding Areas: Lighting will be modified to be controlled by the Sheriff's control room in lieu of being on 24/7. Lighting levels in rooms shall be as recommended by the Illuminating Engineering Society (IES) and as required by MN Energy Code,

Life Safety Lighting: Selected general (building interior) light fixtures and all exit signs shall be connected to the building's existing emergency generator panels to provide emergency egress lighting.

5. COMMUNICATION SYSTEMS

Fire Alarm

The existing addressable fire alarm system will be expanded to monitor all areas and provide notification to personnel in all areas.

Voice/Data

New Category 6A cabling will be installed for all required data locations. Cabling will be routed to the existing closets and terminated on new patch panels in the exiting Data closets.

Electronic Security

Access Control: Card access and door monitoring will be an expansion to the existing Genetec system. Card access and door monitoring will be included at doors between public and private spaces as well as internal private spaces with different access requirements such as data closets, suite entrances and counting rooms. New access control panels will be added to support the number of new card access and monitored doors.

Video Surveillance

New IP cameras will be connected to the Hennepin County network and tied to the existing Genetec system. Expansion of the Genetec system will include camera licenses and video storage capacity. Existing cameras in the areas of construction that are still under warranty will be identified and reused.

Duress Alarms

Wireless duress alarms will be included at service counters, Law Clerk offices, Judges Chambers and Judges Bench area. Wireless signal receivers will be installed and connected to new Bosch alarm monitoring panels to match the existing alarm monitoring system in the building.

SCHEMATIC DESIGN - Audio Visual Systems

1. FAMILY COURTS RELOCATION AV SYSTEMS

General

The Family Courts Relocation project comprises several space types. Currently, the County and Courts are reviewing the requirements for each space to determine the cost center, functionality, and delineation of roles and responsibilities associated with the Audiovisual systems. The descriptions of the systems identified below are a high-level understanding of the space needs and will be further refined with the County and Courts in the DD phase of the project.

2. COURT/HEARING ROOM SYSTEM

General

The Audiovisual technology associated with the courtrooms will be broken out into three primary categories: Audio Reinforcement System, Video Evidence Presentation System, and Video Conferencing System. An Audio Reinforcement System will be installed in all courtrooms, and the other systems will be planned and roughed in for, but will be added to this system based on the courtroom needs. As additional system types are combined, they will be unified. The Courts have determined that the AV architecture for the systems will use an AV over IP (AVoIP) network system called Q-SYS, which QSC manufactures. Based on our initial conversation, the Magistrate Hearing Room will only have an Audio Reinforcement and Video Conferencing System. All other courtrooms still need to be solidified regarding which systems will be installed. Conference and multi-purpose rooms will be planned and roughed-in for audiovisual systems to be provided by the courts.

Audio Reinforcement System

This system will utilize microphones placed at critical locations throughout the courtroom to capture speech for recording court proceedings and feeding loudspeakers positioned at critical locations throughout the courtroom for voice amplification. The system will transport audio to a Court-provided recording platform using an AVoIP Dante network audio protocol. Control of the system will be through a touch panel that can be shared between the Clerk and Judge, allowing for adjustment of the individual microphones' volume level, muting of microphones, and routing of audio to the court-provided recording platform along with other feature sets identified by the courts as needed.

Video Evidence Presentation System

This system will utilize HDMI input locations strategically placed throughout the courtroom to allow for the presentation of digital evidence. These input locations will be transported using a proprietary AVoIP network video protocol to displays placed at key locations throughout the courtroom. Audio from the digital evidence will be fed to the AVoIP Dante network for recording and in-room amplification. Control of the system will be combined with the touch panel used for the Audio Reinforcement System. The touch panel will allow the courts to control how video evidence is presented in the courtroom, along with which displays will receive content. Additionally, the touch panel will allow for adjusting the content audio within the room.

Video Conferencing System

This system will use a dedicated Video Conferencing Codec that will allow the Courts to have virtual participants appear in the courtrooms at the court's discretion. The system will utilize the Audio Reinforcement System AVoIP Dante network to amplify remote participants using the loudspeakers in the courtroom. The system will also use the in-room microphones to reinforce audio to the remote participants. The video conferencing system will strategically place cameras to capture the judge, witnesses, and council tables, which will be sent to the remote participants. A large format display will be provided to allow the camera content of the remote participant to be viewed within the courtroom. It is unclear if Video Evidence Presentation will be included in this system type. Control of the system will be combined with the touch panel used for the Audio Reinforcement System. The touch panel will allow the courts to join and end video conferencing calls, create ad-hoc meetings, adjust the volume, or mute the remote audio content.

3. MULTI-PURPOSE ROOM SYSTEM (MPR)

General

The MPR will act as a large group gathering space with flexible seating. The system will be designed to accommodate owner-provided laptops' connection into the audiovisual system from multiple locations. The video output of the devices will be routed to projectors located at strategic locations in the room. The projection screens within the room will be sized based on the furthest viewer in the room to ensure they can read 24pt font (e.g. MS Word) at 1920x1080 resolution (HD). The audio from the system will use a distributed loudspeaker system to produce a listening plain at 48" AFF that will not exceed +-3dB of variance across the listening plane. The system will use multiple wireless microphone transmitters to provide voice lift within the space.

4. CONFERENCE ROOM SYSTEM

General

The executive session room will provide a private meeting space, allowing content to be shared locally or to host a video conferencing call. The room will have a display to view video conferencing calls and locally presented content. The displays will be sized to ensure the furthest viewer in the room can view content at 1920x1080 (HD) resolution with a 24pt font (e.g. MS Word). The display will be installed at the end of the conference table and be mounted 48" above the floor to reduce viewing obstructions. The room will be equipped with an HDMI input at the conference table surface, allowing an owner-furnished laptop to be plugged into the system to present content within the room. The room will have an all-in-one conferencing bar designed for a bring-your-own-device experience using a soft client on the owner-furnished laptop for video conferencing calls. The all-in-one device will be at the bottom of the wall-mounted display. The all-in-one device will provide a camera, microphone, and speaker over a USB connected to the owner-furnished laptop. The camera will be able to auto-frame the image to better capture the participants within the room. The microphone will use a beam-forming array to capture the local participants in the room and send their voices to the far-end video-conferencing participants. The speaker will provide audio content from the far-end participants. The room will be equipped with a USB connection for video conferencing at the conference table surface, allowing an owner-furnished laptop to be plugged into the system, giving access to the all-in-one conferencing bar for video conferencing calls. When the owner connects to the USB, they will need to update the default camera, microphone, and speaker in their soft client video conferencing software on the owner-furnished device.

SCHEMATIC DESIGN - Project Schedule & Budgets

G. Project Summary

1. PROJECT BUDGET
District Court
FJC Relocation
A20-21 and C20-23



This project will be funded through the County’s Capital Improvement Program (CIP) funding source.

Based on the findings from the Schematic Design process, it was determined that the project budget is sufficient to deliver this project. The estimated total project cost at the Schematic Design phase is comprised of the following typical capital project categories:

BUDGET CATEGORY	SCHEMATIC DESIGN	
	C-Tower Estimate of Probable Cost	A-Tower Estimate of Probable Cost
1. Construction Cost Subtotal	\$ 13,990,716	\$ 7,625,705
2. Consulting, combined in C-Tower	\$ 2,600,000	\$ 0
3. Equipment (security and courtroom audio)	\$ 1,750,000	\$ 240,000
4. Furniture	\$ 1,240,900	\$ 1,356,500
TOTAL PROJECT COST	\$19,581,616	\$9,222,205

2. PROPOSED SCHEDULE

Design Development (2 months).....	May - June 2024
Construction Documents (3 months).....	July - September 2024
Procurement (3 months).....	October - December 2024
Construction Prep (2 months).....	January - February 2025
On-site Construction (10 months).....	March - December 2025
Furniture & Technology Installation, Move (2 months).....	January - February 2026
Occupancy.....	March 2026

MINNESOTA

Board Action Request

24-0186

Item Description:

Submission of HC Consortium 2024 Action Plan; neg Agmts A2412285, A2412284, A2412283 w/HUD for the 2024 CDBG, HOME, ESG Pgrms, 07/01/24-06/30/29, est recv \$5,085,642; neg 16 CDBG agmts, 07/01/24-06/30/29, est NTE \$2,302,172; neg 7 HOME agmts, 07/01/24-06/30/69, est NTE \$3,659,961

Resolution:

BE IT RESOLVED, that the Hennepin County Consortium 2024 Action Plan be approved; that the plan be submitted to the U. S. Department of Housing and Urban Development; and that the County Administrator be designated as the authorized official to act on behalf of Hennepin County in matters related thereto; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreements A2412285, A2412284, A2412283 with the U.S. Department of Housing and Urban Development for the 2024 Community Development Block Grant (CDBG) Program, HOME Investment Partnerships (HOME) Program, and the Emergency Solutions Grant (ESG) Program, during the period July 1, 2024 through June 30, 2029, with the estimated total combined receivable amount of \$5,085,642; that following review and approval by the County Attorney's Office, the County Administrator be authorized to sign the agreements, certifications, and other documents as necessary, on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate 16 CDBG implementation funding agreements, during the period July 1, 2024 through June 30, 2029, with a total combined not to exceed amount of \$2,302,172; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreements, and other related documents as necessary, on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate 7 HOME implementation funding agreements, during the period July 1, 2024 through June 30, 2069, with a total combined not to exceed amount of \$3,659,961; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreements, and other related documents as necessary, on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for the programs by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for these programs when grant funds are no longer available.

Background:

The U.S. Department of Housing and Urban Development (HUD) requires Hennepin County to adopt a Five-Year Consolidated Plan in order to receive HUD entitlement funds for the following programs: Community Development Block Grant Program (CDBG), HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG). Hennepin County is the lead HUD entitlement agency for suburban Hennepin County (recognizing that the cities of Bloomington, Eden Prairie, and Plymouth directly receive/implement CDBG funds in their communities). The 2020-2024 Consolidated Plan identified housing

and community development priorities and goals. The goals were established based on demographic and economic data, input from community engagement, consideration of the priorities already established by the Consortium and HUD, and an assessment of the funding resources anticipated to be available during the Consolidated Plan period.

The 2024 Action Plan is Hennepin County's application to HUD for the 2024 CDBG, HOME, and ESG allocations and follows the priorities and goals outlined in the 2020-2024 Consolidated Plan.

Resources anticipated to be available under the 2024 Action Plan include:

CDBG entitlement funding	\$2,907,986
CDBG Program income and/reprogrammed funds	\$250,000
HOME entitlement funding	\$1,934,047
HOME Program income and recaptured/reprogrammed funds	\$1,874,319
<u>Emergency Solutions Grant (ESG) entitlement funding</u>	<u>\$243,609</u>

<u>Total available under 2024 Action Plan</u>	<u>\$7,209,961</u>
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A summary of proposed funding by goals of the 2024 Action Plan follows:

- Preserve/create multifamily rental opportunities - \$2,830,941
- Preserve/create single family homeownership - \$2,621,929
- Create housing opportunities for homeless populations - \$243,609
- Support education, outreach and services - \$436,198
- Support neighborhood revitalization - \$397,679
- Fair housing, Administration, and Community Housing Development Organization operating - \$679,602

To meet the above goals, the county will contract with external partners for \$5,962,133 (Attachment 1), and directly implement CDBG Administration (\$436,198), CDBG Homeowner Rehabilitation Program and Down payment Assistance Program (\$419,616) from the Consolidated Pool plus funds from direct allocation cities), and HOME Administration (\$148,405). ESG funds (\$243,609) will be administered by the county's Human Services and Public Health Department. Hennepin County HOME funding agreements are typically in the form of a 30-40-year loan and must be expended within five years. Any future program income may be allocated to the Homeowner Rehabilitation Program or administration, or elsewhere as needed.

A public hearing for the 2024 Action Plan took place on April 23, 2024, before the Administration, Operations and Budget Committee. In addition, the 2024 Action Plan was made available to the public for the HUD required 30-day public comment period between March 27, 2024 and April 30, 2024. The public comment period and public hearing are submission requirements of the Consolidated Plan and the Action Plan; public comments and the county's written response will be incorporated into the final document submitted to HUD.

The county has participated in the CDBG Program since 1974, the ESG Program since 1988, and the HOME Investment Partnerships Program since 1992.

Current Request: Approve submission of the 2024 Action Plan; authorization to negotiate federal entitlement awards for the CDBG, HOME and ESG programs, estimated combined total receivable amount of \$5,085,642, during the period July 1, 2024 through June 30, 2029; authorization to negotiate 16 CDBG implementation funding agreements during the period July 1, 2024 through June 30, 2029 with an estimated total combined not to exceed amount of \$2,302,172, authorization to negotiate 7 HOME implementation funding agreements, during the period July 1, 2024 through June 30, 2069 with an estimated total combined not to exceed amount of \$3,659,961.

Impact/Outcomes: This funding will assist in the creation of 82 affordable rental units, including the Community Corner project in Brooklyn Center and the Tessman Ridge II project in Brooklyn Park; rehabilitate

24-0186

and preserve 44 affordable rental units; create 23 homeownership opportunities, and repair 54 homes; and provide rapid rehousing for 55 homeless households, tenant based rental assistance for 40 households, and public services assistance to 2,882 low-income people.

Recommendation from County Administrator: Recommend Approval

VENDOR NAME	VENDOR SUPPLY NUMBER	Beginning date of the contract	Ending date of the contract	DEPT ID	Project ID	Not-to-Exceed Amount	Contract Number
CDBG PROGRAM							
SOURCES							
U.S. Department of Housing and Urban Development - CDBG						2,907,986	A2412285
Program income and/reprogrammed funds						250,000	
Total Sources:						3,157,986	
DIRECT ALLOCATION CITIES							
Brooklyn Center	13037	7/1/2024	6/30/2029	124099	1007992	205,674	PR00006206
Brooklyn Park	13099	7/1/2024	6/30/2029	124099	1007992	385,172	PR00006207
Edina	13041	7/1/2024	6/30/2029	124099	1007992	125,381	PR00006208
Maple Grove	11444	7/1/2024	6/30/2029	124099	1007992	163,917	PR00006209
Minnetonka	13052	7/1/2024	6/30/2029	124099	1007992	126,599	PR00006210
Richfield	13057	7/1/2024	6/30/2029	124099	1007992	170,132	PR00006211
St. Louis Park	13060	7/1/2024	6/30/2029	124099	1007992	143,099	PR00006212
CON POOL RFP							
MAC-V	42287	7/1/2024	6/30/2029	124099	1007992	400,000	PR00006203
City of Crystal	13039	7/1/2024	6/30/2029	124099	1007992	146,000	PR00006199
Homeowner rehab, DPA (administered by HED)	n/a		n/a			419,616	N/A
PUBLIC SERVICES RFP							
Avenues for Youth	23664	7/1/2024	6/30/2029	124099	1007992	45,000	PR00006198
HOME Line	12794	7/1/2024	6/30/2029	124099	1007992	85,000	PR00006200
St. Louis Park Emergency Program (STEP)	35486	7/1/2024	6/30/2029	124099	1007992	40,000	PR00006204
People Responding In Social Ministry (PRISM)	11950	7/1/2024	6/30/2029	124099	1007992	80,000	PR00006205
VEAP, Inc.	25694	7/1/2024	6/30/2029	124099	1007992	75,000	PR00006213
Community Emergency Assistance Program (CEAP)	11629	7/1/2024	6/30/2029	124099	1007992	71,198	PR00006201
Senior Community Services	11319	7/1/2024	6/30/2029	124099	1007992	40,000	PR00006202
ADMINISTRATION							
Admin	n/a					436,198	N/A
Total CDBG:						3,157,986	
Total CDBG Implementation Agreements:						2,302,172	
HOME PROGRAM							
SOURCES							
U.S. Department of Housing and Urban Development - HOME	n/a					1,934,047	A2412284
Program income and recaptured/reprogrammed funds	n/a					1,874,319	n/a
Total Sources:						3,808,366	
AFFORDABLE HOUSING RFP							
VY Management LLC	42214	7/1/2024	6/30/2069	124099	1007993	600,000	PR00006188
Duffy Development	25008	7/1/2024	6/30/2069	124099	1007993	1,300,000	PR00006189
TC Habitat for Humanity	11005	7/1/2024	6/30/2059	124099	1007993	264,961.00	PR00006190
Amani	40562	7/1/2024	6/30/2059	124099	1007993	200,000.00	PR00006191
St. Louis Park Housing Authority -- Stable HOME	28082	7/1/2024	6/30/2029	124099	1007993	450,000	PR00006192
West Hennepin Affordable Housing Land Trust (WHAHLT)	12995	7/1/2024	6/30/2059	124099	1007993	750,000	PR00006193
West Hennepin Affordable Housing Land Trust (WHAHLT)	12995	7/1/2024	6/30/2029	124099	1007993	50,000	PR00006194
ADMINISTRATION							
HC General admin	n/a					148,405	n/a
St. Louis Park Housing Authority -- Stable HOME Admin *	28082	7/1/2024	6/30/2029	124099	1007993	45,000	n/a
Total HOME:						3,808,366	
Total HOME Implementation Agreements:						3,659,961	
EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM							
SOURCES							
U.S. Department of Housing and Urban Development - ESG						243,609	A2412283
Total Sources:						243,609	
ADMINISTERED THROUGH HSPHD							
Rapid Rehousing	n/a	n/a	n/a	124099		243,609	HHS

VENDOR NAME	Amount for Action Plan	Amount already in Action Plan
CDBG PROGRAM		
SOURCES		
U.S. Department of Housing and Urban Development - CDBG	\$2,907,986	
Program income and/reprogrammed funds	\$250,000	
2023 CDBG		\$316,285
2022 CDBG		\$30,000
2021 CDBG		\$30,000
2020 CDBG		\$94,544
Total Sources:	\$3,157,986	\$470,829
DIRECT ALLOCATION CITIES	\$1,319,974.36	
Brooklyn Center	\$205,674	\$64,544
Brooklyn Park	\$385,172	
Edina	\$125,381	
Maple Grove	\$163,917	
Minnetonka	\$126,599	
Richfield	\$170,132	
St. Louis Park	\$143,099	
TOTAL	\$1,319,974	\$64,544
CON POOL RFP	\$715,615	\$296,285
WHAHLT	\$0	
MAC-V	\$400,000	
Hopkins HRA	\$0	\$296,285
City of Crystal	\$146,000	
DPA	\$69,616	

Homeowner rehab (administered by Housing and Economic Development)	\$100,000	
TOTAL	\$715,616	\$296,285
PUBLIC SERVICES RFP	\$436,197.90	
Avenues for Youth	\$45,000	
HOME Line	\$85,000	
St Louis Park Emergency Program (STEP)	\$40,000	
People Responding In Social	\$80,000	
VEAP, Inc.	\$75,000	
Community Emergency Assistance Program (CEAP)	\$71,198	
Senior Community Services	\$40,000	
TOTAL	\$436,198	
ADMINISTRATION	\$436,197.90	\$110,000.00
General Admin	\$316,198	
Fair Housing		\$30,000
Consolidated Plan Consultant (and Fair Housing portion of ConPlan work)	\$120,000	\$80,000
TOTAL	\$436,198	\$110,000
PROGRAM INCOME	\$250,000.00	
Homeowner rehab (administered by Housing and Economic Development)	\$250,000	
TOTAL	\$250,000	
Total CDBG:	\$3,157,986	\$470,829
HOME PROGRAM		
SOURCES		
U.S. Department of Housing and Urban Development - HOME		\$1,934,047
Program income and recaptured/reprogrammed funds		1,874,318.89
Total Sources:	\$3,808,366	

AFFORDABLE HOUSING RFP		
The Community Corner	\$600,000	
Tessman Ridge II	\$1,300,000	
St. Louis Park Housing Authd	\$450,000	
Minnetonka Mills	\$264,961	
Rowland	\$200,000	
West Hennepin Affordable Housing Land Trust (WHAHLT)	\$750,000	
West Hennepin Affordable Housing Land Trust (WHAHLT) - CHDO	\$50,000	
ADMINISTRATION		
HC General admin		\$148,404.70
St. Louis Park Housing Authority -- Stable HOME Admin *		45000
Total HOME:	\$3,808,366	
HOME -ARP PROGRAM		
SOURCES		
U.S. Department of Housing and Urban Development - HOME		1,085,971.00
Total Sources:	\$1,085,971	
AFFORDABLE HOUSING RFP		
Aster Commons	\$1,000,000	
ADMINISTRATION		
HOME-ARP admin		\$85,971
Total HOME:	\$1,085,971	

update to actual
 BC DPA \$
 update to actual
 BC DPA \$

Rehab - proposed by cities	Rehab - updated with new admin amount	Create new homeownership opportunities	Rental Property Rehab	Homebuyer Assistance
\$214,489	\$205,674	\$0	\$0	\$64,544
\$200,000	\$133,493			
\$35,000	\$29,627	\$95,754		
\$40,000	\$32,975	\$50,000	\$80,942	
\$132,024	\$126,599			
\$108,423	\$101,132			\$69,000
\$149,232	\$143,099			
\$879,168	\$772,598	\$145,754	\$80,942	\$133,544
			\$400,000	
			\$296,285	
				\$69,616

\$100,000

\$250,000

0

\$1,122,598

\$145,754

\$777,227

\$203,160

\$0

Notes

Public Infrastructu Code

\$ 234,179.00 \$ 17,500.00

\$234,179

\$17,500

Cities' total original proposal (reference only)

214,489

451,680

130,754

170,942

132,024

177,423

149,232

\$146,000

\$380,179

\$17,500

Confirm how much DPA \$ from 2020-2021 Brooklyn Center we need to re-contract out in 2024. Already under DPA in IDIS. JCA IV.D: All funds not expended pursuant to the terms of the Subrecipient Agreement will be relinquished to the COUNTY and will be transferred to a separate account for reallocation on a competitive request for proposal basis at the discretion of the COUNTY where total of such funds is \$100,000 or greater. Amounts less than \$100,000 shall be allocated by COUNTY to other existing activities consistent with timeliness requirements and Consolidated Plan goals."

Put all in General Admin Project in IDIS.

Data control / check fields

Keep DPA in Column C while we confirm amounts in IDIS and B.C. decides what do:

- If BC decides to do a park: create that new activity in the 2024 Action Plan Final in response to public input
- If BC decides to keep in DPA: Leave the funding in Column C, create a new “DPA” activity, and fund out of 2020 and 2021 EN (marking on spreadsheets that it was BC) as well as from PY2024 Con Pool.

Board Action Request

24-0187

Item Description:

Authorize supplemental appropriations and contingency transfers to amend the 2023 budget; Authorize interfund cash transfers to support 2023 expenses.

Resolution:

BE IT RESOLVED, that the 2023 budget be amended by the supplemental appropriations and authorize contingency transfers identified in Schedule 1, as on file with the Clerk of the Board; and

BE IT FURTHER RESOLVED, that 2023 interfund cash transfers be approved, as identified in Schedule 1, and as on file with the Clerk of the Board, and that the Controller be authorized to transfer funds as directed.

Background:

The Office of Budget and Finance has reviewed the status of 2023 departmental expenditures relative to approved appropriations. Schedule 1 shows the detail of departments that exceeded their authorized expenditure level and require budget adjustments. Schedule 1 also includes recommended interfund cash transfers to support internal service fund activities.

Recommendation from County Administrator: No Recommendation

Schedule 1
2023 Budget - Supplemental Appropriations

<u>SUPPLEMENTAL APPROPRIATIONS</u>			<u>Fund</u>	<u>Dept ID</u>	<u>Account</u>	<u>Proj #</u>	<u>Description</u>	<u>Amount</u>
1.	Sheriff's Office	REVENUE	10	274191	42630	1010621	Public Safety Aid	\$ 1,125,000
		EXPENSE	10	274191	51200	1010621	Food and beverage	\$ 465,000
		EXPENSE	10	274191	51420	1010621	Drugs and medicine	\$ 370,000
		EXPENSE	10	274191	51510	1010621	Lab supplies	\$ 290,000
Explanation: The Sheriff's Office experienced increased medical care costs for Hennepin County inmates.								
2.	NorthPoint	REVENUE	10	327100	44170		Patient fees	\$ 1,525,000
		EXPENSE	10	327100	56254		Medical equipment	\$ 1,525,000
Explanation: The NorthPoint campus expansion project resulted in higher medical equipment purchases than was budgeted for 2023.								
3.	Community Healthcare	REVENUE	10	340000	49970		Use of fund balance	\$ 10,500,000
		EXPENSE	10	340000	52880		Purchased health and social services	\$ 10,500,000
Explanation: Hennepin County budgets for healthcare provided by Hennepin Healthcare Systems. Costs for care exceeded the budgeted amount.								
4.	Opioid Settlement Special Revenue Fund	REVENUE	27	590279	49953	1009910	Opioid Settlement	\$ 103,500
		EXPENSE	27	590279	50950	1009910	Opioid Settlement	\$ 103,500
Explanation: The Opioid Settlement Fund is a special revenue fund, created in 2022 as a result of a legal settlement. The 2023 budget was established in 2022, when the fund was being set up. Expenses in 2023 ended up being higher than anticipated.								
5.	Hennepin Health	REVENUE	30	312222	44277		Fees for Services	\$ 32,600,000
		EXPENSE	30	312222	53222		Services	\$ 32,600,000
Explanation: Enrollment in 2023 was higher than budgeted in 2023. Higher enrollment resulted in higher than budgeted revenues and expenditures.								
6.	Glen Lake Golf Course	REVENUE	89	113000	49950		Other revenue	\$ 30,000
		EXPENSE	89	113000	58900		Miscellaneous general	\$ 30,000
Explanation: Expenses were higher than budgeted due to unexpected equipment replacement costs. These costs will be funded through golf course revenues.								

Schedule 1
2023 Budget - Supplemental Appropriations

			<u>Fund</u>	<u>Dept ID</u>	<u>Account</u>	<u>Proj #</u>	<u>Description</u>	<u>Amount</u>
<u>INTERFUND REVENUE TRANSFER</u>								
1.	Transfer from: General Fund	REVENUE	10	601000	49990		Transfer to Fund 63, from Fund 10	\$ 10,000,000
	Transfer to: Employee Health Plan Internal Service Fund	REVENUE	63	798100	49990		Transfer from Fund 10, to Fund 63	\$ 10,000,000

Explanation: The employee health plan's revenues were impacted on a one-time transitional basis due to the change of third party administrator and also experienced higher plan expenses.

2.	Transfer from: General Fund	REVENUE	10	601000	49990		Transfer to Fund 66, from Fund 10	\$ 3,400,000
	Transfer to: Other Employee Benefits Internal Service Fund	REVENUE	66	797210	49990		Transfer from Fund 10, to Fund 66	\$ 3,400,000

Explanation: The Other Employee Benefits internal service fund recognizes the county's financial liability for unused compensated absences (PTO balances, etc). Over time, this liability has increased as the county has increased the number of FTEs, and wages have increased. An interfund revenue transfer is recommended to address this liability.

CONTINGENCY TRANSFER

1.	Transfer from: Contingency	EXPENSE	10	785000	58900		Miscellaneous-General	\$ 390,000
	Transfer to: Libraries	EXPENSE	10	412200	56250		Miscellaneous-General	\$ 390,000

Explanation: The Libraries department needed to make an unexpected equipment replacement in order to address a significant safety issue.

Board Action Request

24-0188

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2407

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2407 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0189

Item Description:

Agmt PR00005777 with Smart Data Solutions LLC to facilitate electronic claims submission and payment process to Hennepin Health on behalf of contracted providers, 06/11/24-06/10/30, NTE \$200,000

Resolution:

BE IT RESOLVED, that Agreement PR00005777 with Smart Data Solutions LLC, to facilitate electronic claims submission and payment process to Hennepin Health on behalf of contracted providers, for the period of June 11, 2024, through June 10, 2030, in an amount not to exceed \$200,000, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the County; and that the Controller be authorized to dispense funds as directed.

Background:

Hennepin Health is required to have tools for health care providers to submit their claims to comply with the MN 62J electronic claims submission requirement. Smart Data Solutions LLC is one of the clearinghouse options that Hennepin Health offers health care providers to facilitate electronic claims submission and payment.

The solution provided by the vendor includes a claims module reformatting/translation, electronic remittance advice, hosting services, registration & administration, customer support, enrollment, registration and reporting.

This board action request aligns with Hennepin County disparity reduction efforts by improving access to culturally specific/sensitive health services and increase community well-being.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0190

Item Description:

Amd 6 to Agmt PR00000198 with the Hennepin County Bar Association to provide legal counsel to individuals experiencing poverty in Hennepin County Mental Health Court, extension end date to 12/31/24, increase NTE by \$700,000

Resolution:

BE IT RESOLVED, that Amendment 6 to Agreement PR00000198 with the Hennepin County Bar Association to provide legal counsel to individuals experiencing poverty in Hennepin County Mental Health Court, extending the contract end date to December 31, 2024 and increasing the not to exceed amount by \$700,000 for a new total not to exceed amount of \$8,413,508 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the County; and the Controller be authorized to disburse funds as directed.

Background:

In 1980, Hennepin County entered into a court ordered settlement, hereinafter referred to as the Consent Decree, part of which directed the funding and creation of a panel of qualified attorneys from which appointments would be made to provide legal services to certain persons subject to civil commitment under the Minnesota Comprehensive Mental Health Act (Minnesota Statute Sections 245.461 to 245.4887). To fulfill this obligation, Hennepin County has contracted with the Hennepin County Bar Association to establish and administer a Commitment Defense panel, from which lawyers are represented to represent individual persons subject to commitment.

In 2022, the Hennepin County Board instructed the County to pursue a change to the Consent Decree to allow for Hennepin County Adult Representation Services (ARS) to provide this legal representation. In late 2023, Hennepin County filed a motion to vacate or alternatively modify the Consent Decree. In April 2024, a federal judge granted the County's motion and modified the Consent Decree, allowing ARS to provide legal representation to all respondents in mental illness commitment proceedings. As ARS builds capacity to take on the civil commitment practice area, a continued contract with the Hennepin County Bar Association is critical to ensure a smooth transition and continuity of representation for individuals subject to civil commitment procedures.

Current Request:

This amendment extends the contract through December 31, 2024, under the current contract terms to afford the County additional time to address the Consent Decree.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0191

Item Description:

Agmt A2412257 between the Hennepin County Sheriff's Office and the City of Rockford for the provision of patrol services, 06/01/24-12/31/24, \$9,305.92 (recv)

Resolution:

BE IT RESOLVED, that Agreement A2412257 with the City of Rockford for the provision of Hennepin County Sheriff's Office patrol services during the period June 01, 2024 through December 31, 2024, in the receivable amount of \$9,305.92, be approved; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed.

Background:

The Sheriff's Office provides patrol services for the Cities of Greenfield, Hanover, and Medicine Lake on a contract basis.

The Sheriff's Office will be providing similar patrol services to the City of Rockford on a contract basis. The agreement will be June 01, 2024 through December 31, 2024, which is the same end date as the contracts with the Cities of Greenfield, Hanover, and Medicine Lake.

The Sheriff's Office established hourly rates for 2024 to reflect expected costs, and the City of Rockford will be billed quarterly for these services.

Recommendation from County Administrator: Recommend Approval

MINNESOTA

Board Action Request

24-0192

Item Description:

Amd 2 to Agmt PR00002937 with the City of Minneapolis, ext term to 07/19/25 (no change to NTE)

Resolution:

BE IT RESOLVED, that Amendment 2 to Agreement PR00002937 with the City of Minneapolis on behalf of Lupe Development Partners extending the termination date to July 19, 2025 to allow for the completion of contaminated soil cleanup and associated analytical testing, with no change to the amount, be approved; that following the review and approval of the County Attorney's Office, the County Administrator be authorized to sign the amendment of behalf of Hennepin County; and that the Controller be authorized to disburse funds as directed.

Background:

The City of Minneapolis, on behalf of Lupe Development Partners, was awarded Environmental Response Fund (ERF) grant funding in fall of 2020 for cleanup costs associated with the construction of a proposed 72-unit affordable apartment building at 550 West Lake Street in Minneapolis (Resolution 21-0023).

Preparing the site for the proposed apartment building will require managing contaminated soil and associated analytical testing to confirm removal of contaminated soil. Due to unforeseen delays, the project start date has been postponed until summer 2024, which will result in project activities extending beyond the period of Agreement PR00002937, as amended once to July 19, 2024. Therefore, a second amendment to the agreement is requested to extend the termination date to July 19, 2025. No ERF eligible costs have been spent to date leaving the full balance of \$85,706.

Current Request:

This request is for approval of Amendment 2 extending the termination date of Agreement PR00002937 with Minneapolis on behalf of Lupe Development Partners by one year to provide additional time for contaminated soil cleanup. There is no change to the not-to-exceed amount of the agreement.

Impact:

The authorization of the extended contract period will support the project in mitigating exposure to contamination for future residents and support the construction of affordable housing.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0193

Item Description:

Amd 1 to PR00004057 with Bolton & Menk, Inc. for final design engineering and professional services; request variance for Franklin Avenue (CSAH 5) reconstruction (CP 2172600) (county cost: NTE \$3,200,000 state aid)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Amendment 1 to Agreement PR00004057 with Bolton & Menk, Inc. to provide final design engineering and professional services for County State Aid Highway (CSAH) 5 (Franklin Avenue) reconstruction in Minneapolis between Lyndale and Chicago avenues, county project (CP) 2172600, increasing the contract amount by \$1,400,000 to a new total not to exceed of \$3,200,000, with no change to the contract period; that upon review and approval by the County Attorney's office, the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Engineer is hereby authorized to submit a formal variance request to the Commissioner of the Minnesota Department of Transportation according to Minnesota Administrative Rules for State Aid Operations Chapter 8820, part 8820.9995 (Minimum Off-Road and Shared Use Path Standards) for State Project (S.P.) 027-605-032, S.P. 027-605-034, CP 2172600, to construct new shared use paths and bicycle paths along CSAH 5 with a shoulder/clear zone width less than the required 2 feet minimum, as stipulated; and

BE IT FURTHER RESOLVED, that upon approval of the requested variance by the Commissioner of the Minnesota Department of Transportation, the Hennepin County Board of Commissioners hereby indemnifies, saves, and holds harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the granting of the variance, and further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting of this variance.

Background:

The county, in collaboration with the City of Minneapolis, plans to reconstruct Franklin Avenue from Lyndale Avenue to Chicago Avenue (CP 2172600). The project will install new pavement, curb, and storm water utilities; enhance facilities for people taking transit, walking, and biking; upgrade accessible accommodations and traffic signals; and improve safety.

In 2022 the county entered into an agreement with Bolton & Menk, Inc. for preliminary design engineering services for the project at a county cost not to exceed \$1.8 million (Resolution 22-0088). Additional design services are needed to complete the project and staff seeks authorization to amend the current agreement with Bolton & Menk, Inc. for those services, increasing the contract amount by \$1,400,000 to a new total not to exceed of \$3,200,000. Project funding is available in CP 2172600 - Reconstruct Franklin Avenue from Lyndale to Chicago Avenue, with expenses tracked in its associated subprojects CP 2172601 and CP 2172602.

In addition, a variance for the project is requested to allow for the construction of dedicated pedestrian and bicycle facilities and to minimize private property impacts. This formal variance request, when approved by the

Minnesota Department of Transportation, will allow the shoulder/clear zone width between the roadway and the shared use paths and bicycle paths to be reduced from the required 2 feet (minimum) in specific areas along the corridor.

The county will continue its community engagement to share the project's status and updates. Construction is scheduled to begin in 2025 with substantial completion in 2026.

Current Request:

This request seeks authorization to execute Amendment 1 to Agreement PR00004057 with Bolton & Menk, Inc. for final design engineering services for the Franklin Avenue reconstruction project, CP 2172600, increasing the contract amount to a new total not to exceed of \$3,200,000, with no change to the contract period (03/08/2022-12/31/2026).

Additionally, this request is for authorization to seek a variance from Minnesota Administrative Rules for State Aid Operations Chapter 8820, part 8820.9995 to construct new shared use paths and bicycle paths along CSAH 5 with a shoulder/clear zone width less than the required 2 feet minimum.

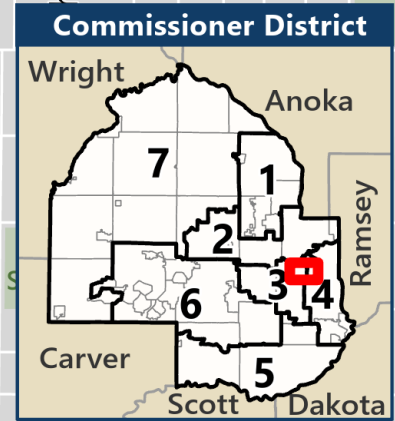
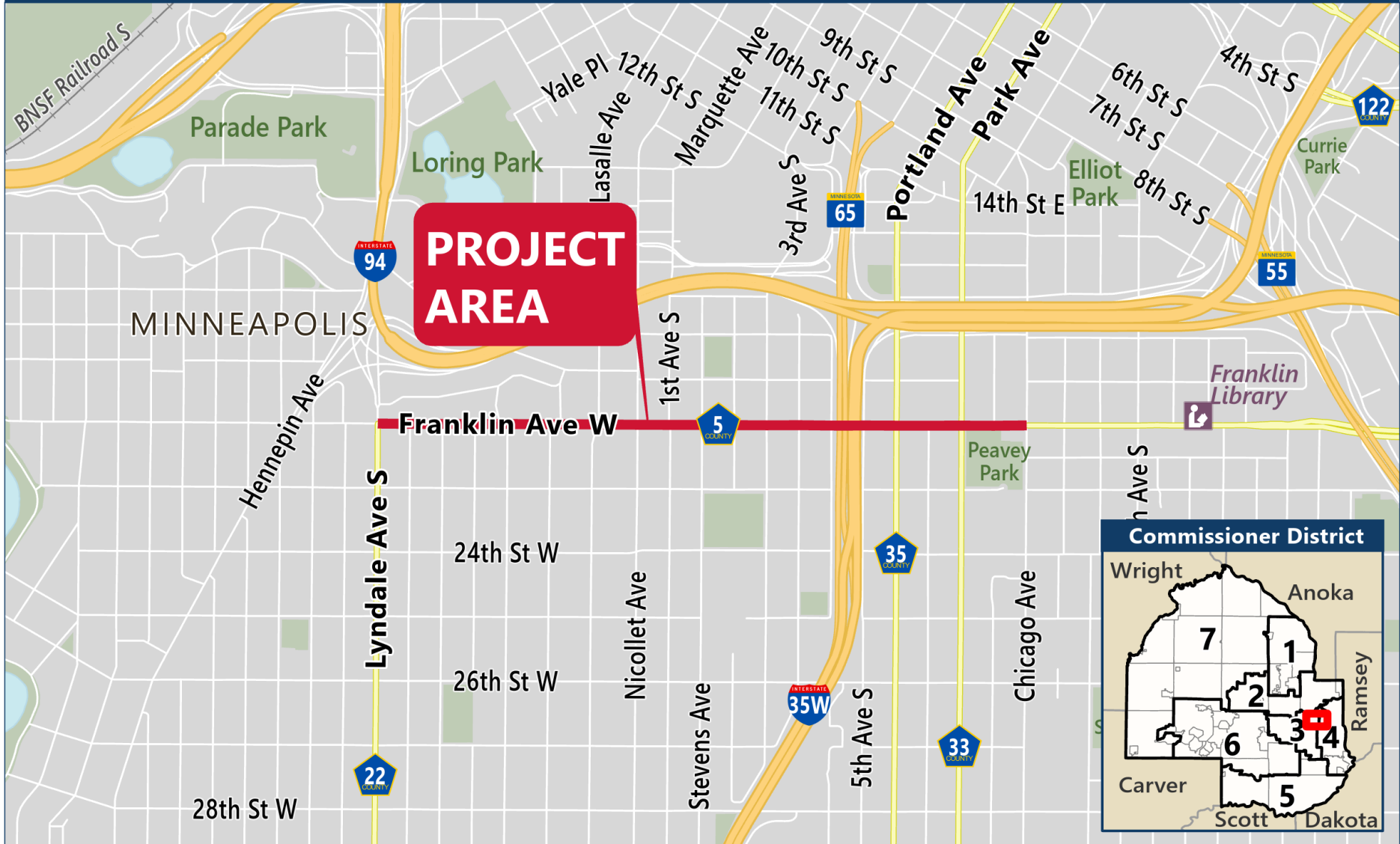
Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action, and disparity reduction efforts by improving accessibility, mobility, and safety for multimodal transportation users.

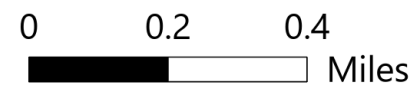
Recommendation from County Administrator: Recommend Approval

CP 2172600

CSAH 5 (Franklin Ave) Reconstruction in Minneapolis



BAR map date:
3/21/2024



Board Action Request

24-0194

Item Description:

Neg Agmt PW 29-06-23 with Mound and Three Rivers Park District for Dakota Rail Regional Trail crossing improvements on Shoreline Drive (CSAH 15); amend budget (CP 2183500); (est recv \$318,000)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 29-06-23 with the City of Mound and the Three Rivers Park District (TRPD) for cost participation and maintenance responsibilities relating to the Dakota Rail Regional Trail crossing improvements on County State Aid Highway (CSAH) 15 (Shoreline Drive) at Auditors Road in the City of Mound, county project (CP) 2183500, at estimated county receivable of \$318,000 (\$265,000 capital, \$53,000 operating); that the 2024 capital budget for Cost Participation and Partnerships 2019-2023 (CP 2183500) be increased by \$265,000; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to accept and disburse funds as directed.

Background:

The Dakota Rail Regional Trail crosses Shoreline Drive in Mound. In 2021, the city conducted a study to identify opportunities to improve the trail crossing and collaborated with TRPD and the county. The county is leading the project to:

- realign the trail and restripe the roadway to improve sightlines for motorists and trail users,
- install rectangular rapid-flashing beacons at the trail crossing, and
- upgrade pedestrian ramps and add curb bumpouts and a pedestrian refuge.

The county began public engagement in 2023 through social media and a project website. The project team will continue communication with the community as the project transitions into construction this summer.

Funding for the project will come from CP 2183500 - Cost Participation and Partnerships 2019-2023, with expenses tracked in its associated subproject CP 2183547 - CSAH 15 Trl X-ing in Mound.

Current Request:

This request seeks authorization to negotiate and execute Agreement PW 29-06-23 with the City of Mound and TRPD for cost participation and maintenance responsibilities, at an estimated county receivable of \$318,000 (\$265,000 capital, \$53,000 operating), CP 2183500.

Additionally, the request seeks authorization to adjust the 2024 capital budget for CP 2183500 - Cost Participation and Partnerships 2019-2023 to receive additional revenues in the amount of \$265,000 (\$132,500 from Mound and \$132,500 from TRPD), increasing the total budget by the same amount.

Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action, and disparity reduction efforts by improving accessibility, mobility, and safety for multimodal transportation users. The project will improve the Dakota Rail Regional Trail crossing for people walking, biking, and rolling.

Budget table: CP 2183500 - Cost Participation and Partnerships 2019-2023

Revenues:	Budget to Date	Current Request	Future CIP Requests	Total Project
Property Tax	2,425,000			2,425,000
County Bonds	7,310,000			7,310,000
State Aid Regular	3,225,000			3,225,000
Bloomington	30,000			30,000
Brooklyn Park	45,000			45,000
Corcoran	15,000			15,000
Dayton	30,000			30,000
Edina	30,000			30,000
Medina	15,000			15,000
Minnetonka	60,000			60,000
New Hope	52,500			52,500
Plymouth	20,598			20,598
Mound		132,500		132,500
Three Rivers Park District		132,500		132,500
Total	\$13,258,098	265,000		\$13,523,098
Expenditures:				
Construction	13,258,098	265,000		13,523,098
Total	\$13,258,098	265,000		\$13,523,098

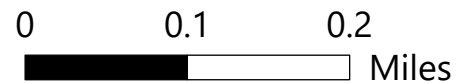
Recommendation from County Administrator: Recommend Approval

CP 2183500 | PW 29-06-23

Shoreline Drive (CSAH 15) Trail Crossing Improvements at Auditors Rd in Mound



BAR map date:
03/04/2024



Board Action Request

24-0195

Item Description:

Neg Agmts for TH 100 & Vernon Ave bridge replacements and CSAH 158 interchange; decrease budget (CP 2176600); (est county cost: \$3,197,358 state aid, \$1,000,000 bonds; est recv: \$1,718,626)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 22-40-24 (State Contract No. 1055580) with the Minnesota Department of Transportation (MnDOT) and the City of Edina for cost participation and maintenance responsibilities relating to the replacement of Trunk Highway (TH) 100 bridge and the Vernon Avenue bridge, carrying County State Aid Highway (CSAH) 158 (Vernon Avenue) over TH 100 and the Canadian Pacific Railroad (CP Rail), and the intersection improvements on Vernon Avenue between Interlachen Boulevard and TH 100, county project (CP) 2176600, at an estimated county cost of \$4,197,358 and receivable of \$218,626 (received into capital budget); that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 23-11-24 with the City of Edina for cost participation and maintenance responsibilities relating to the replacement of the Vernon Avenue bridge, carrying Vernon Avenue over CP Rail, and the intersection improvements on Vernon Avenue between Interlachen Boulevard and TH 100, CP 2176600, at an estimated county receivable of \$1,500,000 (received into capital budget); that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the overall project budget for CP 2176600 be decreased by \$7,700,000 (from \$18,700,000 to \$11,000,000) as part of the 2024 Capital Budget (reducing \$7,000,000 in federal funds and \$300,000 in state funds); that revenue from the City of Edina be reduced by \$400,000 from \$2,660,000 to \$2,260,000; and that the Controller be authorized to adjust the budget and disburse funds as directed.

Background:

The county plans to replace the Vernon Avenue bridge over the CP Rail railroad as it is nearing the end of its service life. The bridge replacement project includes intersection improvements along Vernon Avenue between Interlachen Boulevard and TH 100 in Edina. The city has an adjacent interchange project at TH 100. County and city staff collaborated to include the county project into the city's project, led by the city in coordination with the county and MnDOT. As the city is leading the project, which is anticipated to begin construction in winter 2025, \$7,000,000 in federal and \$300,000 in state funds will be added to the city's interchange project, resulting in an adjustment to the county's 2024 Capital Budget (CP 2176600).

The project includes replacing the Vernon Avenue and TH 100 bridges, realigning the TH 100 bridge ramps, creating new separated pedestrian routes, improving safety and mobility for all users, and enhancing traffic operations.

The county has been engaging with the public on this project since 2021, via a project website, community

24-0195

surveys and open house events to collect feedback on the design. The project team will continue to provide feedback and project updates during construction.

Current Request:

This request is for authorization to negotiate and execute the following agreements for CP 2176600:

- PW 22-40-24 (State Contract No. 1055580) with MnDOT and the City of Edina for cost participation and maintenance responsibilities, at an estimated county cost of \$4,197,358 and receivable of \$218,626.
- PW 23-11-24 with the City of Edina for cost participation and maintenance responsibilities, at an estimated county receivable of \$1,500,000.

Additionally, this request seeks authorization to decrease the 2024 Capital Budget for CP 2176600 by \$7,700,000 (\$7,000,000 federal, \$300,000 state, and \$400,000 city).

Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action, and disparity reduction efforts by improving accessibility and enhancing safety for multi-modal transportation users.

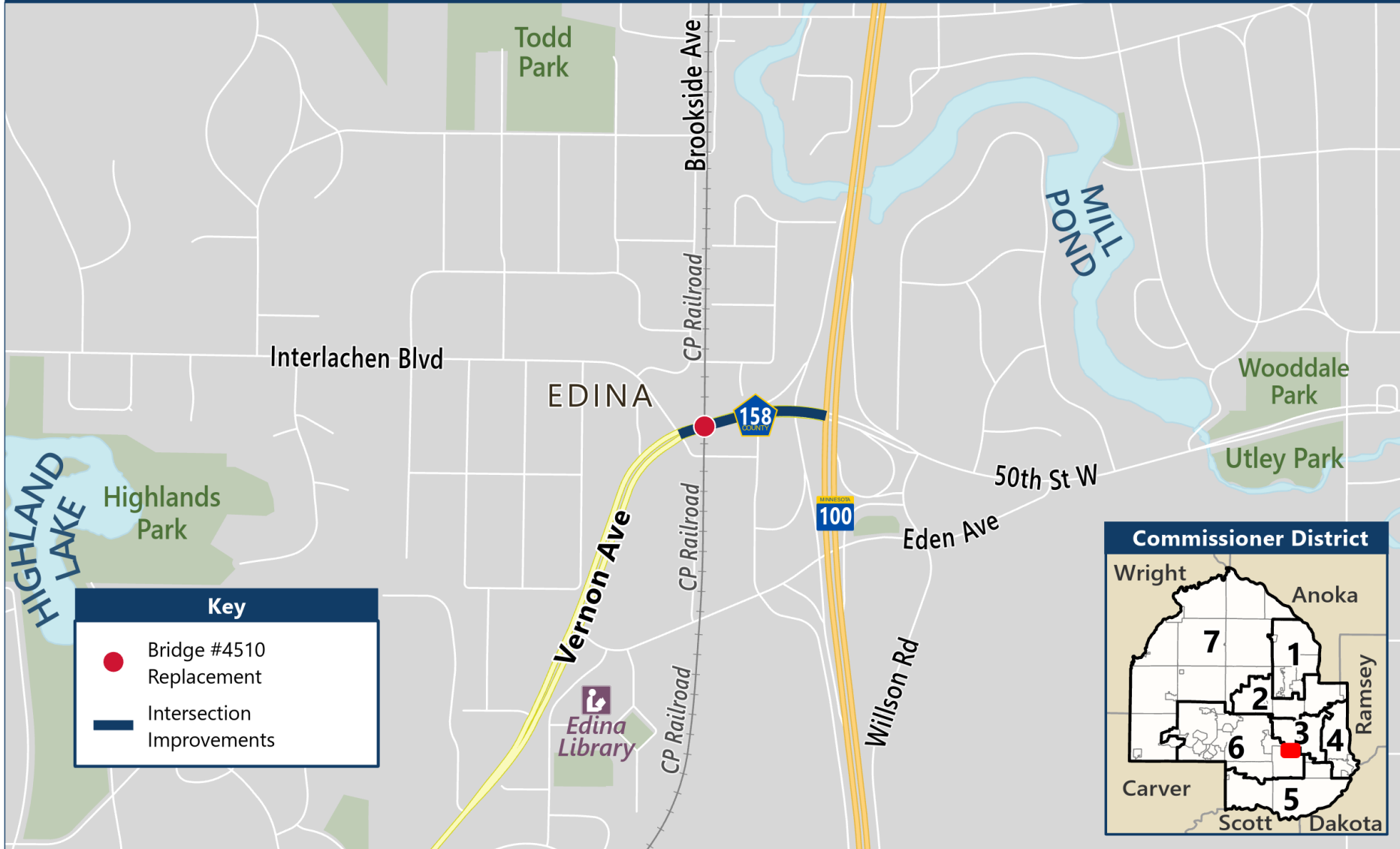
Budget table: CP 2176600 CSAH 158 - Replace Bridge #4510 over CP Rail

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
Bonds - GO Roads	3,800,000			3,800,000
Federal - Other - Roads	7,000,000	(7,000,000)		0
MnDOT State Aid - Regular	4,940,000			4,940,000
State - Other - Roads	300,000	(300,000)		0
Edina	2,660,000	(400,000)		2,260,000
Total	18,700,000	(7,700,000)		11,000,000
EXPENSE				
	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	3,000,000			3,000,000
Construction	10,800,000	(7,700,000)		3,100,000
Consulting	1,800,000			1,800,000
Contingency	3,100,000			3,100,000
Total	18,700,000	(7,700,000)		11,000,000

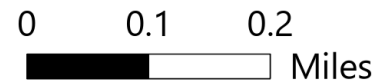
Recommendation from County Administrator: Recommend Approval

CP 2176600 | Various Agreements

CSAH 158 (Vernon Ave) Bridge #4510 Replacement and Intersection Improvements in the City of Edina



BAR map date:
4/4/2024



Board Action Request

24-0196

Item Description:

Neg Amd 1 to Agmt PW 39-40-20 with MnDOT & Amd 1 to Agmt PW 38-33-20 with Loretto for safety improvements & establishment of quiet zone at CP Rail crossing along Medina Street (CSAH 19) (CP 2201600); amend project budget to be funded with State General Obligation Bonds (no county cost)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Amendment 1 to Agreement PW 39-40-20 (State Agreement No. 1047956) with the Minnesota Department of Transportation (MnDOT), increasing the amount of Local Road Improvement Program (LRIP) funds by \$45,012.01 from \$350,000 to \$395,012.01, for safety improvements and establishment of a quiet zone near the Canadian Pacific Rail (CP Rail) crossing on County State Aid Highway (CSAH) 19 (Medina Street), county project (CP) 2201600, in the city of Loretto, at no county cost; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Amendment 1 to Agreement PW 38-33-20 with the City of Loretto, continuing the county's sponsorship of the project for safety improvements and establishment of a quiet zone near the CP Rail crossing on Medina Street, CP 2201600, at no county cost; that upon review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the project budget for CP 2201600 be increased by \$45,012.01 from \$350,000 to \$395,012.01 to be funded with State General Obligation Bonds through MnDOT LRIP as part of the 2024 Capital Budget.

Background:

The City of Loretto, in coordination with the county and CP Rail, constructed a project to improve safety and establish a quiet zone for the at-grade crossing on Medina Street located north of County Road 11.

Earlier this year, MnDOT notified Loretto that an additional \$45,012.01 in LRIP funds are available for the project. Since the city has a population less than 5,000, MnDOT requires county sponsorship on behalf of the city to access the funds.

The county previously entered into Agreement PW 39-40-20 with MnDOT and Agreement PW 38-33-20 with Loretto for county sponsorship of the project to access \$350,000 in LRIP funds for the city's safety and quiet zone project (Resolution 21-0251). These two agreements need to be amended for Loretto to receive the additional LRIP grant funds and to continue county sponsorship of the project. The city will continue to be responsible for any costs in excess of \$395,012.01 and any costs not eligible for LRIP funds.

To recognize the revised amount of LRIP funds available to the city, staff recommends that the project budget for CP 2201600 be increased by \$45,012.01 from \$350,000 to \$395,012.01 to be funded with State General

24-0196

Obligation Bonds.

Project construction was completed in fall 2022.

Current Request:

This request seeks authorization to negotiate and execute the following amendments as part of the CP 2201600 - CSAH 19 Quiet Zone Project:

- Amendment 1 to PW 39-40-20 with MnDOT, increasing the amount of Local Road Improvement Program (LRIP) funds to \$395,012.01.
- Amendment 1 to PW 38-33-20 with the City of Loretto, continuing the county's sponsorship of the project.

Additionally, this request seeks to increase the project budget for CP 2201600 by \$45,012.01 in State General Obligation Bonds, from \$350,000 to \$395,012.01, as part of the 2024 Capital Budget.

Impacts/Outcomes:

Approval of these requests will leverage additional LRIP funds available to the city for a project that addresses the county's goals to preserve and modernize our transportation and improve safety, reliability, and comfort for all transportation users.

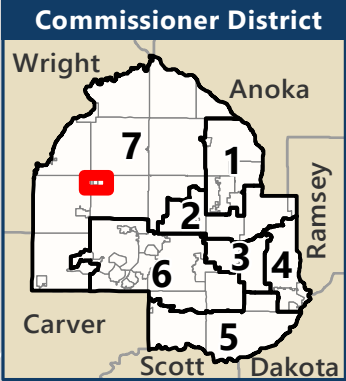
Budget Table: CP 2201600 - CSAH 19 Quiet Zone Project

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
State General Obligation Bonds	350,000.00	45,012.01		395,012.01
Total	\$350,000.00	\$45,012.01		\$395,012.01
EXPENSE				
Construction	350,000.00	45,012.01		395,012.01
Total	\$350,000.00	\$45,012.01		\$395,012.01

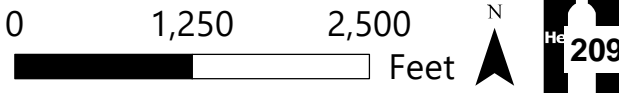
Recommendation from County Administrator: Recommend Approval

CP 2201600 | Amd1 to Agreements PW 39-40-20 & PW 38-33-20

County Rd 19 (Medina Street) at CP Rail Safety Improvements and Establishment of a Quiet Zone in Loretto



BAR map date:
2/20/2024



MINNESOTA

Board Action Request

24-0197

Item Description:

Authorization to request a variance from MnDOT standard for State Aid Operations for CSAH 153 Reconstruction (Phase Two), CP 2140800 (S.P. 027-753-021)

Resolution:

BE IT RESOLVED, that the County Engineer is hereby authorized to submit a formal variance request to the Commissioner of the Minnesota Department of Transportation according to Minnesota Administrative Rules for State Aid Operations Chapter 8820, part 8820.9956 (Minimum Vertical Clearances for Underpasses) for State Project 027-753-021, County Project 2140800, to keep the existing Burlington Northern Santa Fe Railway (BNSF) railroad bridge underpass with a vertical clearance of 13 feet 6 inches in lieu of the required 14 feet 6 inches minimum for Urban Design vertical clearance, as stipulated, following the roadway reconstruction project; and

BE IT FURTHER RESOLVED, that upon approval of the requested variance by the Commissioner of the Minnesota Department of Transportation, the Hennepin County Board of Commissioners hereby indemnifies, saves, and holds harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the granting of the variance, and further agrees to defend at its sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting of this variance.

Background:

History: The county, in collaboration with the City of Minneapolis, the Minneapolis Park and Recreation Board, the Metropolitan Council, and the Minnesota Department of Transportation, will reconstruct County State Aid Highway (CSAH) 153 (Lowry Avenue) from Marshall to Johnson streets. The project is being completed in phases with Phase One (Washington to Johnson streets) beginning construction this year. Phase Two (Marshall to Washington streets) is currently being designed with construction anticipated to begin in 2026. Phase Two includes work under a BNSF railroad bridge that has a vertical clearance one foot lower than the required minimum. The project will not rebuild the bridge and the roadway elevation is not changing. As a result, a variance for the project is requested.

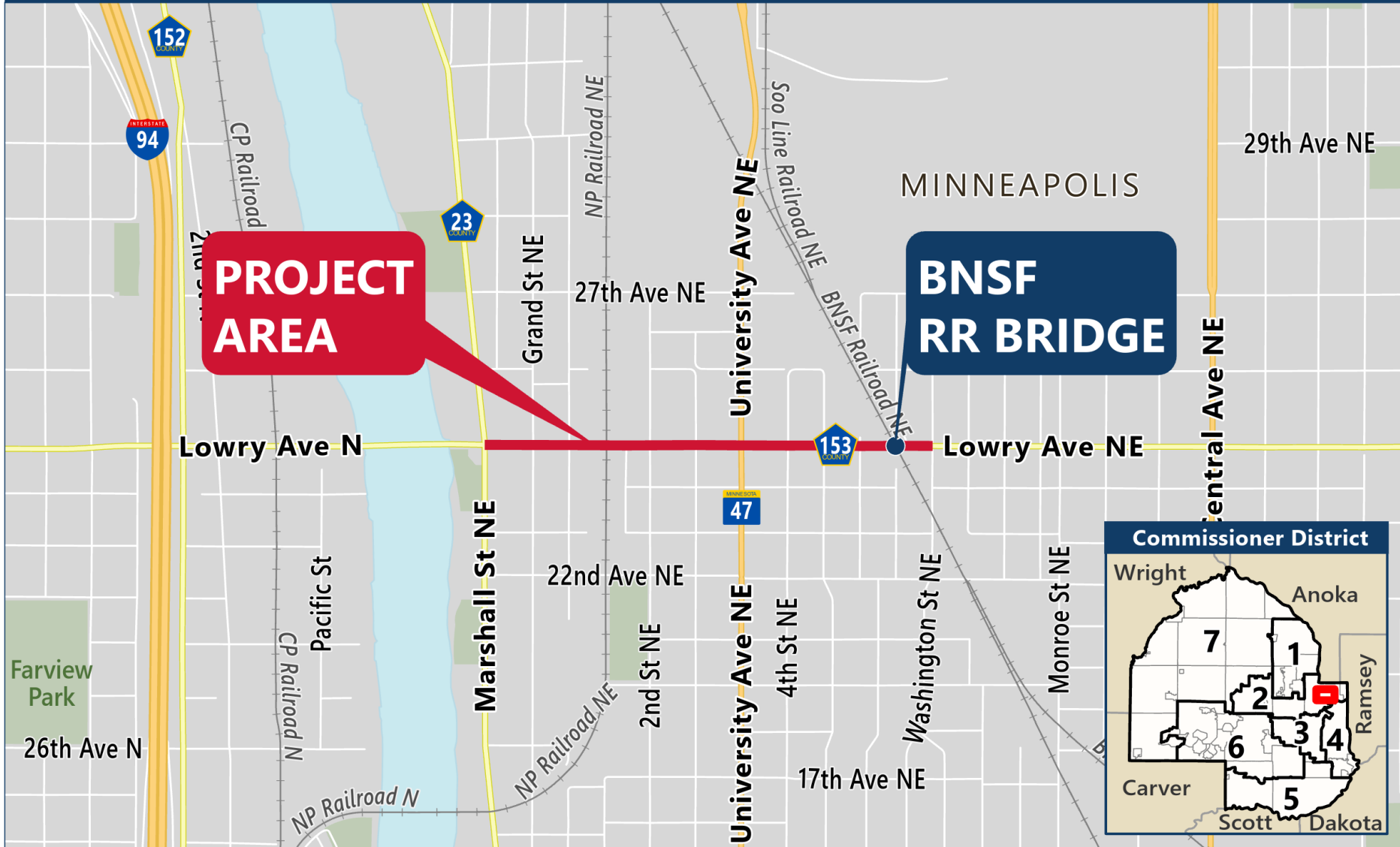
Current Request: This request seeks authorization to request a variance from Minnesota Administrative Rules for State Aid Operations Chapter 8820, part 8820.9956 to allow a reduction of the required vertical clearance to 13 feet 6 inches in lieu of the required minimum 14 feet 6 inches for Urban Design vertical clearance, as stipulated.

Impacts/Outcomes: This action supports the county's Mobility 2040 goals, climate action, and disparity reduction efforts by improving accessibility, mobility, and safety for multimodal transportation users.

Recommendation from County Administrator: Recommend Approval

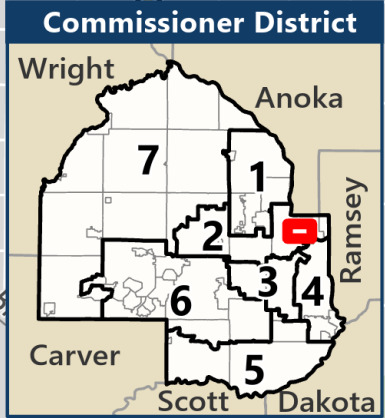
CP 2140800

CSAH 153 (Lowry Ave NE) Reconstruction Phase II in Minneapolis

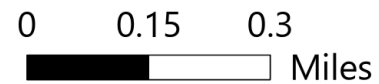


PROJECT AREA

BNSF RR BRIDGE



BAR map date:
4/10/2024



Board Action Request

24-0198

Item Description:

Amd 6 to Agmt CM00000534 with Better Futures Minnesota for routine exterior property inspections of Hennepin County tax-forfeit properties, amd to include boarding and securing services, no change to dates, incr NTE by \$25,000

Resolution:

BE IT RESOLVED, that the Chair of the Board and County Administrator be authorized to utilize the set-aside contracting authority under Minn. Stat. § 383B.145, Subd. 5 to approve Amendment 6 to Agreement CM00000534, with Better Futures Minnesota for routine exterior property inspections of Hennepin County tax-forfeit properties, amending to include boarding and securing services, and increase the not to exceed amount by \$25,000 for a new total not to exceed amount of \$125,000; for the term of January 1, 2024 through December 31, 2024, be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Land Information and Tax Services seeks to amend its current contract with Better Futures Minnesota to add boarding and securing services of Hennepin tax-forfeit properties to its routine exterior property inspections work. Better Futures completes inspections both during and outside Hennepin County's normal business hours, including weekends. This additional service will reduce the time a property is open to trespass, reducing the costs associated with properties open to trespass, such as theft, vandalism and dumping. The NTE increase is needed to cover the cost of materials and hourly rate of \$75 for these additional services. This contract was directly negotiated as permitted under the set aside statute (Minn. Stat. § 383B.145, Subd. 5), and not derived from a competitive bid. To date, \$69,519.28 has been expended from the contract.

Better Futures Minnesota is a Minnesota nonprofit corporation and social enterprise that since 2008 has provided employment to hundreds of men who are chronically unemployed or formerly incarcerated, while generating revenues to support its mission, utilizing four fundamental components: jobs, housing, health, and coaching supports.

This board action request aligns with Hennepin County disparity reduction efforts by supporting employment and income opportunities for individuals who are chronically unemployed and/or who are returning to the community from the corrections system.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0199

Item Description:

Joint Powers Agreements with the several jurisdictions for assessment services to be performed by Hennepin County

Resolution:

BE IT RESOLVED, that the County Administrator is directed to negotiate joint powers agreements with jurisdictions within Hennepin County with populations under 30,000 and jurisdictions currently under agreement with the county for local assessment services to be performed by the Hennepin County Assessor at no cost to these jurisdictions.

Background:

For more than 50 years, Hennepin County has been contracting with cities to provide local assessing services. These contracts have required cities to pay the county to perform this local assessor work. The first joint powers agreement between a city and the county began in 1972. Hennepin County has had a long-term strategy of contracting with cities to perform local assessing to ensure accuracy, efficiency, and equitability across all jurisdictions.

Over the past several years, Hennepin County has significantly increased the number of cities with whom it contracts for assessing services. Currently, 34 of 45 cities contract with the county either wholly or partially for these functions, with 33 of the contracts expiring on July 31, 2024. In addition, the county is statutorily responsible for the assessments of the Minneapolis/St. Paul Airport and Fort Snelling. These 34 cities collectively pay the county approximately \$5.1 million in 2024 for these services.

This resolution directs the county to offer a joint powers agreement for local assessing services to cities with populations of 30,000 or less and those currently under current contract with the county at no cost to these cities beginning with the 2025 assessment. By the county providing this service at no cost to these cities, this will reduce the city property tax levy obligations for these cities by \$5.1 million collectively. The county assessor's 2025 budget will reflect an increase of \$5.1 million from the county property tax levy to offset this loss of contract revenue.

State law authorizes counties to perform these local assessor obligations in cities with a population less than 30,000 at county cost, Minn. Stat. §§ 273.052 and 273.053; and authorizes counties to contract with cities to perform these obligations if these cities choose to contract with the county. Minn. Stat. §273.072.

The joint powers agreements will be perpetual agreements and highlight the services and responsibilities to be provided by the county assessor as required by law. These joint powers agreements will come forward in a separate board action request later this year.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0200

Item Description:

Commendation of Mark Chapin upon his retirement - offered by Commissioner Fernando

WHEREAS:

WHEREAS, Mark Chapin began his career with Hennepin County in 1981 as a Law Clerk in the office of the Hennepin County Attorney; and

WHEREAS, for nearly 30 years Mr. Chapin held positions of increasing responsibility within the County Attorney's Office, including Senior Attorney, Manager of the Civil Division, and eventually being appointed Deputy County Attorney in 2006; and

WHEREAS, Mr. Chapin was appointed Director of Taxpayer Services in 2011, a position that came with supplemental responsibilities to serve as the County Treasurer/Auditor and Director of Licensing and Mark lead that department for over a decade until his phased-retirement in 2022; and

WHEREAS, during his illustrious career with Hennepin County, Mr. Chapin participated in projects and programs that have changed the landscape for not just municipal government, but at times at the state, regional and federal level as well - from process changes related to the same-sex marriage law to legislation around the Safe at Home program; and

WHEREAS, programs led by Mark and his staff were often held up as models for others to learn from, such as the innovations to the Tax Forfeited Land Program, that sought to keep homeowners in their homes, rehabilitate properties into productive assets, and transform vacant lots into urban gardens; and transformational change in Elections regarding absentee balloting, e-Poll books, and voter education; and

WHEREAS, Mr. Chapin has led his teams through special elections, state-wide recounts, and municipal rank choice voting, he has aligned the roles of County Surveyor, County Assessor and Examiner of Titles for efficiency collaboration and has been a champion of internship programs and promoting; and

WHEREAS, Mr. Chapin has been a formal and informal mentor, thought-partner, advisor, or coach for hundreds of Hennepin County employees over the past four decades from interns to executives; and

WHEREAS, Mark is a champion for Diversity, Equity and Inclusion. He has been an influential leader for the county's Disparity Reduction efforts and served in a sponsorship role for the Transgender and Gender Non-conforming employee resource group for many years. He represented Hennepin County in a Mapping Prejudice collaboration with the University of Minnesota to identify and map racial covenants that were inserted into property deeds to keep people who were not White from buying or occupying homes; and

WHEREAS, throughout his career in Hennepin County Mr. Chapin has been a leader in process improvement and has built a reputation as an innovator, unafraid to try new ways of doing business - examples include the implementation of e-recording for real estate documents, laser mapping for accurate 3D measurements of land parcels and partnering with an academic institute for LEAN events to improve wait times at Service Centers; and

WHEREAS, Mr. Chapin played a critical role in the county's COVID-19 response, acting for over a year as the Incident Command's Chief of Continuity of County Operations, in addition to his Director duties; and

WHEREAS, Marks's passion for efficiency, equity and innovation was ever present. His vision and steady presence during challenging times will be missed;

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioner acknowledges Mark Chapin's more than four-decades of service and many accomplishments, thanks him for his commitment to the county, and wishes him a long and healthy retirement.

Background:

Recommendation from County Administrator: Recommend Approval

RESOLUTION

Board of Hennepin County Commissioners

COMMENDATIONS: 24-0200

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Irene Fernando, seconded by Marion Greene, that this Commendations be adopt. The motion passed.

WHEREAS, Mark Chapin began his career with Hennepin County in 1981 as a Law Clerk in the office of the Hennepin County Attorney; and

WHEREAS, for nearly 30 years Mr. Chapin held positions of increasing responsibility within the County Attorney's Office, including Senior Attorney, Manager of the Civil Division, and eventually being appointed Deputy County Attorney in 2006; and

WHEREAS, Mr. Chapin was appointed Director of Taxpayer Services in 2011, a position that came with supplemental responsibilities to serve as the County Treasurer/Auditor and Director of Licensing and Mark lead that department for over a decade until his phased-retirement in 2022; and

WHEREAS, during his illustrious career with Hennepin County, Mr. Chapin participated in projects and programs that have changed the landscape for not just municipal government, but at times at the state, regional and federal level as well - from process changes related to the same-sex marriage law to legislation around the Safe at Home program; and

WHEREAS, programs led by Mark and his staff were often held up as models for others to learn from, such as the innovations to the Tax Forfeited Land Program, that sought to keep homeowners in their homes, rehabilitate properties into productive assets, and transform vacant lots into urban gardens; and transformational change in Elections regarding absentee balloting, e-Poll books, and voter education; and

WHEREAS, Mr. Chapin has led his teams through special elections, state-wide recounts, and municipal rank choice voting, he has aligned the roles of County Surveyor, County Assessor and Examiner of Titles for efficiency collaboration and has been a champion of internship programs and promoting; and

WHEREAS, Mr. Chapin has been a formal and informal mentor, thought-partner, advisor, or coach for hundreds of Hennepin County employees over the past four decades from interns to executives; and

WHEREAS, Mark is a champion for Diversity, Equity and Inclusion. He has been an influential leader for the county's Disparity Reduction efforts and served in a sponsorship role for the Transgender and Gender Non-conforming employee resource group for many years. He represented Hennepin County in a Mapping Prejudice collaboration with the University of Minnesota to identify and map racial covenants that were inserted into property deeds to keep people who were not White from buying or occupying homes; and

WHEREAS, throughout his career in Hennepin County Mr. Chapin has been a leader in process improvement and has built a reputation as an innovator, unafraid to try new ways of doing business - examples include the implementation of e-recording for real estate documents, laser mapping for accurate 3D measurements of land parcels and partnering with an academic institute for LEAN events to improve wait times at Service Centers; and

WHEREAS, Mr. Chapin played a critical role in the county's COVID-19 response, acting for over a year as the Incident Command's Chief of Continuity of County Operations, in addition to his Director duties; and

WHEREAS, Marks's passion for efficiency, equity and innovation was ever present. His vision and steady presence during challenging times will be missed;

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioner acknowledges Mark Chapin's more than four-decades of service and many accomplishments, thanks him for his commitment to the county, and wishes him a long and healthy retirement.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



 Maria Rose

Board Action Request

24-0142

Item Description:

Claims Register for the period ending April 19, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending April 19,2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
RESOLUTION: 24-0142

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Kevin Anderson, seconded by Marion Greene, that this Resolution be approve/ratify. The motion passed.

BE IT RESOLVED, that the claims register for the period ending April 19,2024, be ratified.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0143

Item Description:

Claims Register for the period ending April 26, 2024

Resolution:

BE IT RESOLVED, that the claims register for the period ending April 26, 2024, be ratified.

Background:

Resolution 07-4-154R1 delegated to the County Administrator and County Controller the authority to pay all claims of the County with subsequent ratification by the Board of Commissioners. Pursuant to Resolution 07-4-154R1 and Minnesota Statute 375.18, the list of all claims paid since the last regularly scheduled Board meeting is now presented to the Board for informational purposes and ratification. The Claims Register is on file with the Clerk of the Board.

Recommendation from County Administrator: No Recommendation

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0143

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Kevin Anderson, seconded by Marion Greene, that this Resolution be approve/ratify. The motion passed.

BE IT RESOLVED, that the claims register for the period ending April 26, 2024, be ratified.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0145

Item Description:

Sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions; fixing the form and specifications thereof and providing for their execution, delivery and payment

Resolution:

BE IT RESOLVED, by the Board of Commissioners (the "Board") of Hennepin County, Minnesota (the "County"), as follows:

1. Findings. Pursuant to authority granted by Minnesota Statutes, Section 373.40 and Chapter 475, the Board deems it necessary and expedient to issue and sell approximately \$67,000,000 in principal amount of General Obligation Refunding Bonds, Series 2024A (the "Series 2024A Bonds" or the "Bonds"), to defease and refund prior to maturity, on a current refunding basis, (i) the outstanding maturities of the Taxable General Obligation Bonds, Series 2010C (Build America Bonds - Direct Payment) (the "Series 2010C Bonds"); and (ii) the outstanding maturities of the Taxable General Obligation Bonds, Series 2010D (Recovery Zone Economic Development Bonds - Direct Payment) (the "Series 2010D Bonds", and together with the Series 2010C Bonds, the "Series 2010 Bonds" or the "Refunded Bonds") each dated as of September 15, 2010, contingent upon favorable market conditions, as determined by the Hennepin County Director of Budget and Finance (the "Director of Budget and Finance"), or the Hennepin County Administrator (the "County Administrator"), as further described below.

The Series 2010C Bonds were issued to provide financing of a portion of the costs of acquisition and betterment, including necessary and incidental costs described in Minnesota Statutes, Section 475.65, for the capital improvement projects included in the County's 2010 Capital Improvement Plan and certain library improvement projects of the County. The Series 2010D Bonds were issued to provide financing of a portion of the costs of acquisition and betterment of the Lowry Avenue bridge as described in the County's 2010 Capital Improvement Plan, including necessary and incidental costs described in Minnesota Statutes, Section 475.65.

The Series 2010 Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the "Make-Whole Redemption Price" as defined in the Series 2010C Bonds and the Series 2010D Bonds. Alternatively, the Series 2010 Bonds are also subject extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the Series 2010C Bonds and the Series 2010D Bonds respectively) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the Series 2010 Bonds. The U.S. Treasury has reduced the amount of credit paid to the County, and therefor has failed in part to pay the credit due to the County as of the date of the issuance of the Series 2010 Bonds.

2. Determinations of the Board. The Board has made all necessary investigation and hereby finds and determines as follows:
 - a. The Bonds shall be dated the date of issuance and shall bear interest at the rates determined

by the successful proposer, payable semiannually on June 1 and December 1 in each year, commencing December 1, 2024, as set forth in the Certificate as to Terms of Bond Sale and Levy of Taxes (the "Certificate") to be executed at closing by the Chair, the County Administrator, or the Director of Budget and Finance. Execution of the Certificate or Certificates upon closing shall be conclusive evidence of the final adoption of the terms contained therein. The terms of the Certificate, when approved and finalized as evidenced by execution of the Certificate, are incorporated herein by reference. The method and date of redemption (the "Redemption Date") shall be selected by the Director of Budget and Finance.

- b. The Bonds shall mature on the dates and in the amounts set forth in the Official Terms and Conditions of Bond Sale, and as described in the Certificate; provided, however, the total principal amount of the Bonds shall not exceed \$67,000,000, subject to adjustment for a premium sale price as permitted pursuant to Minnesota Statutes, Section 475.60, and the inclusion of costs of issuance as permitted pursuant to Minnesota Statutes, Section 475.67. The final maturity of the Bonds shall be not later than December 1, 2035.
 - c. The maximum principal and interest to become due in any year on the Bonds and all other outstanding capital improvement bonds shall not exceed an amount equal to 0.12 percent of market value of all taxable property in the County.
 - d. The Director of Budget and Finance may permit prospective proposers to designate any portion of the principal of a series of Bonds to be combined within one or more term bonds subject to mandatory sinking fund redemption. The Bonds shall be subject to redemption and prior payment at the option of the County in whole or in part in such order of maturity as the County may determine on the date, at the price, and for the maturities provided in the Official Terms and Conditions of Bond Sale. Thirty days' mailed notice of any such redemption shall be given to the registered owners of the Bonds pursuant to Minnesota Statutes, Chapter 475. The Bonds shall be numbered from R-1 upwards in order of issuance or in such other order as the Bond Registrar may determine and shall be in denominations of \$5,000 each or any integral multiple thereof.
 - e. The Director of Budget and Finance or the County Administrator may re designate the Bonds authorized hereby as "General Obligation Refunding Bonds, Series 2024___," completing the blank with an uppercase letter as appropriate for the order of such issuance and to eliminate any gaps in the designation of such series caused by the determination not to issue and sell any series of bonds, to issue and sell any series of bonds at a different time, or to issue the Bonds in one or more series.
3. Bond Sale. Electronic proposals for the Series 2024A Bonds will be received on a date and time determined by the Director of Budget and Finance. The Board hereby delegates to the Director of Budget and Finance, or his designee, authority to consider the proposals and award the sale to the best proposal, provided the issuance thereof results in the reduction of debt service cost to the County. The Board hereby determines to sell the Bonds in accordance with the procedures set forth in the Official Terms and Conditions of Bond Sale. The County has retained PFM Financial Advisors LLC, Minneapolis, Minnesota ("PFM"), as independent municipal advisor, and pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), PFM is hereby authorized to solicit proposals for the Series 2024A Bonds on behalf of the County. The specifications set forth in the Official Terms and Conditions of Bond Sale may be revised by the Director of Budget and Finance in consultation with PFM.
4. Registrar and Paying Agent. The Director of Budget and Finance is hereby designated to act on behalf of the County as Bond Registrar, Transfer Agent and Paying Agent for the Bonds.

5. Official Statement. The County staff, in cooperation with PFM, is hereby authorized and directed to prepare on behalf of the County an official statement to be distributed to potential purchasers of the Bonds. Such official statement shall contain the Official Terms and Conditions of Bond Sale for the Bonds, as set forth above, and such other information as shall be deemed advisable and necessary to describe adequately the County and the security for, and terms and conditions of, the Bonds. The final Official Statement shall be in the form approved by the County Administrator or Director of Budget and Finance.
6. Continuing Disclosure. The Official Statement will contain an undertaking by the County to execute and deliver a Continuing Disclosure Certificate, substantially in the form approved by the County Administrator or the Director of Budget and Finance. The Director of Budget and Finance shall have overall responsibility for compliance with the Continuing Disclosure Certificate and other similar undertakings hereafter made by the County under Rule 15c2-12(b)(5) of the Securities and Exchange Commission, and the Director of Budget and Finance shall implement the dissemination of reports and notices thereunder. Amendments to the Continuing Disclosure Certificate permitted by the undertakings may be made by the Director of Budget and Finance. The Continuing Disclosure Certificate may be executed by the Director of Budget and Finance or the County Administrator. The Continuing Disclosure Certificate proposed to be executed and delivered in connection with the Bonds is hereby approved and the undertakings set forth therein shall be deemed covenants for the benefit of the holders of the Bonds.
7. Ratings. The County staff is authorized and directed to obtain ratings of the Bonds from up to three nationally recognized credit rating services, to pay the reasonable and customary charges of such rating services, and to take such other actions as may be required so that the Bonds may be issued and sold as contemplated hereby.
8. Tax Levies. To pay the principal of and interest on the Bonds there is hereby levied upon all of the taxable property in the County a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general taxes of the County and shall be paid into the Debt Service Fund (in any subaccount deemed desirable), which tax is collectible in the years and amounts equal to 105% of the principal and interest on such bonds due in each year.

It is hereby estimated that all such taxes described above, if collected in full, will produce amounts sufficient to pay 105% of principal of and interest on the Bonds when due. However, the Bonds are general obligations of the County, to the payment of which the full faith and credit and taxing power of the County are pledged, and the County will levy a general ad valorem tax on all taxable property in the County, if required for the purpose, without limitation as to rate or amount.

The taxes required to be levied hereby and other funds appropriated to the Debt Service Fund for payment of the Bonds shall be held and used for no other purpose than to pay principal of and interest on the Bonds; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund to pay the same, the County shall pay such principal or interest from the General Fund of the County and the General Fund may be reimbursed for such advances out of the proceeds of taxes herein required to be levied.

9. Application of Proceeds. On the date of delivery of the Bonds, the proceeds of the sale of the Bonds shall be used by the County as follows:
 - a. An amount sufficient for the payment of principal of the Refunded Bonds on the Redemption Date and interest thereon (and premium, if any) to such Redemption Date shall be deposited with the escrow agent pursuant to the Escrow Agreement (as defined herein).

- b. Pay costs of issuance of the Series 2024A Bonds.
 - c. Any accrued interest received from the purchaser of the Series 2024A Bonds, or any proceeds of the Series 2024A Bonds not needed for the above-mentioned uses, shall be deposited in the Debt Service Fund, to be used to pay interest on the Series 2024A Bonds.
10. Escrow Agreement. In accordance with Minnesota Statutes, Section 475.67, Subdivision 13, the County will apply the proceeds of the Bonds, and such additional sums as may be necessary, pursuant to an Escrow Agreement (the “Escrow Agreement”) between the County and a suitable banking institution. Amounts available under the Escrow Agreement will be sufficient to pay principal, interest, and premium (if any) on the Refunded Bonds to and including the Redemption Date and shall be used exclusively for such purpose. The Escrow Agreement shall be executed by the Chair and the County Administrator (or their designees) in such form as shall be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof. The outstanding maturities of the Refunded Bonds shall be called for prior redemption on the Redemption Date. Notice of such redemption shall be given in accordance with the Escrow Agreement. Taxes levied for payment of Refunded Bonds following their Redemption Date may be cancelled to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.
11. Defeasance. When any Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this Resolution to the holders of such Bonds shall cease, and such Bonds shall no longer be deemed to be outstanding under this Resolution. The County may discharge its obligations with respect to any Bond which is due on any date by depositing with the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bond according to its terms, by depositing with the Paying Agent on or before that date an amount equal to the principal, interest and redemption premium, if any, to become due thereon to maturity or the redemption date, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bond, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or irrevocable direct obligations of, or obligations fully guaranteed by, the United States of America, which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required to pay all principal, interest and redemption premiums to become due thereon to maturity or the redemption date.
12. Tax Covenants. The County shall not take or permit any action that would cause the Bonds to be “private activity bonds” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the “Code”). The County shall comply with the rebate requirements imposed under Section 148(f) of the Code and regulations thereunder, including (if applicable) the requirement to make periodic calculations of the amount subject to rebate thereunder and the requirement to make all required rebates to the United States with respect to the Bonds. In addition, the County shall make no investment of funds that would cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code. The Director of Budget and Finance or County Administrator is authorized to make any elections or allocations relating to the Bonds and proceeds thereof which are permitted or required under the Code. All terms used in this paragraph 12 shall have the meanings provided in the Code and applicable Treasury Regulations thereunder.
13. Beneficiaries. The provisions of this Resolution shall be deemed covenants for the benefit of the

registered owners, from time to time, of the Bonds.

14. Other Matters. As authorized by Minnesota Statutes, Section 475.60, this Board hereby delegates to the Director of Budget and Finance authority to approve the final terms of a bid acceptance form or Purchase Agreement (if any), in consultation with PFM and Dorsey & Whitney LLP, as bond counsel to the County (“Bond Counsel”). The Chair, the County Administrator, and the Director of Budget and Finance, and their respective designees are further authorized and directed to take all necessary actions to cause the Bonds to be issued, executed and delivered as provided in this Resolution, and to prepare and furnish to the purchaser and Bond Counsel, certified copies of all proceedings and records relating to the issuance of the Bonds and to the right, power and authority of the County and its officers to issue the same, and said certified copies and certificates shall be deemed to be representations of the County as to all matters stated therein. The Chair, the County Administrator, and the Director of Budget and Finance, and their designees are further authorized to take such other actions as may be required to effectuate the terms and intent of this Resolution. The County Administrator shall furnish a certified copy of this Resolution, together with additional details of the terms of the sale and related tax levies, to the Hennepin County Auditor or Deputy County Auditor, and obtain the certificate required by Minnesota Statutes, Section 475.63.
15. Controller Actions. The Controller is hereby authorized to transfer and disburse funds as necessary to carry out the intent of this Resolution. The Controller is further authorized to adjust the 2024 debt service budget and any other budget to reflect the refunding or defeasing of bonds or as otherwise necessary to carry out the intent of this Resolution.

Background:

This resolution authorizes the competitive sale of approximately \$67,000,000 of tax-exempt general obligation refunding bonds, contingent upon market conditions. The refunding bonds will be structured as fixed rate obligations and have a final maturity date of December 1, 2035. The refunding bonds will be general obligations of the County, payable from ad valorem property taxes.

The refunding bond proceeds will be used to refund on a current basis the outstanding callable maturities of two series of taxable bonds:

- The maturities dated December 1, 2024 - 2029 totaling \$28,390,000 of the County’s Taxable General Obligation Bonds (Build America Bonds), Series 2010C (2010C Bonds). These maturities are outstanding at interest rates higher than tax-exempt yields in the current market. These maturities were issued in anticipation of a subsidy (credit), which has not been paid in full since 2012. The 2010C Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the “Make-Whole Redemption Price” as defined in the 2010C Bonds. Alternatively, the 2010C Bonds are also subject to extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the 2010C Bonds) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the 2010C Bonds.
- The maturities dated December 1, 2030 - 2035 totaling \$37,375,000 of the County’s Taxable General Obligation Bonds (Recovery Zone Economic Development Bonds), Series 2010D (2010D Bonds). These maturities are outstanding at interest rates higher than tax-exempt yields in the current market. These maturities were issued in anticipation of a subsidy (credit), which has not been paid in full since 2012. The 2010D Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the “Make-Whole Redemption

Price” as defined in the 2010D Bonds. Alternatively, the 2010D Bonds are also subject extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the 2010C Bonds) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the 2010D Bonds.

The 2010C Bonds and the 2010D Bonds are referred to collectively herein as the 2010 Bonds.

Under the American Recovery and Reinvestment Act of 2009 (the Recovery Act), states and political subdivisions, including the County, were authorized to designate bonds as taxable “Build America Bonds” (BABs) if the bonds were issued to finance capital expenditures for which the issuer could issue tax-exempt bonds. An issuer of BABs could elect to receive a subsidy payment from the federal government equal to 35% of the amount of each interest payment on such taxable bonds (the “Subsidy Payments”). The 2010C Bonds were issued as BABs in order to finance projects included in the County’s adopted 2010 Capital Improvement Plan.

Under the Recovery Act, the County received an allocation in the amount of \$37,375,000 for the issuance of Recovery Zone Economic Development Bonds (“RZEDBs”), for which the County was to receive a payment from the federal government equal to 45% of the amount of interest payable on each interest payment date. The Series 2010D Bonds were issued as taxable obligations which the County irrevocably elected to designate as qualified RZEDBs for the purpose of constructing the Lowry Avenue Bridge.

Subsequent to the issuance of the 2010 Bonds, the US government could not agree upon a federal budget and shut down for a period of time. Ultimately, a budget agreement was reached in 2012 and a budget tool known as “sequestration” was implemented beginning in Federal Fiscal Year (FFY) 2013. Sequestration refers to automatic spending cuts that occur with the withdrawal of certain (but not all) funding for federal programs. With respect to the subsidy payments the County expected to receive for the 2010 Bonds, sequestration was implemented in FFY 2013 at a rate of 8.7% in 2013, various lower rates through FFY 2020 and is now in place at a rate of 5.7% from FFY 2021-2030. County staff estimates the semiannual interest subsidy payments expected for the 2010 Bonds has been reduced by \$995,024 as a result of sequestration through December 31, 2023. In addition, there have been other issues with the program including (i) unexplained variations in the amounts that have been paid to the County from time to time by the federal government, (ii) subsidy payments were sometimes diverted to pay other tax obligations the federal government believed the County owed, causing staff to have to try and claw back those funds, (iii) the Congress must take an action to pass a waiver every year to ensure that the subsidy payments continue, and, finally, (iv) there were substantial delays in payments during the pandemic. In sum, the County, has only received \$17,092,124 of the \$18,087,148 subsidy it expected to receive through December 31, 2023.

Unlike traditional refunding bond issues pursued by the County, debt service savings is not the primary objective with this proposed transaction. Staff recommends pursuing this refunding in order to mitigate significant future risk that the federal government will continue to not provide the full amount of the interest subsidy over the remaining life of the bonds. Current market conditions are such that it is anticipated that the County can realize some positive net present value savings under either optional redemption scenario. The current estimate of net present value savings is approximately \$500,000 under the make whole redemption and \$635,000 under the extraordinary redemption due to the failure of the U.S. Treasury to pay, with small savings achievable in each year. Staff will only proceed with the transaction if it results in positive net present value savings to the County.

Staff recommends that ratings for these refunding bonds be requested from two rating agencies: S&P Global Ratings and Fitch Ratings. This has been the County’s practice since 2013.

This resolution grants discretion to the Director of Budget and Finance to select the method and date of

redemption, modify the size of the refunding issue and establish the date of sale, which staff will work to make happen as quickly as possible, dependent upon market conditions. The County utilizes the services of PFM Financial Advisors LLC, its independent registered municipal advisor, and Dorsey & Whitney LLP, as bond counsel, to assist in making these determinations.

Recommendation from County Administrator: Recommend Approval

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0145

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, by the Board of Commissioners (the "Board") of Hennepin County, Minnesota (the "County"), as follows:

1. Findings. Pursuant to authority granted by Minnesota Statutes, Section 373.40 and Chapter 475, the Board deems it necessary and expedient to issue and sell approximately \$67,000,000 in principal amount of General Obligation Refunding Bonds, Series 2024A (the "Series 2024A Bonds" or the "Bonds"), to defease and refund prior to maturity, on a current refunding basis, (i) the outstanding maturities of the Taxable General Obligation Bonds, Series 2010C (Build America Bonds - Direct Payment) (the "Series 2010C Bonds"); and (ii) the outstanding maturities of the Taxable General Obligation Bonds, Series 2010D (Recovery Zone Economic Development Bonds - Direct Payment) (the "Series 2010D Bonds", and together with the Series 2010C Bonds, the "Series 2010 Bonds" or the "Refunded Bonds") each dated as of September 15, 2010, contingent upon favorable market conditions, as determined by the Hennepin County Director of Budget and Finance (the "Director of Budget and Finance"), or the Hennepin County Administrator (the "County Administrator"), as further described below.

The Series 2010C Bonds were issued to provide financing of a portion of the costs of acquisition and betterment, including necessary and incidental costs described in Minnesota Statutes, Section 475.65, for the capital improvement projects included in the County's 2010 Capital Improvement Plan and certain library improvement projects of the County. The Series 2010D Bonds were issued to provide financing of a portion of the costs of acquisition and betterment of the Lowry Avenue bridge as described in the County's 2010 Capital Improvement Plan, including necessary and incidental costs described in Minnesota Statutes, Section 475.65.

The Series 2010 Bonds are subject to redemption prior to their respective maturity dates at any time following their issuance at the option of the County, upon payment of the "Make-Whole Redemption Price" as defined in the Series 2010C Bonds and the Series 2010D Bonds. Alternatively, the Series 2010 Bonds are also subject extraordinary redemption at the option of the County, without premium, upon either a Determination of Ineligibility (as defined in the Series 2010C Bonds and the Series 2010D Bonds respectively) or a failure by the U.S. Treasury to pay the credit, in whole or in part, due the County as provided in Section 6431 of the Code, as of the date of the issuance of the Series 2010 Bonds. The U.S. Treasury has reduced the amount of credit paid to the County, and therefor has failed in part to pay the credit due to the County as of the date of the issuance of the Series 2010 Bonds.

2. Determinations of the Board. The Board has made all necessary investigation and hereby

finds and determines as follows:

- a. The Bonds shall be dated the date of issuance and shall bear interest at the rates determined by the successful proposer, payable semiannually on June 1 and December 1 in each year, commencing December 1, 2024, as set forth in the Certificate as to Terms of Bond Sale and Levy of Taxes (the "Certificate") to be executed at closing by the Chair, the County Administrator, or the Director of Budget and Finance. Execution of the Certificate or Certificates upon closing shall be conclusive evidence of the final adoption of the terms contained therein. The terms of the Certificate, when approved and finalized as evidenced by execution of the Certificate, are incorporated herein by reference. The method and date of redemption (the "Redemption Date") shall be selected by the Director of Budget and Finance.
 - b. The Bonds shall mature on the dates and in the amounts set forth in the Official Terms and Conditions of Bond Sale, and as described in the Certificate; provided, however, the total principal amount of the Bonds shall not exceed \$67,000,000, subject to adjustment for a premium sale price as permitted pursuant to Minnesota Statutes, Section 475.60, and the inclusion of costs of issuance as permitted pursuant to Minnesota Statutes, Section 475.67. The final maturity of the Bonds shall be not later than December 1, 2035.
 - c. The maximum principal and interest to become due in any year on the Bonds and all other outstanding capital improvement bonds shall not exceed an amount equal to 0.12 percent of market value of all taxable property in the County.
 - d. The Director of Budget and Finance may permit prospective proposers to designate any portion of the principal of a series of Bonds to be combined within one or more term bonds subject to mandatory sinking fund redemption. The Bonds shall be subject to redemption and prior payment at the option of the County in whole or in part in such order of maturity as the County may determine on the date, at the price, and for the maturities provided in the Official Terms and Conditions of Bond Sale. Thirty days' mailed notice of any such redemption shall be given to the registered owners of the Bonds pursuant to Minnesota Statutes, Chapter 475. The Bonds shall be numbered from R-1 upwards in order of issuance or in such other order as the Bond Registrar may determine and shall be in denominations of \$5,000 each or any integral multiple thereof.
 - e. The Director of Budget and Finance or the County Administrator may re designate the Bonds authorized hereby as "General Obligation Refunding Bonds, Series 2024___," completing the blank with an uppercase letter as appropriate for the order of such issuance and to eliminate any gaps in the designation of such series caused by the determination not to issue and sell any series of bonds, to issue and sell any series of bonds at a different time, or to issue the Bonds in one or more series.
3. Bond Sale. Electronic proposals for the Series 2024A Bonds will be received on a date and time determined by the Director of Budget and Finance. The Board hereby delegates to the Director of Budget and Finance, or his designee, authority to consider the proposals and award the sale to the best proposal, provided the issuance thereof results in the reduction of debt service cost to the County. The Board hereby determines to sell the Bonds in accordance with the procedures set forth in the Official Terms and Conditions of Bond Sale. The County has retained PFM Financial Advisors LLC, Minneapolis, Minnesota ("PFM"), as

independent municipal advisor, and pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), PFM is hereby authorized to solicit proposals for the Series 2024A Bonds on behalf of the County. The specifications set forth in the Official Terms and Conditions of Bond Sale may be revised by the Director of Budget and Finance in consultation with PFM.

4. Registrar and Paying Agent. The Director of Budget and Finance is hereby designated to act on behalf of the County as Bond Registrar, Transfer Agent and Paying Agent for the Bonds.
5. Official Statement. The County staff, in cooperation with PFM, is hereby authorized and directed to prepare on behalf of the County an official statement to be distributed to potential purchasers of the Bonds. Such official statement shall contain the Official Terms and Conditions of Bond Sale for the Bonds, as set forth above, and such other information as shall be deemed advisable and necessary to describe adequately the County and the security for, and terms and conditions of, the Bonds. The final Official Statement shall be in the form approved by the County Administrator or Director of Budget and Finance.
6. Continuing Disclosure. The Official Statement will contain an undertaking by the County to execute and deliver a Continuing Disclosure Certificate, substantially in the form approved by the County Administrator or the Director of Budget and Finance. The Director of Budget and Finance shall have overall responsibility for compliance with the Continuing Disclosure Certificate and other similar undertakings hereafter made by the County under Rule 15c2-12(b)(5) of the Securities and Exchange Commission, and the Director of Budget and Finance shall implement the dissemination of reports and notices thereunder. Amendments to the Continuing Disclosure Certificate permitted by the undertakings may be made by the Director of Budget and Finance. The Continuing Disclosure Certificate may be executed by the Director of Budget and Finance or the County Administrator. The Continuing Disclosure Certificate proposed to be executed and delivered in connection with the Bonds is hereby approved and the undertakings set forth therein shall be deemed covenants for the benefit of the holders of the Bonds.
7. Ratings. The County staff is authorized and directed to obtain ratings of the Bonds from up to three nationally recognized credit rating services, to pay the reasonable and customary charges of such rating services, and to take such other actions as may be required so that the Bonds may be issued and sold as contemplated hereby.
8. Tax Levies. To pay the principal of and interest on the Bonds there is hereby levied upon all of the taxable property in the County a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general taxes of the County and shall be paid into the Debt Service Fund (in any subaccount deemed desirable), which tax is collectible in the years and amounts equal to 105% of the principal and interest on such bonds due in each year.

It is hereby estimated that all such taxes described above, if collected in full, will produce amounts sufficient to pay 105% of principal of and interest on the Bonds when due. However, the Bonds are general obligations of the County, to the payment of which the full faith and credit and taxing power of the County are pledged, and the County will levy a general ad valorem tax on all taxable property in the County, if required for the purpose, without limitation as to rate or amount.

The taxes required to be levied hereby and other funds appropriated to the Debt Service

Fund for payment of the Bonds shall be held and used for no other purpose than to pay principal of and interest on the Bonds; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund to pay the same, the County shall pay such principal or interest from the General Fund of the County and the General Fund may be reimbursed for such advances out of the proceeds of taxes herein required to be levied.


9. Application of Proceeds. On the date of delivery of the Bonds, the proceeds of the sale of the Bonds shall be used by the County as follows:
 - a. An amount sufficient for the payment of principal of the Refunded Bonds on the Redemption Date and interest thereon (and premium, if any) to such Redemption Date shall be deposited with the escrow agent pursuant to the Escrow Agreement (as defined herein).
 - b. Pay costs of issuance of the Series 2024A Bonds.
 - c. Any accrued interest received from the purchaser of the Series 2024A Bonds, or any proceeds of the Series 2024A Bonds not needed for the above-mentioned uses, shall be deposited in the Debt Service Fund, to be used to pay interest on the Series 2024A Bonds.
10. Escrow Agreement. In accordance with Minnesota Statutes, Section 475.67, Subdivision 13, the County will apply the proceeds of the Bonds, and such additional sums as may be necessary, pursuant to an Escrow Agreement (the "Escrow Agreement") between the County and a suitable banking institution. Amounts available under the Escrow Agreement will be sufficient to pay principal, interest, and premium (if any) on the Refunded Bonds to and including the Redemption Date and shall be used exclusively for such purpose. The Escrow Agreement shall be executed by the Chair and the County Administrator (or their designees) in such form as shall be approved by the officers executing the same, which approval shall be conclusively evidenced by the execution thereof. The outstanding maturities of the Refunded Bonds shall be called for prior redemption on the Redemption Date. Notice of such redemption shall be given in accordance with the Escrow Agreement. Taxes levied for payment of Refunded Bonds following their Redemption Date may be cancelled to the extent permitted by Minnesota Statutes, Section 475.61, Subdivision 3.
11. Defeasance. When any Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this Resolution to the holders of such Bonds shall cease, and such Bonds shall no longer be deemed to be outstanding under this Resolution. The County may discharge its obligations with respect to any Bond which is due on any date by depositing with the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bond according to its terms, by depositing with the Paying Agent on or before that date an amount equal to the principal, interest and redemption premium, if any, to become due thereon to maturity or the redemption date, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bond, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or irrevocable direct obligations of, or obligations fully guaranteed by, the

United States of America, which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required to pay all principal, interest and redemption premiums to become due thereon to maturity or the redemption date.

12. Tax Covenants. The County shall not take or permit any action that would cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"). The County shall comply with the rebate requirements imposed under Section 148(f) of the Code and regulations thereunder, including (if applicable) the requirement to make periodic calculations of the amount subject to rebate thereunder and the requirement to make all required rebates to the United States with respect to the Bonds. In addition, the County shall make no investment of funds that would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code. The Director of Budget and Finance or County Administrator is authorized to make any elections or allocations relating to the Bonds and proceeds thereof which are permitted or required under the Code. All terms used in this paragraph 12 shall have the meanings provided in the Code and applicable Treasury Regulations thereunder.
13. Beneficiaries. The provisions of this Resolution shall be deemed covenants for the benefit of the registered owners, from time to time, of the Bonds.
14. Other Matters. As authorized by Minnesota Statutes, Section 475.60, this Board hereby delegates to the Director of Budget and Finance authority to approve the final terms of a bid acceptance form or Purchase Agreement (if any), in consultation with PFM and Dorsey & Whitney LLP, as bond counsel to the County ("Bond Counsel"). The Chair, the County Administrator, and the Director of Budget and Finance, and their respective designees are further authorized and directed to take all necessary actions to cause the Bonds to be issued, executed and delivered as provided in this Resolution, and to prepare and furnish to the purchaser and Bond Counsel, certified copies of all proceedings and records relating to the issuance of the Bonds and to the right, power and authority of the County and its officers to issue the same, and said certified copies and certificates shall be deemed to be representations of the County as to all matters stated therein. The Chair, the County Administrator, and the Director of Budget and Finance, and their designees are further authorized to take such other actions as may be required to effectuate the terms and intent of this Resolution. The County Administrator shall furnish a certified copy of this Resolution, together with additional details of the terms of the sale and related tax levies, to the Hennepin County Auditor or Deputy County Auditor, and obtain the certificate required by Minnesota Statutes, Section 475.63.
15. Controller Actions. The Controller is hereby authorized to transfer and disburse funds as necessary to carry out the intent of this Resolution. The Controller is further authorized to adjust the 2024 debt service budget and any other budget to reflect the refunding or defeasing of bonds or as otherwise necessary to carry out the intent of this Resolution.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Maria Rose 

Maria Rose

MINNESOTA

Board Action Request

24-0146

Item Description:

Increase the 2024 Local Affordable Housing Aid Fund budget by \$10,000,000; transfer \$10,000,000 to HED; supp app of \$10,000,000 and 8.0 FTEs to 2024 HED budget

Resolution:

BE IT RESOLVED, that the 2024 Local Affordable Housing Aid Fund (Fund 24) revenue and interfund transfer out budget be increased by \$10,000,000; that an interfund revenue transfer in the amount of \$10,000,000 to the General Fund Housing and Economic Development department be authorized; that the 2024 General Fund Housing and Economic Development department interfund revenue transfer in and expenditure budget be increased by \$10,000,000 and 8.0 FTEs for programming of the Local Affordable Housing Aid revenue; and that the Controller be authorized to transfer and disburse funds as directed.

Background:

The 2023 Minnesota Legislature approved historic levels of new state funding for housing. The first is the new 0.25% metro area sales and use tax for housing (Minnesota Session Law 2023, Chapter 37, Article 5). The Metropolitan Council imposed this new tax, effective October 1, 2023. The Department of Revenue will administer the regional sales tax on behalf of the Metropolitan Council, as well as administer the distribution of sales tax funding to eligible entities as Local Affordable Housing Aid.

The second is the Statewide Affordable Housing Aid (Minnesota Session Law 2023, Chapter 64, Article 4, Section 24). The legislature approved an annual appropriation of \$6.8 million under this program for counties, and an additional \$8.5 million for counties in 2024 and 2025. Hennepin County is expected to receive \$1.7 million a year from this state revenue source.

Together, these new dedicated funding sources for local affordable housing aid will generate an estimated \$10 - \$20 million per year for Hennepin County. While state agencies continue to develop required guidelines and regulations for the use of sales tax proceeds, county staff anticipates initial receipts beginning in July 2024.

Resolution 23-0438 (adopted November 28, 2023) affirmed Hennepin County's strategy for Metropolitan Region Sales and Use Tax for housing proceeds (Local Affordable Housing Aid) and Statewide Affordable Housing Aid revenues (collectively "Local Affordable Housing Aid Fund"):

1. Emergency rental assistance - Ongoing eviction prevention program modeled after the COVID-era efforts, providing assistance at Housing Court.
2. Affordable rental housing: repair+grow capacity - Support to repair and build the capacity of affordable housing developers and owners.
3. Supportive housing operating - Capitalizing Supportive Housing projects to deliver the wrap-around services that residents need to be successful in the projects receiving Supportive Housing capital funds.
4. Affordable rental housing: increase production - Deferred financing to create affordable rental housing.
5. Homeownership opportunities and preservation - Affordable homeownership opportunities, and home improvements for climate resilience.

Implementation years	2024	2025	2026	2027	2028
Emergency rental assistance	\$\$	\$\$	\$\$	\$\$	\$\$
Affordable rental housing: repair + grow capacity	\$\$\$	\$\$\$\$			
Supportive housing operating			\$\$\$\$	\$\$	\$\$
Affordable rental housing: increase and accelerate production			\$\$\$	\$\$\$\$	\$\$\$\$
Homeownership opportunities			\$	\$	\$
Homeownership preservation			\$	\$	\$

Activity implementation will be subject to competitive selection processes and future board approvals (where appropriate).

Resolution 23-0349R1 (adopted December 12, 2023) created Fund 24 as a Special Revenue Fund for Local Affordable Housing Aid, for the receipt and expenditure of Local Affordable Housing Aid (funded by the metro area sales and use tax for housing revenues) and of Statewide Affordable Housing Aid revenues.

The 2024 budget for Local Affordable Housing Aid includes \$5 million for the Health and Human Services/Housing Stability division. Through February 2024, approximately \$409,000 has been expended on emergency rental assistance.

The Housing and Economic Development (HED) department is preparing to release the “Affordable rental housing: repair+grow capacity” Request for Proposals (RFP) in Summer 2024 (with expenditures before the end of 2024). Funds will help developers and owners further recover from impacts of the pandemic and recession, and grow capacity to sustain and create new affordable housing.

As part of its ongoing preparation for this expanded programming, HED requests a supplemental appropriation of \$10,000,000 and the addition of 8.0 new FTEs to its 2024 budget.

Once normalized, staff projects that housing sales tax receipts and appropriations will assist over 1,200 additional households/units in Hennepin County annually.

	Fund	Department/ Dept. ID/Project #	Account/ Source	Amount	FTE
Revenues	24	Local Affordable Housing Aid Fund	Local Affordable Housing Aid 41924	\$10,000,000	
	24	Local Affordable Housing Aid Fund	Transfer To Other Funds 49994	(\$10,000,000)	
	10	Housing and Economic Development 124003/1010900	Transfer From Other Funds 49994	\$10,000,000	
			Total	\$10,000,000	
Expenditures	10	Housing and Economic Development 121100/124200	Personnel Services 500XX	\$1,000,000	8.0

24-0146

	10	Housing and Economic Development 124003/1010900	Repair + Grow Services 52903	\$9,000,000	0.0
			Total	\$10,000,000	8.0

Current Request:

Increase the 2024 Local Affordable Housing Aid Fund (Fund 24) revenue and interfund transfer out budget authority by \$10,000,000; transfer interfund revenue of \$10,000,000 to Housing and Economic Development department (Fund 10); increase the 2024 Housing and Economic Development department revenue and expenditure budget by \$10,000,000 and 8.0 new FTEs.

Impact/Outcomes:

Metropolitan Region Sales and Use Tax for housing proceeds and Statewide Affordable Housing Aid revenues are projected to assist over 1,200 households/units in Hennepin County annually once fully available/implemented.

Housing Disparity Domain:

Households of color are disproportionately housing cost burdened at or below 50 percent of area median income. This request helps guide how best to use county programming to reduce disparities by removing barriers.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
RESOLUTION: 24-0146

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the 2024 Local Affordable Housing Aid Fund (Fund 24) revenue and interfund transfer out budget be increased by \$10,000,000; that an interfund revenue transfer in the amount of \$10,000,000 to the General Fund Housing and Economic Development department be authorized; that the 2024 General Fund Housing and Economic Development department interfund revenue transfer in and expenditure budget be increased by \$10,000,000 and 8.0 FTEs for programming of the Local Affordable Housing Aid revenue; and that the Controller be authorized to transfer and disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0147

Item Description:

Neg Agmt with Little & Company to advance Hennepin County's brand, DOE-05/31/25, NTE \$500,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate an agreement with Little & Company to advance Hennepin County's brand system and bolster brand alignment across a variety of channels and points of service, from the date of execution through May 31, 2025 in an amount not to exceed \$500,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

Background:

Through a competitive RFP process, Hennepin County sought and selected an agency partner to advance our organization's brand identity, strategy and guidance. The year-long effort will build on the foundations of the county's 2016 brand update and will align brand experience across program promotion, physical properties and county owned channels.

In partnership with Hennepin County Communications, and in concert with organizational stakeholders, the brand advancement work will revisit and appropriately revise the county's nearly 8-year-old brand guidance. It will update brand positioning and messaging as well as refresh brand identity elements where appropriate including style, font, logo, iconography, illustration and color use. It will direct and develop compelling and consistent brand direction for the future HennepinCounty.gov website and other digital media properties. It will set foundational campaign creative direction including brand promise and design fundamentals that are adaptable to a diverse mix of programs and services. It will make a judicious exploration of evolving the Hennepin County main H logo identity and uncover alignment approaches for Hennepin County and updated Minnesota marks such as the state seal. Lastly, the partnership will support rollout of the updated brand across the organization.

Little & Company was selected for the quality of their proposal, the strength of their expertise, the depth and capacity of their team, their stated approach to their work, and their highly relevant experience in advancing institutional brands for such familiar public entities as the State of Minnesota and the Minnesota Historical Society.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY
MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
RESOLUTION: 24-0147

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to negotiate an agreement with Little & Company to advance Hennepin County's brand system and bolster brand alignment across a variety of channels and points of service, from the date of execution through May 31, 2025 in an amount not to exceed \$500,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the County; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Maria Rose 

Maria Rose

Board Action Request

24-0148

Item Description:

Human Services & Public Health resolution, including contracts and amendments to contracts with provider - 2406

Resolution:

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2406 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

Background:

The contracted dollar amounts are based on estimates of program costs and/or utilization during prior periods. Funding for each contract is provided for within service categories in the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation approved annual budgets. Occasionally new services are implemented which are not in the budget, but which are fully funded under state or federal grants or other new funding.

Contracted dollar estimates are based upon prior year usage and are subject to fluctuation in placement patterns, service need, and cost shifts. Therefore, it may be necessary to process ministerial adjustments to contracts to increase or decrease contract amounts or to make minor service changes consistent with the department budget and strategic plan. Placement agreements are also processed administratively.

Contracts include services in the following areas: adult mental health; developmental disabilities; chemical health; adult housing; early intervention and family intervention services, interpreter services, health services, welfare advocacy, and various other human services. Expectations for ongoing outcome measurement are included in all new, renewal, or extended contracts. Outcome measures, which are developed by the county and contracted providers, assess the effectiveness of a service and its impact on an eligible recipient's condition or functioning level. Outcome information is used to modify or improve programs as well as to evaluate effectiveness of different types of intervention and providers. A detailed listing of the specific actions requested by this BAR and an explanation of all unusual items is reflected in the summary of the report.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY MINNESOTA

Human Services and Public Health Contract Report #2406

Date: 04/18/2024
To: Clerk of the County Board
From: Human Services and Public Health
Subject: BAR Number 24-0148
Board Action Date: 04/30/2024

[Electronic Provider File \(EPF\)](#)

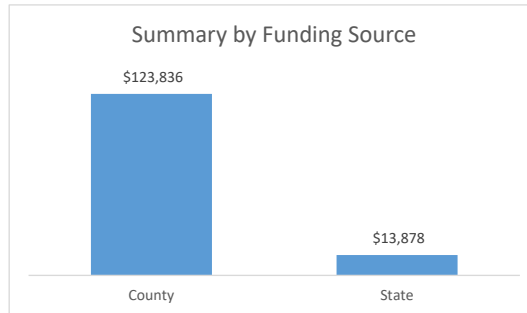
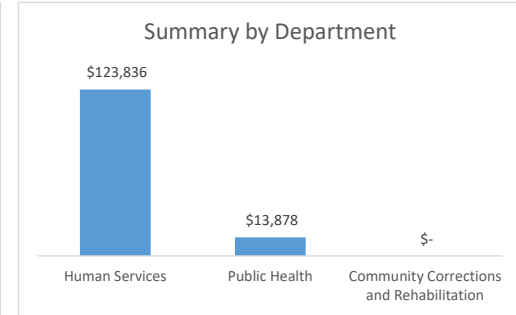
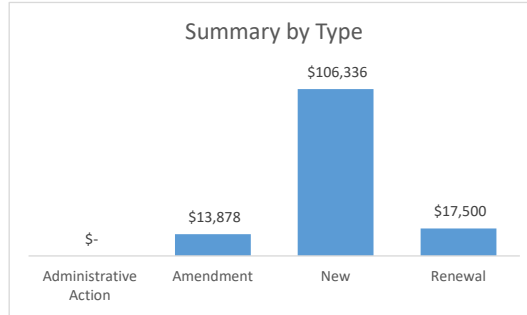
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Summary of Contract Actions

Action Type/Department/Service Area	# of Actions	Action Total
Administrative Action	1	\$0
Human Services	1	\$0
Amendment	8	\$13,878
Human Services	3	\$0
Public Health	3	\$13,878
Community Corrections and Rehabilitation	2	\$0
New	2	\$106,336
Human Services	2	\$106,336
Renewal	1	\$17,500
Human Services	1	\$17,500
Grand Total	12	\$137,714



HENNEPIN COUNTY
MINNESOTA

Human Services and Public Health Contract Report #2406

Date: 04/18/2024

To: Clerk of the County Board

From: Human Services and Public Health

Subject: BAR Number 24-0148

Board Action Date: 04/30/2024

[Electronic Provider File \(EPF\)](#)

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[View details on SharePoint](#)

Summary of Contract Actions

New Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	2	\$ 106,336
NorthPoint Health & Wellness Center	0	\$ -
Public Health	0	\$ -
Total	2	\$ 106,336

Renewed Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	0	\$ -
Hennepin Health	0	\$ -
Human Services	1	\$ 17,500
NorthPoint Health & Wellness Center	0	\$ -
Public Health	0	\$ -
Total	1	\$ 17,500

Amended Contracts		
Department	Number	Amount
Community Corrections and Rehabilitation	2	\$ -
Hennepin Health	0	\$ -
Human Services	3	\$ -
NorthPoint Health & Wellness Center	0	\$ -
Public Health	3	\$ 13,878
Total	8	\$ 13,878

Administrative Actions Description	Contract #
Assignment of recovery support and in-home drug testing services contract from MN Teen Challenge to MN Prevention & Recovery Alliance effective 5/1/24	HS00000981



Vendor	Contract #	Service/Outcome	Service Area	Department	Contract Begin Date	Contract End Date	Previous Contract NTE	New Contract NTE	Funding Source	Notes
New Contracts										
Young Men's Christian Association of the North	PR00006075	Equity in the Workplace training for Children and Family Services staff.	Children & Family Services	Human Services	4/1/2024	12/31/2024	\$0	\$12,000	County	-
The Link	HS00001666	Permanent Supportive Housing (PSH) to homeless youth ages 18 to 24, who are currently experiencing homelessness. Services will include rental housing and support for their overall well-being.	Housing Stability	Human Services	4/1/2024	12/31/2026	\$0	\$94,336	County	-
Renewed Contracts										
Mid-Minnesota Legal Assistance	HS00001648	Legal assistance to low-income Hennepin County residents.	Economic Supports	Human Services	4/1/2024	12/31/2025	\$0	\$17,500	County	-
Amended Contracts										
Canvas Health, Inc.	HS00000907	Brief Intervention (BI) and Prevention, Intervention and Education (PIE) Programs to promote abstinence and prevent relapse among chemical-using and delinquent youth.	Children & Family Services	Community Corrections and Rehabilitation	1/1/2022	9/30/2024	\$100,000	\$100,000	County	Extends to 9/30/24, adds 2024 budget and NTE, and updates exhibit B to revise rates and add reimbursements.
Reach for Resources, Inc.	HS00000316	Children's Mental Health Targeted Case Management Services.	Behavioral Health	Human Services	7/1/2019	12/31/2024	\$0	\$0	County	Updates exhibit B to add payment policy and revise rates.
Regents of the University of Minnesota	HS00001221	Mental health outpatient services for adults with serious and persistent mental illness.	Behavioral Health	Human Services	1/1/2023	12/31/2024	\$324,000	\$324,000	County	Updates exhibit A to revise outdated MN statute language.
Nurse-Family Partnership	PR00004920	Nurse-Family Partnership Program implementation support.	Public Health Family Health	Public Health	1/1/2023	12/31/2025	\$228,350	\$242,228	State	Revises 2024 budget and NTE. Strong Foundations grant.
Steps For Change	HS00000604	Psychosexual evaluations & outpatient therapy for those who are 11-21, residing in Hennepin County (HC), and are under the supervision of HC juvenile probation or HSPHD.	Children & Family Services	Community Corrections and Rehabilitation	1/1/2021	12/31/2027	\$5,139,283	\$5,139,283	County	Updates exhibit A to revise performance measures.
DeafBlind Services Minnesota, LLC	HS00000672	Support services for individuals who are deaf/blind and living independently in the community.	Long-Term Services and Supports & Adult Protection	Human Services	1/1/2021	12/31/2025	\$124,000	\$124,000	County	Extends to 12/31/25, updates exhibit A to revise service description and target population, and updates exhibit B to add mileage reimbursement.
Odam Medical Group PLLC	HS00001629	Immunization clinics for immigrants.	Public Health Administration	Public Health	3/1/2024	5/31/2025	\$200,000	\$200,000	State	Updates exhibit A to revise the service narrative and updates exhibit B to revise the unit rate. Statewide Health Improvement Partnership grant.
Restorative Justice Community Action	PR00005367	Community-Led Wellbeing Project.	Public Health Strategic Initiatives	Public Health	7/1/2023	6/30/2024	\$37,800	\$37,800	County	Updates exhibit A to revise scope of services and budget.
Administrative Actions										
MN Prevention & Recovery Alliance, LLC	HS00000981	Assignment of recovery support and in-home drug testing services contract from MN Teen Challenge to MN Prevention & Recovery Alliance effective 5/1/24.								

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0148

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the contracts, contract amendments and administrative actions of the Human Services & Public Health Department and Department of Community Corrections and Rehabilitation made pursuant to chapters 256E and 393 of Minnesota Statutes, as detailed in Human Services & Public Health Contract Report 2406 be approved; that the report be filed in Contract Management Services; that the Chair of the Board be authorized to sign the contracts, contract amendments, and administrative actions on behalf of the County; and that the Controller be authorized to disburse funds as directed. Such contracts are subject to ministerial adjustment when such adjustments are done within the constraints of the approved Hennepin County Budget and when signed by the County Department Director or Designee.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0149

Item Description:

Amd 2 to Agmt PR00005375 with HealthEdge Software, Inc., a cloud-based clinical care management system, to add clarification to the change process language, incr NTE by \$100,000

Resolution:

BE IT RESOLVED, that Amendment 2 to the Agreement PR00005375 with HealthEdge Software, Inc., to provide cloud-based software and core health plan functionality including utilization management, transportation authorization, care management, population health, appeals and grievances, analytics and reporting services, adding clarification to the change process language and increasing the not to exceed amount by \$100,000, for a new total not to exceed amount of \$3,146,207 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

Amendment 2 to the Agreement PR00005375 with HealthEdge Software, Inc., to provide cloud-based software and core health plan functionality including utilization management, transportation authorization, care management, population health, appeals and grievances, analytics and reporting services is coming to the County Board for approval to clarify the change process language and increase the not to exceed amount by \$100,000.

This board action request aligns with Hennepin County disparity reduction efforts to improve access to culturally specific/sensitive health services and increase community well-being.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0149

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Amendment 2 to the Agreement PR00005375 with HealthEdge Software, Inc., to provide cloud-based software and core health plan functionality including utilization management, transportation authorization, care management, population health, appeals and grievances, analytics and reporting services, adding clarification to the change process language and increasing the not to exceed amount by \$100,000, for a new total not to exceed amount of \$3,146,207 be approved; that the Chair of the Board be authorized to sign the Agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0150

Item Description:

Amd 1 to JPA A2311714 with City of Mpls for HUD ESG funding for emergency shelter essential services, ext end date to 12/31/27, incr recv by \$100,000

Resolution:

BE IT RESOLVED, that Amendment 1 to Joint Powers Agreement A2311714 with the City of Minneapolis accepting a sub grant of U.S. Department of Housing and Urban Development Emergency Solutions Grant (“ESG”) funding for emergency shelter essential services, extending the end date through December 31, 2027, and increasing the receivable amount by \$100,000, for a new total receivable amount of \$200,000 be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

Background:

Hennepin County and the City of Minneapolis jointly work together to make homelessness rare, brief and nonrecurring. Hennepin County acts as the lead entity in setting strategy and providing services, while the City supports the effort by working to build permanent supportive housing, supporting shelter capital improvements, and directing federal funds that it receives for responding to homelessness in consultation with Hennepin County and community partners. The County and City, together with State, nonprofit and philanthropic partners, have fundamentally reshaped the homelessness response system since March 2020. These requests will serve to streamline homelessness response activities to enable the County to oversee funds and services that are best match for the County’s expertise and where it is best situated to do so.

This Emergency Solutions Grant (ESG) funding from the City, used for the provision of emergency shelter essential services in alignment with U.S. Department of HUD ESG standards, will provide essential services in emergency shelter for homeless Eligible Persons. These services will include housing focused case management to shelter guests. This includes creating a housing plan in partnership with the shelter guest, connecting the shelter guest to benefits and community resources, breaking down housing barriers, joining with the person to find housing, and connecting them to supportive services once housed. In 2023, Simpson shelter’s housing focused case managers helped 61 guests or 36% of guests they provided case management services to obtain housing.

These services are provided through contract HS00001257 with Simpson Housing Services.

Authorization for this Joint Powers Agreement with the City of Minneapolis, A2311714, and acceptance of the funding was approved by the County Board on November 1, 2022 (Resolution 22-0425). The authorized JPA was negotiated and fully executed by April 3, 2023.

Current Request:

24-0150

Amend agreement A2311714 with the City of Minneapolis for HUD ESG funding for emergency shelter essential services to increase funding by \$100,000 for a new total receivable amount of \$200,000, and extend the term through December 31, 2027.

Disparity Reduction:

This request reduces disparities in the housing domain by coordinating funding assistance and services for people experiencing homelessness. Most often these are people who are members of groups disparately impacted by homelessness and housing instability.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0150

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Amendment 1 to Joint Powers Agreement A2311714 with the City of Minneapolis accepting a sub grant of U.S. Department of Housing and Urban Development Emergency Solutions Grant ("ESG") funding for emergency shelter essential services, extending the end date through December 31, 2027, and increasing the receivable amount by \$100,000, for a new total receivable amount of \$200,000 be approved; that the Chair of the Board be authorized to sign the amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of grant funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program when grant funds are no longer available.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0151

Item Description:

Amd 1 to Agmt A2211246 with North Memorial Health and the City of Brooklyn Park to continue the existing alternative mental health response in Brooklyn Park, extending the end date to 11/16/22-12/31/26, incr recv by \$88,431, incr NTE by \$400,457

Resolution:

BE IT RESOLVED, that Amendment 1 to Agreement A2211246 with North Memorial Health and the City of Brooklyn Park to continue the 911 Alternative Response Team extending the end date from December 31, 2024 to December 31, 2026, increasing the receivable amount by \$88,431, increasing the NTE by \$400,457 and adding the federal subrecipient addendum be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of agreement funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if agreement funds are no longer available

Background:

In 2022, Hennepin County launched a pilot to test an alternative 911 response to calls for service involving residents experiencing mental health challenges and co-occurring mental health challenges and substance use disorders. The Department requests approval to establish a 911 Alternative Response Team in Brooklyn Park through this agreement with North Memorial Health and the City of Brooklyn Park.

Amendment 1 of this agreement will extend the contract date range from November 16, 2022 through December 31, 2024, to November 16, 2022 through December 31, 2026, and increase the receivable and expenditure amounts to support the existing positions. The City of Brooklyn Park will cover 60% of 1 full time exempt (FTE) senior social worker. The County will fund the remaining 40% of this position with federal grant funding. In turn, the County will support the North Memorial Health contract for 1 FTE community paramedic. The 1 FTE senior social worker and 1 FTE community paramedic comprise a 911 Alternative Response Team, designed after a successful model in Denver. In partnership with the Brooklyn Park Police Department and Hennepin County Sheriff's Office, the teams will respond to low-risk 911 calls for service involving Brooklyn Park residents with mental health, substance use, and social service needs. Among the 39 suburban cities served by Hennepin County Sheriff's Office 911 dispatch, Brooklyn Park Police Department experiences the highest volume of mental health calls.

Since 2014, Hennepin County's Criminal Justice Behavioral Health Initiative (CJBHI) has successfully implemented more than a dozen mental health and justice reform projects, following evidence-based guidelines from the federal Substance Abuse and Mental Health Services Administration (SAMHSA) and the GAINS Center's Sequential Intercept framework for integrating mental health reforms across all aspects of local justice systems. This service supports Hennepin County's ability to broaden implementation of the four services required by best practice under the Sequential Intercept model- (1) 911 call center support and linkages; (2) Mobile crises response (3) Walk-in/drop-off behavioral health facilities; and (4) Stabilization and

follow up services. The Alternative Response Team expands opportunities for appropriate responses and resident access to a broad range of behavioral health supports in the community.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0151

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopted. The motion passed.

BE IT RESOLVED, that Amendment 1 to Agreement A2211246 with North Memorial Health and the City of Brooklyn Park to continue the 911 Alternative Response Team extending the end date from December 31, 2024 to December 31, 2026, increasing the receivable amount by \$88,431, increasing the NTE by \$400,457 and adding the federal subrecipient addendum be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of agreement funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if agreement funds are no longer available

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0152

Item Description:

Amd 1 Agmt A2211538 with the City of Brooklyn Park to continue services of the Hennepin County 911 and Police Embedded Social Worker Program, 03/01/23 - 12/31/25

Resolution:

BE IT RESOLVED, that Amendment 1 of Agreement A2211538 with the City of Brooklyn Park to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the 911 and Police Embedded Social Worker Program, during the period of March 1, 2023 - December 31, 2025, be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of agreement funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if agreement funds are no longer available.

Background:

On March 13, 2023, Agreement A2211538 was approved. Amendment 1 is now replacing the original agreement. The Department requests approval for this Joint Powers Agreement to continue services with three Police Embedded Social Workers in the City of Brooklyn Park March 1, 2023 through December 31, 2025. Costs associated with Embedded Social Workers will be 60% covered by partner cities and 40% covered by a combination of administrative revenue and Vulnerable Adult/Developmental Disability Targeted Case Management (VA/DD-TCM) billing.

Since 2014, Hennepin County's Criminal Justice Behavioral Health Initiative (CJBHI) has successfully implemented more than a dozen mental health and justice reform projects, following evidence-based guidelines from the federal Substance Abuse and Mental Health Services Administration (SAMHSA) and the GAINS Center's Sequential Intercept framework for integrating mental health reforms across all aspects of local justice systems. This service supports Hennepin County's ability to broaden implementation of the four services required by best practice under the Sequential Intercept model- (1) 911 call center support and linkages; (2) Mobile crises response (3) Walk-in/drop-off behavioral health facilities; and (4) Stabilization and follow up services. The Alternative Response Team expands opportunities for appropriate responses and resident access to a broad range of behavioral health supports in the community.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0152

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Amendment 1 of Agreement A2211538 with the City of Brooklyn Park to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the 911 and Police Embedded Social Worker Program, during the period of March 1, 2023 - December 31, 2025, be approved; and that the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that sponsorship and acceptance of agreement funding for this program by the Hennepin County Board of Commissioners does not imply a continued funding commitment by Hennepin County for this program if agreement funds are no longer available.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0153

Item Description:

Joint Powers Agmt A2412190 with the City of Edina and the City of Richfield, to continue and expand services of the Hennepin County Police Embedded Social Worker Program in Edina and Richfield, 04/01/24-12/31/25

Resolution:

BE IT RESOLVED, that Joint Powers Agreement A2412190 with the City of Edina and the City of Richfield to establish a 911 Alternative Response which will enhance coordination between local police departments and the Human Services and Public Health Department (HSPHD) as a part of the Police Embedded Social Worker Program for the period of April 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the amended Joint Powers Agreements on behalf of the county.

Background:

In 2022, Hennepin County launched a pilot to test an alternative 911 response to calls for service involving residents experiencing mental health challenges and co-occurring mental health challenges and substance use disorders. The Department requests approval to establish a 911 Alternative Response Team in Edina and Richfield through this agreement and to build on success realized by the pilot in Brooklyn Park.

This systematic and layered approach allows for a tailored assessment and response for residents who engage law enforcement because of mental health and substance use needs. These programs leverage grants, billing, property taxes, and a cost share with police departments to finance the costs.

Through the program, Embedded Social Workers respond to referrals and offer support, assessments, and connections to community services. The goal of the program is to reduce criminal justice system involvement and create timely access to social services. The integration of social workers into emergency response reduces unnecessary law enforcement contacts and raises quality of life for individuals through ongoing stability in their community.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners RESOLUTION: 24-0153

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Joint Powers Agreement A2412190 with the City of Edina and the City of Richfield to establish a 911 Alternative Response which will enhance coordination between local police departments and the Human Services and Public Health Department (HSPHD) as a part of the Police Embedded Social Worker Program for the period of April 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the amended Joint Powers Agreements on behalf of the county.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0154

Item Description:

Joint Powers Agmts A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park, and A2312134 with the City of Minnetonka, to continue services of the Hennepin County Embedded Social Worker Program, 02/01/24-12/31/25

Resolution:

BE IT RESOLVED, that Joint Powers Agreements A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park and A2312134 with the City of Minnetonka, to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the Embedded Social Worker Program for the period of February 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the Joint Powers Agreements on behalf of the county.

Background:

In 2019, six suburban cities (Bloomington, Brooklyn Park, Hopkins, Minnetonka, Plymouth and St. Louis Park) partnered with Hennepin County's Behavioral Health Area to launch a new kind of response to mental health-related calls by embedding social workers in their police departments. This systematic and layered approach allows for a tailored assessment and response for residents who engage law enforcement because of mental health and substance use needs. As of 2023, all police departments in Hennepin County had access to an embedded social worker. These programs leverage grants, billing, property taxes, and a cost share with police departments to finance the costs.

Through the program, Embedded Social Workers respond to referrals and offer support, assessments, and connections to community services. The goal of the program is to reduce criminal justice system involvement and create timely access to social services. The integration of social workers into emergency response reduces unnecessary law enforcement contacts and raises quality of life for individuals through ongoing stability in their community. In 2023 we have received referrals for nearly 7,000 residents across 31 police departments that support 46 cities.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0154

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Joint Powers Agreements A2312132 with the City of Plymouth, A2312133 with the City of St. Louis Park and A2312134 with the City of Minnetonka, to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the Embedded Social Worker Program for the period of February 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the Joint Powers Agreements on behalf of the county.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0155

Item Description:

Joint Powers Agmts A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to continue services of the Hennepin County Embedded Social Worker Program, 01/01/24-12/31/25

Resolution:

BE IT RESOLVED, that Joint Powers Agreements A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium including South Lake, Orono, Deephaven, Wayzata, Minnetrista, Medina, Corcoran, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the Embedded Social Worker Program for the period of January 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the Joint Powers Agreements on behalf of the county.

Background:

In 2019, six suburban cities (Bloomington, Brooklyn Park, Hopkins, Minnetonka, Plymouth, and St. Louis Park) partnered with Hennepin County's Behavioral Health Area to launch a new kind of response to mental health-related calls by embedding social workers in their police departments. This systematic and layered approach allows for a tailored assessment and response for residents who engage law enforcement because of mental health and substance use needs. As of 2023, all police departments in Hennepin County had access to an embedded social worker. These programs leverage grants, billing, property taxes, and a cost share with police departments to finance the costs.

Through the program, Embedded Social Workers respond to referrals and offer support, assessments, and connections to community services. The goal of the program is to reduce criminal justice system involvement and create timely access to social services. The integration of social workers into emergency response reduces unnecessary law enforcement contacts and raises quality of life for individuals through ongoing stability in their community. In 2023 we have received referrals for nearly 7,000 residents across 31 police departments that support 46 cities.

This request supports the county's identified priorities and goals for the disparity reduction Health domain by focusing on achieving health equity where every person feels they have the opportunity to attain their highest health potential, and no one is disadvantaged from achieving this potential because of social position or other socially determined circumstances.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners RESOLUTION: 24-0155

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Joint Powers Agreements A2312127 with the City of Eden Prairie, A2312131 with the 7 Police Departments Consortium including South Lake, Orono, Deephaven, Wayzata, Minnetrista, Medina, Corcoran, A2312129 with the City of Hopkins, A2312130 with the City of Edina, to enhance the coordination between local police departments and the Human Services and Public Health Department (HSPHD) associated with the Embedded Social Worker Program for the period of January 1, 2024 through December 31, 2025 be approved; and that the Chair of the Board be authorized to sign the Joint Powers Agreements on behalf of the county.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0156

Item Description:

Agmt PR00006097 with American Indian OIC, Inc. to develop sweat lodges at the Adult Corrections Facility (ACF), 05/01/24-12/31/24, NTE \$30,000

Resolution:

BE IT RESOLVED, that Agreement PR00006097 with American Indian OIC, Inc. to provide the development, construction and facilitation of sweat lodge ceremonies at the Adult Corrections Facility during the period of May 1, 2024, through December 31, 2024, in the amount not to exceed \$30,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and the Controller be authorized to disburse funds as directed.

Background:

Sweat lodges serve as spiritual, cultural, and practical purposes for Indigenous peoples, as a special place that engenders introspection and communion with the Earth, as well as a renewal of social and cultural bonds. Under this agreement, American Indian OIC will construct sweat lodges at the ACF and facilitate ceremonies which will be used to give thanks, heal, seek wisdom, and to purify the mind, body, and soul. During 2023 and year-to-date 2024, American Indians comprised approximately 10 percent of the overall average ACF population. Indigenous ACF residents will be able to utilize this spiritual space to enhance their rehabilitation and connect to American Indian culture to strengthen outcomes.

This contract provides funds for the development, building and facilitation of the sweat lodge for the first year. Additional funds will be needed for future lodge maintenance and ceremony facilitation.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0156

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that Agreement PR00006097 with American Indian OIC, Inc. to provide the development, construction and facilitation of sweat lodge ceremonies at the Adult Corrections Facility during the period of May 1, 2024, through December 31, 2024, in the amount not to exceed \$30,000, be approved; that the Chair of the Board be authorized to sign the agreement on behalf of the County; and the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0157

Item Description:

Agmt PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for reconstruction of Marshall Street (CSAH 23) in Minneapolis (CP 2984500), 04/30/24-06/30/27, county cost NTE \$1,400,000 state aid

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to execute Agreement PR00006072 with Bolton & Menk, Inc. to provide preliminary design engineering and professional services for the reconstruction of County State Aid Highway (CSAH) 23 (Marshall Street) from Third Avenue to CSAH 153 (Lowry Avenue) in the city of Minneapolis, county project (CP) 2984500, during the period April 30, 2024 through June 30, 2027, in an amount not to exceed \$1,400,000; that following review and approval by the County Attorney's office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

This segment of Marshall Street is nearing the end of its service life and needs to be reconstructed. The county, in partnership with the City of Minneapolis, is leading the reconstruction project, which includes the following:

- New sidewalk, pavement, curb and gutter, and storm water structures
- Accessibility improvements including crossing enhancements
- Protected bikeways
- Traffic signal upgrades

As the design begins, the project team will build on previous county planning and engagement efforts to further refine concepts that best meet the project goals and serve the needs of the community. The project is scheduled for construction in 2027.

On November 15, 2023, the county sent out a request for proposals using the enterprise contracting process and five firms responded. Through a quality based competitive selection process, Bolton & Menk, Inc. was selected. The firm is committed to meeting the small and minority business project goal of 20%.

Bolton & Menk, Inc. will provide preliminary design engineering and professional services, including project management, public engagement, traffic and alternatives analysis, layout for approval, geotechnical investigation, and topographic survey. An amendment to this agreement is expected for project final design, bidding, and construction support. Adequate consulting funding is available in the project budget.

Current Request:

This request seeks authorization to execute agreement PR00006072 with Bolton & Menk, Inc. for preliminary design engineering and professional services for Marshall Street reconstruction, CP 2984500, during the period April 30, 2024 through June 30, 2027, in an amount not to exceed \$1,400,000.

Impacts/Outcomes:

24-0157

This action will support the county's Mobility 2040, climate action and disparity reduction efforts by improving accessibility, mobility, and safety for all transportation users along the project corridor.

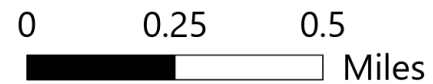
Recommendation from County Administrator: Recommend Approval

CP 2984500

CSAH 23 (Marshall St NE) Reconstruction in the City of Minneapolis



BAR map date:
3/8/2024



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0157

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to execute Agreement PR00006072 with Bolton & Menk, Inc. to provide preliminary design engineering and professional services for the reconstruction of County State Aid Highway (CSAH) 23 (Marshall Street) from Third Avenue to CSAH 153 (Lowry Avenue) in the city of Minneapolis, county project (CP) 2984500, during the period April 30, 2024 through June 30, 2027, in an amount not to exceed \$1,400,000; that following review and approval by the County Attorney's office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0158

Item Description:

Neg Agmt PW 16-20-24 with Minneapolis for signal and accessibility improvements on Glenwood Avenue (CSAH 40); adjust budget (CP 2202200); est county cost: \$1,000,000 federal, \$1,015,000 state aid, \$500,000 county bonds; (est recv \$190,220)

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 16-20-24 with the City of Minneapolis for signal improvements and pedestrian ramp upgrades on County State Aid Highway (CSAH) 40 (Glenwood Avenue) from CSAH 2 (Penn Avenue) to Bryant Avenue in Minneapolis, county project (CP) 2202200, at an estimated receivable of \$190,220 (\$135,000 capital, \$55,220 operating); that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the revenues for CP 2202200 be adjusted to add \$20,000 in Minneapolis revenue, increasing the total from \$115,000 to \$135,000; that \$240,000 in State Aid funding and \$150,000 in Property Tax be transferred from CP 2183400 (Project Delivery TSCA) into CP 2202200, increasing State Aid funding from \$775,000 to \$1,015,000 and Property Tax revenue from \$120,000 to \$270,000; that the overall project budget for CP 2202200 be increased by \$410,000 (from \$2,510,000 to \$2,920,000); and that the Controller be authorized to accept, transfer and disburse funds as directed.

Background:

The county, in collaboration with the City of Minneapolis, is leading a project on Glenwood Avenue between Penn and Bryant avenues (CP 2202200) that will include accessibility, traffic signal and pedestrian facility upgrades. Federal funding was awarded to the project in 2020. The project will connect to the county's Glenwood Avenue reconstruction project between Aldrich Avenue and Seventh Street South, which began construction in 2023 (CP 2154001) and will complement the Green Line Extension Light Rail Transit Project with close proximity to the Royalston Avenue Station. Project details are available through a project website, which will continue to provide updates as construction begins in fall 2024.

Current Request:

This request seeks authorization to negotiate and execute Agreement PW 16-20-24 with Minneapolis for CP 2202200, at an estimated receivable of \$190,220 (\$135,000 capital, \$55,220 operating). The city will provide and install signal equipment and perform hydrant work at an estimated county cost of \$326,200. After project completion, ownership and maintenance responsibilities will be assigned consistent with the county/city maintenance agreement.

Additionally, this request seeks authorization to increase the overall project budget for CP 2202200 from \$2,510,000 to \$2,920,000 by increasing Minneapolis revenue from \$115,000 to \$135,000 and increasing State Aid funding from \$775,000 to \$1,015,000 and Property Tax revenue from \$120,000 to \$270,000 through the requested transfer from CP 2183400 into CP 2202200.

Impacts/Outcomes:

This action supports the county’s Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, mobility, and safety for people walking, biking, rolling, and using transit.

Budget table 1: CP 2202200 CSAH 40 - Glenwood Ave ADA fr Penn to Bryant

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
Property Tax	120,000	150,000		270,000
Bonds - GO Roads	500,000			500,000
Federal - Other - Roads	1,000,000			1,000,000
Mn/DOT State Aid - Regular	775,000	240,000		1,015,000
Minneapolis	115,000	20,000		135,000
Total	\$2,510,000	\$410,000		\$2,920,000
EXPENSE				
EXPENSE	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	100,000			100,000
Construction	1,560,000	410,000		1,970,000
Consulting	340,000			340,000
Contingency	510,000			510,000
Total	\$2,510,000	\$410,000		\$2,920,000

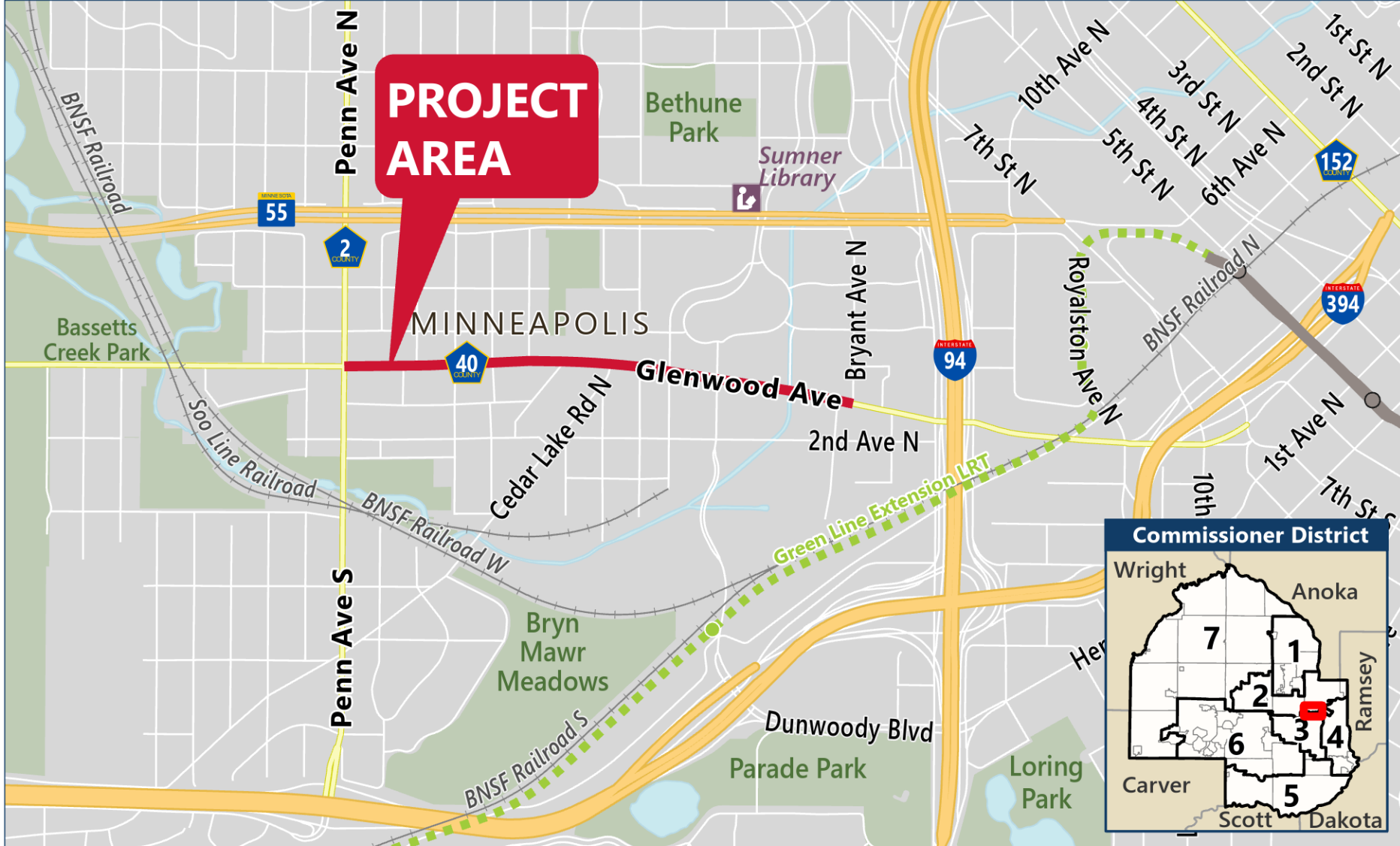
Budget table 2: CP 2183400 (Project Delivery TSCA)

REVENUE	Budget to Date	Current Request	Future CIP Requests	Total
Property Tax	970,000	(150,000)		820,000
State Aid Regular	1,650,000	(240,000)		1,410,000
Total	\$2,620,000	(\$390,000)		\$2,230,000
EXPENSE				
EXPENSE	Budget to Date	Current Request	Future CIP Requests	Total
Right of Way	320,000			320,000
Consulting	2,300,000	(\$390,000)		1,910,000
Total	\$2,620,000	(\$390,000)		\$2,230,000

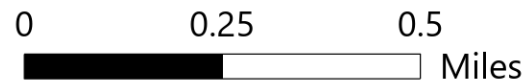
Recommendation from County Administrator: Recommend Approval

CP 2202200 | PW 16-20-24

CSAH 40 (Glenwood Ave) Multimodal Safety Improvements in the City of Minneapolis



BAR map date:
1/31/2024



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0158

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 16-20-24 with the City of Minneapolis for signal improvements and pedestrian ramp upgrades on County State Aid Highway (CSAH) 40 (Glenwood Avenue) from CSAH 2 (Penn Avenue) to Bryant Avenue in Minneapolis, county project (CP) 2202200, at an estimated receivable of \$190,220 (\$135,000 capital, \$55,220 operating); that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to receive and disburse funds as directed; and

BE IT FURTHER RESOLVED, that the revenues for CP 2202200 be adjusted to add \$20,000 in Minneapolis revenue, increasing the total from \$115,000 to \$135,000; that \$240,000 in State Aid funding and \$150,000 in Property Tax be transferred from CP 2183400 (Project Delivery TSCA) into CP 2202200, increasing State Aid funding from \$775,000 to \$1,015,000 and Property Tax revenue from \$120,000 to \$270,000; that the overall project budget for CP 2202200 be increased by \$410,000 (from \$2,510,000 to \$2,920,000); and that the Controller be authorized to accept, transfer and disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0159

Item Description:

Neg Agmt PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26, CP 2210403, est county cost \$1,500 county bonds

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 18-50-24 with the City of Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26 at Game Farm and Ingerson roads in Minnetrista, county project (CP) 2210403, at an estimated county cost of \$1,500; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The county, in collaboration with the City of Minnetrista, is leading a pavement rehabilitation project on County Road (CR) 26 between Hennepin County borderline with Carver County and CR 110.

To improve safety, the city has contracted with Wright-Hennepin Cooperative Electric Association to install two streetlights onto existing power poles at the intersections of CR 26 with Game Farm and Ingerson roads. The lights will be installed concurrently with the county's pavement rehabilitation project.

Agreement PW 18-50-24 with Minnetrista stipulates that the city will lead the lighting project and will be responsible for ongoing maintenance including the monthly electrical costs required to operate the lights.

The county will participate in the lighting upgrades at an estimated cost of \$1,500 with funding available in CP 2210403: 2024 Pvmt Rehav CSAH 13, CR 26. Construction is scheduled for summer 2024.

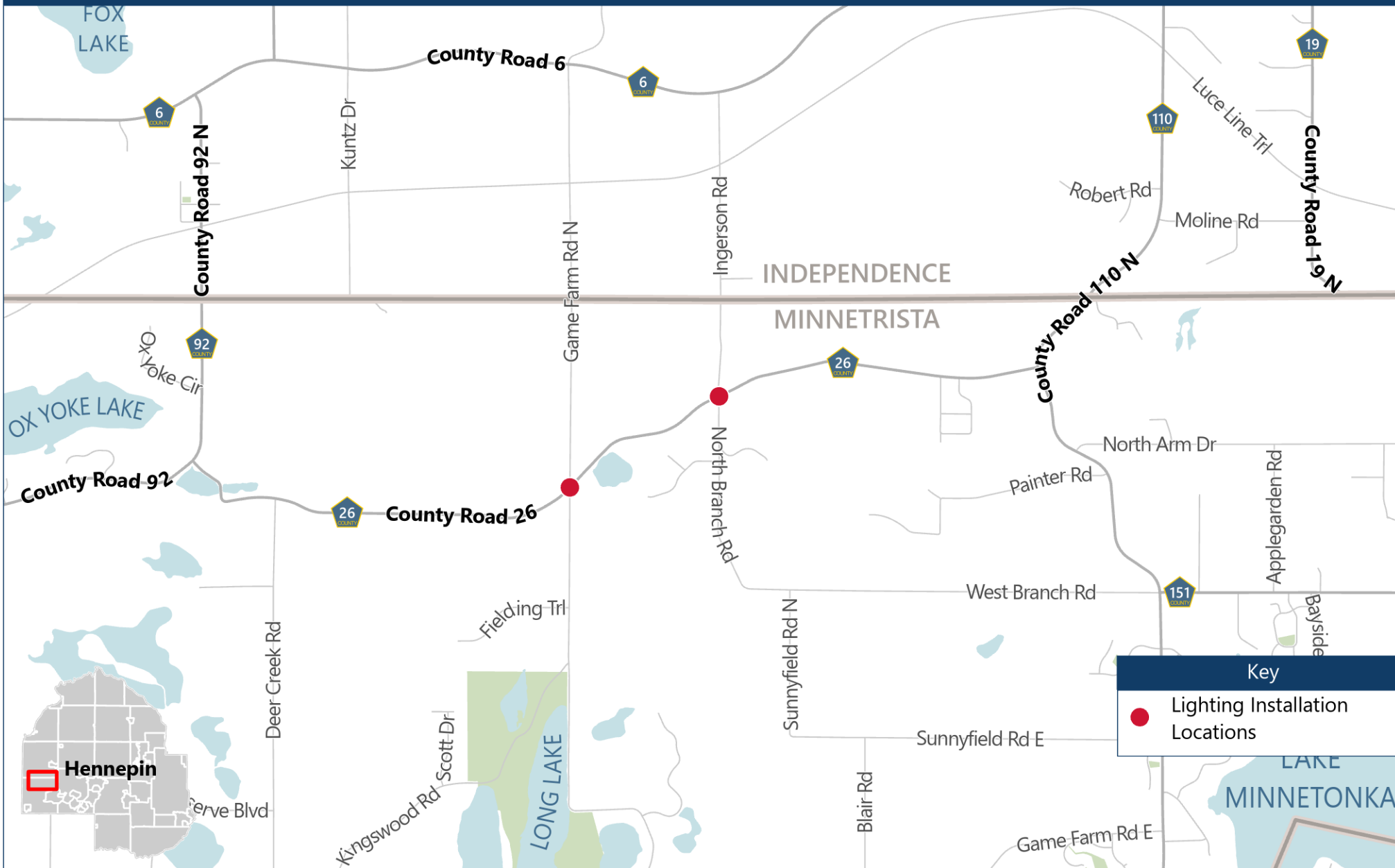
Current Request: This request seeks authorization to negotiate and execute Agreement PW 18-50-24 with Minnetrista for cost participation and maintenance responsibilities for lighting upgrades on CR 26 at an estimated county cost of \$1,500, CP 2210403.

Impacts/Outcomes: This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, mobility, and safety for all transportation users.

Recommendation from County Administrator: Recommend Approval

CP 2210403 | PW 18-50-24

County Road 26 (CO RD 26) lighting installation in the City of Minnetrista



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

BAR map date: 2/12/2024



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
RESOLUTION: 24-0159

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 18-50-24 with the City of Minnetrista for cost participation and maintenance responsibilities for lighting installation on County Road 26 at Game Farm and Ingerson roads in Minnetrista, county project (CP) 2210403, at an estimated county cost of \$1,500; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0160

Item Description:

Neg Agmts PW 20-20-24 with Minneapolis for multimodal improvements on Park and Portland Avenues (CSAHs 33 and 35) and PW 21-15-24 with Minnetonka for multi-use trail on Hopkins Crossroad (CSAH 73) as part of 2024 Cost Participation and Partnerships (CP 2201100), total county combined cost NTE \$965,750 county bonds

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 20-20-24 with the City of Minneapolis for cost participation and maintenance responsibilities relating to multimodal safety improvements on both County State Aid Highway (CSAH) 33 (Park Avenue) and CSAH 35 (Portland Avenue) at 34th Street in Minneapolis, county project (CP) 2201100, at a county not to exceed cost of \$465,750; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 21-15-24 with the City of Minnetonka for cost participation and maintenance responsibilities of a multi-use trail along CSAH 73 (Hopkins Crossroad) between Wayzata Boulevard and Cedar Lake Road in Minnetonka, CP 2201100, at a county not to exceed cost of \$500,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The Cost Participation and Partnerships (CP 2201100) program provides funding for partnership projects that advance city and county aligned transportation goals. Partner agencies submitted their funding requests in spring 2023. Based on staff review and evaluation, county cost participation was recommended for 19 projects.

The City of Minneapolis multimodal safety project on 34th Street at Park and Portland Avenues is part of the city's Green Central Safe Routes to School (SRTS) project. The project will improve access and connections to nearby destinations such as schools and parks. The proposed agreement identifies Minneapolis to lead the design and deliver the project. After completion, ownership and maintenance responsibilities will be assigned consistent with the county/city maintenance agreement.

The City of Minnetonka project along Hopkins Crossroad between Wayzata Boulevard and Cedar Lake Road will construct a multi-use trail, pedestrian ramps, and median refuges to improve access and safety for people walking and biking. The proposed agreement identifies Minnetonka to lead the design and deliver the project. After completion, the city will own and maintain the improvements at no county cost.

These projects are anticipated to begin construction in spring 2024.

Current Request:

This request seeks authorization to negotiate and execute the following agreements for county cost

24-0160

participation as part of Cost Participation and Partnerships (CP 2201100):

- PW 20-20-24 with Minneapolis at a not to exceed amount of \$465,750; tracked under CP 2201105; and
- PW 21-15-24 with Minnetonka at a not to exceed amount of \$500,000; tracked under CP 2201106.

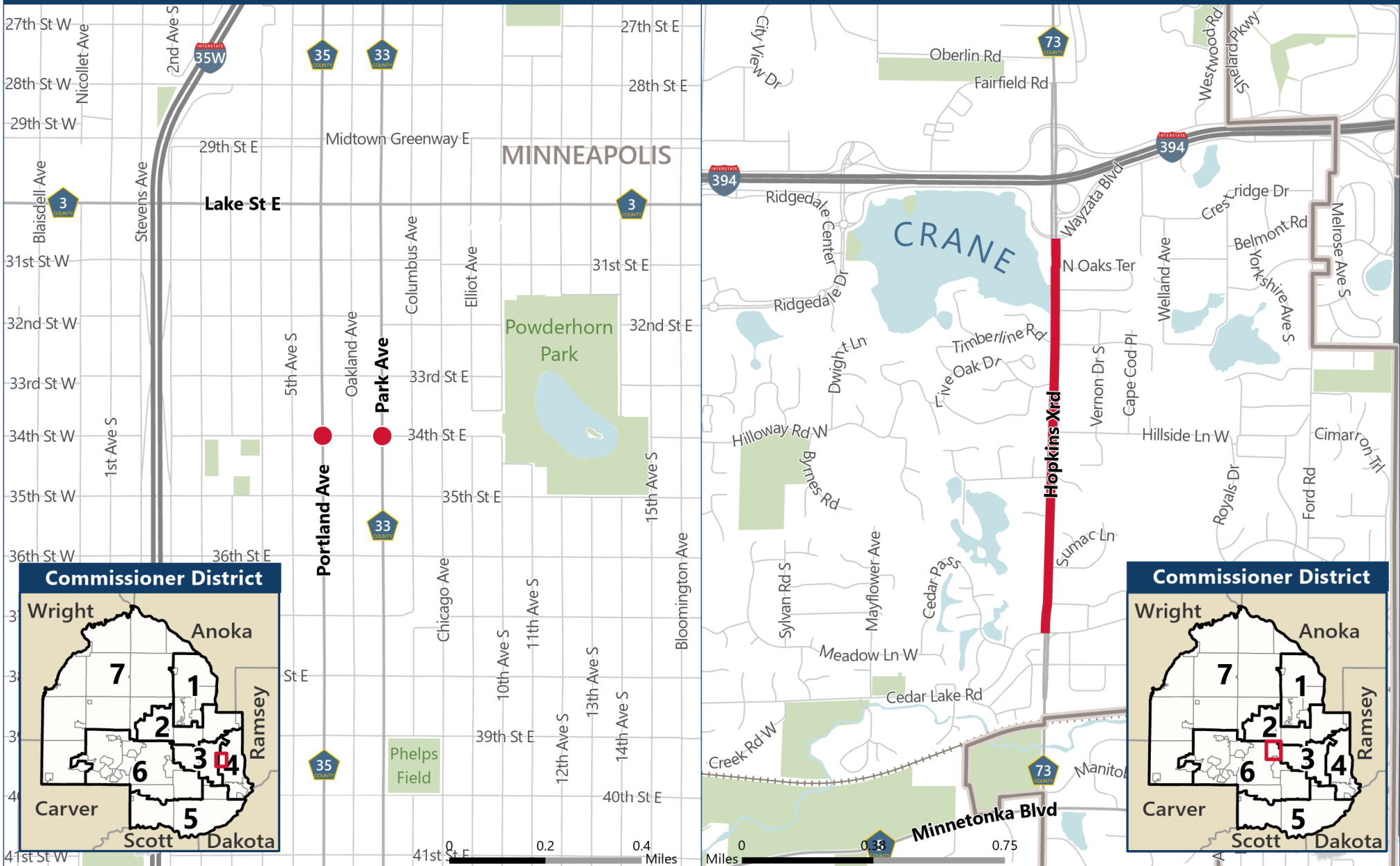
Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, safety, and mobility for multimodal transportation.

Recommendation from County Administrator: Recommend Approval

CP 2201100 | PW 20-20-24 & PW 21-15-24

CSAH 33/35 (Park Ave/Portland Ave) and CSAH 73 (Hopkins Crossroad) Multimodal Improvements in Minneapolis and Minnetonka



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

Publication date: 3/19/2024

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0160

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 20-20-24 with the City of Minneapolis for cost participation and maintenance responsibilities relating to multimodal safety improvements on both County State Aid Highway (CSAH) 33 (Park Avenue) and CSAH 35 (Portland Avenue) at 34th Street in Minneapolis, county project (CP) 2201100, at a county not to exceed cost of \$465,750; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed; and

BE IT FURTHER RESOLVED, that the County Administrator be authorized to negotiate Agreement PW 21-15-24 with the City of Minnetonka for cost participation and maintenance responsibilities of a multi-use trail along CSAH 73 (Hopkins Crossroad) between Wayzata Boulevard and Cedar Lake Road in Minnetonka, CP 2201100, at a county not to exceed cost of \$500,000; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the agreement on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The Cost Participation and Partnerships (CP 2201100) program provides funding for partnership projects that advance city and county aligned transportation goals. Partner agencies submitted their funding requests in spring 2023. Based on staff review and evaluation, county cost participation was recommended for 19 projects.

The City of Minneapolis multimodal safety project on 34th Street at Park and Portland Avenues is part of the city's Green Central Safe Routes to School (SRTS) project. The project will improve access and connections to nearby destinations such as schools and parks. The proposed agreement identifies Minneapolis to lead the design and deliver the project. After completion, ownership and maintenance responsibilities will be assigned consistent with the county/city maintenance agreement.

The City of Minnetonka project along Hopkins Crossroad between Wayzata Boulevard and Cedar Lake Road will construct a multi-use trail, pedestrian ramps, and median refuges to improve access and safety for people walking and biking. The proposed agreement identifies Minnetonka to lead the design and deliver the project. After completion, the city will own and maintain the improvements at no county cost.

These projects are anticipated to begin construction in spring 2024.

Current Request:

This request seeks authorization to negotiate and execute the following agreements for county cost participation as part of Cost Participation and Partnerships (CP 2201100):

- PW 20-20-24 with Minneapolis at a not to exceed amount of \$465,750; tracked under CP 2201105; and
- PW 21-15-24 with Minnetonka at a not to exceed amount of \$500,000; tracked under CP 2201106.

Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action and disparity reduction efforts by improving accessibility, safety, and mobility for multimodal transportation.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0161

Item Description:

Neg Agmt PR00006149 with ACES to sell the electricity from HERC into wholesale electricity market, 04/15/24 -12/31/33, NTE \$1,500,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00006149 with Alliance for Cooperative Energy Services Power Marketing (ACES) to offer the electrical output of the Hennepin Energy Recovery Center (HERC) into the Midcontinent Independent System Operators (MISO) market and to enter Hennepin Energy Recovery Center's (HERC) electrical energy capacity into MISO capacity auctions from April 15, 2024 through December 31, 2033, with a not-to-exceed amount of \$1,500,000, be approved; and that following review and approval of the County Attorney's Office, the County Administrator be authorized to sign the Agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed.

Background:

The county owns and operates the HERC, which processes approximately 365,000 tons of trash each year. From the trash, HERC recovers metals and energy in the form of electricity and steam. HERC has produced enough electricity to power 25,000 homes for 34 years and has recovered 350,000 tons of metal. Selling HERC's electricity provides revenues for the county's natural resources and forestry programming, as well as waste reduction and recycling initiatives.

The county contracts for various services related to operate the HERC, including selling electricity. Currently, electricity generated by HERC is sold to Xcel Energy pursuant to a Power Purchase Agreement (PPA) executed in 1986. The PPA is scheduled to terminate on December 31, 2024.

To allow for continuity of service and operations, this contract will replace the expiring PPA. Starting January 1, 2025, the county will sell HERC's electrical output into the wholesale electricity market instead of selling directly to Xcel Energy. This wholesale market is functionally controlled and operated by the MISO. ACES will assist the county in registering for market participation and offering HERC's electrical output into the MISO market. ACES will also coordinate all MISO capacity auction activities and submittals for HERC.

This agreement will contain provisions that allow the county to terminate the contract early, in the event the State Legislature or county board closes the facility prior to December 31, 2033.

Counties are responsible for managing their solid waste systems in accordance with the state's Waste Management Act, which establishes a waste management hierarchy (Minn. Stat. § 115A.02). The hierarchy prioritizes, in descending order of preference: reduce, reuse, recycle, organics recycling, waste-to-energy, landfill with gas recovery, and landfill without gas recovery. In 2022, Hennepin County residents and businesses generated approximately 1.27 million tons of waste, with 42% of this waste recycled or composted. The material that remained amounted to more than 750,000 tons that was managed as trash.

The county's Zero Waste Plan defines zero waste as preventing 90% or more of all discarded materials from

being landfilled or incinerated. In 2024, the county also developed a plan to reinvent the county's solid waste system to accelerate the closure and repurposing of HERC. This plan established a zero-waste dashboard that defines the criteria to be met to responsibly repurpose HERC and identifies 22 policies that need to be adopted by the State Legislature to realize this zero-waste future.

Current Request:

This request seeks authorization to negotiate an agreement with ACES to offer the electrical output of the HERC into the MISO market and to enter HERC's electrical energy capacity into MISO capacity auctions with a contract period from April 15, 2024 through December 31, 2033.

The Agreement with ACES will replace the PPA with Xcel Energy to sell HERC's electrical output and capacity at market prices. The county will pay ACES approximately \$1.5 million over the term of the agreement for its services. Revenue from electrical sales will come directly from MISO to the county, resulting in annual revenue estimated to be from \$3 million to \$5 million. In 2024, nearly \$4 million of HERC electricity sales will be used to fund county natural resources and forestry programs.

Impact/Outcomes:

This request allows continuity of operations at the HERC while the county aggressively pursues zero-waste goals and state-mandated recycling rates, this action supports progress toward climate action goals, generates revenue for natural resources programming, keeps trash bills stable for residents and businesses, and provides more than 350 high-wage jobs.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
RESOLUTION: 24-0161

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to negotiate Agreement PR00006149 with Alliance for Cooperative Energy Services Power Marketing (ACES) to offer the electrical output of the Hennepin Energy Recovery Center (HERC) into the Midcontinent Independent System Operators (MISO) market and to enter Hennepin Energy Recovery Center's (HERC) electrical energy capacity into MISO capacity auctions from April 15, 2024 through December 31, 2033, with a not-to-exceed amount of \$1,500,000, be approved; and that following review and approval of the County Attorney's Office, the County Administrator be authorized to sign the Agreement on behalf of the county, and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

HENNEPIN COUNTY

300 South Sixth Street
Minneapolis, MN
55487-0240

MINNESOTA

Board Action Request

24-0175

Item Description:

Neg Amd 4 to Agmt PR00004865 with Lockridge Grindal Nauen P.L.L.P. Attorneys at Law for legal services, incr NTE by \$50,000

Resolution:

BE IT RESOLVED, that the County Administrator be authorized to negotiate Amendment 4 to Agreement PRR00004865 with Lockridge Grindal Nauen P.L.L.P. Attorneys at Law for the provision of legal services, no change to contract dates, increasing the not to exceed amount by \$50,000 for a new total not to exceed amount of \$550,000, be approved; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

On November 2, 2022, a complaint was filed in Hennepin County District Court, alleging several claims against Hennepin County and county officials, in Tamburino v. Freeman, et al., Case No. 27-CV-22-16364. Lockridge Grindal Nauen P.L.L.P. previously provided legal services to the County in a substantially related matter and is well situated to provide legal services to the County in the defense of this new lawsuit. An agreement is currently in place with Lockridge Grindal Nauen P.L.L.P. and County Administration and the County Attorney's Office recommend that the County Board approve this amendment in order to increase the not to exceed amount of the agreement from \$500,000 to \$550,000.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners RESOLUTION: 24-0175

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Jeff Lunde, seconded by Debbie Goettel, that this Resolution be adopted. The motion passed.

BE IT RESOLVED, that the County Administrator be authorized to negotiate Amendment 4 to Agreement PRR00004865 with Lockridge Grindal Nauen P.L.L.P. Attorneys at Law for the provision of legal services, no change to contract dates, increasing the not to exceed amount by \$50,000 for a new total not to exceed amount of \$550,000, be approved; that following review and approval by the County Attorney's Office, the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0144

Item Description:

2024 Watershed Board appointments - Lower Minnesota River Watershed Board

Resolution:

BE IT RESOLVED, that in accordance with Hennepin County Open Appointments Policy, the following individual be appointed to the Lower Minnesota River Watershed Board:

Background:

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill the position on the watershed board. The Hennepin County Board will hear interviews for this position on April 23, 2024. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available advisory board positions.

This request communicates the names of applicants for the open community advisory board positions and helps build the agenda for the interviews and appointments.

Recommendation from County Administrator: No Recommendation

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0144

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Debbie Goettel, seconded by Angela Conley, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that in accordance with Hennepin County Open Appointments Policy, the following individual be appointed to the Lower Minnesota River Watershed Board:

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0176

Item Description:

Delegate authority for the Hennepin County Attorney to approve and sign outside counsel agreements and amendments for special criminal prosecution within the allocated budget of the Hennepin County Attorney's Office; direct bi-annual reporting to the county board

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners delegates authority to the Hennepin County Attorney to approve and sign outside counsel agreements and amendments for special criminal prosecution, consistent with the County's policy and procedures for retaining outside legal counsel, within the Board approved and allocated budget for the Hennepin County Attorney's Office and in consultation with the County Administrator and the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the County Board directs the County Attorney to report to the County Board immediately upon execution of a new agreement or amendment and on a periodic basis for updates on agreements and amendments, but no less than bi-annually, information on all agreements established and expenditures made pursuant to this delegation.

Background:

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0176

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Marion Greene, seconded by Irene Fernando, that this Resolution be adopt. The motion passed.

BE IT RESOLVED, that the Hennepin County Board of Commissioners delegates authority to the Hennepin County Attorney to approve and sign outside counsel agreements and amendments for special criminal prosecution, consistent with the County's policy and procedures for retaining outside legal counsel, within the Board approved and allocated budget for the Hennepin County Attorney's Office and in consultation with the County Administrator and the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the County Board directs the County Attorney to report to the County Board immediately upon execution of a new agreement or amendment and on a periodic basis for updates on agreements and amendments, but no less than bi-annually, information on all agreements established and expenditures made pursuant to this delegation.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 5 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, and Commissioner Goettel

Nay: 1 Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0177

Item Description:

County Board oversight of Hennepin Healthcare System, Inc.; establishes meetings - offered by Commissioner Fernando

WHEREAS:

WHEREAS Hennepin Healthcare System, Inc. (HHS), is an integrated system of care that serves as a critically important safety net and teaching hospital for residents of Hennepin County and the State of Minnesota; with a nationally recognized Level I Adult and Pediatric Trauma Center; an acute care hospital; a clinic system; an outpatient Clinic & Specialty Center; an Emergency Medical Services fleet; and more; and

WHEREAS under Minnesota Statutes § 383B.901, HHS is a public corporation, operating as a subsidiary of Hennepin County; and

WHEREAS under Minnesota Statutes § 383B.908, the Hennepin County Board of Commissioners has reserved powers over HHS, including but not limited to specific controls over HHS's mission, finances, and governance; and

WHEREAS the Hennepin County Board is the sole "Governing Member" of the HHS Corporation; and the current HHS bylaws require the HHS leadership to brief the County Board "at least quarterly" (HHS Bylaws Sections 3.1-3.2 and 3.5, full text in Background below); and

WHEREAS on December 12, 2023, the Hennepin County Board adopted two Resolutions, 23-0441 related to the HHS 2024 Financial Plan and 23-0512 related to County Board oversight of HHS, which directed several due diligence actions to the County Administrator, including monthly progress reports to commissioners; and

WHEREAS the County Administrator has accordingly delivered progress reports to commissioners on the following 2024 dates: February 1, March 1, and April 1; and the County Administrator delivered reports and analysis from the County's financial consultant PFM on April 11, which recommended that the County Board receive "a monthly/quarterly report focused on real time drivers of performance [at HHS], with a comparison to prior year and budget" (PFM report, p. 12); and

WHEREAS commissioners are receiving pronounced communications (feedback, concerns, information, questions, and suggestions), from a wide-range of stakeholders regarding a wide-range of topics related to HHS, with particular attention to HHS governance and the County Board's reserved powers; and

WHEREAS the health, stability, and certainty of the county's safety-net hospital is integral to Hennepin County's delivery of services (health care and otherwise) to the most vulnerable; is a key regional asset; and benefits from the dedication of all its workers, providers, and allied health professionals, to a shared mission of community health; and

WHEREAS the County Board's oversight of HHS will continue to incorporate deliberation and due diligence; and

WHEREAS the County Board's oversight work remains ongoing, with a goal of HHS maintaining and growing its role as a key provider in the community.

Resolution:

BE IT RESOLVED, that in addition to the previously scheduled briefing on May 2, 2024, the Hennepin County Board of Commissioners establishes additional 2024 dates for HHS briefings of the County Board: June 4, June 25, and July 9; and

BE IT FURTHER RESOLVED that the Hennepin County Board of Commissioners directs the County Administrator to deliver a report by July 1, 2024, which meets the following objectives:

- collect Resolutions, statutes, reports, and other relevant materials related to governance, public discourse, deliberations, and establishment of HHS
- overview of HHS' current advisory boards, community boards, or task forces related to health outcomes; and

BE IT FURTHER RESOLVED that the Hennepin County Administrator is authorized to identify and engage consultant(s) or research partner(s), as needed in order to give effect to the above resolving clauses.

Background:

Key Q2 2024 meeting dates (*proposed meetings in italics*):

- Wednesday April 24 - HHS Board
- Tuesday April 30 - County Board
- Thursday May 2 - HHS Quarterly
- Tuesday May 7 - County Committees
- Tuesday May 14 - County Board
- Tuesday May 21 - County Committees
- Tuesday June 4 - County Board (*and proposed HHS briefing*)
- Tuesday June 11 - County Committees
- Tuesday June 25 - County Board (*and proposed HHS briefing*)
- Wednesday June 26 - HHS Board
- Tuesday July 9 - County Committees (*and proposed HHS briefing*)

Full text from referenced HHS Bylaws:

Section 3.1 Member. The Corporation shall have one (1) class of members: a Governing Member (as defined in **Section 3.2**).

Section 3.2 Governing Member. The Governing Member of the Corporation is the County of Hennepin, Minnesota (the "County"), as represented by the Hennepin County Board of Commissioners (collectively, the "County Board" and individually, "Commissioner(s)"). The County has all the rights, duties and privileges as to all matters specified under the Act and these Bylaws. The Board of Directors of the Corporation shall be empowered to carry out rights, duties and privileges of the Corporation to the extent specified in **Sections 4.1** and **4.2** of these Bylaws, and subject to the Reserved Powers of the County specified herein.

Section 3.5 Meetings. At least quarterly, the Chair of the Board of Directors or the Chief Executive Officer or their designee shall brief the County Board on matters concerning the Corporation. Notice of the meeting shall be provided according to the procedures established by the County Board.

Background from Dec 12, 2024 Board Action:

Hennepin Healthcare System, Inc. (HHS), is a public corporation and a subsidiary of the County, which operates the Hennepin County Medical Center (HCMC) and related clinic system. Pursuant to Minnesota law, the County Board has significant reserved powers over HHS - in particular, the authority to approve the HHS

budget, to approve the appointment of HHS board members, and to appoint two county commissioners to the HHS board. The County Board also has the statutory authority to resume management of the HCMC upon a two-thirds vote of the County Board, for example by dissolving the corporation, reorganizing the corporation, or removing the entire HHS board. In light of recent concerns and issues regarding the financial condition of HHS; the recruitment, retention and wellness of the HHS workforce; and challenging trends in the health care industry; this board action proposes several concrete steps to enhance and strengthen the County Board's oversight and control of HHS, in an effort to assess, promote, and manage the long-term financial vitality and effectiveness of HCMC.

As additional historical reference, prior to 2005, HCMC was an operating department of Hennepin County. In this model, the hospital system was directly operated by the Hennepin County Board. Over time, this structure created some unique competitive disadvantages for HCMC, compared to other local health care providers. As a result, around 2002, the County Board developed a strategic plan for HCMC and began to evaluate the hospital governance model. In April 2003 (Resolution 03-4-132R1), the County Board voted to create a fourteen-member HCMC Governance Task Force (Task Force) to evaluate whether a different governance structure could maximize HCMC's operations and preserve its long-term financial viability while still maintaining its public mission. The Task Force recommended that Hennepin County create a not-for-profit corporation, accelerate capital expenditures, and enter into a formula-based payment arrangement with Hennepin County for uncompensated and undercompensated care.

In June 2004 (Resolution 04-6-293R2), the County Board voted to create a smaller five-member HCMC Governance Transition Committee (Transition Committee) to further explore the Task Force's recommendations and to provide specific information that would allow the County Board to define, develop, and pursue enabling legislation from the Minnesota Legislature for creation of a new public subsidiary corporation. The Transition Committee recommended that the County ask the Legislature to create a public benefit corporation, Hennepin Healthcare System, Inc., to operate the hospital as a subsidiary of the County, in order to create flexibility while maintaining public accountability. The Transition Committee also recommended that the new entity (HHS) would have a board with special expertise whose sole purpose would be to provide strategic and managerial oversight to the hospital.

In December of 2004 (Resolution 04-12-680 R1), the County Board voted to adopt the report of the Transition Committee, and to authorize county staff to seek legislation to implement the findings of the Transition Committee. In 2005, the Legislature enacted enabling legislation to create HHS as a public corporation and subsidiary of Hennepin County. See 2005 Minn. Laws, ch. 125 (H.F. No. 2187) (enacting Minn. Stat. §§ 383B.901-.928). Effective January 1, 2007, the County exercised its powers to create HHS and to grant it the authority to operate the hospital and deliver health care services.

Over the past 15 years, the County Board has maintained its critical oversight role over HHS, with two county commissioners serving on the HHS Board, and with the County Board exercising its reserved powers to approve the HHS budget, the HHS Board appointees, and more. This board action proposes several steps to enhance and strengthen the County Board's oversight and control, to preserve HHS as a critical resource for the residents of Hennepin County and the State of Minnesota.

Recommendation from County Administrator: Recommend Approval

Board Action Request

24-0201

Item Description:

Award a set-aside Contract FC00000131 to MCC Industries, Inc. DBA KMS Construction for the Ridgedale Damper Replacement project, \$763,000

Resolution:

BE IT RESOLVED, that pursuant to set-aside authority authorized under Minn. Stat. § 471.345, Contract FC00000131 to MCC Industries, Inc. DBA KMS Construction for the Ridgedale Damper Replacement project (Sub-Project 1010455, Capital Project 1006397), in the amount of \$763,000 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

Background:

Due to the age of the building, some of the pneumatically actuated fire/smoke dampers located within the HVAC ducts at the Ridgedale Regional Center have begun to fail. These dampers are critical because they close automatically upon detection of heat to interrupt airflow and restrict the passage of flame.

This project will replace the dampers with modern electronically actuated dampers and remove unnecessary dampers due to changing building codes and building occupancy. The upgraded system will save energy, ensure safety, and eliminate unnecessary complexity.

Through a best value procurement process, a Request for Proposals was released on February 27, 2024. Three (3) proposal was received. Based on the results of interviews with the proposers' key staff, MCC Industries, Inc. DBA KMS Construction, received the highest score, based on its cost, written submittals, and interview. Staff recommends that MCC Industries, Inc. DBA KMS Construction be awarded this contract.

Using the set-aside authority enables the county to have a portion of the construction work delivered by an Emerging Small Businesses Enterprise general contractor from the Department of Community Corrections and Rehabilitation's Community Productive Day Construction Partnership Program. General contractors are qualified for this program based on their demonstrated success employing and training individuals on probation. The selected general contractor will be required to employ and provide on-the-job training during the performance of their contract for not less than 10 percent of the contract's total labor hours.

Current Request:

This is a request to award a set-aside Contract FC00000131 to MCC Industries, Inc. DBA KMS Construction for the Ridgedale Damper Replacement project, \$763,000.

Impact/Outcomes:

This project will replace the fire/smoke dampers in the Ridgedale Regional Center and improve a county asset.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
IMMEDIATE APPROVALS: 24-0201

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Angela Conley, seconded by Marion Greene, that this Immediate Approvals be adopt. The motion passed.

BE IT RESOLVED, that pursuant to set-aside authority authorized under Minn. Stat. § 471.345, Contract FC00000131 to MCC Industries, Inc. DBA KMS Construction for the Ridgedale Damper Replacement project (Sub-Project 1010455, Capital Project 1006397), in the amount of \$763,000 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

MINNESOTA

Board Action Request

24-0202

Item Description:

Award Contract FC00000130 to Sheehy Construction Company for the ACF Boiler Heating Upgrade project, \$1,606,300

Resolution:

BE IT RESOLVED, that the award of Contract FC00000130 to Sheehy Construction Company for the ACF Boiler Heating Upgrade project (Sub Project 1010077, Capital Project 1006380), in the amount of \$1,606,300 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

Background:

The Adult Correctional Facility (ACF) men's section, located at 1145 Shenandoah Lane in Plymouth, Minnesota, built in 1930, is over 270,000 square feet. The building is heated four steam boilers which are original to the building.

To ensure that heating needs are continuously met at this 24-hour facility, replacement of the boilers will be completed in two phases. This project replaces two of the end-of-life steam boilers with two condensing boilers. The project also adds hydronic heaters for freeze protection and heating water pumps.

Through a best value procurement process, a Request for Proposals was released on March 12, 2024. Four (4) proposals were received. Based on the results of interviews with the proposers' key staff Sheehy Construction Company received the highest score, based on its cost, written submittals, and interview. Staff recommends that Sheehy Construction Company be awarded this contract.

Current Request:

Approval of Contract FC00000130 with Sheehy Construction Company for the ACF Boiler Heating Upgrade project (Sub Project 1010077, Capital Project 1006380), in the amount of \$1,606,300 is requested.

Impact/Outcomes:

This project will replace two of the end-of-life boilers at the men's section of the Adult Correctional Facility. Converting from steam to condensing boilers will increase energy efficiency up to 25%.

Recommendation from County Administrator: Recommend Approval

HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
IMMEDIATE APPROVALS: 24-0202

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Angela Conley, seconded by Marion Greene, that this Immediate Approvals be adopt. The motion passed.

BE IT RESOLVED, that the award of Contract FC00000130 to Sheehy Construction Company for the ACF Boiler Heating Upgrade project (Sub Project 1010077, Capital Project 1006380), in the amount of \$1,606,300 be approved; that the Chair of the Board be authorized to sign the contract on behalf of the county after the performance and payment bonds have been properly executed; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0203

Item Description:

Award contract to Zenith Tech, Inc. for repairing Bridge No. 27B23 on County Road 101 (CSAH 101) in Minnetonka, CP 2201000 (county cost \$1,150,941 State Aid)

Resolution:

BE IT RESOLVED, that a contract be awarded to Zenith Tech, Inc. for \$1,150,941 to repair Bridge No. 27B23 on County State Aid Highway (CSAH) 101 (County Road 101) in the city of Minnetonka, county project (CP) 2201000; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The county routinely inspects and evaluates county bridges and performs repairs needed to maximize the life of these assets. Bridge No. 27B23 on County Road 101 was constructed in 2006. Some of the bridge elements have reached the end of their service lives. The project, scheduled for construction this year, will replace the bridge expansion joints, remove and replace bridge surface wearing course, and apply weather-seal coatings to the bridge surfaces.

On April 2, 2024, two bids were received with the lowest responsive bid submitted by Zenith Tech, Inc. Project funding is available in CP 2201000 Safety and Asset Management 2024-2028, with expenses tracked in its associated subproject CP 2201003 Various Bridge Expansion Joint.

The project team is engaging with the public through a website to share project information and updates.

Current Request:

This request is to award a contract to Zenith Tech, Inc. for \$1,150,941 to repair Bridge No. 27B23 on CSAH 101 in Minnetonka, CP 2201000.

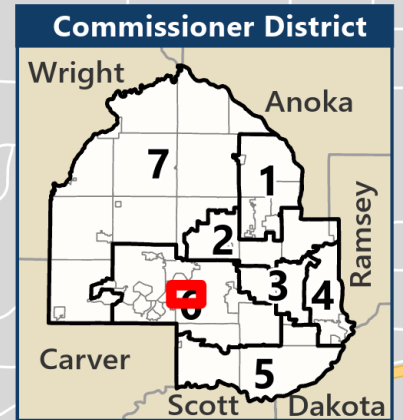
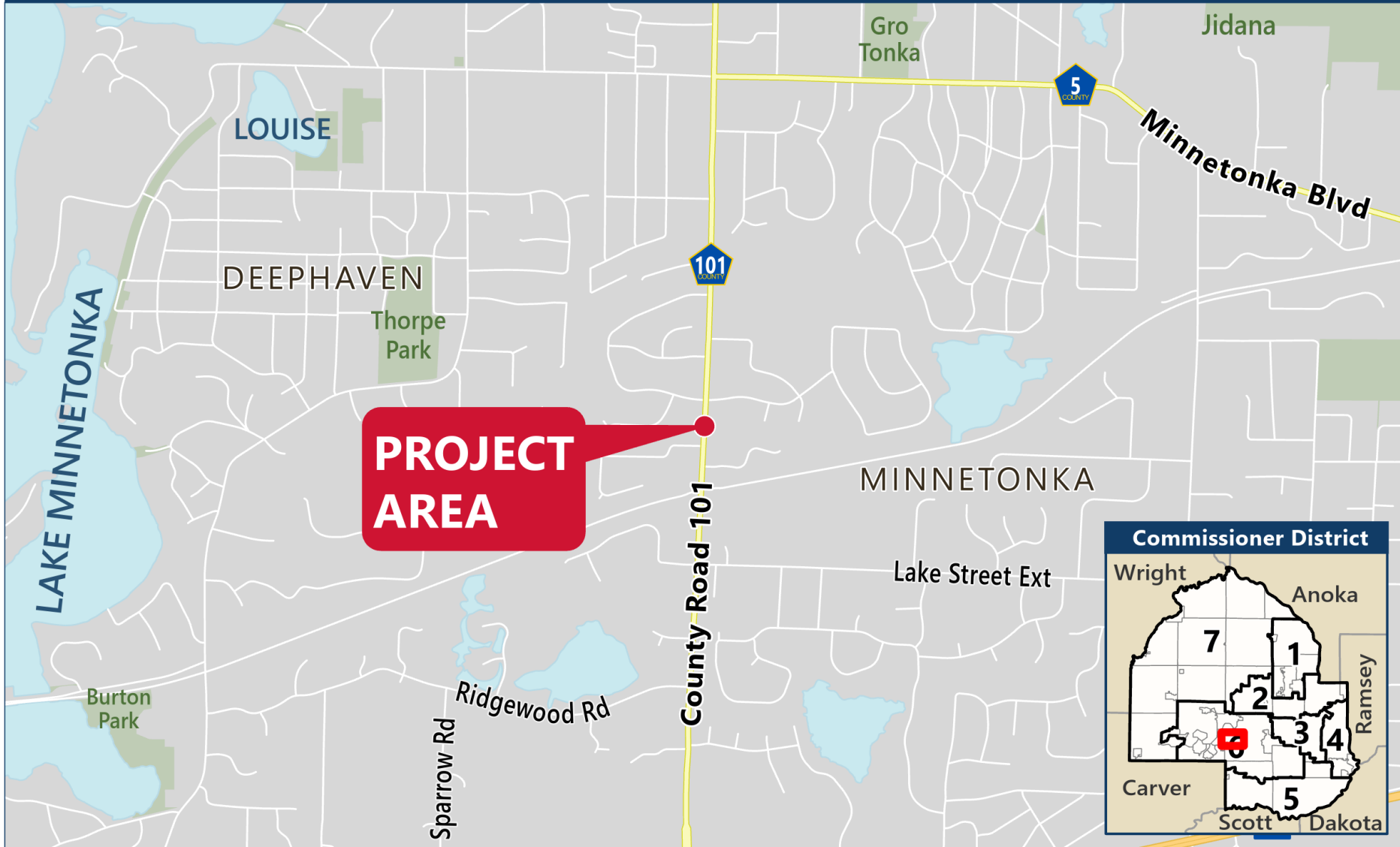
Impacts/Outcomes:

This action supports the county's Mobility 2040 and climate action goals by preserving and modernizing our transportation system.

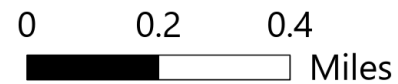
Recommendation from County Administrator: Recommend Approval

CP 2201000

CSAH 101 (County Rd 101) Bridge #27B23 Preservation in the City of Minnetonka



BAR map date:
4/3/2024



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners
IMMEDIATE APPROVALS: 24-0203

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Kevin Anderson, seconded by Marion Greene, that this Immediate Approvals be adopt. The motion passed.

BE IT RESOLVED, that a contract be awarded to Zenith Tech, Inc. for \$1,150,941 to repair Bridge No. 27B23 on County State Aid Highway (CSAH) 101 (County Road 101) in the city of Minnetonka, county project (CP) 2201000; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0204

Item Description:

Award contract to Concrete Idea, Inc. for accessibility improvements along various county roads (2024 ADA Program Phase 1), CP 2201000 (county cost \$728,058 State Aid)

Resolution:

BE IT RESOLVED, that a contract be awarded to Concrete Idea, Inc. for \$728,058 to construct accessible pedestrian ramps and signal improvements at various locations within the county (2024 ADA Program Phase 1), county project (CP) 2201000; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

Background:

The county is upgrading pedestrian ramps and installing accessible pedestrian signals at various locations across the county in conjunction with pavement preservation work. The project, scheduled for construction this year, will upgrade pedestrian ramps at 12 intersections along the following county roads:

- County State Aid Highway (CSAH) 3 (Excelsior Boulevard) at Fifth Avenue in Hopkins
- CSAH 61 (Hemlock Lane) between 62nd Place and 73rd Avenue in Maple Grove

The project will also include accessible pedestrian signals at the following signalized intersections:

- Excelsior Boulevard at Fifth Avenue
- Hemlock Lane at 62nd Place

On April 9, 2024, five bids were received for the project with the lowest responsive bid submitted by Concrete Idea, Inc. Project funding is available in CP 2201000 Safety and Asset Management 2024-2028, with expenses tracked in its associated subproject CP 2201001: 2024 ADA Program Phase 1.

Current Request:

This request is to award a contract to Concrete Idea, Inc. in the amount of \$728,058 for 2024 ADA Program Phase 1, CP 2201000.

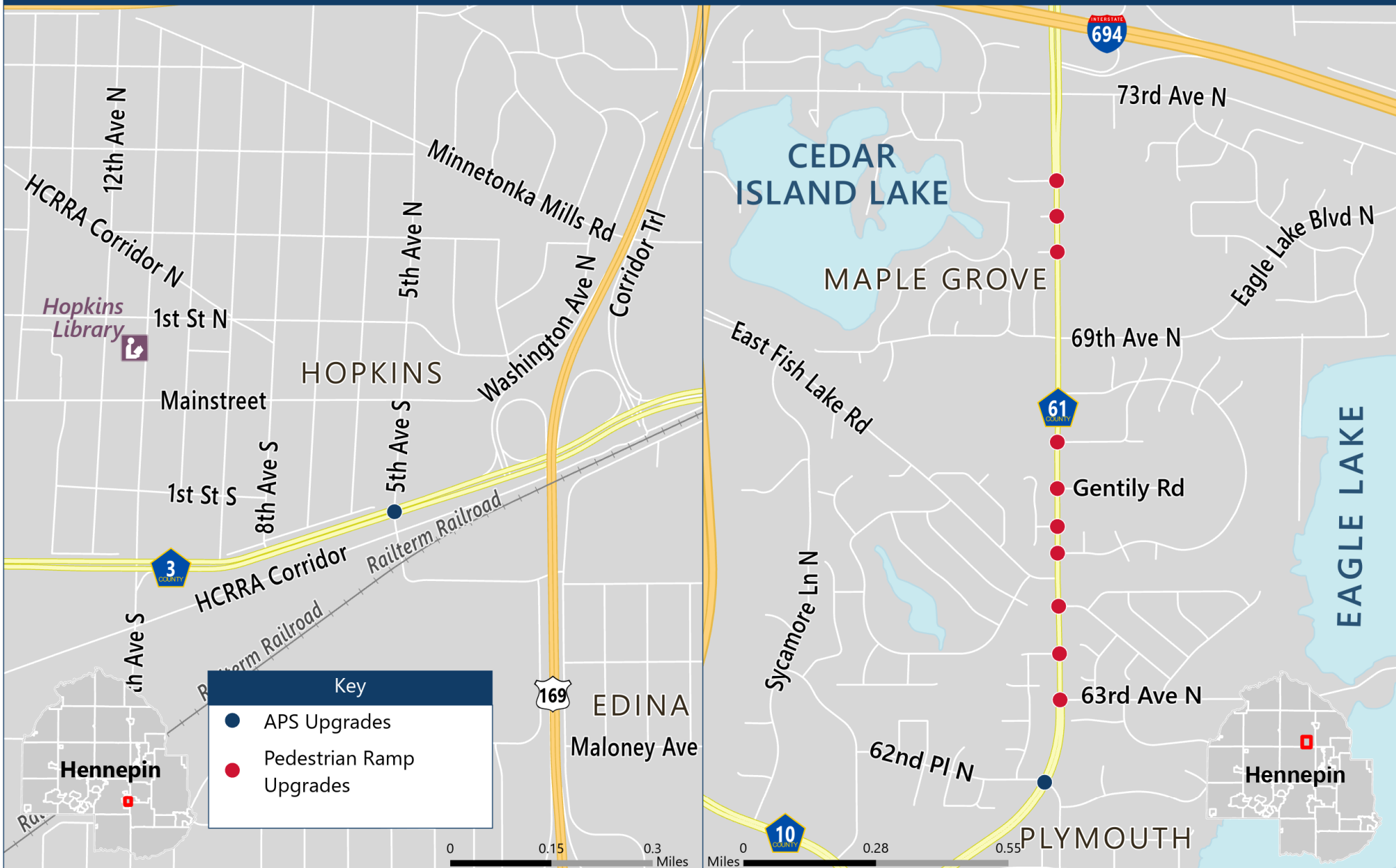
Impacts/Outcomes:

This action supports the county's Mobility 2040 goals, climate action, and disparity reduction efforts by improving accessibility for all people.

Recommendation from County Administrator: Recommend Approval

CP 2201001 (2024 ADA Ramps Phase 1)

Accessibility upgrades along CSAH 3 (Excelsior Blvd) and CSAH 61 (Hemlock Ln) in Hopkins and Maple Grove



Disclaimer: This map (i) is furnished "AS IS" with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this map.

Publication date: 3/14/2024

Data sources (if applicable):



HENNEPIN COUNTY

MINNESOTA

300 South Sixth Street
Minneapolis, MN
55487-0240

RESOLUTION

Board of Hennepin County Commissioners

IMMEDIATE APPROVALS: 24-0204

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Kevin Anderson, seconded by Marion Greene, that this Immediate Approvals be adopt. The motion passed.

BE IT RESOLVED, that a contract be awarded to Concrete Idea, Inc. for \$728,058 to construct accessible pedestrian ramps and signal improvements at various locations within the county (2024 ADA Program Phase 1), county project (CP) 2201000; that the Chair of the Board be authorized to sign the contract on behalf of the county; and that the Controller be authorized to disburse funds as directed.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose



Maria Rose

Board Action Request

24-0205

Item Description:

Resolution Supporting the Affordable Connectivity Program and Continued Federal Funding - Sponsored by Commissioner Anderson and Commissioner Goettel

WHEREAS:

WHEREAS, broadband connectivity is a critical piece of infrastructure, which Hennepin County residents rely on to access essential services, including many Hennepin County resources and digital services, and other healthcare, educational and employment opportunities; and

WHEREAS, Hennepin County envisions digital equity as a future where every county resident-regardless of income, background, or location-can easily and safely use modern technology to help realize their life goals; and

WHEREAS, disparities in digital access, commonly referred to as the “digital divide,” correlate with other disparities in economic, social, and health outcomes, and specifically, that residents who are Black, Indigenous, and other people of color, older residents, households with lower incomes, and people who are not proficient in English, are disproportionately affected by the digital divide; and

WHEREAS, in 2021 as part of the bipartisan Infrastructure Investment and Jobs Act, Congress established and funded the Affordable Connectivity Program (ACP), which helps eligible households afford monthly broadband connectivity, and provides a monthly subsidy to more than 23 million households nationwide, including nearly 245,000 in Minnesota and more than 55,000 in Hennepin County; and

WHEREAS, funding for the ACP is nearly exhausted and the program is expected to cease in May 2024; and the loss of the program would have significant negative effects including, according to a recent national survey of enrollees, a wide majority that said that losing ACP support would disrupt their broadband connectivity, forcing them to change or drop their internet plan; and

WHEREAS, the proposed, bipartisan ACP Extension Act would provide continued funding for the program and ensure these households are able to afford their home broadband connectivity;

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners affirms its support for the federal Affordable Connectivity Program, and urges Congress to take immediate action to provide funding that will allow its continuation, and ensure that households in Hennepin County and across the nation have continued access to the broadband connectivity needed for work, education, healthcare, and participation in modern life.

Background:

Recommendation from County Administrator: Recommend Approval

RESOLUTION

Board of Hennepin County Commissioners

IMMEDIATE APPROVALS: 24-0205

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Kevin Anderson, seconded by Debbie Goettel, that this Immediate Approvals be adopt. The motion passed.

WHEREAS, broadband connectivity is a critical piece of infrastructure, which Hennepin County residents rely on to access essential services, including many Hennepin County resources and digital services, and other healthcare, educational and employment opportunities; and

WHEREAS, Hennepin County envisions digital equity as a future where every county resident-regardless of income, background, or location-can easily and safely use modern technology to help realize their life goals; and

WHEREAS, disparities in digital access, commonly referred to as the “digital divide,” correlate with other disparities in economic, social, and health outcomes, and specifically, that residents who are Black, Indigenous, and other people of color, older residents, households with lower incomes, and people who are not proficient in English, are disproportionately affected by the digital divide; and

WHEREAS, in 2021 as part of the bipartisan Infrastructure Investment and Jobs Act, Congress established and funded the Affordable Connectivity Program (ACP), which helps eligible households afford monthly broadband connectivity, and provides a monthly subsidy to more than 23 million households nationwide, including nearly 245,000 in Minnesota and more than 55,000 in Hennepin County; and

WHEREAS, funding for the ACP is nearly exhausted and the program is expected to cease in May 2024; and the loss of the program would have significant negative effects including, according to a recent national survey of enrollees, a wide majority that said that losing ACP support would disrupt their broadband connectivity, forcing them to change or drop their internet plan; and

WHEREAS, the proposed, bipartisan ACP Extension Act would provide continued funding for the program and ensure these households are able to afford their home broadband connectivity;


Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners affirms its support for the federal Affordable Connectivity Program, and urges Congress to take immediate action to provide funding that will allow its continuation, and ensure that households in Hennepin County and across the nation have continued access to the broadband connectivity needed for work, education, healthcare, and participation in modern life.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose 

Maria Rose

MINNESOTA

Board Action Request

24-0206

Item Description:

Declaring May as American Indian Month in Hennepin County - offered by Commissioner Fernando

WHEREAS:

WHEREAS, the land known today as the State of Minnesota is home to American Indian people since time immemorial; and

WHEREAS, the Anishinaabe and Dakota, the American Indians who resided on this land prior to the arrival of European settlers, played an important role in shaping the state's history and culture, and continue to be a vital part of the community; and

WHEREAS, the county recognizes the painful history American Indians experienced starting with the earliest interactions with Europeans and European American settlers that were met with broken promises, violence, and deprivation; and

WHEREAS, we must reconcile this history while striving to establish and maintain strong relationships with Tribal Nations through their tribal governments and recognize and honor tribal sovereignty; and

WHEREAS, Minnesota includes a vibrant and diverse American Indian community comprised of 11 Tribal Nations and members of many other tribal nations from across the United States. In Hennepin County there is a resilient and robust urban American Indian community; and

WHEREAS, Hennepin County recognizes American Indians have made essential contributions to the history, culture, and economy of Minnesota including traditional knowledge, labor, technology, education, science, philosophy, industry, and arts; and

WHEREAS, the county is committed to reducing racial disparities in the American Indian community. We seek to promote practices and policies that honor the state's Indigenous roots, history, contributions, and sovereignty.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners hereby proclaims May as American Indian Month honoring and acknowledging the vital role American Indians have made in shaping the state and the countless contributions to our communities.

Mitakuye Oyasin.

Background:

Recommendation from County Administrator: Recommend Approval

RESOLUTION

Board of Hennepin County Commissioners

RESOLUTION: 24-0206

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Irene Fernando, seconded by Marion Greene, that this Resolution be adopt. The motion passed.

WHEREAS, the land known today as the State of Minnesota is home to American Indian people since time immemorial; and

WHEREAS, the Anishinaabe and Dakota, the American Indians who resided on this land prior to the arrival of European settlers, played an important role in shaping the state's history and culture, and continue to be a vital part of the community; and

WHEREAS, the county recognizes the painful history American Indians experienced starting with the earliest interactions with Europeans and European American settlers that were met with broken promises, violence, and deprivation; and

WHEREAS, we must reconcile this history while striving to establish and maintain strong relationships with Tribal Nations through their tribal governments and recognize and honor tribal sovereignty; and

WHEREAS, Minnesota includes a vibrant and diverse American Indian community comprised of 11 Tribal Nations and members of many other tribal nations from across the United States. In Hennepin County there is a resilient and robust urban American Indian community; and

WHEREAS, Hennepin County recognizes American Indians have made essential contributions to the history, culture, and economy of Minnesota including traditional knowledge, labor, technology, education, science, philosophy, industry, and arts; and

WHEREAS, the county is committed to reducing racial disparities in the American Indian community. We seek to promote practices and policies that honor the state's Indigenous roots, history, contributions, and sovereignty.


Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners hereby proclaims May as American Indian Month honoring and acknowledging the vital role American Indians have made in shaping the state and the countless contributions to our communities.
Mitakuye Oyasin.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose 

Maria Rose

Board Action Request

24-0207

Item Description:

Recognizing April 30, 2024 as Therapy Animal Day in Hennepin County - offered by Commissioner Greene and Commissioner Conley

WHEREAS:

WHEREAS, National Therapy Animal Day is an annual event observed on April 30 that recognizes the thousands of therapy animal teams serving in communities across the United States; and

WHEREAS, therapy animals in Hennepin County play an essential role in improving human health and well-being through the human-animal bond; and

WHEREAS, therapy animal teams make millions of visits per year in settings such as hospitals, nursing homes, schools and hospices and interact with a variety of people in our community including veterans, seniors, patients, students facing literacy challenges, and those approaching the end of their lives; and

WHEREAS, exceptional therapy animals partner with their human companions to bring comfort and healing to those in need; and

WHEREAS, Hennepin County Libraries regularly host therapy animals to support children during reading education events; and

WHEREAS, the Hennepin County Attorney's Office employs their own emotional support dog who provides comfort to victims, witnesses, and employees; and

WHEREAS, Animal Therapy Day in Hennepin County encourages Hennepin County residents to celebrate our therapy animals and their human handlers.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners, do hereby proclaim Tuesday April 30, 2024, as Therapy Animal Day in Hennepin County.

Background:

Recommendation from County Administrator: Recommend Approval

RESOLUTION

Board of Hennepin County Commissioners

IMMEDIATE APPROVALS: 24-0207

At a meeting of the Board of Hennepin County Commissioners on 4/30/2024, a motion was made by Angela Conley, seconded by Marion Greene, that this Immediate Approvals be adopt. The motion passed.

WHEREAS, National Therapy Animal Day is an annual event observed on April 30 that recognizes the thousands of therapy animal teams serving in communities across the United States; and

WHEREAS, therapy animals in Hennepin County play an essential role in improving human health and well-being through the human-animal bond; and

WHEREAS, therapy animal teams make millions of visits per year in settings such as hospitals, nursing homes, schools and hospices and interact with a variety of people in our community including veterans, seniors, patients, students facing literacy challenges, and those approaching the end of their lives; and

WHEREAS, exceptional therapy animals partner with their human companions to bring comfort and healing to those in need; and

WHEREAS, Hennepin County Libraries regularly host therapy animals to support children during reading education events; and

WHEREAS, the Hennepin County Attorney's Office employs their own emotional support dog who provides comfort to victims, witnesses, and employees; and

WHEREAS, Animal Therapy Day in Hennepin County encourages Hennepin County residents to celebrate our therapy animals and their human handlers.

Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners, do hereby proclaim Tuesday April 30, 2024, as Therapy Animal Day in Hennepin County.

RESOLUTION ADOPTED ON 4/30/2024

The question was on the adoption of the resolution with the votes as follows:

Aye: 6 Commissioner Fernando, Commissioner Greene, Commissioner Lunde, Commissioner Conley, Commissioner Goettel, and Commissioner Anderson

Maria Rose

A handwritten signature in black ink, appearing to read "M. Rose". The signature is written in a cursive style with a large initial "M" and a stylized "R".

Maria Rose