

# HENNEPIN COUNTY

## MINNESOTA

### FINAL COMMITTEE AGENDA

### RESIDENT SERVICES COMMITTEE

TUESDAY, JANUARY 30, 2024

1:30 PM

Chair: Debbie Goettel, District 5  
ViceChair: Irene Fernando, District 2  
Members: Jeff Lunde, District 1  
Marion Greene, District 3  
Angela Conley, District 4  
Vacant, District 6  
Kevin Anderson, District 7

---

#### 1. Minutes from Previous Meeting

1.A. December 7, 2023 Meeting Minutes

#### 2. New Business

##### Routine Items

2.A. [24-0054](#)

Appointment of the 2024 Hennepin County Special Board of Appeal and Equalization; and authorize the rates of compensation for its members; and adopt policies and procedures

# HENNEPIN COUNTY

300 South Sixth Street  
Minneapolis, MN  
55487-0240

## MINNESOTA

### Board Action Request

---

**TMP-0810**

---

**Item Description:**

December 7, 2023 Meeting Minutes

# HENNEPIN COUNTY

## MINNESOTA

### COMMITTEE MINUTES

**RESIDENT SERVICES COMMITTEE**  
THURSDAY, DECEMBER 7, 2023  
1:30 PM

Chair: Debbie Goettel, District 5  
ViceChair: Irene Fernando, District 2  
Members: Jeff Lunde, District 1  
Marion Greene, District 3  
Angela Conley, District 4  
Vacant, District 6  
Kevin Anderson, District 7

---

Commissioner Debbie Goettel, Chair, called the meeting of the Resident Services Committee for Thursday, December 7, 2023 to order at 2:37 p.m.

**Present:** Debbie Goettel, Jeff Lunde, Irene Fernando, Marion Greene, Angela Conley and Kevin Anderson

#### 1. Minutes from Previous Meeting

1.A. October 10, 2023 Resident Services minutes

#### APPROVE

**Commissioner Angela Conley moved, seconded by Commissioner Marion Greene, to approve the Minutes.**

**Aye:** Vice Chair Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

#### 2. New Business

##### Routine Items

2.A. [23-0493](#)

Establish 2024 Hennepin County Canvassing Board; Appoint two County Board members to the 2024 Hennepin County Canvassing Board; Set dates for 2024 Hennepin County Canvassing Board's presidential nomination primary, special primary for commissioner district 6, special election for commissioner district 6 and state primary and general election mtgs

#### CONSENT

**Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.**

**Aye:** Vice Chair Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.B. [23-0494](#)

Amd 4 to Agmt A178204 with Better Futures Minnesota f/k/a Network for Better Futures, to provide lawn care, snow removal and salt/sanding services for maintenance of state of Minnesota tax-forfeit properties administered by Hennepin County, ext. end date to 12/31/24, NTE \$750,000

**CONSENT**

**Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.**

**Aye:** Vice Chair Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

2.C. [23-0495](#)

Authorization to utilize set-aside contracting authority for Amd 4 to Agmt CM00000534 with Better Futures Minnesota f/k/a Network for Better Futures, to provide routine exterior property inspections of Hennepin County tax-forfeit properties, 05/01/20-12/31/24, NTE \$100,000

**CONSENT**

**Commissioner Irene Fernando moved, seconded by Commissioner Kevin Anderson, to approve the Resolution.**

**Aye:** Vice Chair Goettel, Commissioner Lunde, Commissioner Fernando, Commissioner Greene, Commissioner Conley and Commissioner Anderson

There being no further business, the Resident Services Committee for Thursday, December 7, 2023 was declared adjourned at 2:38 p.m.

Maria Rose  
Clerk to the County Board

### Board Action Request

24-0054

#### Item Description:

Appointment of the 2024 Hennepin County Special Board of Appeal and Equalization; and authorize the rates of compensation for its members; and adopt policies and procedures

#### Resolution:

BE IT RESOLVED, that the Hennepin County Board of Commissioners delegates its County Board of Appeal and Equalization powers and duties to a seven member Special Board of Appeal and Equalization for the purpose of examining and comparing the returns of assessments of property within the county, and equalizing them; that the Special Board of Appeal and Equalization shall convene on June 10, 2024 and continue, as its business requires, thereafter until it adjourns sine die, on or before the close of business on June 21, 2024, at which time the 2024 Hennepin County Special Board of Appeal and Equalization, so appointed, shall cease to exist; and

BE IT FURTHER RESOLVED, that each Hennepin County Commissioner is entitled to appoint one member to the 2024 Hennepin County Special Board of Appeal and Equalization; that such appointments must be communicated to the County Auditor's Office no later than March 15, 2024; that, after March 15, 2024, any unfilled seats on the Hennepin County Special Board of Appeal and Equalization may be filled by the chair of the Hennepin County Board of Commissioners; and that the Hennepin County Special Board of Appeal and Equalization is authorized to elect its own chair and vice-chair; and

BE IT FURTHER RESOLVED, that members of the 2024 Hennepin County Special Board of Appeal and Equalization shall be reimbursed at the rate of \$140.00 for attendance at each morning, afternoon and evening session; and, that the Chair of the Special Board of Appeal and Equalization shall be compensated at the rate of \$170.00 for attendance at each morning, afternoon and evening session; and that all members be reasonably compensated for parking while attending any meeting.

#### Background:

Minnesota Statutes §§ 274.13-.14 provide that county boards may either serve as the County Board of Appeal and Equalization or appoint a Special Board of Appeal and Equalization to which they delegate all the powers and duties required for the purpose of examining and equalizing the assessments of the county. At least one member of the Special Board of Appeal and Equalization must be an appraiser, real estate broker or other person familiar with property valuations in the county, and at least one member at each meeting must have completed, within the last four years, the Appeals and Equalization Course developed by the Commissioner of Revenue.

The county board may determine the number of members to be appointed to the special board, the reimbursement, and expenses to be paid, and the term of office of each member.

The special board is subject to the quorum requirements for county boards.

The County Auditor is a non-voting member, who must keep an accurate record of the special board's proceedings and orders. The special board's record must be published; like other proceedings of the county commissioners and a copy of the published record must be sent to the Commissioner of Revenue.

---

**24-0054**

---

The purpose of the Special Board of Appeal and Equalization is to provide a fair and objective forum for property owners to appeal their valuation or classification. By its nature the board is an instrument of disparity reduction as the decisions made by the board must be supported by facts and by Minnesota law ensuring all taxpayers are treated fairly and uniformly.

**Recommendation from County Administrator:** Recommend Approval