

# HENNEPIN COUNTY

## MINNESOTA

### BOARD MINUTES

#### ADMINISTRATION, OPERATIONS AND BUDGET COMMITTEE

TUESDAY, OCTOBER 31, 2023  
1:30 PM

Chair: Debbie Goettel, District 5  
ViceChair: Marion Greene, District 3  
Members: Jeff Lunde, District 1  
Irene Fernando, District 2  
Angela Conley, District 4  
Vacant, District 6  
Kevin Anderson, District 7

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Commissioner Debbie Goettel, Chair, called the meeting of the Administration, Operations and Budget Committee for Tuesday, October 31, 2023 to order at 1:30 p.m.

**Present:** Debbie Goettel, Jeff Lunde, Irene Fernando, Marion Greene, Angela Conley and Kevin Anderson

#### 1. Minutes from Previous Meeting

1.A. October 10, 2023 Minutes - Administration, Operations and Budget

#### APPROVE

**Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Minutes.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

#### 2. New Business

##### Routine Items

2.A. [23-0397](#)

Ratification of permits, leases, lease amendments, and related property agreements approved by the County Administrator, 07/01/23-09/30/23, total NTE \$15,000

#### CONSENT

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.B. [23-0398](#)

Neg Amd 1 to Lease Agmt A121321 with VEAP, Inc. for rental space at 9600 Aldrich Avenue South, Bloomington, ext end date to 12/31/28 (\$348,308 first year rent and operating costs)

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.C. [23-0399](#)

Consent and Subordination and Subordination to Environmental Covenant and Easement document related to Lease Agmt A142072 with 800 West Broadway, LLC for NorthPoint Health and Wellness Center, no change to lease term

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.D. [23-0400](#)

Subordination, Non-Disturbance, and Attornment Agreement to Lease Agmt A153899 with Woodlake Centre MOB, LLC and Alerus Financial, N.A. (No change to lease terms)

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.E. [23-0401](#)

Agmt A2311994 with the MN Dept of Public Safety for the Radiological Emergency Preparedness Grant, 07/01/23-06/30/25, \$236,000 (recv)

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.F. [23-0402](#)

Neg Amd 3 to Agmt PR00004865 with Lockridge Grindal Nauen P.L.L.P. Attorneys at Law for legal services, incr NTE by \$250,000

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.G. [23-0403](#)

Amd 1 to Agmt PR00003770 with Deer Oaks EAP Services for the provision of employee assistance program services for employees and their household members, ext end date to 12/31/25, incr NTE by \$215,000

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.H. [23-0404](#)

Amd 2 to Agmt A165399 with Benefit Resource, LLC. for the provision of COBRA, retiree, and employee benefit continuation administrative services, ext end date to 12/31/24 incr NTE by \$185,000

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.I. [23-0405](#)

Neg Agmt PR00005705 with the MN Dept of Revenue for administration, collection, and enforcement of Hennepin County local sales taxes

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.J. [23-0406](#)

Affirmation of state and federal lobbying contracts and amendments to contracts under Administrator's delegated authority

**CONSENT**

**Commissioner Greene highlighted this item. Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.K. [23-0407](#)

Authorize Investment Officer to use additional statutory investment authority relating to repurchase agreement and reverse repurchase agreements through 2024 within statutory and board-authorized limits

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.L. [23-0408](#)

Authorization to negotiate terms and conditions for a master banking agreement with U.S. Bank N.A., to begin April 1, 2024, based on its proposal to the county's RFP issued on July 20, 2023

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.M. [23-0409](#)

Schematic design approval for the Westonka Library Replacement project (CP 1004468); Contract PR00005690 with M. Arthur Gensler Jr. & Associates, Inc., for architectural and engineering services, (12/01/23-01/30/27) NTE \$1,616,987

**CONSENT**

**Commissioner Marion Greene moved, seconded by Commissioner Angela Conley, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.N. [23-0410](#)

Agmt CM00001098 with Automated Logic to upgrade the Building Automation System at the Public Safety Facility, 11/03/23-08/31/25, NTE \$2,567,320

**RETURN TO AUTHOR**

**Commissioner Jeff Lunde moved, seconded by Commissioner Angela Conley, to return to author the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

**Items for Discussion and Action**

2.O. [23-0411](#)

Neg agmts with Microsoft Corporation for Microsoft volume licensing, 01/01/24-12/31/26; Agmt PR00005687 with SHI International Corp. for Microsoft products and services, 11/17/23- 02/19/27, NTE \$38,000,000; Neg agmts with Microsoft Corporation for Unified Enterprise Support services, 01/01/24-12/31/26, combined NTE of \$3,400,000.

**CONSENT**

**Commissioner Debbie Goettel moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.**

**Aye:** Commissioner Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

There being no further business, the Administration, Operations and Budget Committee for Tuesday, October 31, 2023 was declared adjourned at 1:49 p.m.

Maria Rose  
Clerk to the County Board