

# HENNEPIN COUNTY

## MINNESOTA

### FINAL BOARD AGENDA

#### ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, JUNE 13, 2023  
1:30 PM

Chair: Debbie Goettel, District 5  
ViceChair: Chris LaTondresse, District 6  
Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Kevin Anderson, District 7

---

#### 1. Minutes from Previous Meeting

1.A. 5/23/23 Meeting Minutes

**Attachments:** [AOB Agenda 2023 5 23 MinutesMeeting2839](#)

#### 2. Open Appointment Interviews

2.A. [23-0234](#)

2023 Community Advisory Board Applications and Appointments - Adult Mental Health Local Advisory Council

**Attachments:** [Interview Status Adult MH LAC](#)

2.B. [23-0235](#)

2023 Watershed Board Appointments - Riley Purgatory Bluff Creek Watershed District

#### 3. New Business

##### Routine Items

3.A. [23-0229](#)

Award funding for the Hennepin County Youth Activities Grants program Spring 2023 Equipment and Playground Grants

3.B. [23-0230](#)

Work Order PR00005374 under Principal Cooperative Agreement No. 18-0274/A188951 with the U of M for joint funding of the Hennepin-University Partnership program, 01/01/24-12/31/25, NTE \$257,202

3.C. [23-0231](#)

Sale of approximately \$100,000,000 of general obligation bonds for capital improvements; fixing the form and specifications thereof, and providing for their execution, delivery, and payment

3.D. [23-0232](#)

Amd 5 to Agmt PR00000539 with Captx, Inc. to provide temporary staff in administration of workers' compensation claims at the direction of the County, ext end date to 07/31/25, incr NTE to \$825,000

**Items for Discussion and Action**

3.E. [23-0233](#)

Authorize Additional Charges to Departments for 2023 Health Insurance Premiums

**Attachments:** [Health Insurance Attachment A](#)

**Addendum**

3.F. [23-0251](#)

Amd 3 to Agmt PR00003112 with Hive Blaine, LLC for the provision of academic tutoring services, 01/01/21-12/31/23

3.G. [23-0252](#)

Submission of 2022 Hennepin County Local Performance Measurement data to the Office of the State Auditor and declaration of participation in the Local Performance Measurement program for the 2023 budget year

# HENNEPIN COUNTY

300 South Sixth Street  
Minneapolis, MN  
55487-0240

## MINNESOTA

### Board Action Request

---

**TMP-0189**

---

**Item Description:**  
5/23/23 Meeting Minutes

# HENNEPIN COUNTY

## MINNESOTA

### COMMITTEE MINUTES

Chair: Debbie Goettel, District 5  
Vice-Chair: Chris LaTondresse, District 6

**BOARD OF HENNEPIN COUNTY COMMISSIONERS**  
**ADMINISTRATION, OPERATIONS AND BUDGET**  
TUESDAY, MAY 23, 2023  
1:30 PM

Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Marion Greene, District 3  
Angela Conley, District 4  
Kevin Anderson, District 7

---

Commissioner Chris LaTondresse, Vice-Chair, called the meeting of the Administration, Operations and Budget for Tuesday, May 23, 2023 to order at 1:34 p.m. All Commissioners were present, with the exception of Commissioners Debbie Goettel and Marion Greene who were absent.

#### 1. Minutes From Previous Meeting

A. May 9, 2023 Minutes

#### APPROVED

Commissioner Irene Fernando moved to approve the Minutes from the Previous Meeting, seconded by Commissioner Kevin Anderson and approved – 5 Yeas 2 Absent: Goettel, Greene

#### 2. New Business

##### Routine Items

A. **23-0203**

Amd 1 to Agmt PR00004134 with Project for Pride in Living LLC for the provision of a Career Pathway/Apprenticeship program at the Hennepin Energy Recovery Center, 04/01/22-07/31/24, increasing NTE \$50,000

#### CONSENT

Commissioner Jeff Lunde moved to approve, seconded by Commissioner Irene Fernando and approved - 5 Yeas 2 Absent: Goettel, Greene

##### Items for Discussion and Action

B. **23-0204**

Authorize supplemental appropriations to amend the 2022 budget

#### CONSENT

Commissioner Jeff Lunde moved to approve, seconded by Commissioner Angela Conley and approved - 5 Yeas 2 Absent: Goettel, Greene

#### 3. Adjourn

There being no further business, the Administration, Operations and Budget Committee for May 23, 2023 was declared adjourned at 1:39 p.m.

Karen L Keller  
Deputy Clerk to the County Board

### Board Action Request

---

**23-0234**

---

**Item Description:**

2023 Community Advisory Board Applications and Appointments - Adult Mental Health Local Advisory Council

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual be appointed to the Adult Mental Health Local Advisory Council:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill one position on the Adult Mental Health Local Advisory Council. The Hennepin County Board will hear interview(s) for this position on June 13, 2023. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available board position.

This request communicates the names of applicants for the watershed board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** No Recommendation

## Interview Status

### Consumer

Positions 6  
Vacancies 1  
Applicants 1

Name	District	Incumbent	Requires Supermajority
James A Moore	7		No

Notes:

### Board Action Request

---

**23-0235**

---

**Item Description:**

2023 Watershed Board Appointments - Riley Purgatory Bluff Creek Watershed District

**Resolution:**

BE IT RESOLVED, that in accordance with the Hennepin County Open Appointments Policy, the following individual be appointed to the Riley Purgatory Bluff Creek Watershed District Board:

**Background:**

Consistent with County Board policy, Hennepin County has conducted an open appointment application process to fill the position on the watershed board. The Hennepin County Board will hear interviews for this position on June 13, 2023. Qualified applicants have been notified and invited to pre-record comment. At a board meeting following interviews, the County Board will take action to select from the pool of applicants to fill the available watershed board position.

This request communicates the names of applicants for the watershed board positions and helps build the agenda for the interviews and appointments.

**Recommendation from County Administrator:** No Recommendation

## MINNESOTA

### Board Action Request

---

**23-0229**

---

**Item Description:**

Award funding for the Hennepin County Youth Activities Grants program Spring 2023 Equipment and Playground Grants

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners selects ten playground projects totaling \$468,061 and twenty equipment projects totaling \$129,081 for the Hennepin County Youth Activities Grants program as follows:

Equipment Awards:

- PR00005376 with Minneapolis Park and Recreation Board for nine grants, not to exceed \$49,585
- PR00005377 with Minneapolis Public Schools SSD 1 for four grants, not to exceed \$27,750
- PR00005378 with City of Bloomington for two grants, not to exceed \$15,968
- PR00005379 with Three Rivers Park District, not to exceed \$10,000
- PR00005380 with City of St. Bonifacius, not to exceed \$10,000
- PR00005381 with Robbinsdale Area Schools ISD 281, not to exceed \$8,978
- PR00005382 with City of Eden Prairie, not to exceed \$5,000
- PR00005383 with City of New Hope, not to exceed \$1,800

Playground Awards:

- PR00005384 with Hopkins Public Schools ISD 270, not to exceed \$47,221
- PR00005385 with City of Brooklyn Center, not to exceed \$47,221
- PR00005386 with City of Brooklyn Park, not to exceed \$47,221
- PR00005387 with City of Crystal, not to exceed \$47,221
- PR00005388 with City of Bloomington, not to exceed \$47,221
- PR00005389 with City of Eden Prairie, not to exceed \$47,221
- PR00005390 with City of Tonka Bay, not to exceed \$47,221
- PR00005391 with City of Mound, not to exceed \$47,221
- PR00005392 with City of Loretto, not to exceed \$45,293
- PR00004393 with City of Champlin, not to exceed \$45,000

BE IT FURTHER RESOLVED, pursuant to Minnesota Statute § 473.757, subd. 2, the Hennepin County Board of Commissioners re-authorizes the award of available ballpark sales tax dollars to fund youth activities and youth sports through the Hennepin County Youth Activities Grants program;

BE IT FURTHER RESOLVED, that following review and approval by the County Attorney's Office, the Purchasing Director be authorized to sign all agreements awarded funds pursuant to Hennepin County Youth Activities Grants; and that the Controller be authorized to disburse funds as directed;

BE IT FURTHER RESOLVED, that the Purchasing Director be authorized to approve amendments to

agreements awarded funds pursuant to Hennepin County Youth Activities Grants in order to extend their term;

**Background:**

The Hennepin County Ballpark Initiative provided equal amounts of excess sales tax proceeds to expand library hours and youth activities. Resolution 09-0320R3 established the Hennepin Youth Sports Program (HYSP) to use ballpark sales tax funds for youth sports activities. In 2023, Resolution 23-0153 renamed the grant program to Hennepin County Youth Activities Grants (HCYAG).

A Request for Applications (RFA) for the Spring 2023 grant cycle was released in February 2023. Applications were accepted through March 17, 2023 and returned 28 equipment applications and 10 playground applications. Two equipment applications did not meet eligibility criteria and one application was withdrawn by the applicant. The Minnesota Amateur Sports Commission (MASC), the third-party administrator for sports grants, received and evaluated the applications.

Upon review, MASC made a recommendation to award 20 equipment grants. Due to the quality of playground applications as well as the need for upgraded equipment to provide improved playground accessibility, MASC recommended that all 10 playground projects receive funding. The 2023 facilities grant cycle closed with non-awarded funds due to a withdrawn application. These funds are available to be reallocated to the playground grant cycle, enabling all playground projects to be funded. In total, 20 equipment awards are recommended totaling \$129,081 and 10 playground projects are recommended totaling \$468,061.

**Current Request:** Ten playground projects totaling \$468,061 and twenty equipment grant proposals totaling \$129,081 are recommended for funding, as further outlined in this resolution.

This board action will also re-authorize the award of ballpark sales tax dollars for future grant cycles.

**Impact/Outcome:** Funding will provide needed resources to local government units and partner organizations across Hennepin County for youth recreational activities. Funding for this round of playgrounds will allow for accessibility improvements at playground locations across Hennepin County.

**Recommendation from County Administrator:** Recommend Approval

### Board Action Request

---

**23-0230**

---

**Item Description:**

Work Order PR00005374 under Principal Cooperative Agreement No. 18-0274/A188951 with the U of M for joint funding of the Hennepin-University Partnership program, 01/01/24-12/31/25, NTE \$257,202

**Resolution:**

BE IT RESOLVED, that Work Order PR00005374 under the Principal Cooperative Agreement No. 18-0274/A188951 between Hennepin County and the University of Minnesota for joint funding of the HennepinUniversity Partnership program from January 1, 2024 through December 31, 2025 with a total not to exceed amount of \$257,202 be approved; that the Chair of the Board be authorized to sign the Work Order on behalf of the County; and that the Controller be authorized to disburse funds as directed.

**Background:**

Hennepin County and the University of Minnesota launched the HennepinUniversity Partnership (HUP) in 2005 to catalyze and support innovative County-University collaborations. Since then, county departments have engaged in hundreds of collaborations including research on key policy questions, sharing of faculty and practitioner expertise, and employment of students on short-term projects.

HUP is a program of the University's Center of Urban and Regional Affairs (CURA) and is staffed by 2.25 FTEs. The HUP director reports to both the CURA director and Hennepin County administration. HUP also works closely with Hennepin County's Strategic Planning Department to ensure strategic alignment.

The University and the County share HUP office costs. The budget is done on a biannual basis and includes funding for staff and events. This Work Order represents the County's share of the HUP office budget for the 2024/2025 funding period. The NTE amount of \$257,202 is a 0% increase over the 2022/2023 funding period.

In 2010 the Hennepin County Board adopted a Principal Cooperative Agreement to provide streamlined contracting for collaborations between the County and the University. In 2018 the County Board approved a new Cooperative Agreement (A188951) and in 2021 this agreement was extended through June 30, 2026.

Individual collaborations are executed through Work Orders under the Principal Cooperative Agreement. Work Orders are reviewed by the HUP Director, the Strategic Planning Department, and the Director of the department where the work is occurring. Work orders over \$100,000 require County Board approval.

HUP receives oversight from a leadership team and collaborates with an advisory committee to set and execute strategy.

2023 HUP Leadership Team Members:

Hennepin County: Commissioner Marion Greene; County Administrator David Hough; Deputy County Administrator Jodi Wentland; Assistant County Administrator Lisa Cerney; Assistant County Administrator Jodie Wierimaa; Assistant County Administrator May Xiong.

University of Minnesota: Vice Provost and Dean of Undergraduate Education, Robert McMaster; Associate

Dean, Humphrey School of Public Affairs, Ryan Allen; Director, Minnesota Design Center, Tom Fisher; Executive Director, Institute on the Environment, Jessica Hellmann; Director, Center for Urban & Regional Affairs, Edward Goetz; Interim Associate Vice President for Public Engagement, Heidi Barajas.

HUP Advisory Committee Members:

Hennepin County: Director, Strategic Planning, Maggie Mesaros; Director, Data & Analytics, Erik Erickson.

University of Minnesota: Associate Vice President for Public Engagement, Heidi Barajas; Faculty Director, Academic Planning and Programs, Office for Public Engagement, David Weerts.

In 2021 and 2022 HUP hosted 24 events and catalyzed or supported 59 projects. Nearly all HUP-related activities directly support the county's disparity reduction and/or climate action goals. Project highlights from the 2021 and 2022 program years can be found at [z.umn.edu/HUP2021](https://z.umn.edu/HUP2021) <<https://z.umn.edu/HUP2021>> and [z.umn.edu/HUP2022](https://z.umn.edu/HUP2022) <<https://z.umn.edu/HUP2022>>.

Many HUP projects stem from requests for university expertise. HUP supports these partnerships while also working proactively in three areas: student research & evaluation, information sharing, and strategic research.

Student Research & Evaluation:

The HUP Collaborative Research Assistantship provides paid summer positions for seven graduate students to conduct applied research while partaking in learning opportunities as part of a multidisciplinary cohort. Projects include:

- Expanding Access to Weatherization and Energy Retrofit Opportunities
- Developing Best Practice Models for Youth Substance Use Prevention & Intervention
- Building Coordinated and Integrated Access to County Services

The HUP Evaluation Assistantship provides paid year-long positions for two graduate students to plan and design evaluation frameworks, processes, and tools that will build internal capacity for future evaluation work. Projects include:

- Evaluation of internal programs and initiatives related to violence prevention
- Evaluation of the Affordable Housing Incentive Fund

Information Sharing:

HUP sends a bi-weekly email and quarterly newsletter to 700+ county staff. These include event and engagement opportunities, briefs on relevant UMN research, and HUP project outcomes. HUP also hosts well-attended monthly webinars featuring novel faculty research. Recent topics include:

- Child Care Challenges and Opportunities (Professor Elizabeth Davis)
- The Whiteness Pandemic Behind the Racism Pandemic (Professor Gail Ferguson)
- Happy Cities: The Role of Transportation (Professor Yingling Fan)

Strategic Research:

To generate strategic research activity, HUP holds an annual Mixer that brings together faculty and county staff in a facilitated format to encourage joint research proposals on topics of critical interest to county

leadership. HUP also works directly with faculty to resource strategic research requests.

The 2022 HUP retreat confirmed guaranteed basic income (GBI), climate action, and housing as the 2022/2023 HUP strategic research focus areas. Subsequent activities in these areas are listed below. For 2024, HUP's strategic research focus will be guided by the Strategic Planning Department:

- GBI: the 2022 Mixer grant recipient evaluated the health impact of the county's GBI pilot, and a 2023 summer research student is supporting MMB's quantitative evaluation of the pilot.
- Climate Action: a summer 2023 convening will bring together local governments and academics to identify and develop metrics that measure progress on climate resilience.
- Housing: CURA led a 2022 project examining barriers to home ownership, and HUP is planning a 2023 Mixer to generate research proposals on topics of interest to county housing leaders.

**Recommendation from County Administrator:** Recommend Approval

## MINNESOTA

### Board Action Request

---

23-0231

---

#### Item Description:

Sale of approximately \$100,000,000 of general obligation bonds for capital improvements; fixing the form and specifications thereof, and providing for their execution, delivery, and payment

#### Resolution:

BE IT RESOLVED, by the Board of Commissioners (the "Board") of Hennepin County, Minnesota (the "County"), as follows:

1. Findings. Pursuant to authority granted by Minnesota Statutes, Section 373.40 and Chapter 475, the Board of Commissioners deems it necessary and expedient to issue and sell approximately \$100,000,000 in principal amount of General Obligation Bonds (the "Bonds" or the "Series 2023A Bonds") in order to: (i) provide financing of a portion of the estimated costs of acquisition and betterment, including necessary and incidental costs described in Minnesota Statutes, Section 475.65, for the capital improvements included in the County's 2023-2027 Capital Improvement Plan (the "Improvement Projects") and (ii) refund all or a portion of the outstanding Commercial Paper Certificates Series A (Tax-Exempt), dated May 9, 2023 (the "Commercial Paper Certificates"), contingent upon favorable market conditions, as determined by the Hennepin County Director of Budget and Finance (the "Director of Budget and Finance") or the Hennepin County Administrator (the "County Administrator"), as further described below.

The County's Commercial Paper Certificates were issued May 9, 2023 in the original authorized principal amount of \$35,000,000, pursuant to Minnesota Statutes, Section 383B.17, to provide bridge financing for approved capital improvements included in the County's 2022-2026 Capital Improvement Plan and 2023-2027 Capital Improvement Plan. On May 24, 2022, the County held a public hearing on the proposed issuance of general obligation bonds of the County in the original aggregate principal amount of up to \$250,000,000, for the purpose of financing capital improvements as designated in the 2022-2026 Capital Improvement Plan. On April 25, 2023, the County held a public hearing on the proposed issuance of general obligation bonds of the County in the original aggregate principal amount of up to \$250,000,000, for the purpose of financing capital improvements as designated in the 2023-2027 Capital Improvement Plan.

2. Determinations of the Board. The Board of Commissioners has made all necessary investigation and hereby finds and determines as follows:
  - a. The Bonds shall be dated the date of issuance and shall bear interest at the rates determined by the successful proposer, payable semiannually on June 1 and December 1 in each year, commencing December 1, 2023, as set forth in the Certificate as to Terms of Bond Sale and Levy of Taxes (the "Certificate") to be executed at closing by the Chair, the County Administrator, or the Director of Budget and Finance. Execution of the Certificate upon closing shall be conclusive evidence of the final adoption of the terms contained therein. The terms of the Certificate, when approved and finalized as evidenced by execution of the Certificate, are incorporated herein by reference.

- b. The Bonds shall mature on the dates and in the amounts set forth in the Certificate; provided, however, the total principal amount of the Bonds shall not exceed \$100,000,000, subject to adjustment for a premium sale price as permitted pursuant to Minnesota Statutes, Section 475.60 and the inclusion of costs of issuance as permitted pursuant to Minnesota Statutes, Section 475.67. The final maturity of the Bonds shall be not later than December 1, 2043.

The County, through the Director of Budget and Finance or the County Administrator, reserves the right to issue the Bonds based on applicable market conditions.

- c. The maximum principal and interest to become due in any year on the Bonds and all other outstanding capital improvement bonds shall not exceed an amount equal to 0.12 percent of market value of all taxable property in the County.
- d. The Director of Budget and Finance may permit prospective proposers to designate any portion of the principal of the Bonds to be combined within one or more term bonds subject to mandatory sinking fund redemption. The Bonds shall be subject to redemption and prior payment at the option of the County in whole or in part in such order of maturity as the County may determine on the date, at the price, and for the maturities provided in the Official Terms and Conditions of Bond Sale. Thirty days' mailed notice of any such redemption shall be given to the registered owners of the Bonds pursuant to Minnesota Statutes, Chapter 475. The Bonds shall be numbered from R-1 upwards in order of issuance or in such other order as the Bond Registrar may determine and shall be in denominations of \$5,000 each or any integral multiple thereof.
- e. In the event the County, through the Director of Budget and Finance or the County Administrator, determines that it is not in the best interests of the County to issue and sell the Bonds at this time, or determines to issue the Bonds in more than one series, the Director of Budget and Finance or the County Administrator may re designate the Bonds authorized hereby as "General Obligation Bonds, Series 2023\_\_\_," completing the blank with an uppercase letter as appropriate for the order of such issuance and to eliminate any gaps in the designation of such series caused by such determination.

- 3. Bond Sale. Electronic proposals for the Bonds will be received on a date and time determined by the Director of Budget and Finance. The Board hereby delegates to the Director of Budget and Finance, or his designee, authority to consider the proposals and award the sale to the best proposal, provided that the true interest cost of the Bonds does not exceed 5.5% per annum.

The Board hereby determines to sell the Bonds in accordance with the procedures set forth in the Official Terms and Conditions of Bond Sale. The County has retained PFM Financial Advisors LLC, Minneapolis, Minnesota ("PFM"), as independent municipal advisor, and pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), PFM is hereby authorized to solicit proposals for the Bonds on behalf of the County. The specifications set forth in the Official Terms and Conditions of Bond Sale may be revised by the Director of Budget and Finance in consultation with PFM.

- 4. Registrar and Paying Agent. The Director of Budget and Finance is hereby designated to act on behalf of the County as Bond Registrar, Transfer Agent and Paying Agent for the Bonds.
- 5. Official Statement. The County staff, in cooperation with PFM, is hereby authorized and directed to prepare on behalf of the County an official statement to be distributed to potential purchasers of the Bonds. Such official statement shall contain the Official Terms and Conditions of Bond Sale for the Bonds, as set forth above, and such other information as shall be deemed advisable and necessary to describe adequately the County and the security for, and terms and conditions of, the Bonds. The final Official Statement shall be in the form approved by the County Administrator or Director of Budget and

Finance.

6. Continuing Disclosure. The Official Statement will contain an undertaking by the County to execute and deliver a Continuing Disclosure Certificate, substantially in the form approved by the County Administrator or the Director of Budget and Finance. The Director of Budget and Finance shall have overall responsibility for compliance with the Continuing Disclosure Certificate and other similar undertakings hereafter made by the County under Rule 15c2-12(b)(5) of the Securities and Exchange Commission, and the Director of Budget and Finance shall implement the dissemination of reports and notices thereunder. Amendments to the Continuing Disclosure Certificate permitted by the undertakings may be made by the Director of Budget and Finance. The Continuing Disclosure Certificate or any amendment thereto may be executed by the Director of Budget and Finance or the County Administrator. The Continuing Disclosure Certificate proposed to be executed and delivered in connection with the Bonds is hereby approved and the undertakings set forth therein shall be deemed covenants for the benefit of the holders of the Bonds.
7. Ratings. The County staff is authorized and directed to obtain ratings of the Bonds from up to three nationally recognized credit rating services, to pay the reasonable and customary charges of such rating services, and to take such other actions as may be required so that the Bonds may be issued and sold as contemplated hereby.
8. Tax Levies. To pay the principal of and interest on the Bonds there is hereby levied upon all of the taxable property in the County a direct annual ad valorem tax which shall be spread upon the tax rolls and collected with and as part of other general taxes of the County and shall be paid into the Debt Service Fund (in any subaccount deemed desirable), which tax is collectible in the years and amounts equal to 105% of the principal and interest on such bonds due in each year.

It is hereby estimated that all such taxes described above, if collected in full, will produce amounts sufficient to pay 105% of principal of and interest on the Bonds when due. However, the Bonds are general obligations of the County, to the payment of which the full faith and credit and taxing power of the County are pledged, and the County will levy a general ad valorem tax on all taxable property in the County, if required for the purpose, without limitation as to rate or amount.

The taxes required to be levied hereby and other funds appropriated to the Debt Service Fund for payment of the Bonds shall be held and used for no other purpose than to pay principal of and interest on the Bonds; provided, however, that if any payment of principal or interest shall become due when there is not sufficient money in the Debt Service Fund to pay the same, the County shall pay such principal or interest from the General Fund of the County and the General Fund may be reimbursed for such advances out of the proceeds of taxes herein required to be levied.

9. Application of Bond Proceeds. The proceeds of the sale of the Series 2023A Bonds herein authorized shall be used by the County as follows:
  - a. to pay or reimburse the County for payment of the costs of the Improvement Projects;
  - b. if conditions are determined favorable by the Director of Budget and Finance, to deposit with U.S. Bank National Association, as paying agent with respect to the Commercial Paper Certificates (the "CP Paying Agent"), pursuant to that Third Amended and Restated Issuing and Paying Agency Agreement, dated as of March 1, 2021, between the County and the CP Paying Agent, an amount sufficient, with other available amounts deposited, to pay outstanding principal and interest on the Commercial Paper Certificates to their redemption date in accordance with the terms of such Commercial Paper Certificates;

- c. to pay costs of issuance of the Series 2023A Bonds; and
- d. any accrued interest received from the purchaser of the Series 2023A Bonds, or any proceeds of the Series 2023A Bonds not needed for the above-mentioned purposes, shall be deposited in the Debt Service Fund, to be used to pay interest on the Series 2023A Bonds.

10. Reserved.

11. Defeasance. When any Bonds have been discharged as provided in this section, all pledges, covenants and other rights granted by this Resolution to the holders of such Bonds shall cease, and such Bonds shall no longer be deemed to be outstanding under this Resolution. The County may discharge its obligations with respect to any Bond which is due on any date by depositing with the Paying Agent on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Paying Agent a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bond according to its terms, by depositing with the Paying Agent on or before that date an amount equal to the principal, interest and redemption premium, if any, to become due thereon to maturity or the redemption date, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bond, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank qualified by law as an escrow agent for this purpose, cash or irrevocable direct obligations of, or obligations fully guaranteed by, the United States of America, which are authorized by law to be so deposited, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required to pay all principal, interest and redemption premiums to become due thereon to maturity or the redemption date.

12. Tax Covenants. The County shall not take or permit any action that would cause the Bonds to be “private activity bonds” within the meaning of Section 141 of the Internal Revenue Code of 1986 as amended (the “Code”). The County shall comply with the rebate requirements imposed under Section 148(f) of the Code and regulations thereunder, including (if applicable) the requirement to make periodic calculations of the amount subject to rebate thereunder and the requirement to make all required rebates to the United States with respect to the Bonds. In addition, the County shall make no investment of funds that would cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code. The Director of Budget and Finance and County Administrator are authorized to make any elections or allocations relating to the Bonds and proceeds thereof which are permitted or required under the Code. All terms used in this paragraph 12 shall have the meanings provided in the Code and applicable Treasury Regulations thereunder.

13. Beneficiaries. The provisions of this Resolution shall be deemed covenants for the benefit of the registered owners, from time to time, of the Bonds.

14. Other Matters. As authorized by Minnesota Statutes, Section 475.60, this Board hereby delegates to the Director of Budget and Finance authority to approve the final terms of a bid acceptance form or Purchase Agreement (if any), in consultation with PFM and Dorsey & Whitney LLP, as bond counsel to the County (“Bond Counsel”). The Chair, the County Administrator, and the Director of Budget and Finance, and their respective designees are further authorized and directed to take all necessary actions to cause the Bonds to be issued, executed and delivered as in this Resolution provided, and to prepare and furnish to the purchaser, and to Bond Counsel, certified copies of all proceedings and records relating to the issuance of the Bonds and to the right, power and authority of the County and its officers to issue the same, and said certified copies and certificates shall be deemed to be representations of the County as to all matters stated therein. The Chair, the County Administrator and

the Director of Budget and Finance, and their designees are further authorized to take such other actions as may be required to effectuate the terms and intent of this Resolution.

The County Administrator shall furnish a certified copy of this Resolution, together with additional details of the terms of the sale and related tax levies, to the Hennepin County Auditor or Deputy County Auditor, and obtain the certificate required by Minnesota Statutes, Section 475.63.

15. Controller Actions. The Controller is hereby authorized to transfer and disburse funds as necessary to carry out the intent of this Resolution. The Controller is further authorized to adjust the debt service budget and any other budget to reflect the refunding or defeasing of bonds or as otherwise necessary to carry out the intent of this Resolution.

**Background:**

This resolution authorizes the competitive sale of tax-exempt new money bonds in the total approximate principal amount of \$100,000,000 (subject to adjustment as described below). The bonds will be issued to provide financing for capital improvements included in the County's adopted 2023-2027 Capital Improvement Plan pursuant to Minnesota Statutes, Section 373.40, as well as pay all or a portion of the principal of and interest on \$35,000,000 Commercial Paper Certificates, Series A (Tax-Exempt) when due. A public hearing on the proposed bond financing of capital improvements included in the 2023-2027 Capital Improvement Plan was held on April 25, 2023.

These general obligation bonds will be structured as fixed rate obligations and will mature over twenty years with a final maturity date of December 1, 2043. The bonds will be general obligations of the County, with the principal and interest payable from ad valorem property taxes. Staff expects to issue the bonds later this summer.

Staff recommends that ratings for these bonds be requested from two rating agencies: S&P Global Ratings and Fitch Ratings. This has been the County's practice since 2013.

This resolution grants discretion to the Director of Budget and Finance to modify the size of the issue, establish the date of sale, and approve the final terms of the bid. The County utilizes the services of PFM Financial Advisors LLC, its independent registered municipal advisor, and Dorsey & Whitney LLP, as bond counsel, to assist in making these determinations.

**Recommendation from County Administrator:** Recommend Approval

### Board Action Request

---

**23-0232**

---

**Item Description:**

Amd 5 to Agmt PR00000539 with Captx, Inc. to provide temporary staff in administration of workers' compensation claims at the direction of the County, ext end date to 07/31/25, incr NTE to \$825,000

**Resolution:**

BE IT RESOLVED, that Amendment 5 to Agreement PR00000539 with Captx, Inc. to provide temporary staff in administration of workers' compensation claims at the direction of the County, extending the contract through July 31, 2025 and increasing the not to exceed amount from \$525,000 to \$825,000 be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the County; and that the Controller be authorized to disburse the funds as directed.

**Background:**

The Workers' Compensation Unit of the Hennepin County Human Resources Department (HR) handles workers' compensation claims for both the County and Hennepin Healthcare, as both entities are self-insured. The Unit is not included in the HR budget, but rather is funded separately through the self-insurance fund. Hennepin Healthcare is billed separately for its share of the processed claims. The Unit has traditionally needed to supplement its staff with workers from a temporary agency and the current company, Captx. Inc. d/b/a/ Insurance Placement Solutions (IPS) has been a good partner. The service currently provides adjusters or claims staff, when requested, to support administration of claims and is used to supplement work activities.

**Recommendation from County Administrator:** Recommend Approval

### Board Action Request

---

**23-0233**

---

**Item Description:**

Authorize Additional Charges to Departments for 2023 Health Insurance Premiums

**Resolution:**

BE IT RESOLVED, that the Hennepin County Board of Commissioners authorizes additional health insurance premium charges to departments as outlined on Attachment A; and the Controller be authorized to disburse funds as directed.

**Background:**

Hennepin County offers health insurance to qualifying employees through the Employee Health Plan, a self-insured healthcare plan which is funded through premiums paid by employees and their respective departments. The county utilizes a third-party administrator to process claims and negotiate pricing with healthcare providers, actual health insurance claims are paid from the County's Employee Health Plan Self Insurance Fund.

Previously the third-party administrator was Preferred One who was acquired by UMR in August of 2021. In January of 2023 the County transitioned to UMR as the third-party administrator for the health plan. In this transition process, employer contributions were set lower than the amounts available in department budgets for health insurance expenditures.

The Office of Budget and Finance recommends that departments be charged an additional amount for health insurance premiums in 2023 as outlined on Attachment A. The additional charges will provide revenue to the Employee Health Plan Self Insurance Fund, which pays for healthcare claims for covered employees. Departments have adequate budget authority in their 2023 budgets to pay for the additional charges and will not require a supplemental appropriation to pay for these expenses.

Premiums paid by employees in 2023 will not be impacted by this change.

**Recommendation from County Administrator:** Recommend Approval

**Attachment A**  
**2023 Additional Health Insurance Charges**

Line of Business / Department	Additional Charge
<b>Public Works</b>	
Public Works Services	349,328
Environment and Energy	79,625
<b>Law, Safety and Justice</b>	
Law, Safety and Justice Operations	175,178
County Attorney's Office	622,022
Adult Representation Services	154,932
Public Defender's Office	44,536
Sheriff's Office	1,489,419
Department of Community Corrections and Rehabilitation	820,502
<b>Health</b>	
Hennepin Health	268,828
NorthPoint Health and Wellness	1,110,047
Medical Examiner's Office	94,007
<b>Human Services</b>	
2,372,694	
<b>Disparity Reduction</b>	
Disparity Reduction Administration	45,305
Outreach & Community Supports	33,277
Purchasing and Contract Services	99,511
<b>Resident Services</b>	
Resident and Real Estate Services	183,715
Service Centers	146,703
Elections-Rollup	137,969
Assessor's Office	94,628
Libraries	371,380
<b>Operations</b>	
Strategic Planning and Analytics	130,481
Housing and Economic Development	9,058
Office of Budget and Finance	211,559
Facility Services	938,170
Central Information Technology	51,786
Human Resources	36,346
Audit, Compliance, and Investigation Services	61,666
Emergency Mgmt	3,192
Communications	95,847
<b>Internal Service Funds</b>	
Fleet Services	32,785
Energy Center	627
Information Technology Internal Services	529,045
Self Insurance	8,664
<b>TOTAL COUNTYWIDE</b>	<b>10,802,835</b>

### Board Action Request

23-0251

#### Item Description:

Amd 3 to Agmt PR00003112 with Hive Blaine, LLC for the provision of academic tutoring services, 01/01/21-12/31/23

#### Resolution:

BE IT RESOLVED, that Amendment 3 to Agreement PR00003112 with Hive Blaine, LLC for the provision of academic tutoring services, extending the contract end date to December 31, 2023, be approved; that the Chair of the Board be authorized to sign the Amendment on behalf of the county; and that the Controller be authorized to disburse funds as directed.

#### Background:

Resolution 200340 authorized the county administrator to negotiate an agreement with Hive Blaine, LLC (Huntington Learning Centers) to provide tailored individualized tutoring services to youth served by Education Support Services in the Disparity Reduction Line of Business.

Resolution 21-0075 R1 authorized the county administrator to negotiate an agreement with Hive Blaine, LLC (Huntington Learning Centers) to extend the tutoring services through December 31, 2022, for a not to exceed amount of \$600,000.

Amendment 1 to Agreement PR00003112 with Hive Blaine, LLC increases the not to exceed amount to \$1,000,000, in order to provide additional tutoring services through the end of 2022.

Amendment 2 to Agreement PR00003112 with Hive Blaine, LLC increases the not to exceed amount to \$1,364,187, in order to provide additional tutoring services through the current academic school year, ending June 30, 2023.

Amendment 3 to Agreement PR00003112 with Hive Blaine, LLC extends the contract period to December 31, 2023.

Hive Blaine, LLC (Huntington Learning Centers) services include:

- Assessment of students and recommendations for appropriate academic support programming for students and families identified by Hennepin County.
- Scheduling virtual tutoring with Educational Support Specialist/cases worker, student, and family.
- Conducting tutoring sessions, depending on initial assessments, ages of students and other relevant considerations.
- Reassessment of student progress occurs at every 30-50 hour interval and at the end of recommended programming.

As of March 2023, over 417 students have been referred for tutoring services through Hive Blaine, LLC (Huntington Learning Centers) with a total of 17,099.75 tutoring hours completed. Demand for this program continues to increase, as additional academic support outside the classroom is needed to reduce learning loss experienced by youth connected to county services during the pandemic. Results include:

- Students demonstrated increased scores on reassessments in math and reading, with an average increase of 24 points in reading and 27 points in math.
- Students started an average of 35.05% below grade level on the SORT deficit assessment, which is about 2-4 grade levels behind. After tutoring, the average deficit score is only 10.80% below grade level.
- After several months of tutoring, students experienced a 25% increase in confidence in school, a 20% increase in As and Bs in reading or English, and a 32% increase in As and Bs in math.
- A very strong positive statistically significant linear relationship exists between pre and post test scores on the SORT.

**Recommendation from County Administrator:** Recommend Approval

## MINNESOTA

### Board Action Request

---

**23-0252**

---

**Item Description:**

Submission of 2022 Hennepin County Local Performance Measurement data to the Office of the State Auditor and declaration of participation in the Local Performance Measurement program for the 2023 budget year

**Resolution:**

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010; and

WHEREAS, the Council on Local Results and Innovation released a standard set of performance measures for counties that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinion of those services; and

WHEREAS, Hennepin County is committed to performance management and reporting; and

WHEREAS, Hennepin County has implemented a local performance measurement system as developed by the Council on Local Results and Innovation; and

WHEREAS, Hennepin County does not have jurisdiction for Parks and, therefore, will not participate in the Parks' performance measurement in 2022; and

WHEREAS, Hennepin County has adopted and implemented thirteen performance measures for counties developed by the Council on Local Results and Innovation; and

WHEREAS, a county that elects to participate in the standard measures program for 2022 may be eligible for a reimbursement of \$.014 per capita in government aid, not to exceed \$25,000;

BE IT RESOLVED, that the county will publish the 2022 results of the thirteen adopted performance measures on the county's web site by the end of the 2023 calendar year; and

BE IT FURTHER RESOLVED, that the Hennepin County Board of Commissioners authorizes staff to notify the Office of the State Auditor by July 1, 2023 of Hennepin County's commitment to participate in the 2023 Performance Measurement Program.

**Background:**

In 2010, the Legislature created the Council on Local Results and Innovation. In February 2011, the Council released a standard set of ten performance measures for counties and ten performance measures for cities that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties and cities in providing services and measure residents' opinions of those services.

In February of 2012, the Council created a comprehensive performance measurement framework for cities and counties to implement in. In 2013, the Council revised the performance measures and clarified the system requirements to increase participation in the program. Participation in the standard measures program by a

city or a county is voluntary. Counties and cities that choose to participate in the standard measures program must officially adopt and implement the ten minimum performance measures and system developed by the Council.

The data for the program is collected by the Hennepin County Integrated Data and Analytics Department and will be available for public review on the Hennepin County website.

**Recommendation from County Administrator:** Recommend Approval